



CALAVERAS COUNTY WATER DISTRICT ENGINEERING COMMITTEE MEETING

MINUTES
April 13, 2023

Directors/Committee Members present:

Russ Thomas
Jeff Davidson

Staff present:

Michael Minkler	General Manager
Kate Jesus	Engineering Coordinator
Damon Wyckoff	Director of Operations
Charles Palmer	District Engineer
Kevin Williams	Senior Civil Engineer
Sam Singh	Senior Engineering Technician
Jesse Hampton	Plant Operations Manager
Pat Burkhardt	Construction and Maintenance Manager

Others present:

Ralph Copeland Member of the Public

CALL TO ORDER / PLEDGE OF ALLEGIANCE.

1. ROLL CALL

Director Davidson called the Engineering Committee to order at 2:01 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF MINUTES

The February 28, 2023 minutes were approved by a motion from Director Thomas and seconded by Director Davidson.

4. NEW BUSINESS

4a Fire Hydrant Meter Service Discussion
(Damon Wyckoff, Director of Operations)

Mr. Wyckoff reviewed the current Temporary Water Service policy with the Committee including the costs associated with the use, which was last updated in September 2021 and the current process to apply for a hydrant meter. Director Davidson inquired about the definition of unauthorized use and the 90-day limitations when renting a hydrant meter. Mr. Wyckoff suggested a future agenda

item that goes into more detail on the allowable and unallowable uses, the transfer of water from one watershed to another, timeline limitations, and proposed updates. The Committee discussed the comparative costs between the average water hauler and a residential customer. There was also discussion of a possible fill station in the Copperopolis service area.

5. OLD BUSINESS

5a FY 2023-24 Update to District’s Five-Year Capital Improvement Program (Damon Wyckoff, Director of Operations)

Mr. Wyckoff reviewed the updated Capital Improvement Program (CIP) which includes revisions since the previous presentations at the February 28th Engineering Committee meeting and the March 8th Board meeting. Staff incorporated more projects related to the improvement of the La Contenta Wastewater Treatment Plant and Collections System and tulle removal projects in the White Pines and West Point areas. The other revisions are related to the recent changes to the U.S. Army Corps funding for the Copper Cove Wastewater projects. The Engineering staff have taken the upcoming Rate Study into consideration and the impact the CIP costs would have on customers. The District will continue to look for other funding sources such as grants and loans to help fund these projects. The Committee recommends presenting the CIP to the full Board. Mr. Copeland inquired about the possibility of radio read options for the hydrant meters, clarification on the specific funds being used for the Copper Cove Wastewater projects, and update to the Copper Cove B-C Transmission project pipe size. Mr. Wyckoff and Mr. Palmer clarified.

5b Capital Improvement Project Updates (Engineering Department)

- Forest Meadows Wastewater Plant/UV System Replacement (CIP 15106) – The District has purchased the equipment and the Construction Crew completed the necessary site work to begin the remainder of the project which includes installation of the UV system and associated site improvements. A sole source construction contract with Cole Tiscornia Construction will be presented to the full Board for approval at the April 26th meeting. The Engineering Committee gave their concurrence.

5b* Other Updates (Engineering Department)

- La Contenta WWTP Septage Receiving Station – Director Davidson asked for project details and Mr. Wyckoff gave a description of the project design and construction.

6. GENERAL MANAGER COMMENTS

There were no comments.

7. DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS

There were no comments.

8. NEXT COMMITTEE MEETING

To be determined.

9. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 2:48 p.m.

Respectfully submitted,

Kate Jesus

Kate Jesus
Engineering Coordinator