



RESOLUTION NO. 2021-33
RESOLUTION NO. PFA-02
ORDINANCE NO. 2021-01

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

Regular Board Meeting
Wednesday, June 9, 2021
1:00 p.m.

Calaveras County Water District
120 Toma Court
San Andreas, California 95249

Based on guidance from the California Governor's Office and Department of Public Health, in order to minimize the potential spread of the COVID-19 virus, the Calaveras County Water District will convene its public meetings of the Board of Directors telephonically until further notice.

The following alternatives are available to members of the public to watch these meetings and provide comments to the Board before and during the meeting:

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 689-206-0281,,481318333#](#) United States

Phone Conference ID: 481 318 333#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

BOARD OF DIRECTORS

Jeff Davidson, President
Scott Ratterman, Director

Cindy Secada, Vice President
Bertha Underhill, Director

Russ Thomas, Director

2. **PUBLIC COMMENT**

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

3. **CONSENT AGENDA**

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

- 3a Approval of Minutes for the Board Meeting of May 26, 2021
(Rebecca Hitchcock, Clerk to the Board)
- 3b Resolution of Support for Nomination of Michael Minkler for ACWA Region 3
Board Member Position
(Michael Minkler, General Manager) **RES 2021-_____**
- 3c Ratify Claim Summary #591 Secretarial Fund in the Amount of \$1,983,207.92 for May 2021
(Rebecca Callen, Director of Administrative Services) **RES 2021-_____**

4. **PUBLIC HEARING**

ANNUAL STANDBY ASSESSMENT FEES

- Indian Rock Vineyards Subdivision (Sewer) **RES 2021-_____**
- West Point Improvement District 3 (Water) **RES 2021-_____**
- Ebbetts Pass Improvement District 5 (Water) **RES 2021-_____**
- Jenny Lind Improvement District 6, Copper Cove
Improvement District 7 (including Copperopolis Townsite)(Water) **RES 2021-_____**
- Saddle Creek Subdivision Improvement District 7 (Water) **RES 2021-_____**
- Copper Cove / LaContenta Improvement District 8S (Sewer)
(Rebecca Callen, Director of Administrative Services) **RES 2021-_____**

5. **NEW BUSINESS**

- 5a Discussion/Action to Accept the Two-Year Audit of the District's Sanitary Sewer
Management Plan
(Damon Wyckoff, Director of Operations)
- 5b Discussion/Action regarding Credit Adjustment for APN 030-005-010
(Jessica Self, External Affairs Manager) **RES 2021-_____**

6. **REPORTS**

- 6a Report on the May 2021 Operations and Engineering Departments
(Damon Wyckoff, Director of Operations)

6b* General Manager's Report
(Michael Minkler)

7.* **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

8. **NEXT BOARD MEETINGS**

- Wednesday, June 15, 2021, 1:00 p.m., Special Budget Workshop
- Wednesday, June 23, 2021, 1:00 p.m., Regular Board Meeting

9. **CLOSED SESSION**

9a Conference with Legal Counsel-Anticipated Litigation
Significant Exposure to Potential Litigation-Government Code § 54956.9(d)(2)-2 cases

9b Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR
Manager Stacey Lollar and Michael Jarvis Regarding Negotiations with Employee
Organization SEIU Local 1021 and Management and Confidential Unit

10. **REPORTABLE ACTION FROM CLOSED SESSION**

11. **ADJOURNMENT**



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1	Scott Ratterman
District 2	Cindy Secada
District 3	Bertha Underhill
District 4	Russ Thomas
District 5	Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

- *Engineering Committee
- *Finance Committee
- *Legal Affairs Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras LAFCO
Calaveras County Parks and Recreation
Committee
Highway 4 Corridor Working Group
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Davidson / Thomas (alt. Secada)
Underhill / Secada (alt. Thomas)
Ratterman / Davidson (alt. Thomas)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Underhill (alt. Secada)
Michael Minkler (Alt. Brad Arnold)
Thomas
Secada (alt. Thomas)
Davidson (alt. Ratterman)

Ratterman / Thomas
Thomas (alt. Ratterman)

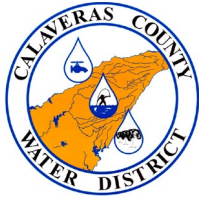
Thomas / Underhill
All Board Members

All Board Members
Brad Arnold

Brad Arnold

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.



RESOLUTION NO. 2021-32
RESOLUTION NO. PFA-02
ORDINANCE NO. 2021-01

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

MAY 26, 2021

Directors Present: Cindy Secada, Vice-President
Scott Ratterman, Director
Bertha Underhill, Director
Russ Thomas, Director

Directors Absent: Jeff Davidson, President

Staff Present: Michael Minkler, General Manager
Matt Weber, General Counsel
Rebecca Hitchcock, Clerk to the Board
Rebecca Callen, Director of Administrative Services
Damon Wyckoff, Director of Operations
Pat Burkhardt, Construction and Maintenance Manager
Brad Arnold, Manager of Water Resources
Jessica Self, External Affairs Manager
Stacey Lollar, Human Resources Manager
Jared Gravette, Construction Inspector, Sr.

Others Present: Michael Jarvis, LCW
Joe Brush

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

Vice-President Secada called the Regular Board Meeting to order at 1:04 p.m. and led the Pledge of Allegiance. Director Davidson was absent.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

MOTION: Directors Thomas/Underhill–Approved Consent Agenda Item:
3a and 3b as presented.

- 3a Approval of Minutes for the Board Meetings of April 28 and May 12, 2021
(Rebecca Hitchcock, Clerk to the Board)
- 3b Report on the Monthly Investment Transactions for April 2021
(Rebecca Callen, Director of Administrative Services)

AYES: Directors Thomas, Underhill, Ratterman, and Secada
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

4. NEW BUSINESS

- 4a Discussion/Action regarding Awarding and Authorizing a Construction Contract for the La Contenta Wastewater Treatment Plant Fence Project (CIP 15101)
(Damon Wyckoff, Director of Operations) **RES 2021-32**

MOTION: Directors Underhill/Thomas-Authorized Construction Contract for the La Contenta Wastewater Treatment Plant Fence Project (CIP 15101)

DISCUSSION: Mr. Wyckoff advised the Board of the scope of work for the La Contenta Wastewater Treatment Plant Fence Project. He reviewed the bids received on May 14 when the bid opened. He stated that Daries Fence & Construction, LLC was the lowest bidder at \$113,687.50 and recommended the Board accept the bid submittal. There was brief discussion on the project and the bid.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Underhill, Thomas, Ratterman, and Secada
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

- 4b Discussion/Direction regarding the Enterprise Fleet Vehicles order contained in the proposed 2021/22 Fiscal Year Budget
(Damon Wyckoff, Director of Operations)

MOTION: Directors Ratterman/Thomas-by Minute Entry to order Enterprise Fleet Vehicles proposed in the 2021/22 Fiscal Year Budget now to secure delivery.

DISCUSSION: Mr. Wyckoff reported that the current vehicle market is very fluid, and demand exceeds supply. To ensure the District can secure vehicles for the next round of Enterprise Vehicle Lease replacements the order needs to be placed by May 31, 2021. By ordering the vehicles now the District obligates funds contained in the proposed 2021/22 Fiscal Year budget toward the lease-to-own of the vehicles prior to overall budget adoption. The proposed budget allocation is \$138,880. There was additional discussion regarding details of the Enterprise Vehicle Lease program.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Thomas, Underhill, and Secada
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

4c Introduction to Water Supply & Demand Assessments
(Brad Arnold, Manager of Water Resources)

DISCUSSION: Mr. Arnold gave information to the Board regarding proposed procedures for evaluating Calaveras County Water District's (CCWD) water supply and demand conditions, including an overview of 2021 hydrologic conditions. He stated that CCWD has been preparing its Urban Water Management Plan (UWMP) update. This 2020 update cycle also requires CCWD to develop and adopt a Water Shortage Contingency Plan (WSCP), which defines how CCWD will implement the Department of Water Resources (DWR) state-wide drought water shortage stages and defines how CCWD will provide water use notices, implement water conservation, and engage with the public during future drought conditions. Starting in 2022, the State Water Code will require CCWD to submit to DWR an evaluation of its available water supplies and demands on an annual basis called the Water Supply and Demand Assessments (WSDAs), used to review and justify the need for the water shortage stages and actions defined in the WSCP. He explained that CCWD's proposed 2020 UWMP Update, WSCP, and WSDA Procedures are currently under review, and the feedback received during the public review period (which ended May 21, 2021) is being addressed. There was additional discussion regarding drought conditions and the UWMP.

PUBLIC COMMENT: There was no public comment.

5. **REPORTS**

5a General Manager's Report
(Michael Minkler)

DISCUSSION: Mr. Minkler reported on the following activities: 1) the Washington, D.C. virtual meetings; 2) meetings with the Calaveras Public Utility District (CPUD) regarding a water supply agreement; 3) he attended the CAMRA meeting which discussed water supplies; 4) SB 223 Discontinuation of Residential Water Service (Dodd) has been pulled; 5) District staff have been hard at work on the budget and CIP preparation; 6) the Copperopolis Town Hall meeting went very well and he thanked staff for the preparations; and 7) he will be on vacation the week of June 1-June 4 and will not be available by phone.

6. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill had nothing to report.

Director Thomas reported on a meeting with Ralph Copeland and District staff regarding the UWMP. He also spoke about the town hall meeting.

Director Ratterman attended the CPUD meeting with Mr. Minkler. There will be an ACWA JPIA meeting on June 14th and a Mountain Counties meeting on June 18th.

Director Secada reported there was no IRWM meeting this week and she was very impressed by the town hall meeting.

7. **NEXT BOARD MEETINGS**

- Wednesday, June 9, 2021, 1:00 p.m., Regular Board Meeting
- Wednesday, June 23, 2021, 1:00 p.m., Regular Board Meeting

The meeting adjourned into Closed Session at approximately 2:00 p.m. Those present were Board Members: Russ Thomas, Cindy Secada, Bartha Underhill, and Scott Ratterman; staff members

Michael Minkler, General Manager, Stacey Lollar, Human Resources Manager; Michael Jarvis, LCW Negotiator and General Counsel, Matt Weber.

8. CLOSED SESSION

8a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar and Michael Jarvis Regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 2:52 p.m. There was no reportable action.

10. ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:52 p.m.

Respectfully Submitted:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: June 9, 2021
TO: Board of Directors
FROM: Michael Minkler, General Manager
SUBJECT: Call for Nominations for ACWA's Region 3 Leadership

RECOMMENDED ACTION:

Motion: _____ / _____ adopt Resolution No. 2021-_____ to nominate CCWD's General Manager, Michael Minkler seeking an Association of California Water Agencies' (ACWA) Region 3 Board Member Position for the 2022-23 term.

SUMMARY:

ACWA is seeking candidates for Region 3 Officers and Board member positions for its 2022-23 term. CCWD General Manager Michael Minkler is a member of the ACWA Region 3 Board. This agenda item is to again request the support of the Board of CCWD for the General Manager's continued participation on the Region 3 Board of ACWA.

ACWA consists of 10 regions across the state representing local agencies that deliver 90% of the state's developed water supplies. The Board of each region works to elevate the needs and concerns of its local agencies to better inform the policies and actions of the organization. The ACWA Region 3 election timeline is as follows:

June 30	Deadline for Nomination Requests
July 1	Candidate Information to Nominating Committees
July 11-31	Recommended Slates Selected
August 2	Elections Begin
October 4	Announcement of Election Results

FINANCIAL CONSIDERATIONS:

If re-elected to the ACWA Region 3 Board, travel expenses will be borne by CCWD.

Attachments: *Resolution in Support of Michael Minkler, General Manager*
The Roles of the Regions
ACWA Region 3 Rules and Regulations
Election Timeline

RESOLUTION NO. 2021-

**RESOLUTION OF THE BOARD OF DIRECTORS OF
CALAVERAS COUNTY WATER DISTRICT**

**PLACING IN NOMINATION
MICHAEL MINKLER
AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES
REGION 3 BOARD MEMBER POSITION**

WHEREAS, the Board of Directors of CALAVERAS COUNTY WATER DISTRICT does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA); and

WHEREAS, General Manager, Michael Minkler is currently serving as a Board Member for ACWA Region 3; and

WHEREAS, Michael Minkler has indicated a desire to continue to serve as a Board Member of ACWA Region 3.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of CALAVERAS COUNTY WATER DISTRICT does place its full and unreserved support in the nomination of Michael Minkler for a Board Member position of ACWA Region 3.

BE IT FURTHER RESOLVED that the expenses earned by the service of Michael Minkler in ACWA Region 3 shall be borne by the CALAVERAS COUNTY WATER DISTRICT.

PASSED AND ADOPTED this 9th day of June 2021 by the following vote:

**AYES:
NOES:
ABSTAIN:
ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

ACWA Regions provide the grassroots support to advance ACWA's legislative and regulatory agenda.

Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

Primary Charge of Regions

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

Note: Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.

GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

Region Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement. Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

Region Vice Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Performs duties of the Region Chair in the absence of the chair.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

Region Board Member

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.
- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.

ACWA Region 3 Rules & Regulations

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

Officers

The chair shall appoint a secretary to the Board if one is deemed necessary.

Meetings

Region 3 will hold full membership meetings at least three times a year, two of those meeting to be held at the ACWA spring and fall conferences.

Attendance

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

Elections

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of three to five members.

The nominating committee should pursue qualified members within the region to run for the region board, and should consider geographic diversity, agency size and focus in selecting a slate.

See current region election timeline for specific dates.

Endorsements

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)



Committee Recommendations & Representation

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

Tours

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a “release and waiver” to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

Finances

See “Financial Guidelines for ACWA Region Events” document.

Amending the Region Rules & Regulations

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The Region 3 Rules & Regulations can be amended by a majority vote of those present at any Region 3 meeting as long as a quorum is present.

2021 ACWA Region Election Timeline 2022-2023 Term

February 26:

NOMINATING COMMITTEES APPOINTED

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at www.acwa.com

March 1-31:

NOMINATING COMMITTEE TRAINING

- Nominating Committee packets will be e-mailed to each committee member
- ACWA staff will hold a Zoom training session with the nominating committees to educate them on their specific roles and duties
 - Regions 1-10 Nominating Committees: via Zoom

May 3:

CALL FOR CANDIDATES

- The Call for Candidate Nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

June 30:

DEADLINE FOR COMPLETED NOMINATION FORMS

- Deadline to submit all Nomination Forms and Board Resolutions of Support for Candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

July 1:

CANDIDATE INFORMATION TO NOMINATING COMMITTEES

- All information submitted by candidates will be forwarded by ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

July 11 - 31:

RECOMMENDED SLATES SELECTED

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 23
- Candidates will be notified of the recommended slate by July 30
- The Nominating Committee Chair will approve the official region ballot

August 2:

ELECTIONS BEGIN

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

September 30:

ELECTION BALLOTS DUE

- ***Deadline for all region elections. All region ballots must be received by ACWA by **September 30, 2021*****

October 4:

ANNOUNCEMENT OF ELECTION RESULTS

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at acwa.com and will be published in the October issue of ACWA News

**Calaveras County Water District
Claim Summary #591
April 2021 -vs- May 2021**

	April 2021	May 2021
CCWD Operating Expenditures	\$ 934,450.83	\$ 805,754.99
Expenditures to be reimbursed/Fiduciary Payments	3,314.96	104,200.02
Capital R&R Projects	153,871.79	500,135.81
Capital Outlay	31,825.15	66,430.74
Sub-Total Vendor Payments	1,123,462.73	1,476,521.56
Payroll Disbursed	482,446.00	500,759.04
Other EFT Payments	6,246.96	5,927.32
Total Disbursements	\$ 1,612,155.69	\$ 1,983,207.92

CCWD
AP DISBURSEMENTS
May 1-31, 2021

Vendor	Description	GL Date	Check No	Amount
49er WATER SERVICES	TTHM & HAAS Samples - WP, JL, CC, EP	5/27/2021	137794	2,530.00
A T & T	Acct: 051 934 5679 001 Long Distance: Copper Reclaim	5/14/2021	137701	45.17
A T & T	Phone 04/21 - SA Shop	5/31/2021	EFT	76.35
A T & T	Phone 04/21 - SA Whse	5/31/2021	EFT	29.37
A T & T	Phone 04/21 - SA Shop	5/31/2021	EFT	42.94
A T & T	Phone 04/21 - SA Whse	5/31/2021	EFT	16.52
A T & T CALNET 3	Phone 04/21 - Camp Connell Radio Tower	5/31/2021	EFT	211.80
A T & T CALNET3	Phone 04/21 - OP HQ Long Distance	5/31/2021	EFT	330.68
A T & T CALNET3	Phone 04/21 - OP HQ Back Up	5/31/2021	EFT	158.15
A T & T CALNET3	Phone 04/21 - T Line	5/31/2021	EFT	121.30
A T & T CALNET3	Phone 04/21 - Dorrington P/S	5/31/2021	EFT	23.67
A T & T CALNET3	Phone 04/21 - District Wide	5/31/2021	EFT	884.49
A T & T CALNET3	Phone 04/21 - JLTC	5/31/2021	EFT	86.28
A T & T CALNET3	Phone 04/21 - Hunters	5/31/2021	EFT	24.05
A T & T CALNET3	Phone 04/21 - CCWHSE	5/31/2021	EFT	1.65
A T & T CALNET3	Phone 04/21 - JLTC Phone/Fax	5/31/2021	EFT	15.16
A T & T CALNET3	Phone 04/21 - OP HQ Long Distance	5/31/2021	EFT	122.31
A T & T CALNET3	Phone 04/21 - OP HQ Back Up	5/31/2021	EFT	58.49
A T & T CALNET3	Phone 04/21 - T Line	5/31/2021	EFT	44.86
A T & T CALNET3	Phone 04/21 - District Wide	5/31/2021	EFT	497.53
A T & T CALNET3	Phone 04/21 - JLTC	5/31/2021	EFT	31.91
A T & T CALNET3	Phone 04/21 - Azalea L/S	5/31/2021	EFT	22.03
A T & T CALNET3	Phone 04/21 - JLTC Phone/Fax	5/31/2021	EFT	8.53
A TEEM ELECTRICAL ENG INC	Electrical Engineering Design Services - Redwood Tank Replacem	5/20/2021	137758	8,000.00
A TEEM ELECTRICAL ENG INC	Wallace Lake Estates WWTF Improvement Project	5/20/2021	137758	840.00
A TEEM ELECTRICAL ENG INC	Electrical Construction Services - Wallace WWTP Project	5/20/2021	137758	120.00
ADP INC	Payroll Processing 04/30 & 05/15	5/20/2021	137759	972.84
ADP INC	Payroll Processing 04/30 & 05/15	5/20/2021	137759	359.81
AFLAC	Acct#JJ325 04/21	5/6/2021	137676	1,506.71
AFLAC	Acct#JJ325 04/21	5/6/2021	137676	557.27
ALCAL GLASS AND SUPPLY	Rake, Plunger, Pipe Cutters - EP	5/14/2021	137702	52.52
ALLIED ELECTRONICS, INC	Timer Analog - LCWWTP	5/14/2021	137703	125.30
ANDREW STONE	UB Refund for Overpayment - 4801 June Ave	5/14/2021	137745	50.00
ANGELS HEATING AND AIR CONDITIONING	HVAC Unit - OP HQ	5/27/2021	137795	2,354.25
ANGELS HEATING AND AIR CONDITIONING	HVAC Unit - OP HQ	5/27/2021	137795	870.75
ARNOLD AUTO SUPPLY	Gas Can - EP	5/14/2021	137704	16.09
ARNOLD AUTO SUPPLY	Fuel Lines, Fittings - Hunters WTP	5/14/2021	137704	84.29
ARNOLD AUTO SUPPLY	Screwdriver - Hunters WTP	5/14/2021	137704	6.42
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 740	5/20/2021	137760	80.00
BIG VALLEY FORD LINCOLN MERCURY	Gasket, Housing, Exhaust Valve - V 531	5/14/2021	137706	469.90
BNN, LLC	CPUD (Water) 770 Industrial	5/27/2021	137796	73.78
BNN, LLC	CPUD (Water) 780 Industrial	5/27/2021	137796	73.78
BNN, LLC	SASD (Sewer) 770 Industrial	5/27/2021	137796	97.47
BNN, LLC	SASD (Sewer) 780 Industrial	5/27/2021	137796	120.52
BNN, LLC	Mechanics Building June Rent Unit A & B	5/27/2021	137796	1,920.00
BNN, LLC	CPUD (Water) 770 Industrial	5/27/2021	137796	43.32
BNN, LLC	CPUD (Water) 780 Industrial	5/27/2021	137796	43.32
BNN, LLC	SASD (Sewer) 770 Industrial	5/27/2021	137796	57.23
BNN, LLC	SASD (Sewer) 780 Industrial	5/27/2021	137796	70.78
BNN, LLC	Mechanics Building June Rent Unit A & B	5/27/2021	137796	1,080.00
BOBCAT CENTRAL, INC	Tamping Tool - E 01	5/27/2021	137797	544.61
BOBCAT CENTRAL, INC	Chisel Grease - E 01	5/27/2021	137797	36.64
BOBCAT CENTRAL, INC	Drive Belt Repair - E 01	5/27/2021	137797	1,239.91
BOBCAT CENTRAL, INC	Fittings, Hydraulic Fluid - E 01	5/27/2021	137797	445.83
CALAVERAS AUTO SUPPLY	Shop Towels - SA Shop	5/14/2021	137707	7.06
CALAVERAS AUTO SUPPLY	Rope, Straps, Fittings, Grease - SA Shop	5/14/2021	137707	69.25
CALAVERAS AUTO SUPPLY	Tubing, DEF, Fuel Filter - V 143	5/14/2021	137707	230.75
CALAVERAS AUTO SUPPLY	Oil - SA Shop	5/14/2021	137707	45.01
CALAVERAS AUTO SUPPLY	Diesel Fuel Treatments - V 531	5/14/2021	137707	31.07
CALAVERAS AUTO SUPPLY	Filters, Oil - V 716	5/14/2021	137707	90.66
CALAVERAS AUTO SUPPLY	Paint, Filler, Hardener, Spreaders - JL A Tank	5/14/2021	137707	42.08
CALAVERAS AUTO SUPPLY	Hose, Fitting - LCWWTP	5/14/2021	137707	125.09
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000850 Avery P/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001014 CC B Tank	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000839 JL Tank A	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000853 MM P/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000805 WPWTP	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000552 CCWTP	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000551 JLWTP	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001013 CC Raw P/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000912 JL E Tank	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001009 Big Trees Tank 1	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001106 Moke River P/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001107 Lakemont P/S	5/14/2021	137708	175.00

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CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001232 OP HQ	5/14/2021	137708	127.75
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001049 Dorrington P/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000553 Sawmill	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000558 Hunters WTP	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000971 FM Lakeside L/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000972 CC L/S #21	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000852 CC L/S #12	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000913 Avery L/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000548 VCTO L/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000911 LC Huckleberry L/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000550 FMWWTP	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001012 CC L/S #40	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001007 CC L/S #16	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001008 CC L/S #18	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001010 Larkspur L/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001011 CCSC L/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001535 SC L/S #2	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001536 Wallace WWTP	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001232 OP HQ	5/14/2021	137708	47.25
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001034 CCWWTP L/S #6	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001035 CCWWTP L/S #22	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001050 WP L/S	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001005 AWWTP L/S #1	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0001006 CC L/S #15	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000552 CCWWTP	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000555 LCWWTP	5/14/2021	137708	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator Air Pollution Control - AR0000557 AWWTP	5/14/2021	137708	175.00
CALAVERAS FIRST COMPANY INC	Subscription Renewal 2021 - I Year	5/27/2021	137798	30.66
CALAVERAS FIRST COMPANY INC	Subscription Renewal 2021 - I Year	5/27/2021	137798	11.34
CALAVERAS LUMBER CO INC	Tape, Squeegee, Muriatic Acid - FMWWTP	5/14/2021	137709	117.33
CALAVERAS LUMBER CO INC	Pipe, Fittings, Clamps, Cement, Conduit - AWWTP	5/14/2021	137709	49.85
CALAVERAS LUMBER CO INC	Credit Conduit - AWWTP	5/14/2021	137709	(12.90)
CALAVERAS LUMBER CO INC	Tape Measure - AWWTP	5/14/2021	137709	5.35
CALAVERAS LUMBER CO INC	Marking Paint - Electricians	5/20/2021	137761	7.10
CALAVERAS LUMBER CO INC	Pipe Valve, Fittings - EP Tanks	5/20/2021	137761	50.79
CALAVERAS LUMBER CO INC	Vise Grip, Pipe Wrench - Construction Crew	5/27/2021	137799	98.65
CALAVERAS LUMBER CO INC	Pipe, Primer, Cement, Fittings - Hunters WTP	5/27/2021	137799	333.75
CALAVERAS LUMBER CO INC	Rebar, Wire - Hunters WTP	5/27/2021	137799	128.44
CALAVERAS LUMBER CO INC	Fittings, Hose - DF VCTO	5/27/2021	137799	109.51
CALAVERAS LUMBER CO INC	Shovels - DF VCTO	5/27/2021	137799	34.30
CALAVERAS MATERIALS, INC	3/4 Class II AB - Hunters WTP	5/27/2021	137800	381.37
CALIFORNIA LAB SERVICES	TTHM & HAAS Samples - EP	5/27/2021	137801	708.00
CALIFORNIA TEES	New EE T-Shirts & Sweatshirts	5/14/2021	137710	266.70
CALIFORNIA TEES	New EE T-Shirts & Sweatshirts	5/14/2021	137710	150.02
CALIFORNIA WELDING SUPPLY CO	Welding Supplies - Electrical Shop	5/14/2021	137711	3,052.26
CALPERS - RETIREMENT	Retirement 04/30/21 Payroll	5/7/2021	EFT	33,482.63
CALPERS - RETIREMENT	Retirement 04/30/21 Payroll	5/7/2021	EFT	12,383.98
CALPERS - RETIREMENT	Retirement 05/15/21 Payroll	5/24/2021	EFT	34,130.90
CALPERS - RETIREMENT	Retirement 05/15/21 Payroll	5/24/2021	EFT	12,623.76
CALPERS (Def Comp)	Deferred Comp Loan Repay 04/30/21 Payroll	5/5/2021	EFT	821.18
CALPERS (Def Comp)	Deferred Comp 04/30/21 Payroll	5/5/2021	EFT	2,738.52
CALPERS (Def Comp)	Deferred Comp Loan Repay 04/30/21 Payroll	5/5/2021	EFT	402.28
CALPERS (Def Comp)	Deferred Comp 04/30/21 Payroll	5/5/2021	EFT	2,324.12
CALPERS (Def Comp)	Deferred Comp Loan Repay 05/15/21 Payroll	5/25/2021	EFT	821.18
CALPERS (Def Comp)	Deferred Comp 05/15/21 Payroll	5/25/2021	EFT	2,539.56
CALPERS (Def Comp)	Deferred Comp Loan Repay 05/15/21 Payroll	5/25/2021	EFT	402.28
CALPERS (Def Comp)	Deferred Comp 05/15/21 Payroll	5/25/2021	EFT	2,408.26
CALPERS (Health Ins)	Health Ins, Employees 05/21	5/5/2021	EFT	84,758.88
CALPERS (Health Ins)	Health Ins, Retirees 05/21	5/5/2021	EFT	32,637.01
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	85.80
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	122.98
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	16.78
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	21.69
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	22.53
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	5.02
CALPERS (Health Ins)	Health Ins, Employees 05/21	5/5/2021	EFT	31,349.18
CALPERS (Health Ins)	Health Ins, Retirees 05/21	5/5/2021	EFT	12,071.22
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	31.73
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	66.10
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	6.20
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	7.17
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	8.33
CALPERS (Health Ins)	Health Ins, Admin Fees 05/21	5/5/2021	EFT	1.86
CAMPORA	Propane Acct# 118051 Sandy Gulch WPWWTP	5/27/2021	137802	70.00
CARBON COPY INC	Copies, Copier Maintenance 04/21	5/14/2021	137712	14.51

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CARBON COPY INC	Copies, Copier Maintenance 04/21	5/14/2021	137712	39.63
CARBON COPY INC	Copies, Copier Maintenance 04/21	5/14/2021	137712	5.37
CARBON COPY INC	Copies, Copier Maintenance 04/21	5/14/2021	137712	14.66
CARPORTS AND MORE, INC.	Steel Building - Belt Press Improvements 1040 Forest Meadows Dr.	5/6/2021	137680	18,034.93
CARSON HILL ROCK PRODUCTS	5/16 Chip - Hunters WTP	5/27/2021	137803	195.57
CDK SUPPLY	Electrical Parts - Hunters WTP	5/20/2021	137762	148.15
CDK SUPPLY	Fittings - Hunters WTP	5/27/2021	137804	98.86
CDTFA	Jan-Mar 2021 Use Tax	5/31/2021	EFT	55.10
CDTFA	Jan-Mar 2021 Use Tax	5/31/2021	EFT	1,085.18
CDTFA	Jan-Mar 2021 Use Tax	5/31/2021	EFT	90.89
CDTFA	Jan-Mar 2021 Use Tax	5/31/2021	EFT	(0.79)
CDTFA	Jan-Mar 2021 Use Tax	5/31/2021	EFT	783.62
CINDY SECADA	Travel 05/21	5/27/2021	137840	82.23
CINDY SECADA	Travel 05/21	5/27/2021	137840	30.41
CLARK PEST CONTROL	Pest Control Location #807549 JLWTP 05/20	5/20/2021	137763	66.00
CLARK PEST CONTROL	Pest Control - Acct 9328727 HQ (S)	5/27/2021	137805	34.29
CLARK PEST CONTROL	Pest Control - Acct 807402 La Contenta Warehouse (W)	5/27/2021	137805	68.00
CLARK PEST CONTROL	Pest Control - Acct 807402 La Contenta Warehouse (W)	5/27/2021	137805	66.00
CLARK PEST CONTROL	Pest Control - Acct 1505308 Hunter Dam (S)	5/27/2021	137805	100.00
CLARK PEST CONTROL	Pest Control - Acct 730179 Coppercove (W)	5/27/2021	137805	60.48
CLARK PEST CONTROL	Pest Control - Acct 2120969 Wallace WWTP	5/27/2021	137805	111.00
CLARK PEST CONTROL	Pest Control - Acct 9328727 HQ (S)	5/27/2021	137805	92.71
CLARK PEST CONTROL	Pest Control - Acct 807360 La Contenta WWTP	5/27/2021	137805	87.00
CLARK PEST CONTROL	Pest Control - Acct 2120969 Wallace WWTP	5/27/2021	137805	127.00
CLARK PEST CONTROL	Pest Control - Acct 688236 Southworth	5/27/2021	137805	88.00
CLARK PEST CONTROL	Pest Control - Acct 730179 Coppercove (S)	5/27/2021	137805	35.52
CLARK PEST CONTROL	Pest Control - Acct 1768120 Wilseyville Camp WWTP	5/27/2021	137805	135.00
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 05/21	5/14/2021	137714	499.20
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 05/21	5/14/2021	137714	280.80
CONDOR EARTH TECHNOLOGIES INC	Maintenance Oversight/Annual Report - White Pines Dam 04/21	5/27/2021	137806	2,127.50
CONFIDENTIAL	Medical Reimbursement 2020	5/6/2021	137677	292.00
CONFIDENTIAL	Medical Reimbursement 2020	5/6/2021	137677	108.00
CONFIDENTIAL	Medical Reimbursement 2021	5/6/2021	137678	150.34
CONFIDENTIAL	Medical Reimbursement 2021	5/6/2021	137678	55.61
CONFIDENTIAL	Retiree Health Reimbursement 05/21	5/6/2021	137688	38.33
CONFIDENTIAL	Retiree Health Reimbursement 05/21	5/6/2021	137688	14.17
CONFIDENTIAL	Medical Reimbursement 2020	5/6/2021	137690	292.00
CONFIDENTIAL	Medical Reimbursement 2020	5/6/2021	137690	108.00
CONFIDENTIAL	Medical Reimbursement 2021	5/6/2021	137696	256.00
CONFIDENTIAL	Medical Reimbursement 2021	5/6/2021	137696	144.00
CONFIDENTIAL	Retiree Health Reimbursement 05/21	5/6/2021	137699	255.48
CONFIDENTIAL	Retiree Health Reimbursement 05/21	5/6/2021	137699	94.49
CONFIDENTIAL	PTO Cash Out - 50 hours	5/6/2021	137683	994.64
CONFIDENTIAL	PTO Cash Out - 50 hours	5/6/2021	137683	559.48
CONFIDENTIAL	PTO Cash Out - 45 hours	5/6/2021	137679	1,074.53
CONFIDENTIAL	PTO Cash Out - 45 hours	5/6/2021	137679	604.43
CONFIDENTIAL	PTO Cash Out - 40 hours	5/6/2021	137686	794.28
CONFIDENTIAL	PTO Cash Out - 40 hours	5/6/2021	137686	446.79
CONFIDENTIAL	PTO Cash Out - 20 hours	5/6/2021	137694	520.83
CONFIDENTIAL	PTO Cash Out - 20 hours	5/6/2021	137694	292.96
CONFIDENTIAL	15 Hours PTO Pay Out 05/31	5/20/2021	137792	658.94
CONFIDENTIAL	15 Hours PTO Pay Out 05/31	5/20/2021	137792	370.66
CONFIDENTIAL	30 Hours PTO Pay Out 05/31	5/20/2021	137786	700.68
CONFIDENTIAL	30 Hours PTO Pay Out 05/31	5/20/2021	137786	394.13
COPPER HILLS LLC	UB Refund - Overpayment 232 Racoon Hollow Loop	5/6/2021	137681	118.17
COPPER HILLS LLC	UB Refund - Overpayment 232 Racoon Hollow Loop	5/6/2021	137681	197.64
CPPA	Power - HQ	5/14/2021	137715	419.90
CPPA	Power - District Wide	5/14/2021	137715	46,136.69
CPPA	Power - HQ	5/14/2021	137715	155.30
CPPA	Power - District Wide	5/14/2021	137715	25,951.89
CPUD	Water Service 04/21 - OP HQ	5/31/2021	EFT	236.76
CPUD	Water Service 04/21 - OP HQ	5/31/2021	EFT	87.57
CTI CONTROLTECH, INC	Actuators, Switches - Vallecito Improvements Project	5/14/2021	137716	10,800.06
CWEA Renewal	Plant Maintenance Technologist Grade 1 Renewal - B Crumpacker	5/14/2021	137717	58.24
CWEA Renewal	Collection Systems Maintenance Grade 2 Exam - C Reece	5/14/2021	137717	195.00
CWEA Renewal	Collection Systems Maintenance Grade 1 Exam - J Newton	5/14/2021	137717	372.00
CWEA Renewal	Collection Systems Maintenance Grade 1 Exam - Z Scott	5/14/2021	137717	372.00
CWEA Renewal	Plant Maintenance Technologist Grade 1 Renewal - B Crumpacker	5/14/2021	137717	32.76
CWEA Renewal	Collection Systems Maintenance Grade 3 Renewal - R Filippini	5/14/2021	137717	101.00
DATAPROSE	UB Statement Processing 04/21	5/14/2021	137718	2,730.13
DATAPROSE	UB Statement Processing 04/21	5/14/2021	137718	1,009.77
DAVID OKABAYASHI	UB Refund 2694 Alpine Way	5/27/2021	137830	117.80
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease - OP HQ	5/31/2021	EFT	188.61
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease - OP HQ	5/31/2021	EFT	106.10
DOCUSIGN INC	eSignature Business Pro for Gov and Premier Support	5/14/2021	137720	4,533.30

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DOCUSIGN INC	eSignature Business Pro for Gov and Premier Support	5/14/2021	137720	1,676.70
DOWNEY BRAND ATTORNEYS LLP	02/21 Legal Services 31348.00000	5/27/2021	137809	1,574.61
DOWNEY BRAND ATTORNEYS LLP	04/21 Legal Services 31348.00000	5/27/2021	137809	3,439.76
DOWNEY BRAND ATTORNEYS LLP	04/21 Legal Services 31348.00000	5/27/2021	137809	12,111.43
DOWNEY BRAND ATTORNEYS LLP	01/21 Legal Services 31348.00005	5/27/2021	137809	113.88
DOWNEY BRAND ATTORNEYS LLP	02/21 Legal Services 31348.00042	5/27/2021	137809	85.41
DOWNEY BRAND ATTORNEYS LLP	02/21 Legal Services 31348.00043	5/27/2021	137809	1,736.67
DOWNEY BRAND ATTORNEYS LLP	02/21 Legal Services 31348.00044	5/27/2021	137809	2,363.01
DOWNEY BRAND ATTORNEYS LLP	03/21 Legal Services 31348.00005	5/27/2021	137809	1,911.14
DOWNEY BRAND ATTORNEYS LLP	03/21 Legal Services 31348.00042	5/27/2021	137809	85.41
DOWNEY BRAND ATTORNEYS LLP	03/21 Legal Services 31348.00043	5/27/2021	137809	9,252.75
DOWNEY BRAND ATTORNEYS LLP	03/21 Legal Services 31348.00044	5/27/2021	137809	939.51
DOWNEY BRAND ATTORNEYS LLP	01/21 Legal Services 31348.00005	5/27/2021	137809	569.40
DOWNEY BRAND ATTORNEYS LLP	01/21 Legal Services 31348.00043	5/27/2021	137809	5,323.89
DOWNEY BRAND ATTORNEYS LLP	01/21 Legal Services 31348.00044	5/27/2021	137809	284.70
DOWNEY BRAND ATTORNEYS LLP	02/21 Legal Services 31348.00000	5/27/2021	137809	582.39
DOWNEY BRAND ATTORNEYS LLP	04/21 Legal Services 31348.00000	5/27/2021	137809	1,272.24
DOWNEY BRAND ATTORNEYS LLP	04/21 Legal Services 31348.00000	5/27/2021	137809	4,479.57
DOWNEY BRAND ATTORNEYS LLP	01/21 Legal Services 31348.00005	5/27/2021	137809	42.12
DOWNEY BRAND ATTORNEYS LLP	02/21 Legal Services 31348.00042	5/27/2021	137809	31.59
DOWNEY BRAND ATTORNEYS LLP	02/21 Legal Services 31348.00043	5/27/2021	137809	642.33
DOWNEY BRAND ATTORNEYS LLP	02/21 Legal Services 31348.00044	5/27/2021	137809	873.99
DOWNEY BRAND ATTORNEYS LLP	03/21 Legal Services 31348.00005	5/27/2021	137809	706.86
DOWNEY BRAND ATTORNEYS LLP	03/21 Legal Services 31348.00042	5/27/2021	137809	31.59
DOWNEY BRAND ATTORNEYS LLP	03/21 Legal Services 31348.00043	5/27/2021	137809	3,422.25
DOWNEY BRAND ATTORNEYS LLP	03/21 Legal Services 31348.00044	5/27/2021	137809	347.49
DOWNEY BRAND ATTORNEYS LLP	01/21 Legal Services 31348.00005	5/27/2021	137809	210.60
DOWNEY BRAND ATTORNEYS LLP	01/21 Legal Services 31348.00043	5/27/2021	137809	1,969.11
DOWNEY BRAND ATTORNEYS LLP	01/21 Legal Services 31348.00044	5/27/2021	137809	105.30
EBBETTS PASS GAS SERVICE	Fuel 04/21	5/20/2021	137765	1,606.23
EBBETTS PASS GAS SERVICE	Fuel 04/21	5/20/2021	137765	903.50
EBBETTS PASS LUMBER	Fasteners - Hunters WTP	5/14/2021	137721	9.82
EBBETTS PASS LUMBER	Conduit - AWWTP	5/14/2021	137721	12.19
EBBETTS PASS LUMBER	Hammer Drill Bit - Electricians	5/20/2021	137766	89.31
EBBETTS PASS LUMBER	Grout, Trowel - Electrical Shop	5/20/2021	137766	35.91
EBBETTS PASS LUMBER	Drill Bit, Fasteners - Electrical Shop	5/20/2021	137766	16.24
EBBETTS PASS LUMBER	Grout, Paint Mixer - Electrical Shop	5/20/2021	137766	67.24
EBBETTS PASS LUMBER	Rust Cleaner - Meter Readers	5/20/2021	137766	21.44
EBBETTS PASS LUMBER	Soap, Fittings - Hunters WTP	5/20/2021	137766	25.38
EBBETTS PASS LUMBER	Cement, Hardware - Hunters WTP	5/20/2021	137766	17.29
EBBETTS PASS LUMBER	Photo Cell - SRWTP	5/20/2021	137766	18.33
EDGES ELECTRICAL GROUP, LLC	Electrical Parts - Hunters WTP	5/20/2021	137767	497.66
EDGES ELECTRICAL GROUP, LLC	Electrical Parts - Hunters WTP	5/20/2021	137767	123.18
ENTERPRISE FM TRUST	Customer 411657B: Vehicle Leasing 04/21 Maint/Tax/Other	5/14/2021	137722	1,099.30
ENTERPRISE FM TRUST	Customer 411657B: Vehicle Leasing 04/21	5/14/2021	137722	7,711.92
ENTERPRISE FM TRUST	Customer 411657B: Vehicle Leasing 04/21 Maint/Tax/Other	5/14/2021	137722	618.36
ENTERPRISE FM TRUST	Customer 411657B: Vehicle Leasing 04/21	5/14/2021	137722	4,337.95
ERS INDUSTRIAL SERVICES, INC.	JLWTP Filters 3, 4, and 5 Rehab Project - Retention Withheld	5/6/2021	137684	(8,844.97)
ERS INDUSTRIAL SERVICES, INC.	JLWTP Filters 3, 4, and 5 Rehab Project - Retention Withheld	5/6/2021	137684	(3,635.64)
ERS INDUSTRIAL SERVICES, INC.	JLWTP Filters 3, 4, and 5 Rehab Project - Materials	5/6/2021	137684	141,589.49
ERS INDUSTRIAL SERVICES, INC.	JLWTP Filters 3, 4, and 5 Rehab Project - Freight	5/6/2021	137684	9,692.31
ERS INDUSTRIAL SERVICES, INC.	JLWTP Filters 3, 4, and 5 Rehab Project - Materials (Sales Tax)	5/6/2021	137684	10,265.24
ERS INDUSTRIAL SERVICES, INC.	JLWTP Filters 3, 4, and 5 Rehab Project - Labor	5/6/2021	137684	15,352.32
ERS INDUSTRIAL SERVICES, INC.	JLWTP Filters 3, 4, and 5 Rehab Project - Labor	5/6/2021	137684	72,712.72
ERS INDUSTRIAL SERVICES, INC.	Jenny Lind Water Treatment Plant Filters 3, 4, and 5 Rehab Proje	5/27/2021	137810	(8,903.60)
ERS INDUSTRIAL SERVICES, INC.	Jenny Lind Water Treatment Plant Filters 3, 4, and 5 Rehab Proje	5/27/2021	137810	178,071.90
FASTENAL	Gloves, Glasses, Vest - District Use	5/20/2021	137768	585.67
FGL ENVIRONMENTAL	Water Testing 04/01-04/28	5/6/2021	137685	5,098.00
FGL ENVIRONMENTAL	Short paid invoice 03/08-03/15/2021	5/6/2021	137685	1.00
FGL ENVIRONMENTAL	Waste Water Testing 04/01-04/28	5/6/2021	137685	3,004.00
FINANCIAL PACIFIC LEASING	VacCon Loan Payment	5/31/2021	EFT	1,968.77
FINANCIAL PACIFIC LEASING	VacCon Loan Payment	5/31/2021	EFT	18,043.45
FINANCIAL PACIFIC LEASING	VacCon Loan Payment	5/31/2021	EFT	1,107.42
FINANCIAL PACIFIC LEASING	VacCon Loan Payment	5/31/2021	EFT	10,149.44
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 03/27/21 - 04/23/21 SR	5/20/2021	137769	99.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 03/27/21 - 04/23/21 Wallace	5/20/2021	137769	99.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 04/24/21 - 05/21/21 SR	5/27/2021	137811	99.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 04/24/21 - 05/21/21 Wallace	5/27/2021	137811	99.50
FOOTHILL PRINTING & GRAPHICS	Letterhead	5/14/2021	137723	196.72
FOOTHILL PRINTING & GRAPHICS	Letterhead	5/14/2021	137723	72.76
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control E Tank JL	5/20/2021	137770	96.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Water Tower) Wallace	5/27/2021	137812	179.55
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Silver Rapids) JLWTP	5/27/2021	137812	417.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Charmstone) Copper	5/27/2021	137812	127.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Smith) West Point	5/27/2021	137812	84.00

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FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Woodpecker) Valley Springs	5/27/2021	137812	96.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Hunt Rd) Copper	5/27/2021	137812	127.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Obyrnes Ferry) Copper	5/27/2021	137812	96.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Kiva) Copper	5/27/2021	137812	158.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Oak Creek) Gravel Road Valley Springs	5/27/2021	137812	66.15
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Little John) Copper	5/27/2021	137812	249.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control West Point WWTP	5/27/2021	137812	1,318.40
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (A Tank-Heineman) Valley Springs	5/27/2021	137812	336.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Usher) Valley Springs	5/27/2021	137812	132.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Valentine) West Point	5/27/2021	137812	133.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Wallace WWTP	5/27/2021	137812	105.45
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Ross) Valley Springs	5/27/2021	137812	188.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Oak Creek) Gravel Road Valley Springs	5/27/2021	137812	38.85
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Saddle Creek) Valley Springs	5/27/2021	137812	105.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Charles Street) West Point	5/27/2021	137812	172.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control West Point WWTP	5/27/2021	137812	741.60
FROGGY'S AUTO WASH & LUBE	Oil, Lube, Wiper Blades - V 714	5/27/2021	137813	202.12
GAMBI DISPOSAL INC.	Bio-Solids Removal - AWWTP	5/14/2021	137724	682.50
GAMBI DISPOSAL INC.	Bio-Solids Removal - LCWWTP	5/14/2021	137724	577.50
GAMBI DISPOSAL INC.	Bio-Solids Removal - DF VCTO	5/14/2021	137724	131.25
GAMBI DISPOSAL INC.	Bio-Solids Removal - FMWWTP	5/14/2021	137724	708.75
GAMBI DISPOSAL INC.	Bio-Solids Removal - DF VCTO	5/14/2021	137724	525.00
GATEWAY PRESS, INC	Whiteboard Letters - OP HQ	5/20/2021	137771	238.10
GEI CONSULTANTS, INC	Strategic Planning Professional Services	5/14/2021	137725	16,482.06
GEI CONSULTANTS, INC	Strategic Planning Professional Services	5/14/2021	137725	6,096.11
GEMINI GROUP L.L.C.	Annual Water Quality Report 2020	5/20/2021	137772	2,591.00
GHX INDUSTRIAL LLC	Auger Belting - LCWWTP	5/14/2021	137726	97.04
GRAINGER	Ball Valves - JLWTP	5/14/2021	137727	50.83
GRAINGER	Ball Valves - Hunters WTP	5/14/2021	137727	32.77
GRAINGER	Utility Pump - Hunters WTP	5/14/2021	137727	452.60
GRAINGER	Demolition Hammer - Electricians	5/27/2021	137814	761.71
GRAINGER	Storage Rack - JLWTP	5/27/2021	137814	97.82
HABITAT FOR HUMANITY	Warehouse Rent - June 2021	5/27/2021	137815	1,664.00
HABITAT FOR HUMANITY	Warehouse Rent - June 2021	5/27/2021	137815	936.00
HDR	Water and Wastewater Capacity Fee Study; HDR Proposal Dated 3/10	5/20/2021	137773	624.15
HDR	Water and Wastewater Capacity Fee Study; HDR Proposal Dated 3/10	5/20/2021	137773	230.85
HENWOOD ASSOCIATES, INC.	Consulting Services	5/14/2021	137728	3,671.91
HENWOOD ASSOCIATES, INC.	Consulting Services	5/14/2021	137728	1,358.11
HERRING PAVING COMPANY	Asphalt Patch - JL Baldwin & Garner	5/20/2021	137774	6,632.00
HOBGOODS CLEANING	Janitorial Services 05/21 OP HQ	5/27/2021	137816	1,412.55
HOBGOODS CLEANING	Janitorial Services 05/21 JLTC	5/27/2021	137816	32.00
HOBGOODS CLEANING	Janitorial Services 05/21 OP HQ	5/27/2021	137816	522.45
HOBGOODS CLEANING	Janitorial Services 05/21 JLTC	5/27/2021	137816	18.00
HOWARD INDUSTRIES, INC	Verkada Security Cameras - District Wide	5/27/2021	137817	4,335.05
HOWARD INDUSTRIES, INC	Verkada Security Cameras 5 Year License - District Wide	5/27/2021	137817	1,758.00
HUNT & SONS, INC	Fuel - CC	5/27/2021	137818	775.73
INNOVYZE INC	InfoWater Pro Floating (3,000 Links) - InfoCare Annual Renewal	5/20/2021	137775	2,766.00
IRON MOUNTAIN	Document Destruction 04/21	5/20/2021	137776	70.74
IRON MOUNTAIN	Document Destruction 04/21	5/20/2021	137776	26.16
JASON KNICK	DOT Reimbursement	5/27/2021	137820	127.00
JAY & AMY JETER	UB Refund - Overpayment 279Fairway Village Dr	5/6/2021	137692	(2.20)
JAY & AMY JETER	UB Refund - Overpayment 279Fairway Village Dr	5/6/2021	137692	19.46
JC POWER EQUIPMENT	Saw Repair - EP Barn	5/14/2021	137730	169.18
JEFF DAVIDSON	Travel 09/19	5/14/2021	137719	16.24
JEFF DAVIDSON	ADP: Reissue Stale Date Check No. 5854145 J Davidson	5/14/2021	137719	20.74
JEFF DAVIDSON	Travel 10/20	5/14/2021	137719	23.51
JEFF DAVIDSON	Travel 11/20	5/14/2021	137719	11.76
JEFF DAVIDSON	Travel 10/20	5/14/2021	137719	8.69
JEFF DAVIDSON	Travel 11/20	5/14/2021	137719	4.34
JEFF DAVIDSON	Travel 05/21	5/27/2021	137808	22.90
JEFF DAVIDSON	Travel 05/21	5/27/2021	137808	8.46
JESSE HAMPTON	Safety Boot Reimbursement 2021	5/6/2021	137687	128.00
JESSE HAMPTON	Safety Boot Reimbursement 2021	5/6/2021	137687	72.00
JIM HOLT	DWAP Key Refund: 05/10/21 RTN Date	5/14/2021	137729	10.00
KATHY EBACK	UB Refund: 1801 Meadowview Rd	5/20/2021	137764	990.00
KEVIN & KELLY SMITH	UB Refund - Overpayment 2636 St Moritz Dr	5/6/2021	137698	108.92
KEVIN INKS	Crane to Pull Pump Motor - CC Raw Water	5/27/2021	137819	552.50
LARRY & ANNE HENRICKSON	UB Refund - Overpayment 20 Vista Knolls	5/6/2021	137689	139.86
LARRY & ANNE HENRICKSON	UB Refund - Overpayment 20 Vista Knolls	5/6/2021	137689	194.78
LARRY CROSS	UB Refund 2931 Silver Rapids Road	5/27/2021	137807	64.69
LAVERNE A CLINE SR	Garbage Removal - WP	5/14/2021	137713	500.00
LAVERNE A CLINE SR	Garbage Removal - WP	5/14/2021	137713	500.00
LES SCHWAB TIRE CENTER	Tires - Landoll Trailer	5/27/2021	137821	3,205.33
LIEBERT CASSIDY WHITMORE	Legal Services CA045-00020	5/14/2021	137731	2,295.12
LIEBERT CASSIDY WHITMORE	Legal Services CA045-00024	5/14/2021	137731	210.24

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LIEBERT CASSIDY WHITMORE	Legal Services CA045-00021	5/14/2021	137731	6,885.73
LIEBERT CASSIDY WHITMORE	Legal Services CA045-00023	5/14/2021	137731	554.80
LIEBERT CASSIDY WHITMORE	Legal Services CA045-00024	5/14/2021	137731	77.76
LIEBERT CASSIDY WHITMORE	Legal Services CA045-00021	5/14/2021	137731	2,546.77
LIEBERT CASSIDY WHITMORE	Legal Services CA045-00023	5/14/2021	137731	205.20
LIEBERT CASSIDY WHITMORE	Legal Services CA045-00020	5/14/2021	137731	848.88
LOWE'S	Water, Gatorade, Garbage Bags, Lubricant - WP	5/6/2021	137693	78.93
LOWE'S	Finance Charge	5/27/2021	137822	1.18
LOWE'S	Tools - V538	5/27/2021	137822	1,049.61
M & C CONSULTING SERVICES, INC	Portable UV Monitor - CCRCP	5/27/2021	137823	2,229.64
MARILYN MARKKANEN	UB Refund - Overpayment 4008 Lakemont Dr	5/6/2021	137695	55.35
MARK & ANNE JACKSON	UB Refund - Overpayment 3835 Meadow Ln	5/6/2021	137691	550.61
MARK TWAIN MEDICAL CENTER	COVID Test	5/20/2021	137777	59.00
MATHESON TRI-GAS, INC	Service Charge	5/14/2021	137732	82.20
MATHESON TRI-GAS, INC	Liquid Oxygen - CCWTP	5/14/2021	137732	5,480.07
MATHESON TRI-GAS, INC	Liquid Oxygen - CCWTP	5/14/2021	137732	5,050.10
MCCLATCHY SHARED SERVICES, LLC	Ad for Notice Inviting Proposals for Mechanics Building Project	5/27/2021	137824	1,106.47
MCMASTER-CARR SUPPLY CO.	Pump Shackle - Collections	5/27/2021	137825	159.05
MERCHANT SERVICES	Merchant Services 04/21	5/31/2021	EFT	112.77
MERCHANT SERVICES	Merchant Services 04/21	5/31/2021	EFT	41.71
MODESTO AIRCO GAS & GEAR	Cylinder Rental 05/21	5/20/2021	137778	58.24
MODESTO AIRCO GAS & GEAR	Cylinder Rental 05/21	5/20/2021	137778	32.76
MORRIS SUPPLY	Door & Frame - Wilseyville PS	5/20/2021	137779	906.69
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 04/21	5/27/2021	137826	102.82
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 04/21	5/27/2021	137826	57.83
MUNICIPAL RESOURCE GROUP LLC	Management Consulting	5/14/2021	137733	3,295.95
MUNICIPAL RESOURCE GROUP LLC	Management Consulting	5/14/2021	137733	1,219.05
MUTUAL OF OMAHA	Life, AB&D Acct#G000AWXB 04/21	5/14/2021	137734	6,572.00
NEW FRONTIER AUTO SUPPLY INC	Cleaning Supplies - Construction Crew	5/27/2021	137827	68.61
NEW FRONTIER AUTO SUPPLY INC	Grease, DEF - E01	5/27/2021	137827	114.40
NEW YORK LIFE	Life Insurance 04/21	5/20/2021	137780	733.08
NEW YORK LIFE	Life Insurance 04/21	5/20/2021	137780	271.14
NORDAHL LAND SURVEYING	Property Line Marking - La Contenta Sprayfields	5/20/2021	137781	925.00
NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	5/14/2021	137735	1,964.72
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	5/14/2021	137735	1,164.28
NORTHSTAR CHEMICAL	Sodium Hypochlorite - Wallace WTP	5/14/2021	137735	534.11
NORTHSTAR CHEMICAL	Caustic - District	5/14/2021	137735	2,466.75
NORTHSTAR CHEMICAL	Caustic - District	5/14/2021	137735	431.68
NORTHSTAR CHEMICAL	Caustic - District	5/14/2021	137735	1,973.40
NORTHSTAR CHEMICAL	Caustic - District	5/14/2021	137735	2,343.41
NORTHSTAR CHEMICAL	Sodium Hypochlorite - Southworth WWTP	5/14/2021	137735	534.10
NORTHSTAR CHEMICAL	Sodium Hypochlorite - WPWTP	5/27/2021	137828	708.52
NORTHSTAR CHEMICAL	Sodium Hypochlorite - Hunters WTP	5/27/2021	137828	3,724.83
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	5/27/2021	137828	1,330.01
NORTHSTAR CHEMICAL	Sodium Hypochlorite - WPWWTP	5/27/2021	137828	657.92
NORTHSTAR CHEMICAL	Sodium Hypochlorite - AWWTP	5/27/2021	137828	1,821.92
NTU TECHNOLOGIES INC	Polymer - CCRCP	5/14/2021	137736	6,082.18
OCCU-MED, LTD	Pre Employment - Water/Wastewater Operator & Collections	5/20/2021	137783	530.88
OCCU-MED, LTD	Pre Employment - Water/Wastewater Operator & Collections	5/20/2021	137783	298.62
O'CONNELL & DEMPSEY, LLC	FY 20-21 Federal Legislative Advocacy Consulting Services	5/14/2021	137737	3,650.00
O'CONNELL & DEMPSEY, LLC	FY 20-21 Federal Legislative Advocacy Consulting Services	5/14/2021	137737	1,350.00
O'REILLY AUTO PARTS	Battery - Wallace WWTP	5/14/2021	137738	134.76
O'REILLY AUTO PARTS	Soap - V 612	5/20/2021	137782	8.57
O'REILLY AUTO PARTS	Antifreeze - V 128	5/27/2021	137829	36.61
O'REILLY AUTO PARTS	Battery Chargers - DF VCTO	5/27/2021	137829	107.23
O'REILLY AUTO PARTS	Battery, Oil - DF VCTO Equipment	5/27/2021	137829	213.50
OUTWEST AUTO	Tires Mounted & Balanced - V 535	5/27/2021	137831	537.33
OUTWEST AUTO	Rear Brake Pads & Rotors - V 535	5/27/2021	137831	364.99
P G & E	Gas 04/21 - OP HQ	5/31/2021	EFT	51.95
P G & E	Power 04/21 - District Wide	5/31/2021	EFT	1,824.39
P G & E	Power 04/21 - CC Water Tank	5/31/2021	EFT	36.67
P G & E	Power 04/21 - JLTC	5/31/2021	EFT	60.68
P G & E	Power 04/21 - SA Shop	5/31/2021	EFT	181.61
P G & E	Power 04/21 - SA Whse	5/31/2021	EFT	101.68
P G & E	Power 04/21 - VS House	5/31/2021	EFT	8.58
P G & E	Gas 04/21 - OP HQ	5/31/2021	EFT	19.21
P G & E	Power 04/21 - Highway 26	5/31/2021	EFT	9.96
P G & E	Power 04/21 - District Wide	5/31/2021	EFT	1,026.22
P G & E	Power 04/21 - JLTC	5/31/2021	EFT	34.13
P G & E	Power 04/21 - Wallace Spray Fields	5/31/2021	EFT	26.84
P G & E	Power 04/21 - Warmwood L/S	5/31/2021	EFT	20.45
P G & E	Power 04/21 - Woodgate L/S	5/31/2021	EFT	23.56
P G & E	Power 04/21 - SA Shop	5/31/2021	EFT	102.16
P G & E	Power 04/21 - SA Whse	5/31/2021	EFT	37.61
P G & E	Power 04/21 - VS House	5/31/2021	EFT	4.82

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PAC MACHINE CO INC.	Pump Repair Kits - CCWWTP	5/27/2021	137832	1,327.73
PACE SUPPLY CORP	Valve Gaskets - District Use	5/14/2021	137739	768.98
PACE SUPPLY CORP	Fitting Inserts - LC, CC	5/14/2021	137739	55.13
PACE SUPPLY CORP	Hydrant Rebuild Kit - LCWhse	5/14/2021	137739	314.67
PACE SUPPLY CORP	6", 8" Bell Joint Repair Fitting - EP Barn	5/14/2021	137739	405.07
PACE SUPPLY CORP	1" Pj Cplgs - CC	5/14/2021	137739	916.22
PACE SUPPLY CORP	2" Sch 80 Pipe (200) - Stock	5/14/2021	137739	405.41
PACE SUPPLY CORP	6", 8" SDR 900 Pipe (200) - Stock	5/14/2021	137739	2,833.81
PACE SUPPLY CORP	Meter Setters - EP Barn	5/14/2021	137739	493.35
PACE SUPPLY CORP	1" Pj Fitting, T - LCWhse	5/14/2021	137739	117.29
PACE SUPPLY CORP	Gate Valves - Collections (LS 12)	5/14/2021	137739	3,141.01
PACE SUPPLY CORP	Pipe (SDR 35) - Collections	5/14/2021	137739	1,087.52
PACE SUPPLY CORP	8" Valve Wheel - Stock	5/14/2021	137739	418.70
PACE SUPPLY CORP	Hydrant Ext - CC	5/20/2021	137784	421.51
PACE SUPPLY CORP	1" Redi Clamps - District Use	5/27/2021	137833	1,506.86
PACE SUPPLY CORP	1" Ultratites - District Use	5/27/2021	137833	890.87
PACE SUPPLY CORP	Meter Boxes - District Use	5/27/2021	137833	3,110.50
PACE SUPPLY CORP	Septic Floats - Collections Crew	5/27/2021	137833	1,257.03
PACE SUPPLY CORP	Septic Floats - Collections Crew	5/27/2021	137833	153.84
PACE SUPPLY CORP	Pump/Motor - Wallace Waste Water	5/27/2021	137833	1,291.48
PAN-PACIFIC SUPPLY CO., INC	Swivel Joint - CCWTP	5/27/2021	137834	1,418.86
PAPPE' GROUP INC.	Payment Correction Cust#1011885	5/27/2021	137835	30.43
PAYMENTUS GROUP INC	Credit Card Transaction Fees - April 2021	5/20/2021	137785	4,972.81
PAYMENTUS GROUP INC	Credit Card Transaction Fees - April 2021	5/20/2021	137785	3,315.21
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	5/14/2021	137740	487.68
POTRERO HILLS LANDFILL	Bio-Solids Disposal - DF VCTO	5/14/2021	137740	397.44
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	5/27/2021	137836	376.80
PROGRESSIVE PRINT SOLUTIONS	200 Strategic Plan Books	5/27/2021	137837	585.49
PROGRESSIVE PRINT SOLUTIONS	200 Strategic Plan Books	5/27/2021	137837	216.54
QUADIENT FINANCE INC	Postage 04/21 - OP HQ	5/31/2021	EFT	640.00
QUADIENT FINANCE INC	Postage 04/21 - OP HQ	5/31/2021	EFT	360.00
ROBERT & GAYLE CRAFT	UB Refund - Overpayment 2434 Dardenelle Vista	5/6/2021	137682	30.20
RONALD ROSE	FY 20/21 Safety Boot Reimbursement	5/27/2021	137839	200.00
RUSS THOMAS	Travel 05/21	5/27/2021	137845	38.43
RUSS THOMAS	Travel 05/21	5/27/2021	137845	14.21
RYAN GLEASON WYDNER	3/4 Road Base - LC Whse	5/27/2021	137854	2,475.74
RYAN HERCO PRODUCTS CORP.	Tubing, Fasteners - JLWTP	5/14/2021	137741	269.62
SCOTT RATTERMAN	Travel 05/21	5/27/2021	137838	60.51
SCOTT RATTERMAN	Travel 05/21	5/27/2021	137838	22.37
SEIU LOCAL 1021	Union Dues 03/21	5/6/2021	137697	1,952.29
SEIU LOCAL 1021	COPE Donation 03/21	5/6/2021	137697	36.65
SEIU LOCAL 1021	Union Dues 04/21	5/6/2021	137697	1,934.50
SEIU LOCAL 1021	COPE Donation 04/21	5/6/2021	137697	29.20
SEIU LOCAL 1021	COPE Donation 03/21	5/6/2021	137697	13.55
SEIU LOCAL 1021	Union Dues 03/21	5/6/2021	137697	722.08
SEIU LOCAL 1021	Union Dues 04/21	5/6/2021	137697	715.50
SEIU LOCAL 1021	COPE Donation 04/21	5/6/2021	137697	10.80
SENDERS MARKET INC	Blades, Water - SA Shop	5/14/2021	137742	32.20
SENDERS MARKET INC	Vacuum Bags, Cleaner - SA Shop	5/14/2021	137742	17.94
SENDERS MARKET INC	Sawzall - SA Shop	5/14/2021	137742	96.51
SENDERS MARKET INC	Pressure Washer Parts - SA Shop	5/14/2021	137742	127.92
SENDERS MARKET INC	Contractor Bags, Fittings, Propane Cylinder, Soap - LC Whse	5/14/2021	137742	99.59
SENDERS MARKET INC	Hose Clamps, Fittings, Blades - LCWWTP	5/14/2021	137742	88.06
SENDERS MARKET INC	Fittings, Regulator - LCWWTP	5/14/2021	137742	103.06
SENDERS MARKET INC	Saw Blades, Anchors, Fittings, Hand Torch - SA Shop	5/14/2021	137742	94.96
SENDERS MARKET INC	Tool Set, Utility Knife - LCWWTP	5/14/2021	137742	129.32
SENDERS MARKET INC	Stainless Steel Fittings - LCWWTP	5/14/2021	137742	49.86
SENDERS MARKET INC	Sealant, Glue, Key - Industrial Way WH	5/20/2021	137787	53.03
SENDERS MARKET INC	Buckets, Bungee Cords - LC Whse	5/20/2021	137787	51.09
SENDERS MARKET INC	Multi Tool - LC Whse	5/20/2021	137787	26.05
SENDERS MARKET INC	Pipe Fittings - LC Whse	5/20/2021	137787	141.22
SENDERS MARKET INC	Utility Pump, Wire Connectors, Tape, Lug, Fasteners - LC Whse	5/20/2021	137787	140.48
SENDERS MARKET INC	Lumber, Screws, Brackets, Charging Cable - LC Whse	5/27/2021	137841	148.92
SENDERS MARKET INC	Measuring Wheel, Marking Wand - V 740	5/27/2021	137841	110.45
SENDERS MARKET INC	Electrical Fittings, Blades - V 740	5/27/2021	137841	29.10
SENDERS MARKET INC	Shop Towels, Cleaning Supplies - JLWTP	5/27/2021	137841	63.48
SENDERS MARKET INC	Tubing, Pins - Collections Crew	5/27/2021	137841	19.29
SENDERS MARKET INC	Rubber Boots, Fittings, Bungee Cords - Collections Crew	5/27/2021	137841	56.89
SIGNAL SERVICE	On Site Service - White Pines Maintenance Shop	5/14/2021	137743	235.79
STAPLES CREDIT PLAN	Office Supplies - OP HQ	5/14/2021	137744	911.26
STAPLES CREDIT PLAN	Office Supplies - OP HQ	5/14/2021	137744	337.04
STOCKTON EAST WATER DISTRICT	Advance Payment 2021 Contract Year - New Hogan Principal	5/27/2021	137842	7,567.56
STOCKTON EAST WATER DISTRICT	Advance Payment 2021 Contract Year - New Hogan O&M	5/27/2021	137842	60,437.62
SUPERIOR POOL PRODUCTS, LLC	Hypochlorite Tabs - JLWTP	5/27/2021	137843	597.10
SWRCB	Wastewater Treatment Operator Grade III Renewal - S Lunsford	5/14/2021	137746	110.00

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SWRCB	Water Distribution Operator Grade 2 Renewal - J Darby	5/14/2021	137747	60.00
THE CAR DOCTOR	Oil, Lube, Filter, Tire Rotation - V 712	5/27/2021	137844	103.30
TIFCO INDUSTRIES	Switches - SA Shop	5/14/2021	137748	169.97
TIFCO INDUSTRIES	Bulbs, Terminals, Fuses - SA Shop	5/14/2021	137748	238.30
TIFCO INDUSTRIES	Drill Set - SA Shop	5/14/2021	137748	190.89
TONY ATNIP	Boot Reimbursement 2021	5/14/2021	137705	110.72
TONY ATNIP	Boot Reimbursement 2021	5/14/2021	137705	62.28
TREATS GENERAL STORE INC	Rope, Hook, Hardware, Adheives - OP HQ	5/14/2021	137749	35.97
TREATS GENERAL STORE INC	Box, Covers, Gaskets, Water - SA Shop	5/14/2021	137749	19.08
TREATS GENERAL STORE INC	BOD Meeting Supplies 04/14/2021	5/14/2021	137749	8.40
TREATS GENERAL STORE INC	Rope, Hook, Hardware, Adheives - OP HQ	5/14/2021	137749	13.31
TREATS GENERAL STORE INC	Box, Covers, Gaskets, Water - SA Shop	5/14/2021	137749	10.73
TREATS GENERAL STORE INC	BOD Meeting Supplies 04/14/2021	5/14/2021	137749	3.11
TYLER TECHNOLOGIES, INC.	Incode Utility Billing	5/27/2021	137846	379.60
TYLER TECHNOLOGIES, INC.	Annual Saas Fes 04/01/21 -03/31/22	5/27/2021	137846	26,839.18
TYLER TECHNOLOGIES, INC.	Incode Utility Billing	5/27/2021	137846	140.40
TYLER TECHNOLOGIES, INC.	Annual Saas Fes 04/01/21 -03/31/22	5/27/2021	137846	9,926.82
U.S. BANK	Stockton Record - RFP - OP Warehouse Metal Building	5/11/2021	EFT	425.70
U.S. BANK	Calaveras County Recorder - Capacity Transfer Agreement	5/11/2021	EFT	26.50
U.S. BANK	Fuel Cap - Construction Crew	5/11/2021	EFT	57.89
U.S. BANK	Laser Level - Inspector	5/11/2021	EFT	144.79
U.S. BANK	Engineers Ruler - Inspector	5/11/2021	EFT	13.47
U.S. BANK	Toe Tags - Industrial Way Warehouse	5/11/2021	EFT	16.08
U.S. BANK	First Aid Kits - District Use	5/11/2021	EFT	422.40
U.S. BANK	Benadryl - District Use	5/11/2021	EFT	37.38
U.S. BANK	GPS Locator - CC WHSE	5/11/2021	EFT	5,177.97
U.S. BANK	Forklift Propane Tank - Industrial Way Warehouse	5/11/2021	EFT	148.85
U.S. BANK	CWEA - Membership Renewal Kirschman	5/11/2021	EFT	192.00
U.S. BANK	Solar Shelving - AMR/AMI	5/11/2021	EFT	646.26
U.S. BANK	Solar Shelving - AMR/AMI	5/11/2021	EFT	820.97
U.S. BANK	Travel - Holiday Inn - Auburn	5/11/2021	EFT	163.91
U.S. BANK	Comcast - OP HQ	5/11/2021	EFT	160.87
U.S. BANK	Cal-Waste OP HQ	5/11/2021	EFT	170.49
U.S. BANK	Walmart - Plates and Misc Supplies	5/11/2021	EFT	30.16
U.S. BANK	Walmart - Frames	5/11/2021	EFT	18.16
U.S. BANK	Amazon - Writing resources for staff	5/11/2021	EFT	81.99
U.S. BANK	Amazon - Coffee District	5/11/2021	EFT	40.75
U.S. BANK	Randik Paper - TP and Papertowels	5/11/2021	EFT	353.06
U.S. BANK	CalTel - Copper Lines	5/11/2021	EFT	258.10
U.S. BANK	Comcast - JLWTP	5/11/2021	EFT	109.69
U.S. BANK	Comcast - Silver Rapids JLTC	5/11/2021	EFT	70.20
U.S. BANK	Comcast - Silver Rapids Office	5/11/2021	EFT	108.08
U.S. BANK	Volcano Telephone - SCADA / Phone WPWTP	5/11/2021	EFT	292.39
U.S. BANK	Volcano Telephone - Phone WPWTP	5/11/2021	EFT	54.99
U.S. BANK	Volcano Telephone - Fax WPWTP	5/11/2021	EFT	54.99
U.S. BANK	AT&T - Sheep Ranch	5/11/2021	EFT	266.81
U.S. BANK	AT&T - Leased Lines	5/11/2021	EFT	66.69
U.S. BANK	Cal.Net Motherlode - Wallace Internet	5/11/2021	EFT	37.07
U.S. BANK	CalTel - Copper Lines	5/11/2021	EFT	817.75
U.S. BANK	Landfill Fee - Industrial Way Warehouse	5/11/2021	EFT	10.47
U.S. BANK	Cal-Waste SA Shop	5/11/2021	EFT	79.12
U.S. BANK	Cal-Waste White Pines Lake	5/11/2021	EFT	104.23
U.S. BANK	Cal-Waste JLWTP	5/11/2021	EFT	156.32
U.S. BANK	Cal-Waste EP Barn	5/11/2021	EFT	78.16
U.S. BANK	Cal-Waste Hunters	5/11/2021	EFT	78.16
U.S. BANK	Chemical Containers - CCWTP	5/11/2021	EFT	246.62
U.S. BANK	Alhambra - Water Cooler JLWTP	5/11/2021	EFT	29.49
U.S. BANK	Ameripride - Uniforms SA Shop	5/11/2021	EFT	209.18
U.S. BANK	Ameripride - Uniforms Copper	5/11/2021	EFT	407.64
U.S. BANK	Ameripride - Uniforms District	5/11/2021	EFT	1,155.06
U.S. BANK	ACWA - Conference Registration Hampton	5/11/2021	EFT	240.00
U.S. BANK	ACWA - Conference Registration Wyckoff	5/11/2021	EFT	240.00
U.S. BANK	Full Focus Planner - No Fail Communication	5/11/2021	EFT	19.70
U.S. BANK	Thomson West - Water Code Subscription	5/11/2021	EFT	7.83
U.S. BANK	ACWA - Conference Registration Minkler	5/11/2021	EFT	273.75
U.S. BANK	ACWA - Conference Registration Underhill	5/11/2021	EFT	273.75
U.S. BANK	EnviroCert - Renewal J Gravette	5/11/2021	EFT	104.03
U.S. BANK	Amazon - Water Filters OP HQ	5/11/2021	EFT	115.85
U.S. BANK	Amazon - AC Adaptor - LT	5/11/2021	EFT	14.59
U.S. BANK	Earthlink- Email	5/11/2021	EFT	6.56
U.S. BANK	Microsoft 365 Subscription	5/11/2021	EFT	784.75
U.S. BANK	Network Solutions - VPN SSL Certificate	5/11/2021	EFT	87.59
U.S. BANK	Adobe - DC Pro Licenses (7)	5/11/2021	EFT	80.21
U.S. BANK	Microsoft - Exchange Online	5/11/2021	EFT	25.25
U.S. BANK	ACWA - Conference Registration Self	5/11/2021	EFT	273.75

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U.S. BANK	Pickle Patch - Lunch Meeting	5/11/2021	EFT	37.19
U.S. BANK	Travel - Holiday Inn - Auburn	5/11/2021	EFT	60.63
U.S. BANK	Comcast - OP HQ	5/11/2021	EFT	59.50
U.S. BANK	Cal-Waste OP HQ	5/11/2021	EFT	63.06
U.S. BANK	Walmart - Frames	5/11/2021	EFT	6.71
U.S. BANK	Amazon - Writing resources for staff	5/11/2021	EFT	30.33
U.S. BANK	Amazon - Coffee District	5/11/2021	EFT	15.07
U.S. BANK	Walmart - Plates and Misc Supplies	5/11/2021	EFT	11.16
U.S. BANK	Randik Paper - TP and Papertowels	5/11/2021	EFT	130.59
U.S. BANK	UPUD - Water DFVCTO	5/11/2021	EFT	67.00
U.S. BANK	UPUD - Water Vallecito	5/11/2021	EFT	67.00
U.S. BANK	UPUD - Water Six Mile Village	5/11/2021	EFT	67.00
U.S. BANK	Comcast - Silver Rapids JLTC	5/11/2021	EFT	39.49
U.S. BANK	Comcast - DFVCTO	5/11/2021	EFT	114.69
U.S. BANK	Volcano Telephone - Phone WPWWTP	5/11/2021	EFT	166.61
U.S. BANK	AT&T - LC Internet Service	5/11/2021	EFT	53.50
U.S. BANK	Cal.Net Motherlode - Wallace Internet	5/11/2021	EFT	20.85
U.S. BANK	CalTel - Copper Lines	5/11/2021	EFT	459.98
U.S. BANK	Landfill Fee - Industrial Way Warehouse	5/11/2021	EFT	5.89
U.S. BANK	Cal-Waste CCWWTP	5/11/2021	EFT	156.32
U.S. BANK	City of Angels - Six Mile Village Sewer Service	5/11/2021	EFT	3,664.14
U.S. BANK	Cal-Waste SA Shop	5/11/2021	EFT	44.50
U.S. BANK	Cal-Waste SA Warehouse	5/11/2021	EFT	156.32
U.S. BANK	Cal-Waste LCWWTP	5/11/2021	EFT	141.68
U.S. BANK	Cal-Waste Wilseyville	5/11/2021	EFT	78.16
U.S. BANK	Cal-Waste AWWTP	5/11/2021	EFT	78.16
U.S. BANK	Cal-Waste DF VCTO	5/11/2021	EFT	156.32
U.S. BANK	Cal-Waste FMWWTP	5/11/2021	EFT	78.16
U.S. BANK	Alhambra - Water Cooler LCWWTP	5/11/2021	EFT	157.36
U.S. BANK	Ameripride - Uniforms SA Shop	5/11/2021	EFT	117.67
U.S. BANK	Ameripride - Uniforms Copper	5/11/2021	EFT	229.29
U.S. BANK	Ameripride - Uniforms District	5/11/2021	EFT	649.72
U.S. BANK	CWEA - CSM2 Renewal Zanardi	5/11/2021	EFT	96.00
U.S. BANK	CWEA - CSM1 Renewal Kirschman	5/11/2021	EFT	116.00
U.S. BANK	OWP - Operation of Wastewater Treatment Plants Hibbard	5/11/2021	EFT	118.55
U.S. BANK	ACWA - Conference Registration Hampton	5/11/2021	EFT	135.00
U.S. BANK	ACWA - Conference Registration Wyckoff	5/11/2021	EFT	135.00
U.S. BANK	Full Focus Planner - No Fail Communication	5/11/2021	EFT	7.28
U.S. BANK	Thomson West - Water Code Subscription	5/11/2021	EFT	2.90
U.S. BANK	ACWA - Conference Registration Minkler	5/11/2021	EFT	101.25
U.S. BANK	ACWA - Conference Registration Underhill	5/11/2021	EFT	101.25
U.S. BANK	EnviroCert - Renewal J Gravette	5/11/2021	EFT	38.47
U.S. BANK	Amazon - Water Filters OP HQ	5/11/2021	EFT	42.85
U.S. BANK	Amazon - AC Adaptor - LT	5/11/2021	EFT	5.40
U.S. BANK	Earthlink- Email	5/11/2021	EFT	2.42
U.S. BANK	Microsoft 365 Subscription	5/11/2021	EFT	290.25
U.S. BANK	Network Solutions - VPN SSL Certificate	5/11/2021	EFT	32.39
U.S. BANK	Adobe - DC Pro Licenses (7)	5/11/2021	EFT	29.67
U.S. BANK	Microsoft - Exchange Online	5/11/2021	EFT	9.34
U.S. BANK	ACWA - Conference Registration Self	5/11/2021	EFT	101.25
U.S. BANK	Pickle Patch - Lunch Meeting	5/11/2021	EFT	13.75
UNBOUND RENEWABLE ENERGY, INC.	Solar Panels, Breakers, Cables, Inverters - AMR/AMI Meter Progra	5/27/2021	137847	26,440.80
UNBOUND RENEWABLE ENERGY, INC.	Solar Panels, Breakers, Inverters, Cables - AMR/AMI Meter Progra	5/27/2021	137847	25,572.84
UNION DEMOCRAT	Recruiting Advertisements	5/14/2021	137750	387.91
UNION DEMOCRAT	Recruiting Advertisements	5/14/2021	137750	143.47
UNITED PARCEL SERVICE	Shipping Week: 04/24	5/14/2021	137751	22.63
UNITED PARCEL SERVICE	Shipping Week: 05/01	5/14/2021	137751	22.63
UNITED PARCEL SERVICE	Shipping Week: 04/24	5/14/2021	137751	8.37
UNITED PARCEL SERVICE	Shipping Week: 05/01	5/14/2021	137751	8.37
UNITED PARCEL SERVICE	Shipping Week End 05/01	5/27/2021	137848	19.84
UNITED PARCEL SERVICE	Shipping Week End 05/07	5/27/2021	137848	27.63
UNITED PARCEL SERVICE	Shipping Week End 05/17	5/27/2021	137848	21.12
UNITED PARCEL SERVICE	Shipping Week End 05/01	5/27/2021	137848	11.16
UNITED PARCEL SERVICE	Shipping Week End 05/07	5/27/2021	137848	15.54
UNITED PARCEL SERVICE	Shipping Week End 05/17	5/27/2021	137848	11.88
US BANK CORP TRUST SVCS	Property Tax Apportionment #2	5/17/2021	EFT	29,293.67
US BANK CORP TRUST SVCS	Property Tax Apportionment #2	5/17/2021	EFT	52,162.81
USA BLUE BOOK	Marking Flags - EP Barn	5/14/2021	137752	291.52
USA BLUE BOOK	whiskers - collections crew	5/14/2021	137752	166.74
USA BLUE BOOK	Pump - FMWWTP	5/14/2021	137752	986.65
USA BLUE BOOK	Reagents - CCWTP	5/20/2021	137788	1,328.02
USA BLUE BOOK	Thermometers - CCWWTP	5/20/2021	137788	130.20
USA BLUE BOOK	Glass Filters - DF VCTO	5/20/2021	137788	665.30
USA BLUE BOOK	Chart Paper - Indian Rock WWTP	5/20/2021	137788	134.53
USA BLUE BOOK	Marking Paint - EP Barn	5/27/2021	137849	280.79

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USA BLUE BOOK	Colorimeter, Maintenance Kit - JLWTP	5/27/2021	137849	815.00
USDA RURAL DEVELOPMENT	Arnold AD954 Loan #08 Case# 04-006-0941582070	5/27/2021	137855	4,095.00
USDA RURAL DEVELOPMENT	Arnold AD954 Loan #09 Case# 04-006-0941582070	5/27/2021	137855	748.54
USDA RURAL DEVELOPMENT	Arnold AD954 Loan #08 Case# 04-006-0941582070	5/27/2021	137855	13,000.00
USDA RURAL DEVELOPMENT	Arnold AD954 Loan #09 Case# 04-006-0941582070	5/27/2021	137855	4,000.00
VALIC	Deferred Comp 04/30/21 Payroll	5/5/2021	EFT	1,302.61
VALIC	Deferred Comp 04/30/21 Payroll	5/5/2021	EFT	481.79
VALIC	Deferred Comp 05/15/21 Payroll	5/25/2021	EFT	1,302.61
VALIC	Deferred Comp 05/15/21 Payroll	5/25/2021	EFT	481.79
VALLEY SPRINGS FEED INC	Propane - Industrial Way WH	5/14/2021	137753	22.24
VALLEY SPRINGS FEED INC	Propane - JLWTP Forklift	5/27/2021	137850	18.82
VALLEY SPRINGS NEWS	Legal Notice Urban Water Management Plan Update	5/20/2021	137789	132.00
VALLEY SPRINGS NEWS	Ad for Bid - Sheep Ranch Tank Project - CIP 11127	5/27/2021	137851	550.00
VEOLIA WATER TECHNOLOGIES, INC.	Polymer - JLWTP	5/20/2021	137790	724.50
VEOLIA WATER TECHNOLOGIES, INC.	Polymer - JLWTP	5/20/2021	137790	724.50
VEOLIA WATER TECHNOLOGIES, INC.	Polymer - JLWTP	5/27/2021	137852	777.03
VEOLIA WATER TECHNOLOGIES, INC.	Polymer - JLWTP	5/27/2021	137852	777.03
VERIFIED FIRST, LLC	New Hire Background Investigation	5/14/2021	137754	79.94
VERIFIED FIRST, LLC	New Hire Background Investigation	5/14/2021	137754	29.56
VOYA FINANCIAL	Deferred Comp 04/30/21 Payroll	5/5/2021	EFT	1,471.97
VOYA FINANCIAL	Deferred Comp 04/30/21 Payroll	5/5/2021	EFT	544.43
VOYA FINANCIAL	Deferred Comp 05/15/21 Payroll	5/25/2021	EFT	1,437.08
VOYA FINANCIAL	Deferred Comp 05/15/21 Payroll	5/25/2021	EFT	531.52
WAGeworks	FSA Admin 04/21 Acct#2052567	5/20/2021	137791	160.60
WAGeworks	FSA Admin 04/21 Acct#2052567	5/20/2021	137791	59.40
WECO INDUSTRIES	Rebuild Valve - Hydro Trailer	5/14/2021	137755	309.47
WECO INDUSTRIES	Hose, Plug, High Pressure Wand - GapVax	5/14/2021	137755	1,320.86
WEST POINT LUMBER INC	Pipe Fittings, Toolbox - WPWWTP	5/27/2021	137853	23.53
WEST POINT LUMBER INC	Fittings, Keys - Collections Crew	5/27/2021	137853	17.50
WEST POINT LUMBER INC	Pipe Wrench, Pliers, Pipe Cutter - WPWWTP	5/27/2021	137853	72.36
WESTERN HYDROLOGICS	Stream-Gage Maintenance, Monitoring, Reporting - Bear Creek Dive	5/6/2021	137700	2,296.54
WESTERN HYDROLOGICS	Stream-Gage Maintenance, Monitoring, Reporting - Bear Creek Dive	5/6/2021	137700	1,595.08
WESTERN HYDROLOGICS	Stream-Gage Maintenance, Monitoring, Reporting - Bear Creek Dive	5/6/2021	137700	2,301.54
WESTERN HYDROLOGICS	Stream-Gage Maintenance, Monitoring, Reporting - Bear Creek Dive	5/14/2021	137756	2,375.44
WEX BANK	Fuel 04/21 - District Wide	5/31/2021	EFT	10,825.62
WEX BANK	Fuel 04/21 - District Wide	5/31/2021	EFT	6,089.41
WILLDAN	Local Improvement District AD DaLee/Cassidy	5/14/2021	137757	450.00
WILLDAN	Local Improvement District AD Fly-In-Acres	5/14/2021	137757	450.00
YOUNG'S COPPER ACE HARDWARE	Batteries - CC	5/20/2021	137793	17.15
YOUNG'S COPPER ACE HARDWARE	Hose Hanger - CC	5/20/2021	137793	8.14
YOUNG'S COPPER ACE HARDWARE	Batteries - CC Whse	5/20/2021	137793	17.15
YOUNG'S COPPER ACE HARDWARE	Containers, Fasteners - CC Whse	5/20/2021	137793	16.67
YOUNG'S COPPER ACE HARDWARE	Wood Stakes - Collections Crew	5/20/2021	137793	44.93
AP PROCESSED				1,482,031.10
VOID CHECKS				(5,509.54)
TOTAL VENDOR PAYMENTS				1,476,521.56

Agenda Item

DATE: June 9, 2021
TO: Michael Minkler, General Manager
FROM: Rebecca Callen, Director of Administrative Services
RE: Annual Standby Assessments – Indian Rock Vineyards, West Point, Ebbetts Pass, Jenny Lind, Copper Cove and Saddle Creek Service Areas

RECOMMENDED ACTION:

Motion _____ / _____ to approve Standby Assessments for FY 2021-22.

Indian Rock Vineyards Subdivision	Resolution No. 2021-_____
West Point Improvement Dist. 3	Resolution No. 2021-_____
Ebbetts Pass Improvement Dist. 5	Resolution No. 2021-_____
Jenny Lind Improvement Dist. 6/ Copper Cove Improvement Dist. 7 (incl. Copperopolis townsite)	Resolution No. 2021-_____
Saddle Creek Subdivision (within the Copper Cove Improvement Dist. 7)	Resolution No. 2021-_____
Copper Cove/La Contenta I.D. 8S	Resolution No. 2021-_____

SUMMARY:

Under the Uniform Standby Charge Procedures Act (Government Code § 54984 et seq.), a local government agency that provides water or wastewater services such as Calaveras County Water District may adopt standby charges in connection with the provision of those services. A standby charge is often assessed to an unimproved property to help ensure adequate water or wastewater service will be available to that parcel when needed or to a developed property to help finance water or wastewater system improvements or other costs and expenses to provide water or wastewater service.

The Board is requested to approve the following standby fees as provided in the attached resolutions: (All of the proposed fees will remain the same as last year and each year before.)

Indian Rock Vineyards Subdivision	\$10 per month for lots to which sewer is available but not receiving sewer service
West Point Improvement Dist. 3	\$10 per year for lots to which water is available but not receiving water service
Ebbetts Pass Improvement Dist. 5	\$10 per year for all lots within I.D. 5
Jenny Lind Improvement Dist. 6; Copper Cove Improvement Dist. 7; (incl. Copperopolis townsite); Saddle Creek Subdivision; and Copper Cove/La Contenta I.D. 8S	\$10 per year for lots that have improved values of less than \$5,000, and to which water and/or sewer service are available

Pursuant to law, notice concerning these annual fees was published on May 26, and June 4, 2021.

The Standby Assessments agenda item was reviewed and approved by the Finance Committee on May 18, 2021 to go forward to the full Board. Discussions regarding the history and intent of the assessments was addressed. Many of these originated in the late 1970s, post Prop 13. The fees were to fund O&M of contiguous infrastructure of these properties should they connect in the future.

FINANCIAL CONSIDERATIONS:

Revenue from standby fees for Fiscal Year 2021-22 is estimated at \$131,000.

RESOLUTION NO. 2021 –
STANDBY ASSESSMENT FOR
INDIAN ROCK VINEYARDS SUBDIVISION SERVICE AREA

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following District and that during the fiscal year ending June 30, 2022, it is necessary to provide funds to meet those needs:

Indian Rock Vineyards Subdivision Service Area

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Government Code Sections 54984 et seq., of Ten Dollars (\$10) per parcel per month to which sewer service is made available and that is not receiving sewer service by the District as determined by a collection main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for sewer and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Ordinance 93-04 in 1993. Pursuant to Article XIIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 9th day of June, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION NO. 2021 –
STANDBY ASSESSMENT FOR
WEST POINT IMPROVEMENT DISTRICT NO. 3

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts, and that during the fiscal year ending June 30, 2022, it is necessary to provide funds to meet those needs:

West Point Improvement District No. 3

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year to which water service is made available and that is not receiving water service by the District as determined by a distribution main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

The standby assessment was initially adopted by Ordinance 91-05 in 1991. Pursuant to Article XIIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 9th day of June, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION 2021 –

**STANDBY ASSESSMENT FOR
EBBETTS PASS IMPROVEMENT DISTRICT NO. 5**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2022, it is necessary to provide funds to meet those needs:

Ebbetts Pass Improvement District No. 5

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year for each parcel within the Ebbetts Pass Improvement District No. 5.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Ordinance 91-02 in 1991. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 9th day of June, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION NO. 2021 –

**STANDBY ASSESSMENTS FOR
JENNY LIND IMPROVEMENT DISTRICT NO. 6
COPPER COVE IMPROVEMENT DISTRICT NO. 7
(INCLUDING COPPEROPOLIS TOWNSITE)**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2022, it is necessary to provide funds to meet those needs:

**Jenny Lind Improvement District No. 6
Copper Cove Improvement District No. 7
(Including Copperopolis Townsite)**

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the above-listed Districts and to which water service is made available as determined by a distribution main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Resolutions 2063 and 2064 in 1976. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 9th day of June, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

PRESOLUTION NO. 2021 –
STANDBY ASSESSMENTS FOR
SADDLE CREEK SUBDIVISION,
WITHIN THE COPPER COVE IMPROVEMENT DISTRICT NO. 7

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2022, it is necessary to provide funds to meet those needs:

Saddle Creek Subdivision
Within the Copper Cove Improvement District No. 7

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. and Government Code Sections 54984 et seq., of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the Saddle Creek Subdivision and to which water service is made available by the District.

Section 2. Rates, Tolls, Fares, and Charges.

The assessment will be for the purpose of meeting water system operating expenses, including employee wage rates and fringe benefits; purchasing or leasing supplies; equipment, or materials; meeting financial reserve needs and requirements; or obtaining funds for capital projects necessary to maintain service within existing service areas.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Board Resolutions 2001-36 and 2001-56 in 2001 in accordance with the requirements of California Constitution Article XIII D, Sections 4 and 5(a). All provisions of prior ordinances and resolutions of this District not inconsistent with this Resolution shall remain in full force and effect.

Section 4. Large Parcels and Standby Assessments.

Saddle Creek Subdivision contains large parcels awaiting subdivision and development. With the filing of a parcel map, each parcel created within the large parcel shall become subject to the payment of a like standby assessment fee as long as the improvement value is less than \$5,000.

Section 5. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 6. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 9th day of June, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION NO. 2021 –
STANDBY ASSESSMENT FOR
COPPER COVE/LA CONTENTA IMPROVEMENT DISTRICT 8S

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2022, it is necessary to provide funds to meet those needs:

Copper Cove/LaContenta Improvement District No. 8S

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

The Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the above-listed Districts and to which sewer service is made available by the District as determined by a collection main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for sewer and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Resolution 2065 in 1976. Pursuant to Article XIII D, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIII D, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 9th day of June, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

**PUBLIC NOTICE
CALAVERAS COUNTY WATER DISTRICT
RE-ESTABLISHMENT OF STANDBY ASSESSMENTS**

Notice is hereby given that on June 9, 2021 at 1:00 p.m., or as soon thereafter as the matter may be heard, at the Calaveras County Water District Board Room, 120 Toma Court, San Andreas, California, the Board of Directors of the District will consider adoption of the re-establishment of Standby Assessments for the areas listed below. The public hearing will be made available to the public via teleconference. To request access, send an e-mail to administration@ccwd.org by 4:00 p.m. the day before the scheduled hearing.

Sewer Standby Assessment Fee of \$10 per month per parcel for those parcels within the Indian Rock Vineyards Subdivision that are not receiving sewer service and to which sewer service is made available.

Water Standby Assessment Fee of \$10 per year per parcel within the West Point Improvement District No. 3 service area for those parcels to which water service is made available that are not receiving water service.

Water Standby Assessment Fee of \$10 per year per parcel within the Ebbetts Pass Improvement District No. 5.

Water Standby Assessment Fee of \$10 per year per parcel which has an improved value of less than \$5,000 within the service areas of Copper Cove Improvement District No. 7 (including the Copperopolis Townsite) and Saddle Creek Subdivision, and Jenny Lind Improvement District No. 6 and to which water service is made available.

Sewer Standby Assessment Fee of \$10 per year per parcel which has an improved value of less than \$5,000 within the service areas of Copper Cove and LaContenta, Improvement District No. 8S and to which sewer service is made available.

The proposed assessments will be used for maintenance and operation, debt service, or to provide the necessary funds for reserves for capital improvements, depreciation, or replacement of sewer or water service facilities.

Information regarding these proposed fees may be obtained from the District's office at (209) 754-3543. If you have any questions, please ask for Zachary Thompson, Accountant II at (209) 754-3132.

For publication on: May 26, and June 4, 2021

Agenda Item

DATE: June 9, 2021

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

SUBJECT: Discussion/Action to Accept the Two-Year Audit of the District's Sanitary Sewer Management Plan

RECOMMENDED ACTION:

Motion: _____ / _____ by Minute Entry to approve the two-year audit of the Sanitary Sewer Management Plan (SSMP) and associated Plan updates

SUMMARY:

Statewide General Orders No. 2006-003 DWQ and WQ-2013-0058 EXEC collectively regulate Wastewater Collections Systems. Implementation of an SSMP is a requirement of these General Orders. SSMPs lay the groundwork for effective and efficient wastewater collections system management and provide operational procedures designed to reduce the number and severity of collections system sewer overflows.

As part of the Statewide General Orders, SSMPs are required to undergo a two-year audit. Staff have completed the 2021 audit of the SSMP and have updated procedural changes, workflow descriptions, and contact information.

FINANCIAL CONSIDERATIONS:

None at this time. However, continued implementation of the SSMP and the implementation of recommendations may result in future financial considerations.

Attachments: *SSMP Update (redlined)*
Appendix B Draft Overflow Emergency Response Plan (redlined)

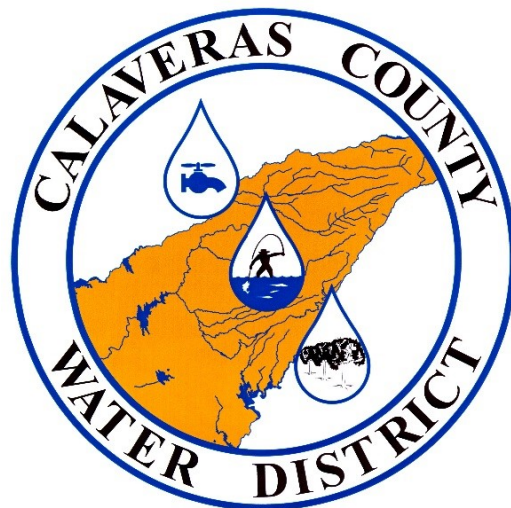
CALAVERAS COUNTY WATER DISTRICT

SEWER SYSTEM MANAGEMENT PLAN

JUNE ~~12~~, 20~~19~~

UPDATE

In accordance with
California State Water Resources Control Board
Order No. 2006-0003-DWQ and No. WQ 2013-0058-EXEC
General Waste Discharge Requirements for Sanitary Sewer Systems



~~Post Office Box 846~~

120 Toma Court

San Andreas, California 95249

(209) 754-3543

(209) 754-9620 Fax

Adopted on June ~~912~~, 20~~19~~ by District Resolution No. 20~~19~~-~~42~~

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APPENDICES

- Appendix A: Calaveras County Water District Certificate of Incorporation
- Appendix B: Overflow Emergency Response Plan
- Appendix C: Calaveras County LAFCO Map Book
- Appendix D: Calaveras County Water District Ordinance No. 84-1
- Appendix E: Calaveras County Water District Rules and Regulations
- Appendix F: Calaveras County Water District 2019 SSMP Program Audit

REFERENCE DOCUMENTS

1. California Irrigation District Law (Water Code § 20500 et seq.)
2. Clean Water Act (33 U.S.C. § 1251 et seq.)
3. Porter Cologne Water Quality Act (Water Code § 13000 et seq.)
4. California Health & Safety Code § 25100 et seq.
5. Resource Conservation and Recovery Act of 1976 (42 U.S.C. § 6901 et seq.)
6. California Government Code §§ 54739, 54740
7. Calaveras County Water District: Ordinance No. 84-1, Rules and Regulations
8. California Occupational Safety and Health Administration: Pocked Guide for the Construction Industry
9. Calaveras County Water District: Design and Construction Standards (January 2009)
10. Calaveras County Water District: Overflow Emergency Response Plan (April 2019)
11. Association of California Water Agencies: Professional Development Program for Water Utility Employees, Traffic Control and Flagger
12. California Water Environment Association: SSO-WDR Simple Solution on Writing Detailed Reports

LIST OF ABBREVIATIONS AND ACRONYMS

ASCE	American Society of Civil Engineers
ACWA	Association of California Water Agencies
BMP	Best Management Practice
CARB	California Air Quality Resources Board
ARB	California Air Resources Board
CASA	California Association of Sanitation Agencies
CAL OES	California Office of Emergency Services
CEHA	Calaveras County Environmental Health Agency
LAFCO	Calaveras County Local Agency Formation Commission
CCWD / District	Calaveras County Water District
WWS-RR	Calaveras County Water District Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services
CVCWA	Central Valley Clean Water Association
CCTV	Closed Circuit Television
CIP	Capital Improvement Program
CMMS	Computerized Maintenance Management System
CMOM	Capacity, Management, Operations and Maintenance
RWQCB	Central Valley Regional Water Quality Control Board
CWEA	California Water Environment Association
ECS	Environmental Compliance Services
ERP	Emergency Response Plan
FOG	Fats, Oils, and Grease
FSE / FSEs	Food Service Establishments
General Order	General Waste Discharge Requirements for Sanitary Sewer Systems
GIS	Geographical Information System
GRD	Grease Removal Device
I/I	Inflow / Infiltration
IPP	Industrial Pretreatment and Pollution Prevention Program
JPIA	Joint Powers Insurance Authority
NPDES	National Pollution Discharge Elimination System
O&M	Operations and Maintenance

LIST OF ABBREVIATIONS AND ACRONYMS

ORD84-1	Calaveras County Water District Ordinance No. 84-1
OES	State Office of Emergency Services
OERP	Overflow Emergency Response Plan
PM	Preventative Maintenance
PLSD	Private Lateral Sewer Discharge
R&R	Rehabilitation and Replacement
STEP	Septic Tank Effluent Pumping
SSMP	Sewer System Management Plan
SSO / SSOs	Sanitary Sewer Overflow or Overflows
SSS WDR	Combined General Waste Discharge Requirements for Sanitary Sewer Systems and Amended Monitoring and Reporting Program
SWRCB	State Water Resources Control Board
SCADA	Supervisory Control and Data Acquisition
WEF	Water Environment Federation
WDR / WDRs	Waste Discharge Requirements

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1. INTRODUCTION

This introductory section provides background information on the purpose and organization of this Sewer System Management Plan (SSMP) and provides a brief overview of the Calaveras County Water District (CCWD or District) service area and sewer system. This document has been prepared in compliance with the California State Water Resources Control Board (SWRCB) Statewide General Waste Discharge Requirement for Sanitary Sewer Systems, Order No. 2006-0003-DWQ, and the Amended Monitoring and Reporting Program, Order No. WQ 2013-0058-EXEC. The two combined Orders are referenced in this document as the **SSS WDR**.

Collection systems are the last major component of the wastewater management system to be regulated. The **SSS WDR** applies to entities in California (also referred to as enrollees) that own or operate a sanitary sewer system greater than one mile in length that collect and/or convey untreated or partially treated wastewater to a publicly owned treatment facility. As a qualifying entity, the District is required to submit a complete and updated Sewer System Management Plan every five years.

1.1. Document Organization

This SSMP is intended to meet the requirements of the **SSS WDR** and is organized into the following thirteen sections.

1. Introduction
2. Goals
3. Organization
4. Legal Authority
5. Operations and Maintenance Program
6. Design and Performance Provisions
7. Overflow Emergency Response Plan
8. Fats, Oils and Grease Control Program
9. System Evaluation and Capacity Assurance Plan
10. Monitoring, Measurements and Program Monitoring Measurements and Program Modifications
11. SSMP Program Audits
12. Communications Program
13. SSMP Completion and Certification

1.2. Calaveras County Water District Utility Services and Service Area

CCWD was formed in 1946 under the laws of the State as a public agency to provide water and sewer service to the residents of Calaveras County. The District is a non-profit governmental agency, also known as a “special district,” governed by an elected five-member Board of Directors, administratively and fiscally independent from the Calaveras County government. The District’s Certificate of Incorporation is provided as **Appendix A**.

The District is empowered to provide water and sewer services for any beneficial purpose within Calaveras County, and assumes responsibility for all of Calaveras County, except where served by other agencies. While the District accepts responsibility for all of Calaveras County, the District does not provide water and/or sewer services to all communities within the County. Large sections of rural area are served by private wells and/or septic tanks, or other small community water and/or wastewater systems. The District’s service area encompasses approximately 663,000 acres within Calaveras County.

As a special district, CCWD provides sanitary sewer collection and treatment services to approximately 5,000 municipal customers throughout the County. The District operates twelve (12) wastewater treatment and disposal facilities and fourteen (14) sanitary sewer collection systems. Collection systems are divided into conventional gravity collection and Septic Tank Effluent Pumping (STEP) systems. The later system utilizes septic tanks located on the customer’s property for pretreatment, and a network of small diameter pipelines to convey pumped septic tank gray water. A breakdown of the District’s collection method in each geographical area is shown in Table 1.

The District’s wastewater collection system contains approximately 100 miles of gravity pipelines, 230 miles of force mains, 1,700 manholes, 50 lift stations, 4,600 private sewer service laterals and 650 septic tanks. The majority of these septic treatment systems, approximately 600 septic systems, are maintained by the District work force.

Each District collection system is operated independently and includes a dedicated wastewater treatment facility. Therefore, the District is required to operate with thirteen (13) collection system permits and a similar number of treatment permits. Annual permit cost to the District are calculated by SWRCB on the basis of a total of twenty-seven (27) permits¹.

¹ Wastewater originating from the Six Mile Road system is treatment at the Angels Camp WWTF, and the Copper Cove, La Contenta, and Forest Meadows WWTF each have one additional permit.

Table 1-1: Collection Method by Service Area

Community / District Service Area	Type of Sanitary Sewer Collection ¹
Arnold	Gravity Collection
Copper Cove	Gravity Collection
Country Houses	Gravity Collection
Douglas Flat and Vallecito	Gravity Collection and STEP
Forest Meadows	Gravity Collection
Indian Rock Vineyards	STEP
La Contenta/Rancho Calaveras	Gravity Collection
Sequoia Woods/Mountain Retreat	Gravity Collection
Six Mile Road	STEP
Southworth	STEP
Wallace ²	STEP
West Point	STEP
Wilseyville	Gravity Collection

Note:

1. Septic Tank Effluent Pumping (STEP)
2. Septic tank and pump systems maintained by the customer.

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2. GOALS

SSS WDR Requirement: *The goal of the SSMP is to provide a plan and schedule to properly manage, operate, and maintain all parts of the sanitary sewer system. This will help reduce and prevent SSOs, as well as mitigate any SSOs that occur.*

This component of the SSMP identifies goals that the District has established for the management, operation and maintenance of the sewer system and discusses the role of the SSMP in supporting those goals. The goals provide focus for District staff to continue high-quality work and implement improvements in the management of the District's wastewater collection system.

2.1. Mission and Vision Statements

Calaveras County Water District Mission Statement:

“Protect, enhance, and develop Calaveras County’s water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.”

~~*“Our team is dedicated to protecting, enhancing, and developing our rich water resources to the highest beneficial use for Calaveras County, while maintaining cost-conscious, reliable service, and our quality of life, through responsible management.”*~~

Calaveras County Water District Vision Statement:

“To be a trusted leader, to collaborate with our valued partners, and provide healthy, innovative, and resilient water resource solutions.”

2.2. Goals

In support of the District's mission and vision statements, for the operation and maintenance of its sewer system, the District has developed the following goals.

- 1) Protect the health and safety of people and the environment;
- 2) Minimize number and impact of SSOs that occur;
- 3) Meet all applicable regulatory notification and reporting requirements;
- 4) Cost effectively minimize infiltration/inflow (I/I);
- 5) Implement regular, proactive maintenance of the system to remove roots, debris and fats oils and grease (FOG) in areas prone to blockages that may cause sewer backups and overflows.
- 6) Where feasible, provide overflow capacity at District lift stations, at a

minimum, where impact of overflow is judged to be significant.

- 7) Involve Operations staff in the strategic planning process for the collection system.

These goals are also adopted by the District's Operations Department in the annual sewer system Operations and Maintenance Program.

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3. ORGANIZATION

SSS WDR Requirements: The SSMP must identify each of the following items.

- A. The name of the agency's responsible or authorized representative.
- B. The names and telephone numbers of management, administrative, and maintenance positions with responsibility for implementing specific measures in the SSMP program. The SSMP must identify lines of authority through an organization chart or similar document with a narrative explanation.
- C. The chain of communication for reporting SSOs, from receipt of a complaint or other information, including the person responsible for reporting SSOs to the State and Regional Water Board and other agencies if applicable such as, County Health Officer, County Environmental Health Agency, Regional Water Board, and/or State Office of Emergency Services (OES).

This section of the SSMP identifies District staff responsible for implementing the SSMP, responding to an SSO event, and meeting the SSO reporting requirements. This section also includes the designation of the Authorized Representative to meet RWQCB requirements for completing and certifying spill reports.

3.1. District's Authorized Representative

The District is responsible for implementing and maintaining all components of this SSMP and is authorized to submit SSO reports to the appropriate government agencies. The Collections System Supervisor is the authorized representative for all wastewater collection system matters and is authorized to certify electronic spill reports submitted to the SWRCB. In the absence of the Collections System Supervisor, a responsible charge assignment is made by the Director of Operations, or the Plant Operations Manager, or the Construction and Maintenance Manager.

3.2. Responsible Staff and Lines of Authority

Implementation, management, and updating of the SSMP involves staff from four District departments: Administration, Engineering, Operations and Public Information, as well as the District Board of Directors. The District organization for all departments is shown on **Figure 3-1**. The names and phone numbers of the parties involved in this chain of communication are shown in **Appendix B**, the Overflow Emergency Response Plan. Contact information concerning elected District Board Members is available at the District's website, <http://ccwd.org>. Positions within each department having SSMP responsibilities are highlighted

below. Descriptions of District positions and responsibilities related to the collection system are as follows:

- [Board of Directors.](#) Establishes District Policy.
- [General Manager.](#) Under administrative direction of the Board of Directors, oversees the operations and administrative affairs of the District, and represents the Board's policies and programs with employees, community organizations and the general public.
- [District Engineer.](#) Plans, organizes, directs and reviews the activities and operations of the Engineering Department for projects related to water and wastewater, coordinates assigned activities with other departments and outside agencies, and provides administrative support to the General Manager.
- [Director of Operations.](#) Plans, organizes, directs and reviews the activities and operations of the Operations Department for water and wastewater treatment, collection and distribution, and coordination of all environmental programs with the appropriate regulatory agency. Authorized to certify electronic spill reports submitted to the SWRCB.
- [Plant Operations Manager.](#) Organizes, directs and coordinates the activities of the Water and Wastewater Departments within the Operations Department for the operation and maintenance of treatment facilities, recycled water distribution facilities, and the operation of the District's laboratory. Coordinates regulatory activities with other departments and provides support to the Director of Operations. Authorized to certify electronic spill reports submitted to the SWRCB.
- [Construction and Maintenance Manager.](#) Plans, organizes, directs, and coordinates the activities of the water distribution crews, wastewater collections, construction crew, and meter readers within the Operations Department. Coordinates regulatory activities with other departments and provides support to the Director of Operations. Authorized to certify electronic spill reports submitted to the SWRB.
- [Collection System Supervisor.](#) Schedules, assigns and reviews the work of field crews in a variety of skilled and semi-skilled activities in general construction, repair, and maintenance of wastewater collection system facilities, and has primary responsibility for the operation of equipment. Responds to customer problems and complaints, SCADA and auto dialer alarms, and is authorized to certify electronic spill reports submitted to the SWRCB.
- [Collection System Worker.](#) Routinely monitors, maintains, adjusts, and cleans pumps, regulators, and lift stations to prevent spills, and ensure the smooth operation of the wastewater collection and

storage systems, and recycled water distribution. Responds to customer problems and complaints, SCADA and auto dialer alarms, and is authorized to certify electronic spill reports submitted to the SWRCB.

- [Control, Communications, and Electrician Supervisor](#). Directs staff to ensure the maintenance, repair, inspection, modification, design, installation, and calibration of electrical systems, equipment, instrumentation and control systems. These electrical systems include all computerized controls, SCADA, and programmable logic controllers for District facilities. Plans system improvements, prepares budgets, and monitors expenditures for activities of electrical and communication/controls. Oversees, directs, and evaluates the work of the Electricians.
- [Electrician](#). Maintains, repairs, inspects, installs, and calibrates instrumentation and control systems, including computerized controls, SCADA, variable frequency drives, solid-state starters, programmable logic controllers, process control systems, and other microprocessor-based electronic and electrical equipment for water and wastewater treatment. Maintains and repairs laboratory and chlorination equipment. Assists other employees in the operation and maintenance of instrumentation and control systems.
- [Mechanic](#). Mechanics are skilled journey-level class workers who perform preventive and corrective maintenance and repair for medium to heavy equipment in a variety of craft areas, including water and wastewater treatment plant equipment, and water and wastewater pump and lift stations. In addition, mechanics perform a wide variety of work to ensure District facilities and premises are maintained in a safe and effective working condition. This class is distinguished from other maintenance classes by the necessary specialized knowledge of and skill in installing, maintaining and repairing a variety of stationary equipment, rolling stock, and water system control devices. The Mechanic Supervisor manages the Mechanics, assigns work, and provides technical assistance to the Mechanics.

3.3. SSO Reporting Chain of Communication

A flowchart depicting the process of responding to an SSO from the receipt of a complaint to reporting an SSO to the SWRCB is shown on **Figure 3-2**. The SSO reporting process is described in detail in the Overflow Emergency Response Plan, **Appendix B**, and summarized in Section 7.

3.4 ~~202119~~ Audit Results

As part of the ~~202119~~ Audit, it was discovered that [with](#) the [implementation of](#)

~~Mobile MMS, the District has improved does not have a formal the~~ procedure to guide customer service staff through receiving and responding to customer complaints ~~other than notifying field crew. Customer Service staff now have the ability to open service requests within Mobile MMS and field crews will receive an instant notification of the~~such request. ~~Mobile MMS A formal process would ensures~~ adequate information is being recorded and used for the greatest District benefit. ~~Written scripts could prompt. With the upcoming introduction of customer~~Tyler Customer Service Software, customer service representatives ~~will be able to~~ obtain up-to-date customer contact information, ~~as well as data needed to determine risk of overflow and work order priority.~~

~~As part of the 2019 SSMP Update, the District's goal is to develop a procedure to gather detailed information from customers making a complaint, provide customers with cleanup procedures when necessary, a timeframe for District response, and an opportunity to evaluate services provided.~~

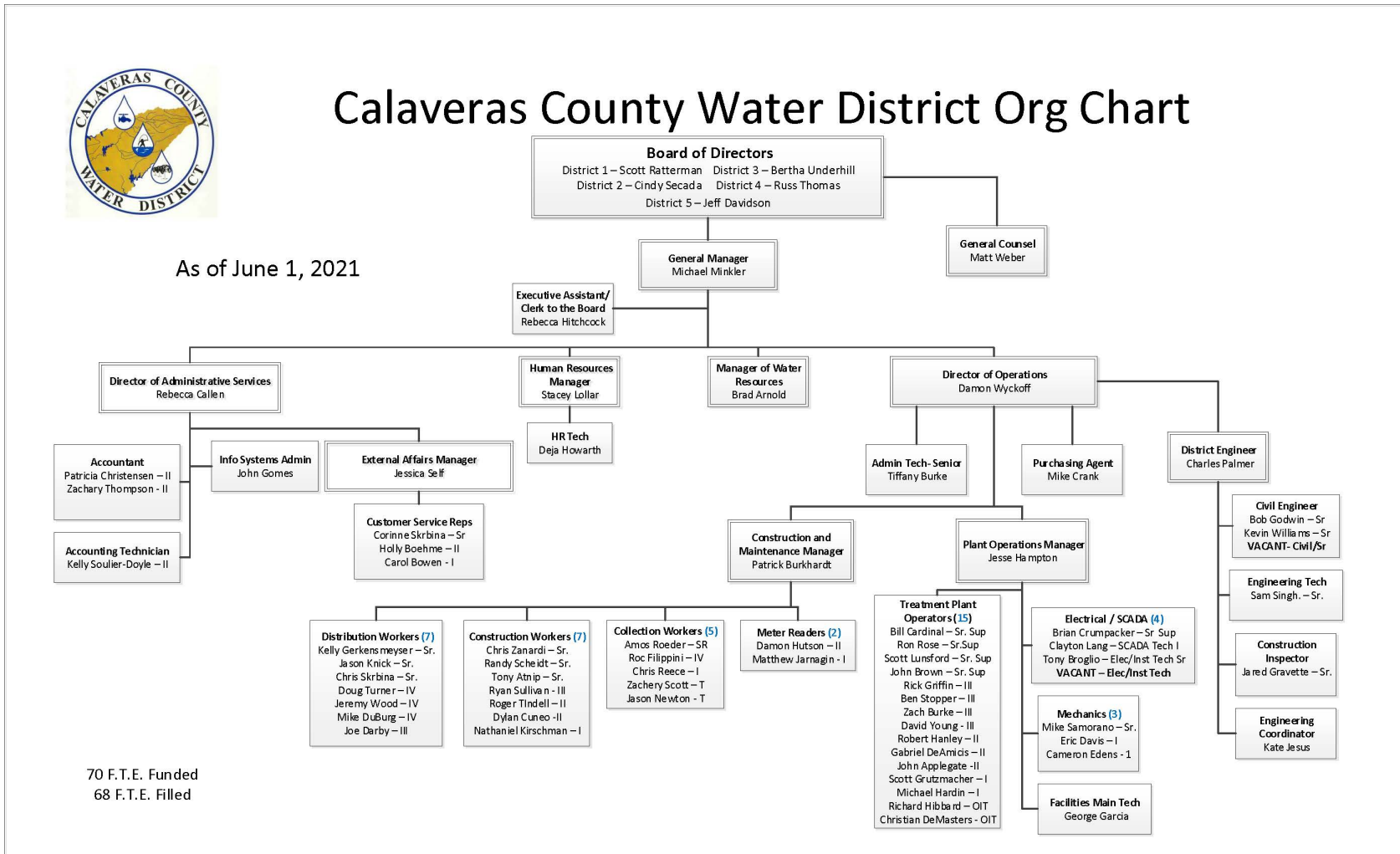


Figure 3-1: Calaveras County Water District Organization Chart

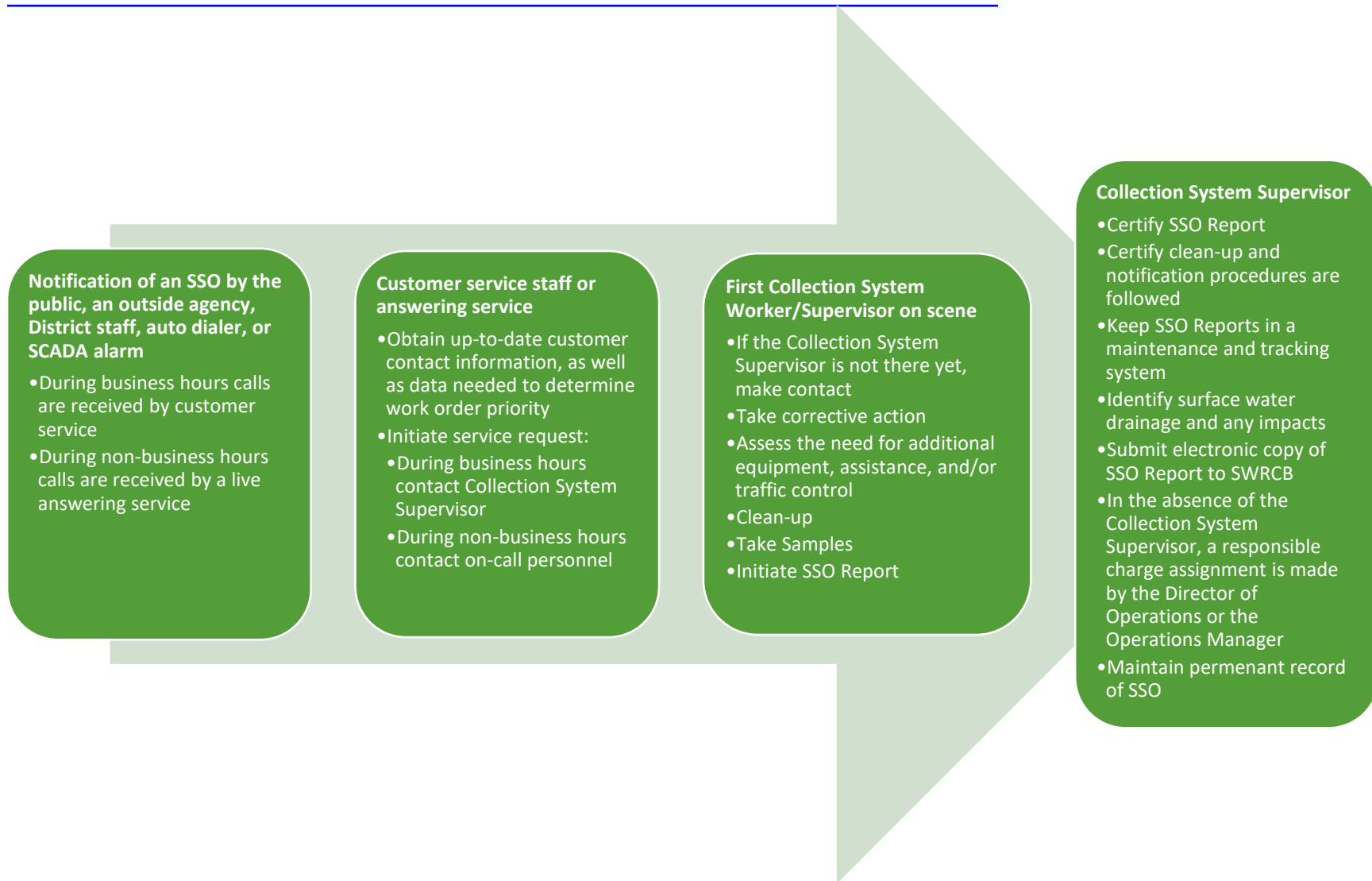


Figure 3-2. SSO Reporting Chain of Communication

4. LEGAL AUTHORITY

SSS WDR Requirement: *Each enrollee must demonstrate, through sanitary sewer system use ordinances, service agreements, or other legally binding procedures, that it possesses the necessary legal authority to:*

- A. *Prevent illicit discharges into its sanitary sewer system, including Inflow/Infiltration from satellite wastewater collection systems and laterals, storm water, unauthorized debris, etc.*
- B. *Require proper design and construction of sewers and connections.*
- C. *Ensure access for maintenance, inspection and repairs to publicly owned portions of laterals.*
- D. *Limit the discharge of fats, oils, and grease (FOG) and other debris that may cause blockages.*
- E. *Enforce any violation of its sewer ordinances.*

This component of the SSMP discusses the District’s legal authority, including federal and state law as well as District Ordinances and District Rules and Regulations. The District derives its legal authority from, and is regulated by, federal and state law and their administrative agencies. In exercising the authority granted there under, the District has adopted Ordinances and Rules and Regulations setting forth the terms and conditions of service.

4.1. Federal and State Law

Federal and State Laws include but are not limited to:

- California Irrigation District Law (Water Code § 20500 et seq.) (Grant of authority to perform “all acts necessary” in its operation and control of its sewer disposal system).
- Federal Water Pollution Control Act, commonly known as the Clean Water Act (33U.S.C. § 1251 et seq.).
- California Porter Cologne Water Quality Act (California Water Code § 13000 et seq.).
- California Health & Safety Code § 25100 et seq.
- Resource Conservation and Recovery Act of 1976 (42 U.S.C. § 6901 et seq.).
- California Government Code §§ 54739, 54740 (grant of authority to regulate and/or prohibit the discharge of industrial waste into the District’s collection system and treatment works).

4.2. Calaveras County Water District Ordinances and Rules and Regulations

Calaveras County Water District (District) was formed on August 30, 1946 as an independent special district (*Certificate of Incorporation of the Calaveras County Water District, September 6, 1946*). The District was formed to acquire water rights, construct water works and distribute and sell water. The first District board was elected on November 5, 1946.

The District's first sewer improvement district, Improvement District No. 8S, was created in 1970 (*Resolution No. 1269, October 7, 1970 and Resolution No 1278, November 4, 1970*) and the District further expanded its responsibilities to include the planning, collection, and treatment of wastewater for the entire County for communities not served by another agency (*Resolution No. 1392, March 1, 1972*). The geographical area served by the District for all current sewer services is approved by the Calaveras County Local Agency Formation Commission (LAFCO, **Appendix C**).

Sanitary sewer services are administered by the following Ordinances and Rules and Regulations.

- Ordinance No. 84-1: Calaveras County Water District Wastewater District Regulation Ordinance Regulating the Use, Installation and Maintenance, and Regulating Sewering of Wastewater Districts as Established by Calaveras County Water District (ORD84-1), provided as **Appendix D**.
- Calaveras County Water District Rules and Regulations Governing the Furnishing of Water and/or Wastewater Services (WWS-RR), provided as **Appendix E**.

The District possesses the necessary legal authority to meet its obligations under Section D, 13 (iii) (Legal Authority) of **SSS WDR**.

4.2.1. Prevention of Illicit Discharges

Illicit discharges into the District's sanitary sewer system are strictly prohibited under *ORD84-1 Article VII. – Use of Public Sewers* in compliance with 40 CFR 35.2130.

4.2.2. Proper Design and Construction of Sewers and Connections

Sewers and connections must be properly designed and constructed in accordance with the current version of *Calaveras County Water District Sewer and Recycled Water Design & Construction Standard, ORD84-1 Article V – Building Sewers, Lateral Sewers, and Connections, ORD84-1 Article VI - Public Sewer Connection, and WWS-RR Section 17 - Maintenance and Testing of Sanitary Sewer Facilities*.

4.2.3. Lateral Maintenance Access

Access to sewer laterals owned or maintained by the District is ensured with land deed easements, public right-of-way, *ORD84-1 Article II, Section 14 District Right of Ingress and Egress, ORD84-1 Article II, Section 17.1 - Maintenance and Testing of Private Sanitary Sewer Facilities, ORD84-1 Article II, Section 17.3 - Testing Procedures for Existing Sanitary Sewer Facilities.*

4.2.4. Limit Discharge of FOG and Other Debris

The discharge of fats, oils, grease and other debris into the system that may cause blockages is limited under *ORD84-1 Article VII - Use of Public Sewers, ORD84-1 Article VII. – Section 7.3 Interceptors Required, and ORD84-1 Article VII – Section 7.4 Maintenance of Interceptors (Traps).*

4.2.5. Enforcement Measures

The District is empowered to enforce any violation of its sewer requirements and seek legal redress under *ORD84-1 Article IX - Enforcement, ORD84-1 Article IX, Section 9.1 – Investigation Powers, ORD84-1 Article IX, Section 9.2 – Violation, ORD84-1 Article IX, Section 9.8 – Liability and Penalties for Violations, WWS-RR Article VII - Penalties, and WWS-RR Article VII, Section 61 Offenses Subject to Court Action.*

4.3 ~~2021~~2019 Audit Results

~~As part of the 2019 Audit it was discovered that ORD84-1 and WWS-RR are outdated. It is~~ the District's continues goal to review and ~~potentially~~ update its Ordinances and Rules and Regulations to be consistent with WDRs and State requirements.

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5. OPERATIONS AND MAINTENANCE PROGRAM

SSS WDR Requirements: *The SSMP must include those elements listed below that are appropriate and applicable to the Enrollee's system:*

- A. Each wastewater collection system agency shall maintain up-to-date maps of its wastewater collection system facilities, showing all gravity line segments and manholes, pumping facilities, pressure pipes and valves.*
- B. Describe routine preventive operation and maintenance activities by staff and contractors, including a system for scheduling regular maintenance and cleaning of the sanitary sewer system with more frequent cleaning and maintenance targeted at known problem areas. The Preventive Maintenance (PM) program should have a system to document scheduled and conducted activities, such as work orders.*
- C. Develop a rehabilitation and replacement plan to identify and prioritize system deficiencies and implement short-term and long-term rehabilitation actions to address each deficiency. The program should include regular visual and TV inspections of manholes and sewer pipes, and system for ranking the conditions of sewer pipes and scheduling rehabilitation. Rehabilitation and replacement should focus on sewer pipes that are at risk of collapse or prone to more frequent blockages due to pipe defects. Finally, the rehabilitation and replacement plan should include a capital improvement plan that addresses proper management and protection of the infrastructure assets. The plan shall include a time schedule for implementing the short-term and long-term plans plus a schedule for developing the funds needed for the capital improvement plan.*
- D. Provide training on a regular basis for staff in sanitary sewer system operations and maintenance, and require contractors to be appropriately trained.*
- E. Provide equipment and replacement part inventories, including identification of critical replacement parts.*

This section of the SSMP discusses the District's sewer system operation and maintenance.

5.1. District Collection System Maps

District collection system maps are divided into four geographic areas: Ebbetts Pass, La Contenta, West Point and Copper Cove. Each area is then subdivided by an alphanumeric indexing system. Ebbetts Pass extends from Six Mile Village, east of Angels Camp, to the eastern edge of Arnold and White Pines, along California State Highway 4. La Contenta is the area of Valley Springs extending

south along State Highway 26 from the intersection of Highway 12 and Highway 26. West Point is generally along Highway 26, in and about the town of West Point. Copper Cove is to the East, North and West of Lake Tulloch, several miles south of Highway 4 and the town of Copperopolis.

All maps are available to field staff in [inon Mobile MMS](#), paper format, as well as searchable Adobe Acrobat® public document format (PDF) documents. The PDF maps, introduced in 2008, are used extensively by field staff and can be accessed in the field through the District's tablet computer books. They reflect either or both water and wastewater systems, in color, and are a decided improvement from the previous single system paper maps. Collection system maps show gravity and pressure pipes, manholes, tanks, pumping facilities, valves, lots, APNs, addresses, and road names. Ancillary systems owned by the District including recycled water and electrical systems are also shown. An example of a collection system map from the Arnold Service Area, east of Highway 4, is shown in **Figure 5-1**.

District Engineering Department staff maintain AutoCAD® map drawings comprising the whole of each of the four areas. These maps are geo-positioned according to NAD83, California State Planes, Zone III. Each area has an index map and PDF maps have numerous short-cut buttons to facilitate staff use. Information about the District's sewer facilities is shown directly on these maps with pages devoted to detailed insets of various locations such as lift stations and treatment plants. Additional information may be found by cross referencing APN's with District as-built drawings.

Map pages affected by new construction, facility upgrades, or replacement projects are updated using field corrected maps and/or as-built project drawings. Corrections identified by field staff are transmitted to Engineering and corrected promptly. Because of the electronic nature of CCWD mapping, updates both major and minor, are relatively simple to accomplish, and field staff have shown a preference for computerized mapping.

5. OPERATIONS AND MAINTENANCE PROGRAM

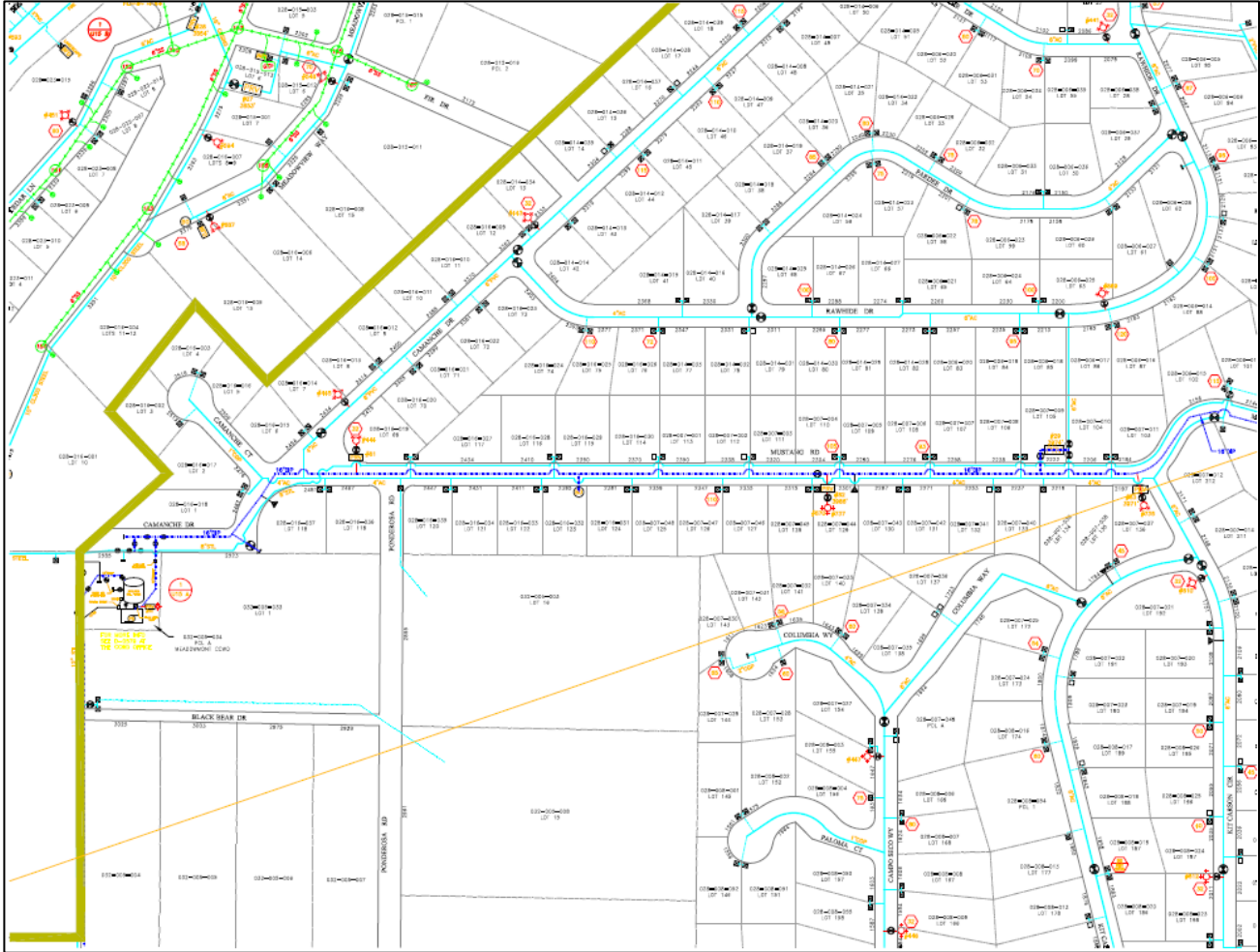


Figure 5-1: Example of District Maintained Collection System Maps

5.2. Preventive Maintenance Program

The District's preventative maintenance (PM) program includes cyclical as well as focused maintenance, and cleaning and inspection of the sanitary sewer system. The process of scheduling, documenting and recording these activities is facilitated using a computerized Work Order system as described below.

- Issue scheduled PM work order as specified by maintenance personnel.
- Issue work order for service requests or repair orders including SSO received from customer service.
- Differentiate work order priority for specified areas of the system.

Work orders are "closed" by maintenance staff as work is completed. Typically, the following information is added to the database each time an order is closed.

- Description of work
- Parts used
- Observations on the equipment
- Adjustments to the maintenance schedule
- Equipment identification number(s)
- Initiating party
- Employee or field crew assignment
- Any additional information the maintenance staff believes would be advantageous for future reference
- Maintenance and repair history of any asset
- Closed Circuit Television (CCTV) areas for history or troubleshooting
- Smoke Testing
- Root Control
- Cyclical or Focused cleaning areas and maps
- Spill reports
- Blockages

5.3. Preventative Maintenance Schedule

During routine preventative maintenance, staff conduct inspections to gather information, evaluate potential immediate and/or future impacts and adjust Work Order priority and scheduling. PM work schedule may be adjusted as follows:

- Remain on current PM schedule.
- Treat for roots or FOG.
- Place on prioritized PM.
- Removed from prioritized PM.
- Repair.

5.3.1. Lift Station Cleaning and Inspection

Collection system staff perform routine inspections using a station checklist. Checklists are designed to confirm that the station is in normal operating condition and include such items as housekeeping, fluid levels, pump totalizer readings, wet well levels, and instrumentation and generator operations. Maintenance performed, station statistics and observations are recorded in log books kept at the station. Station PM occurs as follows:

- Lift station inspection one to four times per month.
- Wet well cleaning one to four times per year.
- Electrical inspection one time per year.
- Mechanical inspection including pumps one time per year.
- Priority alarms simulated one to four times year.
- Generators operated under load one to four times per month.

Lift stations are inspected and cleaned based on the needs of the individual lift station. High usage lift stations, older lift stations, and lift stations with heavy FOG accumulation are inspected and cleaned more frequently.

5.3.2. Sewer Cleaning and Inspection

Sewer cleaning and inspection occurs as part of PM. The District performs cyclic cleaning and inspection based on the branching structure of the collections system. Starting from the ends of the sub-areas and working toward the wastewater treatment plant, each sub area of the system is cleaned and inspected on a rotating basis. The District takes a proactive approach on non-problem areas through establishing a goal to clean and inspect all gravity lines on a rotating eight (8) year schedule.

As cleaning is completed and condition assessments made, potential trouble areas are documented and prioritized for increased cleaning or remedial action as required. Focused cleaning may include root control or hydro-jetting of the line.

5.3.3. Fats, Oils, and Grease Control

The District has a proactive approach to PM that minimizes FOG trouble spots. Mitigation of FOG impacts to the sewer system are discussed in Section 8, FOG Control Program.

5.3.4. Quality Control Inspections

The District uses standard operating procedures for proper cleaning, root control, flushing methods and equipment usage. CCTVs are done regularly as part of the preventative maintenance schedule.

5.3.5. Service Requests and Repair Orders

Service requests are initiated by customer service staff. Once the collections system staff receives the service request, they investigate the request and generate a prioritized task order. Service requests are prioritized by the nature of the request and initiate any of the following actions: placement on priority schedule, CCTV of the line, referral for further evaluation, or referral directly to the District engineering department for rehabilitation or replacement.

5.3.6. Flow Monitoring

Lift stations are designed and constructed with effluent flow meters. However, older stations, built prior to 1990, and stations acquired from other owners generally do not have flow meters. Flow is also measured at all wastewater treatment plants. When flow is available, it is used to evaluate I/I and collection system capacity.

5.3.7. Computer Monitoring

Lift stations are monitored by a Supervisory Control and Data Acquisition (SCADA) system protocol using Aveva Wonderware® at the majority of District sites. However, at some locations, high speed data communication is not available. At locations where no SCADA supervision is possible, an auto dialer system is used to indicate alarm conditions.

The District is in the process of updating and expanding the SCADA system with the intent that staff will be able to monitor and respond to issues remotely through a portable device and protected network, i.e. VPN,

smartphone, tablet.

5.4. Rehabilitation and Replacement Program

The District has a Capital Improvement Program, and Capital Improvement Plan (CIP) which is updated annually, as well as a Rehabilitation and Replacement (R&R) Program. The CIP and R&R Programs are used to identify and prioritize system deficiencies and implement appropriate short- and long-term actions to address each deficiency. Timing of construction of new and R&R facilities is based on priority, deficiency, and input from the operations staff. Risk assessment, financing, and staffing are also considered in the long-term management of District facilities.

The CIP is funded primarily through wastewater rates, wastewater facility connection charges and municipal bonds. The composition of the finance package for each project is based upon the percentage of new and existing customers that will be served by the new or upgraded facility. R&R projects are funded by a restricted account earmarked for R&R. R&R funding comes from bi-monthly customer service charges and are not subject to reallocation or other use.

5.4.1. Identification of System Deficiencies

1. Review of CCTV surveys.
2. During the process of cleaning a mainline, mainlines and manholes are inspected for structural integrity, roots, and/or I/I problems.
3. The District's lift stations are continually monitored during routine inspections by lift station operators. Discovered defects are reported to supervisors and/or directly to the District's electricians and mechanics.
4. In the fiscal year 2018-2019 the District purchased manhole bypass piping equipment for cleaning and recoating manholes.

5.4.2. Implementation of Short- and Long-Term Rehabilitation Actions

Short Term. Facilities that are a priority are investigated immediately and an action plan is developed. Pipelines that are at risk of failure are repaired as soon as possible. Temporary repairs or repairs that are limited in scope are undertaken immediately by District staff.

Long Term. Facilities that are not in danger of immediate failure but need rehabilitation or are near the design life expectancy, are either repaired by District crews or are placed on the Capital Improvement Plan (CIP). Facilities that are larger in scope, requiring engineering design, analysis or planning, are also placed on the CIP.

5.5. Training

The District provides extensive training for all sewer maintenance staff. Wastewater collections staff are encouraged to become and remain California Water Environment Association (CWEA) certified in maintenance and operation of wastewater collection systems. The District assists with this certification by paying for the preparation course, take home study material, certification exams, and required continuing education to maintain certification. Participation and involvement with other industry organizations such as American Society of Civil Engineers (ASCE), Water Environment Federation (WEF), Central Valley Clean Water Association (CVCWA), and California Association of Sanitation Agencies (CASA) is also encouraged by the District.

Numerous outside vendor-sponsored training courses, in-house trainings lead by experienced staff, and extensive cross training programs are employed to keep operators current with updated maintenance and operation practices. The following training is provided on a yearly or biennial timeframe.

- First-aid
- CPR
- Confined Space Entry
- Trench Safety
- Stand-by Generator Operations
- Traffic Control
- Training on the use of all collection system maintenance equipment.
- [On Call/Stand by](#)

5.6. Contingency Equipment and Replacement Inventories

The District maintains an extensive inventory of critical replacement parts and owns necessary construction equipment to conduct repairs. Additionally, nearly all of the Districts lift stations have stationary emergency power generators, with the goal to also provide emergency storage at all sites.

5.6.1. Contingency Equipment

The District has numerous pieces of portable equipment available in the event of an emergency: pumps, generators, heavy equipment and traffic safety equipment. The District owns and operates a variety of equipment to keep the collection system in working order. At this time, the District's fleet includes the following:

- Four~~Three~~ (43) nine yard Vac-Con® trucks; used to clean lift stations

and pipelines.

- One (1) 3,400 gallon pumper truck.
- One (1) 2,250 gallon pumper truck.
- ~~One (1)~~ **Two (2)** trailer mounted high pressure jetting rodder
- Three (3) Bobcats®.
- One (1) CCTV truck; used to inspect inside gravity and service lines.
- Four (4) portable TV push inspection cameras.
- Five (5) backhoes; earth moving equipment.
- Five (5) dump trucks.
- Three (3) mini excavators.
- Five (5) portable power generators.

Training on the use of all collection system maintenance equipment is provided to collection staff and supervisors.

In compliance with In-Use Off-Road Diesel Vehicle Regulations mandated by California Air Quality Resources Board (CARB), the District is in the process, prior to January 1, 2023, of replacing on-road heavy-duty diesel vehicles with engines older than 2010.

5.6.2. Replacement Parts Inventory

A robust inventory of replacement parts is maintained by each District's department. The Collections Department keeps pipe and fitting inventory in a variety of materials and sizes ranging from 2-inch to 10-inches in diameter. Parts that are needed routinely for preventative maintenance are kept on hand or can be easily attained from local vendors. Procedures are in place for unplanned or emergency parts purchases. Parts are also available during emergencies from the District's wastewater treatment facilities or at other District departments.

5.7. ~~2021~~ **2019** Audit Results

The 2019 SSMP audit identified 46 major aspects of the SSMP that needed to be updated. As part of the 2021 audit, CCWD staff reviewed the 2019 results. The following illustrates the status of each aspect.~~following subsections identify goals identified as part of the 2019 Audit for the District Operations and Maintenance Program.~~

5.7.1. District Collection System Maps

Operations staff need up-to-date collection system maps to efficiently operate and maintain the sewer system. The District is in the process of converting collection system maps from an AutoCAD® based format to a geographic information system (GIS) based format and ~~has developing and implementing~~ a formal computerized maintenance management system (CMMS). Implementation of a GIS based CMMS ~~has could~~ give field staff access to more data in the field, a platform to document and store field data, and ~~has made would make~~ it easier to identify discrepancies between collection system maps and field conditions.

The District's goal is one database for all uses: planning (system and budgeting), mapping, maintenance and reporting. A collection of data entered into and evaluated using a CMMS ~~could~~ provide information on the state of the collection system, how well O&M activities are working, and changes or improvements that should be made.

~~Selection of a CMMS will include documenting current practices and determining fundamental program needs; interviewing software companies to assess their program's capabilities; contrasting District needs and practices with the most common software applications; and surveying other agencies to document the software programs used and summarize their basic needs, practices, and technology compatibility requirements. The use of AutoCAD® will continue during the development of project bid documents and until AutoCAD® and ArcGIS® systems are integrated.~~

5.7.2 Preventative Maintenance Schedule

The process of prioritizing PM is somewhat informal and hard to effectively implement. When pipelines are CCTV'd, there is no indexing or rating system, and data is difficult to access and analyze. As part of the 2019 Audit, the District has established a goal to index CCTV videos and enumerate the data in a way that helps objectively prioritize PM scheduling. Additionally, the scheduled goal to clean and CCTV the entire system was reduced from a 5-year rotating schedule to an 8-year rotating schedule. The Operations Department may contract with a third-party contractor to meet scheduled goals for sewer cleaning and inspection.

Without an effective PM scheduling mechanism, scheduling and meeting scheduled PM deadlines has been challenging to the District. As part of the 2019 SSMP Update, the schedule has been adjusted to reflect a prioritized structure, with some lift stations being inspected more frequently than others. A formal procedure, in addition to enumerating CCTV video data, should be in place and used to adjust the PM schedule based on objective data. The District is considering cleaning and inspecting

representative samples of the system to determine priority of the whole.

Additionally, there is no formal process for inspecting manholes. As part of the 2019 SSMP Audit, the District's goal is to introduce a formal process for inspecting manholes. One complication the District has found with accomplishing this goal is that several manholes are located on backyard sewer mains located within public utility easements on private property. Many of these backyard sewer mains and manholes have little or no access, and in some cases property owners are not aware of their existence.

Not having access to sewer mains and manholes is problematic for several reasons. Besides not being able to perform routine maintenance, if there were an SSO, the District may not be able to initiate the Overflow Emergency Response Plan (discussed in Section 7). District staff recently wrote a letter to property owners with backyard sewer mains to bring attention to this matter. Next, the District will identify critical assets that must be accessible and write a second letter to property owners to establish access. [This work effort is a continuing process.](#)

As mentioned in Section 5.7.1, the District's current maintenance and management system lacks the ability to store, access and analyze data. Implementation of a CMMS would be helpful in determining and implementing a PM schedule. A CMMS would also provide a centralized location for maintaining and accessing inspection log books (currently stored at each individual lift station), CCTV records, easements, etc.

[The items in section 5.7.2 have been addressed with the implementation of CMMS. The District currently has records, preventive maintenance information, and inspection schedules pertaining to line cleaning, lift stations and other Collections system infrastructure. There is a continuous work effort to improve in all of these areas.](#)

5.7.3 Flow Monitoring

The District is working toward reducing I/I. In the fiscal year 2018-2019 the District purchased smoke testing equipment to locate areas of high I/I [and continues to conduct testing throughout the systems.](#) Additionally, the District is evaluating enhancing the functionality of the existing SCADA system with the purchase and use of AVEVA Wonderware Historian® software. This will allow additional functionality for Engineering to evaluate operations and issues.

5.7.4 Contingency Equipment and Replacement Inventories

~~As part of the 2019 Audit it was discovered that the District does not have~~

5. OPERATIONS AND MAINTENANCE PROGRAM

~~a well-defined inventory or inventory management program.~~ An accurate record of inventory is essential to maintaining necessary parts in stock. ~~Since As part of~~ the 2019 SSMP Update, the District ~~has worked's goal is~~ to develop and implement an inventory management program within CMMS to ensure critical replacement parts are available during emergencies and can be easily located.

To facilitate this effort the District has temporarily secured a parts warehouse to control inventory. ~~during~~ received approval from the Board of Directors to purchase a parcel for CCWD also secured property and material to ~~the construction of~~ a maintenance shop and material warehouse. The District has also hired a Purchasing Agent to oversee and maintain the day to day operations, inventory, and ordering of parts for this warehouse. ~~The District will be evaluating properties to determine the best location for this facility. The benefit of hiring a dedicated purchasing agent is also being considered.~~

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6. DESIGN AND PERFORMANCE PROVISIONS

SSS WDR Requirements:

- A. *The SSMP must identify design and construction standards and specifications for the installation of new sanitary sewer systems, pump stations and other appurtenances; and for the rehabilitation and repair of existing sanitary sewer systems.*
- B. *The SSMP must identify the procedures and standards for inspecting and testing the installation of new sewers, pumps and other appurtenances and for rehabilitation and repair projects.*

This section of the SSMP discusses the District's Design and Construction Standards as well as procedures and standards for inspecting new and repaired facilities.

6.1. Design and Construction Standards and Specifications

The District requires all new sanitary sewer systems, pump stations and other appurtenances, as well as the rehabilitation and repair of existing sewer facilities, to be designed and constructed in accordance with the current version of the *Calaveras County Water District Water, Design and Construction Standards*.

6.2. Inspection and Testing Procedures

Within the Sewer System Testing Section (02661) of the Technical Specifications are procedures and standards for inspecting and testing the installation of new or rehabilitated sewers, pumps and other appurtenances.

6.3. ~~2021~~2019 Audit Results

The Districts Design and Construction Standards are currently in the process of being reviewed and updated. ~~were last updated in 2008.~~ Periodic review and update of the Design and Construction Standards should be performed every 2 to 5 years to ensure the most current construction methods and acceptable materials. Additionally, ~~during the 2019 Audit the operations staff identified a need for a septic tank design standard. As part of the 2019 SSMP Update the District's goal will be to update its~~ the Design and Construction Standards update will, including an approved materials list, and along with septic tank and lift station design standards.

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7. OVERFLOW EMERGENCY RESPONSE PLAN

SSS WDR Requirements: *Each Enrollee shall develop and implement an overflow emergency response plan that identifies measures to protect public health and the environment. At a minimum, this plan must include the following:*

- A. *Proper notification procedures so that the primary responders and regulatory agencies are informed of all SSOs in a timely manner.*
- B. *A program to ensure an appropriate response to all overflows.*
- C. *Procedures to ensure prompt notification to appropriate regulatory agencies and other potentially affected entities (e.g., health agencies, Regional Water Boards, water suppliers, etc.) of all SSOs that potentially affect public health or reach waters of the State in accordance with the MRP. All SSOs shall be reported in accordance with the MRP, the California Water Code, other State Law, and other applicable Regional Water Board WDRs or NPDES permit requirements. The SSMP should identify the officials who will receive immediate notification.*
- D. *Procedures to ensure that appropriate staff and contractor personnel are aware of and follow the Emergency Response Plan and are appropriately trained.*
- E. *Procedures to address emergency operations, such as traffic and crowd control and other necessary response activities.*
- F. *A program to ensure that all reasonable steps are taken to contain and prevent the discharge of untreated and partially treated wastewater to waters of the United States and to minimize or correct any adverse impact on the environment resulting from the SSOs, including such accelerated or additional monitoring as may be necessary to determine the nature and impact of the discharge.*

Requirements of the Amended Monitoring and Reporting Program:

- G. *Definitions for Category 1, Category 2, Category 3, and Private Lateral Sewage Discharge (PLSD).*
- H. *Within two hours of becoming aware of any Category 1 SSO greater than or equal to 1,000 gallons discharged to surface water or spilled in a location where it probably will be discharged to surface water, notify the California Office of Emergency Services (Cal OES) and obtain a notification control number.*

I. Reporting:

Category 1 SSO: Submit draft report within three business days of becoming aware of the SSO and certify within 15 calendar days of SSO end date.

Category 2 SSO: Submit draft report within 3 business days of becoming aware of the SSO and certify within 15 calendar days of the SSO end date.

Category 3 SSO: Submit certified report within 30 calendar days of the end of month in which SSO the occurred.

SSO Technical Report: Submit within 45 calendar days after the end date of any Category 1 SSO in which 50,000 gallons or greater are spilled to surface waters.

“No Spill” Certification: Certify that no SSOs occurred within 30 calendar days of the end of the month or, if reporting quarterly, the quarter in which no SSOs occurred.

Collection System Questionnaire: Update and certify every 12 months.

J. Conduct water quality sampling within 48 hours after initial SSO notification for Category 1 SSOs in which 50,000 gallons or greater are spilled to surface waters. These records must be kept of file.

K. All SSO event records must be maintained, including any telemetry records if relied upon to document and/or estimate SSO volume.

This section of the SSMP provides an overview and summary of the District’s emergency response documents and procedures for sewer overflows.

7.1. Overflow Emergency Response Plan (OERP)

The District’s overflow emergency response procedure is detailed in a stand-alone document, the Overflow Emergency Response Plan (OERP), included as **Appendix B**. The OERP describes the responsibilities and procedures for field crew to follow when responding to an SSO, from notification of an SSO through corrective actions, sampling, and reporting to the appropriate government agencies. The OERP also contains appendices with detailed sample collection and testing procedures, a list of emergency contacts, a list of approved contract services, and sample spill report and chain of custody forms.

7.1.1. Objectives

The main objectives of the OERP are to protect human health and the environment, satisfy regulatory agency requirements, and minimize risk of enforcement actions against the District. Additional objectives include providing appropriate customer service, and protecting the collection system and facilities, and private and public property.

7.1.2. Legal Requirements and Scope

The OERP discusses the **SSS WDR** and the responsibilities of the District.

7.2. Spill Response Procedures

The OERP details response procedures from first responders to follow-up measures and final reporting. Sections within the OERP include the following.

7.2.1. First Response

Notification of an SSO may be initiated from a variety of sources including the public, an outside agency, District staff, SCADA alarm, or auto dialer. Calls are received by customer service staff during business hours or a live answering service at night. Field staff are available 24 hours per day and are instructed to respond immediately. The notification process and chain of communication were shown in **Figure 3-2**. The OERP provides the initial responsibilities and priorities of the responding personnel and contact numbers for Collection System Workers in each geographical area.

7.2.2. Follow-up Measures

This OERP addresses spill classification and notification procedures including contact information and procedures for each type of spill. Follow-up measures consist of procedures for site cleanup and disinfection, water sampling procedures, and the posting of warning signs.

7.2.3. Final Reporting

The OERP details responsibilities for completion of the Sewer Spill Report, procedures and responsibilities for Spill Certification, Agency Reporting, and Maintenance of Spill Logs. Appendices to the OERP contain additional procedures and forms.

7.3. Traffic and Crowd Control

The District contracts with professional educators to train all maintenance, collections, and inspection personnel in traffic control using a professional development program that was developed specifically for water utility employees by the Association of California Water Agencies (ACWA) and the Joint Powers

Insurance Authority (JPIA).

7.4. Spill Prevention, Containment and Mitigation

The OERP is available to all personnel. It is used as a resource in emergency response training. All wastewater operations and maintenance staff are trained on emergency response procedures. New employees receive this training as part of their orientation and this training is reinforced during tailgate training sessions. Construction Inspectors are also trained in emergency response procedures. The District emphasizes its goal to have no SSOs to construction contractors and contractors are required to submit and obtain approval of all flow bypasses and emergency response plans prior to the start of construction.

8. FATS, OILS AND GREASE (FOG) CONTROL PROGRAM

SSS WDR Requirements: Each Enrollee shall evaluate its service area to determine whether a FOG control program is needed. If an Enrollee determines that a FOG program is not needed the Enrollee must provide justification as to why it is not needed. If FOG is found to be a problem, the Enrollee must prepare and implement a FOG source control program to reduce the amount of these substances discharged to the sanitary sewer system. This plan shall include the following as appropriate.

- A. *A plan and schedule for the disposal of FOG generated within the sanitary sewer system service area. This may include a list of acceptable disposal facilities and/or additional facilities needed to adequately dispose of FOG generated within a sanitary sewer system service area.*
- B. *The legal authority to prohibit discharges to the system and identify measures to prevent SSOs and blockages caused by FOG.*
- C. *Requirements to install grease removal devices (such as traps or interceptors), design standards for the removal devices, maintenance requirements, best management practice requirements, record keeping and reporting requirements.*
- D. *Authority to inspect grease producing facilities, enforcement authorities, and whether the Enrollee has sufficient staff to inspect and enforce the FOG ordinance.*
- E. *An identification of sanitary sewer system sections subject to FOG blockages and establishment of a cleaning maintenance schedule for each section.*
- F. *Development and implementation of source control measures for all sources of FOG discharged to the sanitary sewer system for each section identified in (E) above.*
- G. *An implementation plan and schedule for a public education outreach program that promotes proper disposal of FOG.*

SWRCB requires each enrollee to evaluate its service area to determine whether a FOG control program is needed and to develop a program if needed. The District conducted an evaluation of its service area FOG and determined that proactive preventative maintenance is effective in mitigating FOG blockages in the sewer system, and a formal FOG control program is not needed.

8.1. District Evaluation of Service Area FOG

The District regulates direct and indirect contributors to the sewer system through the following actions and programs:

8. FATS, OILS AND GREASE (FOG) CONTROL PROGRAM

- Preventative Maintenance
- Source Control Measures
 1. Industrial Pretreatment and Pollution Prevention Program
 2. Issuance of discharge permits to Food Service Enterprises (FSE)
 3. Enforcement of General Sewer System User Requirements

8.1.1 Preventative Maintenance

Cyclical and focused PM schedules consist of hydro-jet cleaning and chemical control measures to inhibit grease accumulation. Hydro-jetting is the most common method of trunk line preventive maintenance.

PM for any sewer system area is prioritized based on qualitative findings of previous PM results, such as observation of grease accumulation or grit deposits. High priority segments are placed on an accelerated PM schedule and the findings are forwarded to the District's Industrial Pretreatment and Pollution Prevention Program (IPP) for follow-up. These segments will remain on accelerated PM until subsequent observations determine that the potential for obstruction or blockage have been reduced or eliminated.

8.1.1 Source Control Measures

Source control is not a major issue in the District's collection system owing to primarily serving low density residential housing. The District source control measures consist of the programs detailed in the following subsections.

8.1.1.1. Industrial Pretreatment and Pollution Prevention Program (IPP)

The IPP is administered by the Engineering staff. IPP staff are responsible for permitting, inspecting, monitoring, and assisting in investigations relating to FOG control. All Food Service Establishments (FSE) are considered potential FOG generators. Currently there are 53 FSEs in the service area. To control FOG at its source, the District requires all FSEs to do the following:

- Install Grease Removal Devices (GRD) for all new and existing FSEs.
- Conduct GRD scheduled maintenance a minimum of every three months for grease interceptors and weekly for grease traps.
- Maintain records and grease pick-up logs on site and

available for review by District personnel.

8.1.1.2. Discharge Requirement

When a waste permit is issued to an FSE, District staff advise the permittee on the following.

- GRD sizing
- GRD maintenance requirements
- Best management practice requirements
- Record keeping and reporting requirements

FSEs are inspected at least four times per year. Inspection includes reviewing grease traps and grease interceptors cleaning records, FOG best management practices, and ensuring compliance with waste discharge permits.

A copy of the compliance inspection check-list is located in **Appendix F**, the Audit and Update Technical Memorandum (See Section 11). Follow-up tasks, as needed, are performed, such as increasing grease interceptor pumping frequency and requiring grease interceptor repairs.

8.2. Enforcement of General Sewer System User Requirements

The District possesses the legal authority to control sources of FOG through District Ordinances and Rules and Regulations as described in subsections 4.2.4 and 4.2.5.

In the event of non-compliance with District Ordinances and Rules and Regulations, the District Enforcement Response Plan (ERP) aims to deal with the noncompliance in a just, efficient and effective manner. The ERP addresses the different types of non-compliance and the nature of the violation, as well as the enforcement response tasks for each non-compliance matter. It also includes an enforcement matrix which shows the title and action allowed by District personnel. The necessary steps are as follows.

- Grease traps are inspected four times per year to Identify and respond to noncompliance as quickly as possible, and to minimize impact to the District's collection system.
- If a grease trap does not pass inspection the owner is given a 30-day notice, followed by a 10-day notice (if needed) to clean or repair the grease trap.
- Thirty (30) days after the initial notice, if the grease trap is not

cleaned or repaired, the District will clean or repair the grease trap and bill the owner.

8.3. Public Education and Outreach Program

In 2017 the District increased public outreach and education regarding the disposal of FOG through a dedicated webpage: <https://ccwd.org/dont-put-fats-oils-grease-drain/>. During the holiday season the District communicates this information in the form of a press release, as well as including the web address in the special message section of service bills. The District continues to update and improve public outreach and education about FOG disposal.

9. SYSTEM EVALUATION AND CAPACITY ASSURANCE PLAN

SSS WDR Requirements: *The Enrollee shall prepare and implement a capital improvement plan that will provide hydraulic capacity of key sanitary sewer system elements for dry weather peak flow conditions, as well as the appropriate design storm or wet weather event. At a minimum, the plan must include:*

- a. *Evaluation: Actions needed to evaluate those portions of the sanitary sewer system that are experiencing or contributing to an SSO discharge caused by hydraulic deficiency. The evaluation must provide estimates of peak flows (including flows from SSOs that escape the system) associated with conditions similar to those causing overflow events, estimates of the capacity of key system components, hydraulic deficiencies (including components of the system with limiting capacity) and the major sources that contribute to the peak flows associated with overflow events.*
- b. *Design Criteria: Where design criteria do not exist or are deficient, undertake the evaluation identified in (a) above to establish appropriate design criteria.*
- c. *Capacity Enhancement Measures: The steps needed to establish a short-term and long-term CIP to address identified hydraulic deficiencies, including prioritization, alternatives analysis, and schedules. The CIP may include increases in pipe size, I/I reduction, increases and redundancy in pumping capacity, and storage facilities. The CIP shall include an implementation schedule and shall identify sources of funding.*
- d. *Schedule: The Enrollee shall develop a schedule of completion dates for all portions of the capital improvement program developed in (a) – (c) above. This schedule shall be reviewed and updated consistent with the SSMP review and update requirements as described in Section D.14.*

The District has prepared and implements a 5-year Capital Improvement Plan (CIP) which includes wastewater facilities that have been identified to be deficient or need to be expanded for additional capacity. The CIP is updated and budgeted for on a yearly basis to adjust priorities and respond to new concerns such as when a SSMP is reviewed, or a Master Plan is completed.

The information for the 5-year CIP is taken from the wastewater Master Plans for each service area which are: West Point, Arnold, Vallecito, Copper Cove, Forest Meadows, and La Contenta. These Master Plans contain evaluations, design criteria, and capacity enhancement measures for the build-out of each area and are updated approximately every ten years. Master Plans for Copper Cove and La Contenta were updated in 2018 Forest Meadows was updated in 2004, and Arnold, West Point, and Vallecito were updated in 2005. Each sanitary sewer collection system was evaluated using District

design criteria and treatment plant flow records to compare existing and future peak flows under dry and wet weather conditions. Some collection systems were hydraulically modeled using InfoSewer® software developed and distributed by Innowyze® located in Monrovia, California. The model, together with field personnel observations, identifies those portions of the system that are experiencing overflows or other capacity issues.

9.1. ~~2021~~19 Audit Results

~~As part of the 2021~~19 Audit, it was discovered that capacity analysis enhancement efforts ~~continue to be~~ somewhat limited. The computerized hydraulic model is not available for all parts of the system, which limits the extent of capacity analysis performed, and indicates developers may be connecting to the existing system with minimal capacity analysis. As the District transitions into a GIS based system map, all three software systems: ArcGIS, AutoCAD and InfoSewer® will be integrated into a single geospatial system. A long-term future goal is for the District to have a hydraulic sewer model of each of the District's service areas, which would dramatically improve the understanding of system capacity. The District is considering requiring developers to participate in the cost of said capacity analyses. Currently CCWD is working to update its GIS layer in Mobile MMS with applicable system information such as line size, age, depth, etc. as a step toward improving its capacity understanding.

10. MONITORING, MEASUREMENT, AND PROGRAM MODIFICATIONS

SSS WDR Requirements: *The Enrollee shall:*

- A. *Maintain relevant information that can be used to establish and prioritize appropriate SSMP activities.*
- B. *Monitor the implementation and, where appropriate, measure the effectiveness of each component of the SSMP.*
- C. *Assess the success of the preventive maintenance program.*
- D. *Identify and illustrate SSO trends, including: frequency, location and volume.*
- E. *Update program components, as appropriate, based on monitoring or performance evaluations.*

This section of the SSMP discusses parameters of how the District monitors the success of the SSMP and how the District plans to keep the SSMP current.

10.1. Records Maintenance

The District collects system information including all maintenance activities, SSO data, service and repair history, root control, pipe cleaning, and customer complaints. The data is collected and can be accessed at the main office computer system which is used to generate reports to monitor and prioritize SSMP activities.

The Collections Department manages, reviews, and maintains CCTV records at the Collections Department office located at the Jenny Lind Water Treatment Plant near Valley Springs California and/or the District headquarters in San Andreas. Root abatement and pipe cleaning maps are also maintained by the Collections Department.

10.2. Data Reporting and Assessing the Program

The success of the Preventative Maintenance program is assessed through identification and tracking of trends in key performance indicators over time. The District uses the following performance indicators.

- Location of all SSOs.
- SSOs by cause: roots, grease, debris, pipe failure, pump station failure, capacity.
- Length and location of pipeline cleaned.
- Length and location of pipeline cleared of roots.

10. MONITORING, MEASUREMENT, AND PROGRAM MODIFICATIONS

- Lift station maintenance performed.
- Repairs and rehabilitation projects completed.
- Number of grease interceptors inspected.

10.3. Location of all SSOs

Data collected for SSOs is used to plot spill locations on sewer system maps of each collection system. Spill location markers are color coded to identify cause. Marker shape distinguishes Category 1 from Category 2 and smaller spills. Sewer system maps are maintained by the Engineering Department.

10.4. Updating Program Components

Program audits are conducted to ensure the SSMP remains current and useful over time. The District assign staff to coordinate the review of the SSMP, and each section of the SSMP is reviewed by the appropriate staff from both the Operations and Engineering Departments.

10.5. ~~2021~~ Audit Results

The Operations Department is responsible for maintaining regulatory compliance. As part of the ~~2021~~ Audit it was discovered that the District is continuously working on improving ~~struggling~~ to meet ~~some of~~ these compliance requirements. ~~With numerous responsibilities and limited exposure to many of the regulatory requirements (as needed basis), it is difficult for the Operations Department to stay current and comply with all of them.~~

~~The District is considering the benefit of hiring a Compliance Manager, someone dedicated to knowing and ensuring the District is in compliance with the vast number of regulatory requirements, many of which change from year to year. A compliance officer would be aware of deadlines and reporting requirements associated with the SSMP, as well as other regulatory requirements.~~

11. SSMP PROGRAM AUDITS

SSS WDR Requirements: *As part of the SSMP, the Enrollee shall conduct periodic internal audits appropriate to the size of the system and the number of SSOs. At a minimum, these audits must occur every two years and a report must be prepared and kept on file. This audit shall focus on evaluating the effectiveness of the SSMP and the Enrollee's compliance with the SSMP requirements identified in this subsection (D.13), including identification of any deficiencies in the SSMP and steps to correct them.*

Requirements of the Amended Monitoring and Reporting Program: *Implementation of the SSMP and changes/updates to the SSMP must be document and kept on file.*

Calaveras County Water District will conduct an internal audit of their SSMP every two years, and focus on the effectiveness of the SSMP and the District's compliance with the SSMP requirements of **SSS WDR**. The audit will include, but is not limited to, the following areas:

- Any significant changes to components of the SSMP, including but not limited to:
 1. Legal Authority
 2. Organization
 3. FOG Control Program, and
 4. Overflow Emergency Response Plan.
- Any significant changes to the referenced compliance documents presented as appendix items to the Sewer System Management Plan or as a plan update. A summary of the 2019 Audit and Update findings is presented in a Technical Memorandum and provided as **Appendix F**, along with the 2019 Program Audit.
- SSMP implementation efforts over the past two years.
- Strategies to correct deficiencies, if identified, will be developed by the responsible District department.

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12. COMMUNICATION PROGRAM

SSS WDR Requirements: The Enrollee shall communicate on a regular basis with the public on the development, implementation, and performance of its SSMP. The communication system shall provide the public the opportunity to provide input to the Enrollee as the program is developed and implemented.

The Enrollee shall also create a plan of communication with systems that are tributary and/or satellite to the Enrollee's sanitary sewer system.

The District will communicate on a regular basis with the public on the implementation and performance of this SSMP.

The SSMP was made available to the public and public comments were invited at the District Board meetings on July 28, 2010 and December 9, 2015. A draft of this update was made available to the public on April 15, 2019 and comments were invited at the District's Engineering Committee Meeting and Board Meetings on May 15, 2019 and June 12, 2019, respectively.

The District maintains a website at <http://www.ccwd.org>. This website provides information to the public on a wide variety of topics. The website is a valuable and effective communication channel and a source for current District news, features, important announcements, agendas for Board meetings, and information links. Once approved by the Board of Directors, the SSMP will be posted on the web site in an area that will also be used to notify the public of information related to sewer system management.

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13. SSMP COMPLETION AND CERTIFICATION

SSS WDR Requirements: *Both the SSMP and the Enrollee's program to implement the SSMP must be certified by the Enrollee to be in compliance with the requirements set forth above and must be presented to the Enrollee's governing board for approval at a public meeting. The Enrollee shall certify that the SSMP and subparts thereof, are in compliance with the SSS WDR within the time frames identified in the time schedule provided in subsection D.15 below.*

In order to complete this certification, the Enrollee's authorized representative must complete the certification portion in the Online SSO Database Questionnaire by checking the appropriate milestone box, printing and signing the automated form, and sending the form to the State Water Board.

13.1. Approval of Governing Board at Public Meeting

Elements of the SSMP were presented to the District's Engineering Committee and Governing Board of Directors at a public meeting on July 28, 2010 and adopted per Resolution No. 2010-54. The previous update was adopted by the Governing Board of Directors on December 9, 2015 per Resolution No. 2015-68.

The 2019 SSMP Update and Audit was made available for public review and comment through the District's website starting April 24, 2019. The updated SSMP was presented to the District's Governing Board of Directors at a public meeting on June 12, 2019. The 2019 SSMP Update was adopted per Resolution No. 2019-42.

13.2. Certification of SSMP Elements

Online certification of all elements within the SSMP was completed on July 29, 2010. The updated elements will be recertified within seven days of public adoption by the District's Governing Board of Directors.

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CALAVERAS COUNTY WATER DISTRICT

DRAFT OVERFLOW EMERGENCY RESPONSE PLAN

~~JUNE 12~~ ~~MARCH 13, 2021~~ ~~19~~

UPDATE

In accordance with
California State Water Resources Control Board
Order No. 2006-0003-DWQ and No. WQ 2013-0058-EXEC
General Waste Discharge Requirements for Sanitary Sewer Systems



Post Office Box 846
120 Toma Court
San Andreas, California 95249
(209) 754-3543
(209) 754-9620 Fax

Updated: 6/3/2021

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INTRODUCTION

The following procedures apply to any spill that occurs within the sewer collection system, or to any overflow, bypass, upset, influent, partially treated waste, sludge or chemical spill for the wastewater treatment facilities. This includes spills from recycled water treatment and distribution systems. Surface waters are defined as creeks, rivers ponds, lakes or drainage systems. The definition of a bypass is the intentional diversion of waste streams from any portion of a treatment facility or collection system, except those portions designed to meet variable effluent limits. The definition of an upset is an exceptional incident in which there is unintentional and temporary noncompliance with effluent limitations because of factors beyond the reasonable control of the discharger. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventative maintenance, failure to implement an appropriate pretreatment program, or careless or improper action. For the purpose of spill response and reporting, recycled water means disinfected secondary 2.2 and/or disinfected tertiary recycled water only; any water of lesser treatment is considered "wastewater".

FIRST RESPONSE

The first concern is to stop any flow or ongoing spill. If a spill is reported during business hours, the Collection System Supervisor (CSS) is immediately notified by customer service staff. During non-business hours the District's answering service will notify on-call field personnel who will immediately notify the CSS. If the CSS is not available, Standby personnel will be designated as second in command, and will respond as the CSS. The CSS will immediately proceed to the spill location. While in route to the spill location, the CSS will contact Collection System Workers in the geographical area of the spill. [An emergency phone list of Collection Workers by geographical area is attached.](#)

The first Collection System Worker at the spill location will take corrective action and assess the need for additional equipment or assistance and, if needed, traffic control measures. If the CSS is not available, Standby personnel have authority to approve expenditures and contract services to stop or cleanup the spill. The approved list of contract services is attached.

FOLLOW-UP MEASURES

The second concern is to protect human health and environment. All sewer spills must be reported on the sewer spill report form regardless of the location or quantity to which CCWD staff responds. The form is then submitted to the appropriate wastewater treatment plant, either Arnold, Vallecito, Copper Cove, West Point, La Contenta or Southworth Ranch depending on where the spill occurred.

STATEWIDE REPORTING AND NOTIFICATION REQUIREMENTS

Statewide Regulatory reporting requirements are provided in Table 1.

Table 1. Statewide Regulatory Notification and Reporting Requirements

Category	Definition	Reporting Requirements ¹
1	Sewer spills, overflows, recycle water discharges and bypasses of any volume that: <ul style="list-style-type: none"> - Reach surface waters and/or drainage channel tributary to a surface water; or - Reach a storm drain system and are not fully recovered and returned to the sewer system. Any volume not recovered from the storm drain system is considered to have reached surface water unless storm drain system discharges to a dedicated storm water or groundwater infiltration basin. 	<ul style="list-style-type: none"> - Discharges >= 1,000: notify the California Office of Emergency Services (Cal OES) and obtain a notification control number within 2 hours of becoming aware of discharge. - Submit draft report within 3 business days of becoming aware of the SSO and certify within 15 calendar days of SSO end date. - Discharges >= 50,000 GAL: must submit a SSO Technical Report within 45 calendar days of the SSO end date. - Discharges >= 50,000 GAL: must conduct water quality sampling within 48 hours after initial SSO notification.
2	Sewer spills, overflows, recycle water discharges and bypasses of 1,000 gallons or greater that do not reach surface water, drainage channel or storm drain and are not fully recovered.	Submit draft report within 3 business days of becoming aware of the SSO and certify within 15 calendar days of SSO end date.
3	All other sewer spills, overflows, recycle water discharges and bypasses.	Submit certified report within 30 business days of the end of the month in which SSO occurred.
Private Lateral Sewage Discharge	Sewer spills, overflows and recycled water discharges and bypasses resulting from blockages or other problems within a privately-owned sewer lateral connected to the District's sewer system or from other private sewer assets may be voluntarily reported to the California Integrated Water Quality system (CIWQS) Online SSO Database.	Discharges may be voluntarily reported.
No Spill	No spills have occurred within the month or, if reporting quarterly, no spills have occurred within the quarter.	Certify that no SSOs occurred within 30 calendar days of the end of the month or, if reporting quarterly, the quarter in which no SSOs occurred.

Notes:

Source: (SWRCB, 2013)

- 1) Reports and water quality results must be entered into the CIWQS Online SSO Database at: (<http://ciwqs.waterboards.ca.gov/>), certified by enrollee's Legally Responsible Official(s).

REGIONAL REPORTING AND NOTIFICATION REQUIREMENTS

- ◆ Spills exceeding 1,000 gallons of wastewater or partially treated recycled water must be reported immediately by the Collection System Supervisor or Standby personnel to the following agencies:
 - California Office of Emergency Services (Cal OES) at [\(800\) 852-7550](tel:800-852-7550)
 - Calaveras County Office of Emergency Management (OEM) – [John Osbourne](mailto:John.Osbourne@calaverascounty.org) ~~Albert Alt~~ at [\(209\) 754-6676](tel:209-754-6676) or cell at [\(209\) 286-9087](tel:209-286-9087) ~~419-4505~~
 - County Environmental Health Manager – Lisa Medina at [\(209\) 754-6744](tel:209-754-6744) or cell at [916-207-7967](tel:916-207-7967)
 - Calaveras County Environmental Health REHS – Paul Feriani at [\(209\) 754-6691](tel:209-754-6691)
 - RWQCB, Kenny Croyle at [\(916\) 464-4676](tel:916-464-4676), fax [\(916\) 464-4681](tel:916-464-4681)

- ◆ Spills at or exceeding 50,000 gallons of recycled water must be reported immediately by the Collection System Supervisor or Standby personnel to the following agencies:
 - County Environmental Health – Lisa Medina at [\(209\) 754-6744](tel:209-754-6744)
 - RWQCB, Kenny Croyle at [\(916\) 464-4757](tel:916-464-4757), fax [\(916\) 464-4681](tel:916-464-4681)

- ◆ Spills, overflows, and bypasses to surface water must be reported immediately by the Collection System Supervisor or Standby personnel to the following agencies:
 - Cal OES [\(800\) 852-7550](tel:800-852-7550)
 - County Environmental Health – Lisa Medina at [\(209\) 754-6744](tel:209-754-6744)
 - RWQCB, Kenny Croyle at [\(916\) 464-4757](tel:916-464-4757), fax [\(916\) 464-4681](tel:916-464-4681)

- ◆ Spills, overflows, ~~and bypasses~~ and bypasses to surface waters which are a source of potable water must be reported immediately by the Collection System Supervisor or Standby personnel to the following agency:
 - Department of Drinking Water (DODW) at [\(209\) 948-3881](tel:209-948-3881)

- ◆ Any spills entering the Stanislaus, Mokelumne or Calaveras Watersheds must be reported to:
 - Damon Wyckoff - Director of Operations at [\(209\) 754-3306](tel:209-754-3306) or cell [209-768-8682](tel:209-768-8682)

CLEANUP

Cleanup always requires the removal of any visible solid waste material. The area should be lightly raked and should include spraying the area with dilute chlorine bleach solution. Commercial bleach is 12.5%. Household bleach is 5.25% a cup of commercial bleach in one gallon of water is 7500 mg/l and a cup of household bleach in one gallon of water is 3300 mg/l. This is pretty strong, but we do want to kill any pathogenic organisms that may be present. **Do not disinfect if spill is**

reaching a receiving stream. A masking agent may be used in areas that have sensitive landscaping.

SAMPLING

If the wastewater or recycled water spill is discharging to flowing surface waters, such as a creek, pond, lake or drainage system, all attempts must be made to contain the spill and divert it away from surface waters. Samples should be taken as soon as possible after stopping the spill and after the emergency clean up. Samples are to be collected in at least three locations:

- ◆ ~~Up stream~~**Upstream** from the spill
- ◆ At the spill Mixing zone
- ◆ At some point below the spill, between 1/8 to one mile away from the mixing zone.

Coordinate the sampling with the local Environmental Health Officials.

SEWAGE SPILL SAMPLE COLLECTION GUIDELINES

Use the following sample method if a sewage spill is discharging into any body of water, including seasonal storm drainages.

- ◆ Collect two samples. One plastic liter container upstream from the spill “mixing zone” (the point where the spill and body of water combine). Label this “#1 Upstream”. Include the name of the stream, lake or drainage, the approximate distance from the mixing zone, the date, the time, and your name. Make sure this sample is taken far enough upstream that the spill does not impact the sample. In addition, collect one Bactee sample bottle. Label this the same as the liter sample; only enter the sample bottle id number on the chain of custody form. An example chain of custody form is provided as an attachment to this document.
- ◆ Collect two samples. One plastic liter container from the mixing zone. Label this “#2 mixing zone”. Include the location, the date, the time, and your name. This should be collected at the exact spot or location where the spill connects with the drainage or creek. In addition, collect one Bactee sample bottle. Label this the same as the liter sample; only enter the sample bottle ID number on the chain of custody form.
- ◆ Collect two samples. One plastic liter container downstream from the mixing zone (between 1/8 and 1mile, If possible). Label this “#3 Downstream”. Include the location, approximate distance from the mixing zone, the date, the time, and your name. In addition, collect one Bactee sample bottle. Label this the same as the liter sample only. Enter the sample bottle ID number on the chain of custody form.

During business hours, these samples should be delivered to the CCWD Main Office. If samples are collected after hours, pack the samples on ice for the next delivery to the lab. The following tests are required for these samples: pH, EC, ammonia, chlorine residual and fecal coliform. The laboratory staff will assist you in completing the "Chain of Custody" form, should you have any questions.

If you have any questions regarding where or how to sample, please contact the Director of Operation or the Plant Operations Manager.

POSTING OF WARNING SIGNS

The Calaveras County (CC) Department of Environmental Health must be notified of all sewer spills that exceed **1,000 gallons**, or recycled water that exceed **50,000 gallons**. Posting of warning signs will be done by County personnel and at their discretion. Be sure that the county is made aware of the spill location and directions to the site, as well as the nature of the spill.

FINAL REPORTING

The first Collection System Worker or Supervisor on the scene should initiate the sewer spill report form (the form is attached). Specific data must include, the spill description including estimated flow and volume. In the event of a spill which enters flowing drainages, creeks or lakes, the surface water drainage must be identified and any impacts to the drainage must be noted. Please make note of any erosion, fish kill, or increased turbidities that the spill caused (take pictures if a camera is available). This form must be used for **ALL SPILLS**, regardless of the quantity or location.

The Collection System Supervisor is responsible for making sure that the CCWD spill report form is completed correctly, and that all cleanup and notification procedures have been followed. The CCWD spill report form will then be faxed by Collection System Supervisor to the **RWQCB before the end of the next working day for all reportable spills, as defined in Table 1.**

Sewer spill or recycled water spill reports of any amount must be submitted to the closest wastewater plant within 24 hours.

- ◆ Arnold's fax number is (209) 795-0596
- ◆ Vallecito's fax number is (209) 728-2769
- ◆ Copper Cove's fax number is (209) 785-5524
- ◆ West Point's fax number is (209) 293-1455
- ◆ La Contenta's fax number is (209) 772-1834

The Arnold, Vallecito, Copper Cove, West Point, or La Contenta plant supervisors **will maintain permanent SSO records at the plants for inspection by the appropriate regulatory agencies.** All records concerning collection system maintenance activities

and spill reporting will be kept in a maintenance and tracking system.

A written report must be submitted to the Regional Water Quality Board within the timeframe described in Table 1. The report should include the nature, time, and cause of the spill, how the spill was cleaned up, and what corrective actions have been implemented to prevent a spill from occurring in the future. The CCWD spill report form will provide most of the information. Any additional information should be included.

**EMERGENCY NUMBERS FOR
SEWER SPILL RESPONSE
(Revised 03/05/2019)**

I. DISPATCH	<u>Pager #</u>	<u>Office/Plant #</u>
After Hours #	209- 588-532 -5300	209-754-3543
Answering Service	Pin# 4351	209-736-6106

II. COLLECTIONS SYSTEM/LIFT STATIONS	<u>Cellular #</u>	<u>Office/Plant #</u>
Chris Skrbina ¹	209-768-6320	209-772-1385
Amos Roeder ¹	209-768-6319	209-728-9849
Roc Filippini	209-768-5269	209-772-1589
Richard Hibbard	209-768-6258	209-785-2224
Chris Reece	209-768-6249	209-728-9849
Lucas Wiebe	209-419-3210	209-728-9849
Zack Scott	209-419-7032	209-728-9849
Jason Newton	<u>209-419-3210</u>	<u>209-772-1589</u>

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III. ELECTRICIANS	<u>Cellular #</u>	<u>Office/Plant #</u>
Brian Crumpacker	209-768-1129	209-293-4139
Chris Kinney	209-768-7416	209-785-2224
Tony Broglio	209-768-7415	209-795-1789
Clayton Lang	209-768-6201	209-754-9720

IV. MECHANICS	<u>Cellular #</u>	<u>Office/Plant #</u>
Bob Carter	209-770-0641	209-754-9720
Mike Samorano	209-768-6202	209-754-9720
Phil McCartney	209-770-0617	209-754-9720
Eric Davis	209-419-7154	209-754-9720
Cameron Edens	209-419-6526	209-754-9720

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**V. EBBETTS PASS WASTEWATER - Includes:
ARNOLD WWTP, FOREST MEADOWS WWTP,**

¹ Collection System Supervisor

VALLECITO WWTP

	<u>Cellular #</u>	<u>Office/Plant #</u>
Ron Rose	209-768-7767	209-728-8156
Scott Lunsford	209-768-6222	209-795-0416
Zach Burke	209-768-8627	209-795-6117
Gabriel DeAmicis	209-768-6206	209-728-2460
Scott Grutzmacher	209-768-6280	209-728-8156
Michael Hardin	209-768-5122	209-728-8156

**VI. COPPER COVE
WASTEWATER**

	<u>Cellular #</u>	<u>Office/Plant #</u>
Bill Cardinal	209-768-6248	209-785-0519
Jason Knick	209-770-0637	209-785-2224
Bob Hanley	209-768-8681	209-785-0519
John Applegate	209-768-8683	209-785-0519
Jeremy Wood	209-768-6240	209-785-8501
Michael Crank	209-768-6826	209-785-2224
Richard Hibbard	209-768-6258	209-785-0519

**VII. LA CONTENTA
WASTEWATER**

	<u>Cellular #</u>	<u>Office/Plant #</u>
Ben Stopper	209-217-7757	209-772-9667
Chris Skrbina	209-768-6320	209-772-1385
John Brown	209-753-8319	209-772-1672
John Applegate	209-768-8683	209-772-1672
David Young	209-768-0053	209-772-1672
Jason Gammisa	209-286-9203	209-772-1672
Brian West	209-768-0053	209-772-1672
Christian DeMasters	209-286-9203	209-772-1672

**VIII. WEST POINT
WASTEWATER**

	<u>Cellular #</u>	<u>Office/Plant #</u>
Rick Griffin	209-768-5122	209-293-4139
Tony Atnip	209-770-2544	209-293-1433
Scott Grutzmacher	209-768-6280	209-293-7191

IX. INSPECTORS

	<u>Cellular #</u>	<u>Office/Plant #</u>
Jared Gravette	209-768-5062	209-772-1458
Doug Turner	209-768-5612	209-772-1458

Updated: 6/3/2021

X. CONSTRUCTION	<u>Cellular #</u>	<u>Office/Plant #</u>
Chris Zanardi	209-768-6255	209-728-9849
Ryan Sullivan	209-770-5454	209-728-8964
Roger Tindell	209-419-4633	209-728-9849
Randy Scheidt	209-770-5453	209-728-9849
Nate Kirschman	209-768-8435	209-728-9849
Dylan Cuneo	209-770-5444	209-728-9849
XI. PURCHASING AGENT	<u>Cellular #</u>	<u>Office/Plant #</u>
Mike Crank	209-768-6826	209-768-6826
XII. OPERATIONS MANAGERS	<u>Cellular #</u>	<u>Office/Plant #</u>
Damon Wyckoff	209-768-8682	209-754-3306
Jesse Hampton	209-768-7417	209-754-3316
Patrick Burkhardt	209-768-6247	209-754-3304
XIII. ENGINEERIGN MANAGER	<u>Cellular #</u>	<u>Office/Plant #</u>
Charles Palmer	209-642-3209	209-754-3174
XI#V. GENERAL MANAGER		<u>Office/Plant #</u>
Michael Minkler		209-754-3001

APPROVED CONTRACT SERVICES

OUTSIDE AID

PUMPER TRUCKS:

Foothill Sanitary.....(209) 785-6160
 1640 Copper Cove Drive Cell: (209) 770-6161
 Copperopolis, Ca 95243 Pager: (209) 708-0530

Sweet Pea Septic Services.....(209)~~754-0128~~

Updated: 6/3/2021

296-7779

3840 Brother St.
Pine Grove, CA 95667

PLUMBING SERVICES:

Angels Sewer & Drain Services..... (209) 736-0763
2346 Monty Drive
Angels Camp, CA 95236

LABORATORY:

FGL.....(209) 942-0182
2500 Stagecoach Road
Stockton, CA 95215

HAZARDOUS MATERIALS HANDLING:

Hazmat..... 911

Agenda Item

DATE: June 9, 2021
TO: Michael Minkler, General Manager
FROM: Jessica Self, External Affairs Manager
SUBJECT: Discussion/Action regarding Credit Adjustment for APN 030-005-010

RECOMMENDED ACTION:

Motion: _____/_____ adopting Resolution No. 2021-___ approving a credit adjustment to customer account number 002301-000 for APN 030-005-010 at 5831 Highway 4.

SUMMARY:

Per the District's Ordinance No. 2000-03 (attached), any credit adjustment in excess of \$1,000 requires approval from the Board of Directors. The District currently has a customer at 5831 Highway 4, who is requesting a credit adjustment of \$1,007.33 due to a leak on their property through no fault of their own.

Ms. Nancy Floyd, who is the owner of the property, is requesting the credit adjustment. As per Section 1 of Ordinance 2000-03 "leak adjustments will only be granted once every five years per water service account". Ms. Floyd has not received an adjustment within the last five years and is in good standing with payment as such. Therefore, staff recommends that the credit adjustment be approved by the Board.

FINANCIAL CONSIDERATIONS:

The credit adjustment for account number 002301-000 will reduce water revenues in the water fund (Fund 300) by the amount of the adjustment, \$1,007.33.

Attachments: Ordinance No. 2000-03 – Credit Adjustment Policy
Signed Credit Leak Adjustment Authorization for 5831 Hwy 4
Resolution No. 2021-___ Approving Credit Adjustment for Account Number 001786-000

ORDINANCE NO. 2000- 03

Credit Adjustment Policy

The Board of Directors of CALAVERAS COUNTY WATER DISTRICT (CCWD) has determined that it is necessary and appropriate to adopt a policy for credit adjustments.

NOW, THEREFORE, BE IT ORDAINED as follows:

Section 1. Findings.

The General Manager and his authorized designees may make credit adjustments not to exceed \$1,000 to customer accounts in order to resolve customer-disputed charges. Such an adjustment must be requested in writing by the customer and supported by documentation showing that the credit is allowed due to extraordinary circumstances that render established policies and procedures of the District unreasonable or inapplicable.

Inclusive in this adjustment policy is a provision for leak adjustments calculated as 50 percent of the amount in excess of the customer's bill in a like period from a previous year. Leak adjustments will only be granted once every five years per water service account.

Adjustments in excess of \$1,000 require approval from the Board of Directors through variance procedures as established by the District.

Section 2. Effect on Prior Actions.

All provisions of prior ordinances and resolutions of CCWD not inconsistent with this Ordinance shall remain in full force and effect.

Section 3. Severability.

This Ordinance and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Ordinance are in conflict or are otherwise inconsistent with the terms and provisions of any prior CCWD ordinances, resolutions, rules, and other actions, the terms and provisions of this Ordinance shall prevail with respect thereto. The District hereby declares that it would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof.

Section 4. Publication/Effective Date.

This Ordinance shall take effect as of this date.

PASSED AND ADOPTED this 14th day of June, 2000, by the following vote:


AYES: Directors Deem, Weinkle, Fonceca, Hebrard and Davidson
NOES: None
ABSENT: None
ABSTAIN: None

CALAVERAS COUNTY WATER DISTRICT



President

ATTEST:


Secretary
General Manager



CALAVERAS COUNTY WATER DISTRICT

120 Tona Court • San Andreas, CA 95249 • Main Line (209) 754-3543

May 27, 2021

Nancy Floyd
908 Forest Meadows Dr.
Murphys Ca. 95247

Re: Leak Adjustment Account #001786-000: 5831 Hwy 4
APN: 030-005-010

Dear Nancy Floyd:

Your request for a leak adjustment is under consideration of approval by the board of directors pursuant to CCWD's Leak Adjustment Ordinance No. 2000 - 03. (Copy enclosed for your reference). The total amount of *credit* you are eligible for is \$1007.33. This amount represents one-half or 50% of the excess usage resulting from the water leak compared to your normal usage the prior year. Upon receipt of the Leak Adjustment Credit Acceptance form below, this once every five year courtesy credit of \$1007.33 will be applied to your current billing totaling \$2170.06. Please remit **your remaining portion** of \$1162.73 along with this signed form so we can process your leak adjustment by May 19, 2021 in order to avoid any billing delinquency charges. As an option, CCWD does accept Visa and MasterCard payments over the phone for payment convenience.

You may contact our customer service department if you have any questions at (209) 754-3543.

Sincerely,

CALAVERAS COUNTY WATER DISTRICT

Please return this portion

CCWD Leak Adjustment Credit Acceptance Form

I, Nancy Floyd owner of 5831 Highway 4 030-005-010
Owner Name Property Address Parcel Number

hereby request a leak adjustment be made to my account. I understand this adjustment is a one-time courtesy and no further adjustments of this type will be made to my account within the next five years. Once this form is signed and returned to CCWD, the adjustment that I am eligible for will be posted to my account #001786-000.

Nancy Floyd
Owner's Signature

28 May 2021
Date

RESOLUTION NO. 2021-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**RESOLUTION APPROVING A WATER LEAK CREDIT ADJUSTMENT FOR
CUSTOMER ACCOUNT NUMBER #002301-000 FOR APN 030-005-010**

WHEREAS, the Board of Directors of the Calaveras County Water District adopted Ordinance No. 2000-03 – Credit Adjustment Policy on June 14, 2000 which established that credit adjustments in excess of \$1,000 require approval from the Board of Directors; and

WHEREAS, Ordinance No. 2000-03 further states leak adjustments will only be granted once every five years per water service account; and

WHEREAS, the owners of APN 030-005-010 have requested a leak adjustment credit in the amount of \$1,007.33; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Calaveras County Water District hereby authorize approval of the leak adjustment credit in the amount of \$1, 007.33 attached and made a part of hereto, as a one-time courtesy for the next five years for account number 002301-000.

PASSED AND ADOPTED this 9th day of June, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Jeff Davidson, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: June 9, 2021

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

RE: Report on the May 2021 Operations and Engineering Departments

RECOMMENDED ACTION:

Receive Report on the Operations and Engineering Departments Report for Divisions 1 through 5.

SUMMARY:

Attached is the monthly Operations and Engineering Departments Report for May 2021. This report will review the operational status and work completed by departmental administration and each of the five Divisions. The report will cover the following:

- Administration
- Engineering
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present the report to the Board of Directors and will be available for questions.

FINANCIAL CONSIDERATIONS:

None.

Attachment: May 2021 Operations and Engineering Department Reports for Division 1 through 5

Operations and Engineering Departments Report

May 1st, 2021 through May 31st, 2021

Director of Operations:

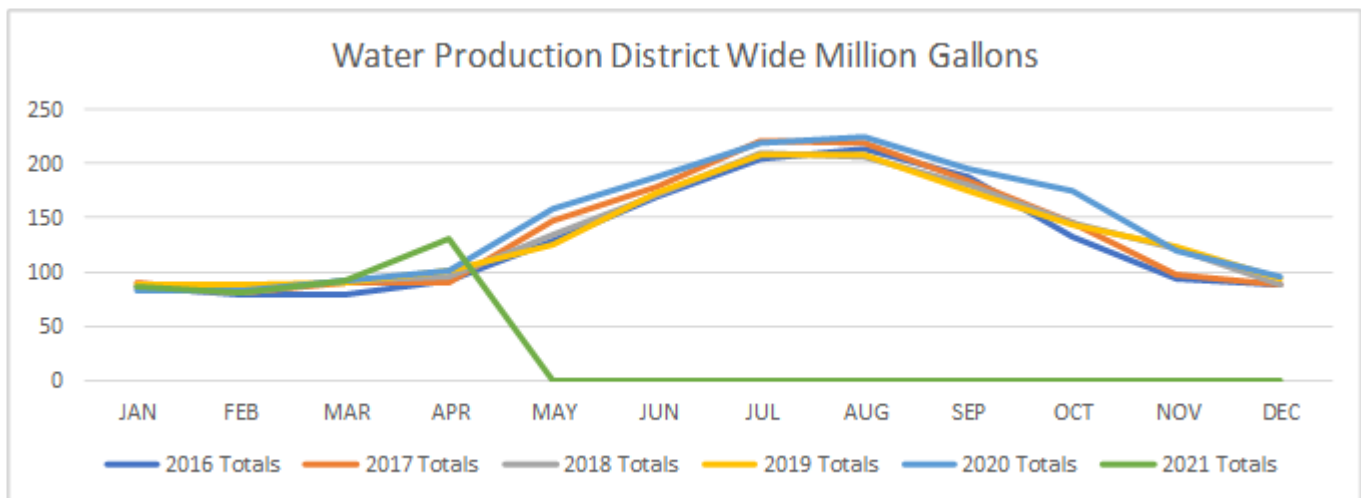
1. On-going work with Engineering Staff to develop an AD-604 Timeline and plan
2. On-Going work with Staff from multiple departments to develop an updated five-year Capital Improvement Plan (CIP)
3. Meeting and site visit with Calaveras County Staff and members of the Engineering Dept. to review the County's Blagen Road Bridge Replacement Project -White Pines
4. On-going work with Operations and Engineering Staff on multiple in-house construction projects, developer projects, and design efforts.
5. Coordination with Calaveras County to aid in its fire protection improvement effort in Sheep Ranch.
6. On-going work with The District's consultant, General Manager, and District Engineer related to Capacity Fee development for the Copperopolis and La Contenta/Jenny Lind Service Areas
7. Worked with operations and engineering staff to begin to develop a detailed worksheet of production vs consumption and available capacity to facilitate effective infrastructure replacement, upgrades, and planning.
8. On-going work with the Director of Administrative Services and the General Manager RE Budget Development for FY 21/22
9. Worked with Field Staff and the Water Resources Manager to complete System Risk and Resilience Assessments associated with the American Water and Infrastructure Act of 2018
10. Participated in the Copperopolis Town Hall Meeting – Provided updates to various projects and answered project and W and WW system related questions.
11. Worked with the District's Retired Annuitant in the Engineering Department to provide detail and history related to the Copper Cove WWTP Replacement Project

Administrative Technician:

1. April Spray Reporting
2. Maintained Field Calendar
3. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls
3,379 District Line Locates – 05/01 – 05/28
4. Facilitated with Employee Reimbursements & Certificate Renewals
5. Field Training Course Ordering/Registrations
6. Process Operations Purchase Order Batches
7. On Call Reminders, Transfers, Logs
8. Electronic Lab Report Filing
9. Organizing and Archiving Operations Department Documents
10. Safety Tailgate Meetings: Create, Track, & Archive
11. Attended Various Meetings:
Coordination Meeting, Board Meeting, All Employee Meeting
12. Preparations for the 2021 Backflow Testing Program
13. Miscellaneous Administrative Functions

Plant Operations Manager:

1. Completed the review and acceptance of the Monthly State Water Reports for all the Districts Water Systems and submitted them to the State.
2. Completed the monthly Wastewater Reports for all the Districts WW Systems and submitted them to the State.
3. Completed the Annual water reports for all six water systems for the calendar year 2020.
4. On-going coverage of the West Point water and wastewater treatment plants while the district works to backfill empty operator positions.
5. Attended the Copperopolis townhall meeting at Black Creek Park
6. Ongoing meetings with Nexgen engineering for the West Point WWTP for the discussion of the consolidation project of Wilseyville and West Point WWTP's
7. On-going Administrative and Onsite work associated with the Startup operation of the Actiflo Pre-Treatment System at the Jenny Lind WTP
8. On-going work associated with PO's and ordering supplies for different District facilities and projects.
9. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection.
10. Coordination efforts for the Jenny Lind filter rehabilitation project
11. Participated in the selection of an engineering firm for West Point second filter upgrade design.
12. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting
13. Started the District's annual Water Quality reports data collection from all water systems for the year 2020
14. Below is the water production through the month of April 2021.



Construction and Maintenance Manager:

1. Participated in multiple construction and coordination meetings with the AMI Team RE the meter project.
2. Participated in the Blagen Road Bridge restoration project site visit and meeting with County.
3. On-going work to update the current PSPS Action Plan
4. Finalized work on SSMP review and updates.
5. Attended the Town Hall Meeting in Copperopolis
6. Participated in the District Service Area Risk and Resilience Assessments
7. Coordinated the pumping of the Administrative Building's Septic Tank
8. Provided on-going Assistance to the Distribution Crews
9. Site visit to Sheep Ranch tank and treatment plant to discuss position and options of tank for fire department.
10. Compiled 2020 Boil Water Advisory, flushing, and Leak information and provided to the Plant Operations Manager for the Annual Report.
11. Onsite investigation with the District's Construction Inspector RE an illegal water tap on Manual Road in Arnold. Illegal tap had been removed.

12. On-going work related to mass USAs coming in from PG&E sub-contractor Osmose. Worked with Mobile MMS to improve USA work order issuance and worked with Osmose to illustrate the need for better project correspondence to reduce the USA workload on District Staff.
13. Onsite coordination with the Construction Crew to begin the Indian Rock WWTP filter replacement project.
14. Taste and Odor complaint site visit to a property on Lookout Court in Avery – working to resolve the issue of chlorine taste and odor. Overall water quality is very good.

District Engineer (On Leave in May – See the Engineering Department List)

Purchasing Agent:

1. Onsite meeting with pump vendor at Lift Station 3 in Arnold
2. Multiple tools, material, equipment, and safety items ordered. Delivery coordination completed.
3. Met with the County Air Resources Board to better plan for Generator and equipment replacement.
4. Site visits with potential fencing contractors at the La Contenta WWTP
5. Ordered Compressor rebuild kits for the air system in the Bummerville Reservoir.
6. Coordinated a crane delivery for use at the Copper Cove Raw Water Pump Station to pull a pump.
7. Completed an inventory of the Purchasing Warehouse.
8. Worked to update the District's Vehicle and Equipment lists
9. Purchased a 12ft. aluminum boat for the Bummerville Reservoir and Sonic Solution System Maintenance-delivered to the reservoir.
10. Facilitated the delivery of multiple material orders for all service areas.

Engineering Department

1. Weekly Engineering Dept Meetings
2. Bi-weekly Coordination meetings (Engineering, Ops & Customer Service)
3. Conducted the Bi-Monthly Engineering Committee Meeting
4. AMI/AMR Meter Project (bi-weekly meetings, door tag notifications, socket ID coordination with Software Integrator)
5. West Point Redundant Filter Project (Preliminary Design site visits and kickoff meeting, PSA, grant reporting)
6. Arnold WWTF Project (On-going work with selected consultant to refine and revise proposed scope and fee)
7. Redwood Tanks Project (submittal review from the Tank Manufacturer)
8. Maintenance & Warehouse Building Project (Ordered Building, site visit with the Construction Crew to prepare for its delivery)
9. Jenny Lind Elementary Force Main Project (meeting with project proponent)
10. Water Tank Relocation to Sheep Ranch Project (On-going coordination with County Representatives)
11. La Contenta Property Fence Project – Selected Contractor and awarded contract.
12. Wallace WWTP Electrical Improvements – Submittal Review
13. Conducted extensive work and research related to AD-604 in order to develop a concrete timeline of understanding.
14. Weekly meetings with Nexgen RE the West Point/Wilseyville WWTP consolidation project – work to facilitate the development of a preliminary design report and next phase of plan.
15. Review of Copper Cove WW Master Plan and development of a plan of action to pursue the replacement/rehabilitation of the Copper Cove WWTP
16. On-going work with Lee & Ro to refine the 100% design Plans for the Copperopolis Force Main Installation and Lift Station Improvements Project.
17. Reviewed the planned upcoming Calaveras County Micro-surfacing and paving schedule to ensure cooperative work efforts within the Rancho Calaveras Service Area
18. Revision of Design and Construction Standards
19. Fire Hydrant Meter billing
20. Cost to Serves for New Service
21. Concept Applications = 2 (Tri-Dam, Quail Creek)
22. Customer Issues = 2 (Grease Trap and Meter upsize for Fire Sprinklers)

23. Commercial Change of Use = 1 (EP)
24. Request for Comments – Saddle Creek Unit 7, Tri-Dam Day-Use Area
25. Inspection of Developer Projects- Gold Creek III
26. Site visit with Property Owner next to the La Contenta Sprayfield Property to confirm planned fence alignment does not impede the neighboring property.
27. Participated in meetings and provided feedback to Engineering Staff on multiple in-play projects and work efforts including – AMI, Redwood Tanks, Copper Lift Stations, Arnold WWTP Upgrades, West Point Redundant Filter, and Wallace Electrical and SCADA improvements
28. On-going work supporting Engineering Staff work efforts – AMI, Wallace SCADA and Electrical Upgrades, and Developer Projects.
29. Extensive work on CIP development and budget development for the Engineering Department
30. On-Going extensive work related to the Capacity Fee update project completed by HDR Consulting.

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. Operations as usual
2. New level transducer installed on Ozone Tower #2 and tested for proper operations.

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as usual
2. Worked with Electrical, Mechanical, and Construction to facilitate the replacement of the Plant Generator.

Jenny Lind Water Treatment Plant:

1. Operations as usual
2. Training of new operator

Sheep Ranch Water Treatment Plant:

1. Operations as usual

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations by committee

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual
2. On-going training of new Operator
3. Worked with Mechanical and Electrical to replaced Headworks Auger.

Copper Cove Wastewater Treatment Plant:

1. Routine operations as required by permit.
2. Ultrasonic Algae control unit operational – Algae is more manageable.

Copper Cove Wastewater Reclamation Plant:

1. RCP started and running.
2. Working on coagulant settings with Algae changes in Pond 6.
3. Pond 6 dropping steadily.

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual
2. Facilitated the submission of an equipment submittal to Ops Management for a new UV System.
3. Training of New Operator

Indian Rock Vineyards Wastewater Facility:

1. Operations as Usual - Weekly inspection of facility. Switched leach fields, tested pumps, changed chart, weekly reads for state compliance.

2. Field meet with Construction, Engineering, and Electrical to prepare to replace the Gravel Filters.

La Contenta Wastewater Treatment Plant:

1. Operations as usual

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual
2. Training of new Operator

West Point Wastewater Treatment Plant:

1. Operations as usual

Wilseyville Wastewater Facility:

1. Operations as usual

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. Quail meadows 1" Gpm
2. Cheyenne 1" 4gpm
3. Deer field 1" 1 Gpm
4. Hawkridge 1" 10gpm
5. Poker flat1 3gpm
6. Poker Flat 1" 6 Gpm
7. Sunrise 1" 4 Gpm
8. Sunrise 1" 3 Gpm
9. Arrowhead 1" 5 Gpm
10. Indian Hills 1" 3 Gpm

MAIN LINE WORK

1. None during this time

Additional Work

1. USA's
2. Flushed 88,243 gallons.
3. Installed 10 new water meters.
4. 22 valves exercised.

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. Kenshaw
2. Meadow
3. Navajo

MAIN LINE WORK

None at this time

Additional Work

1. Customer Service Work Orders - 57
2. USA Line Locates – Extensive work associated with USA's – processed 3,209 since May 1st – Coordinated with the C&M Manager to facilitate a meeting with PG&E and OSMOSE (PG&E sub) to develop a method of USA request that doesn't overload the EP Distribution Crew
3. Taste and Odor site visit and flush – Lookout Court - Avery

Jenny Lind Distribution System:

SERVICE LINE WORK

1. St. Andrews
2. Dunn
3. Westhill
4. Dunn x2
5. Baldwin
6. Hartvickson
7. Hartvickson
8. Milton
9. O'Reilly
10. O'Reilly
11. Redman
12. Dunn
13. Dunn
14. Heney
15. Hautly
16. Bartelink
17. Da Lee

MAIN LINE WORK

1. Bergsma

ADDITIONAL WORK

1. Service Requests for the JL area
2. USA line locates for JL area.
3. Weekly tank and pump station checks
4. Monthly Tank Checks
5. Monthly Flushing Finished Claval project with company representative to get all of Jenny Lind PRV's logged into a maintenance system.
6. New water mainline tap and service connection installation on Bergsma
7. Complete breakdown, rebuild and reinstallation of 2" bypass PRV on Baldwin down by Mann Rd.

West Point Distribution System:

SERVICE LINE WORK

1. None currently

MAIN LINE WORK

1. None currently

ADDITIONAL WORK

1. USA Line locates
2. Service Requests ranging from Read/Leave Ons, Restores, Pressure issues, Re-reads.
3. Terminated water service – Pioneer Road.

Construction

1. Provided leak repair assistance to the Copper Cove and Ebbetts Pass Distribution Crews
2. Worked to replace the Generator at the Hunters WTP – Completed the project
3. Field Meet to prepare for the Indian Rock WWTP Filter Replacement Job
4. On-going work to facilitate the installation of a grit removal chamber at Vallecito WWTP.

Collections:

1. Repaired risers on septic tank off vallecito bypass
2. Online SSO monthly reporting
3. Performed all weekly lift station checks and monthly dry can inspections.
4. Continued TV'ing in Arnold area
5. Continued with USAs in Forest Meadows for PG&E
6. Pumped and cleaned lift station 3 in Arnold and pulled and cleaned pump 1.
7. Repaired control fuse on septic tank off Angels Road in Vallecito
8. Worked on pump 1 issue at Connor's main Lift Station - Copperopolis
9. Helped The Ebbetts Pass Distribution Crew with water leak in Blue Lake Springs

10. Replaced low level float on septic tank off Elizabeth Ct in Southworth
11. Pumped and cleaned septic tank at main office.
12. Flushed main line at fire house in West Point.
13. Pumped and cleaned septic tank at China Springs Rd.
14. Pumped and cleaned lift stations 15&18 - Copperopolis.
15. Helped The Jenny Lind Distribution Crew with water leaks on Hartvickson Ln.
16. Received delivery of new hydro trailer.
17. Pumped sludge tank at Wallace WWTP
18. Pumped and cleaned septic tank at the White Pines barn
19. Pumped and cleaned lift station 3 in Arnold (2nd time in the month)
20. TV' d lateral on Sandalwood for PG&E job-Forest Meadows
21. Pumped and cleaned backwash pond at the Jenny Lind WTP
22. Hydro' d foothill to Sandy bar - Copperopolis
23. Pumped and cleaned lift station 4 Copperopolis.
24. Sent the TV Truck's OZ 3 camera into Weco for repair.
25. Hydro' d the bench in copper
26. Pumped and cleaned lift station 16-Copperopolis.
27. Pulled pump 1 at Connor's Main Lift Station and took it to Pac machine to be repaired.
28. Pumped and cleaned back wash ponds at West Point WTP
29. Replaced pump on septic tank - cliff ct.
30. Terminated services on 2 unused septic tanks – Hwy 26 in West Point.
31. Replaced love-joy connection on pump 1 at LS 3 in Arnold and pulled and cleaned it.
32. Replaced on off float and low-level float on septic tank - Ospital rd.
33. Pumped and cleaned lift station 3 in Arnold.

Electrical:

1. Wired up and tested new belt press wash water pump at La Contenta WWTP after old pump failed.
2. Reprogrammed industrial spray field controller at West Point WWTP to lower the pond levels more rapidly.
3. Had summer tires installed on truck #740
4. Installed "out of order" labels on nonoperational switchgear power display monitors at La Contenta WWTP
5. Updated SCADA remote access password for operator at La Contenta WWTP
6. Installed underground conduits for new backup generator installation at Hunters WTP.
7. Troubleshoot Pump #1 fail to start alarm at Conners Main lift station, scheduled pump to be pulled.
8. Troubleshoot Pump #2 at Copper Cove raw water pump station, sparks and smoke upon starting, lock out/tag out pump, mechanical crew pulled and sent for rebuild.
9. Interviewed potential Senior Instrumentation technician candidate.
10. Troubleshoot, replaced and calibrated failed vacuum switch on filter #6 at Jenny Lind WTP after failure, filter now operational again.
11. Replaced bad fuse in bank #1 module #3 at the La Contenta WWTP UV system
12. Replaced all door retainer pistons in the La Contenta WWTP UV system control panels.
13. Set generator automatic transfer switch at Jenny Lind WTP to exercise loaded every week per operator request.
14. Multiple USA electrical locates in the Copper Cove service area.
15. Reset overloads and breaker for a pump at Copper Cove lift station #12, tested amp draw and operation, tested within spec.
16. Installed male 15-amp u-ground cord cap on a sample pump at La Contenta WWTP per operator request.
17. Troubleshoot and replaced failed 1500va UPS at the Jenny Lind WTP influent pump station.
18. Troubleshoot another overload fault at Copper Cove lift station #12, dismantled motor starters, contacts pitted, clean/lubricated, ordered starter rebuild kits.
19. Un-wired pump #1 at Conner main lift station, collections crew then pulled the pump.
20. Production of solar control panels for the AMI radio read meter project.
21. Troubleshoot/repaired HMI hour meter totalizers and pump alternation at Huckleberry lift station.
22. Replaced faulty 20amp receptacle with new 20amp GFI receptacle and in-use cover at the F-tank chemical room.

23. Adjusted flow rate down at Wallace WTP Well #3 to proper flow rate for chemical dosing per plant operator.
24. Ran circuit to keep flow meter operational at Arnold WWTP during new headworks installation.
25. Reinstalled all electrical/instrumentation to filter #3 at Jenny Lind WTP after filter rehab project.
26. Rewired Cla-Val to function properly at Sawmill Tank pump station.
27. Installed new Rosemount pressure transducer and programmed it with HART protocol programmer for Ozone tower #2 at Copper Cove WTP
28. Pulled new feeder and control wires at Hunters WTP for the new backup generator installation.
29. Replaced cooling fan in the Forest Meadows WWTP UV UPS system after fan failure.

Mechanical:

1. Replaced the nozzle on the belt press and adjusted the belt – La Contenta WWTP
2. Removed the motor from Pump #2 at the La Contenta Raw Water Pump Station and sent out for repair.
3. Replaced the Pump #3 control valve at the Sawmill Treated Water Pump Station
4. Removed old headworks auger and replaced with new at the Arnold WWTP.
5. Removed old door frame and welded in a new frame at the Wilseyville Pump Station
6. Bled air from the hydraulic pump on the Vallecito WWTP Belt Press and topped off with fluid.
7. Removed and replaced an ARV in the Backwash Return System Pump Room at the Jenny Lind WTP
8. VacCon Truck #135 – Removed and replaced auxiliary pump drive bearings, removed the flywheel from the truck and replaced the worn-out ring gear. Reinstalled flywheel. Replaced burnt starter and repaired the wiring harness. Found defective starter relay which was the cause of the damage – replaced. Tested water system. Found numerous water leaks, replaced leaking high-pressure swivel, a pump control ball valve, and leaking couplers. Replaced defective spray nozzle, and high-pressure wand.
9. Replaced worn-out drive coupler and removed pump #1 – cleaned out impeller.
10. System-wide generator checks
11. Re-fueled Generator's system wide
12. Built a water pipe stabilizer for C-Tank in Copperopolis
13. Greased Southworth WWTP Tractor
14. Swapped rear axle on Truck 592 (2011 Mechanics Truck)
15. Diagnosed broken rocker arm on truck 145 (Peterbilt Pumper Truck) – repaired
16. Delivered the Jenny Lind Distribution Crew's new dump truck to the Ford Dealership for warranty repair of driveshaft.
17. Plumped new fuel line to the Hunters WTP generator and anchored to the concrete slab.
18. Replaced mechanical seal on a reclaim pump at the Copper Reclamation Plant
19. Fabricated an anti-theft lockbox for the Wilseyville Pump Station Generator
20. Replaced ball-joints on Truck #143 (2008 Mechanics Truck)
21. Reconfigured the discharge plumbing on the Arnold Belt Press
22. Swapped service Box and associated equipment from truck 143(2008 F350) go Truck 525 (2005 F350). Fabricated frame improvements and re-wired. Replaced brakes on 525 and repaired oil-leaks.
23. Routine maintenance of the Mechanics Shop.

Prepared By: Damon Wyckoff, Director of Operations