



RESOLUTION NO. 2022-69
RESOLUTION NO. PFA-02
ORDINANCE NO. 2022-02

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

Regular Board Meeting
Wednesday, July 13, 2022
1:00 p.m.

Calaveras County Water District
120 Toma Court
San Andreas, California 95249

Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 323-647-8603,,992667616#](#)

Phone Conference ID: 992 667 616#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

2. **PUBLIC COMMENT**

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

BOARD OF DIRECTORS

Cindy Secada, President
Bertha Underhill, Director

Scott Ratterman, Vice President
Russ Thomas, Director

Jeff Davidson, Director

3. CONSENT AGENDA

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

- 3a Review Board of Directors Monthly Time Sheets for June 2022
(Rebecca Hitchcock, Clerk to the Board)
- 3b Re-Authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of July 13 through August 11, 2022, Pursuant to AB 361
(Rebecca Hitchcock, Clerk to the Board) **RES 2022-_____**
- 3c Ratify Claim Summary #604 Secretarial Fund in the Amount of \$2,283,159.42 for June 2022
(Michael Minkler, General Manager) **RES 2022-_____**
- 3d Approval of Cell Tower Lease Agreements with AT&T Mobility and T-Mobile Communications
(Kevin Williams, Senior Civil Engineer)
 - Approving Additional Ground Space Lease Agreement Between Calaveras County Water District and New Cingular Wireless PCS, LLC. **RES 2022-_____**
 - Approving Site Lease Agreement Between Calaveras County Water District and T-Mobile West, LLC. **RES 2022-_____**
- 3e Approval of Indemnity and Defense Agreement – Saddle Creek Holdings, LLC Relating to Grading Permit for Secondary Access Road APN 055-051-008 Little John Rd and Flint Trail
(Damon Wyckoff, Director of Operations) **RES 2022-_____**

4. NEW BUSINESS

- 4a Discussion/Direction regarding Potential Changes in Policy to Allow for Commercial Water or Wastewater Account Modification
(Damon Wyckoff, Director of Operations)
- 4b Discussion/Action regarding a Variance Request from the Owner of 49 Cosmic Court, Copperopolis.
(Jessica Self, External Affairs Manager) **RES 2022-_____**
- 4c Discussion/Action regarding the Maintenance and Warehouse Building Project–Phase 2 Site Improvements
(Kevin Williams, Senior Civil Engineer) **RES 2022-_____**
- 4d Discussion/Action regarding the Amendment of the Fiscal Year 2022-23 Personnel Allocation Budget
(Michael Minkler, General Manager) **RES 2022-_____**

6. REPORTS

- 6a Report on the June 2022 Operations and Engineering Departments
(Damon Wyckoff, Director of Operations)

6b* General Manager's Report
(Michael Minkler)

7.* **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

8. **NEXT BOARD MEETINGS**

- Wednesday, July 27, 2022, 1:00 p.m., Regular Board Meeting
- Wednesday, August 10, 2022, 1:00 p.m., Regular Board Meeting

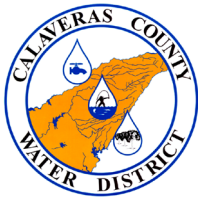
9. **CLOSED SESSION**

9a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

9b Conference with Real Property Negotiators Gov. Code § 54956.8
Property: APN 012-011-011, West Point
Agency negotiators: M. Minkler
Negotiating parties: Calaveras Healthy Impact Prod Solutions (CHIPS)
Under negotiation: Price and/or terms of payment

10. **REPORTABLE ACTION FROM CLOSED SESSION**

11. **ADJOURNMENT**



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras County Parks and Recreation
Committee
Highway 4 Corridor Working Group
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Thomas / Davidson (alt. Secada)
Underhill / Secada (alt. Thomas)
Davidson / Ratterman (alt. Thomas)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Underhill (alt. Secada)
Michael Minkler (Alt. Brad Arnold)
Thomas
Secada (alt. Thomas)
Davidson (alt. Ratterman)

Thomas (alt. Ratterman)

Thomas / Underhill
All Board Members

All Board Members
Brad Arnold

Brad Arnold

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.

Agenda Item

DATE: July 13, 2022
TO: Michael Minkler, General Manager
FROM: Rebecca Hitchcock, Clerk to the Board
SUBJECT: Review Board of Directors Time Sheets for June 2022

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets from which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of June 2022.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:

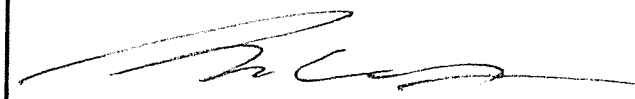
Monthly compensation and mileage reimbursement costs are included in the FY 22-23 budget.

Attachments: Board of Directors Time Sheets for June 2022

**CALAVERAS COUNTY WATER DISTRICT
2022 DIRECTOR REIMBURSEMENT FORM**


For Admin Use	Payroll Expense	<input checked="" type="checkbox"/>
---------------	-----------------	-------------------------------------

Month/Yr June 2022
Name S. Ratterman

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
5-25	CCWD Reg. Mtg										
5-25	Mt. Counties Virtual Mtg.							\$ 120.-		7	
6-6	ACWA Local Govt - Fixed Cost-virtual							-		-	
6-7	CCWD Legal Affairs Mtg.							120.-		-	
6-8	CCWD Reg. Mtg.							120.-		7	
6-14	CPUD Reg. Mtg. - Virtual							120.-		7	
6-16	Lunch Meeting w/ La Contenta owner, George Lee, Dist. Davidson GM Minister							-		-	
6-20	ACWA / SPIA Prop. Mtg. Virtual							-		7	
6-22	CCWD Reg. Mtg							120.-		-	
6-22	Mt. Counties Reception - El Dorado Hills							120.-		7	
6-23	Mt. Counties Tour - El Dorado Hills							-		-	
6-24	Mt. Counties Mtg. El Dorado Hills							120.-		99	
Total	For Totals line, multiply miles by the IRS rate: 1/1/2022 \$0.585								\$840.-		134
Pursuant to Board Policy 4030, receipts required; report /materials required.								Totals (use IRS mileage rate)		\$840.-	78.39
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.								Signature of Claimant: 			
Administrative Review: <u>M. M. M.</u>								Date: <u>6/27/2022</u>		Orig to Finance Dept.	

**CALAVERAS COUNTY WATER DISTRICT
2022 DIRECTOR REIMBURSEMENT FORM**

For Admin Use Payroll Expense Month/Yr Jun-22 Name Cindy Secada

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
8-Jun	CCWD Regular Meeting in person							120		38.7
14-Jun	CCWD Eng. Committee Remote							120		
None	CCWD Finance Committee Remote									
22-Jun	CCWD Regular Meeting in Person							120		38.7
Total		For Totals line, multiply miles by the IRS rate:		1/1/2022	\$0.585			\$360	0	77.4
Pursuant to Board Policy 4030, receipts required; report /materials required.						Totals (use IRS mileage rate)		-\$240.00	\$0.00	\$45.28
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.						Signature of Claimant: Cindy Secada				
Administrative Review: 						Date: 6/7/22		Orig to Finance Dept.		

CALAVERAS COUNTY WATER DISTRICT
2022 DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll <input checked="" type="radio"/>
	Expense <input type="radio"/>

Month/Yr Jun-22
 Name Bertha Underhill

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
20-Jun	White Pines Park Committee							120		0	
22-Jun	CCWD Regular Board Meeting							120		64	
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2022	\$0.585						0	64	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$240.00	\$0.00	\$37.44	
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.						Signature of Claimant: Bertha Underhill					
Administrative Review: <u><i>[Signature]</i></u>						Date: <u>6/24/22</u>				Orig to Finance Dept.	

**CALAVERAS COUNTY WATER DISTRICT
2022 DIRECTOR REIMBURSEMENT FORM**

For	Payroll <input checked="" type="radio"/>
Admin	
Use	Expense <input type="radio"/>

Month/Yr Jun-22

Name Russ Thomas

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
8-Jun	CCWD Regular Board Meeting							120		42	
14-Jun	Engineering Committee Meeting							120		42	
22-Jun	CCWD Regular Board Meeting-Remote							120		0	
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2022	\$0.585						0	84	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$360.00	\$0.00	\$49.14	
<p>The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.</p>						<p>Signature of Claimant: RUSSELL THOMAS</p>					
Administrative Review: <u><i>MM</i></u>						Date: <u>6/27/2022</u>			Orig to Finance Dept.		

**CALAVERAS COUNTY WATER DISTRICT
2022 DIRECTOR REIMBURSEMENT FORM**

For	Payroll	<input checked="" type="radio"/>
Admin	Expense	<input type="radio"/>
Use		

Month/Yr Jun-22
Name Jeff Davidson

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles		
		Yes	No	Yes	No	Yes	No	Meeting	Expense			
8-Jun	CCWD Regular Board Meeting							120		28		
14-Jun	Engineering Committee Meeting							120		28		
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2022	\$0.585						0	56		
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>								Totals	<i>(use IRS mileage rate)</i>	\$240.00	\$0.00	\$32.76
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.								Signature of Claimant: Jeff Davidson				
Administrative Review: <u><i>[Signature]</i></u>								Date: <u>10/24/22</u>		Orig to Finance Dept.		

Agenda Item

DATE: July 13, 2022

TO: Board of Directors

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Re-Authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of July 13, 2022 through August 11, 2022, Pursuant to AB 361

RECOMMENDED ACTION:

Motion: _____/_____ adopting Resolution No.2022-____ Re-authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of July 13, 2022 through August 11, 2022, Pursuant to AB 361.

SUMMARY:

On October 26, 2021, the Board of Directors adopted Resolution 2021-79 ratifying the proclamation of a state of emergency on March 4, 2020 and authorizing remote teleconference meetings of the Board of Directors for the period of October 26 thru November 25, 2021 pursuant to AB 361.

After 30 days, the District is required to renew its resolution effecting the transition to the modified Brown Act requirements if it desires to continue meeting under those modified requirements.

Importantly, the ability to renew the resolution is subject to certain requirements and conditions. In order to renew the resolution, a local agency must:

1. Reconsider the circumstances of the state of emergency
2. Having reconsidered the state of emergency, determine that either
 - a. The state of emergency continues to directly impact the ability of the members to meet safely in person, or
 - b. State or local officials continue to impose or recommend measures to promote social distancing

FINANCIAL CONSIDERATIONS:

None at this time.

Attachments: a) Resolution 2022-____ Ratifying the Proclamation of a State of Emergency on March 4, 2020 and Authorizing Remote Teleconference Meetings of The Board of Directors of the Calaveras County Water District for the Pursuant to Brown Act Provisions

RESOLUTION NO. 2022-

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS COUNTY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BOARD OF DIRECTORS OF THE CALAVERAS COUNTY WATER DISTRICT FOR THE PERIOD JULY 13 THROUGH AUGUST 11, 2022 PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the Calaveras County Water District committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Calaveras County Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a Board of Directors, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the Board of Directors meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, 2021-79 on October 26, 2021, finding that the requisite conditions exist for the legislative bodies of Calaveras County Water District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, such conditions now exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19; and

WHEREAS, the Board of Directors does hereby find that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Calaveras County Water District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, The regular meetings of the Board, and any and all other meetings of the District's legislative bodies that are subject to the Brown Act, may be held via teleconference or other electronic means, in the manner set forth in the Virtual Public Meeting Protocols to this Declaration, which may be updated, from time to time, in the actual agenda notice for the meeting of the legislative body. All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner set forth in the Virtual Public Meeting Protocols attached to this Declaration which may be updated, from time to time, in the actual agenda notice for the meeting of the legislative body.

NOW, THEREFORE, The Board Of Directors OF CALAVERAS COUNTY WATER DISTRICT does hereby resolve as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of Calaveras County Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including,

conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of August 11, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Calaveras County Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED AND ADOPTED, this 13th day of July 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CALAVERAS COUNTY WATER DISTRICT

Cindy Secada, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

**Calaveras County Water District
Claim Summary #604
May 2022 vs June 2022**

	May 2022	June 2022
CCWD Operating Expenditures	733,577.81	1,227,986.42
Expenditures to be reimbursed/Fiduciary Payments	2,640.00	5,480.00
Capital Improvement Program Projects	851,456.42	231,597.27
Capital Outlay	35,049.13	229,408.24
Sub-Total Vendor Payments	1,622,723.36	1,694,471.93
Payroll Disbursed	601,807.73	587,080.98
Other EFT Payments	2,530.68	1,606.51
Total Disbursements	2,227,061.77	2,283,159.42

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
49er WATER SERVICES	Toxicity Testing - CCRCP	06/09/2022	140124	4,395.00
A T & T	Acct#9391064579 SA Shop	06/02/2022	140090	84.35
A T & T	Acct#0519345679001 Long Distance Copper Reclaim 05/22	06/02/2022	140091	41.92
A T & T	Internet Service LC 05/22 Acct#129469186	06/16/2022	140198	53.50
A T & T	Acct#9391064579 SA Shop	06/23/2022	140243	84.80
A T & T	Acct#0519345679001 Long Distance Copper Reclaim 06/22	06/30/2022	140314	41.92
A T & T	Acct#9391064579 SA Shop	06/02/2022	140090	149.96
A T & T	Acct#9391064579 SA Shop	06/23/2022	140243	150.78
A T & T CALNET 3	Acct#9391067346 Phone Camp Connell Radio Tower	06/09/2022	140125	75.79
A T & T CALNET 3	Acct#9391067346 Phone Camp Connell Radio Tower	06/09/2022	140125	134.74
A T & T CALNET3	Acct#9391032214 JLTC	06/02/2022	140092	40.24
A T & T CALNET3	Acct#9391029194 OP HQ Long Distance	06/02/2022	140093	101.58
A T & T CALNET3	Acct#9391032216 Azalea L/S	06/02/2022	140095	18.79
A T & T CALNET3	Acct#9391029199 JLTC	06/02/2022	140097	8.07
A T & T CALNET3	Acct#8391029195 OP HQ Back Up	06/23/2022	140252	163.14
A T & T CALNET3	Acct#9391032215 T1 Line	06/23/2022	140253	45.11
A T & T CALNET3	Acct#9391069409 SA Shop	06/23/2022	140244	15.36
A T & T CALNET3	Acct#9391029201 District Wide	06/23/2022	140246	429.61
A T & T CALNET3	Acct#9391032214 JLTC	06/23/2022	140247	40.28
A T & T CALNET3	Acct#9391029194 OP HQ Long Distance	06/23/2022	140248	101.58
A T & T CALNET3	Acct#9391032216 Azalea L/S	06/23/2022	140250	20.76
A T & T CALNET3	Act#9391029199 JLTC	06/23/2022	140254	8.07
A T & T CALNET3	Acct#9391032214 JLTC	06/02/2022	140092	71.56
A T & T CALNET3	Acct#9391029194 OP HQ Long Distance	06/02/2022	140093	274.66
A T & T CALNET3	Acct#9391029198 Hunters	06/02/2022	140094	24.42
A T & T CALNET3	Acct#9391029197 CC Whse	06/02/2022	140096	0.81
A T & T CALNET3	Acct#9391029199 JLTC	06/02/2022	140097	14.36
A T & T CALNET3	Acct#8391029195 OP HQ Back Up	06/23/2022	140252	290.04
A T & T CALNET3	Acct#9391032215 T1 Line	06/23/2022	140253	121.97
A T & T CALNET3	Acct#9391069409 SA Shop	06/23/2022	140244	27.31
A T & T CALNET3	Acct#9391029200 Dorrington P/S	06/23/2022	140245	22.43
A T & T CALNET3	Acct#9391029201 District Wide	06/23/2022	140246	763.75
A T & T CALNET3	Acct#9391032214 JLTC	06/23/2022	140247	71.61
A T & T CALNET3	Acct#9391029194 OP HQ Long Distance	06/23/2022	140248	274.66
A T & T CALNET3	Acct#9391029198 Hunters	06/23/2022	140249	22.66
A T & T CALNET3	Acct#9391029197 CC Whse	06/23/2022	140251	0.65
A T & T CALNET3	Act#9391029199 JLTC	06/23/2022	140254	14.36
A T & T MOBILITY	Internet Service SR 05/22	06/02/2022	140098	269.96
A T & T MOBILITY	Internet Service 06/22 SR	06/30/2022	140315	265.79

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
A TEEM ELECTRICAL ENG INC	Electrical Engineering Services for Huckleberry Lift Station Upg	06/23/2022	140255	1,720.00
A TEEM ELECTRICAL ENG INC	On Site Programming - FMWWTP	06/30/2022	140316	1,980.00
A TEEM ELECTRICAL ENG INC	Electrical Construction Services for Sheep Ranch Fire Protection	06/23/2022	140255	6,140.00
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 139	06/09/2022	140126	268.68
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Oil Change, Filters - V 144	06/09/2022	140126	37.82
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Oil Change, Filters - V 716	06/09/2022	140126	35.56
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Weed Eater - Cal Fire	06/16/2022	140199	176.83
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 134	06/16/2022	140199	1,548.45
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 613	06/23/2022	140256	251.30
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Oil Change, Filters - V 144	06/09/2022	140126	67.23
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 139	06/09/2022	140126	477.64
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Oil Change, Filters - V 716	06/09/2022	140126	63.22
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Weed Eater - Cal Fire	06/16/2022	140199	314.37
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 613	06/23/2022	140256	446.75
ABLE, BENJAMIN	UB Refund 7044 Mitchell Lane	06/09/2022	140127	237.60
ACWA/JPIA	Retiree Dental 07/22	06/09/2022	140128	812.08
ACWA/JPIA	Retiree Vision 07/22	06/09/2022	140128	235.53
ACWA/JPIA	Vision 07/22	06/09/2022	140128	380.85
ACWA/JPIA	EAP 07/22	06/09/2022	140128	42.20
ACWA/JPIA	Dental 07/22	06/09/2022	140128	1,824.88
ACWA/JPIA	EAP 06/22	06/09/2022	140128	40.98
ACWA/JPIA	Dental 06/22	06/09/2022	140128	1,759.07
ACWA/JPIA	Vision 06/22	06/09/2022	140128	370.83
ACWA/JPIA	Retiree Dental 06/22	06/09/2022	140128	789.98
ACWA/JPIA	Retiree Vision 06/22	06/09/2022	140128	235.53
ACWA/JPIA	Retiree Vision 07/22	06/09/2022	140128	636.79
ACWA/JPIA	Dental 07/22	06/09/2022	140128	4,933.92
ACWA/JPIA	Vision 07/22	06/09/2022	140128	1,029.71
ACWA/JPIA	EAP 07/22	06/09/2022	140128	131.54
ACWA/JPIA	Retiree Dental 07/22	06/09/2022	140128	2,195.64
ACWA/JPIA	Dental 06/22	06/09/2022	140128	4,756.01
ACWA/JPIA	EAP 06/22	06/09/2022	140128	128.00
ACWA/JPIA	Vision 06/22	06/09/2022	140128	1,002.61
ACWA/JPIA	Retiree Vision 06/22	06/09/2022	140128	636.79
ACWA/JPIA	Retiree Dental 06/22	06/09/2022	140128	2,135.90
ADP INC	Payroll Processing	06/23/2022	140257	506.68
ADP INC	Payroll Processing	06/23/2022	140257	1,369.92
AFLAC	Acct#JJ325 05/22	06/23/2022	140258	479.73
AFLAC	Acct#JJ325 05/22	06/23/2022	140258	1,297.05

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
ALLIED ELECTRONICS, INC	Electrical Supplies - Stock	06/16/2022	140200	1,586.36
ALLIED ELECTRONICS, INC	Electrical Supplies - Stock	06/16/2022	140200	2,820.19
ALMADOVA, RON	Safety Boot Reimbursement 2022	06/30/2022	140317	72.00
ALMADOVA, RON	Safety Boot Reimbursement 2022	06/30/2022	140317	128.00
ANGELS HEATING AND AIR CONDITIONING	AC Repair - DF VCTO UV System	06/09/2022	140129	288.22
ANGELS HEATING AND AIR CONDITIONING	AC Replacement - CC WW Headworks	06/09/2022	140129	4,846.00
ANISKO, BRETT	Winter Weather Gear 2022	06/30/2022	140318	72.00
ANISKO, BRETT	Water Treatment Plant Operations Education	06/30/2022	140318	62.83
ANISKO, BRETT	Winter Weather Gear 2022	06/30/2022	140318	128.00
ANISKO, BRETT	Water Treatment Plant Operations Education	06/30/2022	140318	111.70
AQUA BEN CORPORATION	Hydrofloc - AWWTP	06/23/2022	140259	4,575.29
ARC	Shipping of 8 Sets of System Maps for Field Staff	06/23/2022	140260	25.87
ARC	Printing of 8 Sets of System Maps for Field Staff	06/23/2022	140260	1,115.62
ARC	Shipping of 8 Sets of System Maps for Field Staff	06/23/2022	140260	45.99
ARC	Printing of 8 Sets of System Maps for Field Staff	06/23/2022	140260	1,983.32
ARC	Printing of 7 Full Size Project Drawings (CIP 11106)	06/23/2022	140260	1,063.06
ARC	Shipping of 7 Full Size Project Drawings (CIP 11106)	06/23/2022	140260	71.86
ARNOLD AUTO SUPPLY	Oil - V 144	06/09/2022	140130	9.26
ARNOLD AUTO SUPPLY	DEF - V 747	06/09/2022	140130	16.21
ARNOLD AUTO SUPPLY	Fuel Filter, Oil, Towels - V 529	06/09/2022	140130	18.20
ARNOLD AUTO SUPPLY	Oil - V 144	06/09/2022	140130	16.47
ARNOLD AUTO SUPPLY	Mud Flaps - V 501	06/09/2022	140130	25.73
ARNOLD AUTO SUPPLY	DEF - V 747	06/09/2022	140130	28.81
ARNOLD AUTO SUPPLY	Battery, Charger - P 41	06/09/2022	140130	242.00
ARNOLD TIRE AND AUTO CARE	Tire Stud Removal - V 740	06/09/2022	140131	28.80
ARNOLD TIRE AND AUTO CARE	Mount Trailer Tires - T 8	06/09/2022	140131	20.52
ARNOLD TIRE AND AUTO CARE	Air Sensors, Stud Removal - V 551	06/16/2022	140201	58.50
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 717	06/09/2022	140131	80.00
ARNOLD TIRE AND AUTO CARE	Tires - V 731	06/09/2022	140131	1,471.33
ARNOLD TIRE AND AUTO CARE	Mount Trailer Tires - T 8	06/09/2022	140131	36.48
ARNOLD TIRE AND AUTO CARE	Tire Stud Removal - V 740	06/09/2022	140131	51.20
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 501	06/09/2022	140131	180.00
ARNOLD TIRE AND AUTO CARE	Air Sensors, Stud Removal - V 551	06/16/2022	140201	104.01
BAVCO	Backflow Repair Kits - JLWTP	06/16/2022	140202	4,374.81
BAY CITY EQUIPMENT INDUSTRIES INC	Generator - D Tank	06/09/2022	140132	21,373.85
BIG VALLEY FORD LINCOLN MERCURY	Engine Oil Leak Repair - V 551	06/23/2022	140262	684.02
BIG VALLEY FORD LINCOLN MERCURY	Engine Oil Leak Repair - V 551	06/23/2022	140262	1,216.04
BLACKWATER CONSULTING ENGINEERS INC.	Design and Engineering Services for EP Hunters Raw Water Pumps H	06/23/2022	140263	8,309.00
BNN, LLC	CPUD (Water) Warehouse 780 Industrial Way 06/22	06/23/2022	140264	44.33

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
BNN, LLC	CPUD (Water) Warehouse 780 Industrial Way 06/22	06/23/2022	140264	78.81
BNN, LLC	SASD (Sewer) Warehouse 780 Industrial Way 06/22	06/23/2022	140264	56.49
BNN, LLC	SASD (Sewer) Warehouse 780 Industrial Way 06/22	06/23/2022	140264	69.86
BNN, LLC	Mechanics Building A & B Industrial Way 07/22	06/23/2022	140264	1,080.00
BNN, LLC	CPUD (Water) Warehouse 780 Industrial Way 06/22	06/23/2022	140264	78.81
BNN, LLC	CPUD (Water) Warehouse 780 Industrial Way 06/22	06/23/2022	140264	44.33
BNN, LLC	SASD (Sewer) Warehouse 780 Industrial Way 06/22	06/23/2022	140264	124.22
BNN, LLC	SASD (Sewer) Warehouse 780 Industrial Way 06/22	06/23/2022	140264	100.44
BNN, LLC	Mechanics Building A & B Industrial Way 07/22	06/23/2022	140264	1,920.00
BOBCAT CENTRAL, INC	Hydraulic Oil - E 01	06/23/2022	140265	44.69
BOBCAT CENTRAL, INC	Grease - E 01	06/23/2022	140265	38.64
BOBCAT CENTRAL, INC	Grading Bucket - E 50 Mini Excavator	06/30/2022	140319	1,042.08
BOBCAT CENTRAL, INC	Bucket - Skid Steer	06/30/2022	140319	2,880.00
BOBCAT CENTRAL, INC	Grease - E 01	06/23/2022	140265	68.68
BOBCAT CENTRAL, INC	Hydraulic Oil - E 01	06/23/2022	140265	79.45
BOBCAT CENTRAL, INC	Bucket - Skid Steer	06/30/2022	140319	5,120.00
BOBCAT CENTRAL, INC	Grading Bucket - E 50 Mini Excavator	06/30/2022	140319	1,852.60
BORG, DEBRA	UB Refund 824 Laurel Ridge Court #4	06/23/2022	140266	50.00
BRAIDMAN, RHONDA	UB Refund 16 Parakeet Court	06/23/2022	140267	348.03
BROWN, JOHN	Safety Boot Reimbursement 2022	06/09/2022	140133	72.00
BROWN, JOHN	Safety Boot Reimbursement 2022	06/09/2022	140133	128.00
CALAVERAS CHAMBER OF COMMERCE	Annual Membership 2022-2023	06/02/2022	140099	139.05
CALAVERAS CHAMBER OF COMMERCE	Annual Membership 2022-2023	06/02/2022	140099	375.95
CALAVERAS AUTO SUPPLY	Gloves - V 747	06/16/2022	140203	7.72
CALAVERAS AUTO SUPPLY	Wrench - SA Shop	06/16/2022	140203	12.74
CALAVERAS AUTO SUPPLY	Steering Lines - V 134	06/16/2022	140203	72.02
CALAVERAS AUTO SUPPLY	License Plate Lamp - T 509A	06/16/2022	140203	8.79
CALAVERAS AUTO SUPPLY	Registration Holders - V 745	06/16/2022	140203	40.53
CALAVERAS AUTO SUPPLY	Lights - T 06	06/16/2022	140203	44.50
CALAVERAS AUTO SUPPLY	Coupler, Bin Set, Storage Crates - V 747 & T 08	06/16/2022	140203	62.49
CALAVERAS AUTO SUPPLY	Trailer Hitch Ball, Hitch Wrench - V 749	06/16/2022	140203	16.40
CALAVERAS AUTO SUPPLY	Trailer Plug, Hitch Pin - V 708	06/16/2022	140203	36.72
CALAVERAS AUTO SUPPLY	Square Drive, Fuel Cleaner - V 747	06/16/2022	140203	45.19
CALAVERAS AUTO SUPPLY	Oil Filter, Washer Fluid, Oil - V 719	06/16/2022	140203	19.29
CALAVERAS AUTO SUPPLY	DEF - SA Shop	06/16/2022	140203	80.26
CALAVERAS AUTO SUPPLY	Battery, DEF - P13	06/16/2022	140203	345.90
CALAVERAS AUTO SUPPLY	Fire Extinguisher - V 746	06/16/2022	140203	69.09
CALAVERAS AUTO SUPPLY	Gloves - V 747	06/16/2022	140203	13.72
CALAVERAS AUTO SUPPLY	Lights - T 06	06/16/2022	140203	22.64

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
CALAVERAS AUTO SUPPLY	Lights - T 06	06/16/2022	140203	79.11
CALAVERAS AUTO SUPPLY	License Plate Lamp - T 509A	06/16/2022	140203	15.64
CALAVERAS AUTO SUPPLY	Coupler, Bin Set, Storage Crates - V 747 & T 08	06/16/2022	140203	111.10
CALAVERAS AUTO SUPPLY	DEF - SA Shop	06/16/2022	140203	142.68
CALAVERAS AUTO SUPPLY	Trailer Hitch Ball, Hitch Wrench - V 749	06/16/2022	140203	29.16
CALAVERAS AUTO SUPPLY	Registration Holders - V 745	06/16/2022	140203	72.05
CALAVERAS AUTO SUPPLY	Oil Filter, Washer Fluid, Oil - V 719	06/16/2022	140203	34.29
CALAVERAS AUTO SUPPLY	Square Drive, Fuel Cleaner - V 747	06/16/2022	140203	80.35
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000550 FMWWTP	06/09/2022	140134	262.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000557 AWWTP	06/09/2022	140134	262.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000555 LC WWTP	06/09/2022	140134	262.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000548 DF VCTO	06/09/2022	140134	262.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000552 CC WWTP	06/09/2022	140134	110.52
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000554 Vallecito WWTP	06/09/2022	140134	262.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000839 JL Tank A	06/09/2022	140134	262.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000558 Hunters WTP	06/09/2022	140134	262.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000551 JL WTP	06/09/2022	140134	393.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000552 CC WTP	06/09/2022	140134	196.48
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000553 Sawmill	06/09/2022	140134	262.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000549 WP Barn	06/09/2022	140134	262.00
CALAVERAS LUMBER CO INC	Power Cords - OP HQ	06/16/2022	140204	54.53
CALAVERAS LUMBER CO INC	Tape, Cement, Gas Can, Putty Knife - Construction Crew	06/16/2022	140204	30.63
CALAVERAS LUMBER CO INC	Pole Saw Repair & Parts - DF VCTO	06/16/2022	140204	81.68
CALAVERAS LUMBER CO INC	Finance Charge	06/16/2022	140204	2.83
CALAVERAS LUMBER CO INC	Power Cords - OP HQ	06/16/2022	140204	96.93
CALAVERAS LUMBER CO INC	Tape, Cement, Gas Can, Putty Knife - Construction Crew	06/16/2022	140204	54.45
CALAVERAS LUMBER CO INC	Metal, Cutting Wheels - LC Whse	06/16/2022	140204	441.74
CALAVERAS LUMBER CO INC	Binder Chains - CC Whse	06/16/2022	140204	161.60
CALAVERAS LUMBER CO INC	Finance Charge	06/16/2022	140204	5.04
CALAVERAS LUMBER CO INC	Valve Parts - Slurry Line	06/16/2022	140204	14.83
CALAVERAS LUMBER CO INC	Galvanized Nipples for Sheep Rank Tank (CIP 11127)	06/16/2022	140204	18.04
CALAVERAS LUMBER CO INC	Materials for District Corp Yard (CIP 11101)	06/16/2022	140204	272.38
CALIFORNIA WELDING SUPPLY CO	Welding Cable Reels - V 525	06/09/2022	140135	623.14
CALIFORNIA WELDING SUPPLY CO	Welding Supplies - SA Shop	06/16/2022	140205	63.63
CALIFORNIA WELDING SUPPLY CO	Welding Gloves - SA Shop	06/16/2022	140205	18.65
CALIFORNIA WELDING SUPPLY CO	Welding PPE - SA Shop	06/16/2022	140205	173.48
CALIFORNIA WELDING SUPPLY CO	Service Charges	06/16/2022	140205	7.48
CALIFORNIA WELDING SUPPLY CO	Welding Cable Reels - V 525	06/09/2022	140135	1,107.81
CALIFORNIA WELDING SUPPLY CO	Welding Supplies - SA Shop	06/16/2022	140205	113.13

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
CALIFORNIA WELDING SUPPLY CO	Welding Gloves - SA Shop	06/16/2022	140205	33.15
CALIFORNIA WELDING SUPPLY CO	Welding PPE - SA Shop	06/16/2022	140205	308.42
CALIFORNIA WELDING SUPPLY CO	Service Charges	06/16/2022	140205	13.29
CALPERS - RETIREMENT	Retirement 05/31/2022 Payroll	06/08/2022	EFT	12,970.25
CALPERS - RETIREMENT	Retirement 06/15/2022 Payroll	06/22/2022	EFT	13,250.96
CALPERS - RETIREMENT	Retirement 05/31/2022 Payroll	06/08/2022	EFT	35,067.71
CALPERS - RETIREMENT	Retirement 06/15/2022 Payroll	06/22/2022	EFT	35,826.67
CALPERS (Def Comp)	Def Comp Loan Repay 05/31/2022 Payroll	06/08/2022	EFT	383.11
CALPERS (Def Comp)	Def Comp 05/31/2022 Payroll	06/08/2022	EFT	1,678.53
CALPERS (Def Comp)	Deferred Comp Loan Repay 06/15/2022 Payroll	06/22/2022	EFT	434.14
CALPERS (Def Comp)	Deferred Comp 06/15/2022 Payroll	06/22/2022	EFT	1,701.87
CALPERS (Def Comp)	Def Comp Loan Repay 05/31/2022 Payroll	06/08/2022	EFT	1,035.80
CALPERS (Def Comp)	Def Comp 05/31/2022 Payroll	06/08/2022	EFT	2,761.41
CALPERS (Def Comp)	Deferred Comp Loan Repay 06/15/2022 Payroll	06/22/2022	EFT	1,173.77
CALPERS (Def Comp)	Deferred Comp 06/15/2022 Payroll	06/22/2022	EFT	2,756.10
CALPERS (Health Ins)	Health Ins Active Employees 06/2022	06/08/2022	EFT	40,012.54
CALPERS (Health Ins)	Health Ins Admin Fee Retired Employees 06/2022	06/08/2022	EFT	45.25
CALPERS (Health Ins)	Health Ins Retired Employees 06/2022	06/08/2022	EFT	2,655.18
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	83.87
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	7.82
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	12.32
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	12.84
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	2.37
CALPERS (Health Ins)	Health Ins Active Employees 06/2022	06/08/2022	EFT	108,182.04
CALPERS (Health Ins)	Health Ins Retired Employees 06/2022	06/08/2022	EFT	7,178.82
CALPERS (Health Ins)	Health Ins Admin Fee Retired Employees 06/2022	06/08/2022	EFT	122.35
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	160.14
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	21.15
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	28.86
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	34.71
CALPERS (Health Ins)	Health Ins Admin Fee Active Employees 06/2022	06/08/2022	EFT	6.41
CAMPORA	Acct#75516 Wallace 05/22	06/02/2022	140100	28.64
CAMPORA	Tank Rental - Sandy Gulch	06/09/2022	140136	70.00
CARBON COPY INC	Copies, Copier Toner 06/22	06/23/2022	140268	3.38
CARBON COPY INC	Copies, Copier Toner 06/22	06/23/2022	140268	16.68
CARBON COPY INC	Copies, Copier Toner 06/22	06/30/2022	140320	2.98
CARBON COPY INC	Copies, Copier Toner 06/22	06/30/2022	140320	29.06
CARBON COPY INC	Copies, Copier Toner 06/22	06/23/2022	140268	45.11
CARBON COPY INC	Copies, Copier Toner 06/22	06/23/2022	140268	9.16

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
CARBON COPY INC	Copies, Copier Toner 06/22	06/30/2022	140320	78.60
CARBON COPY INC	Copies, Copier Toner 06/22	06/30/2022	140320	8.08
CARDINAL, BILL	Safety Boot Reimbursement 2022	06/30/2022	140321	71.65
CARDINAL, BILL	Safety Boot Reimbursement 2022	06/30/2022	140321	127.40
CARDNO INC	Environmental Services Including Biological and Cultural Resourc	06/09/2022	140138	7,175.00
CARUS CORPORATION	Sodium Permaganate - JLWTP	06/30/2022	140322	7,808.40
CDK SUPPLY	Electrical Parts - DF VCTO	06/16/2022	140206	59.53
CDK SUPPLY	1" Meyers Hub and Wire Caddy for Sheep Ranch Fire Protection Tan	06/09/2022	140139	158.56
CDK SUPPLY	Capacitor for Big Trees PS 4 and 5 (CIP 11108)	06/02/2022	140101	46.50
CED CREDIT	Electrical Supplies - LCWWTP	06/09/2022	140140	166.60
CED CREDIT	Electrical Supplies - LCWWTP	06/09/2022	140140	696.18
CED CREDIT	Electrical Supplies - LCWWTP	06/09/2022	140140	492.62
CED CREDIT	Late Fees	06/09/2022	140140	20.33
CED CREDIT	Late Fees	06/09/2022	140140	20.33
CED CREDIT	Materials for Sheep Ranch Fire Protection Tank Project (CIP 1112	06/09/2022	140140	368.37
CED CREDIT	Electrical Materials and Supplies for District Corp Yard (CIP 11	06/09/2022	140140	1,289.37
CED CREDIT	Electrical Materials and Supplies for District Corp Yard (CIP 11	06/09/2022	140140	815.10
CED CREDIT	Electrical Panel for the District Corp Yard Project (CIP 11101)	06/09/2022	140140	2,064.00
CED CREDIT	Underground Electrical Parts for District Corp Yard (CIP 11101)	06/09/2022	140140	197.46
CENTRAL VALLEY SALINITY COALITION INC	Forest Meadows WWWT & RP	06/09/2022	140141	88.50
CENTRAL VALLEY SALINITY COALITION INC	South Ranch WWTF	06/09/2022	140141	212.40
CENTRAL VALLEY SALINITY COALITION INC	Sequoia Woods/Mountain Retreat	06/09/2022	140141	146.25
CENTRAL VALLEY SALINITY COALITION INC	Copper Cove WWRF	06/09/2022	140141	277.50
CENTRAL VALLEY SALINITY COALITION INC	Wallace WWTF	06/09/2022	140141	212.40
CENTRAL VALLEY SALINITY COALITION INC	West Point WWTP	06/09/2022	140141	146.25
CENTRAL VALLEY SALINITY COALITION INC	Douglas Flat/Vallecito WWTP	06/09/2022	140141	146.25
CENTRAL VALLEY SALINITY COALITION INC	Forest Meadows WWRP	06/09/2022	140141	277.50
CENTRAL VALLEY SALINITY COALITION INC	Arnold WWTP	06/09/2022	140141	146.25
CENTRAL VALLEY SALINITY COALITION INC	Wilseyville WWTP	06/09/2022	140141	146.25
CENTRAL VALLEY SALINITY COALITION INC	Indian Rock WWTF	06/09/2022	140141	146.25
CENTRAL VALLEY SALINITY COALITION INC	Copper Cove WWRF	06/09/2022	140141	88.50
CENTRAL VALLEY SALINITY COALITION INC	Big Trees WWTP	06/09/2022	140141	146.25
CENTRAL VALLEY SALINITY COALITION INC	La Contenta WWT & RF	06/09/2022	140141	408.75
CENTRAL VALLEY SALINITY COALITION INC	La Contenta WWT & RF	06/09/2022	140141	93.75
CHECK PROCESSING INC	Lockbox Processing 05/22	06/09/2022	140142	251.53
CHECK PROCESSING INC	Lockbox Processing 05/22	06/09/2022	140142	680.07
CHEMTRAC INC	Probes, Pistons - JLWTP	06/09/2022	140143	1,490.00
CISCO FIRE SPRINKLER, INC.	Annual Fire Extinguisher Testing - District Wide	06/09/2022	140144	144.00
CISCO FIRE SPRINKLER, INC.	Annual Fire Extinguisher Testing - District Wide	06/09/2022	140144	256.00

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
CITY OF ANGELS	Sewer Six Mile Village 05/22	06/02/2022	140102	3,664.14
CLARK PEST CONTROL	Pest Control 2120969 Wallace	06/02/2022	140103	127.00
CLARK PEST CONTROL	Pest Control 1768120 WP WWTP	06/02/2022	140103	135.00
CLARK PEST CONTROL	Pest Control Acct#1365831 Arnold WWTP	06/09/2022	140145	91.00
CLARK PEST CONTROL	Pest Control Acct#1365831 Arnold WWTP	06/09/2022	140145	91.00
CLARK PEST CONTROL	Pest Control Acct#1365831 Arnold WWTP	06/16/2022	140207	91.00
CLARK PEST CONTROL	Pest Control Acct#807360 La Contenta	06/16/2022	140207	92.00
CLARK PEST CONTROL	Pest Control Acct#9328727 OP HQ	06/16/2022	140207	36.99
CLARK PEST CONTROL	Pest Control Acct#190086855 FMWWTP	06/30/2022	140323	91.00
CLARK PEST CONTROL	Pest Control Acct#807402 LC Warehouse	06/09/2022	140145	68.00
CLARK PEST CONTROL	Pest Control Acct#807549 JLWTP	06/16/2022	140207	70.00
CLARK PEST CONTROL	Pest Control Acct#9328727 OP HQ	06/16/2022	140207	100.01
CLARK PEST CONTROL	Pest Control Acct#1505308 Hunters	06/30/2022	140323	105.00
CLA-VAL/GRISWOLD	Pump Control Valve Repair Parts - CC B Tank	06/16/2022	140208	7,576.42
CLUTCH & BRAKE EXCHANGE, INC.	Emergency Triangles - T 509A	06/16/2022	140209	22.10
CLUTCH & BRAKE EXCHANGE, INC.	Fire Extinguishers, Emergency Triangles - V 145	06/16/2022	140209	147.71
CLUTCH & BRAKE EXCHANGE, INC.	Air Brake Coil, Plugs, Caps, Sockets - T 509A	06/16/2022	140209	71.68
CLUTCH & BRAKE EXCHANGE, INC.	Emergency Triangles - T 509A	06/16/2022	140209	39.29
CLUTCH & BRAKE EXCHANGE, INC.	Fire Extinguishers, Emergency Triangles - V 145	06/16/2022	140209	262.59
CLUTCH & BRAKE EXCHANGE, INC.	Air Brake Coil, Plugs, Caps, Sockets - T 509A	06/16/2022	140209	127.42
COLEMAN ENGINEERING, INC.	Engineering and Design Contract for the Jenny Lind A-B Transmiss	06/16/2022	140210	14,294.26
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 06/22	06/09/2022	140146	280.80
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 06/22	06/09/2022	140146	499.20
CONDOR EARTH TECHNOLOGIES INC	Groundwater Monitoring - District Wide 05/22	06/02/2022	140104	10,296.50
CONDOR EARTH TECHNOLOGIES INC	Compaction Testing - LC Water Service Installation	06/02/2022	140104	643.00
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140304	62.89
CONFIDENTIAL	40 Hours CTO Pay Out	06/09/2022	140137	516.03
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140270	62.89
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140269	166.02
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140280	62.89
CONFIDENTIAL	30 Hours CTO Pay Out	06/23/2022	140272	383.80
CONFIDENTIAL	21 Hours CTO Pay Out	06/23/2022	140301	237.80
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140261	337.25
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140304	170.05
CONFIDENTIAL	40 Hours CTO Pay Out	06/09/2022	140137	917.38
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140270	170.05
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140269	448.86
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140280	170.05
CONFIDENTIAL	30 Hours CTO Pay Out	06/23/2022	140272	682.32

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
CONFIDENTIAL	21 Hours CTO Pay Out	06/23/2022	140301	422.76
CONFIDENTIAL	Retiree Medical Reimbursement 07/22	06/23/2022	140261	911.84
COPPER AUTO & MARINE	Materials & Supplies - CC	06/23/2022	140271	393.45
COPPEROPOLIS FIRE PROTECTION DISTRICT	(5) Hydrant Maintenance - CC	06/09/2022	140147	115.00
CPPA	Power OP HQ 05/22	06/09/2022	140148	167.29
CPPA	Power District Wide 05/22	06/09/2022	140148	27,230.35
CPPA	Power OP HQ 05/22	06/09/2022	140148	452.31
CPPA	Power District Wide 05/22	06/09/2022	140148	48,409.52
CPUD	Water Service Op HQ 05/22	06/30/2022	EFT	91.86
CPUD	Water Service Op HQ Corp 05/22	06/30/2022	EFT	35.80
CPUD	Water Service Op HQ 05/22	06/30/2022	EFT	248.38
CPUD	Water Service Op HQ Corp 05/22	06/30/2022	EFT	63.65
CTi CONTROLTECH, INC	Actuator - Wallace WWTP	06/23/2022	140273	1,388.37
CWEA	CWEA CSM 1 Exam Application - Sage	06/02/2022	140105	372.00
CWEA	CWEA Membership Renewal - Burke	06/16/2022	140211	192.00
CWEA	CWEA Membership Renewal - Scott	06/02/2022	140105	192.00
DATAPROSE	UB Statement Processing 05/22	06/09/2022	140149	1,263.54
DATAPROSE	UB Statement Processing 05/22	06/09/2022	140149	3,416.25
DAVIDSON, JEFF	Travel 05/22	06/02/2022	140106	26.53
DAVIDSON, JEFF	Travel 06/22	06/30/2022	140324	8.84
DAVIDSON, JEFF	Travel 05/22	06/02/2022	140106	71.75
DAVIDSON, JEFF	Travel 06/22	06/30/2022	140324	23.92
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease 05/2022	06/30/2022	EFT	106.10
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease 05/2022	06/30/2022	EFT	188.61
DEPARTMENT OF WATER RESOURCES	1024.004 White Pines Dam Fee	06/09/2022	140150	7,042.00
DEPARTMENT OF WATER RESOURCES	1024.005 New Spicer Meadow Dam Fee	06/09/2022	140150	110,671.00
DEPARTMENT OF WATER RESOURCES	1024.008 Beaver Creek Diversion Dam Fee	06/09/2022	140150	10,528.00
DEPARTMENT OF WATER RESOURCES	1024.009 Copper Cove Dam Fee	06/09/2022	140150	10,528.00
DEPARTMENT OF WATER RESOURCES	1024.006 McKays Point Diversion Dam Fee	06/09/2022	140150	53,854.00
DEPARTMENT OF WATER RESOURCES	1024.002 West Point Regulating Dam Fee	06/09/2022	140150	9,532.00
DEPARTMENT OF WATER RESOURCES	1024.007 North Fork Diversion Dam Fee	06/09/2022	140150	11,275.00
DEPARTMENT OF WATER RESOURCES	1024.010 La Contenta Dam Fee	06/09/2022	140150	10,777.00
DEVICH, JARED	Winter Weather Gear 2022 Reimbursement	06/23/2022	140274	72.00
DEVICH, JARED	Winter Weather Gear 2022 Reimbursement	06/23/2022	140274	128.00
DODGE, RICHARD	Claim Payment 2391 Chaparral Drive	06/02/2022	140107	231.35
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00043 03/22	06/02/2022	140108	4,747.95
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00037 04/22	06/09/2022	140151	203.04
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00000 04/22	06/09/2022	140151	486.54
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00003 04/22	06/09/2022	140151	820.26

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00043 04/22	06/09/2022	140151	724.68
DOWNEY BRAND ATTORNEYS LLP	Legal Services 05/22 31348.00000	06/30/2022	140325	1,028.16
DOWNEY BRAND ATTORNEYS LLP	Legal Services 05/22 31348.00003	06/30/2022	140325	607.23
DOWNEY BRAND ATTORNEYS LLP	Legal Services 05/22 31348.00037	06/30/2022	140325	769.23
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00043 03/22	06/02/2022	140108	12,837.05
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00037 04/22	06/09/2022	140151	548.96
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00000 04/22	06/09/2022	140151	1,315.46
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00003 04/22	06/09/2022	140151	2,217.74
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00043 04/22	06/09/2022	140151	1,959.32
DOWNEY BRAND ATTORNEYS LLP	Legal Services 05/22 31348.00037	06/30/2022	140325	2,079.77
DOWNEY BRAND ATTORNEYS LLP	Legal Services 05/22 31348.00003	06/30/2022	140325	1,641.77
DOWNEY BRAND ATTORNEYS LLP	Legal Services 05/22 31348.00000	06/30/2022	140325	2,779.84
DUNCAN, MATHEW	Safety Boot Reimbursement 2022	06/23/2022	140275	60.59
DUNCAN, MATHEW	Safety Boot Reimbursement 2022	06/23/2022	140275	107.74
DUTTON ROLAND, JENNIFER	UB Refund 1705 Second Street	06/09/2022	140180	257.14
EBBETTS PASS GAS SERVICE	Fuel 05/22	06/16/2022	140212	1,719.97
EBBETTS PASS GAS SERVICE	Fuel 05/22	06/16/2022	140212	3,057.73
EBBETTS PASS LUMBER	Electrical Supplies - EP LS 3	06/16/2022	140213	68.46
EBBETTS PASS LUMBER	Finance Charge 06/22	06/30/2022	140326	5.12
EBBETTS PASS LUMBER	Materials for Sheep Ranch Fire Protection Tank (CIP 11126)	06/16/2022	140213	272.95
EDGES ELECTRICAL GROUP, LLC	Quantum PLC Power Supply - WPWTP	06/09/2022	140152	3,442.79
EDGES ELECTRICAL GROUP, LLC	Service Charge	06/09/2022	140152	5.00
EMPLOYMENT DEVELOPMENT DEPT	Acct#932-0252-1	06/23/2022	140276	2,513.91
EMPLOYMENT DEVELOPMENT DEPT	Acct#932-0252-1	06/23/2022	140276	6,796.87
ENTERPRISE FM TRUST	Maintenance & Tax 06/22	06/30/2022	140327	715.42
ENTERPRISE FM TRUST	Vehicle Lease 06/22	06/30/2022	140327	5,468.54
ENTERPRISE FM TRUST	Maintenance & Tax 06/22	06/30/2022	140327	1,271.88
ENTERPRISE FM TRUST	Vehicle Lease 06/22	06/30/2022	140327	9,721.85
FAATZ, MICHAEL	UB Refund 4839 Driver Road	06/30/2022	140328	1,917.98
FASTENAL	Cutting Wheels, Blades, Paint, Thread Paste - Vending	06/09/2022	140153	75.43
FASTENAL	Safety Glasses - Vending	06/09/2022	140153	90.28
FASTENAL	Primer, Marking Paint - Vending	06/16/2022	140214	45.00
FASTENAL	Cable Ties - Vending	06/16/2022	140214	36.94
FASTENAL	Gloves - Vending	06/16/2022	140214	17.22
FASTENAL	Masks - District Wide	06/16/2022	140214	178.25
FASTENAL	Cutting Wheels, Blades, Paint, Thread Paste - Vending	06/09/2022	140153	134.10
FASTENAL	Safety Glasses - Vending	06/09/2022	140153	160.49
FASTENAL	Cable Ties - Vending	06/16/2022	140214	65.68
FASTENAL	Primer, Marking Paint - Vending	06/16/2022	140214	79.99

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
FASTENAL	Gloves - Vending	06/16/2022	140214	30.61
FASTENAL	Masks - District Wide	06/16/2022	140214	316.90
FERGUSON ENTERPRISES, INC 1423	HDPE Machine	06/30/2022	140329	11,762.11
FERGUSON ENTERPRISES, INC 1423	HDPE Machine	06/30/2022	140329	20,910.41
FERGUSON ENTERPRISES, INC 1423	Gaskets - Sheep Ranch Clear Well (CIP 11126)	06/09/2022	140154	67.10
FOOTHILL MATERIALS	Riprap - AWWTP	06/30/2022	140330	545.49
FOOTHILL MATERIALS	12.48 Tons 3/4 Base Rock for Utility Crew (CIP 10083)	06/09/2022	140155	187.39
FOOTHILL MATERIALS	3/4 Base Rock for Utility Crew (CIP 10083)	06/23/2022	140277	912.47
FOOTHILL MATERIALS	3/4 Base Rock 12.41 Tons for Utility Crew (CIP 10083)	06/23/2022	140277	186.34
FOOTHILL MATERIALS	Base Rock 11.59 Tons for Utility Crew (CIP 10083)	06/30/2022	140330	389.34
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 04/26 - 05/23 Wallace	06/02/2022	140109	124.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 05/24/22 - 06/20/22 Wallace	06/30/2022	140331	124.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 04/26 - 05/23 SR	06/02/2022	140109	124.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 05/24/22 - 06/20/22 SR	06/30/2022	140331	124.50
GABA	4th July Parade Entry Fee	06/23/2022	140278	6.75
GABA	4th July Parade Entry Fee	06/23/2022	140278	18.25
GAMBI DISPOSAL INC.	Bio-Solids Removal - May 2022	06/09/2022	140156	4,961.25
GATEWAY PRESS, INC	District Decals & Vinyl Sign	06/09/2022	140157	61.85
GATEWAY PRESS, INC	District Decals & Vinyl Sign	06/09/2022	140157	167.24
GATEWAY PRESS, INC	(2) Digital Print Mounted Signs	06/16/2022	140215	102.96
GATEWAY PRESS, INC	(2) Vinyl signs - Public Waterway No not Obstrcut	06/16/2022	140215	229.09
GCR TIRES & SERVICE	Tires, Valve Stems - T 509A	06/23/2022	140279	868.95
GCR TIRES & SERVICE	Tires, Valve Stems - T 509A	06/23/2022	140279	1,544.79
GENERAL PLUMBING SUPPLY CO INC	Septic Tank Parts - Collections Crew	06/09/2022	140158	281.99
GENERAL PLUMBING SUPPLY CO INC	Float, Arm & Seal - FMWWTP	06/30/2022	140332	76.56
GENERAL SUPPLY COMPANY	LED Wall Packs - Electrical Crew	06/16/2022	140216	529.02
GENERAL SUPPLY COMPANY	LED Wall Packs - Electrical Crew	06/16/2022	140216	940.47
GENERAL SUPPLY COMPANY	Materials for Generator Tank D	06/30/2022	140333	728.65
GENERAL SUPPLY COMPANY	Materials for Generator Tank D	06/30/2022	140333	381.45
GENERAL SUPPLY COMPANY	Materials for Sheep Ranch Fire Protection Tank (CIP 11126)	06/09/2022	140159	502.94
GENERAL SUPPLY COMPANY	Materials for District Corp Yard (CIP 11101)	06/30/2022	140333	1,764.50
GENERAL SUPPLY COMPANY	10' Deep Strutt and 3/4 Cord Grips for District Corp Yard (CIP 1	06/30/2022	140333	1,150.70
GEORGE REED INC	6.99 Tons of AC for Utility Crew (CIP 10083)	06/09/2022	140160	603.75
GEORGE REED INC	11.04 Tons of AC for Utility Crew (CIP 10083)	06/09/2022	140160	949.20
GEORGE REED INC	11.09 Tons of AC for Utility Crew (CIP 10083)	06/09/2022	140160	953.46
GEORGE REED INC	11.12 Tons of AC for Utility Crew (CIP 10083)	06/09/2022	140160	956.02
GEORGE REED INC	1/2" AC 6.94 Tons for Utility Crew (CIP 10083)	06/30/2022	140334	591.86
GEORGE REED INC	3/8" Cut Back 11.97 Tons for Utility Crew (CIP 10083)	06/30/2022	140334	1,266.87
GEORGE REED INC	Cutback - LC Whse	06/30/2022	140334	1,220.54

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
GLOBAL PAY	Merchant Service 24728 05/2022	06/30/2022	EFT	3,019.87
GLOBAL PAY	Merchant Service 7167 05/2022	06/30/2022	EFT	424.45
GLOBAL PAY	Merchant Service 24728 05/2022	06/30/2022	EFT	8,164.82
GLOBAL PAY	Merchant Service 7167 05/2022	06/30/2022	EFT	1,147.60
GOVCONNECTION, INC	UPS & Radio Replacement Equipment	06/23/2022	140281	1,754.86
GOVCONNECTION, INC	UPS Battery Packs - Electrical Crew Stock	06/30/2022	140335	60.01
GOVCONNECTION, INC	UPS & Radio Replacement Equipment	06/23/2022	140281	3,119.75
GOVCONNECTION, INC	UPS Battery Packs - Electrical Crew Stock	06/30/2022	140335	106.68
GOVINVEST INC	FY 2022 GASB 75 Full Valuation	06/09/2022	140161	1,161.00
GOVINVEST INC	FY 2022 GASB 75 Full Valuation	06/09/2022	140161	3,139.00
GRAINGER	Vehicle Inspection Forms - District Wide	06/23/2022	140282	135.91
GRAINGER	Vehicle Inspection Forms - District Wide	06/23/2022	140282	241.61
GRAINGER	Air Gauge - WPWTP	06/23/2022	140282	121.93
GRAVETTE, JARED	Safety Boot Reimbursement 2022	06/23/2022	140283	46.53
GRAVETTE, JARED	Safety Boot Reimbursement 2022	06/23/2022	140283	125.82
GRIFFIN, JOHN	RenApp-Biennial Renewal Civil Engineer Reimbursement	06/09/2022	140162	48.60
GRIFFIN, JOHN	Mileage Reimbursement	06/09/2022	140162	13.42
GRIFFIN, JOHN	RenApp-Biennial Renewal Civil Engineer Reimbursement	06/09/2022	140162	131.40
GRIFFIN, JOHN	Mileage Reimbursement	06/09/2022	140162	36.31
H&E EQUIPMENT SERVICES INC	Sky Tack Scissor Rack for District Corp Yard (CIP 11101)	06/09/2022	140163	2,289.59
HABITAT FOR HUMANITY	Warehouse Rent 06/22	06/23/2022	140284	936.00
HABITAT FOR HUMANITY	Warehouse Rent 06/22	06/23/2022	140284	1,664.00
HACH COMPANY	SC200 Controller - DF VCTO	06/30/2022	140336	3,294.07
HACH COMPANY	Lab Supplies - Hunters WTP	06/09/2022	140164	423.83
HELIX ENVIRONMENTAL INC	Biological and Cultural Resource Evaluation for the West Point W	06/23/2022	140285	1,075.54
HERRING PAVING COMPANY	Paving for Crosel Court Repair for Utility Crew (CIP 10083)	06/02/2022	140110	26,486.00
HILLTOP SECURTIES INC	Finance Department Assistance 04/22	06/02/2022	140111	6,053.47
HILLTOP SECURTIES INC	Finance Department Assistance 05/22	06/23/2022	140286	5,388.30
HILLTOP SECURTIES INC	Finance Department Assistance 04/22	06/02/2022	140111	16,366.79
HILLTOP SECURTIES INC	Finance Department Assistance 05/22	06/23/2022	140286	14,568.39
HOBGOODS CLEANING	Janitorial Service OP HQ 04/22	06/16/2022	140217	522.45
HOBGOODS CLEANING	Janitorial Service JLTC 04/22	06/16/2022	140217	18.00
HOBGOODS CLEANING	Janitorial Service OP HQ 04/22	06/16/2022	140217	1,412.55
HOBGOODS CLEANING	Janitorial Service JLTC 04/22	06/16/2022	140217	32.00
HOLT OF CALIFORNIA	Dump Truck - Utility Crew	06/02/2022	140112	9,472.39
HOLT OF CALIFORNIA	Dump Truck - Utility Crew	06/09/2022	140165	9,472.52
HOLT OF CALIFORNIA	Keys - B 05	06/16/2022	140218	45.60
HOLT OF CALIFORNIA	Finance Charge	06/16/2022	140218	149.68
HOLT OF CALIFORNIA	Credit Valve	06/30/2022	140337	(193.09)

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
HOLT OF CALIFORNIA	Dump Truck - Utility Crew	06/30/2022	140337	13,013.46
HOLT OF CALIFORNIA	Dump Truck - Utility Crew	06/30/2022	140337	9,472.39
HOLT OF CALIFORNIA	Roller Trailer - Capital Outlay Equipment	06/30/2022	140337	5,847.48
HOLT OF CALIFORNIA	Dump Truck - Utility Crew	06/02/2022	140112	16,839.81
HOLT OF CALIFORNIA	Battery - V 748	06/09/2022	140165	381.47
HOLT OF CALIFORNIA	Dump Truck - Utility Crew	06/09/2022	140165	16,839.68
HOLT OF CALIFORNIA	Keys - B 05	06/16/2022	140218	81.06
HOLT OF CALIFORNIA	Battery - V 748	06/16/2022	140218	375.41
HOLT OF CALIFORNIA	Finance Charge	06/16/2022	140218	266.11
HOLT OF CALIFORNIA	Credit Valve	06/30/2022	140337	(343.27)
HOLT OF CALIFORNIA	Dump Truck - Utility Crew	06/30/2022	140337	23,135.05
HOLT OF CALIFORNIA	Dump Truck - Utility Crew	06/30/2022	140337	16,839.81
HOLT OF CALIFORNIA	Bucket - Utility & Construction Crews	06/30/2022	140337	496.41
HOLT OF CALIFORNIA	Bucket - Utility & Construction Crews	06/30/2022	140337	882.51
HOLT OF CALIFORNIA	Roller Trailer - Capital Outlay Equipment	06/30/2022	140337	10,395.53
HUNT & SONS, INC	Fuel - LC Whse	06/09/2022	140166	841.50
HUNT & SONS, INC	Diesel Fuel - CC	06/30/2022	140338	1,014.37
HUNT & SONS, INC	Diesel Fuel - WP	06/30/2022	140338	459.57
HUNT & SONS, INC	DEF - SA Shop	06/30/2022	140338	378.38
HUNT & SONS, INC	Fuel - LC Whse	06/09/2022	140166	1,496.00
HUNT & SONS, INC	Motor Oil - JLWTP	06/30/2022	140338	445.95
HUNT & SONS, INC	Diesel Fuel - WP	06/30/2022	140338	817.02
HUNT & SONS, INC	Diesel Fuel - CC	06/30/2022	140338	1,803.32
HUNT & SONS, INC	DEF - SA Shop	06/30/2022	140338	672.67
HYDROSCIENCE ENGINEERS INC	Engineering and Design Services for the Arnold Wastewater Treatm	06/09/2022	140167	27,583.75
JACK HENRY & ASSOCIATES, INC	Annual Maintenance Remit Plus Acct#69389	06/16/2022	140219	713.17
JACK HENRY & ASSOCIATES, INC	Annual Maintenance Remit Plus Acct#69389	06/16/2022	140219	1,928.21
JENSEN PRECAST	Grease and Grit Tank for Vallecito WWTP System Improvement (CIP	06/23/2022	140287	14,415.48
KELLER ASSOCIATES	Design and Engineering Services - CC WWTF 02/22	06/16/2022	140220	38,835.62
LOWE'S	Masonry brush, shovels x 2, Mailbox for Utility Crew (CIP 10083)	06/16/2022	140221	135.04
LUMOS & ASSOC	Contract for Design and Engineering Services for Sheep Ranch Mas	06/09/2022	140168	19,342.50
LYNN PARK ACRES COMM SVC DIST	Lot Fees 2@15 Each 2021-2022	06/30/2022	140339	300.00
MACKENZIE, JONATHAN	UB Refund 1763 Bullion Hill Drive	06/09/2022	140169	687.69
MARINE INDUSTRIAL TANK INC	Leak Repair - Big Trees Tanks 4 & 5	06/09/2022	140170	11,000.00
MARTIN MARIETTA MATERIALS	3/4 Class II AB - DF VCTO	06/16/2022	140222	394.35
MARTIN MARIETTA MATERIALS	3/4 Class II AB - DF VCTO	06/16/2022	140222	392.08
MARTIN MARIETTA MATERIALS	3/4 Class II AB - Hunters WTP	06/30/2022	140340	395.98
MARTIN MARIETTA MATERIALS	3/4 Class II AB - Hunters WTP	06/30/2022	140340	206.85
MARTIN MARIETTA MATERIALS	3/4 Class II AB - Hunters WTP	06/30/2022	140340	395.01

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
MARTIN MARIETTA MATERIALS	3/4 Class II AB - Hunters WTP	06/30/2022	140340	393.71
MARTIN MARIETTA MATERIALS	3/4 Class II AB - Hunters WTP	06/30/2022	140340	797.49
MARTIN MARIETTA MATERIALS	3/4 Class II AB - Hunters WTP	06/30/2022	140340	787.58
MATHESON TRI-GAS, INC	Liquid Oxygen - CCWTP	06/16/2022	140223	5,956.45
MATHESON TRI-GAS, INC	Liquid Oxygen - JLWTP	06/16/2022	140223	5,466.97
MATHESON TRI-GAS, INC	Driver Availability Charge	06/23/2022	140288	193.58
MATHESON TRI-GAS, INC	Finance Charge	06/23/2022	140288	2.90
MATHESON TRI-GAS, INC	Finance Charge	06/23/2022	140288	2.90
McMASTER-CARR	Equipment Circuit Breakers, Enclosure Strip Light, Mounting Brac	06/09/2022	140171	68.10
MILTON S FRANK EQUIPMNT CO INC	Pump Seal - Timber Trails PS	06/23/2022	140289	2,343.10
MINKLER, MICHAEL	ACWA Meal Reimbursement	06/30/2022	140341	8.98
MINKLER, MICHAEL	ACWA Flight Reimbursement	06/30/2022	140341	50.75
MINKLER, MICHAEL	ACWA Meal Reimbursement	06/30/2022	140341	24.31
MINKLER, MICHAEL	ACWA Flight Reimbursement	06/30/2022	140341	137.22
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	287.55
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	43.20
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	44.55
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	79.65
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	4.05
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	287.55
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	43.20
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	44.55
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	79.65
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	4.05
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	777.45
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	116.80
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	120.45
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	215.35
Mission Square	RHI 05/31/2022 Payroll	06/08/2022	EFT	10.95
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	777.45
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	116.80
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	120.45
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	215.35
Mission Square	RHI 06/15/2022 Payroll	06/22/2022	EFT	10.95
MODESTO AIRCO GAS & GEAR	Cylinder Rental 06/22	06/16/2022	140224	32.76
MODESTO AIRCO GAS & GEAR	Cylinder Rental 06/22	06/16/2022	140224	58.24
MODESTO STEEL INC	Stainless Steel Pipe - LCWWT	06/23/2022	140290	1,206.04
MOTHER LODGE ANSWERING SERVICE	Answering Service 06/22	06/16/2022	140225	195.75
MOTHER LODGE ANSWERING SERVICE	Answering Service 06/22	06/16/2022	140225	529.25

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 05/22	06/09/2022	140172	79.09
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 05/22	06/09/2022	140172	140.61
MUNICIPAL MAINTENANCE EQUIP	Remote Transmitter - V 135	06/30/2022	140342	688.23
MUNICIPAL MAINTENANCE EQUIP	Kanaflex Tubing - V 126	06/16/2022	140226	868.89
MUNICIPAL MAINTENANCE EQUIP	Clamps - V 746	06/16/2022	140226	202.51
MUNICIPAL MAINTENANCE EQUIP	Reel Drive Motor - V 135	06/23/2022	140291	566.01
MUNICIPAL MAINTENANCE EQUIP	Remote Transmitter - V 135	06/30/2022	140342	1,223.51
MUTUAL OF OMAHA	Life, AD&D Acct#G000AWXB 06/22	06/23/2022	140292	1,890.24
MUTUAL OF OMAHA	Life, AD&D Acct#G000AWXB 06/22	06/23/2022	140292	5,110.66
NEW YORK LIFE	Life Insurance 04/22	06/02/2022	140113	224.32
NEW YORK LIFE	Life Insurance 05/22	06/23/2022	140293	224.32
NEW YORK LIFE	Life Insurance 04/22	06/02/2022	140113	606.50
NEW YORK LIFE	Life Insurance 05/22	06/23/2022	140293	606.50
NORDAHL LAND SURVEYING	Construction Staking at Tank Site 4 Bigfoot Circle for Redwood T	06/09/2022	140173	2,200.00
NORDAHL LAND SURVEYING	Construction Staking at Tank Site #3 at Flume Court for Redwood	06/09/2022	140173	1,750.00
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	06/09/2022	140174	1,780.41
NORTHSTAR CHEMICAL	Sodium Hypochlorite - WPWWTP	06/16/2022	140227	591.72
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 12	06/30/2022	140343	617.76
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 40	06/30/2022	140343	9,287.85
NORTHSTAR CHEMICAL	Sodium Hydroxide - LCWWTP	06/30/2022	140343	1,291.29
NORTHSTAR CHEMICAL	Sodium Hydroxide - AWWTP	06/30/2022	140343	4,307.16
NORTHSTAR CHEMICAL	Sodium Hypochlorite - WPWTP	06/16/2022	140227	993.53
NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	06/23/2022	140294	3,133.72
NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	06/30/2022	140343	2,282.50
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	06/30/2022	140343	1,847.38
NTU TECHNOLOGIES INC	Pro Pac Polymer - CCRCP	06/23/2022	140295	11,583.29
O'CONNELL & DEMPSEY, LLC	Federal Legislative Advocacy Consulting 05/22	06/23/2022	140296	1,350.00
O'CONNELL & DEMPSEY, LLC	Federal Legislative Advocacy Consulting 05/22	06/23/2022	140296	3,650.00
O'REILLY AUTO PARTS	Battery - SA Shop	06/16/2022	140228	48.32
O'REILLY AUTO PARTS	Marker Lights - SA Shop	06/16/2022	140228	5.86
O'REILLY AUTO PARTS	Gear Oil - T 14	06/16/2022	140228	6.17
O'REILLY AUTO PARTS	DEF, Fuel Fitting - V 723	06/16/2022	140228	23.15
O'REILLY AUTO PARTS	Coolant, Clamps, Fittings - Generators	06/16/2022	140228	23.17
O'REILLY AUTO PARTS	Battery - SA Shop	06/16/2022	140228	85.91
O'REILLY AUTO PARTS	Gear Oil - T 14	06/16/2022	140228	10.98
O'REILLY AUTO PARTS	DEF, Fuel Fitting - V 723	06/16/2022	140228	41.17
O'REILLY AUTO PARTS	Marker Lights - SA Shop	06/16/2022	140228	10.42
O'REILLY AUTO PARTS	Coolant, Clamps, Fittings - Generators	06/16/2022	140228	41.20
O'REILLY AUTO PARTS	Finance Charge	06/16/2022	140228	1.97

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
OUTWEST AUTO	Flat Repair - V 621	06/09/2022	140175	25.00
P G & E	Power Op HQ 05/2022	06/30/2022	EFT	24.15
P G & E	Power Hwy 26 05/2022	06/30/2022	EFT	10.81
P G & E	Power District Wide 05/2022	06/30/2022	EFT	1,024.14
P G & E	Power JLTC 05/2022	06/30/2022	EFT	42.44
P G & E	Power Wallace Spray Fields 05/2022	06/30/2022	EFT	23.82
P G & E	Power Warmwood LS 05/2022	06/30/2022	EFT	23.44
P G & E	Power Woodgate LS 05/2022	06/30/2022	EFT	28.14
P G & E	Power SA Shop 05/2022	06/30/2022	EFT	144.60
P G & E	Power SA Shop Warehouse 05/2022	06/30/2022	EFT	27.22
P G & E	Power VS House 05/2022	06/30/2022	EFT	6.15
P G & E	Power Op HQ 05/2022	06/30/2022	EFT	65.31
P G & E	Power District Wide 05/2022	06/30/2022	EFT	1,820.70
P G & E	Power CC Water Tank 05/2022	06/30/2022	EFT	48.11
P G & E	Power JLTC 05/2022	06/30/2022	EFT	75.45
P G & E	Power SA Shop 05/2022	06/30/2022	EFT	257.08
P G & E	Power SA Shop Warehouse 05/2022	06/30/2022	EFT	73.60
P G & E	Power VS House 05/2022	06/30/2022	EFT	10.93
P G & E CFM/PPC DEPT	Contract#50061680 V1 ERR-PM 35310850 Cust#3120714	06/02/2022	140114	9,170.46
PAC MACHINE CO INC.	Pump - Collections Crew	06/16/2022	140229	1,122.79
PAC MACHINE CO INC.	ARV's - Collections System Improvements	06/16/2022	140229	12,357.68
PACE SUPPLY CORP	Couplings - Collections Crew	06/09/2022	140176	130.03
PACE SUPPLY CORP	Corps, Saddles, Curbs for Utility Crew (CIP 10083)	06/09/2022	140176	5,737.45
PACE SUPPLY CORP	Corps, Saddles, Curbs for Utility Crew (CIP 10083)	06/09/2022	140176	2,288.09
PACE SUPPLY CORP	Inserts PJ for Utility Crew (CIP 10083)	06/09/2022	140176	352.85
PACE SUPPLY CORP	Warf Freezeless Hydrant - EP Barn	06/09/2022	140176	1,302.47
PACE SUPPLY CORP	Service Charge	06/09/2022	140176	14.69
PACE SUPPLY CORP	Curb Stops for Utility Crew (CIP 10083)	06/16/2022	140230	10,641.29
PACE SUPPLY CORP	Repair Clamps - LC Whse	06/16/2022	140230	849.00
PACE SUPPLY CORP	Repair Couplings - District Wide	06/16/2022	140230	130.03
PACE SUPPLY CORP	Saddles - Utility Crew	06/23/2022	140297	458.04
PACE SUPPLY CORP	Gauges, Gaskets, CTS Tube, Repair Clamps - Stock	06/23/2022	140297	2,521.00
PACE SUPPLY CORP	Repair Clamps - LC Whse	06/23/2022	140297	1,512.83
PACE SUPPLY CORP	Backflow Blankets - EP Barn	06/30/2022	140344	249.74
PACE SUPPLY CORP	Hymax Reducer - Stock	06/30/2022	140344	462.01
PACE SUPPLY CORP	Repair Clamps - EP Barn	06/30/2022	140344	320.98
PACE SUPPLY CORP	Fire Hydrant - EP Barn	06/30/2022	140344	1,088.77
PACE SUPPLY CORP	Service Charge	06/30/2022	140344	124.00
PACE SUPPLY CORP	Meter Stops & Meter Valves for the AMI/AMR Project (CIP 11096)	06/30/2022	140344	6,737.02

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
PARKSON CORPORATION	Flowmeter - FMWWTP	06/30/2022	140345	296.45
PETERSON BRUSTAD INC	Engineering and Design Services for the West Point Water Supply	06/02/2022	140115	4,973.85
PETERSON BRUSTAD INC	Engineering and Design Services for the West Point Water Supply	06/23/2022	140298	3,517.79
PETERSON BRUSTAD INC	Contract for Engineering Services for Lake Tulloch Submerged Wat	06/23/2022	140298	8,292.38
PG&E CFM/PPC DEPARTMENT	Contract#50062738 V1 ERR-PM#353175768 Cust#3166995 - CorpYard	06/09/2022	140178	24,190.20
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	06/09/2022	140179	400.28
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	06/09/2022	140179	491.57
POTRERO HILLS LANDFILL	Bio-Solids Disposal - DF VCTO	06/09/2022	140179	333.06
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	06/09/2022	140179	413.82
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	06/23/2022	140299	488.56
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	06/23/2022	140299	429.87
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	06/23/2022	140299	386.73
QUADIENT LEASING INC	Mail Equip Quarterly Maintenance 07/01-09/15/2022	06/30/2022	EFT	102.28
QUADIENT LEASING INC	Mail Equip Quarterly Maintenance 06/15-06/30/2022	06/30/2022	EFT	53.87
QUADIENT LEASING INC	Mail Equip Quarterly Maintenance 07/01-09/15/2022	06/30/2022	EFT	276.53
QUADIENT LEASING INC	Mail Equip Quarterly Maintenance 06/15-06/30/2022	06/30/2022	EFT	19.92
RATTERMAN, SCOTT	Travel 05/22 ACWA Parking	06/02/2022	140116	24.30
RATTERMAN, SCOTT	Travel 05/22 ACWA Hotel	06/02/2022	140116	257.42
RATTERMAN, SCOTT	Travel 05/22 ACWA Meals	06/02/2022	140116	20.62
RATTERMAN, SCOTT	Travel 05/22 ACWA Mileage	06/02/2022	140116	21.16
RATTERMAN, SCOTT	ACWA Flight Reimbursement	06/30/2022	140346	410.33
RATTERMAN, SCOTT	MT Counties Reception Hotel Reimbursement	06/30/2022	140346	94.61
RATTERMAN, SCOTT	Travel 06/22	06/30/2022	140346	21.16
RATTERMAN, SCOTT	Travel 05/22 ACWA Hotel	06/02/2022	140116	696.01
RATTERMAN, SCOTT	Travel 05/22 ACWA Parking	06/02/2022	140116	65.70
RATTERMAN, SCOTT	Travel 05/22 ACWA Mileage	06/02/2022	140116	57.23
RATTERMAN, SCOTT	Travel 05/22 ACWA Meals	06/02/2022	140116	55.75
RATTERMAN, SCOTT	ACWA Flight Reimbursement	06/30/2022	140346	1,109.44
RATTERMAN, SCOTT	Travel 06/22	06/30/2022	140346	57.23
RATTERMAN, SCOTT	MT Counties Reception Hotel Reimbursement	06/30/2022	140346	255.81
ROBERT SAPIEN	Tree Falling	06/16/2022	140231	792.00
ROBERT SAPIEN	Tree Falling	06/16/2022	140231	1,408.00
ROEDER, JAMES	Saefty Boot Reimbursement 2022	06/23/2022	140300	72.00
ROEDER, JAMES	Saefty Boot Reimbursement 2022	06/23/2022	140300	128.00
SAFE T LITE	Sign Stands, Visability Flags - Collection	06/30/2022	140347	1,647.49
SAFE T LITE	Traffic Signs, Cones - Water Distribution Crews	06/30/2022	140347	1,973.81
SAGE, THOMAS	DMV Physical Exam and Permit Reimbursment	06/30/2022	140348	176.96
SECADA, CINDY	Travel 05/22	06/02/2022	140117	18.33
SECADA, CINDY	Travel 06/22	06/30/2022	140349	12.22

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
SECADA, CINDY	Travel 05/22	06/02/2022	140117	49.59
SECADA, CINDY	Travel 06/22	06/30/2022	140349	33.06
SEIU LOCAL 1021	COPE Donation 05/22	06/09/2022	140181	10.80
SEIU LOCAL 1021	Union Dues 05/22	06/09/2022	140181	729.00
SEIU LOCAL 1021	Union Dues 06/22	06/30/2022	140350	729.00
SEIU LOCAL 1021	COPE Donation 06/22	06/30/2022	140350	10.80
SEIU LOCAL 1021	COPE Donation 05/22	06/09/2022	140181	29.20
SEIU LOCAL 1021	Union Dues 05/22	06/09/2022	140181	1,971.00
SEIU LOCAL 1021	COPE Donation 06/22	06/30/2022	140350	29.20
SEIU LOCAL 1021	Union Dues 06/22	06/30/2022	140350	1,971.00
SENDERS MARKET INC	Fasteners - Hwy 26 LS	06/09/2022	140182	55.09
SENDERS MARKET INC	Lumber - CC LS 13	06/09/2022	140182	262.91
SENDERS MARKET INC	Hinges - SA Shop	06/09/2022	140182	24.32
SENDERS MARKET INC	Cleaning Supplies, Trash Bags - SA Shop	06/09/2022	140182	11.41
SENDERS MARKET INC	Air Compressor Parts - SA Shop	06/09/2022	140182	24.51
SENDERS MARKET INC	Gloves - Electrical Crew	06/09/2022	140182	2.64
SENDERS MARKET INC	Shovels, Digging Bar - Electrical Crew	06/09/2022	140182	35.78
SENDERS MARKET INC	Distilled Water - LCWWTP	06/09/2022	140182	17.38
SENDERS MARKET INC	Splice Box - 8934 Westwood Court	06/09/2022	140182	82.04
SENDERS MARKET INC	Sump Pump - LCWWTP	06/09/2022	140182	174.80
SENDERS MARKET INC	Batteries - Wallace WWTP	06/16/2022	140232	25.72
SENDERS MARKET INC	Pipe, Fittings - Collections Crew	06/16/2022	140232	96.83
SENDERS MARKET INC	Rubber Boots - Collections Crew	06/16/2022	140232	63.68
SENDERS MARKET INC	Septic Tank Parts - Collections Crew	06/16/2022	140232	9.24
SENDERS MARKET INC	Brass Fittings - V 745	06/16/2022	140232	15.75
SENDERS MARKET INC	Service Charge	06/16/2022	140232	8.12
SENDERS MARKET INC	Cable, Files, Ferrule - WP	06/09/2022	140182	39.28
SENDERS MARKET INC	Cleaning Supplies, Trash Bags - SA Shop	06/09/2022	140182	20.28
SENDERS MARKET INC	Hole Saw Materials for Utility Crew (CIP 10083)	06/09/2022	140182	46.29
SENDERS MARKET INC	Red Grease, Simple Green, WD 40 for Utility Crew (CIP 10083)	06/09/2022	140182	31.76
SENDERS MARKET INC	Hinges - SA Shop	06/09/2022	140182	43.23
SENDERS MARKET INC	Air Compressor Parts - SA Shop	06/09/2022	140182	43.58
SENDERS MARKET INC	Smartflo Hoses, Adapter, Coupler for Utility Crew (CIP 10083)	06/09/2022	140182	87.54
SENDERS MARKET INC	Gloves - Electrical Crew	06/09/2022	140182	4.69
SENDERS MARKET INC	Shovels, Digging Bar - Electrical Crew	06/09/2022	140182	63.61
SENDERS MARKET INC	Brooms, Picks - WPWTP	06/09/2022	140182	90.69
SENDERS MARKET INC	Lysol Cleaner, Glue - JLWTP	06/16/2022	140232	15.42
SENDERS MARKET INC	Materials for Utility Crew (CIP 10083)	06/16/2022	140232	14.64
SENDERS MARKET INC	Wall Scraper, Bucket and Lid, Garden Spray for Utility Crew (CIP	06/16/2022	140232	58.36

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
SENDERS MARKET INC	Batteries - Wallace WTP	06/16/2022	140232	12.86
SENDERS MARKET INC	Brass Fittings - V 745	06/16/2022	140232	27.99
SENDERS MARKET INC	Service Charge	06/16/2022	140232	14.43
SENDERS MARKET INC	Weatherproof Covers and Fiber Rake for AMI Project (CIP 11096)	06/09/2022	140182	50.16
SENDERS MARKET INC	Redimix Concrete and Straw Bales for Sheep Ranch Tank Project (C	06/09/2022	140182	180.68
SENDERS MARKET INC	Materials and Supplies for Sheep Ranch Tank Project (CIP 11127)	06/09/2022	140182	110.89
SENDERS MARKET INC	Spray Paint for Sheep Ranch Tank (CIP 11127)	06/16/2022	140232	14.57
SENDERS MARKET INC	Fittings and Fasteners for Sheep Ranch Tank Project (CIP11127)	06/16/2022	140232	122.31
SIEGFRIED, MELBOURNE	UB Refund 1425 Lilac Drive	06/09/2022	140183	63.16
SIGNAL SERVICE	On Site Service - OP HQ	06/16/2022	140233	88.42
SIGNAL SERVICE	On Site Service - OP HQ	06/16/2022	140233	239.08
SONORA FORD	Rear Brakes - V 715	06/09/2022	140184	215.78
SONORA FORD	Front Brakes - V 727	06/16/2022	140234	531.83
SONORA FORD	Rear Brakes - V 715	06/09/2022	140184	383.61
SPDI INC.	UV Lamps - DF VCTO	06/09/2022	140185	6,181.00
SPRINGBROOK HOLDING CO LLC	Professional Services 22 Hours	06/02/2022	140118	1,063.26
SPRINGBROOK HOLDING CO LLC	Professional Services .25 Hours	06/23/2022	140302	12.08
SPRINGBROOK HOLDING CO LLC	Professional Services 22 Hours	06/02/2022	140118	2,874.74
SPRINGBROOK HOLDING CO LLC	Professional Services .25 Hours	06/23/2022	140302	32.67
STAPLES CREDIT PLAN	Office Supplies	06/23/2022	140303	188.51
STAPLES CREDIT PLAN	Office Supplies	06/23/2022	140303	509.69
SUEZ TREATMENT SOLUTIONS INC	Replacement ck# 134104 11/14/2019 Refunded Error back to CCWD	06/30/2022	140351	2,954.21
SUEZ TREATMENT SOLUTIONS INC	Replacement ck# 134104 11/14/2019 Refunded Error back to CCWD	06/30/2022	140351	(1,556.42)
SUEZ TREATMENT SOLUTIONS INC	Replacement ck# 134104 11/14/2019 Refunded Error back to CCWD	06/30/2022	140351	530.68
SUEZ TREATMENT SOLUTIONS INC	Replacement ck# 133154 7/25/2019 Refunded Error back to CCWD	06/30/2022	140351	115.96
SUPERIOR POOL PRODUCTS, LLC	Calcium Hypochlorite Tabs - JLWTP	06/09/2022	140186	2,388.41
SWRCB	Annual Permit Fee (5B05NO00014)Index#470950 FM WWRP	06/09/2022	140187	4,203.00
SWRCB	Annual Permit Fee (5B05NO00001)Index#470956 CC WWRF	06/09/2022	140187	8,431.00
SWRCB	Wastewater Operator Grade 3 Exam Application - Burke	06/16/2022	140235	295.00
SWRCB	Water Treatment Grade 1 Renewal - Grutzmacher	06/09/2022	140188	55.00
SWRCB	Water Treatment Grade 4 Renewal - Hampton	06/09/2022	140188	105.00
SWRCB	Water Distribution Grade 2 Re-Exam Application - Scott	06/16/2022	140236	45.00
SWRCB	Annual Permit Fee (5B05CR00098) Index#474090 Bear Creek	06/23/2022	140305	277.00
THOMAS, RUSS	Travel 05/22	06/02/2022	140119	6.95
THOMAS, RUSS	Travel 06/22	06/30/2022	140352	13.26
THOMAS, RUSS	Travel 05/22	06/02/2022	140119	18.79
THOMAS, RUSS	Travel 06/22	06/30/2022	140352	35.88
TIFCO INDUSTRIES	Shop Towels - SA Shop	06/16/2022	140237	76.10
TIFCO INDUSTRIES	Absorbent Pads - SA Shop	06/16/2022	140237	38.59

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
TIFCO INDUSTRIES	Rechargeable Flashlights - DF VCTO	06/23/2022	140306	192.89
TIFCO INDUSTRIES	Shop Towels - SA Shop	06/16/2022	140237	135.30
TIFCO INDUSTRIES	Absorbent Pads - SA Shop	06/16/2022	140237	68.61
TISSERAND, DAVE	UB Refund 3650 Bob E Court	06/30/2022	140353	123.00
TREATS GENERAL STORE INC	Hardware - CC LS 13	06/09/2022	140189	16.40
TREATS GENERAL STORE INC	Pipe, Fittings - SA Shop	06/09/2022	140189	34.02
TREATS GENERAL STORE INC	Fasteners - Electrical Crew	06/09/2022	140189	18.75
TREATS GENERAL STORE INC	Pipe, Fittings - SA Shop	06/09/2022	140189	60.48
TREATS GENERAL STORE INC	Fasteners - Electrical Crew	06/09/2022	140189	33.32
TYLER TECHNOLOGIES, INC.	Incode - 20% Annual Licensing and Maintenance Fee	06/23/2022	140307	9,926.82
TYLER TECHNOLOGIES, INC.	Incode - 20 % Annual Licensing and Maintenance Fee	06/23/2022	140307	26,839.18
U.S. BANK	Portable Chairs & Office Supplies	06/15/2022	EFT	1,195.13
U.S. BANK	Roll Towels - Ops HQ	06/15/2022	EFT	41.02
U.S. BANK	First Aid Supplies - OPS HQ	06/15/2022	EFT	42.01
U.S. BANK	Antibacterial Anti Virus Cleaning Products - OPS HQ	06/15/2022	EFT	77.60
U.S. BANK	Soap - Ops HQ	06/15/2022	EFT	11.56
U.S. BANK	First Aid Supplies - OPS HQ	06/15/2022	EFT	37.63
U.S. BANK	Gauze - OPS HQ	06/15/2022	EFT	17.78
U.S. BANK	First Aid Supplies - Ops HQ	06/15/2022	EFT	49.63
U.S. BANK	Soap, Cleaning Products - OPS HQ	06/15/2022	EFT	107.91
U.S. BANK	Bathroom Cleaners- OPS HQ	06/15/2022	EFT	9.18
U.S. BANK	Cleaning Products - OPS HQ	06/15/2022	EFT	17.33
U.S. BANK	UPUD	06/15/2022	EFT	201.00
U.S. BANK	Ring Central	06/15/2022	EFT	482.62
U.S. BANK	Cal.Net	06/15/2022	EFT	57.92
U.S. BANK	Verizon	06/15/2022	EFT	1,185.94
U.S. BANK	ComCast	06/15/2022	EFT	246.22
U.S. BANK	Volcano Telephone	06/15/2022	EFT	202.50
U.S. BANK	Cal Waste	06/15/2022	EFT	600.48
U.S. BANK	Alhambra	06/15/2022	EFT	120.23
U.S. BANK	Glass Cleaner - Collections Crew	06/15/2022	EFT	(38.07)
U.S. BANK	Truck Wash Soap - Electricians	06/15/2022	EFT	12.10
U.S. BANK	Credit Returned Paper	06/15/2022	EFT	(21.60)
U.S. BANK	Labeler - Warehouse	06/15/2022	EFT	42.47
U.S. BANK	Glass Cleaner - Collections Crew	06/15/2022	EFT	38.07
U.S. BANK	Traps V740	06/15/2022	EFT	3.84
U.S. BANK	Dry Can filters - Collections Crew	06/15/2022	EFT	197.19
U.S. BANK	Hand Sanitizing Wipes - District Use	06/15/2022	EFT	44.51
U.S. BANK	Safety Gloves - WPWWTP	06/15/2022	EFT	51.93

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
U.S. BANK	Cameras - DF VCTO	06/15/2022	EFT	1,372.72
U.S. BANK	1 3/8 Socket - SA Shop	06/15/2022	EFT	21.24
U.S. BANK	HydroRanger - Electricians	06/15/2022	EFT	727.53
U.S. BANK	Scada Software Support - Electricians	06/15/2022	EFT	681.17
U.S. BANK	Compressor Parts	06/15/2022	EFT	57.30
U.S. BANK	Computers	06/15/2022	EFT	780.16
U.S. BANK	Fence Repair - DF VCTO	06/15/2022	EFT	500.00
U.S. BANK	Aramark	06/15/2022	EFT	1,059.66
U.S. BANK	5 Gallons Oil	06/15/2022	EFT	15.51
U.S. BANK	Vehicle Parts	06/15/2022	EFT	267.69
U.S. BANK	CWEA Membership	06/15/2022	EFT	69.12
U.S. BANK	Collection System 101 Training - Byous, Duncan, Sage	06/15/2022	EFT	555.00
U.S. BANK	Conference Hotel - Knick & Gravette	06/15/2022	EFT	193.01
U.S. BANK	Conference Hotel - Burkhardt & Gerkenmeyer	06/15/2022	EFT	193.01
U.S. BANK	Excel Training - Crank	06/15/2022	EFT	106.20
U.S. BANK	BOD Supplies, Water Code Subscription	06/15/2022	EFT	11.48
U.S. BANK	DAS Recruitment	06/15/2022	EFT	52.92
U.S. BANK	CSDA , Caldor Fire Registration - Minkler	06/15/2022	EFT	195.75
U.S. BANK	SAHRA Membership / Weinoff Training	06/15/2022	EFT	100.17
U.S. BANK	ACWA Ratterman	06/15/2022	EFT	205.20
U.S. BANK	Engineering New Record Subscription	06/15/2022	EFT	29.16
U.S. BANK	Fuel - Conference	06/15/2022	EFT	16.68
U.S. BANK	Giva-A-Ways for on the Right Track Event	06/15/2022	EFT	7.25
U.S. BANK	Sheep Ranch Tank Ribbon Cutting Supplies	06/15/2022	EFT	16.20
U.S. BANK	Video Cables	06/15/2022	EFT	7.62
U.S. BANK	Microsoft Programs	06/15/2022	EFT	166.36
U.S. BANK	Skill Share	06/15/2022	EFT	80.19
U.S. BANK	Microsoft	06/15/2022	EFT	326.33
U.S. BANK	Note Books, Annual Subscription, Batteries	06/15/2022	EFT	92.45
U.S. BANK	ACWA Hotel	06/15/2022	EFT	159.93
U.S. BANK	CSDA - Arnold	06/15/2022	EFT	20.25
U.S. BANK	First Aid Supplies - OPS HQ	06/15/2022	EFT	113.60
U.S. BANK	Soap, Cleaning Products - OPS HQ	06/15/2022	EFT	291.76
U.S. BANK	Cleaning Products - OPS HQ	06/15/2022	EFT	46.87
U.S. BANK	Soap - Ops HQ	06/15/2022	EFT	31.24
U.S. BANK	Portable Chairs & Office Supplies	06/15/2022	EFT	3,231.31
U.S. BANK	First Aid Supplies - OPS HQ	06/15/2022	EFT	101.74
U.S. BANK	Gauze - OPS HQ	06/15/2022	EFT	48.07
U.S. BANK	Antibacterial Anti Virus Cleaning Products - OPS HQ	06/15/2022	EFT	209.80

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
U.S. BANK	Bathroom Cleaners- OPS HQ	06/15/2022	EFT	24.82
U.S. BANK	First Aid Supplies - Ops HQ	06/15/2022	EFT	134.17
U.S. BANK	Roll Towels - Ops HQ	06/15/2022	EFT	110.91
U.S. BANK	Verizon	06/15/2022	EFT	2,108.36
U.S. BANK	ComCast	06/15/2022	EFT	437.74
U.S. BANK	Ring Central	06/15/2022	EFT	857.99
U.S. BANK	Volcano Telephone	06/15/2022	EFT	360.00
U.S. BANK	Cal Waste	06/15/2022	EFT	1,067.54
U.S. BANK	Saw Blades - Utility Crew	06/15/2022	EFT	579.11
U.S. BANK	Traps V740	06/15/2022	EFT	6.84
U.S. BANK	Labeler - Warehouse	06/15/2022	EFT	75.49
U.S. BANK	Power Strip - LC Whse	06/15/2022	EFT	17.15
U.S. BANK	Cleaning Wipes - DF VCTO	06/15/2022	EFT	82.13
U.S. BANK	Truck Wash Soap - Electricians	06/15/2022	EFT	21.50
U.S. BANK	Credit Returned Paper	06/15/2022	EFT	(38.41)
U.S. BANK	Alhambra	06/15/2022	EFT	213.76
U.S. BANK	Peroxide & Trash Bags	06/15/2022	EFT	8.85
U.S. BANK	Chamfer kits - Utility Crew	06/15/2022	EFT	100.27
U.S. BANK	Wet/Dry Vaccum	06/15/2022	EFT	23.53
U.S. BANK	Hand Sanitizing Buckets - WPWTP	06/15/2022	EFT	(12.16)
U.S. BANK	Hand Sanitizing Wipes - District Use	06/15/2022	EFT	79.13
U.S. BANK	Wasp Spray - WPWTP	06/15/2022	EFT	80.88
U.S. BANK	Pine Sol - WPWTP	06/15/2022	EFT	27.87
U.S. BANK	Hand Sanitizer - WPWTP	06/15/2022	EFT	16.09
U.S. BANK	Cleaning Products - JL WTP, LC Whse	06/15/2022	EFT	26.17
U.S. BANK	1 3/8 Socket - SA Shop	06/15/2022	EFT	37.75
U.S. BANK	200 AMP Breaker - Wilseyville P/S	06/15/2022	EFT	364.61
U.S. BANK	HydroRanger - Electricians	06/15/2022	EFT	1,293.39
U.S. BANK	HMI for SRWTP	06/15/2022	EFT	968.47
U.S. BANK	HMI for SRWTP	06/15/2022	EFT	407.55
U.S. BANK	Scada Software Support - Electricians	06/15/2022	EFT	1,210.99
U.S. BANK	Compressor Parts	06/15/2022	EFT	101.89
U.S. BANK	Computers	06/15/2022	EFT	1,386.97
U.S. BANK	Aramark	06/15/2022	EFT	1,883.86
U.S. BANK	5 Gallons Oil	06/15/2022	EFT	27.59
U.S. BANK	Overage Fee Cal Waste - EP Barn	06/15/2022	EFT	10.38
U.S. BANK	Vehicle Parts	06/15/2022	EFT	475.91
U.S. BANK	Apple Storage	06/15/2022	EFT	0.99
U.S. BANK	CWEA Membership	06/15/2022	EFT	122.88

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
U.S. BANK	Water Math Review/ Water SCADA Training	06/15/2022	EFT	845.00
U.S. BANK	ACWA Parking	06/15/2022	EFT	90.00
U.S. BANK	Conference Hotel - Burkhardt & Gerkenmeyer	06/15/2022	EFT	343.15
U.S. BANK	Excel Training - Crank	06/15/2022	EFT	188.80
U.S. BANK	Conference Hotel - Knick & Gravette	06/15/2022	EFT	343.15
U.S. BANK	Qtrly Supervisor Training Supplies	06/15/2022	EFT	20.06
U.S. BANK	BOD Supplies, Water Code Subscription	06/15/2022	EFT	31.05
U.S. BANK	DAS Recruitment	06/15/2022	EFT	143.08
U.S. BANK	Hotel & Meals ACWA	06/15/2022	EFT	988.10
U.S. BANK	CSDA , Caldor Fire Registration - Minkler	06/15/2022	EFT	529.25
U.S. BANK	SAHRA Membership / Weinoff Training	06/15/2022	EFT	270.83
U.S. BANK	ACWA Ratterman	06/15/2022	EFT	554.80
U.S. BANK	Engineering New Record Subscription	06/15/2022	EFT	78.84
U.S. BANK	Fuel - Conference	06/15/2022	EFT	45.12
U.S. BANK	Giva-A-Ways for on the Right Track Event	06/15/2022	EFT	19.62
U.S. BANK	Sheep Ranch Tank Ribbon Cutting Supplies	06/15/2022	EFT	43.80
U.S. BANK	Video Cables	06/15/2022	EFT	20.61
U.S. BANK	Microsoft Programs	06/15/2022	EFT	449.82
U.S. BANK	Microsoft	06/15/2022	EFT	882.31
U.S. BANK	Skill Share	06/15/2022	EFT	216.81
U.S. BANK	Note Books, Annual Subscription, Batteries	06/15/2022	EFT	249.96
U.S. BANK	ACWA Hotel	06/15/2022	EFT	432.43
U.S. BANK	CSDA - Arnold	06/15/2022	EFT	54.75
U.S. BANK	Hose Reels - District Corp Yard	06/15/2022	EFT	1,159.20
U.S. BANK	Lights - New Warehouse	06/15/2022	EFT	4,834.43
ULINE	Strapping Unit for Redwood Tanks Project (CIP 11095)	06/23/2022	140308	1,304.86
UNDERHILL, BERTHA	Travel 05/22	06/02/2022	140120	30.32
UNDERHILL, BERTHA	Travel 06/22	06/30/2022	140354	10.10
UNDERHILL, BERTHA	Travel 05/22	06/02/2022	140120	82.00
UNDERHILL, BERTHA	Travel 06/22	06/30/2022	140354	27.34
UNION DEMOCRAT	CSM & WWTPO Recruitment 04/22	06/23/2022	140309	232.11
UNION DEMOCRAT	CSM & WWTPO Recruitment 04/22	06/23/2022	140309	412.65
UNITED PARCEL SERVICE	Shipping Week End 05/14	06/02/2022	140121	5.40
UNITED PARCEL SERVICE	Shipping Week End 05/21	06/02/2022	140121	5.40
UNITED PARCEL SERVICE	Shippong Week End 05/28	06/09/2022	140190	5.40
UNITED PARCEL SERVICE	Shipping Week End 06/04	06/16/2022	140238	5.40
UNITED PARCEL SERVICE	Shipping Week End 06/11	06/23/2022	140310	5.40
UNITED PARCEL SERVICE	Shipping Week End 06/18	06/30/2022	140355	5.40
UNITED PARCEL SERVICE	Shipping Week End 05/14	06/02/2022	140121	14.60

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
UNITED PARCEL SERVICE	Shipping Week End 05/21	06/02/2022	140121	14.60
UNITED PARCEL SERVICE	Shipping Week End 05/28	06/09/2022	140190	14.60
UNITED PARCEL SERVICE	Shipping Week End 06/04	06/16/2022	140238	14.60
UNITED PARCEL SERVICE	Shipping Week End 06/11	06/23/2022	140310	14.60
UNITED PARCEL SERVICE	Shipping Week End 06/18	06/30/2022	140355	14.60
UNITED RENTALS NORTHWEST, INC	Roller - capital outlay equipment	06/16/2022	140239	5,559.84
UNITED RENTALS NORTHWEST, INC	Roller - capital outlay equipment	06/16/2022	140239	9,884.16
UNITED RENTALS NORTHWEST, INC	Asphalt Cutter Blade	06/30/2022	140356	69.71
US BANK CORP TRUST SVCS	DaLee Cassidy/ Fly in Acres Assessment Fee	06/23/2022	140311	1,005.00
US BANK CORP TRUST SVCS	RAD DaLee Cassidy 2021	06/02/2022	140122	339.81
US BANK CORP TRUST SVCS	RAD DaLee Cassidy 2021	06/02/2022	140122	19,320.82
US BANK CORP TRUST SVCS	RAD DaLee Cassidy 2021	06/02/2022	140122	(954.15)
US BANK CORP TRUST SVCS	RAD DaLee Cassidy 2021	06/02/2022	140122	579.62
US BANK CORP TRUST SVCS	DaLee Cassidy/ Fly in Acres Assessment Fee	06/23/2022	140311	495.00
USA BLUE BOOK	Sensor Cap - Southworth WWTP	06/09/2022	140191	187.39
USA BLUE BOOK	Lab Supplies - EP Wastewater Plants	06/16/2022	140240	546.54
USA BLUE BOOK	Tampering Signs - District Wide	06/23/2022	140312	65.52
USA BLUE BOOK	Sulfuric Acid - DF VCTO	06/23/2022	140312	69.52
USA BLUE BOOK	Floats/ Transducers - Electrical Crew	06/23/2022	140312	764.03
USA BLUE BOOK	Probes, Conductivity Standard - AWWTP & DF VCTO	06/30/2022	140357	1,736.17
USA BLUE BOOK	Lab Supplies - CCRCP	06/30/2022	140357	249.97
USA BLUE BOOK	pH Buffer - JLWTP	06/09/2022	140191	191.38
USA BLUE BOOK	Lab Supplies - Hunters WTP	06/09/2022	140191	315.20
USA BLUE BOOK	Lab Supplies - Hunters WTP	06/09/2022	140191	285.02
USA BLUE BOOK	Blue Marking Flags - WPWTP	06/16/2022	140240	120.07
USA BLUE BOOK	Tampering Signs - District Wide	06/23/2022	140312	116.48
USA BLUE BOOK	Sampling Stations - Capital Outlay Sampling Stations	06/23/2022	140312	6,822.39
USA BLUE BOOK	Lab Supplies - JLWTP	06/30/2022	140357	672.26
USA BLUE BOOK	Lab Supplies - JLWTP	06/30/2022	140357	492.23
UTICA WATER & POWER AUTHORITY	Calaveras County Fair 2022 Shared Booth	06/02/2022	140123	50.39
UTICA WATER & POWER AUTHORITY	Banner for Calaveras County Fair 2022 Shared Booth	06/02/2022	140123	19.32
UTICA WATER & POWER AUTHORITY	Calaveras County Fair 2022 Shared Booth	06/02/2022	140123	136.27
UTICA WATER & POWER AUTHORITY	Banner for Calaveras County Fair 2022 Shared Booth	06/02/2022	140123	52.25
VALIC	Def Comp 05/31/2022 Payroll	06/08/2022	EFT	497.20
VALIC	Deferred Comp 06/15/2022 Payroll	06/22/2022	EFT	497.20
VALIC	Def Comp 05/31/2022 Payroll	06/08/2022	EFT	1,344.28
VALIC	Deferred Comp 06/15/2022 Payroll	06/22/2022	EFT	1,344.28
VALLEY SPRINGS NEWS	Standby Fees 06/22	06/09/2022	140192	31.59
VALLEY SPRINGS NEWS	Budget Adoption Legal Notice	06/23/2022	140313	14.85

VENDOR	DESCRIPTION	DATE	REF	AMOUNT
VALLEY SPRINGS NEWS	Standby Fees 06/22	06/09/2022	140192	85.41
VALLEY SPRINGS NEWS	Budget Adoption Legal Notice	06/23/2022	140313	40.15
VOYA FINANCIAL	Def Comp 05/31/2022 Payroll	06/08/2022	EFT	319.86
VOYA FINANCIAL	Deferred Comp 06/15/2022 Payroll	06/22/2022	EFT	319.86
VOYA FINANCIAL	Def Comp 05/31/2022 Payroll	06/08/2022	EFT	864.80
VOYA FINANCIAL	Deferred Comp 06/15/2022 Payroll	06/22/2022	EFT	864.80
WAGeworks	FSA Admin 05/22	06/09/2022	140193	62.10
WAGeworks	FSA Admin 05/22	06/09/2022	140193	167.90
WEBSOFT DEVELOPERS, INC.	GIS Professional Services	06/30/2022	140358	275.40
WEBSOFT DEVELOPERS, INC.	Tyler/Mueller Integration Support Services by Sean Dingman for A	06/30/2022	140358	4,817.50
WEBSOFT DEVELOPERS, INC.	GIS Professional Services	06/30/2022	140358	489.60
WEST POINT LUMBER INC	Sewer Line Repair Parts - WP	06/09/2022	140194	41.41
WESTERN HYDROLOGICS	Water Rights Consulting	06/09/2022	140195	9,011.25
WESTERN HYDROLOGICS	Water Rights Consulting	06/09/2022	140195	2,767.50
WESTERN HYDROLOGICS	Water Rights Consulting	06/09/2022	140195	922.50
WESTERN HYDROLOGICS	Stream-Gage Maintenance, Monitoring, Reporting - Bear Creek Dive	06/16/2022	140241	2,301.54
WEX BANK	Fuel 05/2022	06/30/2022	EFT	8,800.42
WEX BANK	Fuel 05/2022	06/30/2022	EFT	15,645.19
WHITEHEAD, PATRICK	UB Refund 7967 Nall St	06/09/2022	140196	12.24
WOODARD & CURRAN INC	2020 Urban Water Management Plan Update Services, Not to Exceed	06/16/2022	140242	2,923.00
YOUNG'S COPPER ACE HARDWARE	Materials & Supplies - CC	06/09/2022	140197	75.13
YOUNG'S COPPER ACE HARDWARE	Materials & Supplies - CC	06/09/2022	140197	133.56
TOTAL:				1,694,471.93

RESOLUTION NO. 2022-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RATIFYING CLAIM SUMMARY NO. 604

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 604 at the Regular Meeting held on July 13, 2022; and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 604 in the amount of \$2,283,159.42 for the month of June 2022.

PASSED AND ADOPTED this 13th day of July 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Cindy Secada, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: July 13, 2022
TO: Michael Minkler, General Manager
FROM: Kevin Williams, Senior Civil Engineer
RE: Approval of Cell Tower Lease Agreements

RECOMMENDED ACTION:

Motion: _____ / _____ to adopt Resolution No. 2022-_____. Approving Additional Ground Space Lease Agreement Between Calaveras County Water District and New Cingular Wireless PCS, LLC.

Motion: _____ / _____ to adopt Resolution No. 2022-_____. Approving Site Lease Agreement Between Calaveras County Water District and T-Mobile West, LLC.

SUMMARY

T-Mobile Communications and AT&T Mobility Corporation (*New Cingular Wireless PCS, LLC*) have requested to co-locate equipment on the existing Verizon Cellular Tower located on District Property at the Big Trees Tank 4 Site and at the West Point Water Treatment Plant. The existing cellular towers were initially designed to allow for two carries to be installed on the same monopole. The existing contract with Verizon allows for the sub-lease of empty space on the existing monopole to another carrier for an additional monthly fee to the District of \$500. This monthly fee does not include the lease of additional ground space for equipment required by the second carrier.

Staff has determined that there is adequate real estate at West Point Water Treatment Plant for the secondary carrier to install ground equipment and a standby generator adjacent to the existing Verizon equipment.

The available space is tighter at the Big Tree Tank 4 location and the District can only provide a small pie shaped piece of property with no room for a standby generator. CCWD is currently replacing the existing Redwood Tank at this location and there is a future project called out in the CIP to upgrade the existing pump station. Inconsideration of these facts, CCWD needs to reserve all usable space at the Big Trees 4 Tank Site to complete these Projects. If a standby generator is needed in the future, T-Mobile may be able to install a larger standby generator within the footprint of our existing generator to serve both the cellular network needs along with the standby power needs of the new pump station.

Staff received initial lease agreements from both T-Mobile Communications and AT&T Mobility (*New Cingular Wireless PCS, LLC*). Both Carriers have offered lease terms of \$1,200/month plus the additional \$500/month subleasing fees from Verizon for a total of \$1,700/month, with increases after over terms of lease. The District currently receives \$1,932/month from Verizon at the Big Trees Tank 4 Location and \$1,970/month at West Point Water Plant for the main leased space with the antenna pole. Staff believes the proposed lease terms are equitable for additional space and would generate substantial revenue for the District over time. The new equipment will be 5G Technology, RF emission studies will be completed to ensure exposure is below FCC thresholds.

This item was brought forth to the Engineering Committee at the June 16th meeting with recommendation to present to the full Board.

Attachments:

- A. Resolution No. 2022-____. Approving Additional Ground Space Lease Agreement Between Calaveras County Water District and New Cingular Wireless PCS, LLC.*
- B. New Cingular Wireless PCS, LLC. Ground Space Lease Agreement*
- C. Resolution No. 2022-____. Approving Site Lease Agreement Between Calaveras County Water District and T-Mobile West, LLC.*
- D. T-Mobile West, LLC. Site Lease Agreement*

RESOLUTION NO. 2022 -

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING ADDITIONAL GROUND SPACE LEASE AGREEMENT BETWEEN
CALAVERAS COUNTY WATER DISTRICT
AND
NEW CINGULAR WIRELESS PCS, LLC**

WHEREAS, the Calaveras County Water District (CCWD) owns property located in West Point (APN 008-025-032) known as the West Point Water Treatment Plant Site; and

WHEREAS, New Cingular Wireless PCS, LLC. is requesting to co-locate equipment on the existing Verizon Cellular Tower which is designed to allow for two carriers; and

WHEREAS, the existing contract with Verizon allows for the sub-lease of the empty space on the existing monopole to another carrier for an additional monthly fee to the District which does not include the lease of additional ground space for equipment required by the second carrier; and

WHEREAS, CCWD has determined that there is adequate space on the property, as further described in the Additional Ground Space Lease Agreement, Exhibit 1 Description of Property and Premises.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of CALAVERAS COUNTY WATER DISTRICT, authorizes the General Manager to execute the Additional Ground Space Lease with New Cingular Wireless, LLC. with regard to co-locate equipment on existing Verizon Cellular Tower per the terms and conditions set forth in the Additional Ground Space Lease, attached hereto and made a part hereof.

BE IT FURTHER RESOLVED, that the General Manager is authorized to negotiate, modify, and execute said Agreements with a resulting document substantially similar in form and substance to that presented.

PASSED AND ADOPTED this 13th day of July, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Cindy Secada, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk of the Board

Market: NORTHERN CALIFORNIA
Cell Site Number: CVL04303
Cell Site Name: WEST POINT VERIZON COLO
Search Ring Name: WEST POINT VERIZON COLO
Fixed Asset Number: 15775184

ADDITIONAL GROUND SPACE LEASE AGREEMENT

THIS ADDITIONAL GROUND SPACE LEASE AGREEMENT ("**Agreement**"), dated as of the latter of the signature dates below (the "**Effective Date**"), is entered into by Calaveras County Water District, a County Water District having a mailing address of 120 Toma Court, San Andreas CA 95249 ("**Landlord**") and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd NE, 3rd Floor, Atlanta, GA 30319 ("**Tenant**").

BACKGROUND

Landlord owns or controls that certain plot, parcel or tract of land, as described on **Exhibit 1**, together with all rights and privileges arising in connection therewith, located at 481 Smitty Lane, West Point, in the County of Calaveras, State of CA [APN: 008-025-032-000] (collectively, the "**Property**"). Tenant desires to use a portion of the Property in connection with its federally licensed communications business to provide space for certain of Tenant's equipment necessary or advisable for the operation of its antennas and associated communications fixtures and equipment installed or to be installed on an antenna structure owned by a third party ("**Antenna Landlord**"), which antenna structure is located on the Property or adjacent property. Landlord desires to grant to Tenant the right to use a portion of the Property in accordance with this Agreement.

The parties agree as follows:

1. **LEASE OF PREMISES.** Landlord hereby leases to Tenant a certain portion of the Property containing approximately 20'X20' square feet including the air space above such ground space, as described on attached **Exhibit 1** (the "**Premises**") for the placement of Tenant's Communication Facility (as such term is defined in Paragraph 2 below) in accordance with the terms of this Agreement and grants such easements as are necessary for installation of all equipment required or advisable to connect Tenant's antennas located on the antenna structure owned by Antenna Landlord with the Communication Facility.
2. **PERMITTED USE.** Tenant may use the Premises for the transmission and reception of communications signals and the installation, construction, maintenance, operation, repair, replacement and upgrade of communications fixtures and related equipment, cables, accessories and improvements, which may include a suitable support structure, equipment shelters or cabinets and fencing and any other items necessary to the successful and secure use of the Premises (the "**Communication Facility**"), as well as the right to test, survey and review title on the Property; Tenant further has the right but not the obligation to add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including, but not limited to, emergency 911 communication services, (collectively, the "**Permitted Use**"). Landlord and Tenant agree that any portion of the Communication Facility that may be conceptually described on **Exhibit 1** will not be deemed to limit Tenant's Permitted Use. If **Exhibit 1** includes drawings of the initial installation of the Communication Facility, Landlord's execution of this Agreement will signify Landlord's approval of **Exhibit 1**. For a period of ninety (90) days following the start of construction, Landlord grants Tenant, its subtenants, licensees and sublicensees, the right to use Landlord's contiguous, adjoining or surrounding property (the "**Surrounding Property**") as may reasonably be required during construction and installation of the Communication Facility. Tenant has the right to install and operate transmission cables and electrical lines from the equipment shelter or cabinet to the antenna structure which is located on the Property or adjacent property, electric lines from the main feed to the equipment shelter or cabinet and communication lines from the Property's main entry point to the equipment shelter or cabinet, install a generator and to make other

improvements, alterations, upgrades or additions appropriate for Tenant's Permitted Use, including the right to construct a fence around the Premises or equipment, install warning signs to make individuals aware of risks, install protective barriers, install any other control measures reasonably required by Tenant's safety procedures or applicable law, and undertake any other appropriate means to secure the Premises or equipment at Tenant's expense. Tenant has the right to modify, supplement, replace, upgrade, expand the Communication Facility or relocate the Communication Facility within the Premises at any time during the Term. Tenant will be allowed to make such alterations to the Property in order to ensure that the Communication Facility complies with all applicable federal, state or local laws, rules or regulations. In the event Tenant desires to modify or upgrade the Communication Facility, in a manner that requires an additional portion of the Property (the "**Additional Premises**") for such modification or upgrade, Landlord agrees to lease to Tenant the Additional Premises, upon the same terms and conditions set forth herein, except that the Rent shall increase, in conjunction with the lease of the Additional Premises by the amount equivalent to the then-current per square foot rental rate charged by Landlord to Tenant times the square footage of the Additional Premises. Landlord agrees to take such actions and enter into and deliver to Tenant such documents as Tenant reasonably requests in order to effect and memorialize the lease of the Additional Premises to Tenant.

3. TERM.

(a) The initial lease term will be five (5) years (the "**Initial Term**"), commencing on the Effective Date. The Initial Term will terminate on the fifth (5th) anniversary of the Effective Date.

(b) This Agreement will automatically renew for [Insert Number of Renewal Terms] additional five (5) year term(s) (each additional five (5) year term shall be defined as an "**Extension Term**"), upon the same terms and conditions set forth herein unless Tenant notifies Landlord in writing of Tenant's intention not to renew this Agreement at least sixty (60) days prior to the expiration of the Initial Term or the then-existing Extension Term.

(c) Unless (i) Landlord or Tenant notifies the other in writing of its intention to terminate this Agreement at least six (6) months prior to the expiration of the final Extension Term, or (ii) the Agreement is terminated as otherwise permitted by this Agreement prior to the end of the final Extension Term, this Agreement shall continue in force upon the same covenants, terms and conditions for a further term of one (1) year, and for annual terms thereafter ("**Annual Term**") until terminated by either party hereto by giving to the other party hereto written notice of its intention to so terminate at least six (6) months prior to the end of any such Annual Term. Monthly rent during such Annual Terms shall be equal to the Rent paid for the last month of the final Extension Term. If Tenant remains in possession of the Premises after the termination of this Agreement, then Tenant will be deemed to be occupying the Premises on a month-to-month basis (the "**Holdover Term**"), subject to the terms and conditions of this Agreement.

(d) The Initial Term, any Extension Terms, any Annual Terms and any Holdover Term are collectively referred to as the "**Term.**"

(e) **Notwithstanding anything to the contrary set forth herein, the Term will automatically terminate upon the termination of the lease with the Antenna Landlord.**

4. RENT.

(a) Commencing on the first day of the month following the date that Tenant commences construction (the "**Rent Commencement Date**"), Tenant will pay Landlord on or before the fifth (5th) day of each calendar month in advance, One Thousand Two Hundred and No/100 Dollars (\$1,200.00) (the "**Rent**"), at the address set forth above. In any partial month occurring after the Rent Commencement Date, the Rent will be prorated. The initial Rent payment will be forwarded by Tenant to Landlord within ninety (90) days after the Rent Commencement Date.

(b) Upon the commencement of each Extension Term, the monthly Rent will increase by [Seven and One-Half percent (7.5%)] over the Rent paid during the previous five (5) year term.

(c) All charges payable under this Agreement such as utilities and taxes shall be billed by Landlord within one (1) year from the end of the calendar year in which the charges were incurred; any charges beyond such period shall not be billed by Landlord and shall not be payable by Tenant. The foregoing shall not apply to

monthly Rent which is due and payable without a requirement that it be billed by Landlord. The provisions of this subsection shall survive the termination or expiration of this Agreement.

5. **APPROVALS.**

- (a) Landlord agrees that Tenant's ability to use the Premises is contingent upon:
 - i. The suitability of the Premises and Property for the Permitted Use;
 - ii. Tenant's ability to secure a lease with Antenna Landlord for space on Antenna Landlord's antenna structure and such lease remaining in full force and effect during the Term hereof; and
 - iii. Tenant's ability to obtain and maintain all governmental licenses, permits, approvals or other relief required of or deemed necessary or appropriate by Tenant for its use of the Premises, including without limitation applications for zoning variances, zoning ordinances, amendments, special use permits, and construction permits (collectively, the "**Government Approvals**").
- (b) Landlord authorizes Tenant to prepare, execute and file all required applications to obtain Government Approvals for the Permitted Use and agrees to reasonably assist Tenant with such applications and with obtaining and maintaining the Government Approvals.
- (c) Tenant has the right to obtain a title report or commitment for a leasehold title policy from a title insurance company of its choice and to have the Property surveyed by a surveyor of its choice.
- (d) Tenant may also perform and obtain, at Tenant's sole cost and expense, soil borings, percolation tests, engineering procedures, environmental investigation or other tests or reports on, over, and under the Property, necessary to determine if Tenant's use of the Premises will be compatible with Tenant's engineering specifications, system, design, operations or Government Approvals.

6. **TERMINATION.** This Agreement may be terminated, without penalty or further liability, as follows:

- (a) by either party on thirty (30) days prior written notice, if the other party remains in default under Section 15 of this Agreement after the applicable cure periods;
- (b) by Tenant upon written notice to Landlord, if Tenant is unable to obtain, or maintain, any required approval(s) or the issuance of a license or permit by any agency, board, court or other governmental authority necessary for the construction or operation of the Communication Facility as now or hereafter intended by Tenant; or if Tenant determines, in its sole discretion that the cost of or delay in obtaining or retaining the same is commercially unreasonable;
- (c) by Tenant, upon written notice to Landlord, if Tenant determines, in its sole discretion, due to the title report results or survey results, that the condition of the Premises is unsatisfactory for its intended uses;
- (d) by Tenant upon written notice to Landlord for any reason or no reason, at any time prior to commencement of construction by Tenant;
- (e) by Tenant upon written notice to Landlord if Tenant's agreement with Antenna Landlord is terminated for any reason; or
- (f) by Tenant upon sixty (60) days' prior written notice to Landlord for any reason or no reason, so long as Tenant pays Landlord a termination fee equal to three (3) months' Rent, at the then-current rate, provided, however, that no such termination fee will be payable on account of the termination of this Agreement by Tenant under any termination provision contained in any other Section of this Agreement, including the following: Section 5 Approvals, Section 6(a) Termination, Section 6(b) Termination, Section 6(c) Termination, Section 6(d) Termination, Section 11(d) Environmental, Section 18 Condemnation or Section 19 Casualty.

7. **INSURANCE.** During the Term, Tenant will purchase and maintain in full force and effect such general liability policy as Tenant may deem necessary. Said policy of general liability insurance will at a minimum provide a combined single limit of One Million and No/100 Dollars (\$1,000,000.00). Notwithstanding the foregoing, Tenant shall have the right to self-insure such general liability coverage.

8. **INTERFERENCE.**

(a) Prior to or concurrent with the execution of this Agreement, Landlord has provided or will provide Tenant with a list of radio frequency user(s) and frequencies used on the Property as of the Effective Date. Tenant warrants that its use of the Premises will not interfere with those existing radio frequency uses on the Property, as long as the existing radio frequency user(s) operate and continue to operate within their respective frequencies and in accordance with all applicable laws and regulations.

(b) Landlord will not grant, after the Effective Date, a lease, license or any other right to any third party, if the exercise of such grant may in any way adversely affect or interfere with the Communication Facility, the operations of Tenant or the rights of Tenant under this Agreement. Landlord will notify Tenant in writing prior to granting any third party the right to install and operate communications equipment on the Property.

(c) Landlord will not, nor will Landlord permit its employees, tenants, licensees, invitees, agents or independent contractors to interfere in any way with the Communication Facility, the operations of Tenant or the rights of Tenant under this Agreement. Landlord will cause such interference to cease within twenty-four (24) hours after receipt of notice of interference from Tenant. In the event any such interference does not cease within the aforementioned cure period, Landlord shall cease all operations which are suspected of causing interference (except for intermittent testing to determine the cause of such interference) until the interference has been corrected.

(d) For the purposes of this Agreement, "interference" may include, but is not limited to, any use on the Property or Surrounding Property that causes electronic or physical obstruction with, or degradation of, the communications signals from the Communication Facility.

9. **INDEMNIFICATION.**

(a) Tenant agrees to indemnify, defend and hold Landlord harmless from and against any and all injury, loss, damage or liability, costs or expenses in connection with a third party claim (including reasonable attorneys' fees and court costs) arising directly from the installation, use, maintenance, repair or removal of the Communication Facility or Tenant's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Landlord or Antenna Landlord, its employees, invitees, agents or independent contractors.

(b) Landlord agrees to indemnify, defend and hold Tenant harmless from and against any and all injury, loss, damage or liability, costs or expenses in connection with a third party claim (including reasonable attorneys' fees and court costs) arising directly from the actions or failure to act of Landlord, its employees, invitees, agents or independent contractors, or Landlord's breach of any provision of this Agreement, except to the extent attributable to the negligent or intentional act or omission of Tenant, its employees, agents or independent contractors.

(c) The indemnified party: (i) shall promptly provide the indemnifying party with written notice of any claim, demand, lawsuit, or the like for which it seeks indemnification pursuant to this Section 9 and provide the indemnifying party with copies of any demands, notices, summonses, or legal papers received in connection with such claim, demand, lawsuit, or the like; (ii) shall not settle any such claim, demand, lawsuit, or the like without the prior written consent of the indemnifying party; and (iii) shall fully cooperate with the indemnifying party in the defense of the claim, demand, lawsuit, or the like. A delay in notice shall not relieve the indemnifying party of its indemnity obligation, except (1) to the extent the indemnifying party can show it was prejudiced by the delay; and (2) the indemnifying party shall not be liable for any settlement or litigation expenses incurred before the time when notice is given.

10. **WARRANTIES.**

(a) Each of Tenant and Landlord (to the extent not a natural person) each acknowledge and represent that it is duly organized, validly existing and in good standing and has the right, power, and authority or capacity, as applicable, to enter into this Agreement and bind itself hereto through the party or individual set forth as signatory for the party below.

(b) Landlord represents, warrants and agrees that: (i) Landlord solely owns the Property as a legal lot in fee simple, or controls the Property by lease or license; (ii) the Property is not and will not be encumbered by any liens, restrictions, mortgages, covenants, conditions, easements, leases, or any other agreements of record or not of record, which would adversely affect Tenant's Permitted Use and enjoyment of the Premises under this

Agreement; (iii) then Landlord grants to Tenant sole, actual, quiet and peaceful use, enjoyment and possession of the Premises in accordance with the terms of this Agreement without hindrance or ejection by any persons lawfully claiming under Landlord; (iv) Landlord's execution and performance of this Agreement will not violate any laws, ordinances, covenants or the provisions of any mortgage, lease or other agreement binding on Landlord; and (v) if the Property is or becomes encumbered by a deed to secure a debt, mortgage or other security interest, then Landlord will provide promptly to Tenant a mutually agreeable subordination, non-disturbance and attornment agreement executed by Landlord and the holder of such security interest in the form attached hereto as **Exhibit 10(b)**.

11. **ENVIRONMENTAL.**

(a) Landlord represents and warrants, except as may be identified in **Exhibit 11** attached to this Agreement, (i) the Property, as of the Effective Date, is free of hazardous substances, including asbestos-containing materials and lead paint, and (ii) the Property has never been subject to any contamination or hazardous conditions resulting in any environmental investigation, inquiry or remediation. Landlord and Tenant agree that each will be responsible for compliance with any and all applicable governmental laws, rules, statutes, regulations, codes, ordinances, or principles of common law regulating or imposing standards of liability or standards of conduct with regard to protection of the environment or worker health and safety, as may now or at any time hereafter be in effect, to the extent such apply to that party's activity conducted in or on the Property.

(b) Landlord and Tenant agree to hold harmless and indemnify the other from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of the indemnifying party for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any action, notice, claim, order, summons, citation, directive, litigation, investigation or proceeding ("**Claims**"), to the extent arising from that party's breach of its obligations or representations under Section 11(a). Landlord agrees to hold harmless and indemnify Tenant from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Landlord for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from subsurface or other contamination of the Property with hazardous substances prior to the Effective Date or from such contamination caused by the acts or omissions of Landlord during the Term. Tenant agrees to hold harmless and indemnify Landlord from, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Tenant for, payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any Claims, to the extent arising from hazardous substances brought onto the Property by Tenant.

(c) The indemnification provisions contained in this Section 11 specifically include reasonable costs, expenses and fees incurred in connection with any investigation of Property conditions or any clean-up, remediation, removal or restoration work required by any governmental authority. The provisions of this Section 11 will survive the expiration or termination of this Agreement.

(d) In the event Tenant becomes aware of any hazardous materials on the Property, or any environmental, health or safety condition or matter relating to the Property, that, in Tenant's sole determination, renders the condition of the Premises or Property unsuitable for Tenant's use, or if Tenant believes that the leasing or continued leasing of the Premises would expose Tenant to undue risks of liability to a government agency or other third party, then Tenant will have the right, in addition to any other rights it may have at law or in equity, to terminate this Agreement upon written notice to Landlord.

12. **ACCESS.** At all times throughout the Term of this Agreement, Tenant, Tenant and its employees, agents, and subcontractors, will have twenty-four (24) hour per day, seven (7) day per week pedestrian and vehicular access ("**Access**") to and over the Property, from an open and improved public road to the Premises, for the installation, maintenance and operation of the Communication Facility and any utilities serving the Premises. As may be described more fully in **Exhibit 1**, Landlord grants to Tenant an easement for such Access and Landlord agrees to provide to Tenant such codes, keys and other instruments necessary for such Access to Tenant. Upon Tenant's request, Landlord will execute a separate recordable easement evidencing this right. Landlord shall execute a letter granting Tenant Access to the Property substantially in the form attached as **Exhibit 12**; upon Tenant's request, Landlord shall execute additional letters during the Term. If Tenant elects to utilize an Unmanned Aircraft System ("**UAS**") in connection with its installation, construction, monitoring,

site audits, inspections, maintenance, repair, modification, or alteration activities at a Property, Landlord hereby grants Tenant, or any UAS operator acting on Tenant's behalf, express permission to fly over the applicable Property and Premises, and consents to the use of audio and video navigation and recording in connection with the use of the UAS. Landlord acknowledges that in the event Tenant cannot obtain Access to the Premises, Tenant shall incur significant damage. If Landlord fails to provide the Access granted by this Section 12, such failure shall be a default under this Agreement. In connection with such default, in addition to any other rights or remedies available to Tenant under this Agreement or at law or equity, Landlord shall pay Tenant, as liquidated damages and not as a penalty, \$500 per day in consideration of Tenant's damages until Landlord cures such default. Landlord and Tenant agree that Tenant's damages in the event of a denial of Access are difficult, if not impossible, to ascertain, and the liquidated damages set forth above are a reasonable approximation of such damages.

13. **REMOVAL/RESTORATION.** All portions of the Communication Facility brought onto the Property by Tenant will be and remain Tenant's personal property and, at Tenant's option, may be removed by Tenant at any time during or after the Term. Landlord covenants and agrees that no part of the Communication Facility constructed, erected or placed on the Premises by Tenant will become, or be considered as being affixed to or a part of, the Property, it being the specific intention of Landlord that all improvements of every kind and nature constructed, erected or placed by Tenant on the Premises will be and remain the property of Tenant and may be removed by Tenant at any time during or after the Term. Tenant will repair any damage to the Property resulting from Tenant's removal activities. Any portions of the Communication Facility that Tenant does not remove within one hundred twenty (120) days after the later of the end of the Term and cessation of Tenant's operations at the Premises shall be deemed abandoned and owned by Landlord. Notwithstanding the foregoing, Tenant will not be responsible for the replacement of any trees, shrubs or other vegetation.

14. **MAINTENANCE/UTILITIES.**

(a) Tenant will keep and maintain the Premises in good condition, reasonable wear and tear and damage from the elements excepted. Landlord will maintain and repair the Property and access thereto and all areas of the Premises where Tenant does not have exclusive control, in good and tenantable condition, subject to reasonable wear and tear and damage from the elements. Landlord will be responsible for maintenance of landscaping on the Property, including any landscaping installed by Tenant as a condition of this Agreement or any required permit.

(b) Tenant will be responsible for paying on a monthly or quarterly basis all utilities charges for electricity, telephone service or any other utility used or consumed by Tenant on the Premises. In the event Tenant cannot secure its own metered electrical supply, Tenant will have the right, at its own cost and expense, to sub-meter from Landlord. When sub-metering is required under this Agreement, Landlord will read the meter and provide Tenant with an invoice and usage data on a monthly basis. Tenant shall reimburse Landlord for such utility usage at the same rate charged to Landlord by the utility service provider. Landlord further agrees to provide the usage data and invoice on forms provided by Tenant and to send such forms to such address and/or agent designated by Tenant. Tenant will remit payment within sixty (60) days of receipt of the usage data and required forms. Landlord shall maintain accurate and detailed records of all utility expenses, invoices and payments applicable to Tenant's reimbursement obligations hereunder. Within fifteen (15) days after a request from Tenant, Landlord shall provide copies of such utility billing records to the Tenant in the form of copies of invoices, contracts and cancelled checks. If the utility billing records reflect an overpayment by Tenant, Tenant shall have the right to deduct the amount of such overpayment from any monies due to Landlord from Tenant.

(c) As noted in Section 4(c) above, any utility fee recovery by Landlord is limited to a twelve (12) month period. If Tenant submeters electricity from Landlord, Landlord agrees to give Tenant at least twenty-four (24) hours advance notice of any planned interruptions of said electricity. Landlord acknowledges that Tenant provides a communication service which requires electrical power to operate and must operate twenty-four (24) hours per day, seven (7) days per week. If the interruption is for an extended period of time, in Tenant's reasonable determination, Landlord agrees to allow Tenant the right to bring in a temporary source of power for the duration of the interruption. Landlord will not be responsible for interference with, interruption of or failure, beyond the reasonable control of Landlord, of such services to be furnished or supplied by Landlord.

(d) Tenant will have the right to install utilities, at Tenant's expense, and to improve present utilities on the Property and the Premises. Landlord hereby grants to any service company providing utility or similar services, including electric power and telecommunications, to Tenant an easement over the Property, from an open and improved public road to the Premises, and upon the Premises, for the purpose of constructing, operating and maintaining such lines, wires, circuits, and conduits, associated equipment cabinets and such appurtenances thereto, as such service companies may from time to time require in order to provide such services to the Premises. Upon Tenant's or service company's request, Landlord will execute a separate recordable easement evidencing this grant, at no cost to Tenant or the service company.

15. DEFAULT AND RIGHT TO CURE.

(a) The following will be deemed a default by Tenant and a breach of this Agreement: (i) non-payment of Rent if such Rent remains unpaid for more than thirty (30) days after written notice from Landlord of such failure to pay; or (ii) Tenant's failure to perform any other term or condition under this Agreement within forty-five (45) days after written notice from Landlord specifying the failure. No such failure, however, will be deemed to exist if Tenant has commenced to cure such default within such period and provided that such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Tenant. If Tenant remains in default beyond any applicable cure period, then Landlord will have the right to exercise any and all rights and remedies available to it under law and equity.

(b) The following will be deemed a default by Landlord and a breach of this Agreement: (i) Landlord's failure to provide Access to the Premises as required by Section 12 within twenty-four (24) hours after written notice of such failure; (ii) Landlord's failure to cure an interference problem as required by Section 8 within twenty-four (24) hours after written notice of such failure; or (iii) Landlord's failure to perform any term, condition or breach of any warranty or covenant under this Agreement within forty-five (45) days after written notice from Tenant specifying the failure. No such failure, however, will be deemed to exist if Landlord has commenced to cure the default within such period and provided such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Landlord. If Landlord remains in default beyond any applicable cure period, Tenant will have: (i) the right to cure Landlord's default and to deduct the costs of such cure from any monies due to Landlord from Tenant, and (ii) any and all other rights available to it under law and equity.

16. ASSIGNMENT/SUBLEASE. Tenant will have the right to assign this Agreement or sublease the Premises and its rights herein, in whole or in part, without Landlord's consent. Upon notification to Landlord of such assignment, Tenant will be relieved of all future performance, liabilities and obligations under this Agreement to the extent of such assignment.

17. NOTICES. All notices, requests and demands hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties hereto as follows:

If to Tenant: New Cingular Wireless PCS, LLC
 Attn: Network Real Estate Administration
 Re: Cell Site #: CVL04303; Cell Site Name: WEST POINT VERIZON COLO (CA)
 Fixed Asset #: 15775184
 1025 Lenox Park Blvd NE
 3rd Floor
 Atlanta, Georgia 30319

With a copy to: New Cingular Wireless PCS, LLC
 Attn.: Legal Dept – Network Operations
 Re: Cell Site #: CVL04303; Cell Site Name: WEST POINT VERIZON COLO (CA)
 Fixed Asset #: 15775184

208 S. Akard Street
Dallas, TX 75202-4206

The copy sent to the Legal Department is an administrative step which alone does not constitute legal notice.

If to Landlord: Calaveras County Water District, a County Water District
120 Toma Court
San Andreas CA 95249

Either party hereto may change the place for the giving of notice to it by thirty (30) days' prior written notice to the other party hereto as provided herein.

18. CONDEMNATION. In the event Landlord receives notification of any condemnation proceedings affecting the Property, Landlord will provide notice of the proceeding to Tenant within twenty-four (24) hours. If a condemning authority takes all of the Property, or a portion sufficient, in Tenant's sole determination, to render the Premises unsuitable for Tenant, this Agreement will terminate as of the date the title vests in the condemning authority. The parties will each be entitled to pursue their own separate awards in the condemnation proceeds, which for Tenant will include, where applicable, the value of its Communication Facility, moving expenses, prepaid Rent, and business dislocation expenses. Tenant will be entitled to reimbursement for any prepaid Rent on a *pro rata* basis.

19. CASUALTY. Landlord will provide notice to Tenant of any casualty or other harm affecting the Property within twenty-four (24) hours of the casualty or other harm. If any part of the Communication Facility or the Property is damaged by casualty or other harm as to render the Premises unsuitable, in Tenant's sole determination, then Tenant may terminate this Agreement by providing written notice to Landlord, which termination will be effective as of the date of such casualty or other harm. Upon such termination, Tenant will be entitled to collect all insurance proceeds payable to Tenant on account thereof and to be reimbursed for any prepaid Rent on a *pro rata* basis. Landlord agrees to permit Tenant to place temporary transmission and reception facilities on the Property, but only until such time as Tenant is able to activate a replacement transmission facility at another location; notwithstanding the termination of this Agreement, such temporary facilities will be governed by all of the terms and conditions of this Agreement, including Rent. If Landlord or Tenant undertakes to rebuild or restore the Premises and/or the Communication Facility, as applicable, Landlord agrees to permit Tenant to place temporary transmission and reception facilities on the Property until the reconstruction of the Premises and/or the Communication Facility is completed. If Landlord determines not to rebuild or restore the Property, Landlord will notify Tenant of such determination within thirty (30) days after the casualty or other harm. If Landlord does not so notify Tenant and Tenant decides not to terminate under this Section 19, then Landlord will promptly rebuild or restore any portion of the Property interfering with or required for Tenant's Permitted Use of the Premises to substantially the same condition as existed before the casualty or other harm. Landlord agrees that the Rent shall be abated until the Property and/or the Premises are rebuilt or restored, unless Tenant places temporary transmission and reception facilities on the Property.

20. WAIVER OF LANDLORD'S LIENS. Landlord waives any and all lien rights it may have, statutory or otherwise, concerning the Communication Facility or any portion thereof. The Communication Facility shall be deemed personal property for purposes of this Agreement, regardless of whether any portion is deemed real or personal property under applicable law; Landlord consents to Tenant's right to remove all or any portion of the Communication Facility from time to time in Tenant's sole discretion and without Landlord's consent.

21. TAXES.

(a) Landlord shall be responsible for (i) all taxes and assessments levied upon the lands, improvements and other property of Landlord including any such taxes that may be calculated by a taxing authority using any method, including the income method, (ii) all sales, use, license, value added, documentary, stamp, gross receipts, registration, real estate transfer, conveyance, excise, recording, and other similar taxes and fees imposed in

connection with this Agreement, and (iii) all sales, use, license, value added, documentary, stamp, gross receipts, registration, real estate transfer, conveyance, excise, recording, and other similar taxes and fees imposed in connection with a sale of the Property or assignment of Rent payments by Landlord. Tenant shall be responsible for (y) any taxes and assessments attributable to and levied upon Tenant's leasehold improvements on the Premises if and as set forth in this Section 21 and (z) all sales, use, license, value added, documentary, stamp, gross receipts, registration, real estate transfer, conveyance, excise, recording, and other similar taxes and fees imposed in connection with an assignment of this Agreement or sublease by Tenant. Nothing herein shall require Tenant to pay any inheritance, franchise, income, payroll, excise, privilege, rent, capital stock, stamp, documentary, estate or profit tax, or any tax of similar nature, that is or may be imposed upon Landlord.

(b) In the event Landlord receives a notice of assessment with respect to which taxes or assessments are imposed on Tenant's leasehold improvements on the Premises, Landlord shall provide Tenant with copies of each such notice immediately upon receipt, but in no event later than thirty (30) days after the date of such notice of assessment. If Landlord does not provide such notice or notices to Tenant in a timely manner and Tenant's rights with respect to such taxes are prejudiced by the delay, Landlord shall reimburse Tenant for any increased costs directly resulting from the delay and Landlord shall be responsible for payment of the tax or assessment set forth in the notice, and Landlord shall not have the right to reimbursement of such amount from Tenant. If Landlord provides a notice of assessment to Tenant within such time period and requests reimbursement from Tenant as set forth below, then Tenant shall reimburse Landlord for the tax or assessments identified on the notice of assessment on Tenant's leasehold improvements, which has been paid by Landlord. If Landlord seeks reimbursement from Tenant, Landlord shall, no later than thirty (30) days after Landlord's payment of the taxes or assessments for the assessed tax year, provide Tenant with written notice including evidence that Landlord has timely paid same, and Landlord shall provide to Tenant any other documentation reasonably requested by Tenant to allow Tenant to evaluate the payment and to reimburse Landlord.

(c) For any tax amount for which Tenant is responsible under this Agreement, Tenant shall have the right to contest, in good faith, the validity or the amount thereof using such administrative, appellate or other proceedings as may be appropriate in the jurisdiction, and may defer payment of such obligations, pay same under protest, or take such other steps as permitted by law. This right shall include the ability to institute any legal, regulatory or informal action in the name of Landlord, Tenant, or both, with respect to the valuation of the Premises. Landlord shall cooperate with respect to the commencement and prosecution of any such proceedings and will execute any documents required therefor. The expense of any such proceedings shall be borne by Tenant and any refunds or rebates secured as a result of Tenant's action shall belong to Tenant, to the extent the amounts were originally paid by Tenant. In the event Tenant notifies Landlord by the due date for assessment of Tenant's intent to contest the assessment, Landlord shall not pay the assessment pending conclusion of the contest, unless required by applicable law.

(d) Landlord shall not split or cause the tax parcel on which the Premises are located to be split, bifurcated, separated or divided without the prior written consent of Tenant.

(e) Tenant shall have the right but not the obligation to pay any taxes due by Landlord hereunder if Landlord fails to timely do so, in addition to any other rights or remedies of Tenant. In the event that Tenant exercises its rights under this Section 21(e) due to such Landlord default, Tenant shall have the right to deduct such tax amounts paid from any monies due to Landlord from Tenant as provided in Section 15(b), provided that Tenant may exercise such right without having provided to Landlord notice and the opportunity to cure per Section 15(b).

(f) Any tax-related notices shall be sent to Tenant in the manner set forth in Section 17. Promptly after the Effective Date, Landlord shall provide the following address to the taxing authority for the authority's use in the event the authority needs to communicate with Tenant. In the event that Tenant's tax address changes by notice to Landlord, Landlord shall be required to provide Tenant's new tax address to the taxing authority or authorities.

(g) Notwithstanding anything to the contrary contained in this Section 21, Tenant shall have no obligation to reimburse any tax or assessment for which the Landlord is reimbursed or rebated by a third party.

22. SALE OF PROPERTY.

(a) Landlord may sell the Property or a portion thereof to a third party, provided: (i) the sale is made subject to the terms of this Agreement; and (ii) if the sale does not include the assignment of Landlord's full interest in this Agreement, the purchaser must agree to perform, without requiring compensation from Tenant or any subtenant, any obligation of Landlord under this Agreement, including Landlord's obligation to cooperate with Tenant as provided hereunder.

(b) If Landlord, at any time during the Term of this Agreement, decides to rezone or sell, subdivide or otherwise transfer all or any part of the Premises, or all or any part of the Property or the Surrounding Property, to a purchaser other than Tenant, Landlord shall promptly notify Tenant in writing, and such rezoning, sale, subdivision or transfer shall be subject to this Agreement and Tenant's rights hereunder. In the event of a change in ownership, transfer or sale of the Property, within ten (10) days of such transfer, Landlord or its successor shall send the documents listed below in this Section 22(b) to Tenant. Until Tenant receives all such documents, Tenant's failure to make payments under this Agreement shall not be an event of default and Tenant reserves the right to hold payments due under this Agreement.

- i. Old deed to Property
- ii. New deed to Property
- iii. Bill of Sale or Transfer
- iv. Copy of current Tax Bill
- v. New IRS Form W-9
- vi. Completed and Signed Tenant Payment Direction Form
- vii. Full contact information for new Landlord including phone number(s)

(c) Landlord agrees not to sell, lease or use any areas of the Property or the Surrounding Property for the installation, operation or maintenance of other wireless communication facilities if such installation, operation or maintenance would interfere with Tenant's Permitted Use or communications equipment as determined by radio propagation tests performed by Tenant in its sole discretion. Landlord or Landlord's prospective purchaser shall reimburse Tenant for any costs and expenses of such testing. If the radio frequency propagation tests demonstrate levels of interference unacceptable to Tenant, Landlord shall be prohibited from selling, leasing or using any areas of the Property or the Surrounding Property for purposes of any installation, operation or maintenance of any other wireless communication facility or equipment.

(d) The provisions of this Section 22 shall in no way limit or impair the obligations of Landlord under this Agreement, including interference and access obligations.

23. RIGHT OF FIRST REFUSAL. Notwithstanding the provisions contained in Section 22, if at any time after the Effective Date, Landlord receives a bona fide written offer from a third party seeking any sale, conveyance, assignment or transfer, whether in whole or in part, of any property interest in or related to the Premises, including without limitation any offer seeking an assignment or transfer of the Rent payments associated with this Agreement or an offer to purchase an easement with respect to the Premises ("**Offer**"), Landlord shall immediately furnish Tenant with a copy of the Offer. Tenant shall have the right within ninety (90) days after it receives such copy to match the financial terms of the Offer and agree in writing to match such terms of the Offer. Such writing shall be in the form of a contract substantially similar to the Offer but Tenant may assign its rights to a third party. If Tenant chooses not to exercise this right or fails to provide written notice to Landlord within the ninety (90) day period, Landlord may sell, convey, assign or transfer such property interest in or related to the Premises pursuant to the Offer, subject to the terms of this Agreement. If Landlord attempts to sell, convey, assign or transfer such property interest in or related to the Premises without complying with this Section 23, the sale, conveyance, assignment or transfer shall be void. Tenant shall not be responsible for any failure to make payments under this Agreement and reserves the right to hold payments due under this Agreement until Landlord complies with this Section 23. Tenant's failure to exercise the right of first refusal shall not be deemed a waiver of the rights contained in this Section 23 with respect to any future proposed conveyances as described herein.

24. MISCELLANEOUS.

(a) **Amendment/Waiver.** This Agreement cannot be amended, modified or revised unless done in writing and signed by Landlord and Tenant. No provision may be waived except in a writing signed by both parties. The failure by a party to enforce any provision of this Agreement or to require performance by the other party will not be construed to be a waiver, or in any way affect the right of either party to enforce such provision thereafter.

(b) **Memorandum of Lease.** Contemporaneously with the execution of this Agreement, the parties will execute a recordable Memorandum of Lease substantially in the form attached as **Exhibit 24(b)**. Either party may record this Memorandum of Lease at any time during the Term, in its absolute discretion. Thereafter during the Term, either party will, at any time upon fifteen (15) business days' prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum of Lease.

(c) **Limitation of Liability.** Except for the indemnity obligations set forth in this Agreement, and otherwise notwithstanding anything to the contrary in this Agreement, Tenant and Landlord each waives any claims that each may have against the other with respect to consequential, incidental or special damages, however caused, based on any theory of liability.

(d) **Compliance with Law.** Tenant agrees to comply with all federal, state and local laws, orders, rules and regulations ("**Laws**") applicable to Tenant's use of the Communication Facility on the Property. Landlord agrees to comply with all Laws relating to Landlord's ownership and use of the Property and any improvements on the Property.

(e) **Bind and Benefit.** The terms and conditions contained in this Agreement will run with the Property and bind and inure to the benefit of the parties, their respective heirs, executors, administrators, successors and assigns.

(f) **Entire Agreement.** This Agreement and the exhibits attached hereto, all being a part hereof, constitute the entire agreement of the parties hereto and will supersede all prior offers, negotiations and agreements with respect to the subject matter of this Agreement. Exhibits are numbered to correspond to the Section wherein they are first referenced. Except as otherwise stated in this Agreement, each party shall bear its own fees and expenses (including the fees and expenses of its agents, brokers, representatives, attorneys, and accountants) incurred in connection with the negotiation, drafting, execution and performance of this Agreement and the transactions it contemplates.

(g) **Governing Law.** This Agreement will be governed by the laws of the state in which the Premises are located, without regard to conflicts of law.

(h) **Interpretation.** Unless otherwise specified, the following rules of construction and interpretation apply: (i) captions are for convenience and reference only and in no way define or limit the construction of the terms and conditions hereof; (ii) use of the term "including" will be interpreted to mean "including but not limited to"; (iii) whenever a party's consent is required under this Agreement, except as otherwise stated in the Agreement or as same may be duplicative, such consent will not be unreasonably withheld, conditioned or delayed; (iv) exhibits are an integral part of this Agreement and are incorporated by reference into this Agreement; (v) use of the terms "termination" or "expiration" are interchangeable; (vi) reference to a default will take into consideration any applicable notice, grace and cure periods; (vii) to the extent there is any issue with respect to any alleged, perceived or actual ambiguity in this Agreement, the ambiguity shall not be resolved on the basis of who drafted the Agreement; (viii) the singular use of words includes the plural where appropriate; and (ix) if any provision of this Agreement is held invalid, illegal or unenforceable, the remaining provisions of this Agreement shall remain in full force if the overall purpose of the Agreement is not rendered impossible and the original purpose, intent or consideration is not materially impaired.

(i) **Affiliates.** All references to "Tenant" shall be deemed to include any Affiliate of New Cingular Wireless PCS, LLC using the Premises for any Permitted Use or otherwise exercising the rights of Tenant pursuant to this Agreement. "Affiliate" means with respect to a party to this Agreement, any person or entity that (directly or indirectly) controls, is controlled by, or under common control with, that party. "Control" of a person or entity means the power (directly or indirectly) to direct the management or policies of that person or entity, whether through the ownership of voting securities, by contract, by agency or otherwise.

(j) **Survival.** Any provisions of this Agreement relating to indemnification shall survive the termination or expiration hereof. In addition, any terms and conditions contained in this Agreement that by their sense and context are intended to survive the termination or expiration of this Agreement shall so survive.

(k) **W-9.** As a condition precedent to payment, Landlord agrees to provide Tenant with a completed IRS Form W-9, or its equivalent, upon execution of this Agreement and at such other times as may be reasonably requested by Tenant, including any change in Landlord's name or address.

(l) **Execution/No Option.** The submission of this Agreement to any party for examination or consideration does not constitute an offer, reservation of or option for the Premises based on the terms set forth herein. This Agreement will become effective as a binding Agreement only upon the handwritten legal execution, acknowledgment and delivery hereof by Landlord and Tenant. This Agreement may be executed in two (2) or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties. All parties need not sign the same counterpart.

(m) **Attorneys' Fees.** In the event that any dispute between the parties related to this Agreement should result in litigation, the prevailing party in such litigation shall be entitled to recover from the other party all reasonable fees and expenses of enforcing any right of the prevailing party, including reasonable attorneys' fees and expenses. Prevailing party means the party determined by the court to have most nearly prevailed even if such party did not prevail in all matters. This provision will not be construed to entitle any party other than Landlord, Tenant and their respective Affiliates to recover their fees and expenses.

(n) **WAIVER OF JURY TRIAL.** EACH PARTY, TO THE EXTENT PERMITTED BY LAW, KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVES ITS RIGHT TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING UNDER ANY THEORY OF LIABILITY ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS AGREEMENT OR THE TRANSACTIONS IT CONTEMPLATES.

(o) **No Additional Fees/Incidental Fees.** Unless otherwise specified in this Agreement, all rights and obligations set forth in the Agreement shall be provided by Landlord and/or Tenant, as the case may be, at no additional cost. No unilateral fees or additional costs or expenses are to be applied by either party to the other party, for any task or service including, but not limited to, review of plans, structural analyses, consents, provision of documents or other communications between the parties.

(p) **Further Acts.** Upon request, Landlord will cause to be promptly and duly taken, executed, acknowledged and delivered all such further acts, documents, and assurances as Tenant may request from time to time in order to effectuate, carry out and perform all of the terms, provisions and conditions of this Agreement and all transactions and permitted use contemplated by this Agreement.

[SIGNATURES APPEAR ON NEXT PAGE]

IN WITNESS WHEREOF, the parties have caused this Agreement to be effective as of the Effective Date.

“LANDLORD”

Calaveras County Water District,
a County Water District

By: _____
Print Name: [_____]
Its: _____ [Insert Title]
Date: _____ [Insert Date]

“TENANT”

New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: _____
Print Name: [_____]
Its: _____ [Insert Title]
Date: _____ [Insert Date]

[ACKNOWLEDGMENTS APPEAR ON NEXT PAGE]

TENANT ACKNOWLEDGMENT

STATE OF _____)
) ss:
COUNTY OF _____)

On the ____ day of _____, 20__, before me personally appeared _____, and acknowledged under oath that he/she is the _____ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Tenant named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Tenant.

Notary Public: _____
My Commission Expires: _____

LANDLORD ACKNOWLEDGMENT

STATE OF _____)
) ss:
COUNTY OF _____)

On the ____ day of _____, 20__ before me, personally appeared _____, who acknowledged under oath, that he/she is the person/officer named in the within instrument, and that he/she executed the same in his/her stated capacity as the voluntary act and deed of the Landlord for the purposes therein contained.

Notary Public: _____
My Commission Expires: _____

EXHIBIT 1

DESCRIPTION OF PROPERTY AND PREMISES

Page 1 of

to the Land Lease Agreement dated [Insert Date], 20 , by and between Calaveras County Water District, a County Water District, as Landlord, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Tenant.

The Property is legally described as follows:

PARCEL 2, AS SHOWN ON THAT CERTAIN RECORD OF SURVEY ENTITLED, "PROPERTY OF ELIZA AYRES WARFORD", BEING A PORTION OF LOT 12, SECTION 2, TOWNSHIP 6 NORTH, RANGE 13 EAST, M.D.B.&M., FILED IN THE OFFICE OF THE CALAVERAS COUNTY RECORDER ON NOVEMBER 28, 1969 IN BOOK 8 OF RECORDS OF SURVEYS, AT PAGE 21, CALAVERAS COUNTY RECORDS.

APN: 008-025-032-000 and 008-025-035-000

The Premises are described and/or depicted as follows:

Notes:

1. THIS EXHIBIT MAY BE REPLACED BY A LAND SURVEY AND/OR CONSTRUCTION DRAWINGS OF THE PREMISES ONCE RECEIVED BY TENANT.
2. ANY SETBACK OF THE PREMISES FROM THE PROPERTY'S BOUNDARIES SHALL BE THE DISTANCE REQUIRED BY THE APPLICABLE GOVERNMENT AUTHORITIES.
3. WIDTH OF ACCESS ROAD SHALL BE THE WIDTH REQUIRED BY THE APPLICABLE GOVERNMENT AUTHORITIES, INCLUDING POLICE AND FIRE DEPARTMENTS.
4. THE TYPE, NUMBER AND MOUNTING POSITIONS AND LOCATIONS OF ANTENNAS AND TRANSMISSION LINES ARE ILLUSTRATIVE ONLY. ACTUAL TYPES, NUMBERS AND MOUNTING POSITIONS MAY VARY FROM WHAT IS SHOWN ABOVE.

EXHIBIT 11

ENVIRONMENTAL DISCLOSURE

Landlord represents and warrants that the Property, as of the Effective Date, is free of hazardous substances except as follows:

[NONE]

EXHIBIT 12
STANDARD ACCESS LETTER
[FOLLOWS ON NEXT PAGE]

{This Letter Goes On Landlord's Letterhead}

[Insert Date]

Building Staff / Security Staff
[Landlord, Lessee, Licensee]
[Street Address]
[City, State, Zip]

Re: Authorized Access granted to []

Dear Building and Security Staff,

Please be advised that we have signed a lease with [] permitting [] to install, operate and maintain telecommunications equipment at the property. The terms of the lease grant [] and its representatives, employees, agents and subcontractors (“representatives”) 24 hour per day, 7 day per week access to the leased area.

To avoid impact on telephone service during the day, [] representatives may be seeking access to the property outside of normal business hours. [] representatives have been instructed to keep noise levels at a minimum during their visit.

Please grant the bearer of a copy of this letter access to the property and to leased area. Thank you for your assistance.

Landlord Signature

EXHIBIT 24(b)

MEMORANDUM OF LEASE

[FOLLOWS ON NEXT PAGE]

**MEMORANDUM
OF
LEASE**

This Memorandum of Lease is entered into on this _____ day of _____, 20____, by and between [Insert Landlord's Name], a Calaveras County Water District, a County Water District (hereinafter called "**Landlord**"), and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 1025 Lenox Park Blvd NE, 3rd Floor, Atlanta, GA 30319 ("**Tenant**").

1. Landlord and Tenant entered into a certain Land Lease Agreement ("**Agreement**") on the _____ day of _____, 20____, for the purpose of installing, operating and maintaining a communication facility and other improvements. All of the foregoing is set forth in the Agreement.
2. The initial lease term will be five (5) years commencing on the effective date of written notification by Tenant to Landlord of Tenant's exercise of the Option, with [four (4)] successive automatic five (5) year options to renew.
3. The portion of the land being leased to Tenant and associated easements are described in **Exhibit 1** annexed hereto.
4. The Agreement gives Tenant a right of first refusal in the event Landlord receives a bona fide written offer from a third party seeking any sale, conveyance, assignment or transfer, whether in whole or in part, of any property interest in or related to the Premises, including without limitation any offer seeking an assignment or transfer of the Rent payments associated with the Agreement or an offer to purchase an easement with respect to the Premises.
5. This Memorandum of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Lease as of the day and year first above written.

LANDLORD:

Calaveras County Water District,
a County Water District

By: _____
Print Name: [_____]
Its: _____ [Insert Title]
Date: _____ [Insert Date]

TENANT:

New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: _____
Print Name: [_____]
Its: _____ [Insert Title]
Date: _____ [Insert Date]

[ACKNOWLEDGMENTS APPEAR ON NEXT PAGE]

TENANT ACKNOWLEDGMENT

STATE OF _____)
) ss:
COUNTY OF _____)

On the ____ day of _____, 20___, before me personally appeared _____, and acknowledged under oath that he/she is the _____ of AT&T Mobility Corporation, the Manager of New Cingular Wireless PCS, LLC, the Tenant named in the attached instrument, and as such was authorized to execute this instrument on behalf of the Tenant.

Notary Public: _____
My Commission Expires: _____

LANDLORD ACKNOWLEDGMENT

STATE OF _____)
) ss:
COUNTY OF _____)

On the ____ day of _____, 20__ before me, personally appeared _____, who acknowledged under oath, that he/she is the person/officer named in the within instrument, and that he/she executed the same in his/her stated capacity as the voluntary act and deed of the Landlord for the purposes therein contained.

Notary Public: _____
My Commission Expires: _____

EXHIBIT 1 TO MEMORANDUM OF LEASE
DESCRIPTION OF PROPERTY AND PREMISES

Page 1 of

to the Memorandum of Lease dated _____, 20____, by and between Calaveras County Water District, a County Water District, as Landlord, and New Cingular Wireless PCS, LLC, a Delaware limited liability company, as Tenant.

The Property is legally described as follows:

PARCEL 2, AS SHOWN ON THAT CERTAIN RECORD OF SURVEY ENTITLED, "PROPERTY OF ELIZA AYRES WARFORD", BEING A PORTION OF LOT 12, SECTION 2, TOWNSHIP 6 NORTH, RANGE 13 EAST, M.D.B.&M., FILED IN THE OFFICE OF THE CALAVERAS COUNTY RECORDER ON NOVEMBER 28, 1969 IN BOOK 8 OF RECORDS OF SURVEYS, AT PAGE 21, CALAVERAS COUNTY RECORDS.

APN: 008-025-032-000 and 008-025-035-000

The Premises are described and/or depicted as follows:

W-9 FORM

[FOLLOWS ON NEXT PAGE]

**Request for Taxpayer
Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
-				-					
or									
Employer identification number									
-									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

RESOLUTION NO. 2016 -

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING SITE LEASE AGREEMENT BETWEEN
CALAVERAS COUNTY WATER DISTRICT
AND
T-MOBILE WEST, LLC.**

WHEREAS, the Calaveras County Water District (CCWD) owns property located in Dorrington (APN 023-083-017) in Big Trees Village known as the Big Trees #4/5 Tank Site; and

WHEREAS, T-Mobile West, LLC. is requesting to co-locate equipment on the existing Verizon Cellular Tower which is designed to allow for two carriers; and

WHEREAS, the existing contract with Verizon allows for the sub-lease of the empty space on the existing monopole to another carrier for an additional monthly fee to the District of \$500 which does not include the lease of additional ground space for equipment required by the second carrier; and

WHEREAS, CCWD has determined that there is available space but can only provide a small piece of property, as further described in the Site Agreement Lease, Exhibit A Legal Description.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Calaveras County Water District, authorizes the General Manager to execute the Site Lease Agreement with T-Mobile West, LLC. with regard to co-locate equipment on existing Verizon Cellular Tower per the terms and conditions set forth in the Site Lease Agreement, attached hereto and made a part hereof.

BE IT FURTHER RESOLVED, that the General Manager is authorized to negotiate, modify, and execute said Agreements with a resulting document substantially similar in form and substance to that presented.

PASSED AND ADOPTED this 13th day of July, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Cindy Secada, President
Board of Directors

ATTEST:

Rebecca Hitchcock, Clerk of the Board

SITE LEASE AGREEMENT

This **SITE LEASE AGREEMENT** (this "**Lease**") is effective the date of the last signature on this Lease (the "**Effective Date**") by and between **Calaveras County Water District** ("**Landlord**") and **T-Mobile West, LLC**, a Delaware limited liability company ("**Tenant**").

Landlord and Tenant agree to the following:

1. **Property Description.** Landlord is the owner of the real property located at 3384 Big Foot Circle, Camp Connell, CA 95223, as further described on **Exhibit A** (the "**Property**"). The Property includes 86.3 square feet plus any additional portions of the Property which Tenant may require for the use and operation of its facilities, as generally described on **Exhibit B** (the "**Premises**"). In addition to the square footage specified above, the Premises, as defined, shall include, but not be limited to, the following: cable runs and associated cable trays from the base transceiver station(s) (also referred to as the BTS) and the installation of power, telephone and other utility service cables. However, it is expressly agreed that the exact and precise location of the Tenant's Antenna Facilities (as defined below) are subject to review and approval by the planning and/or zoning boards having jurisdiction over the Property. The specific locations, number and type of equipment described in **Exhibit B** is for illustrative purposes only and in no way limits Tenant's ability to alter, replace, add to, expand, enhance, modify, supplement, replace, relocate or upgrade.

2. **Landlord Cooperation.** After the Effective Date Landlord shall cooperate with Tenant's due diligence activities, which shall include, but not be limited to, access to the Property for inspections, testing, permitting related to the Permitted Uses (as defined below). Tenant is authorized to sign, file, submit and obtain all zoning, land use and other applications for permits, licenses and approvals required for the Permitted Uses from all applicable governmental and quasi-governmental entities (collectively, the "**Governmental Approvals**"), and to the fullest extent necessary Landlord grants Tenant and its agents power of attorney to take all such actions on behalf of and in the name of Landlord. Landlord's cooperation shall include the prompt execution and delivery of any documents necessary to obtain and maintain Governmental Approvals or utility services. Landlord shall not take any actions which are in conflict with or interfere with Tenant's Governmental Approvals.

3. **Antenna Facilities and Permitted Uses.** Tenant leases the Premises for its equipment, personal property and improvements associated with Tenant's wireless communications business (the "**Antenna Facilities**"). The Premises may be used for the construction, installation, operation, maintenance, repair, addition, modification, expansion, enhancement, upgrading, removal, relocation or replacement of any and all Antenna Facilities (the "**Permitted Uses**") for no fee or additional consideration. The Antenna Facilities shall remain the exclusive property of Tenant and shall not be considered fixtures. Tenant, at its expense, may use any and all reasonable means as Tenant deems necessary to control, secure or restrict access to the Antenna Facilities. Landlord hereby waives any and all lien rights it may have concerning the Antenna Facilities. If necessary to maintain service, Tenant shall have the right to locate a temporary antenna facility, (e.g. a cell-on-wheels) on the Property, including all utilities associated with the use of the temporary antenna facility. Landlord shall cooperate with the placement of the temporary facility at a mutually acceptable location.

4. **Lease Term.**

a) The Initial Term of the Lease shall be five (5) years commencing on the date of Tenant's exercise of the Option (the "**Commencement Date**"), and ending on the day immediately preceding the fifth

(5th) anniversary of the Commencement Date (the "**Initial Term**"). The Initial Term, together with any Renewal Terms and Extended Periods are referred to collectively as the "**Term**."

b) The Initial Term shall automatically renew for four (4) successive renewal terms of five (5) years each (each a "**Renewal Term**"), provided, however, that Tenant may elect not to renew by providing notice prior to the expiration of the then current Term.

5. **Rent/Other Charges.**

a) Upon the Commencement Date, Tenant shall pay Landlord rent in the amount of one thousand two hundred dollars (\$1,200) per month (the "**Rent**"). Tenant shall deliver Rent to Landlord at the address specified in the Notice section, or by electronic payment. The first Rent payment shall be due within thirty (30) days after the Commencement Date. Subsequent Rent shall be payable by the fifth day of each month.

b) The Rent for each successive year shall be increased by three (3%) percent of the Rent for the immediately preceding year. The Rent for each Extended Period shall be increased by three (3%) percent of the Rent for the immediately preceding year.

c) Rent for any partial month shall be prorated on a per day basis, based on the number of days in the month in question. Landlord shall cooperate with Tenant regarding the use of any electronic rent payment systems or the provision of any associated documentation. Tenant may condition payment of Rent and any other sums payable under this Lease upon Tenant's receipt of a duly completed IRS form W-9, or similar governmental form.

d) Any charges payable under this Lease other than Rent shall be billed by Landlord to Tenant within twelve (12) months from the date the charges were incurred or due; otherwise the charges shall be deemed time-barred and forever waived and released by Landlord. Additionally, if it is determined by Tenant that Tenant overpaid Landlord for any charges due under the Lease, Tenant is permitted, upon written notice to Landlord, to deduct any such overpayment from Rent amounts due under this Lease.

7. **Interference.** Tenant shall not interfere with the radio frequency communications of Landlord or any of Landlord's existing tenants as of the Effective Date. After the Effective Date, Landlord shall not install, or permit any third party to install, any equipment or structures that interfere with or restrict the operations of Tenant. Any such interference shall be deemed a material breach of this Lease by Landlord and Landlord shall remove the cause of the interference within forty-eight (48) hours of notice notwithstanding any other cure periods in this Lease. Tenant shall have the right to exercise all legal and equitable rights and remedies to end the interference, including the right to terminate this Lease.

8. **Utility Services.** Tenant shall have the right to connect to, maintain, repair, modify, upgrade, remove or replace existing utility related equipment and/or construct and install new utility related equipment and lines, including a generator, optical fiber facilities and alternative energy related equipment, to service its Antenna Facilities (collectively, the "**Utility Facilities**"). The Utility Facilities may be brought by Tenant to the Property and the Premises, and the charges for utility usage (the "**Utility Fees**") shall be payable, by one of the following methods:

a) **Separate Meter.** Tenant may install a separate meter at any time during the Term of the Lease and will remit payment directly to the utility provider.

b) **Submeter**

(i) **Smart Submeter.** Tenant may install a submeter that can be remotely managed and read ("**Smart Submeter**"). The Smart Submeter will be read on a **regular/ quarterly** basis and Tenant will be directly invoiced for its Utility Fees, with a copy provided to Landlord's email address. Tenant will remit payment to the Landlord within thirty (30) days of receipt of the invoice; or

(ii) **Manually-Read Submeter.** Tenant may install a sub-meter to monitor Tenant's electrical usage which will be read by Landlord on a monthly basis and which determine Tenant's actual electrical usage. Tenant shall pay to Landlord on a monthly basis for such actual usage within 30 days of receipt of an invoice. The invoice must list the current and previous readings along with the kWh cost, and the building utility invoice must accompany the invoice.

c) If Tenant does not install a separate meter or submeter, Tenant shall pay Landlord Utilities Fees in the amount of Three Hundred Dollars (\$300.00) per month for its utility usage when usage commences.

9. **Access and Easements.**

a) Landlord shall furnish, at no additional charge to Tenant, unimpeded and secure access to the Premises including the Utility Facilities on a 24-hours-a-day, 7-days-a-week basis to Tenant and Tenant's employees, agents, contractors and other designees. In the event that Landlord does not provide Tenant with access as described, Rent will be abated for the time period where Tenant was denied access to the Antenna Facilities.

b) Upon the Effective Date, Landlord shall provide all applicable access key(s) and a defined and accessible location on the Property for Tenant to install a secure lockbox to store any such access key(s) necessary to allow for 24-hours-a-day, 7-days-a-week physical access to all of Tenant's equipment or conduits. Landlord shall not change the method(s) of access or access key(s), without providing Tenant prior written notice and an updated set of access keys or new access code(s).

c) Landlord grants Tenant, at no additional Rent or charge, easements on, over, under and across the Property for ingress, egress, communications, power and other utilities, installation, construction, demolition and access to the Premises and any Utility Facilities (collectively, the "**Easements**"). Landlord shall not modify, interrupt or interfere with any access, communications, electricity, or other utility equipment and Easements serving the Property, except with the prior written approval of Tenant.

d) Landlord acknowledges that denial of access may adversely impact Tenant's requirement as an FCC licensee to provide 9-1-1 emergency calling services and may adversely impact Tenant's ability to provide wireless services to its customers. Failure to provide Tenant access to the Premises, as required above, within 24 hours after receiving written notice of such failure shall be deemed a material Default. In the event Landlord, its employees or agents impede or deny access to Tenant, its employees or agents, Tenant shall, without waiving any other rights that it may have at law or in equity, have the right to deduct from the Rent due under this Lease five hundred and no/100 dollars (\$500.00) per day for each day that access is impeded or denied.

10. **Termination.** Tenant may terminate this Lease upon thirty (30) days prior written notice to Landlord, for any of the following reasons: (i) changes in local or state laws or regulations which adversely affect

Tenant's ability to operate; (ii) a Federal Communications Commission ("**FCC**") ruling or regulation that is beyond the control of Tenant; (iii) in its sole discretion for technical, or economic reasons; or (iv) if Tenant is unable to obtain or maintain any Governmental Approval required for the construction or operation of Tenant's Antenna Facilities. Upon ninety (90) days prior written notice to Landlord, Tenant may terminate this Lease for any or no reason.

11. **Casualty and Condemnation.** If the Premises or Antenna Facilities are damaged or destroyed by wind, fire or other casualty, Tenant shall be entitled to negotiate, compromise, receive and retain all proceeds of Tenant's insurance and other claims and Tenant may terminate the Lease by written notice to Landlord. If the Premises, any Easements or Antenna Facilities are taken or condemned by power of eminent domain or other governmental taking, then: (a) Tenant shall be entitled to negotiate, compromise, receive and retain all awards attributable to (i) the Antenna Facilities, (ii) Tenant's leasehold interest in the Property, (iii) any moving or relocation benefit available to Tenant and (iv) any other award available to Tenant that is not attributable to Landlord's title to or interest in the Property. If the Antenna Facilities are not operational or accessible, due to casualty, condemnation, or damages, Tenant shall have the right to abate the Rent for that period time. In addition, Tenant may terminate the Lease by written notice to Landlord.

12. **Default and Right to Cure.**

(a) The following will be deemed a default by Tenant and a breach of this Lease (i) non-payment of Rent if such Rent remains unpaid for more than thirty (30) days after receipt of written notice from Landlord of such failure to pay; or (ii) Tenant's failure to perform any other term or condition under this Lease within thirty (30) days after receipt of written notice from Landlord specifying the failure. No such failure, however, will be deemed to exist if Tenant has commenced to cure such default within such period and provided that such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Tenant.

(b) The following will be deemed a default by Landlord and a breach of this Lease. Landlord's failure to perform any term, condition or breach of any warranty or covenant under this Lease within thirty (30) days after receipt of written notice from Tenant specifying the failure. No such failure, however, will be deemed to exist if Landlord has commenced to cure the default within such period and provided such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of Landlord.

13. **Taxes.** Landlord shall pay when due all real estate taxes and assessments for the Property, including the Premises. Notwithstanding the foregoing, Tenant shall reimburse Landlord for any personal property tax paid for by Landlord which is solely and directly attributable to the presence or installation of Tenant's Antenna Facilities during the Term. Landlord shall provide notice of any tax or assessment within fifteen (15) days for which Tenant is liable in whole or in part. Tenant shall have the right to challenge any tax or assessment and Landlord shall cooperate with Tenant regarding such challenge. In the event that Landlord fails to pay any taxes or other fees and assessments for the Property, including the Premises, Tenant shall have the right, but not the obligation, to pay such owed amounts and deduct them from Rent amounts due under this Lease. Landlord shall provide Tenant with written notice of any taxes due that Landlord fails to pay.

14. **Insurance and Subrogation and Indemnification.**

a) During the Term, Tenant and Landlord each shall maintain Commercial General Liability Insurance in amounts of One Million and no/100 Dollars (\$1,000,000.00) per occurrence and Two Million and no/100 Dollars (\$2,000,000.00) aggregate. Each party may satisfy this requirement by obtaining the appropriate endorsement to any master insurance policy such party may maintain. Tenant and Landlord shall each maintain “all risk” or “special causes of loss” property insurance on a replacement cost basis for their respectively owned real or personal property.

b) Landlord and Tenant hereby mutually release each other (and their successors or assigns) from liability and waive all right of recovery against the other for any loss or damage covered by their respective first party property insurance policies for all perils insured thereunder. In the event of an insured loss, neither party’s insurance company shall have a subrogated claim against the other party.

c) Subject to the property insurance waivers set forth in the preceding subsection (b), Landlord and Tenant each agree to indemnify and hold harmless the other party from and against any and all administrative and judicial actions and rulings, claims, causes of action, demands and liabilities, including reasonable attorneys’ fees, to the extent caused by or arising out of: (i) any negligent acts or omissions or willful misconduct in the operations or activities on the Property by the indemnifying party or the employees, agents, contractors, licensees, tenants or subtenants of the indemnifying party, (ii) any spill or other release of any Hazardous Substances (as defined below) on the Property by the indemnifying party or the employees, agents, contractors, licensees, tenants or subtenants of the indemnifying party, or (iii) any breach of any obligation of the indemnifying party under this Lease. The indemnifying party’s obligations under this subsection are contingent upon its receiving prompt written notice of any event giving rise to an obligation to indemnify the other party and the indemnified party’s granting it the right to control the defense and settlement of the same. In no event shall either party be liable for any consequential, special, indirect or punitive damages or causes of loss, whether arising from breach of strict liability, contract, tort or otherwise, and regardless of whether or not such party was advised of, or should have known, the possibility of such damages.

d) Tenant shall not be responsible or liable to Landlord or any third party for any claims, damages, costs, expenses, including liens, fines, penalties or other enforcement actions, attributable to any pre-existing violations of applicable laws, codes, ordinances or other regulations relating to the Property (collectively, “**Pre-Existing Violations**”). To the extent Tenant is or may be required to cure such Pre-Existing Violations in order to obtain any Governmental Approvals for its Permitted Uses of the Premises, Tenant shall have the right, but not the obligation, to cure such Pre-Existing Violations and deduct the curative costs from Rent payable under this Lease.

e) The provisions of subsections (b) and (c) above shall survive the expiration or termination of this Lease.

INTENTIONALLY LEFT BLNK

15. **Notices.** All notices, requests, demands and other communications shall be in writing and shall be effective three (3) business days after deposit in the U.S. mail, certified, return receipt requested or upon receipt if personally delivered or sent via a nationally recognized courier to the addresses set forth below. Landlord or Tenant may from time to time designate any other address for this purpose by providing written notice to the other party.

If to Tenant, to:

T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: Lease Compliance/ SC60106A

If to Landlord, to:

Calaveras County Water District
PO Box 846
San Andreas, CA 95249
Email address:

Per the W-9 Form Rent is to be paid to:

Calaveras County Water District
PO Box 846
San Andreas, CA 95249

16. **Quiet Enjoyment, Title and Authority.** Landlord covenants and warrants that: (a) Landlord has full right, power and authority to execute and perform this Lease to grant Tenant the leasehold interest and Easements contemplated under this Lease; (b) Landlord has good and unencumbered title to the Property, free and clear of any liens and will not interfere with Tenant's Permitted Uses and any rights under this Lease; (c) the execution and performance of this Lease shall not violate any laws, ordinances, covenants, or the provisions of any Mortgage, lease, or other agreement binding on Landlord; (d) Tenant's use and quiet enjoyment of the Premises will not be disturbed; and (e) Landlord will be responsible, at its sole cost and expense, for maintaining all portions of the Property, except for Tenant's Antenna Facilities and equipment, in good order and condition and in compliance with all applicable laws, including without limitation, the roof and its weatherproof membrane, any support structure owned by Landlord, HVAC, plumbing, elevators, landscaping and common areas.

17. **Environmental Laws.** Landlord and Tenant shall comply with all federal, state and local laws in connection with any substances brought onto the Property that are identified by any law, ordinance or regulation as hazardous, toxic or dangerous (collectively, the "**Hazardous Substances**"). Tenant agrees to be responsible for all losses or damage caused by any Hazardous Substances that it may bring onto the Property and will indemnify Landlord for all such losses or damages. Landlord agrees to be responsible for all losses or damage caused by any Hazardous Substances on or entering the Property, except those brought onto the Property by Tenant, and will indemnify Tenant for all such losses or damages including the cost of any investigation or remediation, or other actions required to comply with applicable law. Landlord represents that it has no knowledge of any Hazardous Substances on the Property.

18. **Assignment.**

a) Tenant shall have the right to assign, sublease or otherwise transfer this Lease, upon written notice to Landlord. Tenant shall also have the right to provide access and easement rights existing under this Lease, for the purposes of bringing in Utility Facilities, including fiber equipment. Upon an assignment or transfer, Tenant shall be relieved of all liabilities and obligations and Landlord shall look solely to the transferee for performance under this Lease. Upon receipt of a written request from Tenant, Landlord shall promptly execute an estoppel certificate.

b) Landlord shall have the right to assign and transfer this Lease only to a successor owner of the Property. Only upon Tenant's receipt of written verification of a sale, or transfer of the Property shall Landlord be relieved of all liabilities and obligations and Tenant shall look solely to the new landlord for performance under this Lease. Until Tenant receives required information and documents, Tenant shall not be responsible for any failure to make payments under this Lease and reserves the right to hold payments due under this Lease. Landlord shall not attempt to assign, or otherwise transfer this Lease separate from a transfer of ownership of the Property (the "**Severance Transaction**"), without the prior written consent of Tenant, which consent may be withheld or conditioned in Tenant's sole discretion. If Tenant consents to a Severance Transaction, Landlord and its successors and assigns shall remain jointly and severally responsible for the performance of all duties and obligations of the Landlord under this Lease.

19. **Relocation.**

a) Landlord must provide Tenant at least six (6) months written notice of any repairs, maintenance or other work (the "**Work**") during the Term of the Lease which would require the temporary relocation of the Antenna Facilities. Landlord agrees that the Work will not limit or interfere with Tenant's Permitted Uses of the Premises. Landlord will reimburse Tenant for all expenses incurred by Tenant required to accommodate the Work and impose no additional fees, considerations, or conditions upon Tenant. If necessary, in Tenant's sole determination, Tenant may elect to install a temporary communications facility (e.g. a "cell on wheels," or "COW") in another mutually agreeable location on the Property that provides Tenant coverage and service levels similar to those of the Antenna Facilities at the original location, while the Work is being performed. Tenant shall have the right to reinstall its Antenna Facilities immediately upon the completion of the Work. Tenant or its designee shall have the right to accompany Landlord, its agents or contractors whenever the Work is being performed on the Premises. Notwithstanding anything to the contrary, Landlord shall not have the right to permanently relocate the Antenna Facilities except as set forth herein.

b) If Landlord desires to redevelop, modify, remodel, or in any way alter its Property or any improvements thereon ("**Redevelopment**"), Landlord shall in good faith use its best efforts to fully accommodate Tenant's continuing use of the Premises. If both parties to this Lease determine that the Redevelopment necessitates permanent relocation of the Antenna Facilities, Landlord shall have the right, subject to the following provisions of this section, to relocate the Antenna Facilities, or any part thereof, to an alternate location on the Property (the "**Relocation Premises**"), provided, however, that: (i) Landlord may only relocate Tenant once during the Lease; (ii) Landlord may only relocate Tenant after the Initial Term; (iii) Landlord must give Tenant at least twelve (12) months' written notice prior to such relocation; (iv) all costs and expenses associated with or arising out of such relocation (including, without limitation, approval and permitting costs) shall be paid by Landlord; (v) such relocation shall be performed exclusively by Tenant or its agents; and (vi) such relocation shall not limit or interfere with Tenant's Permitted Uses of the Premises. Landlord shall exercise its relocation right by delivering written notice to Tenant pursuant to the Lease and shall identify in the notice the proposed Relocation Premises on the Property. If, in Tenant's reasonable judgment, no suitable Relocation Premises can be identified on the Property, then Landlord shall not be permitted to exercise its relocation right under this section.

20. **Marking and Lighting Requirements.** If any tower or other support structure for Tenant's Antenna Facilities is owned by Landlord, Landlord acknowledges that Landlord shall be responsible for compliance with all marking and lighting requirements of the Federal Aviation Administration and the FCC. Landlord shall

indemnify and hold Tenant harmless from any fines or other liabilities caused by Landlord's failure to comply with these requirements.

21. **Miscellaneous.**

a) The prevailing party in any litigation or other legal proceedings arising under this Lease (including any appeals and any insolvency actions) shall be entitled to reimbursement from the non-prevailing party for reasonable attorneys' fees and expenses.

b) This Lease constitutes the entire agreement and understanding of the parties, and supersedes all offers, negotiations and other agreements with respect to the subject matter and Property. Any amendments to this Lease must be in writing and executed by both parties.

c) Landlord agrees to cooperate with Tenant in executing any documents which Tenant deems necessary to insure and protect Tenant's rights in, or use of, the Premises. Landlord shall execute and deliver: (i) a Memorandum of Lease in substantially the form attached as **Exhibit C**; and (ii) if the Property is encumbered by a deed, mortgage or other security interest (each, a "**Mortgage**"), a subordination, non-disturbance and attornment agreement using Tenant's form.

d) This Lease shall be construed in accordance with the laws of the state or territory in which the Property is located, without regard to the principles of conflicts of law.

e) If any term of this Lease is found to be void or invalid, the remaining terms of this Lease shall continue in full force and effect. Any questions of particular interpretation shall be interpreted as to their fair meaning.

f) Each party hereby represents and warrants to the other that this Lease has been duly authorized, executed and delivered by it, and that no consent or approval is required by any lender or other person or entity in connection with the execution or performance of this Lease.

g) If either party is represented by any broker or any other leasing agent, such party is responsible for all commission fee or other payment to such agent.

h) This Lease and the interests granted herein shall run with the land, and shall be binding upon and inure to the benefit of the parties, their respective successors, personal representatives and assigns.

i) This Lease may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute a single instrument. Signed, scanned and emailed copy and electronic copies of this Lease shall legally bind the parties to the same extent as original documents.

INTENTIONALLY LEFT BLANK

LANDLORD: Calaveras County Water District

By: _____

Printed Name: _____

Title: _____

Date: _____

TENANT: T-Mobile West, LLC

By: _____

Printed Name: _____

Title: _____

Date: _____

T-Mobile Legal Approval

EXHIBIT A
Legal Description

Property address of 3384 Big Foot Circle, Camp Connell, CA 95223
Assessor's tax parcel number of 023-083-017

The Property is legally described as follows:

Property located in Calaveras County, California

All of that certain parcel designated "Tank Site" in Tract 291-D in the County of Calaveras, State of California, as per map recorded in Book 4, Page 51 of Subdivisions in the Office of the County Recorder of said County, more particularly described as follows:

Commencing at the corner common to Lots 1142, 1143 and "Tank Site", as shown on said Tract 291-D Subdivision Map, thence South 4°38'00" East, 30.00 feet to the True Point of Beginning, said point being a 5/8" rebar capped RCE 18299; thence South 73°56'00" East, 241.68 feet to a 5/8" rebar capped RCE 18299, said point being a point of intersection with a 225 foot radius curve whose radius bears North 73°24'32" West; thence Southerly along said curve, to the right, through a central angle of 5°04'33", a distance of 19.93 feet to a 5/8" rebar capped RCE 18299; thence North 73°56'00" West, 233.10 feet to a 5/8" rebar capped RCE 18299; thence South 85°45'00" West, 36.00 feet to a 5/8" rebar capped RCE 18299; thence North 71°10'14" West, 47.29 feet to a 5/8" rebar capped RCE 18299; thence North 4°38'00" West, 95.00 feet to a 5/8" rebar capped RCE 18299; thence South 75°20'00" East, 84.11 feet to a 5/8" rebar capped RCE 18299; thence South 4°38'00" East, 65.00 feet to the True Point of Beginning.

Reserving therefrom a 19.90 foot easement for ingress and egress for Lots Number 1143 and 1144 of said. Tract 291-D, more particularly described as follows:

Commencing at the corner common to Lots 1142, 1143 and "Tank Site", as shown on said Tract 291-D Subdivision Map, thence South 4°38'00" East, 30.00 feet to the True Point of Beginning, said point being a 5/8" rebar capped RCE 18299; thence South 73°56'00" East, 241.68 feet to a 5/8" rebar capped RCE 18299, said point being a point of intersection with a 225 foot radius curve whose radius bears North 73°24'32" West; thence Southerly along said curve, to the right, through a central angle of 5°04'33", a distance of 19.93 feet to a 5/8" rebar capped RCE 18299; thence North 73°56'00" West, 233.10 feet to a 5/8" rebar capped RCE 18299; thence North 4°38'00" West, 21.27 feet to the True Point of Beginning.

AND BEING the same property conveyed to Calaveras County Water District from The Deerwood Corporation by Resolution No. 2617 (Corporation Grant Deed) dated March 28, 1979 and recorded March 24, 1980 in Deed Book 544, Page 403.

Tax Parcel No. 023-083-17

EXHIBIT B

Subject to the terms and conditions of this Lease, the location of the Premises is generally described and depicted as shown below or in the immediately following attachment(s).

(Plan Set dated June 22, 2022 created by Diamon Engineering Services)

EXHIBIT C
Memorandum of Lease

[CONFIRM HEADING/MARGINS/FORMAT CONFORM TO STATE AND LOCAL REQUIREMENTS]

(Separate Document to be Executed)

**Memorandum
of
Lease**

After Recording, Mail To:
T-Mobile USA, Inc.
12920 SE 38th Street
Bellevue, WA 98006
Attn: Lease Compliance
Site Number: SC60106A

APN: 023-083-017
Loan No.

MEMORANDUM OF LEASE

A Site Lease Agreement (the "Lease") by and between **Calaveras County Water District**, ("Landlord") and **T-Mobile West, LLC**, a Delaware limited liability company ("Tenant") was made regarding a portion of the following property (as more particularly described in the Lease, the "Premises"):

See Attached **Exhibit A** incorporated herein for all purposes.

Without limiting the terms and conditions of the Lease, Landlord and Tenant hereby acknowledge the following:

1. Capitalized terms used, but not otherwise defined herein, shall have the meanings ascribed to such terms in the Lease.
2. Pursuant to the Lease, Landlord has granted Tenant an option to lease the Premises (the "Option") on the terms and conditions described in the Lease. The Option is for an initial term of one (1) year commencing on the effective date of the Lease, and will be extended for up to three (3) additional and successive one (1) year periods unless Tenant provides written notice to exercise or not renew its Option.
3. Provided that the Option has been exercised by Tenant, the initial term of the Lease shall be for five (5) years and will commence on the date that Tenant exercises its Option.
4. Tenant shall have the right to extend the Lease for four (4) additional and successive five (5)-year terms.

- 5. This memorandum is not a complete summary of the Lease. It is being executed and recorded solely to give public record notice of the existence of the Option and the Lease with respect to the Premises. Provisions in this memorandum shall not be used in interpreting the Lease provisions and in the event of conflict between this memorandum and the said unrecorded Lease, the unrecorded Lease shall control.
- 6. This memorandum may be signed in any number of counterparts, each of which shall be an original, with the same effect as if the signatures thereto were upon the same instrument.

IN WITNESS WHEREOF, the parties hereto have respectively executed this memorandum effective as of the date of the last party to sign.

LANDLORD: Calaveras County Water District

By: _____
Printed Name: Example Only
Title: _____
Date: Execute As Separate Document

TENANT: T-Mobile West, LLC

By: _____
Printed Name: Example Only
Title: _____
Date: Execute As Separate Document

[Notary block for Landlord] [Substitute State-Specific Acknowledgement Form if Content Differs]

[Landlord Notary block for a Corporation, Partnership ,or Limited Liability Company]

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me on _____ by _____, [title] _____ of _____ a _____ [type of entity], on behalf of said _____ [name of entity].

Dated: _____



Notary Public
Print Name _____
My commission expires _____

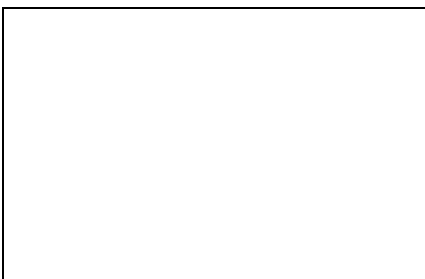
(Use this space for notary stamp/seal)

[Landlord Notary block for an Individual]

STATE OF _____)
) ss.
COUNTY OF _____)

This instrument was acknowledged before me on _____ by _____, an individual.

Dated: _____



Notary Public
Print Name _____
My commission expires _____

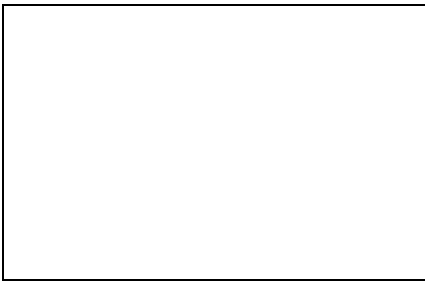
(Use this space for notary stamp/seal)

[Notary block for Tenant]

STATE OF _____)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that she/he signed this instrument, on oath stated that she/he was authorized to execute the instrument and acknowledged it as the _____ of **<Market Entity Name>**, a Delaware <T-Mobile Type of Entity>, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____



(Use this space for notary stamp/seal)

Notary Public
Print Name _____
My commission expires _____

Memorandum of Lease - Exhibit A
Legal Description

The Property is legally described as follows:

Property located in Calaveras County, California

All of that certain parcel designated "Tank Site" in Tract 291-D in the County of Calaveras, State of California, as per map recorded in Book 4, Page 51 of Subdivisions in the Office of the County Recorder of said County, more particularly described as follows:

Commencing at the corner common to Lots 1142, 1143 and "Tank Site", as shown on said Tract 291-D Subdivision Map, thence South 4°38'00" East, 30.00 feet to the True Point of Beginning, said point being a 5/8" rebar capped RCE 18299; thence South 73°56'00" East, 241.68 feet to a 5/8" rebar capped RCE 18299, said point being a point of intersection with a 225 foot radius curve whose radius bears North 73°24'32" West; thence Southerly along said curve, to the right, through a central angle of 5°04'33", a distance of 19.93 feet to a 5/8" rebar capped RCE 18299; thence North 73°56'00" West, 233.10 feet to a 5/8" rebar capped RCE 18299; thence South 85°45'00" West, 36.00 feet to a 5/8" rebar capped RCE 18299; thence North 71°10'14" West, 47.29 feet to a 5/8" rebar capped RCE 18299; thence North 4°38'00" West, 95.00 feet to a 5/8" rebar capped RCE 18299; thence South 75°20'00" East, 84.11 feet to a 5/8" rebar capped RCE 18299; thence South 4°38'00" East, 65.00 feet to the True Point of Beginning.

Reserving therefrom a 19.90 foot easement for ingress and egress for Lots Number 1143 and 1144 of said. Tract 291-D, more particularly described as follows:

Commencing at the corner common to Lots 1142, 1143 and "Tank Site", as shown on said Tract 291-D Subdivision Map, thence South 4°38'00" East, 30.00 feet to the True Point of Beginning, said point being a 5/8" rebar capped RCE 18299; thence South 73°56'00" East, 241.68 feet to a 5/8" rebar capped RCE 18299, said point being a point of intersection with a 225 foot radius curve whose radius bears North 73°24'32" West; thence Southerly along said curve, to the right, through a central angle of 5°04'33", a distance of 19.93 feet to a 5/8" rebar capped RCE 18299; thence North 73°56'00" West, 233.10 feet to a 5/8" rebar capped RCE 18299; thence North 4°38'00" West, 21.27 feet to the True Point of Beginning.

AND BEING the same property conveyed to Calaveras County Water District from The Deerwood Corporation by Resolution No. 2617 (Corporation Grant Deed) dated March 28, 1979 and recorded March 24, 1980 in Deed Book 544, Page 403.

Tax Parcel No. 023-083-17

Agenda Item

DATE: July 13, 2022

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

RE: Approval of Indemnity and Defense Agreement – Saddle Creek Holdings, LLC Relating to Grading Permit for Secondary Access Road APN 055-051-008 Little John Rd and Flint Trail

RECOMMENDED ACTION:

Motion: _____ / _____ to adopt Resolution No.2022-_____ approving Indemnity and Defense Agreement with Saddle Creek Holdings, LLC (attached) relating to grading permit for secondary access road on District's property APN 055-051-008 Little John Rd. and Flint Trail in Copperopolis, CA and for General Manager to execute a said indemnification agreement accordingly.

SUMMARY:

CCWD owns APN 055-051-008, a 252.55-acre parcel which currently includes the Copper Cove Wastewater Treatment Facility and the existing Copper Valley Maintenance Building. Copper Valley Development Partners approached the District to acquire, as a separate legal parcel, a 50-acre portion of the property which contains the Copper Valley Maintenance Building. The intention is to construct an improved Flint Trail second access to the Copper Valley Development on the acquired parcel. The proposed Flint Trail Second Access provides a direct ingress/emergency egress to a greater number of Copper Valley residents. The property has been surplus by CCWD and is available for sale, but negotiations with CV Developers are on hold pending County approval of the secondary access road.

Saddle Creek Holding, LLC. has applied for a grading permit with the County of Calaveras and a requirement of the application is to obtain an Indemnification Agreement between the County, Applicant, and Landowner(s). In order for CCWD to agree to sign the agreement, CCWD requires Saddle Creek Holdings, LLC to provide it with the protection in the Indemnity and Defense Agreement. Approval of the grading permit would not obligate CCWD to convey any property interest. Any property transaction would come before the CCWD Board for approval.

FINANCIAL CONSIDERATIONS:

None

Attachments:

- A. Indemnity & Defense Agreement
- B. Resolution No. 2022-__ Approving Indemnity Agreement with Saddle Creek Holdings, LLC
- C. Grading Permit Application

RESOLUTION NO. 2022-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING INDEMNITY AND DEFENSE AGREEMENT WITH SADDLE CREEK
HOLDINGS, LLC RELATING TO GRADING PERMIT FOR
SECONDARY ACCESS ROAD THROUGH DISTRICT'S PROPERTY
APN 055-051-008 ON LITTLE JOHN ROAD AND FLINT TRAIL**

WHEREAS, Saddle Creek Holding, LLC. has applied for a grading permit with the County of Calaveras for a Secondary Access Road through District's Property APN 055-051-008 on Little John Road and Flint Trail; and

WHEREAS, Saddle Creek Holdings, LLC is to obtain an Indemnification Agreement between County, Applicant, and Landowner(s), for which CCWD requires Saddle Creek Holdings, LLC to indemnify and defend CCWD accordingly.

BE IT RESOLVED, the Calaveras County Water District Board of Directors hereby approves and authorizes the General Manager to execute the attached Indemnity and Defense Agreement between CCWD and Saddle Creek Holdings, LLC.

PASSED AND ADOPTED this 13th day of July, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Cindy Secada, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

INDEMNITY & DEFENSE AGREEMENT

Parties

The parties to this Indemnity Agreement ("Agreement") are SADDLE CREEK HOLDINGS, LLC, and CALAVERAS COUNTY WATER DISTRICT ("CCWD") are hereinafter referred to as "the Parties."

Recitals

A. SADDLE CREEK HOLDINGS, LLC has applied for a grading permit with the County of Calaveras to create secondary access road located at APN 055-051-008 Little John Road and Flint Trail, California (the "Parcel").

B. As part of the grading permit application, SADDLE CREEK HOLDINGS, LLC is required to obtain an Indemnification Agreement Between County, Applicant, and Landowners(s) (the "Agreement") from the County of Calaveras.

C. CCWD is the owner of the Parcel and is required to sign the Agreement for the grading permit and in connection with that grading permit is taking on potential liability to the County.

D. In order for CCWD to agree to sign the Agreement, CCWD requires SADDLE CREEK HOLDINGS, LLC to provide it with the protection provided in this Agreement.

Agreement

NOW, THEREFORE, the Parties agree as follows:

1. To the fullest extent allowed by law, SADDLE CREEK HOLDINGS, LLC agrees to indemnify, defend, and hold harmless CCWD its directors, officers, agents, volunteers and employees (hereinafter collectively the "CCWD Indemnitees") from and against any and all actions, claims, demands, losses, expenses, fines, penalties, third party litigation, damages, and liabilities arising from or relating to the Agreement, the permit application and/or the grading work being done at the Parcel.

2. SADDLE CREEK HOLDINGS, LLC agrees that they will severely assume all liability that may arise out of the Agreement, the permit application and/or the grading work.

3. This Agreement shall inure to the benefit of, and be binding upon, the Parties hereto, their heirs, successors, assigns, and legal representatives.

4. SADDLE CREEK HOLDINGS, LLC, further agrees that CCWD has the absolute right to approve any counsel selected by SADDLE CREEK HOLDINGS, LLC to defend CCWD. Additionally CCWD has the right to retain its own counsel to defend itself and be reimbursed all costs and fees CCWD incurs in defending itself.

5. The Parties to this Agreement have been advised or have had the opportunity to be advised by their legal counsel with respect to the terms of this Agreement and understand and acknowledge the significance and consequences of it. The signer of this Agreement hereby represents and covenants that he or she is authorized to execute this Agreement on behalf of the party for which he or she is signing.

6. If any provision of this Agreement shall be held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

7. This Agreement sets forth the entire understanding of the Parties as to the terms set forth herein. There are no contemporaneous oral promises, representations, or agreements inducing entry into this Agreement.

8. No amendment, change, or modification of this Agreement shall be valid, unless in writing and signed by all of the Parties.

9. This Agreement shall in all respects be governed by, and construed in accordance with, the laws of the State of California.

10. This Agreement may be executed in counterparts, and a signature transmitted by PDF format by email or facsimile shall be deemed the equivalent of an original signature.

DATED: July 7, 2022

SADDLE CREEK HOLDINGS, LLC

Signature: [Handwritten Signature]

Printed Name: THOMAS HIX

Title: Authorized Signer

DATED: _____

CALAVERAS COUNTY WATER DISTRICT

Signature: _____

Printed Name: _____

Title: _____

**INDEMNIFICATION AGREEMENT
BETWEEN COUNTY, APPLICANT, AND LANDOWNER(S)**

THIS INDEMNIFICATION AGREEMENT ("Agreement") is entered into this 26TH day of MAY, 2022 by and between 1) the County of Calaveras ("County"), a California public entity, 2) Saddle Creek Holdings, LLC, ("Applicant"), an applicant for a grading permit to which the California Environmental Quality Act ("CEQA") applies, and, 3) CCWD, the record title owner(s) ("Landowner") of the property on which Applicant seeks approval to engage in the grading activities; all of whom cumulatively constitute "the parties".

RECITALS

WHEREAS, Applicant and Landowner have a legal and/or equitable interest in the certain real property located at Little John Rd. & Flint Trail CA, Assessor's Parcel No. 055-051-008 ("Property"); and

WHEREAS, the Applicant has submitted an application to the County for the following:

Grading project to create secondary access road as a
condition of Tentative Subdivision Tract Map
No.

hereinafter "Project"; and

WHEREAS, County land use approvals can be controversial and may be subject to costly and time-consuming judicial challenges; and

WHEREAS, Project Applicant and, if different, Landowner are the primary beneficiaries of such approvals and decisions, and it is therefore appropriate that such applicants and landowners should bear the expense of defending the County against any such judicial challenge and should bear the responsibility for any costs, attorneys' fees and damages which may be awarded to a successful challenger.

TERMS

NOW, THEREFORE, in consideration of the approvals conveyed by the County to Applicant and/or Landowner the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. Nothing in this Agreement shall be construed to limit, direct, impede or influence the County's review and consideration of the Project, whether the approval provided is ministerial or discretionary in nature, and whether or not the California Environmental Quality Act (CEQA) applies to the Project.

2. Applicant and Landowner shall defend, indemnify, save and hold harmless the County, its elected and appointed officials, officers, employees, agents and volunteers from any and all claims, actions proceedings or liability of any nature whatsoever (including attorneys' fees and costs awards) arising out of, or in connection with the County's review or approval of the Project or arising out of or in connection with the acts or omissions of the Applicant or Landowner, their agents, employees, volunteers, visitors, customers, or contractors. With respect to review or approval, this obligation shall also extend to any effort

to attack, set aside, void, or annul the approval of the Project or the County's determination that no approval or a lesser approval was required, including but not limited to any contention the Project or its approval is defective because a County ordinance, resolution, policy, standard or plan is not in compliance with local, state or federal law. With respect to acts or omissions of the Applicant or Landowner, their agents, employees, or contractors, their obligations, hereunder shall apply regardless of whether or not the County prepared, supplied or approved plans, specifications or both. Applicant and Landowner shall be jointly and severally liable to perform the obligations specified herein, and the obligations specified herein shall be binding on any successors or assigns of Applicant and Landowner.

3. If the defense right is exercised, the County Counsel shall have the absolute right to approve any and all counsel reasonably employed to defend the County. To the extent the County uses any of its resources to respond to such claim, action or proceeding, or to assist the defense, the Applicant will reimburse the County upon demand. Such resources include, but are not limited to, staff time, court costs, County Counsel's time at its regular rate for non-County agencies, or any other direct or indirect cost associated with responding to, or assisting in defense of, the claim, action or proceedings.

4. For any breach of the obligations set forth in this Agreement, the County may withhold or rescind its approval of the Project. Doing so shall not bar the County from pursuing any other action to enforce this Agreement.

5. The Applicant and Landowner shall not be required to pay or perform any settlement unless the settlement is approved by the Applicant and Landowner. The County must also approve any proposed settlement.

6. The parties agree that this Agreement shall constitute a separate agreement from any Project approval, and that if the Project, in part or in whole, is invalidated, rendered null or set aside by a court of competent jurisdiction, the parties agree to be bound by the terms of this Agreement, which shall survive such invalidation, nullification or setting aside.

7. This Agreement shall be construed and enforced in accordance with the laws of the State of California and shall be binding upon the successors-in-interest of the Applicant and Landowner.

8. In any legal action or other proceeding brought by either party to enforce or interpret this Agreement, the appropriate venue is the Calaveras County Superior Court and the prevailing party is entitled to reasonable attorneys' fees and any other costs incurred in that proceeding in addition to any other relief to which it is entitled.

9. The Applicant, Landowner, their respective counsels, and County Counsel have reviewed this Agreement to their mutual satisfaction, and no presumption or rule that ambiguities shall be construed against the drafting party shall apply to the interpretation or enforcement of this Agreement.

10. The person(s) executing this certificate on behalf of the Applicant affirmatively represents through his/her signature that he/she has the requisite legal authority to do so on behalf of the Applicant, and that both the person executing this Agreement on behalf of the Applicant and the Applicant understand that County is relying on this representation in entering into this Agreement.

Initials of Person Signing for Applicant:



11. The person executing this certificate on behalf of the Landowner affirmatively represents through his/her signature that he/she has the requisite legal authority to do so on behalf of the Landowner, and that both the person executing this Agreement on behalf of the Landowner and the Landowner understand that County is relying on this representation in entering into this Agreement.

Initials of Person Signing for Landowner: dlw

12. This agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.

IN WITNESS WHEREOF, this Agreement has been entered into by and between the County, the Applicant and, if different from the Applicant, the Landowner, as of day and year first above written and duly executed by representatives of each who hereby represent, under penalty of perjury, that they each have the lawful authority to respectively bind the County, Applicant, and Landowner into this Agreement.

County of Calaveras

Applicant

By: _____

Print: Robert J. Pachinger

Title: Public Works Director

Date: _____

By: _____

Print: Thomas Hix

Title: Authorized Signer

Date: May 26-22

Landowner (if different than Applicant)

By: _____

Print: _____

Title: _____

Date: _____

Approved as to Legal Form:
County Counsel

By: _____

Julie Moss-Lewis
Deputy County Counsel

Agenda Item

DATE: July 13, 2022

TO: Board of Directors

FROM: Michael Minkler, General Manager
Damon Wyckoff, Director of Operations
Jessica Self, External Affairs Manager

SUBJECT: Discussion/Direction regarding potential changes in policy to allow for commercial water or wastewater account modifications

RECOMMENDED ACTION:

Provide direction to Staff as to the preferred objectives for Commercial Account revisions and direct Staff to work to amend applicable rules, regulations, and policies to meet those objectives.

SUMMARY:

Staff continues to work closely with the Engineering Committee to identify rules, regulations, policies, etc. that will provide commercial account holders flexibility and allow them to more cost effectively manage their water and wastewater consumption and system operation. At the most recent Engineering Committee meeting, Staff were tasked with compiling a list of potential policy revisions that could be developed to meet this end. The provisions are as follows:

- Ability to consolidate commercial accounts and water meters that serve a commercial property
- Ability to temporarily suspend commercial water and sewer accounts
- Ability to downsize water accounts/meters based on consumption and changes in use
- Ability to install multiple master meters serving a commercial property thereby reducing the overall number of water meters/accounts.

Ordinance 98-06, *Addressing the Two-Year Review Process for Commercial Connections* (Attachment A), has been identified as a potential choice to locate the recommended provision amendments. This Ordinance already contains processes for the review and amendment of sewer accounts. These policy changes could also be addressed by amending other existing policies, such as the Suspension of Service policy (Art. II, Sec. 21.D, Attachment B) or Termination of Service policy (Art. III, Sec. 21.E, Attachment C). Further policy development is in process and alternatives were discussed at the June 16, 2022, Engineering Committee meeting. The Engineering Committee directed staff to bring these options back to the Board for further direction prior to investing the considerable effort required to fully develop these policy options.

Overview of Potential Policy Changes

Based on previous Board and Engineering Committee input, staff have prepared an overview of potential policy changes that could be further developed and brought back for Board

consideration. The options for water and wastewater policy changes are addressed separately, below. The policy options are presented as an amended commercial review process, however, there are other options for incorporating some or all of these policies.

In adopting the commercial review process, the CCWD Board determined at its meeting of May 13, 1998, "that it was necessary and appropriate that a two-year review of commercial sewer connections would be the best method to determine the actual costs of connection charges for any specific business." (Ordinance 98-06). The Ordinance could be amended to account for issues experienced by commercial property owners and to provide flexibility in order to accommodate the variability of tenant businesses. The following is an amended commercial review process to provide additional flexibility in modifying commercial accounts.

Water:

1. Commercial Building owners can request an account review. There will be a reevaluation of the water bi-monthly water Service Charge for new commercial business connections. An administrative review fee of \$XX will be required upon submission of an application. Any construction costs incurred by CCWD in association with actions taken upon the review will be applied. Requests for reviews can occur at a maximum of once every XX years.
2. Each Commercial Building will, at a minimum, be charged a connection fee for one 5/8" meter and a corresponding bi-monthly service charge for a minimum one 5/8" meter.
3. The two-year review process for water service is based on a review of water use for accounts on commercial property. This includes the current fixture counts for the businesses in operation, in addition to the proposed number of fixtures. An assessment will be made on the maximum number of fixtures (current vs proposed). The water supply fixture units and meter sizing will be validated according to the California Plumbing Code, Appendix A. Recommended Rules for Sizing of Water Supply System. The property owner must submit the correct permitted building plans for the business showing all current tenant improvements and water fixtures for CCWD review.
4. Consolidation of Commercial Meters: Owners of commercial buildings with multiple accounts on a single property may be allowed to consolidate meters/accounts to right-size water service for commercial tenants.
 - A. The size of the consolidated meter will be determined by the fixture counts and demand factor formulas used for new commercial connections.
 - B. Commercial buildings that experience a reduction in Equivalent Single-Family Units (ESFUs) through a consolidation of meters/accounts will forfeit the corresponding capacity eliminated through the consolidation.
 - C. The customer is responsible for all costs associated with meter consolidation.
 - D. Applications to restore capacity or separate consolidated meters/accounts must be filed with CCWD prior to reinstatement of the capacity. The application can be rejected if District facilities lack sufficient capacity.
 - E. An administrative review fee of \$XX will be applied upon submission of an application.
 - F. New accounts created by a separation of previously consolidated accounts must pay the current corresponding capacity fee prior to activation of the new account.
5. Meters/Accounts can be temporarily suspended. Their corresponding capacity cannot be used to service another business in the Commercial Building.

- a. Accounts may be temporarily suspended for any reason and will remain suspended for a minimum of xx and a maximum of xx.
 - b. Account suspension is effective once the customer submits the proper form requesting account suspension. No water usage is permitted while the account is suspended. Any water use will result in immediate reinstatement of the account.
 - c. Accounts may only be suspended once in any three year period.
 - d. An application to restore suspended service must be submitted at least 10 business days prior to reinstatement.
6. Accounts cannot be both consolidated and suspended.
 7. Master Meters can be used in lieu of consolidation or suspension. The property owner is responsible for all necessary modifications to water service infrastructure on the customer side of the master meter(s). All plumbing must be permitted by the building department and constructed to code. CCWD will conduct an inspection of the master meter once all construction is completed to verify proper disconnection or line capping, and the property owner will be charged with an inspection fee of \$XX.
 8. Convert from a master meter to individually metered units: The property owner and/or individuals tied to a master meter can apply to be a separate customer. An application must be filed with CCWD.
 - a. The application can be rejected if District Facilities lack sufficient capacity to serve the individual meters tied to the master meter.
 - b. Customers who are previously served by master meters who wish to add fixture counts must pay for the additional required capacity, provided it is available.
 - c. An administrative fee of \$XX will be applied upon submission of an application.
 - d. Meter/Account and/or additional accounts will be created by a separation of the master meter account. In these instances, the corresponding capacity will be forfeited. Capacity can be purchased at the current corresponding rate when it becomes available.
 - e. Customers are responsible for all costs incurred by CCWD or otherwise related to a reversion to individually metered commercial service connections.

Sewer:

1. Commercial customers can request a review of their accounts. There will be a reevaluation of the sewer bi-monthly base rate sewer ESFU charges connection fee for new commercial business sewer connections. An administrative review fee of \$XX will be required upon submission of an application. Any construction costs incurred by CCWD in association with actions taken upon the review will be applied. Requests for reviews can occur at a maximum of once every XX years.
2. Adjustments will only occur after a full 2-year's use of the sewer service. Accounts established after the date of this Ordinance's implementation are eligible for a review two years after account creation. Accounts established prior to this amended ordinance's implementation are eligible for review immediately. All Commercial Buildings/ Accounts can request a review of their bi-monthly base rate ESFU charges every two years from the date of their last review.
3. The two-year review process for sewer service is based on a review of water use for accounts on commercial property, the current fixture counts for the businesses in

operation, and any proposed fixtures. An assessment will be made of the maximum number of fixtures (current vs proposed).

- A. The bi-monthly base rate charges connection fee will be verified and adjusted based upon a review of the actual peak day water use of the most recent 12-month period as evidenced by water service meter readings and a review of the applicable capacity needs based on drainage fixture counts as tabulated in the California Plumbing Code, Chapter 7.
 - B. Any capacity lost resulting from an adjustment of the bi-monthly base rate will be forfeited. Any expansion of capacity will be paid at the rate applicable at the time of the application for commercial review.
 - C. There will not be an adjustment if the actual water use is within 0.5 Equivalent Single-Family Units (ESFUs). A minimum of 1.0 ESFU will be charged for any one parcel served.
 - D. Commercial wastewater Accounts within a multi-unit commercial building can be consolidated by the owner of the building into one account.
 - i. Bi-monthly base rate costs for consolidated commercial wastewater accounts will be based on a review of the fixture counts of all the commercial accounts being consolidated, as well as their peak representative daily water use of the most recent twelve-month period at the time of review. The greater of the two will be implemented for bi-monthly base rate charges.
 - ii. Capacity reductions resulting from a consolidation of wastewater accounts is forfeited. Expansion of capacity will be charged at the rate applicable at the time of application for commercial review.
 - iii. The property owner must submit the correct permitted building plans for the business showing all current tenant improvements and drainage fixtures for CCWD review.
 - iv. Sewer laterals should be demonstrated on the permitted plans. The property owner is responsible for any necessary modifications to the drainage fixtures and plumbing consistent with the permitted tenant improvement plans and request to consolidate units.
 - E. Wastewater accounts can be suspended provided that their corresponding water service is also suspended or consolidated into one water service account. Suspension of wastewater accounts is subject to the same requirements as water accounts.
2. In the event of alteration of a building and/or the property or of additional use of the sewer facilities for which the sewer connection fees were paid, additional connection fees must be paid for the added units or uses at the rates in effect at the time such alterations or additions were made in accordance with the applicable rate ordinances. The 2-year review process, as noted in 1) shall be implemented for alterations or additional use of sewer facilities if payment of additional connection fees is required.
 3. The basis for both the estimation and verification of commercial sewer connection fees shall be 195 gallons per day per ESFU. The Demand Factor Table in the District's Wastewater Standards will provide the basis for estimation of connection fees for the classifications listed.
 4. In no circumstance will the connection fees for a particular commercial connection be refunded.

As discussed above, the drafting of these policy options was based on amending the commercial review process that was adopted in Ordinance 98-06. Staff is seeking Board direction as to which of the policy options should be further developed (i.e. temporary suspension of service, consolidation of services, etc.). Based on that direction, staff will draft more detailed ordinances that will be brought back to the Board for consideration.

FINANCIAL CONSIDERATIONS:

To be determined by the final iteration of an amended Ordinance, Policy, etc. But, from a high level, CCWD has 85 (out of 418 total) Commercial Accounts that could qualify for consolidation under one commercial building owner. They can be reduced to a total number of thirteen. This is an 85% reduction in accounts that equates to a fifteen-thousand-dollar reduction in base-rate revenue every other month for wastewater service, an eight thousand six-hundred-dollar reduction in base-rate revenue every other month for water, and annual total base-rate revenue reduction of one-hundred, thirty-eight thousand dollars.

- Attachments:*
- A) Ordinance 98-06*
 - B) Rules and Regulations Art. II, Sec. 21.D*
 - C) Rules and Regulations Art. II, Sec. 21.E*

ORDINANCE NO. 98-06

**ADDRESSING THE TWO YEAR REVIEW PROCESS
FOR COMMERCIAL CONNECTIONS**

The Board of Directors (Board) of CALAVERAS COUNTY WATER DISTRICT (CCWD) determined at its meeting of May 13, 1998 that it was necessary and appropriate that a two-year review of commercial sewer connections would be the best method to determine the actual costs of connection charges for any specific business.

NOW THEREFORE BE IT ORDAINED as follows:

Section 1. Findings.

Board hereby adopts the following changes for individually metered commercial water and sewer connections on a District-wide basis.

Water:

- 1) Each place of business shall, at a minimum, be charged a connection fee for one 5/8" meter.
- 2) The two year review process for water service is rescinded where applicable.
- 3) Commercial establishments that have been charged less than the standard 5/8" water connection fee shall not be subject to an additional charge for water as a result of adopting the above revisions.

Sewer:

- 1) There will be a reevaluation of the sewer connection fee for new commercial sewer connections.
 - Adjustments will only occur after a full 2 years use of sewer service.
 - The connection fee will be verified and adjusted based upon actual average water use of the most recent 12 month period as evidenced by meter readings.
 - Adjustments will be based on the rate applicable at the time fees were initially paid.
 - There will not be an adjustment if the actual water use is within 0.5 Single Family Dwelling Equivalents (SFDE) of the amount charged.

2) In the event of alteration of a building and/or the property or of additional use of the sewer facilities for which the sewer connection fees were paid, additional connection fees shall be paid for the added units or uses at the rates in effect at the time such alterations or additions were made in accordance with the applicable rate ordinances. The 2 year review process, as noted in 1) shall be implemented for alterations or additional use of sewer facilities if payment of additional connection fees are required.

3) The basis for both the estimation and verification of commercial sewer connection fees shall be **225 gallons per day per SFDE**. If a Demand Factor Table is adopted, the factors shown will be used as a basis for estimation of connection fees for the classifications listed.

4) In no circumstance will the connection fees for a particular commercial connection be refunded in excess of the fees paid by the current owner for that commercial connection and its intended use.

General:

1) The General Manager shall be authorized to resolve conflicts that may result from the implementation of the above policies to existing accounts.

Section 2. Effect on Prior Actions.

All provisions of prior ordinances and resolutions of CCWD not inconsistent with this Ordinance shall remain in full force and effect.

Section 3. Severability.

This Ordinance and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Ordinance are in conflict or are otherwise inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Ordinance shall prevail with respect thereto.

Section 4. Publication/Effective Date.

Within 10 days of adoption, this Ordinance shall be published in a newspaper of general circulation within Calaveras County. This Ordinance shall take effect upon 30 days after its adoption.

PASSED AND ADOPTED this 12th day of August, 1998 by the following vote:

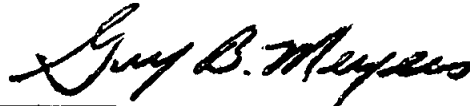
AYES: Directors Weinkle, Geiszler, Fonceca and Deem

NOES: None

ABSENT: None

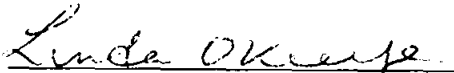
ABSTAIN: Director Meyers

CALAVERAS COUNTY WATER DISTRICT



President

ATTEST:



Secretary

RATES.2YRORD8_98A.DOC

21 D. Suspension of Services.

The District will not allow suspension of monthly water and/or wastewater charges under normal circumstances unless one of the following has occurred to a residential property owner:

- Damage to 75% or more of the structure that renders the structure uninhabitable.
- Issuance by a government agency of a “non-occupancy” order for a structure.
- Other circumstances beyond personal control of an owner that prevents habitation of a structure or use of the District water and/or wastewater systems for at least six (6) months.

Disconnection of water and wastewater services as a result of non-payment of fees by owner does not cause suspension of monthly service fees covered by this policy. Suspension of services requires disconnection of water on the impacted property and all outstanding fees paid, including a disconnection fee. The suspension period shall be a minimum of six (6) months but may not exceed two (2) years. Such suspension shall require the approval of the District’s General Manager. The Suspension shall cover all services provided by the District, both water and wastewater, for the same duration. The owner must notify the District at least forty-eight (48) hours (excluding weekends and Holidays) and pay the current restoration fee prior to District staff restoring services. If an owner does not restore services within two (2) years, automatic termination of the suspension will occur, and the restoration fee will be added to the account and monthly service and consumption charges will be reinstated.

If any District facilities are found to be in use during such time as service has been suspended, owner will immediately become liable for the monthly water and wastewater service and consumption charges that would have been billed during the suspension period.

21E. Termination of Services

Summary:

This District policy allows a residential or commercial customer to permanently terminate water and/or wastewater service(s), limited to only certain specific circumstances contained herein, severing the District's obligation to provide service(s) to the parcel. Once a termination occurs, a reinstatement of service(s) depends on the availability of capacity and requires payment of prevailing capacity fee(s).

Termination:

The legal-deeded owner of a vacant residential or commercial parcel may apply to terminate their water and/or wastewater service(s) by filing a Termination of Service(s) Request form with the District. This form includes acknowledgment by the customer that after termination, the District is no longer obligated to provide any water and/or wastewater service(s) to the customer's property. Termination of water service is conditioned on the parcel being vacant without any habitable structures, and no recorded use of water for the previous 2 (two) years. If the property has water and wastewater service, both must be terminated concurrently.

Legal-deeded property owners are permitted to apply to terminate irrigation/landscape meters that have not been used for the previous 2 (two) years. Owners of commercial properties must acknowledge that terminating an irrigation meter could lead to an increase in wastewater fees.

Upon receipt of the Termination of Service Request form, the District General Manager will determine if the parcel qualifies for termination under this Policy within 60 days. Within the first 6 (six) months of this policy's adoption, the General Manager has the discretion to allow a customer to terminate service if the customer provides a reasonable explanation for water usage on the account within the previous 2 (two) years.

In order for the termination of service(s) to be approved, the customer must pay a \$300 administrative fee and an Operations fee (this fee varies by connection) to have the water meter removed and/or the wastewater connection capped. Upon termination of service(s), the District will not refund any capacity fee(s), as they are attached to the property previously served. However, a credit for the original capacity fee(s) paid when the property first connected to CCWD's water and/or wastewater system will remain attached to the property and will be credited toward full capacity fee(s) owed at the time the property owner decides to apply to reinstate service. Transfer of capacity fees per Article III, Section 21E.1 of CCWD's Rules and Regulations Governing the Furnishing of Water and/or Wastewater Service is not allowed once service has been terminated.

If the termination of service is approved by CCWD, the applicant is responsible for fees

Article III – Application for Service, Rates and Billings

associated with the District recording a Notice of Termination of Water and/or Wastewater Services with the County Clerk Recorder's Office stating the water and/or wastewater service(s) have been terminated to this property.

Termination of service(s) will only occur once the applicant has paid the District all required fees. Once the termination of service work is performed by District staff a final billing for service through the physical termination date will be sent out to the legal deeded owner and all District billing and collection policies will be applied.

Reinstatement:

Once a parcel's residential or commercial water and/or wastewater service has been terminated, the parcel is eligible to be reconnected to the District's water and/or wastewater service no sooner than a period of three (3) years after termination, unless the property is sold, in which case the new legal-deeded property owner can apply for service reinstatement once they meet the District's requirements for a new water and/or wastewater connection. Service reinstatement is not guaranteed and depends on the availability of capacity within the water and/or wastewater system(s). To request reinstatement of water and/or wastewater service(s) for property that previously received treated water or wastewater from the District, the legal-deeded property owner must file a Reinstatement of Service(s) Request form, and this request will be approved or denied by CCWD's General Manager within 60 days of receipt. The applicant must pay a \$300 administrative fee, an Operations fee to reinstate service (this varies by connection) and capacity fee(s). The capacity fee(s) owed will be the amount that would be required for new service(s) to the applicant's property on the date of reinstatement, less any previously paid capacity fee(s) attached to the property.

If the service reinstatement is approved by CCWD, the applicant is responsible for fees associated with the District recording a Notice of Reinstatement of Water and or Wastewater Services with the County Clerk Recorder's Office stating the water and/or wastewater service(s) is being reinstated.

Reinstatement of service(s) will only occur once the applicant has paid the District all required fees.

Appeals:

The General Manager's determination on termination and reinstatement requests is final unless a customer appeals the determination to the Board of Directors within 30 days of the District's written denial.

Amended by Resolution 2021-71, September 8, 2021

Agenda Item

DATE: July 13, 2022

TO: Michael Minkler, General Manager

FROM: Jessica Self, External Affairs Manager

SUBJECT: Discussion/Action regarding a Variance Request from the Owner of 49 Cosmic Court, Copperopolis

CUSTOMER REQUEST:

A variance request to pay for only one commercial water account and one commercial sewer account for 49 Cosmic Court until Ordinance No. 98-06 *Addressing the Two-year Review Process for Commercial Connections*, has been reviewed and updated.

SUMMARY:

Anthony and Deborah Benites are the owners of a commercial property located at 49 Cosmic Court. This property contains four 5/8" meters for suites A, B, C, and D, as well as one 5/8" landscape meter. In July, 2020, the customer modified plumbing to bypass the meters for Suites A, B, and C and those meters have not been billed consumption since that time. Suite D and the landscape meter have consumed water on a continuous basis, and both have been billed for their regular consumption. Each of the four commercial suites is also served by a separate wastewater account and are billed the monthly minimum for one Equivalent Dwelling Unit ("EDU").

The customer contacted CCWD after the plumbing modifications were complete and asked to have the accounts for meters A, B, and C terminated. CCWD staff notified the customer that CCWD only allows account termination under limited circumstances on vacant parcels with no water use and that these accounts were not eligible for termination. The customers have met with CCWD representatives on several occasions to express their frustration with District policy and reiterate that they would like to have three of their accounts terminated, and instead have one master meter. They have also asked to terminate three of the four sewer accounts that serve the commercial building. As a result, this property would only be charged for one commercial water connection, one wastewater connection, and one landscape meter. There is currently no policy in place for CCWD staff to accommodate these requests.

CCWD is working on potential policy changes to create more flexibility for multi-unit commercial customers to modify or consolidate water or wastewater accounts. Policy development is still in process and would require Board adoption of a publicly noticed

ordinance that cannot go into effect until 60-days after adoption. At this point, the soonest a new policy could realistically be in effect is late October, 2022.

On July 7, 2022, Mr. and Mrs. Benites sent Calaveras County Water District (CCWD) a letter requesting a variance to be relieved of payment for the sewer accounts and water meters serving suites A, B, and C “until the ordinance has been reviewed and updated.” In addition, the variance request acknowledged that they “understand that a reduction in accounts is also equivalent to the forfeiture of current capacity.”

STAFF ANALYSIS:

The District’s variance policy (Board Policy number 22) states: “Exceptions to the District’s Regulations are generally disfavored. In some unusual cases, however, an exception to or variance from the District’s Regulations is needed to achieve a fair result.” Under the Policy, the Board can grant a variance if the:

- 1) Granting of an exception or variance does not discriminate in favor of, or against, any applicant to the detriment of any other District customer;
- 2) Exceptions or variances must not, in any way, have the effect of establishing sub-standard facilities or services, or result in an unreasonable cost to the District;
- 3) The exception or variance is consistent with the District’s obligation to only put water to reasonable and beneficial uses; and
- 4) Granting the exception or variance is the best way to achieve a fair result for the applicant without imposing undue costs on other customers.

In this case, granting the variance would result in the pause of payment of six connections on the property – three water and three sewer until policy revisions are considered and potentially implemented by the Board. The denial of the variance would require the property owner to continue paying base rates for the three water and three sewer connections that have not been used since 2020.

Staff continues to work closely with the Engineering Committee to identify rules, regulations, policies, etc. that will provide commercial account holders flexibility and allow them to manage their water and wastewater consumption and system operation. If the Board approves policy changes, staff will analyze the accounts for 49 Cosmic Court pursuant to a new policy. The following will need to be assessed:

- Currently, for new commercial accounts, water meter size requirements are assessed via a review of the fixture counts (utilizing the Districts demand factor table) in the business and their corresponding EDUs.
- For wastewater, the demand factor table dictates how many ESFUs (equivalent single-family units) an account will be charged both for capacity and on a bi-monthly basis.
- If the ordinance is updated, there may be potential for a two-year commercial review for active commercial accounts. As a result, CCWD would (in addition to

the above bulleted items) also review peak day demand from the previous two years to determine whether a consolidation, meter/account downsize is doable.

FINANCIAL CONSIDERATIONS:

If this variance is granted by the Board, the base rates for water and wastewater for suites A, B and C located at 49 Cosmic Court will be waived for a period of time to be determined by the Board. As a result, the District would no longer collect a combined \$618.54 in wastewater base rates and \$361.05 in water bimonthly base rates.

*Attachments: CCWD Policy No. 22 Exceptions to Standards, Rules, and Policies
Benites Variance Request Letter*

RESOLUTION NO. 2020-24

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**AMENDING THE DISTRICT'S EXCEPTIONS TO STANDARDS, RULES AND
POLICIES POLICY #22**

WHEREAS, the Board of Directors of CALAVERAS COUNTY WATER DISTRICT adopted Resolution 2002-86 on December 10, 2002, implementing a new Policy Regarding Exceptions to Standards, Rules and Policies; and

WHEREAS, the language in the Policy Regarding Exceptions to Standards, Rules and Policies is outdated and needs to be revised to address current customer needs; and

WHEREAS, the existing Policy does not provide a mechanism to recover the administrative and operations costs associated with processing and implementing exceptions or variances; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT does hereby amend the Policy #22 Regarding Exceptions to Standards, Rules and Policies, that was adopted on December 10, 2002, by Resolution 2002-86; and

BE IT FURTHER RESOLVED, that the amended Policy #22 Regarding Exceptions to Standards, Rules and Procedures, attached hereto and made a part hereof, and will be effective immediately.

PASSED AND ADOPTED this 8th day of April 2020 by the following vote:

AYES: Directors Ratterman, Thomas, Secada, and Underhill
NOES: Director Davidson
ABSTAIN: None
ABSENT: None

CALAVERAS COUNTY WATER DISTRICT



Bertha Underhill, President
Board of Directors

ATTEST:



Rebecca Hitchcock
Clerk to the Board

Policy Title: Exceptions to Standards, Rules and Policies

Policy Number: CCWD Board Policy 22

CALAVERAS COUNTY WATER DISTRICT
POLICY REGARDING EXCEPTIONS TO
STANDARDS, RULES AND POLICES

All standards, rules, and policies (collectively, "Regulations") of the Calaveras County Water District ("District") are equally and fairly applied to every affected person or entity. Because of the potential for disparity of treatment, exceptions to the District's Regulations are generally disfavored. In some unusual cases, however, an exception to or variance from the District's Regulations is needed to achieve a fair result. Exceptions or variances will only be granted if the following findings can be made:

1. Granting of an exception or variance does not discriminate in favor of, or against, any applicant to the detriment of any other District customer;
2. Exceptions or variances must not, in any way, have the effect of establishing sub-standard facilities or services, or result in an unreasonable cost to the District;
3. The exception or variance is consistent with the District's obligation to only put water to reasonable and beneficial uses; and
4. Granting the exception or variance is the best way to achieve a fair result for the applicant without imposing undue costs on other customers.

All applicants must pay a \$3,500.00 deposit and submit an application for an exception or variance to the District's Regulations that will be reviewed by the General Manager. If the administrative review and implementation of the exception or variance is less than the deposit amount, the applicant will be refunded the difference. However, if the amount exceeds the deposit amount, the applicant is responsible to pay all additional costs. Exceptions or variances to Regulations may only be granted by the District's Board of Directors unless the Board has delegated that authority to the General Manager.

End of Document

6/18/2022

Dear CCWD Board of Directors and Michael Minkler,

Subject: Variance request to pay only one water and one sewer bill for the one meter that is currently connect and relieve us of payment for the three water meters that have not been connected since 2020 until the Ordinance has been reviewed and updated.

Dear Board Members,

I'm sure you are all well aware of everything going on at 49 Cosmic Ct, Copperopolis , CA and we are asking for relief from the bi-monthly payments due for the 3 meters that have not been connected since 2020 and that we be allowed to only pay for the 1 meter connected until the board has time to review and make final decision /update to the Ordinance .

We expect to see this variance request to be addressed on the July 13th meeting as discussed at the last meeting.

We acknowledge and understand that a reduction in accounts is also equivalent to the forfeiture of current capacity.

Sincerely,
Benites Distributing Co., INC
Anthony & Deborah Benites

A.M. Benites
Deborah Benites

Agenda Item

DATE: July 13, 2022

TO: Michael Minkler, General Manager

FROM: Kevin Williams, Senior Civil Engineer

RE: Dicsussion/Action regarding the Maintenance and Warehouse Building Project (Phase 2 Site Improvements, Grading/Paving, Drainage and Fencing) CIP 11101

RECOMMENDED ACTION:

Motion: _____ / _____ to adopt Resolution No. 2022-_____ Awarding a Change Order to Plummerbuilt Inc, for the Maintenance and Warehouse Building Project CIP #11101 for General Manager to execute a said contract change order accordingly.

SUMMARY:

Plummerbuilt, Inc. completed Phase 1 of the Corp Yard Project which included the Building Pad, Building Shell, and Site Improvements along George Reed Drive next door to the District's Administrative Building. Phase 2 of the Project, which is scheduled to be completed this season, includes electrical, tenant improvements, and the remaining site improvements. District Staff is satisfied with the quality and cost of the work already completed by Plummerbuilt, Inc. Consequently, Staff approached Plummerbuilt to provide Change Order Proposal to complete the remaining Site Improvements as the scope of work is similar to the completed work.

Plummerbuilt, Inc. provided a **cost proposal in the amount of \$475,600** for the Site Improvements behind the building which were not included in Phase 1 Scope. This work includes earthwork/grading, paving, drainage, and the installation of fencing/gates. Staff have reviewed the cost proposal along with the material quantities and the proposal appears to be a good value and in line with the original base bid.

The Design will allow for approximately one-acre of paved space behind the building and will allow vehicles to drive around the entire complex. Fencing will be provided between the existing main office and maintenance building to provide secure storage area behind the building.

Upon execution of this Contract Change Order, staff will finalize the amendments/revisions to the Grading Permits. Plummerbuilt, Inc. is available to begin

work in September and would be completed with the work no later than the middle of November 2022.

FINANCIAL CONSIDERATIONS:

There is sufficient money budgeted for this Project (CIP 11101) for FY 22/23 to cover the cost of the work effort covered under this change.

*Attachments: A. Change Order
B. Resolution 2022-XX Awarding Change Order to Plummerbuilt, Inc. for the Maintenance and Warehouse Building Project, CIP 11101*

PLUMMERBUILT

INCORPORATED

PO box 474
Herald, CA 95638
(916) 296-7484
(209) 748-5778 - fax
CA Gen Engineer A, B, C13 Lic #772459, #907166
NV Lic #0081105

JOB PROPOSAL

DIR #1000007060

CA SMALL BUSINESS / WBE #53464

Quote Date: 5/26/2022

PROPOSAL SUBMITTED TO: Kevin Williams

Customer Name Calaveras County Water District
Customer Address 120 Toma Ct, PO Box 846
San Andreas, CA. 95249

Business Shop/Office PLUMMERBUILT INC.
11925 McKinley Rd.
Herald, CA. 95638

Cust.Ph (home)
(office) (209) 754-3543
(fax)
(mobile)

Job Address
Job Contact
Job Contact Phone (209) 419-3979
e-mail

Per job details, we submit specifications and estimate for:

Completion of Work Change Directive #4, per 4/25/22 general grading/utility plan and quantities:

1. Cut/Fill and compact quantities of about 3198 cu yds.
2. About 500 tons for 2" AC section placed over 6" recycled AB section.
3. 140' of new 72" wrought iron similar to District Yard @ NW property corner + 3 new gates.
4. Trench, place and compact for 200' of conduits supplied by district.
5. Removal of 120' existing Chain Link Fencing. Excavate, place 180' of 42" RCP.
6. Excavate/place 6-District supplied DI concrete structures + 340' 12 Ga CMP between them.
7. 120' of new AC Dike along entrance. Striping: 1-ADA stall, 5-Parking stalls.
8. Grade out existing wood chip pile NE of grading area and stockpile Rip Rap.

Exclusions Grading Permits, gate operators or gate security screens, changes to above detailed scope of work. Survey staking by District. Other trade work by others.

Schedule: Work will begin about September.

Plummerbuilt is fully licensed, bonded and insured.

We propose to furnish all labor, materials & trans., complete with above specs., for sum total of: **\$475,600**

Four hundred seventy five thousand six hundred and 00/100 dollars, including taxes and delivery.

With payment to be made as follows:

Per points of completion.

All material is guaranteed to be as specified above. All work to be completed in a workmanlike manner according to standard practices through job completion. Any alteration or change from above scope of work will be executed only through an authorized contractor Change Order. Any and all Change Order Contracts are billed in addition to Proposal quote, at the rate of Time (\$98.60/man-hour)+Materials+Equipment. Unless specified above, **Proposal quote is good for 15 days only.** Customer subject to all attorney costs necessary to recover any unpaid contract totals + 24% APR. Customer also responsible for maintaining access to work site per OSHA standards.

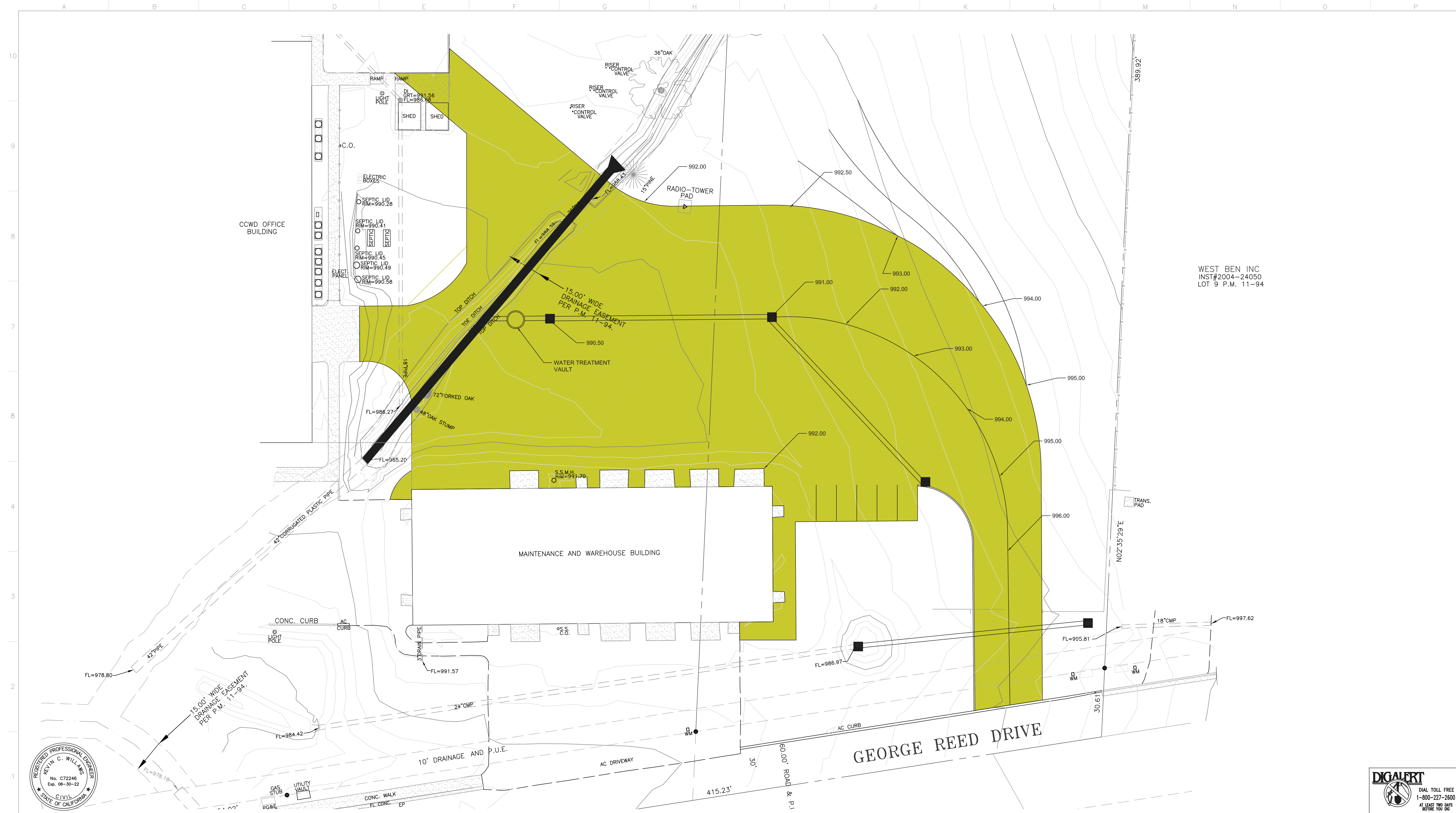
Authorized Signature _____

Acceptance of Proposal

The above prices, specifications and conditions are hereby accepted. You are authorized to order Project as specified. Full payment will be made as outlined above. Accepted:

Date _____

Signature _____

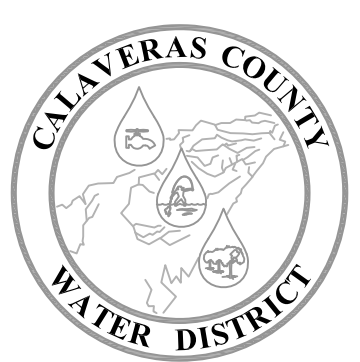


WEST BEN INC
 INST#2004-24050
 LOT 9 P.M. 11-94



DESIGNED BY: K. WILLIAMS
 DRAFTED BY: K. WILLIAMS
 CHECKED BY:
 DATE: 7/26/2021
 SCALE: NO SCALE
 BAR LENGTH ONE INCH ON SCALED DRAWING

REVISION:	DESCRIPTION:	DATE:	BY:



CALAVERAS COUNTY WATER DISTRICT

120 TOMA COURT
 SAN ANDREAS, CALIFORNIA 95249
 PHONE: (209) 754-3543

GRADING PLAN

C.C.W.D HEADQUARTERS MAINTENANCE AND WAREHOUSE BUILDING PROJECT

11101
PROJECT NUMBER
C1
DRAWING NUMBER
SHEET NUMBER

RESOLUTION NO. 2022-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**AWARDING CHANGE ORDER TO PLUMMERBUILT, INC. FOR THE MAINTENANCE
AND WAREHOUSE BUILDING PROJECT, CIP 11101**

WHEREAS, Phase 1 of the Maintenance and Warehouse Building Project was completed by Plummerbuilt, Inc., which included the building pad, building shell, and initial site improvements, and

WHEREAS, Phase 2 of the Project will include electrical, tenant improvements, and the remaining site improvements are scheduled to be complete this construction season, and

WHEREAS, District staff is satisfied with the quality and cost of the work completed by Plummerbuilt, Inc. and approached the Contractor to provide a Change Order Proposal to complete the remaining site improvements as the scope of work is similar to the completed work, and

WHEREAS, Plummerbuilt, Inc. provided a cost proposal in the amount of \$475,600 for the site improvements behind the building not included in the Phase 1 scope of work which consist of earthwork/grading, paving, drainage, and the installation of fencing/gates, and

WHEREAS, the 2022-23 Fiscal Year's Budget includes Reserve funds to cover the cost of the work effort covered under this change, and

BE IT RESOLVED, the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby approves the Change Order Proposal submitted by Plummerbuilt, Inc. attached hereto and made a part hereof, and authorizes the General Manager to enter into a Contract Change with Plummerbuilt, Inc. in the amount of \$475,600.00 for the phase 2 site improvements of the metal building for said project.

PASSED AND ADOPTED this 13th day of July, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Cindy Secada, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: July 13, 2022

TO: Michael Minkler, General Manager

FROM: Stacey Lollar, Human Resources Manager

SUBJECT: Discussion/Action regarding approval of an amendment to the Fiscal Year 2022-23 Personnel Allocation

RECOMMENDED ACTION:

Motion: _____ / _____ approving Resolution 2022- ____ amending the Personnel Allocation for Fiscal Year 2022-23

SUMMARY:

At the request of the Calaveras County Water District Board of Directors, staff is bringing forward a recommendation to add two (2) additional positions to the current Fiscal Year (FY) 2022-23 personnel allocation.

Attached are two individual memos outlining the need for each position:

- **Information Services Technician:** The addition of this position would provide much needed additional IT support and would free up the Information Systems Manager to focus on cyber security and more complex system maintenance and improvement projects, as described in detail in the memorandum included as Attachment A.
- **Water Resources Technician:** This new position will provide significant benefits for the District across several departments, including collaboration with the Engineering Department on GIS mapping and with External Affairs on water conservation and drought mitigation. Most importantly, the new position will create additional bandwidth for the Water Resources Manager to focus on water transfer opportunities, FERC relicensing, and the District's more complex water rights and resource management issues. Additional detail is provided in the memorandum included as Attachment B.

FINANCIAL CONSIDERATIONS:

Financial considerations are discussed by individual position in the respective attached memos. The recommended positions are budgeted and accounted for in the current FY 2022-23 budget passed by the Board on June 22, 2022

Attachments: *Attachment A: Information Technology Department FTE Request*
Attachment B: Water Resources Department FTE Request
Resolution 2022- ____ Amending FY 2022-23 Personnel Allocation

Memo- Attachment A

DATE: July 13, 2022

TO: Michael Minkler, General Manager

FROM: Stacey Lollar, HR Manager

SUBJECT: Proposed Information Technology Department FTE Request

SUMMARY:

As with most water agencies, Information Technology (IT) has become a vital, yet complex component of our organization. In addition to assuring our technology throughout the District is fully functioning, there are many challenges IT faces on a daily basis. This includes responding to employee's needs in a timely manner, troubleshooting evolving security threats, asset and data management, and improving our outdated IT infrastructure. Additionally, cyber security has become a global concern for businesses and consumers. For instance, in 2020 U.S. government organizations alone suffered from 79 ransomware attacks with an average ransom demand of \$570,857. At a local level, the District and Joint Powers Insurance Authority (JPIA), our liability insurance company, has seen increased needs for policies, procedures, and pro-active IT work efforts in district IT systems over the past couple years due to the increased trend in cyber-attacks. In Fiscal Year (FY) 2020/21 JPIA's total cybersecurity program premium for all members was approximately \$140,000 and was incorporated within the liability program coverage. In FY 2021/22, the premium increased to over \$900,000 due to rapidly and dramatically hardening market conditions according to JPIA, which resulted in increased costs to the District's liability program. Beginning this FY 2022/23 cybersecurity coverage will become a standalone program with premiums anticipated to increase by 40% to 70%. Additionally, the District is required to submit an 11-page application subject to approval from the carrier. Once approved, there is \$5 million coverage limit with several sub limits and a \$75,000 to \$100,000 deductible.

For the past several months, management staff has developed a deep understanding of the District's IT needs since the onboarding of our current Information Systems Administrator (IS Admin). Our IS Admin has reviewed the most current third-party IT assessment on the District's IT department, conducted a District-wide site inventory, hardware assessment, created a 5-year capital replacement plan, and performed a network assessment. The results of our IS Admin's efforts have determined the following challenges of the District's current IT environment:

- Inconsistent hardware/devices - This includes computers, printers, etc.
- Inconsistent environments - Networking environments and technologies vary between sites (primarily in hardware).

- Multiple networks to maintain – This is due to the many working locations for our employees throughout the county.
- More than 160 devices to maintain – computers, laptops, surface pros and cell phones.
- Multiple hardware and device locations throughout Calaveras County – over 15 locations

These results are consistent with the several comprehensive reviews of the District's Information Technology (IT) system that have been conducted over the past 12 years by various third-party IT consultants. **In each assessment, the District received less than favorable results with a lengthy list of recommendations.** In short, our District's IT infrastructure is outdated with inconsistent hardware and is continually at risk of security threats. Currently the District cannot meet the recommended ongoing tasks to improve our IT system, with one (1) full-time IT employee.

Staff have been working to find solutions to address the IT needs of the District which includes updating past practices and shortfalls of the IT department. A few solutions have been made to increase the reliability, efficiency and security of our IT system. Efficiency solutions include:

- E-mail filtering and a phishing campaign.
- Virus protection, firewall, and wireless system upgrades for a more secure environment.
- Cell phone device management system implementation and the upgrade of new phone system.
- Remote device management on all computers for quick and effective remote troubleshooting, device auditing, and patch management.
- Implementation of multi-factor authentication.
- Daily auditing on virus protection, system and network logs, backups, and Microsoft 365 logins.
- Deployment of a new server.

Despite these efforts to correct the deficiencies identified in the assessments, we have been unable to make significant progress with lasting benefits. Some of the solutions were deployed once or on a minimum level. Though they have proved to be useful, some of the solutions require multiple deployments (e-mail phishing campaigns) or additional implementation to take advantage of the solution's full capabilities (daily auditing). This requires additional staff time to deploy, administer, and maintain, which is not practical with only one (1) IT employee.

Since the creation of the IT department over 20 years ago, the District has staffed only one (1) employee, with the assistance of an IT Managed Service Provider (MSP) over the past few years. Because of this extremely lean staffing level, the District IS Admin has been forced to become a generalist in all IT functions. This arrangement has led to the current status of the IT department which primarily works in a constant reactive state. The amount of work required to maintain a reliable and secure IT system of the District's size

is not sustainable with one (1) IT employee. Therefore, the District is now compelled to consider the addition of staff to the IT department.

Several years ago, the District recognized the need for additional IT help as well. As a temporary solution an IT MSP was hired to assist with special projects and end user support. Since 2017 over \$145,000 was spent on these services which unfortunately proved to not be beneficial to the District. However, staff updated a desired scope of work and obtained quotes from several IT MSPs for end user support. Quotes received ranged from \$1,700 to \$8,500 per month for 20 to 25 hours per week for remote work only. However, the needs of the District require on-site assistance. When each MSP was approached to revise their quote with on-site support, the unanimous response was they would need to hire another staff member and the cost would increase exponentially. Therefore, the hiring of an MSP is no longer a cost-effective solution.

Management, in conjunction with our IS Admin, then began to explore the addition of staff to the IT department. We first reviewed the typical and most effective design of an IT department which includes dedicated employees to one of the four (4) distinct functions of IT – network administration, systems administration, security (including cyber security), and user help desk. Additional factors that are considered when determining the personnel needs of an IT department include number of employees, technical ability of employees, number of operating systems and networks, number of devices, hardware standards, and location of hardware. According to the most recent Robert Half International (nationwide staffing company) study, 45:1 is the recommended metric for the number of personnel to the number of IT end user support employees. This recommended metric is focused only on the end user support function of an IT department and does not take into account the other three functions. Management also reviewed IT departments in neighboring water and wastewater organizations and their staffing levels varied greatly. For example:

- Amador Water Agency is contracted with an MSP and their three (3) person Electrical/Instrumentation department handles user help desk questions for over 40 employees
- South Lake Tahoe P.U.D. IT department has four (4) employees for over 100 employees
- T.U.D. has one (1) employee (IT Administrator) for over 80 employees
- El Dorado Irrigation District has an IT department of eight (8) plus two (2) limited term employees for over 220 employees
- Calaveras County has a large IT department with 15 employees who specialize in a specific function for hundreds of employees. Additionally, they have employees in each department to assist with simple IT help desk needs

RECOMMENDATION:

After reviewing the MSP quotes, the ideal structure of an IT department, makeup of neighboring IT departments, the current status of our IT infrastructure and network, it is staff's recommendation to add an additional employee to the IT department. A new

position within the SEIU Local 1021 would need to be created, as the current IS Analyst classification does not fit the current needs of the District. The primary purpose of the new classification, Information Systems Technician (IS Tech), will be:

- **End User Support** - Over half of the proposed IS Admin's work week (between 25 and 30 hours) will be spent on end user support virtually and in person. This includes troubleshooting end user hardware problems, password resets, and software troubleshooting. Though remote device management software has been deployed on all District devices, there are still times that require IT to visit field locations for troubleshooting.
- **New Hardware Deployments** –The District has implemented a five (5) year replacement program for hardware, which is the typical lifespan of most IT hardware. Based on the current number of District devices and their age, approximately 20 computers and 20 cell phones need to be deployed annually to maintain the replacement program. A single computer takes six (6) to eight (8) hours to deploy and a phone takes about one (1) hour. This equates to a minimum of 160 hours per year or an average of three (3) hours per week. Once you add in additional peripheral hardware it is expected that the required number of work hours for this function would increase to nearly 200 hours per year or four (4) hours per week.
- **Mobile Device Management** – Mobile device logging, app management, and end user troubleshooting.
- **E-mail Security Audits** – This task requires about one (1) hour of time daily and is not being conducted on a regular basis due to other immediate needs of the department.
- **Routine Documentation** – There is a lack of documentation within the IT department on standard operating procedures (SOPs), hardware/network logging, and tutorials. With the addition of this position the department would be able to create and maintain these necessary documents. Once the SOPs and tutorials are created, which will be a large initial work effort, the documents will also need to be maintained as technology and programs changes. Hardware/network logging will take one (1) to two (2) hours per week for this proposed position.
- **Asset Scrubbing** – This task occurs at various times during the year and will take 50 to 60 hours over the course of the year.
- **Project Work Assistance** – Depending on an incumbent's knowledge and technical ability, they will be able to assist the IS Admin with projects as time permits.

With the addition of an additional IT staff member, Our IS Admin will be able to focus on the following high level strategic tasks:

- **Monthly testing of backup data** – 10 hours per month.

- **Patching programs for software, hardware, and operating systems** – Software and hardware patches can occur as frequently as every two (2) weeks and when identified through security risk assessments. Hardware, such as our servers, require patching once a month. Operating systems patching occurs on an automated regular basis, however, this often results in additional end user troubleshooting needs due to incompatibilities.
- **Compatibility research for software expansion** – Operating systems change every two (2) years. With each change it requires a concerted effort to identify the compatibility of the new operating system with current hardware and software without the need to replace large swaths of hardware or performing costly software upgrades on an urgent basis due to end of life to ensure compatibility. This type of research is needed for the upcoming move from windows 10 to windows 11 and will be needed again with future upgrades and IT advancements.
- **Server Hardening** – This a regular maintenance function, such as patching as discussed above, which can be due to deprecation of technologies during the active life cycle of the server. This specific task is an audit function of cyber security as well as data continuity to prevent hardware or software deprecation from impacting staff access and functionality.
- **Network Configuration and Monitoring** – This task allows the IS Admin to measure loads to properly address or allocate system resources to handle the various software functions needed to run quickly and efficiently. This task will take approximately 30 minutes per day. However, when hardware and software changes are made, more attention will be focused on this task.
- **System Audits** – Daily, weekly and quarterly audits are needed on active directory, logins, and server security. This will take on average 10 hours per week for the daily and weekly audits. An additional four (4) hours will be required when quarterly audits are due.
- **Network Monitoring** – Ideally this would be a full-time task for an employee. However, we could develop a system to monitor and log our network traffic and review the logs for two (2) to three (3) hours during the day.
- **Cyber Security Awareness Training/Testing** – One (1) phishing campaign has been conducted over the last six (6) months, however it is recommended that these campaigns be conducted on a regular basis. This task will take one (1) hour per week to deploy and monitor and will likely be required to maintain cyber security insurance.
- **General IT infrastructure management** – This includes managing the IT capital replacement plan, software licensing requirements, and project deadlines.
- **Disaster recovery plan** – Currently there is no formal disaster recovery for the District's IT hardware, software, and employee needs. Once the plan is built and implemented, which is expected to take 80 hours, it will require plan maintenance when new or changing systems are implemented. The time required for this maintenance will vary based on the changes required.

Management has met and conferred with the bargaining units regarding the addition of the IS Technician series to the Service Employees International Union (SEIU) Unit. With this addition, we also recommend the IS Admin position move from the SEIU Local 1021 unit to the Management and Confidential Unit (MCU) and become an exempt position. IT positions are often a part of professional, confidential, or management units due to their access to confidential information and their decision-making authority. These changes will require a side letter to the SEIU Local 1021 to remove the IS Admin and add the IS Tech classification. A side letter will also be required for the MCU to add the IS Admin position.

FINANCIAL CONSIDERATIONS:

Moving the IS Admin to the MCU will provide four (4) additional salary steps (2.5% each step) to the position due to the 9-step salary system of the MCU. The range will move from \$7,981 to \$9,703 (SEIU Range) to \$7,981 to \$10,710 (MCU Range). Additionally, the position will become exempt and eligible for the MCU's management leave and employer 457 matching contribution.

The wage range for the IS Technician I/II classification is proposed as follows:

Information Systems Technician I:
Hourly - \$27.46 to \$33.38
Monthly - \$4,759 to \$5,785
Yearly - \$57,108 to \$69,420

Information Systems Technician II:
Hourly – \$30.27 to \$36.80
Monthly - \$5,247 to \$6,379
Yearly - \$62,964 to \$76,548

With the hiring of an IT Tech the District would be able to eliminate the annual \$25,000 payment to our current MSP (Coneth) for the maintenance of our servers and other network equipment including router integration. A \$2,000 annual payment to HPE could also be eliminated, because we would have the staff to maintain IT hardware. Once an IS Tech is up to speed, the IT department will be able to manage access controls in-house, which will save an additional \$7,000 to \$8,000 annually in future fiscal years.

The potential impact on the FY 2022/23 operating budget will be approximately \$93,000, which is the difference between salaries and benefit costs of approximately \$120,000 and \$27,000 in projected IT service costs paid to outside vendors for the coming fiscal year as identified above.



Job Classification:	Information Systems Technician I / II
Representation:	SEIU Local 1021 Union
FLSA:	Non-exempt
Effective Date:	May 11, 2022

Classification specifications, i.e. Job Descriptions are intended to present a descriptive summary of the range of duties and responsibilities performed by an incumbent in the classification. Furthermore, specifications are not intended to reflect all duties and responsibilities of an incumbent in the classification.

Summary

Under general supervision this classification is responsible to configure, install, and maintain the District's information systems, computer hardware and software systems, local area networks, telecommunications systems. The primary role of an incumbent in this classification series will be troubleshooting end user systems related to software, computer hardware, and general technology needs, and other related duties as assigned.

Supervision Received and Exercised

Direct and general supervision is received from the Information Systems Administrator.

Essential Duties - *The following duties are typical for this position. Depending upon the assignment, the employee may not perform all the listed duties and/or may be required to perform additional or different duties from those set forth below to address District needs and changing business practices. The omission of specific statements of duties does not exclude the position if the work is similar, related or a logical assignment to the class.*

- Answer questions and provide information to end users and departments; investigate complaints and recommend corrective action as necessary to resolve complaints in a timely manner.
- Communicate and coordinate with the Information Systems Administrator relative to long-term planning of District-wide communications issues.
- Install, configure, and modify the networks, workstations, software, and hardware in coordination with the Information Systems Administrator
- Maintain accurate records of equipment issued, inventory of equipment and software.
- Ensure the ongoing upgrade and replacement of desktop computers and ancillary hardware and software including operating systems, security programs, basic office software, e-mail, internet access, financial management system and customer billing system software, CAD and associated mapping and graphical packages; other such software selected as District standards.
- Maintain current knowledge of changes, trends, and advances in software and hardware technology and makes necessary recommendations for system and software enhancements and/or modifications.

- Participate in the evaluation and selection of innovative and emerging technologies that enable the improvement and efficiency of IT services within the District.
- Participate in the development and updating of technology policies and practices.
- Ensure the proper licensing and control of software.
- Responsible for preserving a high level of confidentiality of information encountered as part of work.
- Establish and maintain an effective and cooperative working relationship with coworkers through knowledge of work, personal and professional conduct, and good judgment.
- Regular attendance and adherence to prescribed work schedule to conduct job responsibilities.
- Perform related duties as assigned or required for the ongoing operation of the District's business.

An Information Systems Technician II essential duties also include:

- Manage the implementation of District goals and objectives related to information technology.
- Establish schedules and methods for implementing information systems/technology improvements.
- Assist the Information Systems Administrator in maintaining a strategic level information systems master plan including the design, development, and maintenance of the network infrastructure supporting connectivity for computing resources and applications provided by network, file, and application servers.
- Develop easy to understand worksheets and instruction tutorials for new users.
- Train used in preferred information systems procedures.
- Ensure District information system complies with all State internet and website public information requirements.
- Serve as a project coordinator on projects involving information systems and technology.
- Manage and administer the District's telecommunications systems.
- Establish priorities, identify necessary resources, and make technical recommendations for the acquisition of hardware and software replacements and/or enhancements of major systems.
- Responsible for District website maintenance and support in conjunction with others.
- Review and manage District's security systems including access controls and gateway systems.
- Perform a variety of specialized, highly technical and complex computer database system or network system duties in support of specialized functions or programs, including data.
- Provide operation systems oversight to the District's network and database infrastructure, including but not limited to programming, building, analyzing, diagnosing, maintaining, securing and operating various systems and applications.

- Communicate and coordinate with the Information Systems Administrator relative to long-term planning of District-wide communication issues.
- Assist the Information Systems Administrator with planning, prioritizing, supervising, and reviewing the work of consultants in the planning, installation, configuration, and maintenance and modification of networks, workstations, software, and hardware.

Qualifications - Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying.

Knowledge of:

- Principles and practices of modern computer/information technology systems, equipment, and procedures
- Principles and practices of system application analysis, development, and implementation.
- Computer methods and techniques; systems and administrative operation procedures analysis and design.
- Principles and practices of teamwork and conflict resolution.
- Telecommunications systems and concepts.
- Electronic data processing equipment and capabilities of computer systems.
- Principles and practices of inventory and recordkeeping.
- Networking concepts, execution, and maintenance of installed equipment.
- Principles and practices of report writing and ticketing systems.
- Arithmetic and basic mathematical calculations, including percentages and decimals.
- Principles and practices of effective customer service.
- Microsoft Office Suite programs for word processing and spreadsheets.
- Standard business practices such as letter writing, report writing, preparing informational materials in visual formats.
- English language usage, spelling, grammar, and punctuation.

An Information Systems Technician II also needs knowledge of:

- Program planning, computer planning and processing.
- Principles and techniques for project planning, scheduling, and control.
- Principles and techniques of proposal and bid specifications and presentations.
- Pertinent local, State, Federal laws, ordinances, and rules.
- Recognize and resolve conflict situations in the workplace, including planning for them, solving them when they occur, and communicating outcomes reached.

Ability to:

- Analyze business and end user needs and research and determine appropriate technology solution strategies to improve optimize operations.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of department and District goals.

- Logical problem-solving skills for analyzing complex user problems.
- Convey complex technical concepts in an easily understood format.
- Direct systems analysis and computer system implementation, conversion, and software migration projects.
- Maintain District's telephone system.
- Maintain security system District wide.
- Analyze systems data and situations, identify problems, reason logically, and develop conclusions and effective solutions.
- Keep current and adapt to changes, trends, and developments in the information systems industry and learn functionality of new equipment and systems.
- Interpret and apply District and department policies, procedures, rules and regulations.
- Initiate and maintain safety practices that relate to the nature of the work.
- Perform under varying levels of stress.
- Adapt to changing technologies and learn functionality of new equipment and systems.
- Plan, coordinate, and organize work to meet deadlines with accuracy, thoroughness, and attention to detail.
- Work independently and prioritize multiple tasks often under time constraints and with supervision.
- Read, understand, and carry out written and oral directions in a clear, concise, and consistent manner.
- Operate a variety of automated office machines typical of a work environment such as a multi-function printer/copier/scanner machine, fax machine, and laminator.
- Operate a computer for the effective operation of the Department including word processing, database, spreadsheet, e-mail, internet, and an integrated accounting software package
- Communicate clearly and concisely both orally and in writing with District staff, co-workers, consultants, and the public in one-to-one and group settings.

An Information Systems Technician II also needs the ability to:

- Effectively plan, organize, and oversee research, identification, and implementation of new technology to meet rapidly changing needs as well as strategic objectives.
- Configure the District's telephone system.
- Make decisions concerning equipment needs, scope of assignments, allocation of computer resources, and organization of department.
- Establish, monitor, and control project priorities and schedules to accomplish division assignments.
- Establish and implement District security system District wide.

Education and Experience – Any combination of education and experience which would likely provide the necessary knowledge and abilities is qualifying:

Both levels require an incumbent be 18 years of age, eligible to work in the United States of America, and have a valid California Driver's License issued by the California Department of Motor Vehicles.

Information Technician I:

- Minimum of two (2) years of experience in the evaluation, development, implementation and utilization of information technology methods, systems, software, and equipment; managing information systems.
- Graduation from an accredited two (2) year college or university with major course work in computer information systems, computer science, or a related field is desirable.
- Experience in a government and/or utility environment is preferred.
- CompTIA or Microsoft 365 Associate Certifications desirable.

Information Technician II:

- Minimum of four (4) years of progressively responsible experience in the evaluation, development, implementation and utilization of information technology methods, systems, software, and equipment; managing information systems and database administration.
- Graduation from an accredited four (4) year college or university with major course work in computer information systems, computer science, or a related field is highly desirable.
- Experience in a government and/or utility environment is preferred.
- CompTIA or Microsoft 365 Associate Certifications desirable.

Physical Requirements

While performing the duties of this job, the employee is regularly required to sit at a desk and in meetings for long periods of time, on a continuous basis; intermittently twist to reach equipment surrounding desk; perform simple grasping and fine manipulation with fingers; reach with hands and arms; use a telephone or other electronic communication devices; stand for long periods of times; communicate orally and through written means; use standard office equipment such as computers, copiers, and FAX machines; write or use a keyboard to perform assigned duties; bend, squat, stoop, crouch, climb, kneel and twist while checking equipment; occasionally climb stairs, stoop, kneel, crouch, or walk and/or stand on slippery surfaces; occasionally lift and/or move up to 25 pounds; hearing and vision within normal ranges with or without correction. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

Work is generally carried out in a typical office setting. While performing the duties of this job, the working conditions are those of a typical office environment, with temperatures occasionally too warm or too cold, moderate noise levels and under lighting conditions typical of an office. Travel may be necessary on an occasional basis via District vehicle (or may request to use personal vehicle) for District related duties and activities.

PROPOSED

Memo- Attachment B

DATE: July 13, 2022
TO: Michael Minkler, General Manager
FROM: Brad Arnold, Water Resources Program Manager
SUBJECT: Water Resources Department FTE Request

SUMMARY:

Calaveras County Water District's (CCWD) Water Resources Department (Department) continues to lead CCWD's water supply and demand planning efforts, support policy navigation, manage water rights and FERC Project¹ analysis, and leads CCWD involvement in several regional and state-wide programs (e.g., SGMA and Integrated Regional Water Management groups). Several of these efforts are critical to meeting the regulatory, mandated, and beneficial planning efforts necessary to meet CCWD's long-term water management objectives for Calaveras County (County) – as confirmed in CCWD's 2021-2026+ CCWD Strategic Plan (Strategic Plan). This Department currently consists of one Full-Time Employee (FTE) working under the CCWD's General Manager (GM), often in conjunction with the other departments and staff. Starting with Fiscal Year (FY) 2022-23, an additional FTE is requested to support key Department functions and efforts that are expected to continue expanding in complexity, regularity, and scope. This document overviews the rationale behind the additional FTE request, provides an overview of Department cost offsets, and details other agencies' staffing for equivalent tasks. For FY 2022-23 and a FY five-year projection, the additional FTE associated costs are expected to directly offset cost increases in professional services leading to no net increase in anticipated CCWD expenses.

RATIONALE:

The primary considerations leading to this Department FTE request are outlined below:

1. Several of the state's water rights, supply, and demand (conservation) mandated reporting requirements have expanded in frequency and complexity. Some examples, which are expected to continue and/or expand post-drought, include:
 - Monthly enhanced water rights projected and actual demand reporting, required beyond regular annual Statements of Water Diversion and Use.
 - Annual Water Supply and Demand Assessments (WSDAs) per the California Water Code, meant to analyze and track CCWD service areas' water supply reliability and to recommend Water Shortage Contingency Plan (WSCP) actions.

¹ CCWD owns two hydroelectric projects regulated by the Federal Energy Regulatory Commission (FERC), requiring certain licensing and oversight: 1) North Fork Stanislaus Hydroelectric Project, Project No. 2409, and 2) New Hogan Power Project, Project No. 2903. Both projects are pending FERC re-licensing in the near future.

- Annual (Distribution Systems) Water Loss Audits for each CCWD service area with validation per SB555 related to Water Conservation Legislation actions.
2. The complexity of analysis, review, and engagement with other agencies relating to certain Department project and program efforts aimed at generating new CCWD revenue streams or water supply/storage options has changed. Some examples are:
 - Analysis of contract proposals, environmental, and other information review of CCWD hydropower assets related to FERC relicense efforts are needed.
 - Modeling, analysis, and environmental review of CCWD water rights, diversion and storage systems to support time extension petitions and licensing of rights.
 - Review and analysis of groundwater management and conjunctive use opportunities in Wallace-Burson area (e.g., initiating a CCWD recharge program).
 - Increased engagement with Stockton East Water District, Bureau of Reclamation and other agencies regarding potential New Hogan Reservoir water transfer opportunity (e.g., environmental review, water board petition navigation, and coordination with transfer partner(s) staff and New Hogan operations staff).
 3. CCWD has expressed interest in expanding its watershed management functions (e.g., wildfire and climate change risk review), identifying new water supply and storage opportunities, and progressing its in-County beneficial use options. These efforts are aimed at securing and protecting CCWD's water supply rights, and are expected to require significant planning, modeling, and analysis to advance.
 4. There is a need for CCWD staff to have Geographic Information Systems (GIS) and backup modeling knowledge and skills, as well as, the ability to accurately document and analyze data sets (e.g., 2022 Redistricting and water systems analysis efforts).

Given the considerations outlined above, dedicated Department staff support is needed for modeling, analysis, and other technical support required to continue making progress on these items. The additional Department FTE support will, in turn, free up existing staff time to focus on key efforts that focus on generating new CCWD revenue streams or developing water supply/storage options - as outlined in the Strategic Plan. In support of these considerations, the proposed FTE would likely be focused on the following tasks in FY 2022-23²:

40% Modeling & Analysis Support

- Technical review of in-County conjunctive use opportunities and analysis of water use potential to support recharge program (e.g., New Hogan supplies). Needed to progress options and for incorporation in SGMA and to establish potential CCWD revenue generating recharge program.
- Analysis of New Hogan operational conditions, water release parameters, and other information needed to progress the water transfer opportunity.
- Assist with development and enhancement of CCWD water rights modeling tools and documentation.

25% Program Review & Management Support

² Assumes FTE would not be available for Department support until September or October 2022.

- Analyze and review impacts of Water Conservation Legislation, particularly the water loss components, to understand implications for CCWD operations.
 - Analyze CCWD water shortage methodology and develop water shortage contingency planning efforts for individual service areas.
 - Develop initial watershed management materials and literature review of impacts, methods, and contingency options (per Strategic Plan objectives).
 - Support CCWD External Affairs Manager with technical review of CCWD and customer-level water conservation targets and efforts.
- 20% CCWD Reporting Requirements
- Support development of CCWD annual WSDAs, Water Loss Audits, and required water rights reporting.
- 10% CCWD GIS/Data Management Task Support
- Support CCWD GIS tasks for Department and other CCWD staff, as needed.
- 5% Administration/Other Tasks
- Employee Task Management, Annual Goals & Objectives Review, etc.
 - Develop memos, reports, and presentations for management staff and CCWD Board of Directors.

Beyond FY 2022-23, the Department anticipates this FTE directly supporting the tasks and efforts listed below. Several of these Department efforts have been directly identified as key priorities in the CCWD Strategic Plan.

- Performing needed technical analysis and support to review benefits and risks of CCWD hydropower assets to support FERC relicensing effort.
- Support modeling and analysis of Mokelumne River Watershed Long-Term Water Uses (e.g., state-filed water rights application).
- Support technical evaluation of new CCWD water storage options (e.g., New Melones Reservoir, expanded Bummerville Regulating Reservoir).
- Develop and perform regular County land use (agricultural) water needs assessment to better understand trends, opportunities, and other factors.
- Assist with development of comprehensive watershed and alternative water supply plans (e.g., White Pines Lake and Mill Pond, per Strategic Plan).
- Continue development and support the expansion of CCWD watershed management program.
- Support technical analysis and review of regulatory changes.

LONG-TERM SUPPORT:

The current Manager of Water Resources (Department Manager) FTE will continue to manage CCWD's water rights program and FERC Project analysis going forward. That position will also continue to navigate CCWD's involvement in several regional and state-wide programs, and will set Department priorities in coordination with the GM and per the Strategic Plan objectives. The Department Manager would directly oversee the proposed FTE and guide them on technical support expectations, modeling and analysis, and other Department needs.

Over the next five years, statewide reporting and other professional services costs are expected to increase – consistent with the trends seen over the past several years. Table

2 outlines the five-year projection of FTE costs with these projections, and the anticipated offset of CCWD expenses for each of these FYs.

OTHER AGENCIES:

An overview of other water agencies’ staffing for roles and responsibilities similar to the Department is provided in Table 3.

Table 3. Comparable Water Agency Staffing Levels

Agency	Agency Total ¹	Department Equiv.		
		Mgmt-Level	Staff-Level	Total Staff
Calaveras County Water District	70	1	0	1
Amador Water Agency	43	1	1	2
Modesto Irrigation District	455	2	4	6
Placer County Water Agency	350	1	3	4
South Lake Tahoe PUD	107	1	2	3
Tuolumne Utilities District	81	1	2	3
Average (non-CCWD)		1.0	2.5	3.5

¹ Based on available organization chart and position description information.

Comparable staffing titles and salaries are provided in Table 4. These data were used to recommend an FY 2022-23 salary range for the proposed FTE.

Table 4. Comparable Water Agency Staff Salaries

Agency	Position Title(s)	Salary Range (\$/yr)	
		Low End	High End
Amador Water Agency	Assistant Engineer ¹	\$82,152	\$102,690
Modesto Irrigation District	Water Resources Analyst I	\$68,661	\$87,880
	Water Resources Analyst II	\$75,774	\$97,011
Placer County Water Agency	Water Management Technician	\$63,806	\$81,428
	Water Management Specialist	\$79,265	\$101,150
South Lake Tahoe PUD	Water Conservation Specialist ¹	\$66,429	\$84,782
Tuolumne Utilities District	Management Analyst ²	\$71,011	\$86,299
	Assistant Engineer ²	\$72,176	\$87,755
Average		\$72,785	\$91,647

¹ Essential duties and responsibilities appear similar in scope.

² Mix of duties, functions, and qualifications between existing positions.

FINANCIAL CONSIDERATIONS:

For FY 2022-23, the costs for the proposed FTE are expected to offset the anticipated increases in professional services needed to support Department tasks and efforts. These costs generally follow the considerations outlined above (e.g., enhanced reporting

requirements). Table 1 outlines this direct offset in costs for the proposed Department FY 2022-23 budget, assuming the FTE can perform the tasks identified above. At the direction of the CCWD Board of Directors, the recently adopted FY 2022-23 budget includes the addition of the proposed FTE and the cost offset outlined in Table 1.

KEY POINTS:

1. “Water Resources Specialist” FTE is requested to support CCWD Water Resources Department functions, specifically to address the increased scope, frequency, and complexity of mandated reporting and other planning requirements (e.g., supply and demand analyses, water rights management, revenue program analyses).
2. A multi-staffed Water Resources Department (for equivalent tasks and functions) is consistent with other agencies of similar size and scope to CCWD, especially when considering the expected work needed to address hydropower project analyses commencing with FY 2022-23.
3. Given increased professional services (consultant) costs and additional reporting fees, the FTE position is expected to be cost neutral in CCWD’s Fiscal Year (FY) 2022-23 budget, even when including projected salary and benefits. An effective cost savings is realized through a 5-year projection when considering trending consultant costs and planning requirements.

STRATEGIC PLANNING:

The 2021-2026+ CCWD Strategic Plan (Strategic Plan), adopted April 28, 2021, per Board of Directors’ Resolution No. 2021-24, outlines several Goals and Objectives (Objectives) meant to identify organizational opportunities and measure CCWD’s results over time. Consistent with the Strategic Plan, this Agenda Item supports the following Objectives:

- EO-04, Strategic Plan pg. 13: Ensure proactive succession planning to leverage our sustaining staff knowledge and integrate the next generation to inspire stability and innovation.
- EO-09, Strategic Plan pg. 13: Evaluate CCWD’s essential staffing and priorities, and employ CCWD staff, partnerships, vendors, and consultants to align with strategic priorities and to provide the most effective service.

Attachments:

Table 1 – FY 2022-23 Anticipated CCWD Cost Offsets

Table 2 – 5 Year FTE Cost Projection

A) Water Resources Specialist Job Description

Table 1. FY 2022-23 Anticipated CCWD Cost Offsets

GL/Budget Item	Anticipated Cost w/FTE (\$)	Anticipated Cost w/o FTE (\$)	Difference (\$)
60000 FTE Salaries/Wages	\$237,503 ¹	\$145,856	+\$91,647
60005-60115 FTE Benefits	\$75,945 ¹	\$39,696	+\$36,249 ³
60310 Materials & Supplies	\$7,100	\$4,500	+\$2,600
60590 Professional Services (see below)	\$79,000	\$230,753	-\$152,953
60810 Training, Conferences & Travel	\$6,500	\$4,200	+\$2,300
61450 Mandated Plans ²	\$5,000	\$25,000	-\$20,000
Sub-Total FY 2023 Department Budget	\$411,048	\$450,005	-\$38,957

¹ Additional Department FTE “Water Resources Specialist” within SEIU; base salary \$91,647 per year.

² Anticipated from FTE support for CCWD Urban Water Management Plan (UWMP) response development.

³ Benefits approximately 39.5% of proposed FTE base salary.

FY 2022-23 Professional Services (60590) Anticipated Cost Offsets

60590 Budget Line-Item	FY 2021-22 Reference (\$)	Anticipated Cost w/FTE (\$)	Anticipated Cost w/o FTE (\$)	Difference (\$)
General Water Rights Support Serv.	\$30,000	\$34,000	\$44,400 ¹	-\$10,400
PO834162 Water Rights Reporting	\$9,405 ²	\$0	\$45,405 ¹	-\$45,405
Eastside GSA: Required GSP Analy.	\$0	\$0	\$6,000 ³	-\$6,000
Water Conservation Leg. Support	\$9,948	\$0	\$9,948	-\$9,948
FERC Re-License Support Serv.	\$100,000 ²	\$45,000	\$100,000	-\$55,000
Watershed Management Study Dev.	\$25,000 ²	\$0	\$25,000	-\$25,000
Sub-Total FY Budget	\$174,353	\$79,000	-\$230,753	-\$151,753

¹ Consultant requested for continued enhanced state reporting requirements.

² FY 2021-22 adopted budget value.

³ Anticipated support for CCWD-proposed conjunctive use program incorporation into GSP analyses.

Table 2. 5-year FTE Cost Projection

GL/Budget Item	FY 2022-23 (\$)	FY 2023-24 (\$)	FY 2024-25 (\$)	FY 2025-26 (\$)	FY 2026-27 (\$)
Additional FTE-related Costs Expenses					
60000 Proposed FTE Salaries/Wages	\$91,647	\$94,396	\$97,228	\$100,145	\$103,149
60005-60115 Proposed FTE Benefits	\$36,249	\$37,336	\$38,457	\$39,610	\$40,798
60310 Materials & Supplies (FTE Only)	\$2,600 ¹	\$0	\$0	\$0	\$0
60810 Training, Conf & Travel (FTE Only)	\$2,300	\$1,900 ²	\$1,900 ²	\$1,900 ²	\$1,900 ²
Sub-Total Cost Expenses	\$132,796	\$133,632	\$137,585	\$141,655	\$145,847
Additional FTE-related Cost Savings					
60590 Professional Services ³	\$151,753	\$103,851	\$100,400	\$140,400	\$136,400
61450 Mandated Plans	\$20,000	\$13,500	\$80,000	\$14,000	\$16,000
Sub-Total Cost Savings (Anticipated)	\$171,753	\$142,400	\$180,400	\$154,400	\$152,400
Sub-Total Department Budget Projection	\$38,957 Saved	\$8,768 Saved	\$42,815 Saved	\$12,745 Saved	\$6,553 Saved

Note: Assumed +3% escalation in FTE salaries/wages and benefits between FYs.

¹ Initial equipment purchase (cubicle walls and equipment, laptop computer, etc.)

² Does not include introductory FTE trainings/seminars post FY 2023.

³ Escalation based on prior FY data and anticipated changes in mandated plan requirements.

FY Anticipated Costs Notes:

FY 2022-23 – See Table 1 for estimated costs/expenses; compared to FY 2022 for 60590 Professional Services.

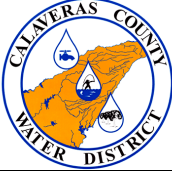
FY 2023-24 – Decreased monthly water rights reporting replaced with increased water conservation support services need.

FY 2024-25 – Savings on water rights support; increased 61450 Mandated Plans for 2025 UWMP Update development.

FY 2025-26 – Increases in FERC Re-License Support services, specific to North Fork Hydropower Project efforts.

FY 2026-27 – Continued increases in FERC Re-License Support. Additional savings in water rights support for time extension and licensing work (via CCWD modeling and analysis updates).

**Cost Savings to CCWD (FY 2022-23 to 2027): \$21,967 per year (on average)
\$109,838 total over 5-years**



Job Classification:
Representation
FLSA:
Effective Date:

Water Resources Specialist
SEIU Local 1021 Union
Exempt
July 13, 2022

Classification specifications, i.e. Job Descriptions are intended to present a descriptive summary of the range of duties and responsibilities performed by an incumbent in the classification. Furthermore, specifications are intended to outline the minimum qualification for entry into the classification and not intended to reflect all duties and responsibilities of an incumbent in the classification.

Summary

Under general supervision this class provides scientific and professional level support in the management of District water supplies, water conservation and demand management programs, hydropower assets, and watershed resources. Duties involve the application of complex technical analyses, development and review of planning documentation, and the preparation of presentations and staff reports; and performs related duties as assigned.

Supervision Received and Exercised

General direction is received from the Manager of Water Resources and/or General Manager.

Essential Duties

The following duties are typical for this position. Depending upon the assignment, the employee may not perform all the listed duties and/or may be required to perform additional or different duties from those set forth below to address District needs and changing business practices. The omission of specific statements of duties does not exclude the position if the work is similar, related or a logical assignment to the class.

- Examine District water supply and demand trends and develops tools and methods for analyzing long-term reliability and sustainable water use.
- Provide technical support for monitoring, reporting, and protecting District water supply rights.
- Prepare analyses of alternative water supply and storage options available to the District or to potential water users in Calaveras County.
- Perform analyses of District water and wastewater service area infrastructure, including specific water supply and demand features, scenario planning, and water use parameters.
- Assist with analyses of District hydropower assets, related institutional arrangements, and development of tools and methods for optimizing District benefits from these assets.
- Assist with water conservation and water use efficiency topics, outreach, and analyses (often in coordination with District External Affairs Manager).
- Review Calaveras County watershed and forest management conditions and develop plans and informational materials aimed at improving these conditions.
- Assist with the development of infrastructure and planning grant applications.

- Analyze federal and state regulatory programs and legislation to determine potential impacts to District water supplies and resources.
- Assist with the development of complex mandated plans and technical reports.
- Attend meetings with internal committees and external organizations, as necessary.
- Present to District managers, the District Board of Directors, and/or the public, as required.
- Establish and maintain an effective and cooperative working relationship with coworkers, representative of other water agencies, consultants, contractors, developers, engineers, local community groups, and local officials through knowledge of work, personal and professional conduct, good judgment, sound decisions, integrity, and exemplary performance.
- Regular attendance and adherence to prescribed work schedule to conduct job responsibilities.
- Perform related duties as assigned or required for the ongoing operation of the District's business.

Qualifications

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying.

Knowledge of:

- Basic understanding of California water systems and functions.
- Basic principles of physics, chemistry, hydrology, and mathematics as applied to water supply and demand management concepts.
- Environmental and/or engineering science.
- Practices of research and data analysis as related to natural resources planning.
- Use of computers and computer software in technical practice.
- Technical writing and (public) presentation skills.
- Basic record-keeping principles and document formatting.
- Standard business practices such as letter writing, report writing, and preparing informational materials in visual formats.
- English language usage, spelling, grammar, and punctuation.

Ability to:

- Work independently and prioritize multiple tasks often under time constraints and with limited supervision.
- Perform accurate and complete computations and analyses.
- Develop and prepare clear and concise reports, plans, and specifications.
- Plan, coordinate, and organize work products.
- Analyze complex situations and take effective action(s).
- Adapt to changing regulatory environments and to recognize impacts to the District.
- Maintain a variety of working and official files.

- Adapt to changing technologies and learn functionality of new equipment and systems.
- Plan, coordinate, and organize work to meet deadlines with accuracy, thoroughness, and attention to detail.
- Work independently and prioritize multiple tasks often under time constraints and with limited supervision.
- Read, understand and carry out written and oral directions in a clear, concise, and consistent manner.
- Operate a variety of automated office machines typical of a work environment such as a multi-function printer/copier/scanner machine, and fax machine.
- Operate a computer for the effective operation of the Department including word processing, database, spreadsheet, presentations, e-mail, internet, and hydraulic modeling.
- Maintain friendly and cooperative relations with co-workers and peers.
- Operate a computer and essential office software.
- Communicate clearly and effectively with District staff and managers, the District Board of Directors (as required), and the public.

Education and Experience

Any combination of education and experience which would likely provide the necessary knowledge and abilities is qualifying:

- Graduation from an accredited four-year college or university with major coursework in water resources management, natural resources management, planning, civil or other field of engineering, geology, physical sciences, earth sciences, natural sciences or a field related to the assigned functional areas(s).
- Minimum of three (3) years of professional level experience with responsibility in water resources management, water supply planning or distribution, mitigation of natural resource impacts, or hydrology.

Licenses and Certifications

- Registered with the State of California as a Professional Engineer (PE) or Professional Geologist (PG), and/or registered with the American Institute of Hydrology as a Professional Hydrologist (PH) is highly desirable.

Physical Requirements

While performing the duties of this job, the employee is regularly required to sit at a desk and in meetings for long periods of time, on a continuous basis; intermittently twist to reach equipment surrounding desk; perform simple grasping and fine manipulation with fingers; reach with hands and arms; use a telephone or other electronic communication devices; stand for long periods of times; communicate orally and through written means; use standard office equipment such as computers, copiers, and FAX machines; write or use a keyboard to perform assigned duties; bend, squat, stoop, crouch, climb, kneel and twist while checking equipment; occasionally climb stairs, stoop, kneel, crouch, or walk and/or stand on slippery surfaces; occasionally lift and/or move up

to 25 pounds; hearing and vision within normal ranges with or without correction. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

Work is generally carried out in a typical office setting. While performing the duties of this job, the working conditions are those of a typical office environment, with temperatures occasionally too warm or too cold, moderate noise levels and under lighting conditions typical of an office. Travel may be necessary on an occasional basis via District vehicle (or may request to use personal vehicle) for District related duties and activities.

Additional Requirements

- 18+ years of age with high school diploma or equivalent.
- Eligible to work in the United States.
- Valid California Driver's License maintained in good standing.

DRAFT

RESOLUTION NO. 2022 - _

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT TO AMEND THE FISCAL YEAR 2022-23
PERSONNEL ALLOCATION**

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT adopted Resolution 2022-65 on June 22, 2022 approving Fiscal Year 2022-23 Personnel Allocation; and

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT does hereby find that it is in the best interest of the District to add an Information Systems Technician classification; and

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT does hereby find that it is in the best interest of the District to add a Water Resources Technician classification; and

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT authorizes an amendment to the Fiscal Year 2022-23 Personnel Allocation, attached hereto and made a part hereof, is hereby approved and adopted.

PASSED AND ADOPTED this 13th day of July 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Cindy Secada, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Department	Full Time Position	FY 2021-22	FY 2022-23
Administrative Services	Accountant I/II	2	1
	Accounting Technician I/II	1	1
	Customer Service Representative I/II/III/SR*	3	3
	Customer Service Supervisor	1	1
	Director of Administrative Services	1	1
	External Affairs Manager	1	1
	Information System Administrator	1	1
	Information System Technician**	0	1
	Succession IT Admin (2 Months)	0.17	0
59 – Administrative Services Total		10.17	10
Engineering/Technical Services	Construction Inspector I/II/III/SR	1	1
	Construction/ Inspection - Senior Supervisor	1	1
	District Engineer	1	1
	Engineer - Associate, Civil, Senior	3	3
	Engineering Coordinator	1	1
	Engineering Technician	1	1
58 – Engineering/Technical Services Total		8	8
General Management	Executive Assistant/Clerk to the Board	1	1
	General Manager	1	1
	Human Resources Manager	1	1
	Human Resources Technician	1	1
General Management Total		4	4
Utility Services	Administrative Technician I/II/Sr	1	1
	Collection System Worker I/II/III/IV/Sr	5	5
	Construction and Maintenance Manager	1	1
	Construction Worker I/II/III/Sr	7	6
	Director of Operations	1	1
	Distribution Worker I/II/III/IV/Sr	9	9
	Electrical/Instrumentation Tech I/II/Sr	1	2
	Electrical/SCADA Senior Supervisor	1	1
	Facilities Maintenance Worker	1	1
	Mechanic I/II/Sr	3	3
	Operations, Senior Supervisor	4	4
	Plant Operations Manager	1	1
	Purchasing Agent	1	1
	SCADA Technician I/Sr	2	1
	Utility Worker I/II/Sr	3	4
	Water/Wastewater Plant Operator	10	10
Utility Services Total		51	51
Water Resources	Manager of Water Resources	1	1
	Water Resources Technician***	0	1
Water Resources Total		1	2
Total Personnel Allocation		74.17	75

* Customer Service Representative Temp position ends December 2022

** Added Information Systems Technician per Res. No. 2022-__

*** Added Water Resources Technician per Res. No. 2022-__

Agenda Item

DATE: July 13, 2022
TO: Michael Minkler, General Manager
FROM: Damon Wyckoff, Director of Operations
RE: Report on the June 2022 Operations and Engineering Departments

RECOMMENDED ACTION:

Receive Report on the Operations and Engineering Departments Report for Divisions 1 through 5.

SUMMARY:

Attached is the monthly Operations and Engineering Departments Report for June 2022 report will review the operational status and work completed by departmental administration and each of the five Divisions. The report will cover the following:

- Administration
- Engineering
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present the report to the Board of Directors and will be available for questions.

FINANCIAL CONSIDERATIONS:

None.

Attachment: June 2022 Operations and Engineering Department Reports for Division 1 through 5

Operations and Engineering Departments Report

June 1st, 2022, through June 30th, 2022

Director of Operations:

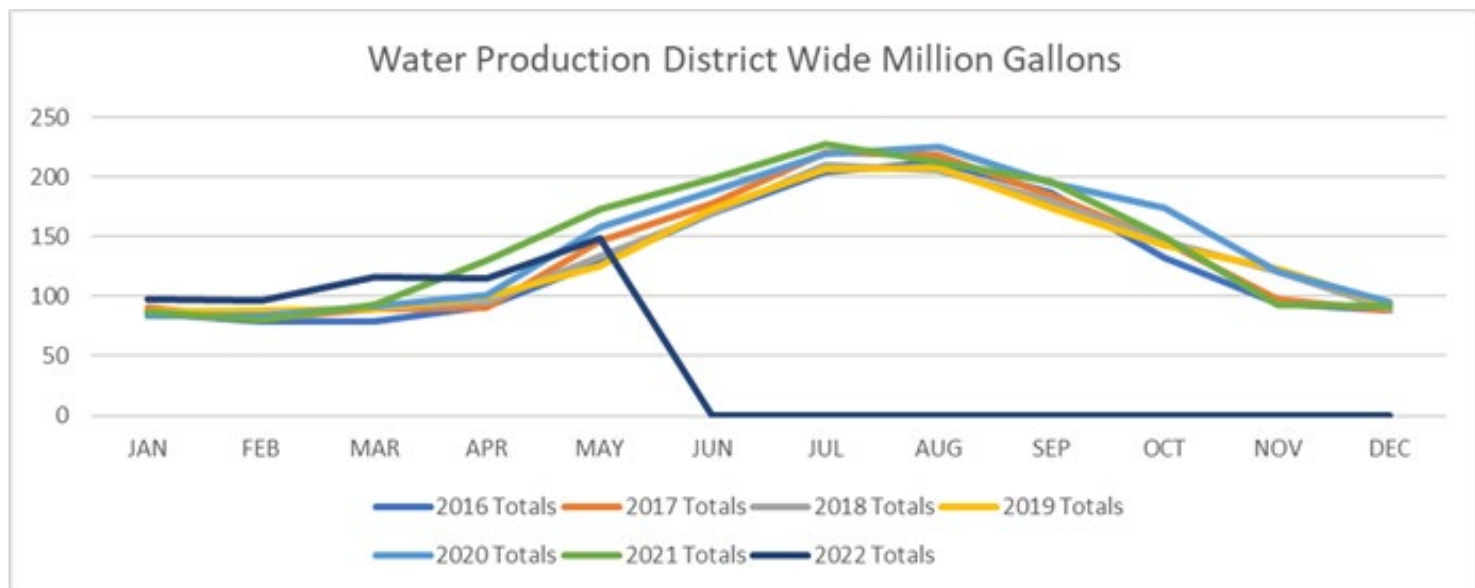
1. On-going coordination and management of multiple District Operations and Engineering projects and work efforts
2. Conducted a site visit with North Bay Logistics Group to assess the viability of District Sites for a Regional Solids Handling Facility
3. On-going work to review District policies, procedures, and ordinances to provide amendments related to Commercial Accounts.
4. On Going work related to working with PG&E to relocate underground electric utilities in the Poker Flat HOA-some progress
5. Worked with FEMA and Finance to close-out 2017 CDAA funded emergency response projects
6. Participated in the Teams meeting and associated site visit with the Army Corps of Engineers and Staff related to the Copper Cove WWTPs Tertiary Improvements
7. Participated in the Engineering Committee Meeting and presented various items
8. Continued work with ACWA's Clean Fleets working group to educate the CARB as to the difficulties associated with their zero-emission heavy duty vehicle mandate (2027)
9. Routine and On-going Management of the Operations and Engineering Departments
10. Conducted a field visit with the Construction & Maintenance Manager, Senior Construction Worker, and FEMA Biologist to review sites from a biological perspective for the District's Critical Facilities Generator Replacement Project
11. Conducted a field meet with the Construction & Maintenance Manager, Underground Crew Supervisor, and the Poker Flat HOA Staff to discuss and plan the replacement of service laterals within the subdivision

Administrative Technician:

1. Maintained Field Calendar
2. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls
349 District Line Locates – 06/01 – 06/30
3. Facilitated with Employee Reimbursements & Certificate Renewals
4. Field Training Course Ordering/Registrations
5. Process Operations Purchase Order Batches
6. On Call Reminders, Transfers, Logs
7. Electronic Lab Report Filing
8. Organizing and Archiving Operations Department Documents
9. Safety Tailgate Meetings: Create, Track, & Archive
10. Attended Safety Webinar
11. Attended Various Meetings
12. Permit Renewals
13. Continued Work Efforts for CERS Program
14. Continued Work Efforts for 2022 Backflow Program
15. Miscellaneous Administrative Functions

Plant Operations Manager:

1. Completed the review and acceptance of the monthly State Water Reports for all the Districts Water Systems and submitted them to the State
2. Completed the monthly Wastewater Reports for all the Districts WW Systems and submitted them to the State.
3. Worked with Bob Godwin to submit the Report of Waste Discharge for Copper Cove Reclaim Plant.
4. Continuing to work closely with the new operator in West Point to ensure that all system needs are met.
5. Ongoing meetings with NexGen engineering for the West Point WWTP for the discussion of the consolidation project of Wilseyville and West Point WWTP's
6. Attended Biweekly meetings for Ebbetts Pass tank replacement project.
7. On-going work associated with PO's and ordering supplies for different District facilities and projects
8. Continued work efforts on annual backflow testing
9. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection
10. Ongoing conversations with PBI for the design of the second filter at West Point Water Treatment Plant
11. Attended a pre-construction meeting for the West Point second filter addition.
12. Working with Hydro Science about upgrades at Arnold WWTP
13. Ongoing work efforts working with Keller and Associates on upgrades to Copper Cove Reclaim Plant
14. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting
15. Discussions regarding the Hunters Dam raw water pump station with Blackwater Engineering.
16. Attended the District's Engineering Committee meeting
17. Accompanied Brad and the State for inspections of our Points of Diversion.
18. Updated the District's monthly conservation reports
19. Below is the water production for the month of May 2022



Construction and Maintenance Manager:

1. Staff meetings, Board meetings, Operations, and Customer Service meetings
2. AMI project update meetings – Commissioned the repeater at the old Millwoods Site
3. Ebbett's Pass redwood tank replacement project weekly meetings
4. Field meetings related to multiple customer related issues
5. Field work with The Copper Cove Distribution Crew to locate and repair a water line leak in Poker Flat
6. Participated in the Quarterly Utilities Coordination Meeting
7. Participated in the ADU Breakout Group work meeting
8. Participated in a community outreach meeting at Flume Court as part of the Redwood Tank Replacement Project

9. Conducted interviews and hired for the vacant Utility position
10. Continued coordination with the County to stay ahead of their road micro-surfacing effort
11. Coordinated the loading and removal of the old meters as part of the AMI project
12. Met with the Director of Operations, Collections System Supervisor, and CV Developers regarding the Town Square Lift Station
13. Participated in the onsite meeting for the A to B Transmission Pipeline project
14. Participated in a meeting with the Poker Flat HOA to discuss the plans to deploy the District's Underground Crew for Service Lateral Replacement
15. On-going updates of the Construction Crews Work Schedule
16. Participated in site visits with the Director of Operations, Senior Construction Worker, and FEMA Biologist RE the District's application for a critical facility generator replacement project.
17. Multiple phone calls to resolve Customer issues/concerns

District Engineer:

1. On-going participation in the Bi-Weekly Meetings for Arnold the design Sewer Treatment Plant Secondary Clarifier Improvements
2. Continued participation in the Jenny Lind Elementary School Sewer Line Project meetings. Working with County staff to identify easement for locating sewer lift station.
3. Worked closely with the Director of Operations and the Clean Water State Revolving Fund to award the construction for improvements at the West Point WWTP and Consolidation of the Wilseyville WWTP
4. Participated in project meetings for the Jenny Lind A-B Transmission Main Project (Design) and the West Point Redundant Filter Project (Construction)
5. On-going work with the Developer and representatives to move toward acceptance of the Gold Creek Development
6. Ongoing consideration and calculation of offsite sewer impacts from development as they apply to the Huckleberry Lift Station and potential developer funding of facilities and infrastructure.
7. Continued to design the UV improvements at the Forest Meadows WWTP. Construction to be completed in-house
8. Continued work to respond to an RFI from SRF for the potential funding of a West Point Water System Raw Water Capacity Improvement Project
9. Participated in a Teams meeting and site visit with Staff, the Director of Operations, and the Army Corps of Engineers to review the design improvements to the Copper Cove WWTPs Tertiary Treatment System
10. Participated in the Engineering Committee Meeting and presented various items

Purchasing Agent:

1. Meetings with Enterprise to discuss new Fiscal Year's plan for vehicle budgeting
2. Work to facilitate the recall inspection for lease to own Enterprise trucks
3. Worked closely with the Director of Operations to assist in budget development for the 2022/23 Fiscal Year.
4. Invoicing
5. Ordered parts, tools, materials, and equipment for all departments.
6. Coordinated and Scheduled a ground penetrating radar demonstration for the Jenny Lind Distribution Crew
7. Coordinated with the Finance Department to understand capital availability for purchases within the Capital Outlay program and made purchases
8. Received delivery of the new generator for the D Tank Pressure Zone site.
9. Participated in the CARB working group's discussion of the 2024/27 Zero Emission Vehicle Requirements
10. Facilitated the Credit Card Statement processing for Field Staff
11. Ordered new ARVs for the Collections Crew
12. Organized and cleaned the District warehouse
13. Participated in the Quarterly Supervisor's Meeting
14. Delivered supplies and materials and parts

Engineering Department

1. Completed connection, disinfection and filling of new Big Tree Water Tank #8 in Camp Connell
2. Crews are working on erecting the new Heather Drive Water Tank in Forest Meadows

3. Weekly meetings with Engineering Dept
4. Huckleberry Lift Station Improvements – Electrical (A-TEEM material and construction cost estimate)
5. Bid Opening for the Copper Cove Lift Station Improvements Project
6. ADU Policy Update Meeting
7. AMI/AMR Meter Project (bi-weekly meetings – only must install meters 1.5 inches and larger) project cleanup and punch list development. Recycled old meters
8. Warehouse and Maintenance Building Project (worked to receive quotes for internal and external improvements)
9. West Point Back Up Filter Project (Quarterly Report Completed)
10. West Point Wilseyville Project (Awarded)
11. Hunters Raw Water Pump Station Project (Prep of project Construction RFP)
12. Arnold WWTP Improvement Project (Weekly meetings)
13. Jenny Lind A-B Project (hydraulic model discussion on-going, topo complete, Geotech initiated)
14. Redwood Tanks Project (Weekly meetings, on-going project management, and extensive effort to refine tank delivery schedule) – Big Trees Redwood Tank 8 was removed.
15. Copper Cove Water System Improvements (Kickoff Meeting with PBI for)
16. LGI Homes/North Vista Plaza (Work to provide District Staff with an understanding of the BOLD program)
17. Tri Dam Lake Tulloch (Signing of easement and work to provide construction water for the project)
18. Jenny Lind Elementary (On-going project meetings)
19. Gold Creek 3 (working to receive As-Builts and review draft of FM easement)
20. Commercial Review and Commercial Change of Use Policy Update – on-going work to prep for the next Engineering Committee and Board Meeting
21. Fire Hydrant Meter Reading/Billing
22. PUE Vacate = 2 (EP, CC)
23. Cost of Service & Financial Analysis Study RFP (Coordinated Interviews)
24. Cost to Serves – Updated Worksheets
25. Customer Issues = 5 (LC Easement Encroachment)
26. ADU Request – 3 (EP, CC, JL)
27. Termination of Service = 3 (CC)

Construction Inspection

1. Worked on gathering information for multiple projects for engineering Dept.
2. Began training for new Inspector.
3. Service connection inspections Valley Springs and Copper.
4. Attended staff and project meetings for multiple projects.
5. Pre-construction meeting for West Point Clear well replacement.
6. Organized and attended project meetings.
7. Finish work and punch list at saddle creek unit 7.
8. Ebbetts Pass redwood tank replacement project inspections at Heather tank, tank 8, flume Ct and Tank #4. Worked on multiple change orders and pot holing. Put tank # 8 in service. Took Big Trees # 4 and Flume Ct tanks out of service.
9. West point filter addition site visits
10. West Point Filter addition review of RFI's And Submittals.
11. Attended District board meeting.
12. Sampling of piping to put into service.
13. Notified customers of scheduled shutdowns for projects.
14. Reviewed final payment for Sheep Ranch tank.
15. Reviewed and commented on Jenny Lind school force main project.
16. Assisted engineering staff to locate project photos.
17. Worked with multiple departments to find information.

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. Training new operator. (Going very well)
2. B-Tank, Redwood Tank leaking a bit after patch work from bottom of tank

3. Participated in the kickoff meeting for water system improvements with the Design Consultant

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as usual

Jenny Lind Water Treatment Plant:

1. Operations as usual

Sheep Ranch Water Treatment Plant:

1. Operations as usual
2. Working the bugs out with the new plant controls
3. New hardware installed to give remote access to plant operations

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations as Usual
2. Prep for the installation of a second filter

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual

Copper Cove Wastewater Treatment Plant:

1. Training new operators. (Going very well)
2. New replacement ultrasonic algae killers working very well

Copper Cove Wastewater Reclamation Plant:

1. Training of new operators. (Going very well)
2. Plant online for the season

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual

Indian Rock Vineyards Wastewater Facility:

1. Operations as usual

La Contenta Wastewater Treatment Plant:

1. Operations as usual

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual

West Point Wastewater Treatment Plant:

1. Operations as usual

Wilseyville Wastewater Facility:

1. Operations as usual

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. Sandy Bar
2. Poker Flat (X2)
3. Tennis Ct
4. Feather Dr
5. Eagle Pt
6. Uncle Billy
7. Uncle Billy
8. Foothill
9. Mono Ct (X2)
10. Sunrise
11. Hoko
12. Yolo
13. Sawmill
14. Sawmill

MAIN LINE WORK

1. None during this time

Additional Work

2. Flushed 49,320 gals.
3. 8 Valves Turned
4. Assisted Keystone in locating meters for replacement

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. Service Line Repairs - 7

MAIN LINE WORK

1. None during this time

Additional Work

1. USA's – 196
2. Service Requests – 16
3. Provided Distribution System Assistance to the Redwood Tank Replacement Project and AMI Project

Jenny Lind Distribution System:

SERVICE LINE WORK

1. Baldwin
2. Pardini
3. Anderson
4. Stinson View
5. Baldwin
6. Bell Ct
7. Clements Ct
8. Hartvickson
9. Jenny Lind Rd
10. Baldwin
11. Hogan Ct X2
12. Cane
13. Goggin
14. Siegel
15. Milton Rd
16. Heinemann
17. Milton Rd

18. Baldwin
19. Crotty
20. Pardini
21. Baldwin
22. Baldwin
23. Hwy 26
24. Brooks
25. O'Reilly
26. Gabor
27. Jenny Lind Rd
28. Baldwin

MAIN LINE WORK

1. 2" on Cascade Ct
2. 2" at 8933 Hautly
3. 2" at 8942 Hautly

CURB STOP REPLACEMENTS TO FACILITATE AMI PROJECT METER REPLACEMENTS

1. 6279 Cane
2. 5481 Baldwin
3. 4612 Baldwin
4. 8524 O'Reilly
5. 8616 O'Reilly
6. 8767 O'Reilly
7. 8768 Mann
8. 8735 Owens
9. 8882 Bell Ct
10. 3691 Bartelink
11. 7715 Jenny Lind Rd
12. 3537 Hwy 26
13. 3872 Hwy 26

ADDITIONAL WORK

1. Vehicle Inspections
2. Month end reads for hydrant meters, Lancha Plana and raw water
3. Tank and pump station checks
4. Line locates
5. Work orders for meter installs, leak checks, pressure problems, change of occupancies etc.
6. Lower end flushing for water quality purposes
7. Flushing in Wallace for water quality purposes
8. Multiple leak repairs on curb stops, meter sets and meter gaskets following behind and cleaning up after AMI crew meter installations
9. Multiple cost to serves completed for moving service connections and for new services

West Point Distribution System:

SERVICE LINE WORK

1. Barney Way

MAIN LINE WORK

1. None

ADDITIONAL WORK

2. Month end Lancha Plana reads
3. Line locates
4. Patched two holes in a concrete driveway from a previous leak repair on Charles Street
5. AMI cannot complete repairs at – 54 Bald Mountain Road and 476 Winton Road

Construction

1. Assisted in leak repair with the Ebbetts Pass, Copper Cove, and Jenny Lind Distribution Crews
2. Hauled Rock to all yards as needed
3. Continued work on the construction of a drying basin at the Arnold WWTP

4. Accompanied the Director of Operations and the Construction & Maintenance Manager on site visits with a FEMA Biologist to assess the impact of the District's Critical Facility Generator Replacement Project
5. Cleaned out the Vallecito WWTPs overflow pond of sludge
6. Picked up new excavator and skid steer buckets from Bobcat Central in Stockton
7. Began excavation for placement of the new grit removal vault in Vallecito
8. Equipment Maintenance
9. Loaded old meters onto the Recycler's Rig for transport to the recycling yard
10. Cleaned up/Organized yard in Vallecito

Electrical:

1. After hours troubleshoot and repair of West Point WTP PLC communications failure alarm, replaced bad UPS
2. Replaced failed 120-volt power supply on the Quantum PLC at West Point WTP
3. Walked operator through fixing the remote SCADA access at Copper Cove WTP
4. Troubleshoot and repaired VFD for pump #3 at Huckleberry lift station, reset internal fault code
5. Worked on Sheep Ranch SCADA upgrade, finished conduit and cleaned up wiring
6. Fabricated and installed conduit racks in the new mechanic's shop
7. Installed lighting fixtures in the new mechanic's shop
8. Added new employees to SCADA callout lists districtwide
9. Delivered generator to Jenny Lind area after hours due to power outage at Dennis Court pump station
10. Troubleshoot and repaired septic alarm at 1320 Skunk Ranch road in Murphys
11. Replaced failed outdoor lighting fixture with new unit at Huckleberry lift station
12. Reset tripped motor overloads on backwash pump #1 at West Point WTP
13. Walked operator through SCADA alarm callout changes at Arnold WWTP
14. Installed receptacle for new aerator at Copper Cove lift station # 18
15. Troubleshoot and repaired generator running at Lakemont pump station, had operator add district lock to main circuit breaker
16. Troubleshoot pump #2 tripping at Conners Main lift station, performed meter calibration of automatic transfer switch
17. Replaced/calibrated failed pressure switch and transducer for pressure level switch high on West Point WTP filter
18. Troubleshoot multiple pump failures at Conners Main lift station, PG&E power was out
19. Dug trench, installed underground conduit, formed pad for new standby generator at D-Tank in Valley Springs
20. Troubleshoot main breaker trip at Conners Main lift station, low voltage found, contacted PG&E, they replaced their transformer
21. Troubleshoot and repaired 4 aerators tripped at Forest Meadows WWTP, problem was pond low level condition, float locked out aerator operation, notified operator
22. Troubleshoot and repaired Cedar Ridge lift station, pump seal failure
23. Relocated AMI repeater equipment to new temporary tank on Flume Court in Arnold for redwood tank replacement
24. Troubleshoot bad hydroRanger flow meter at La Contenta WWTP sand filter
25. Met PG&E and Cal Tel at Conners Main lift station to discuss continuing PG&E supply voltage draw down, PG&E installed power monitor data collecting device
26. Assessed portable flow meter install on Westhill Road water line in Valley Springs with engineering
27. Replaced/programmed/scaled SC200 turbidity meter at Vallecito WWTP
28. Performed electrical system locate at Vallecito WWTP for upcoming site project
29. Adjusted GPM settings for Well #3 at Wallace WTP to match chemical dosing per operator request
30. Troubleshoot and repaired pumps not running at Sheep Ranch pump station
31. Troubleshoot and repaired AP1 high speed radio at Copper Cove C-Tank
32. Troubleshoot and repaired crashed SCADA computer at Forest Meadows WWTP, used remote access to restart alarm database
33. Performed insulation test on pump #2 at Conners Main lift station, updated soft tarts with proper parameters
34. Replaced defective door lock at Jenny Lind Training Center office, returned old defective unit for refund
35. Troubleshoot MPAC 1500 automatic transfer switch at the main office, unit needs to be replaced

36. Troubleshoot and repaired remote SCADA access problem at Vallecito WWTP, problem was a bad ethernet connection
37. Installed SCADA remote access security appliance at Sheep Ranch WTP

Collections:

1. SSO monthly reporting completed
2. Weekly lift station checks performed
3. Monthly dry can inspections performed
4. Helped the Ebbetts Pass Distribution Crew with water leak on Blagen
5. Pulled pumps at Lift Station 5 and cleaned them
6. Called out to huckleberry lift station pump 1 fail to stop. Issue with the soft start
7. Called out to Woodgate 1 List Station. Pump one fail to start
8. Checked manhole 604 along Cosgrove creek for roots. Bi-annual maintenance
9. Installed new lateral connection at address off Country View for new car wash
10. Pumped and cleaned lift stations 21&22 in Copper
11. Called to septic tank issue at address off Skunk Ranch Road again - house breaker was Tripped again. We will schedule a date to rehab our side.
12. Pulled pump 1 at Upper Cross-Country List Station/ Pull chain fell into wet well and got stuck in impeller
13. Pumped and cleaned Lift Stations 19 &20 in Copper
14. Pulled check valves at Huckleberry Lift Station and cleaned them.
15. Checked manhole 195 on Meadowview in Arnold for roots. Yearly inspection
16. Called out to Connor's Main Lift station pump 2 failure. No issues found other than resetting the breaker
17. Called out again to Connor's Main. Generator was running, found that PG&E was supplying bad power
18. Replaced carbon at sites in copper
19. Called out to main line issue on St. Andrews. Roots had plugged manhole
20. Abandoned services at 175&183 Copper Hills
21. Called out to address off Red Hill - septic tank issue. Installed new floats and pump and new bio tube basket 6
22. Participated in the County-wide ADU assessment meeting
23. Called out again for pump failures at Connor's main bad power from PG&E
24. Meeting with CV development about town square improvements
25. Called out to Connor's Main Lift Station due to all 3 pumps failing. Had to switch to generator power for the night
26. Participated in a Lift Station 101 Training Course for newly hired Staff
27. Called to Cedar Ridge Lift Station due to pump 1 failure caused by soft start failure electricians will need to replace it
28. Hydro'd the head works at Vallecito WWTP
29. Flushed main at West Point fire Department
30. Called to address off Vista del Lago - odor complaint. Found manhole 217 was starting to back up due to a root ball. Hydro'd lines from 217 to 216 and 218 to 217.
31. Hydro'd Snowberry easement and Sandalwood easement in Forest Meadows (yearly maintenance)
32. Hydro'd the golf course easement in Forest Meadows (Yearly maintenance)
33. Called to lift station 10 for a high level. Had to reset it and restored normal ops.
34. Located manholes on easement below Fairway Village court in Forest Meadows
35. Called to a septic tank issue on Arrowhead in Copper informed customer we do not maintain their pump systems
36. Hydro'd hit spot sections of unit 8A in Copper for yearly maintenance
37. Called to address off Veterans lane - septic issue in West Point. Cleaned basket and needed to pump and clean tank and perform confined space entry to unplug effluent line.
38. Installed new vault over ARV on lower cross-country force main
39. Pulled pump 2 at Connor's main lift station to make sure rags weren't plugging it.
40. Pulled pumps at LS 17 and de-ragged them
41. Helped the Jenny Lind Distribution Crew with water leak Repair
42. Called to address off Shadow lane for lateral issues. Customer installed a fence without a USA and installed a fence post thru their lateral. Customer will need to remove post and make necessary repairs
43. Helped with trucking meters to Modesto for recycling

Mechanical:

1. Monthly generator checks
2. Change oil in V722 (2018 Peterbilt Pumper Truck)
3. Forest Meadows air compressor repair, replace hydraulic unloader valve
4. Fabricate air lift tubes for La Contenta Wastewater Treatment Plant
5. Install air mixer for Collections crew to eliminate mat forming in can @ L/S 18 Copper.
6. Draw in CAD, cut on CNC table and bend lock box for Jenny Lind Water Treatment Plant.
7. Fuel Connors Main and L/S 12 when power restored
8. Change oil, replace brakes and rotors on V519 (2002 F350)
9. Fuel Lakemont Gen when power restored – Ebbetts Pass.
10. DOT Bit inspection T601
11. Disassemble, clean and re-solder copper joint for nitrogen compressor in O-Zone room Jenny Lind WTP.
12. Re-install cable and grease all bearings and gearboxes with the Operator @La Contenta WWTP sludge rake.
13. Replace brake fluid hoses on B02 @ LaContenta warehouse.
14. Rotate tires on V747 – New Mechanics Truck
15. Install rebuilt motor from Industrial Electric on Pump #3 Hunters dam Pump Station
16. Weld strut in new maintenance shop for electrical conduit
17. Weld new Stainless-Steel bar for floats in L/S 15 lid because the original was rusted out
18. Battery in Huckleberry Gen blew up. Dilute acid and clean, replaced batteries.
19. Change oil in quad at Arnold WWTP
20. Look at V731(2019 F350) for exhaust noise complaint. Find Catalytic converter coming apart and causing noise. In contact with ford for Warranty
21. Change oil and air filters on blowers @ L/S 40
22. DOT Bit inspection on T2 Hydro trailer
23. Repair leaking air/water separator @ Jenny Lind WTP
24. Remove/Replace turbo on VEH V612 (2005 F350 Flatbed)
25. Installed a fuel tank in VEH 721 (2018 Dodge 3500)

Underground:

1. Potholed, dug, replaced, and paved the following services -
 - a. 4559 Dunn
 - b. 4611 Dunn
 - c. 5808 Ripon
 - d. 5792 Ripon
 - e. 5862 Ripon
 - f. 5890 Ripon
 - g. 5730 Baldwin
 - h. 5727 Bergsma
2. Purchased new finish paving roller
3. Hired for new laborer position
4. Mobilized all materials and equipment to Arnold to begin line replacements on July 5

Prepared By: Damon Wyckoff, Director of Operations