

RESOLUTION NO. 2018-08  
RESOLUTION NO. PFA-03  
ORDINANCE NO. 2018-01

**MINUTES**

**CALAVERAS COUNTY WATER DISTRICT  
REGULAR BOARD MEETING**

**MARCH 14, 2018**

Directors Present: Scott Ratterman, President  
Russ Thomas, Vice President  
Bertha Underhill, Director  
Terry Strange, Director  
Jeff Davidson, Director (arrived at 1:06 p.m.)

Staff Present: Dave Eggerton, General Manager  
Mona Walker, Clerk to the Board  
Jeffrey Meyer, Director of Administrative Services  
Charles Palmer, District Engineer  
Peter Martin, Manager of Water Resources  
Jesse Hampton, Interim Director of Operations  
Robert Creamer, Engineering Analyst

Others Present: Shawn Koorn, HDR Engineering Inc.  
Vickie Mills

**ORDER OF BUSINESS**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE**

**1. ROLL CALL**

President Ratterman called the Regular Board Meeting to order at approximately 1:05 p.m. and led the pledge of allegiance. Director Davidson was absent.

**2. PUBLIC COMMENT**

There was no public comment.

**3. CONSENT AGENDA**

**MOTION: Directors Thomas / Strange – Approved Consent Agenda Items: 3a, Minutes of Board Meetings of February 14, and February 28, 2018; 3b, Review Board of Directors Monthly Time Sheets for February 2018; and 3d, Approve the Cancellation of the Regular Board Meeting of April 11, 2018**

3a Approval of Minutes for the Board Meetings of February 14, and February 28, 2018

3b Review Board of Directors Monthly Time Sheets for February, 2018

***Director Underhill pulled Item 3c from the Consent Agenda***

3c Approve to Ratify Claim Summary #552 Secretarial Fund in the Amount of \$2,558,429.46 for February, 2018  
(Jeffrey Meyer, Director of Administrative Services) **RES 2018-\_\_\_\_\_**

3d Approve the Cancellation of the Regular Board Meeting of April 11, 2018  
(Dave Eggerton, General Manager)

**AYES: Directors Thomas, Strange, Underhill and Ratterman**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Director Davidson**

Director Davidson arrived at 1:06 p.m.

**OFF CONSENT AGENDA**

***Director Underhill pulled Item 3c from the Consent Agenda***

3c Approve to Ratify Claim Summary #552 Secretarial Fund in the Amount of \$2,558,429.46 for February, 2018  
(Jeffrey Meyer, Director of Administrative Services) **RES 2018-08**

**MOTION: Directors Underhill / Thomas – Adopted Resolution No. 2018-08 Approved to Ratify Claim Summary #552 Secretarial Fund in the Amount of \$2,558,429.46 for February, 2018**

**DISCUSSION:** Director Underhill inquired about payments for postemployment health benefits, and fuel costs. Director Thomas inquired about the building rental for temporary relocation of the mechanics shop, Six Mile Village sewage bills, and debt service interest from the DaLee Cassidy Assessment District in Valley Springs. Director Strange asked questions related to the District's phone system upgrades, slurry line escrow, and USGS program. Mr. Meyer responded to questions from the Board Members.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Underhill, Thomas, Strange, Underhill, Davidson and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**4. NEW BUSINESS**

- 4a Discussion / Direction Regarding Cost of Service and Rate Design Analysis  
(Jeffrey Meyer, Director Financial Planning)

**DISCUSSION:** Mr. Koorn of HDR Engineering addressed the Board and reviewed a PowerPoint presentation outlining the direction from the Board at their February 28<sup>th</sup> meeting on the rate setting process including: cost of service analysis, proposed water revenue transition plan and sewer rates in a level rate adjustment and proposed agriculture and drought rates. Mr. Koorn explained the proposed drought rates and the adjustment for five different stages of drought rates. Drought rates would be an option to the Board to implement when there are State-mandated drought reductions in place. The proposed drought rates could help maintain CCWD operations during State-mandated water restrictions. Current agriculture (Ag) rates are \$9.70 per acre-foot (AF), and it is proposed to include a rate increase in the Prop. 218 process to increase the Ag rates over a five year period, raised to \$18 per AF by 2022-23.

Mr. Koorn indicated that the rate analysis shows that under the proposed level rate adjustment, the sewer fund will borrow from the water fund for three more years in the five (5) year rate plan and then the rates will level and the sewer fund will then repay the water fund. After some discussion, the Board directed staff to move forward with the level rate adjustments for the proposed water and sewer rates and overall revenue adjustments. The next steps are to initiate the Proposition 218 process at the March 28<sup>th</sup> meeting, set a public hearing (May 23, 2018), notify customers (mail Proposition 218 notices), and conduct public outreach and town hall meetings.

Director Davidson had a concern about the use of the word “drought” for the water shortage rates and wants to consider using another term. Directors Strange and Underhill voiced their opinion on the proposed water and sewer rates. The Board provided direction to staff that it concurred with the rates presented and a public hearing date of May 23, 2018.

**PUBLIC COMMENT:** Ms. Vickie Mills commented on the proposed sewer rates for disadvantaged communities.

**RECESS** was called at 2:25 p.m. **SESSION RESUMED** at 2:34 p.m.

- 4b Discussion / Action Regarding Adoption of Mitigated Negative Declaration of the  
Jenny Lind Water Plant Pretreatment Improvement Project, CCWD CIP #11092  
(Sch No. 2018012034 / HMGP #4240-1-1R)  
(Charles Palmer, District Engineer) **RES 2018-09**

On a motion made by Director Strange, and seconded by Director Thomas, a Public Hearing was opened.



Mr. Eggerton reported that adoption of the resolution is a required action by the Board requesting the County Board of Supervisors to include the District's Board of Directors election with the General Election on November 6, 2018.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Davidson, Underhill, Strange, Thomas and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

- 4e Discussion / Action Regarding Purchase of Property (APN 067-015-003)  
in Copperopolis for future Wastewater System Upgrades  
(Charles Palmer, District Engr./Robert Creamer, Eng. Analyst) **RES 2018-11**

**MOTION:** Directors Davidson / Underhill – Adopted Resolution No. 2018-11  
Authorizing the Purchase of 4715 Tewa Court, (APN 067-015-003) in  
Copperopolis, CA for a cost of \$43,900, Funds to come from Fund 135  
Capital Renovation and Replacement Sewer Funds

**DISCUSSION:** Mr. Palmer informed the Board that the District is interested in purchasing the property to construct improvements to the existing lift station as part of the larger sewer main relocation and lift station improvement project under design. Mr. Creamer described the property purchase location site and provided detail on the lift station project. Staff answered questions from the Board Members.

**PUBLIC COMMENT:** There was no public comment.

**AYES:** Directors Davidson, Underhill, Strange, Thomas and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

5. **OLD BUSINESS**

Nothing to report.

6. **GENERAL MANAGER REPORT**

Mr. Eggerton reported on the following activities: 1) staff is working with other agencies on the AB 142 (Bigelow) Wild and Scenic Report with the Natural Resource Agency to ensure that the District's interests are protected and move through the Legislature; and 2) report on legislative meetings regarding the WIIN Act at his Washington, DC trip on Feb. 12-14; and 3) he and Directors Ratterman and Davidson will be in Washington, DC in April for scheduled legislative visits and to attend a National Water Resources Association conference.

**7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Strange announced he will be attending a community outreach meeting on March 20<sup>th</sup> at 10:30 a.m. in West Point with Mr. Eggerton and staff regarding rates and other issues. He asked about water storage levels in local reservoirs, and commented that the turbidity levels are currently very high in the Mokelumne River.

Director Davidson commented on a public misconception that CCWD is interested in having well owners meter well.

Director Thomas reported on his meeting attendance earlier in the day at the Eastside Groundwater Sustainability Agency JPA; and CCWD is tentatively planning to hold a town hall meeting on April 10<sup>th</sup> in the Copperopolis area on the proposed rate increase.

Director Underhill reported on her attendance at the Ebbetts Pass Property Owners Council meetings, and her continued discussions with constituents about the proposed rate increases.

Director Ratterman announced Assembly Member Bigelow will hold a meeting on March 14<sup>th</sup> in Angels Camp regarding AB 142 Wild and Scenic; there is a Mountain Counties Water Resources Association meeting being held in San Andreas from 3-4:00 p.m. on April 10<sup>th</sup> with discussion/details about the water bond.

**8. NEXT BOARD MEETINGS**

- Wednesday, March 28, 2018, 1:00 p.m., Regular Board Meeting
- Wednesday, April 25, 2018, 1:00 p.m., Regular Board Meeting

**The Closed Session was cancelled.**

**9. CLOSED SESSION**

- 9a Conference with Legal Counsel – Existing Litigation  
Government Code § 54956.9(a)  
La Contenta Investors, LTD vs. CCWD (Calaveras County Superior Court  
#11CV37713)

**10. ADJOURNMENT**

With no further business, the meeting adjourned at approximately 3:55 p.m.

By:



Dave Eggerton  
General Manager

ATTEST:



Mona Walker  
Clerk to the Board