

CALAVERAS COUNTY WATER DISTRICT ENGINEERING COMMITTEE MEETING

MINUTES
September 21, 2023

Directors/Committee Members present:

Russ Thomas
Jeff Davidson

Staff present:

Michael Minkler	General Manager
Kate Jesus	Engineering Coordinator
Mark Rincon-Ibarra	District Engineer
Kevin Williams	Senior Civil Engineer
Sam Singh	Senior Engineering Technician
Jared Gravette	Senior Supervisor Construction Inspection
Kelly Gerkenmeyer	Water Resources Specialist
Damon Wyckoff	Director of Operations
Pat Burkhardt	Construction and Maintenance Manager
Rebecca Hitchcock	Executive Assistant/Clerk to the Board
Stacey Lollar	Human Resources Manager

Others present:

Ralph Copeland Member of the Public

CALL TO ORDER / PLEDGE OF ALLEGIANCE.

1. ROLL CALL

Director Davidson called the Engineering Committee to order at 2:01 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF MINUTES

The April 13, 2023 and June 27, 2023 minutes were approved by a motion from Director Thomas and seconded by Director Davidson.

4. NEW BUSINESS

**4a Proposed Award of Copper Cove Tank B & Clearwell Construction Project
(CIP 11111)
(Charles Palmer, Senior Civil Engineer)**

Mr. Palmer gave a brief explanation of the project including the environmental portion and the bid results. Engineering staff recommends approving a construction contract with T&S Construction Co., Inc. in the amount of \$6,929,450, which will be presented to the full Board at the next Board meeting. Director Thomas and Director Davidson agreed. Director Davidson asked for more background information on the State regulation changes throughout the life of the project going forward.

**4b AMI/AMR Project Completion
(Kevin Williams, Senior Civil Engineer)**

Mr. Williams gave an update on the status of the project, including the unforeseen delays and challenges. The final completion should be presented to the full Board in the next few months. The Committee discussed the details of the network and the customer alert capabilities. Director Davidson requested a future agenda item to review the current policies in relation to the new meters.

5. OLD BUSINESS

**5a Capital Improvement Project Updates
(Engineering Department)**

Mark Rincon-Ibarra, District Engineer, presented the agenda item and asked the Committee if they had any questions.

- Jenny Lind Water System A-B Water Transmission Pipeline (CIP 11088) – Mr. Palmer stated that Mazingo Construction has completed the potholing plan and will work with the design engineer, Coleman Engineers, to determine the exact location of the underground utilities. The project should go out to bid before the end of the year. The Committee discussed the coordination with the County regarding the pavement plan and the environmental portion of the project.

**5b Other Updates
(Engineering Department)**

- Copper Valley Town Square – Director Thomas asked for an update on CV Development’s request for the removal of fire hydrant meters associated with construction contractors in the Copper Valley Town Square commercial area. Mr. Palmer stated that staff will review the request and have a meeting planned with the developers.
- Gold Creek Subdivision Unit 3 – Director Thomas inquired about the possible disconnection from the CCWD system pending the resolution of the outstanding punchlist items. Mr. Palmer explained the completion process and the current status of the development.

Mr. Copeland commented on the construction bid from T&S Construction and the cost comparison to the project’s engineer’s estimate.

6. GENERAL MANAGER COMMENTS

There were no comments.

7. **DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS**

Director Thomas asked that the hydrant meter policy be revisited at a future Engineering Committee meeting. Mr. Wyckoff gave a brief explanation of the current policy and process.


8. **NEXT COMMITTEE MEETING**

To be determined.

9. **ADJOURNMENT**

There being no further business, the meeting adjourned at approximately 2:49 p.m.

Respectfully submitted,



Kate Jesus
Human Resources Technician