



MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

FEBRUARY 23, 2022

Directors Present: Cindy Secada, President
Scott Ratterman, Vice President
Bertha Underhill, Director
Russ Thomas, Director
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Rebecca Hitchcock, Clerk to the Board
Damon Wyckoff, Director of Operations
Jesse Hampton, Plant Operations Manager
Pat Burkhardt, Construction and Maintenance Manager
Mike Crank, Purchasing Agent
Brad Arnold, Water Resources Manager
Kevin Williams, Senior Civil Engineer
John Griffin, Senior Civil Engineer
Kate Jesus, Engineering Coordinator
Tiffany Burke, Administrative Technician Sr.

Others Present: Jeffrey Meyer, Hilltop Securities

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

Vice-President Ratterman called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. All Board members were present with President Secada in attendance virtually.

2. PUBLIC COMMENT

There was no public comment.

3. CONSENT AGENDA

MOTION: Directors Davidson/Ratterman-Approved Consent Agenda Items:
3a, 3b, and 3c as presented

- 3a Approval of Minutes for the Board Meeting of January 26, 2022
(Rebecca Hitchcock, Clerk to the Board)
- 3b Report on the Monthly Investment Transactions for January 2022
(Jeffrey Meyer, Senior Vice President Hilltop Securities Inc)
- 3c Re-Authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of February 23 through March 24, 2022 Pursuant to AB 361
(Rebecca Hitchcock, Clerk to the Board) **RES 2022-24**

AYES: Directors Davidson, Ratterman, Underhill, Thomas, and Secada
NOES: None
ABSTAIN: None
ABSENT: None

4. NEW BUSINESS

- 4a Discussion/Action to Approve the Purchase of a 2019, 14-Yard Freightliner Dump Truck
(Damon Wyckoff, Director of Operations)

MOTION: Directors Davidson/Thomas-Approved by Minute Order the Purchase of a 2019, 14-Yard Freightliner Dump Truck

DISCUSSION: Mr. Wyckoff communicated to the Board that on January 26, 2022, a budget amendment was adopted to add a \$125,000 expenditure for the purchase of a used dump truck. He explained that this facilitates service line replacements and other construction projects throughout the District. The purchase price is slightly higher than the budgeted amount, but due to other cost savings there are funds available in the capital outlay budget to cover the difference with no additional budget adjustment. Staff inspected a 2019 with less than 46,000 miles for \$131,561 and a 2017 Freightliner with 72,888 miles for \$111,705. The 2017 has significantly more wear and tear than the 2019 and staff believe the 2019 is a better value that will last longer. Director Secada asked about the mileage the District can expect to get from this vehicle considering the State mandates on carbon emissions and time left on the tires. Mr. Wyckoff responded the District should expect at least 10 years out of this vehicle.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Davidson, Thomas, Underhill, Secada, and Ratterman
NOES: None
ABSTAIN: None
ABSENT: None

- 4b Discussion/Action to Approve the Purchase of a 2021 Ford F-550 4x4 Bucket Truck from Commerce Truck & Equipment Sales
(Damon Wyckoff, Director of Operations)

MOTION: Directors Underhill/Davidson-Approved by Minute Order the Purchase of a 2021 Ford F-550 4x4 Bucket Truck from Commerce Truck & Equipment Sales using existing budgeted funds in Capital Outlay

DISCUSSION: Mr. Wyckoff reviewed the infrastructure that has been installed for the AMI network. There are 23 repeaters installed on 50-foot poles. In addition, District staff routinely must complete aerial work which requires a certified climber or renting a scissor lift or bucket truck. He explained that as part of the AMI project, USDA approved the expense of a bucket truck. This allows the District to roll the cost of the truck into the low interest loan from USDA. He also discussed that the brass meters replaced during the AMI project are being recycled at \$2.85 per pound. If all 13,000 meters are recycled, the District will receive \$182,286.00 which would be paid back to USDA. This would cover the cost of the truck which is \$137,187.59. There was significant discussion regarding the need for a bucket truck, the maintenance of the AMI components, and the repayment options. There was additional discussion regarding the payment options that would work best for the District. The motion was amended to include using existing budgeted funds in the Capital Outlay Funds for the purchase.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Underhill, Davidson, and Ratterman
NOES: Directors Thomas and Secada
ABSTAIN: None
ABSENT: None

5. **REPORTS**

5a General Manager's Report
(Michael Minkler)

Mr. Minkler reported on the following activities: 1) an update on the meter replacement and integration; 2) the Finance Committee Meeting; 3) a great deal of work is going into the CIP program and financing plan; 4) public notices for capacity fees and redistricting have been published for the March 9th Board meeting; 5) work at Sheep Ranch Water; 6) Union Public Utility District has hired a new General Manager; and 7) the District has published the job recruitment for the Director of Finance opening.

6. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill stated the District should always keep an eye out for items to submit to ACWA for Safety Awards.

Director Ratterman reported on the ACWA Local Government Committee meeting and the discussions regarding the teeter program. He will also be attending the ACWA Federal Affairs Committee meeting on March 1st.

Director Davidson had nothing to report.

Director Thomas had nothing to report.

Director Secada had nothing to report.

7. **NEXT BOARD MEETINGS**

- Wednesday, March 9, 2022, 1:00 p.m., Regular Board Meeting
- Wednesday, March 23, 2022, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 2:13 p.m. Those present were Board Members: Cindy Secada, Russ Thomas, Bertha Underhill, Jeff Davidson, and Scott Ratterman; staff member Michael Minkler, General Manager; and General Counsel, Matt Weber.

- 8a Conference with Real Property Negotiators Gov. Code § 54956.8
Property: APN 055-051-008, Copperopolis
Agency negotiators: M. Minkler
Negotiating Parties: CV Developers
Under negotiation: Price and/or terms of payment
- 8b Public Employee Performance Evaluation-Government Code §54957
General Manager

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 2:42 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at 2:42 p.m.

Respectfully Submitted:


Michael Minkler
General Manager

ATTEST:


Rebecca Hitchcock
Clerk to the Board