

CALAVERAS COUNTY WATER DISTRICT ENGINEERING COMMITTEE MEETING

MINUTES
November 2, 2023

Directors/Committee Members present:

Russ Thomas
Jeff Davidson

Staff present:

Michael Minkler	General Manager
Kate Jesus	Human Resources Technician
Mark Rincon-Ibarra	District Engineer
Kevin Williams	Senior Civil Engineer
Bob Godwin	Senior Civil Engineer
Sam Singh	Senior Engineering Technician
Jared Gravette	Senior Supervisor Construction Inspection
Kelly Gerkenmeyer	Water Resources Specialist
Damon Wyckoff	Director of Operations
Pat Burkhardt	Construction and Maintenance Manager
Stacey Lollar	Human Resources Manager

Others present:

Ralph Copeland Member of the Public

CALL TO ORDER / PLEDGE OF ALLEGIANCE.

1. ROLL CALL

Director Davidson called the Engineering Committee to order at 2:01 p.m. and led the Pledge of Allegiance.

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF MINUTES

The September 21, 2023 minutes were approved by a motion from Director Thomas and seconded by Director Davidson.

4. NEW BUSINESS

**4a Introduction of New Engineer
(Mark Rincon-Ibarra, District Engineer)**

Mr. Rincon-Ibarra introduced Juan Maya, the District's new Civil Engineer who has come from Tuolumne County with a background in Water Resources.

4b Proposed Contract Amendment for PBI, Inc. Engineering Services During Construction for Copper Cove Phase 1 and 2 Tank B & Clearwell Project, CIP 11083C

(Charles Palmer, Senior Civil Engineer)

Mr. Palmer presented a proposed contract amendment to the original Professional Services agreement that was approved by the Board on September 19th. The amendment would include additional engineering services during the construction phase of the project. The total of the contract amendment would be \$161,788. The Committee discussed the details of the amendment and agreed to bring to the full Board at the next regular meeting.

5. OLD BUSINESS

**5a Capital Improvement Project Updates
(Engineering Department)**

Kevin Williams presented a PowerPoint presentation that included the following project updates:

- Hunters Raw Water Intake Project – New location of the electrical controls, replacement of pumps, and environmental review process.
- Arnold Wastewater Treatment Plant Project – Grant funding application process including the environmental review.
- Jenny Lind Water System A-B Water Transmission Pipeline – Project bid schedule.
- La Contenta WWTP Biolac and UV Improvement Project – Recent meeting to discuss project details.
- Jenny Lind Water Treatment Clearwell #2 – Repair and repainting of tank including possible roof replacement.
- Copper Cove B-C Transmission Main/Emergency Interconnect – Project design at 50%.
- West Point Wilseyville WWTP Consolidation Project – Completion update to meet funding requirement.
- Copper Cove Lift Station Project (LS 15, 18 & Forcemain) – Installation of wet wells and construction of retaining wall.
- West Point WTP Filter Project – Completion by the end of year and project closeout in January 2024.
- Redwood Tanks Replacements – Completion and project closeout with CalOES at the next regular Board meeting.
- Forest Meadows Wastewater UV Project – Concrete and electrical work update.
- Copper Cove Clearwell and Tank B Project – Removal of existing redwood tank and foundation work and underground piping.
- FERC Dam and Hydroelectric Inspections – Winter weather damage update.

**5b Other Updates
(Engineering Department)**

Charles Palmer gave updates on the following developer projects:

- Copper Valley Town Square – Recent meetings including the developer’s proposal of commercial buildings, commercial plaza area, and Town Square townhomes and the ongoing infrastructure improvements required by the District.
- Gold Creek Subdivision Unit 3 – Outstanding punchlist items and possible disconnection from the CCWD system.
- Jenny Lind Elementary School Forcemain Project – Continual work with the project engineer on design.
- North Vista Plaza / LGI Homes – Continual work with developer on sewer forcemain and lift station.

Mr. Copeland commented on the construction bid from T&S Construction and the cost comparison to the project’s engineer’s estimate.

6. GENERAL MANAGER COMMENTS

Mr. Minker gave an update on the following: 1) US Army Corps funding for the Copper Cove wastewater improvements project; 2) future agenda item to discuss Jenny Lind distribution system issues; 3) recent tour of the Jenny Lind Water Treatment Plant.

7. DIRECTOR COMMENTS OR FUTURE AGENDA ITEMS

Director Thomas asked to discuss the District’s support of commercial development at a future committee meeting. Director Davidson reported on recent concerns regarding the condition of the road going into the La Contenta WWTP.


8. NEXT COMMITTEE MEETING

To be determined.

9. ADJOURNMENT

There being no further business, the meeting adjourned at approximately 3:04 p.m.

Respectfully submitted,



 Kate Jesus
 Human Resources Technician