



RESOLUTION NO. 2023-23
RESOLUTION NO. PFA-01
ORDINANCE NO. 2023-01

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#)

Regular Board Meeting
Wednesday, May 24, 2023
1:00 p.m.

[Calaveras County Water District](#)
120 Toma Court
San Andreas, California 95249

Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 323-647-8603,,605388082#](#)

Phone Conference ID: 605 388 082#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

2. PUBLIC COMMENT

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

BOARD OF DIRECTORS

Scott Ratterman, President
Cindy Secada, Director

Russ Thomas, Vice President
Bertha Underhill, Director

Jeff Davidson, Director

3. CONSENT AGENDA

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

- 3a Approval of Minutes for the Board Meetings of April 26 and May 3, 2023
(Rebecca Hitchcock, Clerk to the Board)
- 3b Report on the Monthly Investment Transactions for April 2023
(Jeffrey Meyer, Director of Administrative Services)
- 3c Ratify Claim Summary #614 Secretarial Fund in the Amount of \$1,988,769.48 for April 2023
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-_____**
- 3d Approval of Credit Adjustment for APN 023-032-012
(Kelly Richards, Business Services Manager) **RES 2023-_____**
- 3e Approval of Credit Adjustment for APN 023-043-027
(Kelly Richards, Business Services Manager) **RES 2023-_____**
- 3f Approval of Amendment to the Fiscal Year 2022/23 Personnel Allocation
(Stacey Lollar, Human Resources Manager)
- 3g Adopt Oppose Positions on Legislative Changes to California Water Rights Proposed by AB 460, AB 676, AB 1337, and SB 389
(Brad Arnold, Water Resources Manager)
- 3h Resolution of Support for Nomination of Michael Minkler for ACWA Region 3 Board Member Position
(Michael Minkler, General Manager) **RES 2023-_____**

4. NEW BUSINESS

- 4a Discussion/Direction regarding the Updated 5 Year Financial Plan and Rate Communications Strategy
(Jeffrey Meyer, Director of Administrative Services)

5. REPORTS

- 5a Report on the April 2023 Operations and Engineering Departments
(Damon Wyckoff, Director of Operations)
- 5b* General Manager's Report
(Michael Minkler)

6.* BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

7. NEXT BOARD MEETINGS

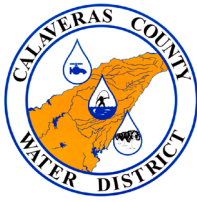
- Wednesday June 14, 2023, 1:00 p.m., Regular Board Meeting
- Wednesday, June 28, 2023, 1:00 p.m., Regular Board Meeting

8. **CLOSED SESSION**

8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. 1 potential cases

9. **REPORTABLE ACTION FROM CLOSED SESSION**

10. **ADJOURNMENT**



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee
*External Relations Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras County Parks and Recreation
Committee
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Davidson / Thomas (alt. Secada)
Secada / Ratterman (alt. Underhill)
Ratterman / Davidson (alt. Thomas)
Underhill / Thomas (alt. Secada)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Secada (alt. Michael Minkler)
Michael Minkler (alt. Brad Arnold)
Thomas (alt. Brad Arnold)
Secada (alt. Thomas)

Davidson (alt. Ratterman)

Thomas (alt. Ratterman)

All Board Members

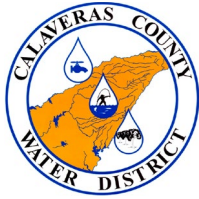
All Board Members
Brad Arnold (alt. Jessica Self)

Brad Arnold (alt. Kelly Gerkenmeyer)

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.

Item 3a



MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

APRIL 26, 2023

Directors Present: Scott Ratterman, President
Russ Thomas, Vice-President
Bertha Underhill, Director
Jeff Davidson, Director

Directors Absent: Director Secada

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Rebecca Hitchcock, Clerk to the Board
Jeff Meyer, Director of Administrative Services
Stacey Lollar, Human Resources Manager
Jesse Hampton, Plant Operations Manager
Pat Burkhardt, Construction and Maintenance Manager
Brad Arnold, Water Resources Manager
Kelly Richards, Customer Service Supervisor
Kelly Gerkenmeyer, Water Resources Technician
Catherine Eastburn, Accountant
Kelly Soulier-Doyle, Accounting Technician
Kate Jesus, Engineering Coordinator
Jared Gravette, Construction Inspector
Joe Darby, Distribution Worker
Carol Bowen, Customer Service

Others Present: Ralph Copeland
Cindy Secada

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Ratterman called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Director Secada was absent.

2. PUBLIC COMMENT

Ralph Copeland addressed the Board requesting publication of the Committee Meeting videos for public review.

3. CONSENT AGENDA

**MOTION: Directors Davidson/Thomas-Approved Consent Agenda Items:
3b and 3c as presented**

Director Thomas pulled Item 3a from the Consent Agenda

3a Report on the Monthly Investment Transactions for March 2023
(Jeffrey Meyer, Director of Administrative Services)

3b Approval of Credit Adjustment for APN 073-036-005
(Kelly Richards, Customer Service Supervisor)

RES 2023-21

3c Cancellation of the Regular Board Meeting of May 10, 2023
(Rebecca Hitchcock, Clerk to the Board)

AYES: Directors Davidson, Thomas, Underhill, and Ratterman

NOES: None

ABSTAIN: None

ABSENT: Director Secada

OFF CONSENT AGENDA

Director Thomas pulled Item 3a from the Consent Agenda

3a Report on the Monthly Investment Transactions for March 2023
(Jeffrey Meyer, Director of Administrative Services)

**MOTION: Directors Thomas/Underhill-Accepted the Monthly Investment
Transactions Report**

DISCUSSION: Director Thomas asked for clarification on the amounts listed in the investment report. He would like to have a column added to the report showing which funds are already committed so there is no confusion over available funds.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Thomas, Underhill, Davidson, and Ratterman

NOES: None

ABSTAIN: None

ABSENT: Director Secada

4. NEW BUSINESS

4a Discussion/Action Regarding Amending District Policy No. 12 – Records Retention
Policy
(Rebecca Hitchcock, Clerk to the Board)

RES 2023-22

**MOTION: Directors Davidson/Thomas-Adopted Resolution No. 2023-22
Amending District Policy No 12-Records Retention Policy**

DISCUSSION: Ms. Hitchcock presented the amendment to the Records Retention Policy. She reviewed the process taken during the update and items of interest to the Board. She stated there would be one minor change to the Government Code listed on Page 1, item BOD 02. There was a brief discussion regarding the specifics of the retention schedule.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Davidson, Thomas, Underhill, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: Director Secada

4b Discussion/Action regarding Approval of a Sole-Source Construction and Installation Contract for a UV Trough and Installation of the UV Disinfection System (Damon Wyckoff, Director of Operations)

MOTION: Directors Davidson/Thomas by Minute Entry-Approve a Sole-Source Construction and Installation Contract with Cole Tiscornia Construction in the amount of \$197,910.00 per Section 5.C of the District's Purchasing Policy

DISCUSSION: Mr. Wyckoff reviewed the Forest Meadows Wastewater Treatment Plant UV Trough project. He stated that Cole Tiscornia Construction (CTC) previously completed installation of two different UV systems at the Copper Cove Reclaimed Wastewater Treatment Plant and La Contenta Wastewater Plant in 2008 with great reviews. The District would like to retain the services of CTC through the District's Sole Course Purchase Policy for the Forest Meadows Project.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Davidson, Thomas, Underhill, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: Director Secada

5. **REPORTS**

5a General Manager's Report (Michael Minkler)

DISCUSSION: Michael Minkler reported on the following items: 1) the Mechanics shop and warehouse are moving into the new building; 2) the reshuffling of the office spaces in the main building; 3) the new External Affairs Manager, John Osbourn, will begin work on May 1st; 4) the new District Engineer, Mark Rincon-Ibarra will begin work on May 15th; 5) a Mutual Aid agreement was signed between CCWD and Blue Lake Springs Mutual Water Company; 6) the Ebbetts Pass Town Hall meeting; 7) the upcoming ACWA Conference; 8) the Special Board Meeting on May 3rd; and 8) the Washington, D.C. Legislative meetings.

6. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Thomas reported on dinner with the new District Engineer and his wife.

Director Davidson reported that there is a lawsuit in Montana over the use of fire retardant on forestlands and would like updates to the Board.

Director Underhill reported on the Ebbetts Pass Town Hall and commented on how knowledgeable CCWD staff are.

Director Ratterman stated the ACWA Conference is May 8-11 in Monterey. Since all five of the Directors are attending the conference, he requests each Director reports out on what they learned.

7. NEXT BOARD MEETINGS

- Wednesday, May 10, 2023, 1:00 p.m., Regular Board Meeting (Cancelled)
- Wednesday May 3, 2023, 1:00 p.m., Special Board Workshop
- Wednesday, April 26, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 1:37 p.m. Those present were Board Members: Scott Ratterman, Bertha Underhill, Russ Thomas, and Jeff Davidson; staff members Michael Minkler, General Manager; and Matt Weber, General Counsel.

- 8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. 2 potential cases

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 2:08 p.m. There was no reportable action.

10. ADJOURNMENT

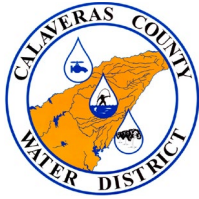
With no further business, the meeting adjourned at 2:08 p.m.

Respectfully Submitted:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board



MINUTES

CALAVERAS COUNTY WATER DISTRICT SPECIAL BOARD MEETING

MAY 3, 2023

Directors Present: Scott Ratterman, President
Russ Thomas, Vice-President
Bertha Underhill, Director
Jeff Davidson, Director

Directors Absent: Cindy Secada, Director

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Rebecca Hitchcock, Clerk to the Board
Damon Wyckoff, Director of Operations
Jeff Meyer, Director of Administrative Services
Stacey Lollar, Human Resources Manager
John Osbourn, External Affairs Manager
Pat Burkhardt, Construction and Maintenance Manager
Kelly Richards, Customer Service Supervisor
Kelly Gerkenmeyer, Water Resources Technician
Catherine Eastburn, Accountant
Kate Jesus, Engineering Coordinator
Kevin Williams, Senior Civil Engineer
Tiffany Burke, Administrative Technician Senior
Carol Bowen, Customer Service

Others Present: Habib Isaac, IB Consulting
Eric Scriven, NHA Advisors
Leslie Bloom, NHA Advisors
Cindy Secada
Ralph Copeland

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Ratterman called the Regular Board Meeting to order at 1:02 p.m. and led the Pledge of Allegiance. Director Secada and Director Davidson were absent.

2. **PUBLIC COMMENT**

There was no public comment.

3. **CONSENT AGENDA**

MOTION: Directors Thomas/Underhill-Approved Consent Agenda Item:
3a as presented

3a Approval of Minutes for the Board Meeting of April 12, 2023
(Rebecca Hitchcock, Clerk to the Board)

AYES: Directors Thomas, Underhill, and Ratterman

NOES: None

ABSTAIN: None

ABSENT: Directors Davidson and Secada

4. **NEW BUSINESS**

4a Discussion Regarding Cost of Service and Financial Analysis Study Public Outreach
(Michel Minkler, General Manager)

DISCUSSION: Mr. Minkler introduced John Osbourn, External Affairs Manager, to the Board. Mr. Osbourn addressed the Board and gave a brief overview of his background and enthusiasm about the new position with the District. Mr. Minkler continued to present the public outreach plan for the District Cost of Service and Financial Analysis Study.

4b Discussion/Directions Regarding the Cost of Service and Financial Analysis Study
(Jeffrey Meyer, Director of Administrative Service)

Director Davidson arrived at 1:19 p.m.

DISCUSSION: Mr. Meyer introduced Habib Isaac, from IB Consulting, and Eric Scriven and Leslie Bloom from NHA Advisors. He clarified a statement in the staff report for this item. "Under the guidelines of Proposition 218, the District's rate plan must be reviewed at a minimum of every five years to determine the adequacy of the exiting rates to support the District's operating and capital programs." He wanted to clarify that it is not required every five years unless an adjustment is necessary.

Mr. Isaac presented a summary of the Financial Plan. The discussion focused on the internal health of each utility (water, sewer) and the rate recommendations would be presented at a later time. IB Consulting uses a rigorous process to review the budget line by line and compare the budget to other similar utilities to determine that the budget is in line with what is expected. IB Consulting also follows a process of manually recalculating rates to compare with the actuals to ensure the system is properly capturing rate revenue.

Mr. Minkler reiterated that the Funding Plan presented only includes about half of the needed Capital Improvements. CCWD worked to judiciously defer as much of the Capital Improvements Plan (CIP) as possible, without endangering the structural integrity of District Facilities and Equipment.

Director Ratterman spoke about the amount of CIP projects that are considered critical, stating the plan is very aggressive. He discussed the history of the rate studies and increases over the years. He would like to see if there is a way to reduce the CIP list.

There was significant discussion between staff and the Board regarding the CIP Plan, the next steps, and the schedule of upcoming tasks.

RECESS was called at 2:28 p.m. **SESSION RESUMED** at 2:37 p.m.

Eric Scriven addressed the Board regarding NHA Advisors roll in the rate study.

PUBLIC COMMENT: Ralph Copeland asked when the agenda for this meeting was publicly posted.

5. REPORTS

- 5a General Manager’s Report
(Michael Minkler)

DISCUSSION: Michael Minkler reported the Board meeting on May 24, 2023, will focus on the rate design and public outreach.

6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill reported she will be attending the ACWA Conference next week.

Director Davidson asked if staff have done any research on a County wide infrastructure bond.

Director Thomas had nothing to report.

Director Ratterman reported on the upcoming ACWA Conference.

7. NEXT BOARD MEETINGS

- Wednesday, May 24, 1:00 p.m., Regular Board Meeting
- Wednesday, June 14, 1:00 p.m., Regular Board Meeting

8. ADJOURNMENT

With no further business, the meeting adjourned at 2:48 p.m.

Respectfully Submitted:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board

Item 3b

Agenda Item

DATE: May 24, 2023

TO: Michael Minkler, General Manager

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Report on the Monthly Investment Transactions for April 2023

RECOMMENDED ACTION:

For information only.

SUMMARY:

Per the District's Investment Policy, staff will report the monthly investment activity for the preceding month. During April 2023, the following investment transactions occurred:

Chandler Asset Management Activity:	General	Water CIP Loan	Sewer CIP Loan
Book Value at 03/31/2023	20,133,971.50	19,670,496.04	9,320,943.19
Security Purchases	193,656.24	-	-
Money Market Fund Purchases	219,951.09	69,448.90	32,908.64
Money Market Contributions	344.54	-	-
Security Sales	(97,421.88)	-	-
Money Market Fund Sales	(193,966.58)	-	-
Maturities	(60,000.00)	-	-
Principal Paydown	(40,930.38)	-	-
Money Market Fund Withdrawals	(2.46)	(429,830.13)	(972,374.84)
Amortization/Accretion	(2,856.35)	-	-
Gain/Loss on Dispositions	(2,548.47)	-	-
Book Value at 04/30/2023	20,150,197.25	19,310,114.81	8,381,476.99
Local Agency Investment Fund Activity:			
Balance at 03/31/2023	11,061,891.84		
Withdrawals, Operating Cash	80,094.29		
Interest	-		
Balance at 04/30/2023	11,141,986.13		

LAIF (Local Agency Investment Fund) daily interest rates are 2.89% as of April 30, 2023.

CALAVERAS COUNTY WATER DISTRICT
INVESTMENT ACTIVITY
FOR THE MONTH ENDING April 30, 2023

INVESTMENT TRUSTEE	TYPE OF FUNDS/Availability	MARKET VALUE	INVESTMENT COST			DATE INVST	CM INTEREST AND DIVIDEND RECVD
			COST	PAR (PRINC)	CPN RATE		
Local Agency Investment Fund	Restricted for Reserves/Special Projects	11,141,986.13	11,141,986.13	11,141,986.13	2.870%	ongoing	80,094.29
Chandler Asset Management	Restricted/Reserves/Expansion/AD/R&R	19,201,424.25	20,150,197.25	20,182,938.36	1.540%	ongoing	16,225.75
Chandler Asset Management - Water Loan	Committed to Specific CIP Projects	19,310,114.81	19,310,114.81	19,310,114.81	4.420%	ongoing	69,448.90
Chandler Asset Management - Sewer Loan	Committed to Specific CIP Projects	8,381,476.99	8,381,476.99	8,381,476.99	4.420%	ongoing	32,908.64
Totals		58,035,002.18	58,983,775.18	59,016,516.29			198,677.58

MONTHLY ACTIVITY

Chandler Asset Management Activity:	General	Water CIP Loan	Sewer CIP Loan
Book Value at 03/31/2023	20,133,971.50	19,670,496.04	9,320,943.19
Security Purchases	193,656.24	-	-
Money Market Fund Purchases	219,951.09	69,448.90	32,908.64
Money Market Contributions	344.54	-	-
Security Sales	(97,421.88)	-	-
Money Market Fund Sales	(193,966.58)	-	-
Maturities	(60,000.00)	-	-
Principal Paydown	(40,930.38)	-	-
Money Market Fund Withdrawals	(2.46)	(429,830.13)	(972,374.84)
Amortization/Accretion	(2,856.35)	-	-
Gain/Loss on Dispositions	(2,548.47)	-	-
Book Value at 04/30/2023	20,150,197.25	19,310,114.81	8,381,476.99
Local Agency Investment Fund Activity:			
Balance at 03/31/2023	11,061,891.84		
Withdrawals, Operating Cash	80,094.29		
Interest	-		
Balance at 04/30/2023	11,141,986.13		

**CALAVERAS COUNTY WATER DISTRICT
CHANDLER ASSET MANAGEMENT (General)**

FOR THE MONTH ENDED April 30, 2023

INVESTMENT TRUSTEE/TYPE	MARKET VALUE	INVESTMENT COST			Dividends Earned	Interest Earned
		BOOK	PAR Value/Units	CPN RATE		
Asset Backed Security	898,643.86	928,773.17	928,813.30	0.87%		677.95
Agency Securities	2,308,495.20	2,410,344.57	2,400,000.00	0.95%		
CMO	582,274.60	593,883.80	600,000.00	3.14%		1,045.00
Corporate Securities	4,143,218.08	4,322,959.62	4,300,000.00	1.69%		1,496.00
Money Market Fund (Cash)	84,125.06	84,125.06	84,125.06	4.42%	377.34	
Supernational Securities	1,045,979.55	1,120,440.59	1,120,000.00	0.65%		1,896.88
US Treasury	10,138,687.90	10,689,670.44	10,750,000.00	1.34%		16,000.00
Totals	19,201,424.25	20,150,197.25	20,182,938.36	1.54%	377.34	21,115.83

Item 3c

**Calaveras County Water District
Claim Summary #614
March 2023 vs April 2023**

	March 2023	April 2023
CCWD Operating Expenditures	1,104,650.80	1,199,152.40
Expenditures to be reimbursed/Fiduciary Payments	2,590.00	2,590.00
Capital Improvement Program Projects	1,967,593.98	182,052.89
Capital Outlay	20,163.00	2,532.25
Sub-Total Vendor Payments	3,094,997.78	1,386,327.54
Payroll Disbursed	637,044.91	597,620.22
Other EFT Payments	6,681.64	4,821.72
Total Disbursements	3,738,724.33	1,988,769.48

Vendor	Description	Date	Ref	Amount
A T & T	Acct#287318536357 IT Phone 03/23	04/19/2023	142086	130.83
A T & T	Internet Service LC Acct#129469186 03/23	04/13/2023	142047	53.50
A T & T	Leased Acct #23584106903335 03/23	04/13/2023	142046	62.87
A T & T CALNET 3	Acct#9391067346 Camp Connell Radio Tower	04/13/2023	142048	210.63
A T & T CALNET3	Acct#9391029194 OP HQ Long Distance 04/23	04/27/2023	142124	365.14
A T & T CALNET3	Acct#9391029197 CC Whse 04/24	04/27/2023	142127	1.19
A T & T CALNET3	Acct#9391029198 Hunters 04/23	04/27/2023	142125	23.14
A T & T CALNET3	Acct#9391029199 JLTC 04/23	04/27/2023	142129	23.14
A T & T CALNET3	Acct#9391029200 Dorrington 04/23	04/27/2023	142121	23.18
A T & T CALNET3	Acct#9391029201 District Wide 04/23	04/27/2023	142122	1,212.33
A T & T CALNET3	Acct#9391032214 JLTC 04/23	04/27/2023	142123	115.50
A T & T CALNET3	Acct#9391032215 T1-Line 04/23	04/27/2023	142128	154.88
A T & T CALNET3	Acct#9391032216 Azalea L/S 04/23	04/27/2023	142126	21.60
A T & T CALNET3	SA Shop Acct#9391069409 04/23	04/27/2023	142120	45.01
A T & T MOBILITY	Internet Service 02/23	04/05/2023	142014	266.03
A TEEM ELECTRICAL ENG INC	Electrical Engineering for PLC Control Panel for the Arnold WWTP (15095)	04/27/2023	142130	540.00
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Saw Blades - EP Barn	04/05/2023	142015	299.23
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tire Rotation - V 730	04/19/2023	142087	29.95
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 732	04/27/2023	142131	1,062.32
ACWA/JPIA	Dental 03/23	04/13/2023	142049	6,760.60
ACWA/JPIA	EAP 03/23	04/13/2023	142049	178.56
ACWA/JPIA	Retiree Dental 03/23	04/13/2023	142049	853.76
ACWA/JPIA	Retiree Vision 03/23	04/13/2023	142049	3,024.36
ACWA/JPIA	Vision 03/23	04/13/2023	142049	1,373.44
ACWA/JPIA	Workers Comp 01/01/23-03/31/23	04/19/2023	142088	35,795.36
ADP INC	Payroll processing 03/15/23	04/19/2023	142089	2,351.75
ADP INC	Payroll processing 04/15/23	04/19/2023	142089	2,735.30
AFLAC	Acct#JJ325 03/23	04/27/2023	142132	1,690.20
ARNOLD AUTO SUPPLY	Repair Parts - EP	04/13/2023	142050	1,780.74
ARNOLD TIRE AND AUTO CARE	Tires - V 734	04/13/2023	142051	1,300.24
AUTOMATION DIRECT	Electrical Parts	04/27/2023	142133	1,723.51
BAY CITY EQUIPMENT INDUSTRIES INC	Coolant Temperature Sensors - Generators	04/27/2023	142134	94.84
BAY CITY EQUIPMENT INDUSTRIES INC	Decision-Maker Board - Wallace WWTP Generator	04/27/2023	142134	1,911.19
BAY CITY EQUIPMENT INDUSTRIES INC	Logic Board - Generator	04/27/2023	142134	1,784.80
BAY CITY EQUIPMENT INDUSTRIES INC	Oil Press Sensors - Generators	04/27/2023	142134	185.07
BENEDICT, KATHY	UB Refund 3341 Main Street	04/27/2023	142135	7.14
BNN, LLC	CPUD Mechanics Shop 03/23	04/19/2023	142091	129.50
BNN, LLC	CPUD Warehouse 03/23	04/19/2023	142091	129.50
BNN, LLC	SASD Mechanics Shop 03/23	04/19/2023	142091	199.62
BNN, LLC	SASD Warehouse 03/23	04/19/2023	142091	156.54
CA DEPT OF TAX AND FEE ADMIN	1st Qtr Use Sales 2023	04/24/2023	EFT	710.00
CADENCE.TEAM	Barracuda Backup Renewal	04/19/2023	142092	7,410.00
CALAVERAS AUTO SUPPLY	Battery - V 534	04/13/2023	142052	148.31
CALAVERAS AUTO SUPPLY	Battery - V 608	04/13/2023	142052	148.31
CALAVERAS AUTO SUPPLY	Brake Pads - V 721	04/13/2023	142052	248.37

Vendor	Description	Date	Ref	Amount
CALAVERAS AUTO SUPPLY	Coolant - Stock	04/13/2023	142052	135.46
CALAVERAS AUTO SUPPLY	Oil - SA Shop	04/13/2023	142052	31.27
CALAVERAS AUTO SUPPLY	Pliers - SA Shop	04/13/2023	142052	30.01
CALAVERAS AUTO SUPPLY	Rear Wheel Seal - V 531	04/13/2023	142052	58.72
CALAVERAS AUTO SUPPLY	Wheel Bearing - V 531	04/13/2023	142052	43.24
CALAVERAS AUTO SUPPLY	Wheel Bearings - V 613	04/13/2023	142052	179.52
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0002152 Mechanics Shop	04/05/2023	142016	321.00
CALAVERAS COUNTY ROCK CREEK LANDFILL	Material Disposal	04/19/2023	142093	196.00
CALAVERAS COUNTY ROCK CREEK LANDFILL	Tire Disposal	04/27/2023	142136	15.00
CALAVERAS LUMBER CO INC	Bar Oil, Saw Fuel - WP Bear Creek Tree Removal	04/13/2023	142053	88.32
CALAVERAS LUMBER CO INC	Batteries - EP Barn	04/13/2023	142053	43.08
CALAVERAS LUMBER CO INC	Buckets, Lids, Funnel - Collections Crew	04/13/2023	142053	28.18
CALAVERAS LUMBER CO INC	Materials & Supplies - Collections Crew	04/13/2023	142053	146.62
CALAVERAS LUMBER CO INC	Materials & Supplies - DF VCTO	04/13/2023	142053	259.03
CALPERS - RETIREMENT	Retirement 03/31/2023 Payroll	04/30/2023	EFT	48,643.18
CALPERS - RETIREMENT	Retirement 04/15/2023 Payroll	04/30/2023	EFT	49,042.40
CALPERS (Def Comp)	Def Comp 03/31/2023 Payroll	04/30/2023	EFT	9,902.09
CALPERS (Def Comp)	Def Comp 04/15/2023 Payroll	04/30/2023	EFT	9,076.87
CALPERS (Health Ins)	Health Insurance Admin Fee, Active & Board April 2023	04/30/2023	EFT	516.48
CALPERS (Health Ins)	Health Insurance Admin Fee, Retiree April 2023	04/30/2023	EFT	200.25
CALPERS (Health Ins)	Health Insurance, Active & Board April 2023	04/30/2023	EFT	156,507.21
CALPERS (Health Ins)	Health Insurance, Retiree April 2023	04/30/2023	EFT	8,909.00
CAMPORA	Acct#507551 Propane - Wallace	04/27/2023	142137	9.33
CAMPORA	Acct#5118051 Propane	04/05/2023	142017	983.77
CARBON COPY INC	Copies 04/23	04/19/2023	142094	418.69
CARDINAL, BILL	AWWA Travel Reimbursement	04/19/2023	142095	1,767.02
CAVALIERI, THOMAS	UB Refund 8767 Mann Street	04/05/2023	142018	4.19
CAVALIERI, THOMAS	UB Refund 8767 Mann Street	04/27/2023	142138	147.72
CED CREDIT	Electrical Parts - Southworth WWTP	04/13/2023	142054	570.53
CED CREDIT	Electrical Supplies for District Corp Yard (CIP 11101)	04/27/2023	142139	492.27
CED CREDIT	Soft Start - CC Connors Main LS	04/05/2023	142019	1,825.75
CHECK PROCESSING INC	Lockbox Processing 03/23	04/13/2023	142055	989.70
CITY OF ANGELS	Six Mile Village 03/23	04/05/2023	142020	3,664.14
CLARK PEST CONTROL INC	Pest Control Acct#1365831 Arnold WWTP	04/27/2023	142140	96.00
CLARK PEST CONTROL INC	Pest Control Acct#1505308 Hunters	04/13/2023	142056	114.00
CLARK PEST CONTROL INC	Pest Control Acct#190086855 FM WWTP	04/27/2023	142140	96.00
CLARK PEST CONTROL INC	Pest Control Acct#2120969 Wallace	04/19/2023	142096	145.00
CLARK PEST CONTROL INC	Pest Control Acct#730179 CC	04/19/2023	142096	101.00
CLARK PEST CONTROL INC	Pest Control Acct#807360 LC WWTP	04/13/2023	142056	100.00
CLARK PEST CONTROL INC	Pest Control Acct#807402 JL WWTP	04/13/2023	142056	72.00
CLARK PEST CONTROL INC	Pest Control Acct#807402 JL WWTP	04/19/2023	142096	78.00
CLARK PEST CONTROL INC	Pest Control Acct#807549 JLWTP	04/19/2023	142096	76.00
CLARK PEST CONTROL INC	Pest Control Acct#9328727 OP HQ	04/13/2023	142056	148.00
COLEMAN ENGINEERING, INC.	Engineering and Design Contract for the Jenny Lind A-B Transmission (CIP 11088)	04/13/2023	142057	31,403.32
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 04/23	04/13/2023	142058	780.00

Vendor	Description	Date	Ref	Amount
CONDOR EARTH TECHNOLOGIES INC	Monitoring Well Reporting - FY 22/23	04/05/2023	142021	2,712.00
CONFIDENTIAL	Retiree Medical Reimbursement 05/23	04/19/2023	142097	2,367.17
COPPER AUTO & MARINE	Repair Parts - CC	04/27/2023	142141	407.73
CPPA	Power District Wide 03/23	04/13/2023	142059	164,785.06
CPPA	Power OP HQ 03/23	04/13/2023	142059	1,276.00
CPUD	Construction and Installation of Fire Service Lateral for District Corp Yard (CIP 11101)	04/27/2023	142142	10,802.00
CPUD	Water Service Corp Yard 04/23	04/05/2023	142022	103.75
CPUD	Water Service OP HQ 04/23	04/05/2023	142022	357.83
CWEA	Collection System Maintenance Grade 1 Renewal - Darby	04/27/2023	142143	95.00
CWEA	CSM Grade 1 Renewal - Tindell	04/05/2023	142023	95.00
CWEA	CWEA Membership Renewal - Scott	04/05/2023	142023	202.00
CWEA	CWEA Membership Renewal - Tindell	04/05/2023	142023	202.00
DATAPROSE	UB Statement Processing 03/23	04/05/2023	142024	8,885.86
DAVIDSON, JEFF	Travel 04/23	04/27/2023	142144	55.02
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease 04/2023	04/30/2023	EFT	294.71
DENTON'S	Pintle Hitch, Bolt Kit - V 745	04/05/2023	142025	1,177.62
DENTON'S	Replacement Wood - T 14	04/05/2023	142025	468.58
DEPARTMENT OF WATER RESOURCES	1024.002 West Point Regulation Dam Fee	04/19/2023	142098	10,261.00
DEPARTMENT OF WATER RESOURCES	1024.004 White Pines Dam Fee	04/19/2023	142098	7,581.00
DEPARTMENT OF WATER RESOURCES	1024.005 New Spicer Meadow Dam Fee	04/19/2023	142098	119,064.00
DEPARTMENT OF WATER RESOURCES	1024.006 McKays Point Diversion Dam Fee	04/19/2023	142098	57,965.00
DEPARTMENT OF WATER RESOURCES	1024.007 North Fork Diversion Dam Fee	04/19/2023	142098	12,137.00
DEPARTMENT OF WATER RESOURCES	1024.008 Beaver Creek Diversion Dam Fee	04/19/2023	142098	11,333.00
DEPARTMENT OF WATER RESOURCES	1024.009 Copper Cove Dam Fee	04/19/2023	142098	11,333.00
DEPARTMENT OF WATER RESOURCES	1024.010 La Contenta Dam Fee	04/19/2023	142098	11,601.00
EBBETTS PASS GAS SERVICE	Fuel 03/23	04/13/2023	142060	3,837.64
EBBETTS PASS LUMBER	Materials & Supplies - EP Barn	04/05/2023	142026	160.68
EBBETTS PASS LUMBER	PVC Parts - AWWTP	04/05/2023	142026	125.36
ENTERPRISE FM TRUST	Maintenance & Taxes 04/23	04/13/2023	142061	2,744.92
ENTERPRISE FM TRUST	Vehicle Lease 04/23	04/13/2023	142061	20,159.21
FASTENAL	Batteries - WP Whse	04/27/2023	142145	347.78
FASTENAL	Impact - CC Distribution	04/05/2023	142027	430.36
FASTENAL	Safety Vests, Glasses, Hard Hats - Stock	04/05/2023	142027	211.72
FEDERAL ENERGY REGULATORY COMM	Annual Admin Dam Land Bill Correction (02409-Alpine)	04/27/2023	142146	7,000.00
FERGUSON ENTERPRISES, INC 1423	Fittings - Utility Crew	04/05/2023	142028	6,262.76
FINANCIAL PACIFIC LEASING	2021 VacCon Truck Principal & Interest 05/2023	04/30/2023	EFT	30,983.57
FLEXIM AMERICAS CORP	Flow Meters, Transducers, J-Boxes, Extension Cable - WPWTP	04/05/2023	142029	3,390.17
FOOTHILL PORTABLE TOILETS	Rental Portable Toilets 02/28/23-03/27/12 SR	04/05/2023	142030	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilets 02/28/23-03/27/12 Wallace	04/05/2023	142030	154.50
GAMBI DISPOSAL INC.	Bio-Solids Removal - March 2023	04/05/2023	142031	2,625.00
GENERAL SUPPLY COMPANY	Electrical Parts - Hunters WTP	04/27/2023	142147	330.68
GENERAL SUPPLY COMPANY	Electrical Supplies for District Corp Yard (CIP 11101)	04/27/2023	142147	2,307.37
GEORGE W. LOWRY, INC.	Waste Oil Disposal - SA Shop	04/27/2023	142148	470.00
GERKENSMEYER, KELLY	Mileage Reimbursement IRWM Meeting	04/05/2023	142032	29.41
GLOBAL PAY	Global Payment 7167 March 2023	04/30/2023	EFT	1,849.04

Vendor	Description	Date	Ref	Amount
GLOBAL PAY	Global Payments 24728 March 2023	04/30/2023	EFT	12,609.47
GOVINVEST INC	Labor & Budgeting Module - HR/Finance 3/23-6/24	04/05/2023	142033	8,000.00
GRAINGER	Air Conditioner - CCWTP	04/27/2023	142149	917.35
GRAINGER	Air Conditioner Wall Sleeve - CCWTP	04/27/2023	142149	104.14
HANSON BRIDGETT LLP	Legal Services 040081.000001 03/23	04/19/2023	142100	14,749.06
HANSON BRIDGETT LLP	Legal Services 040081.000003 03/23	04/19/2023	142100	7,340.50
HANSON BRIDGETT LLP	Legal Services 040171.000001 01/23	04/19/2023	142100	1,105.00
HANSON BRIDGETT LLP	Legal Services 040171.000001 02/23	04/19/2023	142100	1,162.68
HENWOOD ASSOCIATES, INC.	Consulting - NF Re-Licensing	04/19/2023	142101	2,040.00
HITCHCOCK, REBECCA	Mileage Reimbursement Copper & EP Town Hall Meetings	04/27/2023	142150	81.22
HOBGOODS CLEANING	Janitorial Service JLTC 04/23	04/19/2023	142102	50.00
HOBGOODS CLEANING	Janitorial Service OP HQ 04/23	04/19/2023	142102	1,935.00
HOLT OF CALIFORNIA	Belts - LC Whse Backhoe	04/05/2023	142034	175.39
HOLT OF CALIFORNIA	Hydraulic Caps & Plugs - V 736	04/27/2023	142151	268.40
HUNT & SONS, INC	Fuel - CC	04/27/2023	142152	1,778.31
HUTSON, DAMON	Safety Boot Reimbursement 04/23	04/13/2023	142062	200.00
IB CONSULTNG LLC	Rate Study	04/13/2023	142063	3,480.00
IRON MOUNTAIN	Document Destruction 3/23	04/13/2023	142064	157.68
JB's AWARDS & CUSTOM APPAREL	Embroidery Employee Appreciation	04/19/2023	142103	50.00
JB's AWARDS & CUSTOM APPAREL	T- Shirts	04/19/2023	142103	4,505.61
JS WEST PROPANE GAS	Propane - JLTC	04/13/2023	142065	300.51
MARTIN MARIETTA MATERIALS	3/4 Class II AB - CC Whse	04/13/2023	142066	441.20
MARTIN MARIETTA MATERIALS	3/4 Class II AB - Vallecito Stock	04/19/2023	142104	443.57
MARTIN MARIETTA MATERIALS	3/4 Class II AB - WP Stock	04/19/2023	142104	445.58
MATHESON TRI-GAS, INC	Liquid Oxygen - CCWTP	04/13/2023	142067	6,447.79
Mission Square	RHI 03/31/2023 Payroll	04/30/2023	EFT	1,785.00
Mission Square	RHI 04/15/2023 Payroll	04/30/2023	EFT	1,785.00
MODESTO AIRCO GAS & GEAR	Cylinder Rental 03/23	04/13/2023	142068	104.00
MOTHER LODGE ANSWERING SERVICE	Answering Service 04/23	04/13/2023	142069	802.00
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 03/23	04/05/2023	142035	237.05
MUTUAL OF OMAHA	Life, AD&D Acct#GAWXB 04/23	04/05/2023	142036	6,980.17
NASH CHEVRON	Flat Tire Repair - V 750	04/19/2023	142105	30.00
NATEC INTERNATIONAL, INC.	Asbestos Cement Pipe Training	04/19/2023	142106	2,785.00
NATE'S TREE SERVICE	Tree Removal - CC Kiva	04/13/2023	142070	9,315.00
NORTHSTAR CHEMICAL	Sodium Hydroxide - AWWTP	04/13/2023	142071	4,122.69
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC Connors LS	04/19/2023	142107	9,103.38
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 12	04/13/2023	142071	1,291.29
NORTHSTAR CHEMICAL	Sodium Hydroxide - JL Huckleberry LS	04/19/2023	142107	4,924.94
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	04/05/2023	142037	2,308.76
NORTHSTAR CHEMICAL	Sodium Hypochlorite - WPWTP	04/13/2023	142071	1,247.46
NORTHSTAR CHEMICAL	Sodium Hypochlorite - WPWWTP	04/13/2023	142071	562.76
NTU TECHNOLOGIES INC	926 Polymer - CCWTP	04/05/2023	142038	13,314.24
OCCU-MED, LTD	Pre Employment Screening	04/27/2023	142153	354.00
O'CONNELL & DEMPSEY, LLC	Federal Legislative Consulting 02/23	04/05/2023	142039	6,000.00
O'CONNELL & DEMPSEY, LLC	Federal Legislative Consulting 03/23	04/27/2023	142154	6,000.00

Vendor	Description	Date	Ref	Amount
O'REILLY AUTO PARTS	Repair Parts - Utility Crew	04/27/2023	142155	198.37
O'REILLY AUTO PARTS	Repair Parts - V 720	04/27/2023	142155	132.39
P G & E	Power CC Water Tank 03/2023	04/30/2023	EFT	24.11
P G & E	Power District Wide 03/2023	04/30/2023	EFT	4,435.82
P G & E	Power JLTC 03/2023	04/30/2023	EFT	157.42
P G & E	Power Op HQ 03/2023	04/30/2023	EFT	446.82
P G & E	Power SA Shop (final) 03/2023	04/30/2023	EFT	1,429.94
P G & E	Power SA Whse (final) 03/2023	04/30/2023	EFT	121.10
P G & E	Power Wallace Spray Field 03/2023	04/30/2023	EFT	11.71
P G & E	Power Warmwood LS 03/2023	04/30/2023	EFT	7.73
P G & E	Power Woodgate LS 03/2023	04/30/2023	EFT	23.47
PAC MACHINE CO INC.	Dewatering Pumps - Distribution	04/13/2023	142072	3,523.30
PAC MACHINE CO INC.	Grit Removal Bypass Pump - DF VCTO	04/27/2023	142156	2,532.25
PAC MACHINE CO INC.	Pump - JL E Tank	04/27/2023	142156	4,580.73
PACE SUPPLY CORP	3" Meter Parts for AMI/AMR Project (CIP 11096)	04/19/2023	142108	3,456.92
PACE SUPPLY CORP	Crash Kits - EP Hydrants	04/27/2023	142157	859.30
PACE SUPPLY CORP	Fittings - Distribution	04/05/2023	142040	1,873.81
PACE SUPPLY CORP	Fittings - Utility Crew	04/19/2023	142108	2,819.60
PACE SUPPLY CORP	Late Fee	04/05/2023	142040	100.15
PACE SUPPLY CORP	Materials for Forest Meadows UV Project (CIP 15106)	04/27/2023	142157	2,477.17
PACE SUPPLY CORP	Racking	04/27/2023	142157	643.51
PACE SUPPLY CORP	Repair Parts - Utility Crew	04/27/2023	142157	5,315.41
PACE SUPPLY CORP	Tamper Switch - Warehouse Backflow	04/05/2023	142040	249.59
PAYTECH INC	Payroll Services	04/19/2023	142109	490.00
PAYTECH INC	Payroll Services	04/27/2023	142158	350.00
PETERSON BRUSTAD INC	Engineering and Design Services for the West Point Water Supply (CIP 11106)	04/27/2023	142159	5,021.80
PLUMMERBUILT INC	Tenant Improvements for the District Corp Yard (CIP 11101)	04/27/2023	142160	66,204.96
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	04/13/2023	142073	1,965.64
POTRERO HILLS LANDFILL	Bio-Solids Disposal - FMWWTP	04/13/2023	142073	1,263.20
PROGRESSIVE PRINT SOLUTIONS	100 Copies Strategic Plan Book	04/19/2023	142110	734.66
QUADIENT LEASING INC	Mail Equip Lease 02/07/2023-05/06/2023	04/30/2023	EFT	1,097.48
RATTERMAN, SCOTT	MT Counties Meeting - Hotel Reimbursement	04/27/2023	142161	133.92
RATTERMAN, SCOTT	Travel 04/23	04/27/2023	142161	112.66
REXEL	Electrical Parts	04/27/2023	142162	2,846.13
ROLLERI EXCAVATION	Dozer Rental - Sawmill Tank Snow Removal	04/19/2023	142111	5,320.00
ROSE, RONALD	Safety Boot Reimbursement 2023	04/13/2023	142074	183.08
ROSE, RONALD	Winter Weather Gear 2023	04/13/2023	142074	200.00
RYAN PROCESS, INC	Sensors - CCWTP	04/19/2023	142112	1,728.69
SAGE, THOMAS	Safety Boot Reimbursement	04/13/2023	142075	200.00
SAGE, THOMAS	Water Distribution Practice Exam	04/13/2023	142075	29.00
SAM BERRI TOWING	Lock Service - V 748	04/13/2023	142076	130.00
SAM BERRI TOWING	Tow Service - V 531	04/13/2023	142076	150.00
SAM BERRI TOWING	Tow Service to Sacramento - V 135	04/13/2023	142076	1,512.50
SECADA, CINDY	Travel 04/23	04/27/2023	142163	25.35
SEIU LOCAL 1021	COPE 03/23	04/05/2023	142041	40.00

Vendor	Description	Date	Ref	Amount
SEIU LOCAL 1021	Union Dues 03/23	04/05/2023	142041	2,550.00
SENDERS MARKET INC	Bearing Plates - Collections Crew	04/13/2023	142077	5.44
SENDERS MARKET INC	Materials & Supplies - LC Whse	04/13/2023	142077	33.14
SENDERS MARKET INC	Multi-Use Torch Kit - JLWTP	04/13/2023	142077	37.64
SENDERS MARKET INC	Shop Supplies - LC Whse	04/13/2023	142077	96.50
SENDERS MARKET INC	Visqueen - WP Emergency Repair	04/13/2023	142077	136.07
SOUTHERN TIRE MART	Tires - V 145	04/05/2023	142042	1,112.40
STAPLES CREDIT PLAN	Office Supplies 04/23	04/27/2023	142164	376.28
STEVENSON, CHARLOTTE	DWAP Refund Closed Acct with Credit Balance	04/27/2023	142165	30.00
SWRCB	Water Distribution Grade 2 Cert - J. Kelly	04/05/2023	142043	80.00
SWRCB	Water Distribution Grade 2 Cert - Sage	04/19/2023	142113	80.00
THE CAR DOCTOR	Oil, Lube, Filters - V 538	04/13/2023	142078	210.90
THE GOLF CLUB @ COPPER VALLEY	Reimburse Power P/S for Water Discharge 01/31	04/27/2023	142166	3,340.87
THOMAS, RUSS	Travel 04/23	04/27/2023	142167	178.16
TYLER TECHNOLOGIES, INC.	Transaction Fees - Utility Billing	04/13/2023	142079	11,355.75
U.S. BANK	ACME Tools - Folding Tool	04/19/2023	EFT	35.44
U.S. BANK	ACWA	04/19/2023	EFT	311.53
U.S. BANK	ACWA Registration - Ratterman	04/19/2023	EFT	325.00
U.S. BANK	ACWA Registration Refund - Wyckoff	04/19/2023	EFT	(740.00)
U.S. BANK	Air Delight - Toilet Valve Solenoid	04/19/2023	EFT	48.04
U.S. BANK	Alhambra 03/23	04/19/2023	EFT	203.76
U.S. BANK	Amazon - Compressor Part FM	04/19/2023	EFT	14.90
U.S. BANK	Amazon - Fittings	04/19/2023	EFT	96.45
U.S. BANK	Amazon - Pressure Gauge	04/19/2023	EFT	34.98
U.S. BANK	Amazon - Subscription	04/19/2023	EFT	1,393.18
U.S. BANK	Amazon- Flow Meter	04/19/2023	EFT	46.85
U.S. BANK	Apple Storage	04/19/2023	EFT	0.99
U.S. BANK	Aramark 03/23	04/19/2023	EFT	2,663.94
U.S. BANK	AWWA - Distribution Grades III & IV Review - Wood	04/19/2023	EFT	94.50
U.S. BANK	BOD Supplies 03/23	04/19/2023	EFT	64.48
U.S. BANK	Cal Waste 03/23	04/19/2023	EFT	1,769.51
U.S. BANK	Cal.Net 03/23	04/19/2023	EFT	62.04
U.S. BANK	CalTel 03/23	04/19/2023	EFT	1,498.72
U.S. BANK	Comcast 03/23	04/19/2023	EFT	724.96
U.S. BANK	Compressor Source - Compressor FM	04/19/2023	EFT	91.11
U.S. BANK	Conifer	04/19/2023	EFT	649.95
U.S. BANK	CSM Eventbrite CSM Cert Review - Turner	04/19/2023	EFT	119.22
U.S. BANK	CWEA - Mechanic Tech Math Review - Davis & Edens	04/19/2023	EFT	100.00
U.S. BANK	CWEA Eventbrite CSM Cert Review Duburg, Kelly, Byous	04/19/2023	EFT	368.33
U.S. BANK	CWEA-Eventbrite - CSM Cert Review Wood & Cuneo	04/19/2023	EFT	249.11
U.S. BANK	D1-D2 Exam Review - Kelly	04/19/2023	EFT	400.00
U.S. BANK	DFK Solutions - SSO Emergency Preparedness - Roeder	04/19/2023	EFT	175.00
U.S. BANK	Dollar General - Cleaning Supplies	04/19/2023	EFT	29.08
U.S. BANK	eBay - Hand Levels	04/19/2023	EFT	180.13
U.S. BANK	Ebbetts Pass Lumber - Tarp	04/19/2023	EFT	13.93

Vendor	Description	Date	Ref	Amount
U.S. BANK	Fire Extinguishers - District	04/19/2023	EFT	643.25
U.S. BANK	Grainger - Face Mask & Filters	04/19/2023	EFT	22.00
U.S. BANK	JPIA Leadership Essentials	04/19/2023	EFT	426.50
U.S. BANK	Lions Gate Hotel - 3 Days Valves Training - Davis	04/19/2023	EFT	244.60
U.S. BANK	Mailchimp	04/19/2023	EFT	260.00
U.S. BANK	Mar Val - Town Hall Refreshments	04/19/2023	EFT	40.94
U.S. BANK	MMS, Adobe, Password Protection, Microsoft & 2FA (IT)	04/19/2023	EFT	2,612.77
U.S. BANK	Napa Meeting Hotel	04/19/2023	EFT	147.06
U.S. BANK	Napa Meeting Lunch	04/19/2023	EFT	62.26
U.S. BANK	Norcal Containers - Container (Corp Yard/Warehouse)	04/19/2023	EFT	4,009.00
U.S. BANK	Office Supplies	04/19/2023	EFT	724.62
U.S. BANK	OWP Collections O & M Course Package - Cyr	04/19/2023	EFT	202.25
U.S. BANK	OWP Distribution O & M Course Package - Roberts	04/19/2023	EFT	202.25
U.S. BANK	OWP Distribution O & M Enrolment - Canepa	04/19/2023	EFT	75.00
U.S. BANK	OWP Distribution O & M Enrolment Bubble Sheets - Canepa	04/19/2023	EFT	25.00
U.S. BANK	Power Bricks , Connectors, Phone, Docking Station	04/19/2023	EFT	1,155.77
U.S. BANK	Pump - E Tank VS	04/19/2023	EFT	3,995.04
U.S. BANK	Recruitment - External Affairs Manager & District Engineer	04/19/2023	EFT	2,975.00
U.S. BANK	RingCentral	04/19/2023	EFT	1,439.34
U.S. BANK	Saddle Creek Unit 7 Map	04/19/2023	EFT	5.50
U.S. BANK	Senders - Flashlights/ Lights Corp Yard/Warehouse	04/19/2023	EFT	86.84
U.S. BANK	Senders - Tarps/Bungees	04/19/2023	EFT	114.02
U.S. BANK	Senders - Vault Pump	04/19/2023	EFT	154.43
U.S. BANK	UPUD 03/23	04/19/2023	EFT	223.89
U.S. BANK	USA Bluebook - PAN Indicator Solution & Cyanide Reagent	04/19/2023	EFT	231.94
U.S. BANK	USA Bluebook - Chart Pens	04/19/2023	EFT	141.69
U.S. BANK	Used Tire V 736	04/19/2023	EFT	75.00
U.S. BANK	Verizon 03/23	04/19/2023	EFT	3,127.55
U.S. BANK	Volcano Telephone 03/23	04/19/2023	EFT	616.56
U.S. BANK	Water Code Updates	04/19/2023	EFT	12.51
U.S. BANK	Win911 License - Hunters WTP	04/19/2023	EFT	100.00
U.S. BANK	Yard Clean Up/Dump Run	04/19/2023	EFT	8.18
U.S. BANK	Zoro Tools - Impact Wrench	04/19/2023	EFT	288.50
U.S. BANK	Zoro-Tape Measures	04/19/2023	EFT	58.85
UNDERHILL, BERTHA	ACWA Conference Travel Advance	04/27/2023	142119	1,520.00
UNDERHILL, BERTHA	Travel 04/23	04/27/2023	142168	83.84
UNION DEMOCRAT	Distribution Worker Recruitment Ad	04/19/2023	142114	685.18
UNITED PARCEL SERVICE	Acct#9X5040 Shipping Week End 03/25/23	04/13/2023	142080	10.00
UNITED PARCEL SERVICE	Acct#9X5040 Shipping Week End 04/01	04/19/2023	142115	10.00
UNITED PARCEL SERVICE	Acct#9X5040 Shipping Week End 04/08	04/27/2023	142169	10.00
UNITED PARCEL SERVICE	Acct#9X5040 Shipping Week End 04/15	04/27/2023	142169	10.00
UNITED RENTALS NORTHWEST, INC	Backhoe Training	04/27/2023	142170	1,080.00
US GEOLOGICAL SURVEY	Cust#3000002080 Streamgaging Program 07/01/23- 09/30/24	04/19/2023	142116	9,302.50
US GEOLOGICAL SURVEY	Cust#3000002080 Streamgaging Program 10/1/22-06/30/23	04/19/2023	142116	27,907.50
USA BLUE BOOK	Lab Supplies - WPWTP	04/13/2023	142081	509.91

Vendor	Description	Date	Ref	Amount
VALIC	Def Comp 03/31/2023 Payroll	04/30/2023	EFT	1,317.87
VALIC	Def Comp 04/15/2023 Payroll	04/30/2023	EFT	1,317.87
VENABLE, CRAIG & TERESA	UB Refund 2071 Douglas Drive	04/05/2023	142044	225.12
VERIFIED FIRST, LLC	New Hire Background Investigation	04/05/2023	142045	104.44
VOYA FINANCIAL	Def Comp 03/31/2023 Payroll	04/30/2023	EFT	3,272.30
VOYA FINANCIAL	Def Comp 04/15/2023 Payroll	04/30/2023	EFT	2,307.25
WAGNER & BONSIGNORE	PSA - Engineering Services for Copper Cove Pond 6 (CIP 15112)	04/19/2023	142117	4,072.85
WEATHERBY-REYNOLDS-FRITSON ENGINEERING & DESIGN	Lift Calculations for the District Corp Yard (CIP 11101)	04/19/2023	142118	750.00
WEBSOFT DEVELOPERS, INC.	Automated Water Loss Calculation Using Sentryx & SCADA	04/27/2023	142171	6,002.50
WECO INDUSTRIES	Camera Repair - V 133	04/27/2023	142172	1,285.85
WECO INDUSTRIES	CUES Loaner Camera Freight - V 133	04/13/2023	142082	974.70
WECO INDUSTRIES	Motor Repair - V 133	04/27/2023	142172	2,517.93
WEST POINT LUMBER INC	Materials & Supplies - WP	04/13/2023	142083	425.34
WESTECH ENGINEERING, INC	Pre-Purchase Contract - West Point Water Supply (CIP 11106)	04/27/2023	142173	48,272.14
WESTERN HYDROLOGICS	Professional Services - Water Rights Reporting	04/13/2023	142084	1,560.00
WESTERN HYDROLOGICS	Streamgage Maintenance, Monitoring, Reporting - Bear Creek	04/13/2023	142084	3,306.72
WEX BANK	Fuel 03/2023	04/30/2023	EFT	20,249.61
YOUNG'S COPPER ACE HARDWARE	Measuring Tape - Inspectors	04/13/2023	142085	15.00
TOTAL APRIL 2023 DISBURSEMENTS:				1,386,327.54

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RATIFYING CLAIM SUMMARY NO. 614

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 614 at the Regular Meeting held on May 24, 2023; and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 614 in the amount of \$1,988,769.48 or the month of April 2023.

PASSED AND ADOPTED this 24th day of May 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Scott Ratterman, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Item 3d

Agenda Item

DATE: May 24, 2023
TO: Michael Minkler, General Manager
FROM: Kelly Richards, Business Services Manager
SUBJECT: Approval of Credit Adjustment for APN 023-032-012

RECOMMENDED ACTION:

Motion: _____ / _____ approving Resolution 2023-___ approving a Credit Adjustment to Customer Account Number 510-00428-01 for APN 023-032-012 (3498 Shoshone Dr.).

SUMMARY:

Per the District's Ordinance No. 2000-03 (attached) any credit adjustment in excess of \$1,000 requires approval from the Board of Directors. The District currently has customer Ronald Dodson who are requesting a credit adjustment of \$1,060.09 due to a water leak occurring on his property. This leak has since been repaired.

As per Section 1 of Ordinance No, 2000-03 "leak adjustments will only be granted once every five (5) years per water service account." Ronald Dodson has not received an adjustment within the last five (5) years. Therefore, staff recommends that the credit adjustment be approved by the Board.

FINANCIAL CONSIDERATIONS:

The credit adjustment for account number 510-00428-01 will reduce water revenues in the water fund (Fund 300) by the amount of the adjustment: \$1,060.09.

*Attachments: Ordinance No. 2000-03 – Credit Adjustment Policy
Leak Adjustment Request
Resolution 2023-___ approving a credit adjustment*

ORDINANCE NO. 2000- 03

Credit Adjustment Policy

The Board of Directors of CALAVERAS COUNTY WATER DISTRICT (CCWD) has determined that it is necessary and appropriate to adopt a policy for credit adjustments.

NOW, THEREFORE, BE IT ORDAINED as follows:

Section 1. Findings.

The General Manager and his authorized designees may make credit adjustments not to exceed \$1,000 to customer accounts in order to resolve customer-disputed charges. Such an adjustment must be requested in writing by the customer and supported by documentation showing that the credit is allowed due to extraordinary circumstances that render established policies and procedures of the District unreasonable or inapplicable.

Inclusive in this adjustment policy is a provision for leak adjustments calculated as 50 percent of the amount in excess of the customer's bill in a like period from a previous year. Leak adjustments will only be granted once every five years per water service account.

Adjustments in excess of \$1,000 require approval from the Board of Directors through variance procedures as established by the District.

Section 2. Effect on Prior Actions.

All provisions of prior ordinances and resolutions of CCWD not inconsistent with this Ordinance shall remain in full force and effect.

Section 3. Severability.

This Ordinance and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Ordinance are in conflict or are otherwise inconsistent with the terms and provisions of any prior CCWD ordinances, resolutions, rules, and other actions, the terms and provisions of this Ordinance shall prevail with respect thereto. The District hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof.


Section 4. Publication/Effective Date.

This Ordinance shall take effect as of this date.

PASSED AND ADOPTED this 14th day of June, 2000, by the following vote:

AYES: Directors Deem, Weinkle, Fonceca, Hebrard and Davidson
NOES: None
ABSENT: None
ABSTAIN: None

CALAVERAS COUNTY WATER DISTRICT



President

ATTEST:



Secretary



General Manager

LEAK ADJUSTMENT CALCULATION

CUSTOMER NAME:	DODSON
ACCOUNT #:	510-00428-01
APN #:	23032012
DATE OF LEAK: (Billing Cycle)	APR-23
BILLED CONSUMPTION:	\$2,129.15
LAST YEAR'S CONSUMPTION:	\$8.98
DIFFERENCE:	\$2,120.17
CREDIT: (50% of Difference)	\$1,060.09

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING A WATER LEAK CREDIT ADJUSTMENT FOR CUSTOMER ACCOUNT
NUMBER 510-00428-01 FOR APN 023-032-012 AT
3498 SHOSHONE DR.**

WHEREAS, the Board of Directors of the Calaveras County Water District adopted Ordinance No. 2000-03 – Credit Adjustment Policy on June 14, 2000 which established that credit adjustments in excess of \$1,000 require approval from the Board of Directors; and

WHEREAS, Ordinance No. 2000-03 further states leak adjustments will only be granted once every five years per water service account; and

WHEREAS, the owners of 3498 Shoshone Dr. (APN 023-032-012) have requested a leak adjustment credit in the amount of \$1,060.09; and

WHEREAS, the customer has repaired their water leak; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby authorize approval of the leak adjustment credit in the amount of \$1,060.09 attached and made a part of hereto, as a one-time courtesy for the next five years for account number 510-00428-01.

PASSED AND ADOPTED this 24th day of May 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Scott Ratterman, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Item 3e

Agenda Item

DATE: May 24, 2023
TO: Michael Minkler, General Manager
FROM: Kelly Richards, Business Services Manager
SUBJECT: Approval of Credit Adjustment for APN 028-043-027

RECOMMENDED ACTION:

Motion: _____ / _____ approving Resolution 2023- ____ approving a Credit Adjustment to Customer Account Number 544-11818-00 for APN 028-043-027 (2746 Quartz Dr.).

SUMMARY:

Per the District's Ordinance No. 2000-03 (attached) any credit adjustment in excess of \$1,000 requires approval from the Board of Directors. The District currently has customer David & susan McCollum who are requesting a credit adjustment of \$1,972.21 due to a water leak occurring on their property. This leak has since been repaired.

As per Section 1 of Ordinance No, 2000-03 "leak adjustments will only be granted once every five (5) years per water service account." David & Susan McCollum have not received an adjustment within the last five (5) years. Therefore, staff recommends that the credit adjustment be approved by the Board.

FINANCIAL CONSIDERATIONS:

The credit adjustment for account number 544-11818-00 will reduce water revenues in the water fund (Fund 300) by the amount of the adjustment: \$1,972.21.

*Attachments: Ordinance No. 2000-03 – Credit Adjustment Policy
Leak Adjustment Request
Resolution 2023- ____ approving a credit adjustment*

ORDINANCE NO. 2000- 03

Credit Adjustment Policy

The Board of Directors of CALAVERAS COUNTY WATER DISTRICT (CCWD) has determined that it is necessary and appropriate to adopt a policy for credit adjustments.

NOW, THEREFORE, BE IT ORDAINED as follows:

Section 1. Findings.

The General Manager and his authorized designees may make credit adjustments not to exceed \$1,000 to customer accounts in order to resolve customer-disputed charges. Such an adjustment must be requested in writing by the customer and supported by documentation showing that the credit is allowed due to extraordinary circumstances that render established policies and procedures of the District unreasonable or inapplicable.

Inclusive in this adjustment policy is a provision for leak adjustments calculated as 50 percent of the amount in excess of the customer's bill in a like period from a previous year. Leak adjustments will only be granted once every five years per water service account.

Adjustments in excess of \$1,000 require approval from the Board of Directors through variance procedures as established by the District.

Section 2. Effect on Prior Actions.

All provisions of prior ordinances and resolutions of CCWD not inconsistent with this Ordinance shall remain in full force and effect.

Section 3. Severability.

This Ordinance and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Ordinance are in conflict or are otherwise inconsistent with the terms and provisions of any prior CCWD ordinances, resolutions, rules, and other actions, the terms and provisions of this Ordinance shall prevail with respect thereto. The District hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof.

Section 4. Publication/Effective Date.

This Ordinance shall take effect as of this date.

PASSED AND ADOPTED this 14th day of June, 2000, by the following vote:


AYES: Directors Deem, Weinkle, Fonceca, Hebrard and Davidson
NOES: None
ABSENT: None
ABSTAIN: None

CALAVERAS COUNTY WATER DISTRICT



President

ATTEST:


Secretary
General Manager

LEAK ADJUSTMENT CALCULATION

CUSTOMER NAME:	McCOLLUM
ACCOUNT #:	544-11818-00
APN #:	28043027
DATE OF LEAK: (Billing Cycle)	APR-23
BILLED CONSUMPTION:	\$3,945.78
LAST YEAR'S CONSUMPTION:	\$1.36
DIFFERENCE:	\$3,944.42
CREDIT: (50% of Difference)	\$1,972.21

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING A WATER LEAK CREDIT ADJUSTMENT FOR CUSTOMER ACCOUNT
NUMBER 544-11818-00 FOR APN 028-043-027 AT
2746 QUARTZ DR.**

WHEREAS, the Board of Directors of the Calaveras County Water District adopted Ordinance No. 2000-03 – Credit Adjustment Policy on June 14, 2000 which established that credit adjustments in excess of \$1,000 require approval from the Board of Directors; and

WHEREAS, Ordinance No. 2000-03 further states leak adjustments will only be granted once every five years per water service account; and

WHEREAS, the owners of 2746 Quartz Dr. (APN 028-043-027) have requested a leak adjustment credit in the amount of \$1,972.21; and

WHEREAS, the customer has repaired their water leak; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby authorize approval of the leak adjustment credit in the amount of \$1,972.21 attached and made a part of hereto, as a one-time courtesy for the next five years for account number 544-11818-00.

PASSED AND ADOPTED this 24th day of May 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Scott Ratterman, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Item 3f

Agenda Item

DATE: May 24, 2023

TO: Michael Minkler, General Manager

FROM: Stacey Lollar, Human Resources Manager

SUBJECT: Approval of an Amendment to the Fiscal Year 2022-23 Personnel Allocation

RECOMMENDED ACTION:

Motion: _____ / _____ approving Resolution 2023- ____ amending the Personnel Allocation for Fiscal Year 2023-24

SUMMARY:

During the April 12, 2023 board meeting the Calaveras County Water District Board approved the addition of the Business Services Manager position. The position was posted and filled with an internal candidate and the District will not back fill the position.

The Jenny Lind treatment plant operator crew has an immediate need for a full-time temporary operator through August 2023, due to a long-term leave of absence of a crew member.

FINANCIAL CONSIDERATIONS:

As reported when the Business Service Manager position was approved, the increase to FY 23/24 budget is 25%. This increase can be absorbed due to salary savings throughout the fiscal year due to various position vacancies. Moving forward in subsequent fiscal years, the incremental 25% increase will be budgeted accordingly.

The addition of a short-term Treatment Plant Operator will not incur additional costs, due to the unpaid status of the employee on the long-term leave of absence.

STRATEGIC PLANNING:

The 2021-2026+ CCWD Strategic Plan (Strategic Plan, adopted April 28, 2021 per Board of Directors' Resolution No. 2021-24, outlines several Goals and Objectives (Objectives) meant to identify organizational opportunities and measure CCWD's results over time. Consistent with the Strategic Plan, this Agenda Item supports the following objectives:

EO-01 Develop a District that our customers value and our Board and staff are proud to serve.

- EO-04 Ensure proactive succession planning.
- EO-06 Develop thought leadership.
- EO-09 Evaluation the District's essential staffing and priorities.

Attachments: Resolution 2023-___ amending Fiscal Year 2022-23 Personnel Allocation

Department	Full Time Position	FY 2021-22	FY 2022-23
Administrative Services	Accountant I/II	2	1
	Accounting Technician I/II	1	1
	Business Services Manager****	0	1
	Customer Service Representative I/II/III/SR*	3	3
	Customer Service Supervisor+	1	0
	Director of Administrative Services	1	1
	External Affairs Manager	1	1
	Information System Administrator	1	1
	Information System Technician**	0	1
	Succession IT Admin (2 Months)	0.17	0
59 – Administrative Services Total		10.17	10
Engineering/Technical Services	Construction Inspector I/II/III/SR	1	1
	Construction/ Inspection - Senior Supervisor	1	1
	District Engineer	1	1
	Engineer - Associate, Civil, Senior	3	3
	Engineering Coordinator	1	1
	Engineering Technician	1	1
58 – Engineering/Technical Services Total		8	8
General Management	Executive Assistant/Clerk to the Board	1	1
	General Manager	1	1
	Human Resources Manager	1	1
	Human Resources Technician	1	1
General Management Total		4	4
Utility Services	Administrative Technician I/II/Sr	1	1
	Collection System Worker I/II/III/IV/Sr	5	5
	Construction and Maintenance Manager	1	1
	Construction Worker I/II/III/Sr	7	6
	Director of Operations	1	1
	Distribution Worker I/II/III/IV/Sr	9	9
	Electrical/Instrumentation Tech I/II/Sr	1	2
	Electrical/SCADA Senior Supervisor	1	1
	Facilities Maintenance Worker	1	1
	Mechanic I/II/Sr	3	3
	Operations, Senior Supervisor	4	4
	Plant Operations Manager	1	1
	Purchasing Agent	1	1
	SCADA Technician I/Sr	2	1
	Utility Worker I/II/Sr	3	4
	Water/Wastewater Plant Operator ++	10	10.25
Utility Services Total		51	51.25
Water Resources	Manager of Water Resources	1	1
	Water Resources Technician**	0	1
Water Resources Total		1	2
Total Personnel Allocation		74.17	75.25

* Customer Service Representative Temp position ends June 30, 2024

** Added Information Systems Technician per Res. No. 2022-74

*** Added Water Resources Technician per Res. No. 2022-74

**** Added Business Services Manager per Res. No. 2023-__

+ Business Services Manager filled with Customer Service Supervisor per Res. No. 2023-__

++ Addition of 0.25 Temp Employee to cover employee on leave per Res. No. 2023-__

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT TO AMEND THE FISCAL YEAR 2023-24
PERSONNEL ALLOCATION**

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT adopted Resolution 2022-117 on Dec 14, 2022, approving the most current version of the Fiscal Year 2022-23 Personnel Allocation; and

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT does hereby find that it is in the best interest of the District to add a Business Services Manager classification; and

WHEREAS, the Business Services Manager classification was filled by an internal candidate holding the classification of Customer Service Supervisor, and the District will not backfill the Customer Service Supervisor position at this time; and

WHEREAS, the Jenny Lind Treatment Plant Operators have a temporary need for an employee for no more than four (4) months.

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT authorizes an amendment to the Fiscal Year 2022-23 Personnel Allocation, attached hereto and made a part hereof, is hereby approved and adopted.

PASSED AND ADOPTED this 24th day of May 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Scott Ratterman, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Item 3g

Agenda Item

DATE: May 24, 2023
TO: Board of Directors
FROM: Brad Arnold, Water Resources Program Manager
John Osbourn, External Affairs Manager
SUBJECT: Adopt Oppose Positions on Legislative Changes to California Water Rights Proposed by AB 460, AB 676, AB 1337, and SB 389

RECOMMENDED ACTION:

Motion: _____/_____ by Minute Entry codifying Calaveras County Water District's (CCWD) "strongly opposed" position regarding proposed California Assembly Bill (AB) 460, AB 676, AB 1337, and California Senate Bill (SB) 389. CCWD Board of Directors may also direct staff to formally submit letter(s) to California Legislator(s) expressing such position.

SUMMARY:

California State Legislators have been contemplating significant changes to California's established water rights system in response to recent drought conditions and water supply scarcity concerns. Recently introduced legislation would grant the State Water Resources Control Board (SWRCB) new administrative and enforcement powers which could have dramatic impacts on water rights, including riparian and pre-1914 rights, and allow greater authorities to make curtailment or other binding determinations. Listed below are the four bills which would reform California's water rights system if adopted. As a holder of permitted, pre-1914, and riparian water rights relied upon to provide water to its customers, Calaveras County Water District (CCWD) could be greatly impacted. As such, CCWD staff recommend a "strongly opposed" position be adopted to these bills, consistent with other water suppliers across California, and organizations such as the Association of California Water Agencies (ACWA).

- *California Assembly Bill (AB) 460 – Bauer Kahan*: bill would allow SWRCB to issue "interim relief orders" which would prohibit water rights diversions and uses while they review issues with existing regulations (e.g., California Fish and Game Code §5937 or water quality objectives) or look to enforce permit conditions. Both the scope of SWRCB orders and ability to enforce during review are potentially altered with this bill.
- *California Senate Bill (SB) 389 – Allan*: bill would allow SWRCB ability to request undefined evidence to substantiate any water rights claim, including pre-1914 and riparian rights. After notice and opportunity for hearing, the SWRCB may in turn issue order(s) determining the basis, scope, and relative priority of these rights. Currently, the SWRCB is limited in its ability to govern pre-1914 and riparian rights claims.

- *AB 676 – Bennett*: bill would replace California Water Code §106 language regarding prioritization for “domestic” water users with “health and safety” purposes. This could narrow the ability of domestic water rights holders, such as CCWD, to ensure water is sufficiently available for all in home uses, resorts, motels, organization camps, campgrounds, and landscape irrigation beyond minimal and essential health needs.
- *AB 1337 – Wicks*: bill would grant SWRCB ability to make water rights curtailment decisions for conditions beyond droughts or due to hydrology, which could include fulfilling conservation targets or protecting “public trust resources”. The nature of water rights curtailments or other use restrictions is upended with these changes, meaning the SWRCB could make targeted curtailment actions outside of the water rights seniority schema.

FINANCIAL CONSIDERATIONS:

None

Item 3h

Agenda Item

DATE: May 24, 2023
TO: Board of Directors
FROM: Michael Minkler, General Manager
SUBJECT: Resolution of Support for Nomination of Michael Minkler for ACWA Region 3 Board Member Position

RECOMMENDED ACTION:

Motion: _____ / _____ adopt Resolution No. 2023-____ to nominate CCWD's General Manager, Michael Minkler seeking an Association of California Water Agencies' (ACWA) Region 3 Board Member Position for the 2024-25 term.

SUMMARY:

ACWA is seeking candidates for Region 3 Officers and Board member positions for its 2024-25 term. The Region 3 Board is made up of directors and general managers from surrounding agencies that face challenges similar to CCWD's. It is a great forum for information sharing and collaboration. CCWD General Manager Michael Minkler has served on the Region 3 Board since 2017 and is currently the Vice-Chair. This agenda item is to again request the support of the Board of CCWD for the General Manager's continued participation on the Region 3 Board of ACWA.

ACWA consists of 10 regions across the state representing local agencies that deliver 90% of the state's developed water supplies. The Board of each region works to elevate the needs and concerns of its local agencies to better inform the policies and actions of the organization. The ACWA Region 3 election timeline is as follows:

June 16	Deadline for Nomination Requests
July 17	Ballots Distributed
Sept. 15	Deadline to submit ballots
Sept. 27	2024-'25 Region Boards Announced

FINANCIAL CONSIDERATIONS:

If re-elected to the ACWA Region 3 Board, travel expenses will be borne by CCWD.

Attachments: Resolution No. 2023-__ in Support of Michael Minkler, General Manager
ACWA Regions 3 Call for Candidates Packet

RESOLUTION NO. 2023-

**RESOLUTION OF THE BOARD OF DIRECTORS OF
CALAVERAS COUNTY WATER DISTRICT**

**PLACING IN NOMINATION
MICHAEL MINKLER
AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION 3 BOARD MEMBER POSITION**

WHEREAS, the Board of Directors of CALAVERAS COUNTY WATER DISTRICT does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA); and

WHEREAS, General Manager, Michael Minkler is currently serving as a Board Member for ACWA Region 3; and

WHEREAS, Michael Minkler has indicated a desire to continue to serve as a Board Member of ACWA Region 3.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of CALAVERAS COUNTY WATER DISTRICT does place its full and unreserved support in the nomination of Michael Minkler for a Board Member position of ACWA Region 3.

BE IT FURTHER RESOLVED that the expenses earned by the service of Michael Minkler in ACWA Region 3 shall be borne by the CALAVERAS COUNTY WATER DISTRICT.

PASSED AND ADOPTED this 24th day of May 2023 by the following vote:

**AYES:
NOES:
ABSTAIN:
ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

Scott Ratterman, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

MEMORANDUM

Date: April 17, 2023

To: ACWA Region 3 General Managers and Board Presidents
(sent via e-mail)

From: ACWA Region 3 Nominating Committee

- **Andy Fecko**, Placer County Water Agency
- **Greg Jones**, Nevada Irrigation District
- **Brian Poulsen**, El Dorado Irrigation District

Subject: Call for Candidates for Region Boards

The Region 3 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 3 for the 2024-2025 term. The Nominating Committee is currently seeking candidates for the Region 3 Board, which is comprised of a Chair, Vice Chair and up to five Board Members. In a separate but concurrent process, ACWA's Election Committee has announced its call for candidates for ACWA President and Vice President. **More information about both processes is available at www.acwa.com/elections.** The leadership of ACWA's 10 geographical regions is integral to the leadership of ACWA. The Chair and Vice Chair of Region 3 serve on ACWA's statewide Board of Directors and recommend all committee appointments for Region 3. The members of the Region 3 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members and serve a key role in ACWA's grassroots outreach efforts.

If you, or someone at your agency, are interested in serving in a leadership role within ACWA by becoming a Region 3 Board Member, please familiarize yourself with the [role and responsibilities of the region boards](#) and the [Region 3 Rules and Regulations](#) and submit the following documents by **June 16:**

- [Candidate Nomination Form](#)
- **Signed resolution of support from your agency's Board of Directors** ([Sample Resolution](#))

In addition to the required documents, you may also send a short biography and a headshot photo to be included in the candidate section of ACWA's elections webpage; however, these are not required.

The election will begin on Jul. 17 with electronic ballots emailed to General Managers and Board Presidents. The ballot will include the Nominating Committee's recommended slate and any additional candidates interested in the region board positions who meet the qualification criteria.

All region ballots must be submitted by Sep. 15. One ballot per agency will be counted. Election results will be announced Sep. 27 and the newly elected Region 3 Board Members will begin their two-year term of service on Jan. 1, 2024.

2023 ACWA Region Election Timeline 2024-2025 Term

February 28:

NOMINATING COMMITTEES APPOINTED

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at www.acwa.com

March 1-31:

NOMINATING COMMITTEE TRAINING

- Nominating Committee packets will be e-mailed out to each committee member
- ACWA staff will hold a training session via conference call with each nominating committee to educate them on their specific role and duties
 - Regions 1-10 Nominating Committees: via Zoom Meetings

April 17:

CALL FOR CANDIDATES

- The call for candidate nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

June 16:

DEADLINE FOR COMPLETED NOMINATION FORMS

- Deadline to submit all Nomination Forms and board resolutions of support for candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

June 19:

CANDIDATE INFORMATION TO NOMINATING COMMITTEES

- All information submitted by candidates will be forwarded from ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

June 20 – July 10: RECOMMENDED SLATES SELECTED

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 10
- Candidates will be notified of the recommended slate by July 14
- The Nominating Committee Chair will approve the official region ballot

July 17: ELECTIONS BEGIN

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

September 15: ELECTION BALLOTS DUE

- ***Deadline for all region elections. All region ballots must be received by ACWA by **September 15, 2023*****

September 27: ANNOUNCEMENT OF ELECTION RESULTS

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at acwa.com and will be published in the October issue of ACWA News

ACWA Region 3 Rules & Regulations

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

Officers

The chair shall appoint a secretary to the Board if one is deemed necessary.

Meetings

Region 3 will hold full membership meetings at least three times a year, two of those meetings to be held at the ACWA spring and fall conferences.

Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guidelines Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guidelines Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guidelines Q, 3.)

Elections

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guidelines P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to five members.

The nominating committee should pursue qualified members within the region to run for the region board, and should consider geographic diversity, agency size and focus in selecting a slate.

See current region election timeline for specific dates.



Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guidelines P, 3.)

Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guidelines P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guidelines P, 4. B.)

The chair and vice chair shall make all committee appointment recommendations to the ACWA committees, to be ratified by the region board prior to submission to the ACWA president for consideration.

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guidelines P, 6.)

Finances

See "Financial Guidelines for ACWA Region Events" document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 3 Rules & Regulations can be amended by a majority vote of those present at any Region 3 meeting as long as a quorum is present.

ACWA Regions provide the grassroots support to advance ACWA's legislative and regulatory agenda.

Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

Primary Charge of Regions

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

Note: Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement. Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

Region Vice Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Performs duties of the Region Chair in the absence of the chair.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

Region Board Member

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.
- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.

REGION MAP



REGIONS
1, 3, 5

Jennifer Rotz
Regional Affairs Representative II
jenniferr@acwa.com

REGIONS
2, 6, 7

Michael Cervantes
Senior Regional Affairs Representative
michaelc@acwa.com

REGION
4

Ana Javaid
Region & Member Engagement
Specialist II
anaj@acwa.com

REGIONS
8, 9, 10

Sarah Hodge
Regional Affairs Representative I
sarahh@acwa.com

ACWA Public Water Agency Members by County

<p>Alameda Alameda County Water District City of Pleasanton Dublin San Ramon Services District East Bay Municipal Utility District Zone 7 Water Agency</p> <p>Alpine Kirkwood Meadows PUD</p> <p>Amador Amador Water Agency</p> <p>Butte Butte Water District Ducor Community Services District Paradise Irrigation District Reclamation District #2047 Richvale Irrigation District South Feather Water and Power Agency Thermalito Water & Sewer District Western Canal Water District</p> <p>Calaveras Calaveras County Water District Calaveras Public Utility District San Andreas Sanitary District Utica Water Power Authority</p> <p>Colusa Colusa County Water District Knights Landing Ridge Drainage District Princeton-Codora-Glenn Irrigation District Reclamation District #1004 Reclamation District #108 Sacramento River West Side Levee District Sites Project Joint Powers Authority</p> <p>Contra Costa Byron Bethany Irrigation District Contra Costa Water District Diablo Water District East Contra Costa Irrigation District</p> <p>El Dorado El Dorado County Water Agency El Dorado Irrigation District Georgetown Divide PUD South Tahoe Public Utilities District</p> <p>Fresno City of Fresno Consolidated Irrigation District Dudley Ridge Water District Firebaugh Canal Water District Free Water County Water District Fresno Irrigation District Fresno Metropolitan Flood Control District Fresno Slough Water District Friant North Authority James Irrigation District Kings River Water District Laguna Irrigation District Laton Community Service District Malaga County Water District McMullin Area Groundwater Sustainability Agency Mid-Valley Water District Orange Cove Irrigation District Pacheco Water District Panoche Drainage District Panoche Water District Pinedale County Water District Raisin City Water District Reclamation District #1606 Riverdale Irrigation District Root Creek Water District Sierra Cedars Community Services District Tranquillity Irrigation District Westlands Water District</p> <p>Glenn Glenn-Colusa Irrigation District Glide Water District Kanawha Water District Orland-Artois Water District Provident Irrigation District Reclamation District #2047 Tehama Colusa Canal Authority</p> <p>Humboldt Humboldt Bay Harbor Rec. & CD Humboldt Bay Municipal WD Humboldt CSD McKinleyville CSD</p> <p>Imperial Bard Water District Imperial Irrigation District</p> <p>Inyo Wheeler Crest CSD Sierra Highlands CSD</p> <p>Kern Arvin-Edison Water Storage District Belridge Water Storage District Berrenda Mesa Water District</p>	<p>Boron Community Services District Buena Vista Water Storage District Cawelo Water District City of Tehachap Delano-Earlhart ID Groundwater Sustainability Delano-Earlhart Irrigation District Frazier Park Public Utilities District Golden Hills CSD Greenfield County Water District Groundwater Banking JPA Indian Wells Valley Water District Kern County Water Agency Kern Delta Water District Kern Tulare Water District Lost Hills Water District Mojava PUD North Kern WSD Rand Communities WD Rosamond CSD Rosedale-Rio Bravo WSD Semitropic WSD Shafter-Wasco ID Southern San Joaquin MUD South Valley Water Resources Authority Tehachapi-Cummings County WD West Kern WD Westside Water Authority Wheeler Ridge-Maricopa WSD</p> <p>Kings Angiola Water District Atwell Island Water District Corcoran Irrigation District Deer Creek Storm Water District El Rico GSA Empire West Side Irrigation District Green Valley Water District Kings County Water District Lakeside Irrigation Water District Tri-County Water Authority Tulare Lake Basin WSD W.H. Wilbur Rec. District #825</p> <p>Lake Clearlake Oaks County Water District Hidden Valley Lake Community Services District</p> <p>Los Angeles Antelope Valley State Water Contractors Antelope Valley-East Kern WA Azusa Light & Water Burbank Water & Power Central Basin MWD Cresenta Valley Water District City of Glendora-Water Division City of La Verne City of Long Beach Water Dept. Devils Den Water District Foothill Municipal Water District Glendale Water & Power Kinneloa Irrigation District La Canada Irrigation District La Puente Valley County WD Las Virgenes Municipal WD Littlerock Creek Irrigation District Los Angeles County Waterworks Districts Los Angeles Dept. of Water Power Main San Gabriel Basin Watermaster Metropolitan Water District of Southern California Orchard Dale Water District Palm Ranch Irrigation District Palmdale Water District Pasadena Water & Power Pico Water District Pomona-Walnut-Rowland JWLC Puente Basin Water Agency Quartz Hill Water Districts Rowland Water District San Gabriel Basin Water Quality Authority San Gabriel County Water District San Gabriel Valley Municipal Water District Santa Clarita Valley Water Agency Spadra Basin Groundwater Sustainability Agency SCV Groundwater Sustainability Agency South Montebello Irrigation District Three Valleys Municipal WD Upper San Gabriel Valley MWD Upper Santa Clara Valley Joint Power Authority Valley County Water District Walnut Valley Water District Water Replenishment District of Southern California West Basin Municipal Water District</p>	<p>Madera Chowchilla Water District Gravelly Ford Water District Le Grand-Athlone Water District Madera County Water and Natural Resources Madera Irrigation District Madera Water District Madera-Chowchilla Water and PA</p> <p>Marin Bolinas Community PUD Marin Municipal Water District North Marin Water District Stinson Beach County Water District</p> <p>Mariposa Mariposa Public Utilities District</p> <p>Mendocino Brooktrails Township Community Services District Calpella County Water District Laytonville County Water District Mendocino County Russian River Flood Control & Water Millview County Water District Redwood Valley County WD Upper Russian River Water Agency Willow County Water District</p> <p>Merced Central California Irrigation District Delhi County Water District Eastside Water District East Turlock Subbasin Groundwater Sustainability Agency Grassland Water District Henry Miller Rec. District #2131 Le Grand CSD Merced Integrated Regional Water Management Authority Merced Irrigation District Merced Irrigation-Urban GSA Planada Community Services District San Luis & Delta-Mendota Water Authority San Luis Water District</p> <p>Mono Mammoth Community WD</p> <p>Monterey Aromas Water District Castroville Community Services District Marina Coast Water District Monterey One Water Monterey Peninsula Water Management District Pebble Beach Community Services District</p> <p>Napa Circle Oaks County Water District</p> <p>Nevada Nevada Irrigation District San Juan Ridge County WD Sierra Lakes County Water District Truckee Donner PUD</p> <p>Orange City of Newport Beach City of Santa Ana East Orange County Water District El Toro Water District Irvine Ranch Water District La Habra Heights County Water District Laguna Beach County Water District Mesa Water District Moulton Niguel Water District MWD of Orange County Orange County Water District Santa Margarita Water District Santiago Aqeduct Commission Serrano Water District South Coast Water District Trabuco Canyon Water District West Orange County Water Board Yorba Linda Water District</p> <p>Placer City of Roseville Midway Heights County WD Placer County Water Agency San Juan Water District Tahoe City Public Utilities District</p> <p>Riverside Beaumont-Cherry Valley WD Benford-Coldwater Groundwater Sustainability Agency City of Corona Dept. of Water & Power Coachella Valley Water District Coachella Water Authority Desert Water Agency Eastern Municipal Water District</p>	<p>Elsinore Valley MWD Idyllwild Water District Indio Water Authority Jurupa Community Services District Lake Hemet Municipal WD Mission Springs Water District Palo Verde Irrigation District Pinyon Pines County Water District Rancho California Water District Riverside County Flood Control & Water Conservation District Riverside Public Utilities Salton Sea Authority San Gorgonio Pass Water Agency Santa Ana Watershed Project Authority Santa Rosa Regional Resources Authority Western Municipal Water District</p> <p>Sacramento American River Flood Control District Carmichael Water District Citrus Heights Water District City of Folsom City of Sacramento - Dept. of Utilities Del Paso Manor Water District Delta Conveyance Design and Construction Authority Elk Grove Water District, Dept. of FRCD Fair Oaks Water District North Delta Water Agency Omochumne-Hartnell WD Reclamation District #744 Reclamation District #1000 Rio Linda/Elverta Community WD Sacramento County Water Agency Sacramento Suburban WD South Yuba Water District</p> <p>San Benito City of San Juan Bautista San Benito County Water District Sunnyslope County Water District</p> <p>San Bernardino Apple Valley Foothill County WD Apple Valley Heights County WD Bear Valley Basin Groundwater Sustainability Agency Big Bear City Community Services District Big Bear Municipal Water District Chino Basin Water Conservation District Chino Basin Watermaster City of Rialto/Rialto Utility Authority Crestline Village Water District Crestline-Lake Arrowhead WA Cucamonga Valley Water District East Valley Water District Hi-Desert Water District Inland Empire Utilities Agency Joshua Basin Water District Lake Arrowhead CSD Mariana Ranchos County WD Mojava Water Agency Monte Vista Water District San Bernardino Valley Municipal Water District San Bernardino Valley Water Conservation District Twenty-nine Palms Water District West Valley Water District</p> <p>San Diego Borrego Water District Carlsbad Municipal Water District City of Escondido City of Oceanside-Water Utilities Dept. City of San Diego Public Utilities Fallbrook Public Utility District Helix Water District Lakeside Water District Majestic Pines Community Services District Olivenhain Municipal Water District Otay Water District Padre Dam Municipal Water District Rainbow Municipal Water District Ramona Municipal Water District Rincon del Diablo Municipal Water District San Diego County Water Authority San Dieguito Water District Santa Fe Irrigation District South Bay Irrigation District Sweetwater Authority Upper San Luis Rey RCD Vallecitos Water District Valley Center Municipal Water District</p>	<p>Vista Irrigation District Wynola Water District Yuima Municipal Water District</p> <p>San Francisco San Francisco Public Utility Commission</p> <p>San Joaquin Banta-Carbona Irrigation District Central San Joaquin Water Conservation District Mountain House Community Services District North San Joaquin Water Conservation District Pescadero Reclamation District #2058 Reclamation District #2026 South San Joaquin Irrigation District Stockton East Water District The West Side Irrigation District Woodbridge Irrigation District</p> <p>San Mateo Bay Area Water Supply & Conservation Agency Coastside County Water District Mid-Peninsula Water District Montara Water & Sanitary District North Coast County Water District San Francisco Creek Joint Powers Authority San Mateo Flood and Sea Level Rise Resiliency District Westborough Water District</p> <p>Santa Barbara Cachuma Operation and Maintenance Board Carpinteria Valley Water District Central Coast Water Authority City of Buellton City of Santa Barbara Goleta Water District Los Alamos Community Services District Mission Hills Community Services District Montecito Sanitation District Montecito Water District Santa Ynez River Water Conservation District Improvement District No. 1 Vandenberg Village Community Services District</p> <p>Santa Clara Purissima Hills Water District Valley Water</p> <p>Santa Cruz Central Water District City of Santa Cruz Water Dept. City of Watsonville Water Department Pajaro Valley Water Management Agency Pajaro/Sunny Mesa Community Services District Scotts Valley Water District Soquel Creek Water District</p> <p>Shasta Anderson-Cottonwood ID Bella Vista Water District Centerville Community Services District City of Redding Water Utility City of Shasta Lake Clear Creek Community Services District Cottonwood Water District Fall River Valley Community Services District Mountain Gate Community Services District Rio Alto Water District Shasta County Water Agency</p> <p>Sierra Sierra County WWD #1</p> <p>Siskiyou Montague Water Conservation District Scott Valley Irrigation District Tulelake Irrigation District</p> <p>Solano City of Fairfield City of Vacaville, Utilities Department City of Vallejo Maine Prairie Water District Reclamation District #2068 Rural North Vacaville Water District Solano County Water Agency Solano Irrigation District Suisun-Solano Water Authority</p>	<p>Sonoma Bodega Bay PUD City of Santa Rosa - Water Dept. Forestville Water District Sonoma Mountain County WD Sonoma Water Valley of the Moon Water District</p> <p>Stanislaus City of Modesto, Utilities Department Del Puerto Water District Lake Don Pedro Community Services District Modesto Irrigation District Oakdale Irrigation District Patterson Irrigation District Stanislaus Regional Water Authority Turlock Irrigation District West Stanislaus Irrigation District</p> <p>Sutter Brophy Water District Feather Water District Reclamation District #1500 South Sutter Water District Sutter Extension Water District</p> <p>Tehama Corning Water District</p> <p>Trinity Weaverville Community Services District</p> <p>Tulare Alpaugh Community Services District Alpaugh Irrigation District Alta Irrigation District County of Tulare, County Administration Office Deer Creek & Tule River Authority Exeter Irrigation District Friant Power Authority Friant Water Authority Ivanhoe Irrigation District Ivanhoe Public Utilities District Kaweah Delta Water Conservation District Kings River East Groundwater Sustainability Agency Kings River Water District Lindsey-Strathmore Irrigation District Lower Tule River Irrigation District Lower Tule River Irrigation District GSA Mid-Kaweah Groundwater Sustainability Agency Orosi Public Utilities District Pixley Irrigation District Pixley Irrigation District GSA Porterville Irrigation District Saucelito Irrigation District South Valley Water Association South Valley Water Banking Authority St. Johns Water District Stone Corral Irrigation District Terra Bella Irrigation District Tri-Districts Water Authority Tri-Valley Water District Tulare Irrigation District</p> <p>Tuolumne Tri-Dam Project Tuolumne County Water Agency Tuolumne Utilities District</p> <p>Ventura Arroyo Santa Rosa GSA Calleguas Municipal Water District Camrosa Water District Casitas Municipal Water District Channel Islands Beach Community Services District County of Ventura Public Works Pleasant Valley County Water District Triunfo Water & Sanitation District United Water Conservation District Ventura County, Public Works Ventura River Water District Ventura Water, City of Ventura</p> <p>Yolo Dunnigan Water District Reclamation District #2035 Reclamation District #307 Reclamation District #999 Woodland Davis Clean Water Agency Yolo County Flood Control and Water Conservation District</p> <p>Yuba Browns Valley Irrigation District Camp Far West Irrigation District City of Yuba City North Yuba Water District Ramirez Water District Reclamation District 784 Yuba County Water Agency</p>
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Item 4a

Agenda Item

DATE: May 24, 2023

TO: Michael Minkler, General Manager

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Discussion/Direction Regarding the Updated Cost of Service and Financial Analysis Study

RECOMMENDED ACTION:

Discussion/Directions Regarding the Updated Cost of Service and Financial Analysis Study

SUMMARY:

The District's current water and wastewater five-year rate plan was adopted on May 23, 2018, and runs through July 15, 2023. Under the guidelines of Proposition 218, the District's rate plan must be reviewed at a minimum every five years to determine the adequacy of the existing rates to support the District's operating and capital programs. The District has engaged the services of IB Consulting, Inc. to perform a Cost of Service and Financial Analysis Study for the water and wastewater utilities.

Habib Isaac, Principal and Managing Partner of IB Consulting, presented an overview of the Cost of Service and Financial Analysis study to the Board on October 12, 2022 - a sort of a Rate Study 101. He reviewed the objectives of a Cost-of-Service study, as well as the steps and processes required during the rate study process. He also discussed Proposition 218 and the impact recent court cases have had on rate design.

Mr. Isaac also presented the preliminary financial analysis models for water and wastewater to the Finance Committee on April 28, 2023, and received comments and direction from the Finance Committee to present the financial analysis models to the Board on May 3, 2023.

The Board provided feedback during the May 3rd meeting and staff have worked with consultants to address that feedback, with a particular focus on strategies to reduce the revenue shortfall in year one. An updated five-year financial plan will be presented to the Board along with discussion of the District's debt service coverage ratio and other key factors behind the year one revenue shortfall. Staff will also present a public outreach strategy and a discussion of past rate increases and the main drivers behind the current revenue needs.

FINANCIAL CONSIDERATIONS:

Discussion item only, so none at this time.

Item 5a

Agenda Item

DATE: May 24, 2023
TO: Michael Minkler, General Manager
FROM: Damon Wyckoff, Director of Operations
RE: Report on the April 2023 Operations and Engineering Departments

RECOMMENDED ACTION:

Report on the Operations and Engineering Departments Report for Districts 1 through 5.

SUMMARY:

Attached is the monthly Operations and Engineering Departments Report for April 2023. The report will review the operational status and work completed by departmental administration and each of the five Districts. The report will cover the following:

- Administration
- Engineering
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present to report to the Board of Directors and will be available for questions.

FINANCIAL CONSIDERATIONS:

None.

Attachment: April 2023 Operations and Engineering Department Reports for Districts 1 through 5

Operations and Engineering Departments Report

April 1st through April 30th, 2023

Director of Operations:

1. On-going coordination and management of multiple District Operations and Engineering projects and work efforts
2. Worked with the Jenny Lind Distribution Crew, The C&M Manager, the Engineering Team, and the Fire Marshall for the Jenny Lind Fire Department to implement fire flow flushing in the Jenny Lind System for ISO consideration.
3. Presented Engineering Project status and operational state of the District to residents of Ebbetts Pass at the District's Town Hall Meeting.
4. Worked with the Engineering Team, Finance Team, and GM to develop an update to the five-year CIP.
5. Participated in on-going meetings with the Army Corps of Engineers related to the Copper Cove Dam Raise and the Tertiary Filter Replacement.
6. On-going work with ACWA's Clean Fleets working group to ID and describe operational challenges associated the CARB's Clean Fleets Rule- Drafted an opposition letter to the Advanced Clean Fleets Regulation.
7. Conducted the Bi-Monthly Engineering Committee Meeting.
8. Conducted the Quarterly Utilities Coordination Meeting.
9. Continued the Development of a Confined Space Identification workbook for District facilities.
10. Participated in multiple onsite project progress meetings.
11. On-going FEMA coordination related to DR-4683 and DR-4699.
12. On-going work related to the District's Disinfection Byproducts Root Cause Analysis
13. Walked through the previously sub-leased warehouse and previously leased shop with the owner upon termination of both lease agreements.

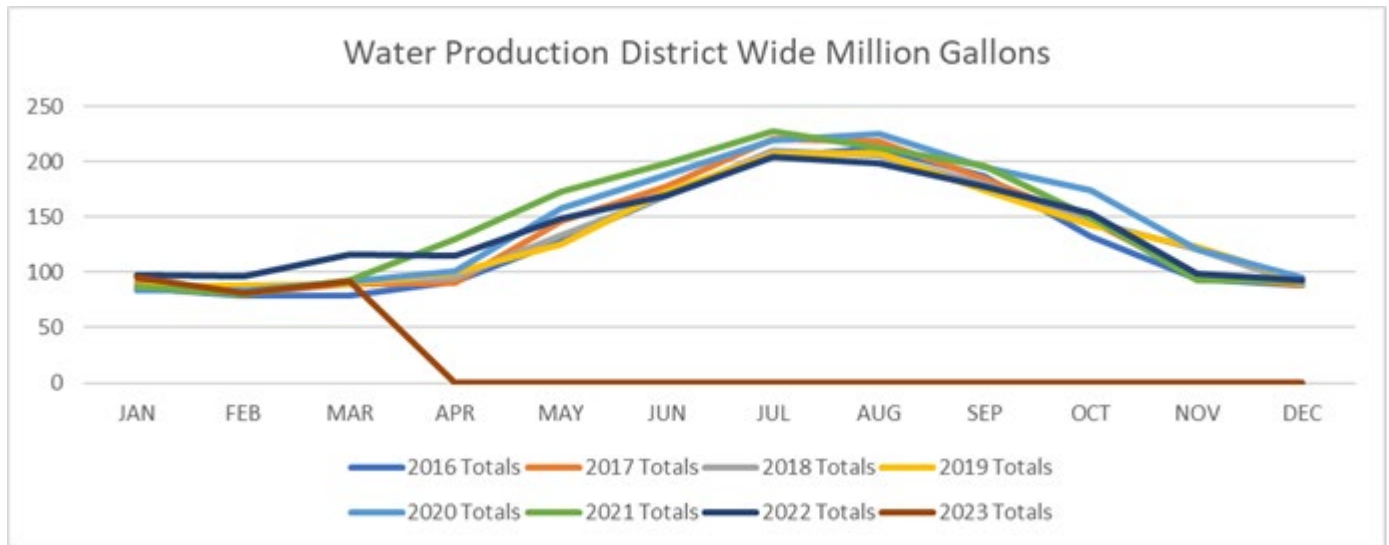
Administrative Technician:

1. Maintained Field Calendar
2. Created New Field Availability & Training Calendar
3. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls
4. Facilitated with Employee Reimbursements
5. Facilitated with Employee Certification – Applications, Exams, Renewals, Trainings, Resources
6. Field Training Course Ordering/Registrations/Travel Arrangements
7. Updated JPIA Employee Training Portal
8. Process Operations Purchase Order Batches
9. On Call Reminders, Transfers, Logs
10. Electronic Lab Report Filing
11. Organizing and Archiving Operations Department Documents
12. Safety Tailgate Meetings: Create, Track, & Archive
13. Attended Various Meetings & Webinars
14. Permit Renewals
15. Continued CERS Program Work Efforts
16. 2023 Backflow Program Work Efforts
17. Cross Connection Survey Related Work Efforts
18. JPIA Vehicle List Audit & Updates
19. Generator Permit Audit & Updates

- 20. Work Associated with CCWD Admin Portal
- 21. Miscellaneous Administrative Functions

Plant Operations Manager:

1. Completed the review and acceptance of the monthly and quarterly State Water Reports for all of the Districts Water Systems and submitted them to the State.
2. Completed the monthly and quarterly Wastewater Reports for all the Districts WW Systems and submitted them to the State.
3. Working very closely with the new operator in West Point to ensure that all system needs are met.
4. On-going work associated with PO's and ordering supplies for different District facilities and projects.
5. Continued work efforts on annual backflow testing.
6. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection.
7. Participated in Treatment Plant Operator interviews.
8. Attended the USA North board meeting.
9. On-going work on the District's Annual reports for all water systems.
10. On-going work on the District's Water Quality report.
11. Ongoing work efforts related to the District's Cross Connection Control Surveys with the Operations Admin Tech.
12. Working with Hydro Science about upgrades at Arnold WWTP.
13. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting.
14. Updated the District's monthly conservation reports.
15. Below is the water production for the month of March 2023.



Construction and Maintenance Manager:

1. Staff meetings.
2. Board meetings.
3. Multiple Project Meetings – Redwood tanks, AMI, CC Lift Station, etc
4. Engineering Committee meeting
5. Worked with the Jenny Lind Distribution Crew, Engineering, and the Director of Ops to develop a fire hydrant flow testing plan for Jenny Lind and Wallace.
6. Filled in the for the Director of Operations while he was on vacation.
7. Participated in the LHMP Update meetings.
8. Worked with the Construction Crew to update its project plan and project planning worksheet.
9. Set up for and cooked breakfast at the All Hands Meeting.
10. Site visit with the Wallace Lake Estates CSD to review old documents in storage.

11. Coordinated multiple efforts from various departments to assist in the Mechanics Shop and Warehouse move.
12. On-going punch list items associated with the AMI project.
13. Attended the CWEA North Training Coordination group meeting.
14. Onsite meeting with a customer to review a claim and discuss service line replacements.
15. Attended a virtual clean fleets working group meeting to represent rural utilities concerns related to the rule.
16. Participated in a walk-thru of the vacant rented shop and warehouse post cleaning.
17. On-going work with the Construction Crew at the Vallecito WWTP to install the grit and grease removal tank.
18. Site visits to multiple Crew work efforts.
19. Worked with the Distribution System Lead in West Point to have a high-line jumper installed in West Point to provide service to customers affected by the Barney Way Road slide.
20. Coordinated with staff multiple times for stand-by coverage during storm events.
21. USA ticket research with new software for field staff members.
22. Multiple phone calls to customers regarding issues/concerns.

District Engineer:

1. Working with the Engineering Coordinator and District Consultant to submit a grant funding application for the Arnold WWTP Secondary Clarifier Project.
2. Continued participation in the Jenny Lind Elementary School Sewer Line Project. Continued items of consideration include eliminating a collections system bottleneck and easement access on the south side of HWY 26.
3. On-going work associated with the design of the Jenny Lind A to B Pipeline's Project. Potholing Plan discussion continues.
4. On-going project meetings, RFIs and submittal review for the District's Copper Cove Sewer Force Main Relocation and Lift Station Rehab Project.
5. Extensive work with LGI Homes to develop the best offsite improvement effort for their North Vista Project.
6. Completed a Letter Report Agreement with the Army Corps related to our Copper Cove Tertiary Improvements and Dam Raise Project. On-going review of the Letter Report with the Corps and discussion of additional project memos and checklists.
7. On-going work associated with the West Point WTP second filter project. Anticipate working to bring the filter online in July for testing.
8. Extensive work to develop an update to the five-year CIP that acknowledges the financial status of the District and informs the in-process financial plan and rate study.
9. Continued to work closely with the Design Team related to the Copper Cove Water System Improvements. Design Consultant proceeding nicely.

Purchasing Agent:

1. Coordination of the move of material from the rented warehouse to the newly constructed District Warehouse. Worked with the Mechanical Crew, Construction Crew, and Utility Crew to complete the move.
2. Completed invoicing for purchased material.
3. Met with various reps and received quotes for various items for purchase.
4. Ordered parts, tools, materials, and equipment for all departments.
5. Coordinated servicing of District Vehicles for Field Staff
6. Reconciled Credit Cards for Field Staff
7. Cleaned the old warehouse.
8. Coordinated the painting and installation of flooring in the new warehouse.
9. Began organizing the new warehouse.
10. Obtained PRV quotes for the Dorrington Pump Station.
11. Delivered supplies, materials, and parts.

Engineering Department

Meetings

1. Weekly meetings with Engineering Dept
2. Monthly meetings with Finance to review CIP budgets
3. External Relations Committee Meeting
4. Public Relations Team meeting
5. Ebbetts Pass Town Hall
6. CPPA Meeting
7. Wallace Lake Estates Meeting
8. Engineering Committee Meeting

Projects

1. Larkspur Tank has been demolished and existing gravel foundation was removed. After the tank was removed, poor soil conditions were discovered underneath the existing tank by the Geotechnical Engineer (Soils). The tank foundation is being redesigned with mat foundation instead of ring wall footing with new soil bearing values. Additional over-excavation and recompacting of soil underneath the new tank foundation will be required.
2. Forest Meadow UV – Contract was sent to CTC for replacement of the concrete channel. Work begins on relocation of the retaining walls and demolition of the existing channel in May. The Project is anticipated to be complete by August. Forest Meadows Golf Course will not receive treated wastewater during the duration of the Project.
3. Structural investigation was completed on Wallace Wastewater Treatment Plant. Structural recommendations are to replace failed concrete underneath corner of the building, sealing cracks in concrete floor, install gutters and drainage to prevent undermining of the building foundation.
4. AMI Project – Final plastic lids are being delivered that are missing, after multiple delivery/manufacturing delays. The contract is to be substantially completed by May 15th and final completion by June 30th. District staff will provide a final punch list prior to substantial completion.
5. Corp Yard – Plummerbuilt is complete with the Scope of Construction Contract and the Fire Alarm System installed. The District expects to have final by early May. A site walk with Public Works is required to close out the building permit. The Gas line for standby generator installed late April. PG&E is 8 weeks out to set gas meter and complete tie-in which is okay because generator ordered over a year ago is not expected to arrive until August.
6. Copper Cove Lift Station – Contractor is waiting for materials to be manufactured for the Wet Wells including P410 Lined Ductile Iron Pipe/Fittings and the Polymer Concrete Wet Wells. Force Main work is Substantially completed. Lift Station 18 Site is under redesign by District Staff due to changes that need to be made to comply with County Permitting.
7. Hunters Raw Water Intake is still under FEMA Environmental/Cultural review for Phase 2 Construction, this has been ongoing for a year. Construction and procurement of long lead time materials cannot begin until Phase 2 review is completed by FEMA.
8. Meetings continue related to the Letter Report and PPA Agreement with the USACE for the Copper Cove Tertiary Filter Replacement and Pond 6 Dam Raise.
9. Entered into an agreement with KW Emerson to construct a septage receiving station at the La Contenta WWTP.
10. The construction of the building at the West Point Water Treatment Plant began. This building inter-tied with the existing building so that both filters are now in one building.
11. A nesting bird survey was completed for the West Point Wilseyville WWTP consolidation project. The completion of the survey initiated the resumption of the Project.

Developer Projects

1. CV Development (Project meetings)
2. North Vista Plaza / LGI Homes (Project meetings)
3. Saddle Creek 7B (Acceptance docs, facilities agreement amendment)
4. Blue Mountain Electric Biomass Project (Concept Review)

Misc.

1. On the Right Track Event at Calaveras HS
2. Cell tower lease agreement coordination (JL tank C site, WP tank site)
3. Fire Hydrant Meter Reading/Billing
4. Termination of Service = 1 (EP)

5. Request for Comments = 1 (EP)

Construction Inspection

1. Worked on multiple projects.
2. Senior Inspector enrolled in training for QSP Certification.
3. Forest meadows UV system project.
4. Service connection inspections Copper and Valley springs.
5. Attended staff and project meetings for multiple projects.
6. West Point/Wilseyville consolidation monitored through storms.
7. Flume Ct tank online, disinfected and filled the tank at Larkspur, working on the testing portion of work with operation staff to put temporary tanks in service.
8. West point filter addition construction poured New Building slab and housekeeping pads. Site is ready for Filter to be set in place.
9. Inspected the installation of new Sewer Force main connection to Connor's Main lift station, 5 ARV's and pulled new power for lift station 6 & 8.
10. Reviewed submittals for Copper Cove sewer lift station and force main project.
11. Engineering committee meeting
12. Project meetings for Copper Cove Lift station project.
13. Standby for severe storms.
14. Worked on A to B transmission design review.
15. Coordinated work with multiple Departments across the District.
16. Reviewed Copper Water plant design plans.
17. Met with Coleman engineering regarding A to B design.
18. Worked with utility crew to begin work on service line replacement in poker flat.
19. Backhoe training.
20. DOT training course.

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. B-Tank, Redwood Tank leaking badly at bottom of tank. Especially late afternoon with sun exposure.
2. Worked with PBI Engineering on Water system upgrades.
3. Water quality improving, but continued high TOC and alkalinity causes TTHM and HAA'5s.
4. The Ozone system has taken a hard power hit and caused damage to the machines.
 - a. We will need to patch them back together and CIP new generators and get the UPS replaced ASAP.
 - i. Working on quotes for replacement machines. (Bill Cardinal)
 - b. Ongoing repairs to keep machines running.
5. Outstanding work Orders
 - a. Calibrate high pressure and head loss switches on both filters.

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as usual
2. White Pines Monthly Dam Inspection
3. Extensive after-hours operation of the Facility During an Atmospheric River Storm
4. Used side by side to access tanks due to snow.
5. MM #2 now into service

Jenny Lind Water Treatment Plant:

1. Operations as usual
2. Extensive After-Hours Plant Operation during an Atmospheric River Storm

Sheep Ranch Water Treatment Plant:

1. Operations as usual

2. Plant off during high NTU storm events.
3. Ebbetts Pass Distribution Crew cleared the intake structure of debris.

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations as Usual
2. On-going construction for the installation of the second filter

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual
2. Coordination with Engineering RE new Clarifier Design

Copper Cove Wastewater Treatment Plant:

1. The boards were never installed in Pond 6. We were able to produce enough Reclaim Plant effluent to lower the Pond 6 levels to avoid spilling. Pond 6 level now at 3.0'. Current rainfall over 38.99". Typical is 18" - 26".
2. Ongoing work with ultra-sonic algae killers. New replacement units are going to be installed soon. (Standby for updates)
3. Ongoing work with Hydro science on the design of the Pond 6 upgrades.

Copper Cove Wastewater Reclamation Plant:

1. RCP online for the season. Water being forced to CVGC for emergency disposal.
2. Ongoing work with Hydro science on the design of the RCP and Pond 6 upgrades.
3. Struggling with very high algae issues in Pond 6. Work continues with Water IQ on updating the ultrasonic units.

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual

Indian Rock Vineyards Wastewater Facility:

1. Operations as usual

La Contenta Wastewater Treatment Plant:

1. Operations as usual

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual
2. Discharged treated effluent during fair weather events.

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual
2. Coordinated operations with the Construction Crew related to the installation of the grit chamber.

West Point Wastewater Treatment Plant:

1. Operations as usual

Wilseyville Wastewater Facility:

1. Operations as usual

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. 351 Thomson
2. 801 Foothill
3. 515 Indian Hill
4. 1070 Feather Dr
5. 1736 Cheyenne
6. 874 Poker Flat
7. 804 Mother Shipton

MAIN LINE WORK

1. None

Additional Work

1. 12 Valves Turned
2. Service Requests
3. Flushed 165,000 gallons
4. USA's

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. Wyldridge (2)
2. Big Trees Village (2)
3. Millwoods (1)

MAIN LINE WORK

1. Thunderbolt Trail – 2-inch
2. Indian Hills Rd – 8-inch

Additional Work

1. Working with Cla-Val on replacement of PRV #64 in Dorrington. PRV breaks down pressure from 280 psi to 100 psi and is in a dangerous 8' deep redwood vault. Making maintenance a hazard. Approx. 40 years old and in need of replacement.
2. Working with Cla-Val on new altitude valves at Flume Ct. and Larkspur Tanks. Adding up to date controls will allow us to better control levels in tanks and help with water age/ quality issues.
3. Pumped 90% of water in Larkspur Steel Tank to Heather Tank before draining and adjusted Alt. Valve for temporary tanks. Temporary tanks are now online and operating in good working order.
4. Discovered and investigating dramatic pressure fluctuations and system surges associated with Pumps at Hunters Treatment Plant that pump and fill Avery Tank. Installing pressure loggers to track data and compare with SCADA trends.
5. Discovered a leak in Snowshoe Springs system that was affecting B.T. #4 and not allowing it to fill. On a Saturday with assistance from Gabe and Snowshoe Springs located leak and isolated, allowing our system to recover.
6. Re-built 2" PRV controller that had failed and was allowing a section of Pinebrook Subdivision to over pressurize.
7. Repaired Hydrant on Moran Rd. that was damaged by County during snow removal.
8. Using chart recorder at Flume Ct. Tank to better understand tank trends until SCADA is installed.
9. Ebbetts Pass Distribution Crew has now been set up on SCADA to better evaluate and track system operation.
10. Ongoing assistance to Mueller contractor to finish AMI installations.
11. Manual and Handheld meter reading
12. Assisted with moving Mechanics Shop

13. Ongoing Storm damage repairs and clean up.
14. Working on cost estimates for storm damage repairs
15. Valve exercising and infrastructure improvements.
16. Ongoing quality control inspections on AMI installations

Jenny Lind Distribution System:

SERVICE LINE WORK

1. 7557 Baldwin – 4 leaks on one service line – Replaced 15' of 1" poly tube
2. 8174 Baldwin
3. 7210 Baldwin
4. 7953 Sparrowk
5. 8269 Hautly
6. 8761 Hautly
7. 4873 Dunn
8. 7221 Conner
9. 8743 McAtee
10. 7085 Cane
11. 5945 Clements
12. 5950 Clements x2
13. 7256 Westhill
14. 8321 Crotty
15. 8310 Crotty
16. 8171 Crotty – One full lane replaced
17. 203 Oakmont Ct – service line strike by UCC
18. 6182 Rippon – 20' Of 1" poly tube replaced
19. 8507 O'Reilly
20. 8193 Sparrowk
21. 2385 Meadowood

MAIN LINE WORK

1. 127 Main St Valley springs – New tap saddle and corp stop due to corrosion from dissimilar metals.
2. 8321 Crotty – coupler on 6" hydrant lateral failed

ADDITIONAL WORK

1. Vehicle Inspections
2. Lower end flushing for water quality
3. Month end reads for hydrants, raw water, Lancha Plana and fill stations.
4. Tank and pump station checks
5. Line locates.
6. Work orders for meter changes, pressure problems, broken curb stops, leak checks etc.
7. Installed new pump at D tank pressure system.
8. Installed new pump at E tank pressure system.
9. Meeting and setup of plan for ISO fire flow flushing
10. Finished spraying and weed eating around all tank, pump station and prv sites.
11. Continued new employee training.
12. All employee meeting in San Andreas
13. Truck #726 and #743 serviced.
14. Multiple meter swaps for failed meters installed by AMI.

West Point Distribution System:

SERVICE LINE WORK

1. Plumbed in new meter, PRV, and 450 feet of highline jumper service line to serve water to 1227 Barney Way

MAIN LINE WORK

1. None

ADDITIONAL WORK

1. Repaired the warehouse roll up doors from storm damage.
2. Helped Jenny Lind crew with leak on Baldwin.

3. Finished marking 18" raw water cross country line from Bear creek with flags and paint.
4. Cleaned sewer lift station inside and out.
5. Cleaned Moke river pump station inside and out.
6. Made Excel spread sheets for all pump, lift and flow meter station.
7. Marked all USA's and completed all service request.
8. Worked in warehouse organizing all electrical parts and fittings.
9. Weekly tank, lift station and flow meter checks.

Construction

1. Assisted in leak repair with the Ebbetts Pass, Copper Cove, and Jenny Lind Distribution Crews
2. Hauled Rock to all yards as needed.
3. Equipment Maintenance
4. Cleaned up/Organized yard in Vallecito.
5. Moved the Warehouse and shop to the new District Corporation Yard and shop.
6. Set gate keypads and post at the shop. Hand dug the new fiber line for internet and comm at the new shop/warehouse.
7. Repaired broken deck boards on the equipment trailer at Vallecito.
8. Prepped Kenworth and equipment trailer for the move from the old shop and warehouse.
9. On-going work with the Vallecito grit tank. Cut in hatch in the roof, installed fabricated lid, set manhole risers.
10. Replumbed collection piping in Vallecito to feed newly located headworks screen, eliminated the surcharge effect on the manhole in the yard, poured the floor, walls, and wingwalls for the new headwork screen, and prepped for the units install.
11. Prepared material, equipment, and work hour report related to the FEMA atmospheric storm emergencies and provided to the Director of Ops for submission to FEMA.

Electrical:

1. Installed a new transformer and HVAC unit at A-Tank in Valley Springs to keep electronics cool in the building.
2. Installed/tested new septic system control panel, pump, basket, and floats at 4899 Hwy 4 in 6 Mile Village
3. Installed new wall unit HVAC system at Copper Cove WTP control room.
4. Troubleshoot and repaired 6-mile lift station telemetry radio communication problem, re-aimed antenna.
5. Disconnected control wires and conduits from filter at Jenny Lind WTP for filter rehab project.
6. Met HVAC contractor at A-Tank in Valley Springs for a warranty startup of new split unit.
7. Wired in new pump #2 at D-Tank in Valley Springs and tested controls.
8. Installed new hour meters at D-Tank in Valley Springs.
9. Replaced failed 4' lamps in the filter room at Jenny Lind WTP.
10. Troubleshoot and repaired the control system at La Contenta WWTP, found bad UPS and 24-volt power supply, replaced and tested system.
11. Added new distribution operators to the SCADA system at Hunter's WTP.
12. Troubleshoot and repaired alarm database crash at the Hunter's WTP SCADA system.
13. Troubleshoot and repaired a Larkspur tank level alarm malfunction at the Hunter's WTP SCADA system.
14. Made bypass controls for the temporary tank at Larkspur, set altitude valve span with Distribution Staff
15. Troubleshoot and repaired Win911 SCADA alarming system at West Point WTP after a malfunction.
16. Troubleshoot and repaired the Win911 alarming system at the Hunter's WTP as well after a malfunction.
17. Made a Cat6a cord for new AT&T internet at Hunter's WTP.
18. Replaced M.O.V motor at Vallecito WWTP for a MBR system spare valve.
19. Unwired old and wired in new aerator at Forest Meadows WWTP treatment pond, tested new unit as well.
20. Installed new BWR flow meter at West Point WTP, removed temporary portable unit.
21. Repaired alarm history database display at West Point WTP, also repaired a graphical problem for the SCADA #1 machine.
22. Troubleshoot and replaced failed 500vA UPS at West Point WTP.

23. Troubleshoot and repaired new BWR flow meter after first use at West Point WTP, fixed negative flow problem and scaling in SCADA system.
24. Troubleshoot and replaced failed 500vA UPS at Warmwood lift station.
25. Used SCADA remote access to fix a toolbar location problem on the SCADA #1 machine at West Point WTP.
26. Helped operator with high turbidity shutdown alarms at West Point WTP, showed him a workaround to operate plant and perform a backwash of the filter.
27. Added a switch guard cover to the exhaust fan at West Point WTP upon operator request.
28. Created accounts for SCADA remote access and provided interface training for the distribution operators on Ebbetts Pass.
29. Troubleshoot and repaired the Hunter Dam radio communications failure at the Hunters WTP PLC.
30. Walked operator through a Flexim flow meter repair at Indian Rock Vineyards WWTP.
31. Troubleshoot and repaired pump #1 fail to run problem at Mountain Retreat lift station, replaced failed H.O.A switch.
32. Troubleshoot and repaired PLC communication failure with the network at Forest Meadows WWTP, reset the Quantum PLC analog card.
33. Troubleshoot and repaired remote access connectivity problem with the SCADA #2 machine at Arnold WWTP, changed IP address in the Ewon portal which solved the problem.
34. After hours troubleshoot and repair of the telemetry radio at Azalea Court lift station after repeated communication failure alarms.
35. Pulled wires to the gate motors at the new shop in San Andreas, worked with mechanical staff to set travel limits, set up staff access codes in the system as well.
36. Pulled all network cables at the new shop in San Andreas.
37. Troubleshoot and repaired telemetry radio at Azalea Court lift station, went online with ViPR radio, performed online diagnostics, adjusted loose fuse in fuse holder from power supply to radio.
38. Completed final trim of the electrical system at the new shop in San Andreas, passed final electrical inspection.
39. Troubleshoot and repaired septic control system on Cliff Court in Burson, found burnt wire and replaced it.
40. Troubleshoot and repaired Flexim effluent flow meter at Wallace WTP, rebooted unit and regained flow indication.
41. Troubleshoot and repaired the big exhaust fan in the Jenny Lind WTP filter room after a failure of the unit.
42. Unwired the Muffin Monster grinder at Huckleberry lift station for replacement.
43. Used the bucket truck to remove the cameras at the old rental mechanic's shop.
44. Installed network cable receptacles at the new shop in San Andreas.
45. Used remote SCADA access to troubleshoot a telemetry radio communications failure at Southworth WWTP.
46. Diagnosed a bad pump at the Vallecito WWTP sewer dump station, advised staff to order a replacement.
47. Troubleshoot and repaired Southworth telemetry system after hours, swapped radio and adjusted communication settings in the PLC.
48. Wired permanent standby generator back in at Wallace WWTP after a repair was made on it by the mechanical staff, removed portable generator wiring as well.
49. Unwired pump #1 at E-Tank pump station in Valley Springs, mechanics replaced it with new, we then wired that one in and tested for proper function.
50. Added new sound gel to the transducers of the effluent flow meter at Wallace WWTP which restored proper function and eliminated error codes.

Collections:

1. Monthly online SSO reporting complete.
2. Monthly vehicle inspections complete.
3. Weekly lift station inspections complete.
4. Monthly dry can inspections complete.
5. Continued marking USA's district wide.
6. Pumped septic tank at 9054 Cliff Ct.
7. Repaired sanitary Tee on septic tank at 7001 Elizabeth Ct.
8. Rebuilt pump system at 4899 Hwy 4 septic tank.
9. Continued marking USA in La Contenta for PG&E.

10. Helped the Ebbetts Pass Crew with leak repairs.
11. Called out to 972 Cabernet ct. broken check valve and repaired it.
12. Repaired effluent line on septic tank at 956 Chardonnay Drive.
13. Pumped and cleaned Woodgate LS's.
14. Pumped and cleaned still well at Huckleberry LS.
15. Checked grease traps in West Point and La Contenta.
16. Helped move mechanic's shop.
17. Called to septic tank backup at 3961 Ponderosa. The basket was plugged up. Also had to re plumb the effluent line.
18. Pumped and cleaned LS's 12&13 in Copper.
19. Checked ARV's in Copper.
20. Pumped and cleaned Huckleberry LS.
21. Check grease traps in Copper.
22. Checked ARV's on six mile and Vallecito force mains.
23. Checked ARV's in West Point.
24. Called to septic tank at 9051 Cliff Court alarm issue. Auto switch had a bad spade connection.
25. Called out to 287 Athena dr. Odor complaint inside the customer's home. No issue found on CCWD side.
26. Started pumping septic tanks in six mile.
27. Called to 331 Tabletop Ct. in Poker Flat. Clean Out was backed up due to roots had to dig it up and repair it.
28. Hydro'd the head works at Vallecito WWTP (bimonthly maintenance).
29. Called out to 4020 Parrots ferry for a septic tank backup. Pumped and cleaned the tank.
30. Called out to Woodgate LS 1 due to comm issues.
31. Pulled grinder at Huckleberry LS due to failure of the unit. Will need replacement.
32. Continued pumping septic tanks in six mile.

Mechanical:

1. Studied for and passed the Mechanical Technologist Grade 2 test Monday April 3rd.
2. District wide generator checks
3. Replaced pump #2 at D tank Valley Springs
4. Shop cleanup and dump runs in preparation for shop move.
5. Replaced the radiator in the generator at the Wallace Waste Water Treatment Plant. Updated the main logic board from Decision Maker 3 to Decision maker 3+.
6. All hands and shop move meetings
7. Troubleshoot a tailgate fail to open and close issue on LC Warehouse Gapvax. Tailgate cylinders are ran in parallel and the RH cylinder was building heat. Pulled the Cap off cylinder and gained tailgate function back verifying RH cylinder was internally bypassing oil past piston seals. Pulled the cylinder and ordered a cylinder seal kit from WECO.
8. Troubleshoot an MBR filter pump issue with Ron. Still believe plates are not flowing properly.
9. Moved the mechanics shop to the new maintenance building. (1.5 weeks)
10. Fabricated all brackets and installed the gate opener at the new shop (electricians wired).
11. Met with T from Sutton for office repairs at the old shop. Lined out work and purchased the necessary supplies for repairs.
12. Installed new rollers on the main office vehicle gate.
13. Fabricated guarding on main office man gate
14. Pulled a grinder pump at Huckleberry L/S, rocks and asphalt from atmospheric river storm events had washed into grinder and taken out the teeth and damaged the bearings.
15. Troubleshoot the regulator pond air compressor in West Point. Compressor seals are shot and compressor is no longer making air pressure, Ordered parts.
16. Unhooked the portable generator at the Wallace WWTP with the electricians and towed it back to the yard after putting the stationary generator back in service.
17. Carried out vehicle repairs and maintenance I.E replaced passenger door glass on truck 723.
18. Repacked packing gland in Vallecito lift station pump 2.
19. Diagnosis and teardown - cleaned and corrected a failed air dryer condenser fan Jenny Lind WTP.
20. Troubleshoot and diagnosed La Contenta gap vac truck charging system failure. Removed and replaced faulty alternator.
21. Set in place Copper Cove WWTP aerator pond 1.

22. Copper Cove WWTP VacCon, weld repair of vacuum tube to make usable until replacement part arrives to insure readiness
23. Diagnosed backhoe 415 failure to start. Cleaned and replaced batteries.
24. Replaced pump #1 at valley springs E- tank pump station.

Underground:

1. Assisted the Jenny Lind and Copper Distribution Crews with leak repair.
2. Continued service line replacements in Poker Flat.
3. Finished service line replacements on Heney Ct.
4. Weekly maintenance on all existing cut back road excavation sites
5. Removed trench plates in the Rancho Calaveras/LA Contenta area and completed service line replacements.
6. Assisted the Purchasing Agent with the move in effort to the new shop.

Prepared By: Damon Wyckoff, Director of Operations