



RESOLUTION NO. 2019-48
RESOLUTION NO. PFA-03
ORDINANCE NO. 2019-03

AGENDA

MISSION STATEMENT

"Our team is dedicated to protecting, enhancing, and developing our rich water resources to the highest beneficial use for Calaveras County, while maintaining cost-conscious, reliable service, and our quality of life, through responsible management."

Regular Board Meeting
Wednesday, July 10, 2019
1:00 p.m.

Calaveras County Water District
120 Toma Court, (PO Box 846)
San Andreas, California 95249

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

2. **PUBLIC COMMENT**

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

3. **CONSENT AGENDA**

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

3a Approval of Minutes for the Regular and Special Board Meetings of June 12, 2019

3b Review Board of Directors Monthly Time Sheets for June, 2019

BOARD OF DIRECTORS

Russ Thomas, President Bertha Underhill, Vice President
Scott Ratterman, Director Cindy Secada, Director Jeff Davidson, Director

3c Ratify Claim Summary #568 Secretarial Fund in the Amount of \$1,759,215.96
for June, 2019
(Jeffrey Meyer, Director of Administrative Services) **RES 2019-_____**

3d Adoption of Fiscal Year 2019/2020 District Pay Schedule for CalPERS Compliance
(Stacey Lollar, Human Resources Manager) **RES 2019-_____**

4. NEW BUSINESS

4a* Resolution of Appreciation for Jeffrey Meyer
(Russ Thomas, Board President) **RES 2019-_____**

4b Discussion/Action Regarding Annual Resolution to Submit Delinquencies to
County Tax Rolls
(Jeffrey Meyer, Director of Administrative Services) **RES 2019-_____**

4c Discussion/Action regarding Division 5/Jenny Lind and La Contenta/Gold Creek Estates
Unit 3 Water and Wastewater Service Facilities Agreement
(Charles Palmer, District Engineer) **RES 2019-_____**

4d Discussion/Action Authorizing Contract Amendment for Archaeological Services Jenny
Lind Water Plant Pretreatment Project, CIP #11092
(Charles Palmer, District Engineer) **RES 2019-_____**

5. OLD BUSINESS

5a* Update on the PG&E Public Safety Power Shutdown
(Michael Minkler, General Manager)

6. GENERAL MANAGER REPORT

6a Report on the June 2019 Operations Department
(Damon Wyckoff, Director of Operations)

6b* General Manager Report

7.* BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

8. NEXT BOARD MEETINGS

- Wednesday, July 24, 2018, 1:00 p.m., Regular Board Meeting
- Wednesday, August 14, 2018, 1:00 p.m., Regular Board Meeting

9. CLOSED SESSION

9a Conference with Real Property Negotiators
Government Code § 54956.8
Property APN 044-031-012
District negotiators: Michael Minkler and Damon Wyckoff
Under negotiations: price and other terms

*No information included in packet

10. **REPORTABLE ACTION FROM CLOSED SESSION**

11. **ADJOURNMENT**

CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee
Executive Committee (*ad hoc*)

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras LAFCO
Calaveras County Parks and Recreation
Committee
Highway 4 Corridor Working Group
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Davidson / Thomas (alt. Secada)
Underhill / Secada (alt. Thomas)
Davidson / Thomas (alt. Ratterman)
Thomas / Underhill

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Underhill (alt. Secada)
Peter Martin (alt. Michael Minkler)
Thomas
Secada (alt. Thomas)
Davidson (alt. Ratterman)

Ratterman / Thomas
Thomas (alt. Ratterman)

Thomas / Underhill
All Board Members

All Board Members
Peter Martin (alt. Metzger)

Peter Martin

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.



RESOLUTION NO. 2019-34
RESOLUTION NO. PFA-03
ORDINANCE NO. 2019-01

MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

JUNE 12, 2019

Directors Present: Russ Thomas, President
Bertha Underhill, Vice President
Scott Ratterman, Director
Cindy Secada, Director
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager
Rebecca Hitchcock, Clerk to the Board
Jeffrey Meyer, Director of Administrative Services
Charles Palmer, District Engineer
Damon Wyckoff, Director of Operations
Joel Metzger, External Affairs Manager

Others Present: Chantelle Garvin, Kennedy Jenks
Jennifer Lau Larsen, Kennedy Jenks
Mike Evans, DeNova Homes
Mike Lemke, Miramont Homes

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:02 p.m. and led the pledge of allegiance. All Board members were present.

2. PUBLIC COMMENT

There was no public comment

3. CONSENT AGENDA

MOTION: Directors Ratterman/Davidson - Approved Consent Agenda
Items: 3a, 3b, 3c, and 3f as presented

3a Approval of Minutes for the Board Meetings of May 15 and May 21, 2019

3b Review Board of Directors Monthly Time Sheets for May, 2019.

3c Ratify Claim Summary #567 Secretarial Fund in the Amount of \$1,579,325.05 for May, 2019 (Jeffrey Meyer, Director of Administrative Services) **RES 2019-34**

Director Underhill pulled Item 3d from the Consent Agenda

3d Report on the Write-Off of Uncollectible Accounts Receivable for the period of December 1, 2018 through May 31, 2019 (Jeffrey Meyer, Director of Administrative Services)

Director Secada pulled Item 3e from the Consent Agenda

3e Resolution of Support for Nomination of Michael Minkler for ACWA Region 3 Board Member Position (Rebecca Hitchcock, Executive Assistant/Clerk to the Board) **RES 2019-_____**

3f Information/Quarterly Projects Report, (April-June 2019) (Charles Palmer, District Engineer)

YES: Directors Ratterman, Davidson, Underhill, Secada, and Thomas

NOES: None

ABSTAIN: None

ABSENT: None

OFF CONSENT AGENDA

Director Underhill pulled Item 3d from the Consent Agenda

3d Report on the Write-Off of Uncollectible Accounts Receivable for the period of December 1, 2018 through May 31, 2019 (Jeffrey Meyer, Director of Administrative Services)

MOTION: Directors Davidson/Underhill – Received Report on the Write-Off of Uncollectible Accounts Receivable for the period of December 1, 2018 through May 31, 2019

DISCUSSION: Director Underhill would like to see a previous listing of uncollectible accounts so the Board can compare data. Mr. Meyer stated he would have a chart added to future agenda documents.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Davidson, Underhill, Secada, Ratterman, and Thomas

NOES: None

ABSTAIN: None

ABSENT: None

Director Secada pulled Item 3e from the Consent Agenda

3e Resolution of Support for Nomination of Michael Minkler for ACWA Region 3 Board Member Position (Rebecca Hitchcock, Executive Assistant/Clerk to the Board) **RES 2019-35**

MOTION: Directors Davidson/Secada – Approved Support for Nomination of Michael Minkler for ACWA Region 3 Board Member Position

DISCUSSION: Director Secada inquired if any other employee of CCWD had been a Board member for ACWA. Mr. Minkler responded that the positions are generally filled by District General Managers and the meetings are very beneficial. She also asked how often the Board meets and Mr. Minkler advised they meet quarterly.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Davidson, Secada, Underhill, Ratterman, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

President Thomas opened the Public Hearing at 1:10 p.m.

4. PUBLIC HEARING

4a Annual Standby Assessment Fees
(Jeffrey Meyer, Director of Administrative Services)

- o Indian Rock Vineyards Subdivision (Sewer) **RES 2019-36**
- o West Point Improvement District 3 (Water) **RES 2019-37**
- o Ebbetts Pass Improvement District 5 (Water) **RES 2019-38**
- o Jenny Lind Improvement District 6, Copper Cove Improvement District 7 (including Copperopolis Townsite)(Water) **RES 2019-39**
- o Saddle Creek Subdivision Improvement District 7 (Water) **RES 2019-40**
- o Copper Cove / La Contenta Improvement District 8 (Sewer) **RES 2019-41**

MOTION: Directors Ratterman/Underhill – Adopted Resolutions 2019-36, 2019-37, 2019-38, 2019-39, 2019-40, 2019-41 Approving Annual Standby Assessment Fees for Indian Rock Vineyards Subdivision (Sewer), West Point Improvement District 3 (Water), Ebbetts Pass Improvement District 5 (Water), Jenny Lind Improvement District 6, Copper Cove Improvement District 7 (including Copperopolis Townsite)(Water), Saddle Creek Subdivision Improvement District 7 (Water), and Copper Cove / La Contenta Improvement District 8 (Sewer) in one unified motion.

DISCUSSION: Mr. Meyer discussed the annual standby assessments and the improvement district fees assessed for each district and responded to questions from the Board.

PUBLIC COMMENT: There was no public comment.

AYES: Directors Ratterman, Underhill, Secada, Davidson, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

President Thomas closed the Public Hearing at 1:15 p.m.

5. NEW BUSINESS

- 5a Discussion/Action Regarding Consideration of Construction Contract for the Techite Pipeline Replacement Project, CIP #11084
(Charles Palmer, District Engineer)

DISCUSSION: Mr. Palmer presented the bids for the construction contract for the Techite Pipeline Replacement Project. He reviewed the scope of the project and the bid tabulations. He explained that the bids were significantly above the project estimate. Staff recommends rejecting the bids, revising and simplifying the project, and put it out for bid again sometime in October. The Board directed Staff as recommended.

PUBLIC COMMENT: There was no public comment.

- 5b Discussion/Action regarding approving a Sewer System Management Plan Update
(Damon Wyckoff, Director of Operations) **RES 2019-42**

MOTION: **Directors Ratterman/Underhill – Approved the Sewer System Management Plan Update (SSMP)**

DISCUSSION: Mr. Wyckoff introduced consultants Chantelle Garvin and Jennifer Lau Larsen from Kennedy Jenks. Ms. Garvin and Ms. Lau Larsen presented the changes to the SSMP. It is a state mandate to update the SSMP every five years. Staff responded to questions from the Board on the updates.

PUBLIC COMMENT: There was no public comment.

YES: Directors Ratterman, Underhill, Secada, Davidson, and Thomas
NOES: None
ABSTAIN: None
ABSENT: None

- 5c Discussion/Direction Regarding Proposed Changes to District Capacity Fees and Base Rates Related to State-Mandated Fire Sprinkler Systems
(Joel Metzger, External Affairs Manager)

DISCUSSION: Mr. Metzger reviewed the proposed changes to the Districts capacity fees and base rates related to state-mandated fire sprinklers. The proposal is to allow new developments that require a larger meter for fire sprinklers to purchase a 1-inch meter at the same capacity fee and base rate as a 5/8-inch meter. This will require an amendment to Ordinance 2006-03 Setting of Water and Wastewater Capacity Charges, and 2018-01 Modifying Rates for Water and Wastewater Service. A Table Note will be added to each of these Ordinances stating: Residential customers who require a 1-inch meter to comply with state-mandated fire sprinkler system flow requirements will be charged the same capacity fees as customers with 5/8-inch meters. Customers requiring meters larger than 1-inch to meet state-mandated fire sprinkler system flow requirements must pay the applicable capacity fees.

The only additional cost for the builder would be the actual cost of the meter and installation itself. Mr. Metzger stated there will also be a policy created for water audits on these meters to ensure these homes do not actually use the water capacity of a 1 inch meter. If they do, they can be changed to the 1 inch meter rates. There was discussion between staff and the Board and the Board directed staff to bring this back for a public hearing on June 26th for adoption.

PUBLIC COMMENT:

Mike Evans from Denova Homes addressed the Board regarding how developers currently work around the meter size for fire sprinklers.

6. REPORTS

- 6a Report on the May 2019 Operations Department
(Damon Wyckoff, Director of Operations)

DISCUSSION: Mr. Wyckoff presented the May 2019 monthly Operations report. He reviewed items of interest and answered questions from the Board.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

- 6b General Manager Report

Mr. Minkler reported on the following activities: 1) he attended a Tuolumne Utility District Tour; 2) PG&E Public Safety Power Shutoff Program (PSPS) preparation and local Fire Chief meetings; 3) there has been testing on the Slurry line and testing will continue soon. The Board will be updated on the progress; 4) The District is doing some equipment sharing with Utica Water & Power; 5) working with Angels Camp staff and other local agencies regarding PSPS preparation; 6) the County Dig Once Policy. The County has scheduled a meeting at CCWD next month for utility companies to provide comments; 7) the Salary survey should be done this week and the Board will be updated; 8) the Customer Service Manager transition is going very smoothly; 9) Section 219 Authorization is now allowing new project starts. Ms. O'Connell from O'Connell and Dempsey has been integral to the process; and 10) Ms. O'Connell is also assisting with Section 14 Emergency Streambed Stabilization through the Army Corp of Engineers for the Huckleberry lift station.

Director Thomas left the meeting at 2:45 p.m.

7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Secada said there was no Tuolumne-Stanislaus Integrated Regional Water Management Joint Powers Authority meeting last month but she participated in a Disadvantaged Community Involvement Committee.

Director Davidson stated that he would like to see a proactive press release sent out regarding the PSPS, advising how the District is handling it.

Director Ratterman said Calaveras Amador Mokelumne River Authority is meeting next week and Mountain Counties Water Resources is having a tour on June 27.

Director Underhill asked about the ACWA Region 3 Wildfire preparation meeting. Mr. Minkler responded about that meeting. Director Underhill also attended the Blue Lake Springs Annual Shareholders meeting.

8. NEXT BOARD MEETINGS

- Wednesday, June 26, 2019, 1:00 p.m., Regular Board Meeting
- Wednesday, July 10, 2019, 1:00 p.m., Regular Board Meeting

Director Thomas returned to the meeting at 3:00 p.m.

9. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 3:02 p.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Cindy Secada, Scott Ratterman, and Jeff Davidson, staff member Michael Minkler General Manager; and Counsel Dave Cameron.

- 9a Conference with Legal Counsel – Existing Litigation Government Code § 54956.9(a) Calaveras County Water District v. Pacific Gas & Electric Company Sacramento Superior Court Case No. 34-2018-00238630-CU-PO-GDS
- 9b Conference with Legal Counsel – Existing Litigation Government Code § 54956.9(a) La Contenta Investors, LTD vs. CCWD (Calaveras County Superior Court #11CV37713)

10. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 3:40 p.m. There was no reportable action.

11. ADJOURNMENT

With no further business, the meeting adjourned at approximately 3:40 p.m.

By:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board



**RESOLUTION NO. 2019-34
RESOLUTION NO. PFA-03
ORDINANCE NO. 2019-01**

MINUTES

CALAVERAS COUNTY WATER DISTRICT SPECIAL BUDGET WORKSHOP

JUNE 12, 2019

Directors Present: Russ Thomas, President
Bertha Underhill, Vice President
Scott Ratterman, Director
Cindy Secada, Director
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager
Rebecca Hitchcock, Clerk to the Board
Jeffrey Meyer, Director of Administrative Services
Damon Wyckoff, Director of Operations
Patti Christensen, Accountant III

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Special Board Meeting to order at 10:03 a.m. and led the pledge of allegiance. Director Davidson was absent.

PUBLIC COMMENT There was no public comment

2. BUDGET WORKSHOP

Discussion Regarding FY 2019-20 Preliminary Operating and Capital Improvement Budgets
(Jeffrey Meyer, Director of Administrative Services)

DISCUSSION: Mr. Meyer reviewed the FY 2019-20 Preliminary Operating and CIP Budgets in detail. He explained the changes to the budget from the previous week when the Board was given the preliminary documents. Mr. Minkler spoke to the Board regarding the proposed Purchasing Agent position. There was significant discussion regarding the potential new position. Mr. Meyer detailed each department's budget breakdown of Salaries and Benefits, Services and Supplies, Capital Outlay, and Debt Service. The total Operating Budget presented is \$20,651,604 and the Capitol Improvement Budget is \$11,489,953.

Mr. Meyer indicated the next steps in the budget process are to incorporate comments / direction from the Board into the FY 19-20 budgets. The FY 2019-20 Operating and CIP budgets and Personnel Allocation will be brought to the Board of Directors on June 26th for final adoption.

PUBLIC COMMENT: There was no public comment.

This item was for information only; no action was taken.

3. ADJOURNMENT

With no further business, the meeting adjourned at approximately 11:52 a.m.

By:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board

DRAFT

Agenda Item

DATE: July 10, 2019

TO: Michael Minkler, General Manager

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Review Board of Directors Time Sheets for June 2019

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets from which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of June 2019.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:

Monthly compensation and mileage reimbursement costs are included in the FY 2018-19 budget.

Attachments: Board of Directors Time Sheets for June 2019

**Calaveras County Water District
Claim Summary # 568**

Certificate of Administrative Officer

The services listed on the within schedules were actually rendered by the close of the current month. The articles listed on the schedules within and the supporting invoices were actually delivered, or payment therefore is properly due prior to delivery. To the best of my knowledge all claims made are in accordance with adopted Board policies and/or other Board actions and are in compliance with all applicable laws. The claimants named on the within schedules are each entitled to the amount set opposite their respective names.



Jeffrey Meyer
Director of Administrative Services

1. June 2019 payroll checks issued on 6/14/2019	159,998.08
2. June 2019 payroll checks issued on 6/28/2019	155,907.26
3. June 2019 compensation to Directors	1,043.87
4. Vendor payments for June 1 through 30, 2019	1,159,632.88
5. Other payroll related costs	<u>282,633.87</u>

Claim Summary Total \$1,759,215.96

Calaveras County Water District
AP Disbursement Summary
June 1-30, 2019

CCWD Operating Expenditures		\$ 821,049.75
Expenditures to be reimbursed from other agencies	(A)	-
Expenditures to be reimbursed from grant agreements	(B)	180,079.95
Fiduciary Payments (funds collected prior to expenditure)	(C)	4,875.35
Partial Reimbursement	(D)	107,457.06
Capital R&R Projects	(E)	28,031.84
Capital Outlay	(F)	18,138.93
Total Payments		\$ 1,159,632.88

CCWD
AP Disbursements
June 1-30, 2019

Check No.	Vendor/Employee	Transaction Description	Date	Amount	
132792	A T & T	Leased Lines 06/19	06/13/2019	66.08	
132793	A T & T	Internet Service 06/19 - LC	06/13/2019	59.00	
132851	A T & T	Phone 06/19 - SA Shop	06/21/2019	105.32	
132925	A T & T	Internet Service June/July - LC Complex	06/27/2019	55.00	
132794	A T & T CALNET 3	District Radio Tower 05/19 - Camp Connell	06/13/2019	368.48	
132852	A T & T CALNET3	Phone 06/19 - Dorrington P/S	06/21/2019	20.63	
132853	A T & T CALNET3	Phone 06/19 - District Wide	06/21/2019	1,245.66	
132855	A T & T CALNET3	Phone 06/19 - OP HQ	06/21/2019	421.16	
132856	A T & T CALNET3	Phone 06/19 - Hunters	06/21/2019	20.63	
132857	A T & T CALNET3	Phone 06/19 - Azalea L/S	06/21/2019	18.29	
132858	A T & T CALNET3	Phone 06/19 - CCWHSE	06/21/2019	3.53	
132859	A T & T CALNET3	Phone 06/19 - OP HQ Back Up	06/21/2019	192.42	
132926	A T & T CALNET3	Phone/Fax 06/19 - JLTC	06/27/2019	146.31	
132720	A T & T MOBILITY	Cell Phone 06/19 - Brown	06/06/2019	83.52	
132795	A TEEM ELECTRICAL ENG INC	Consulting Services - JLWTP Pre-Treatment Facility Project	06/13/2019	5,350.00	(B)
132860	A-1 SHARPENING & SMALL ENGINE REPAIR	Oil/Element/Filters - Southworth WWTP Tractor	06/21/2019	109.88	
132927	A-1 SHARPENING & SMALL ENGINE REPAIR	Trash Pump/Hoses - Southworth WWTP Pond	06/27/2019	1,127.85	
132721	ACWA/JPIA	Dental Insurance, Employees 07/19	06/06/2019	6,413.92	(D)
132721	ACWA/JPIA	Vision Insurance, Employees 07/19	06/06/2019	1,299.20	
132721	ACWA/JPIA	EAP 07/19	06/06/2019	152.75	
132721	ACWA/JPIA	Dental Insurance, Retirees 07/19	06/06/2019	2,819.32	
132721	ACWA/JPIA	Vision Insurance, Retirees 07/19	06/06/2019	798.08	
132722	AFLAC	Aflac Insurance 05/19	06/06/2019	2,135.48	(C)
132861	ALHAMBRA DRINKING WATER	Water Cooler Service 06/19 - LCWWTP	06/21/2019	44.60	
132862	ALHAMBRA DRINKING WATER	Water Cooler Service 06/19 - JLWTP	06/21/2019	91.46	
132863	ALPINE TECHNICAL SERVICES, LLC	Innova - CC Collections System Odor Control	06/21/2019	2,405.50	
132796	AL'S TIRE SERVICE	Flat Repair - Vehicle #132	06/13/2019	20.00	
132797	AMERIPRIDE SERVICES,INC	Uniform Service 05/19	06/13/2019	2,423.57	
EFT	ANTHEM-BLUE CROSS	Health Insurance, Employees 06/19	06/05/2019	100,337.49	(D)
EFT	ANTHEM-BLUE CROSS	Health Insurance, Retirees 06/19	06/05/2019	44,364.54	
132864	AQUA BEN CORPORATION	Polymer - FMWWTP	06/21/2019	8,428.37	
132865	ARNOLD AUTO SUPPLY	Clamps - EP Barn	06/21/2019	6.41	
132865	ARNOLD AUTO SUPPLY	Jumper Cables - Vehicle #529	06/21/2019	30.03	
132865	ARNOLD AUTO SUPPLY	Oil/Filters/Towels - Vehicle #534	06/21/2019	53.92	
132865	ARNOLD AUTO SUPPLY	Diesel Exhaust Fluid - Vehicle #592	06/21/2019	30.01	
132865	ARNOLD AUTO SUPPLY	Coolant/Oil Analysis Kit/Rags - Vehicle #719	06/21/2019	87.96	
132798	ARNOLD TIRE AND AUTO CARE	Flat Repair - Vehicle #522	06/13/2019	15.00	
132799	BEELINE CONCRETE CUTTING	Core Drilling - DF/VCTO Reclaim WW Pump Station	06/13/2019	400.00	(B)
132800	BIG VALLEY FORD LINCOLN MERCURY	Steering Column Repair Parts - Vehicle #124	06/13/2019	93.62	
132800	BIG VALLEY FORD LINCOLN MERCURY	Brake Lines - Vehicle #713	06/13/2019	88.36	
132801	BNN, LLC	Utility Reimbursement 05/19 - SA Shop	06/13/2019	244.56	
132866	BNN, LLC	Rent 07/19 - SA Shop	06/21/2019	3,000.00	
132867	BURKHARDT, PATRICK	Safety Boot Reimbursement	06/21/2019	200.00	

CCWD
AP Disbursements
June 1-30, 2019

Check No.	Vendor/Employee	Transaction Description	Date	Amount
132928	BUY & SELL	SCADA Tech II Recruitment Advertising	06/27/2019	162.00
132727	CABELA'S	Security Cameras (3) - LCWHSE/LCWWTP	06/06/2019	1,548.23
132868	CABRAL	Sensor/Filter - Vehicle #129	06/21/2019	79.98
132868	CABRAL	Blower Motor/Washer/Lubricant - Vehicle #130	06/21/2019	403.73
132869	CALAVERAS AUTO SUPPLY	Oil/Filter - Vehicle #125	06/21/2019	26.95
132869	CALAVERAS AUTO SUPPLY	Flood Lights/Beacon Light - Vehicle #126	06/21/2019	417.95
132869	CALAVERAS AUTO SUPPLY	Diesel Exhaust Fluid/Alternator/Batteries (2) - Vehicle #134	06/21/2019	628.76
132869	CALAVERAS AUTO SUPPLY	Power Steering Pump/Filter/Fluid - Vehicle #143	06/21/2019	152.22
132869	CALAVERAS AUTO SUPPLY	Brakes - Vehicle #303	06/21/2019	59.94
132869	CALAVERAS AUTO SUPPLY	Brakes/Pads/Rotors - Vehicle #525	06/21/2019	193.53
132869	CALAVERAS AUTO SUPPLY	Siphon Hoses - Vehicle #721	06/21/2019	74.05
132869	CALAVERAS AUTO SUPPLY	Oil/Filters - T01	06/21/2019	110.89
132869	CALAVERAS AUTO SUPPLY	Battery - Southworth WWTP Generator	06/21/2019	44.83
132869	CALAVERAS AUTO SUPPLY	Fuel Additive - District Wide Generators	06/21/2019	752.37
132870	CALAVERAS CONSOLIDATED FIRE	Hydrant Inspection/Maintenance (634) - JL/Wallace	06/21/2019	13,423.78
132802	CALAVERAS COUNTY	Utility Encroachment Inspection/Labor	06/13/2019	137.46
132803	CALAVERAS FIRST COMPANY INC	Standby Assessments FY 2019-20 Public Notice	06/13/2019	448.00
132871	CALAVERAS LUMBER CO INC	Toilet/Supply Line/Bolt Kit/Cleaner - Collections Trailer	06/21/2019	235.71
132871	CALAVERAS LUMBER CO INC	Brackets/Screws/Shelf - FMWWTP Air Dryer Install	06/21/2019	28.92
132871	CALAVERAS LUMBER CO INC	Ball Valves/Solder/Drill Bits - SA Shop	06/21/2019	122.13
132871	CALAVERAS LUMBER CO INC	Cleaning Supplies/Paper Towels/Tissue - DF/VCTO WWTP	06/21/2019	203.76
132871	CALAVERAS LUMBER CO INC	Engine Treatment/Oil/Protectant - Vehicle #533/535/554	06/21/2019	76.69
132871	CALAVERAS LUMBER CO INC	Pump/Hose - Avery P/S	06/21/2019	184.23
132871	CALAVERAS LUMBER CO INC	Root Killer - Septic Tanks	06/21/2019	81.47
132871	CALAVERAS LUMBER CO INC	Pliers - Vehicle #131	06/21/2019	27.30
132804	CALIF SURVEYING/DRAFTING SPLY	Trimble R1 GNSS Receiver (1)/Support - GIS	06/13/2019	2,420.07
132805	CALIFORNIA WASTE RECOVERY SYSTEMS	Refuse Disposal 06/19 - District Wide	06/13/2019	1,365.79
132806	CALTEL	Phone Lines 05/19	06/13/2019	1,428.77
132872	CAMPORA	Propane 06/19 - Wallace	06/21/2019	6.05
132729	CARBON COPY INC	Toner 05/19	06/06/2019	481.04
EFT	CARD SERVICES	ACWA Spring Conference Registration Refund - Underhill	06/21/2019	(650.00)
EFT	CARD SERVICES	ACWA Spring Conference Hotel - Ratterman	06/21/2019	366.76
EFT	CARD SERVICES	ACWA Meeting, Sacramento Meal/Parking - Minkler	06/21/2019	24.38
EFT	CARD SERVICES	ACWA Spring Conference Hotel/Meals/Parking - Minkler	06/21/2019	1,492.90
EFT	CARD SERVICES	UWPA Meeting Meal - Minkler/Martin	06/21/2019	40.36
EFT	CARD SERVICES	ACWA Spring Conference Meals/Hotel - Martin	06/21/2019	501.85
EFT	CARD SERVICES	ACWA Spring Conference Meals/Parking/Hotel - Wyckoff	06/21/2019	556.45
EFT	CARD SERVICES	AWWA Utility Risk/Resilience Certificate - Wyckoff	06/21/2019	252.00
EFT	CARD SERVICES	SHRM Conference Registration/Hotel, Las Vegas - Lollar	06/21/2019	1,868.42
EFT	CARD SERVICES	ACWA Spring Conference Hotel - Metzger	06/21/2019	265.70
EFT	CARD SERVICES	Records Retention Online Seminars (2) - Hitchcock	06/21/2019	110.00
EFT	CARD SERVICES	CESSWI Environmental Certificate Renewal - Gravette	06/21/2019	111.00
EFT	CARD SERVICES	SWRCB QSP Renewal - Gravette	06/21/2019	95.00

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EFT	CARD SERVICES	CRWA Conference Hotel/Parking - Turner	06/21/2019	109.50	
EFT	CARD SERVICES	CSDA Supervisory Skills Training Parking	06/21/2019	30.00	
EFT	CARD SERVICES	O&M of Wastewater Collections Systems Course Package - Reece	06/21/2019	160.53	
EFT	CARD SERVICES	Water Treatment Plant Operations Course Package - Filippini	06/21/2019	160.53	
EFT	CARD SERVICES	Civil Engineer Recruitment Advertising	06/21/2019	1,746.36	
EFT	CARD SERVICES	Electrician Recruitment Advertising	06/21/2019	1,646.36	
EFT	CARD SERVICES	Employment Law Posters	06/21/2019	85.84	
EFT	CARD SERVICES	Conference Call Service - General Manager	06/21/2019	13.90	
EFT	CARD SERVICES	Hosted E-Mail Service April/May - OP HQ	06/21/2019	1,042.82	
EFT	CARD SERVICES	Internet E-Mail Back Up 05/19 - OP HQ	06/21/2019	29.90	
EFT	CARD SERVICES	Internet Service 05/19 - Hunters	06/21/2019	76.87	
EFT	CARD SERVICES	Siteground Annual Website Hosting	06/21/2019	439.20	
EFT	CARD SERVICES	Virus Software - Skrbina	06/21/2019	24.95	
EFT	CARD SERVICES	VPN Online Certificate	06/21/2019	119.98	
EFT	CARD SERVICES	Antenna Dishes (2) - JL A Tank to LCWHSE	06/21/2019	406.38	
EFT	CARD SERVICES	Blade/Bearing Kit - Mower	06/21/2019	132.25	
EFT	CARD SERVICES	Fan Control/Recall Service/Radio Repair - Vehicle #721	06/21/2019	140.00	
EFT	CARD SERVICES	First Aid Kit/Cell Phone Case/Screen Protector/Stylus Pen	06/21/2019	111.01	
EFT	CARD SERVICES	Front End Alignment - Vehicle #129	06/21/2019	57.95	
EFT	CARD SERVICES	Meeting Supplies	06/21/2019	93.23	
EFT	CARD SERVICES	Metal Building Deposit - DF/VCTO Reclaim WW Pump Station Project	06/21/2019	801.55	(B)
EFT	CARD SERVICES	Refrigerator Filters - OP HQ	06/21/2019	137.28	
132929	CARDINAL, BILL	Safety Boot Reimbursement	06/27/2019	137.72	
132873	CARSON HILL ROCK PRODUCTS	Drain Rock - DF/VCTO Reclaim WW Pump Station Project	06/21/2019	192.82	(B)
132930	CARSON HILL ROCK PRODUCTS	3/4 Class II AB - EP Barn Stock	06/27/2019	1,171.42	
132930	CARSON HILL ROCK PRODUCTS	Concrete - Slurry Line	06/27/2019	705.65	(D)
132807	CASH (PETTY CASH)	County Fees/Supplies - OP HQ	06/13/2019	90.82	
132808	CHASE CHEVROLET CO. INC	Gaskets - Vehicle #125	06/13/2019	40.06	
132874	CHASE CHEVROLET CO. INC	Transfer Case Assembly - Vehicle #131	06/21/2019	1,846.46	
132731	CLARK PEST CONTROL	Pest Control Service April/May - JLWTP	06/06/2019	124.00	
132731	CLARK PEST CONTROL	Pest Control Service 05/19 - CCWTP	06/06/2019	92.00	
132809	CLARK PEST CONTROL	Pest Control Service 04/19 - OP HQ	06/13/2019	125.00	
132809	CLARK PEST CONTROL	Pest Control Service 06/19 - Wallace WWTP	06/13/2019	122.00	
132875	CLARK PEST CONTROL	Pest Control Service 05/19 - Southworth WWTP	06/21/2019	84.00	
132931	CLARK PEST CONTROL	Pest Control Service 06/19 - JLWTP	06/27/2019	62.00	
132931	CLARK PEST CONTROL	Pest Control Service 06/19 - LCWWTP	06/27/2019	147.00	
132876	COLEMAN ENGINEERING, INC.	Engineering/Design Services - EP Techite Waterline Replacement Project	06/21/2019	1,148.00	(E)
132732	COLE-PARMER INSTRUMENT CO	Sample Bottles - CCWTP/JLWTP	06/06/2019	286.55	
132810	COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 06/19	06/13/2019	730.00	
132733	COMCAST	Internet Service 06/19 - DF/VCTO WWTP	06/06/2019	83.08	
132811	COMCAST	Internet Service 06/19 - OP HQ	06/13/2019	163.08	
132877	COMCAST	Internet Service 07/19 - JLTC	06/21/2019	88.08	
132932	CONDOR EARTH TECHNOLOGIES INC	Groundwater Monitoring/Reporting Services	06/27/2019	4,703.87	

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132812	CONETH SOLUTIONS INC	IT Infrastructure Support Services 06/19	06/13/2019	1,325.00
132878	CONETH SOLUTIONS INC	IT Infrastructure Support Services 05/19	06/21/2019	1,325.00
132813	COPPEROPOLIS FIRE PROTECTION DISTRICT	Hydrant Maintenance (54) 05/19 - CC	06/13/2019	1,080.00
132735	CORRPRO	Water Storage Tank Inspections 11/1/17-10/31/18 - CC/JL	06/06/2019	3,020.00
132879	CORRPRO	Cathodic Protection Services FY 2019-20 - CC/JL Tanks	06/21/2019	3,160.00
132814	CPPA	Power 05/19	06/13/2019	67,425.04
132815	CWEA	Environmental Compliance Inspector, Grade 1 Cert Renewal - Rose	06/13/2019	87.00
132933	CWEA	Membership Renewal - Atnip	06/27/2019	188.00
132933	CWEA	Collection System Maintenance, Grade 1 Cert Renewal - Atnip	06/27/2019	87.00
132933	CWEA	Collection System Maintenance, Grade 1 Cert Renewal - Sullivan	06/27/2019	87.00
132816	DATAPROSE	UB Statement Processing 05/19	06/13/2019	4,405.70
132737	DAVIDSON, JEFF	Travel 05/19	06/06/2019	235.48
132934	DAVIDSON, JEFF	Travel 06/19	06/27/2019	32.48
132934	DAVIDSON, JEFF	Legislative Meetings, Washington, D.C. Airfare/Hotel Reimbursement	06/27/2019	1,352.78
132934	DAVIDSON, JEFF	ACWA Spring Conference Hotel Reimbursement	06/27/2019	647.90
132881	DELTA TRUCK CENTER	Seat Control Switch - Vehicle #123	06/21/2019	124.98
132935	DEVELOPMENT GROUP INC	Firewall/Core Switch Upgrade Consultant Assistance - OP HQ	06/27/2019	5,401.24
132740	DOWNEY BRAND ATTORNEYS LLP	Legal Services 04/19	06/06/2019	23,715.79
132936	DOWNEY BRAND ATTORNEYS LLP	Legal Services 05/19	06/27/2019	7,955.00
132937	DUDEK	Biological/Cultural Resources Surveys - EP Reach 1 Pipeline Repl Project	06/27/2019	1,921.25 (E)
132882	E & M ELECTRIC & MACHINERY INC	Premium Level Customer Support Annual Renewal - SCADA	06/21/2019	7,909.59
132882	E & M ELECTRIC & MACHINERY INC	WIN 911 Pro Software Annual Renewal - SCADA	06/21/2019	4,675.41
132817	EBBETTS PASS GAS SERVICE	Fuel 05/19	06/13/2019	2,009.92
132883	EBBETTS PASS LUMBER	Utility Knife/Caulk/Decals/Supplies/Laser/Nozzle/Hose - Hunters WTP	06/21/2019	131.51
132883	EBBETTS PASS LUMBER	Fittings - FMWWTP	06/21/2019	14.29
132884	EDGES ELECTRICAL GROUP, LLC	Electrical Conduits/Fittings/Wire - DF/VCTO Reclaim WW Pump Station	06/21/2019	3,247.37 (B)
132884	EDGES ELECTRICAL GROUP, LLC	LED Wall Packs (2) - CCRCP/CCWTP	06/21/2019	622.61
132884	EDGES ELECTRICAL GROUP, LLC	Starter/Auxiliary Contact/Relay - FMWWTP Aerator	06/21/2019	424.10
132884	EDGES ELECTRICAL GROUP, LLC	Conduit/Gaskets/Covers - EP Sawmill Tank Camera	06/21/2019	184.84
132938	EDGES ELECTRICAL GROUP, LLC	Crimp Tool - Vehicle #551	06/27/2019	66.00
132938	EDGES ELECTRICAL GROUP, LLC	Spare Fuses - Vehicle #720	06/27/2019	22.85
132938	EDGES ELECTRICAL GROUP, LLC	Contact Blocks/Relays - LCWWTP	06/27/2019	210.23
132938	EDGES ELECTRICAL GROUP, LLC	Signal Converters - DF/VCTO WWTP	06/27/2019	1,253.60
132938	EDGES ELECTRICAL GROUP, LLC	Starters/Heaters - CC L/S #20	06/27/2019	1,078.57
132938	EDGES ELECTRICAL GROUP, LLC	Plugs - Electrical Stock	06/27/2019	202.48
132818	FASTENAL	Safety Glasses/Gloves/Caution Tape/Ear Plugs/Grease/Soap - JL	06/13/2019	810.10
132885	FASTENAL	Adhesive - CCWTP	06/21/2019	139.92
132939	FASTENAL	Earplugs/Dust Masks - CCWHSE	06/27/2019	101.27
132939	FASTENAL	Gloves - FMWWTP	06/27/2019	60.17
132939	FASTENAL	Gloves - Stock	06/27/2019	541.86
132939	FASTENAL	Gloves - JL	06/27/2019	452.78
132940	FEDERAL EXPRESS	Shipping 05/19	06/27/2019	25.73
132742	FERGUSON ENTERPRISES, INC	Tap Caps/Gate Valves/Fittings/Repair Kit/Flow Controls - CCWHSE	06/06/2019	7,415.38

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132820	FERGUSON ENTERPRISES, INC	Hydrant/Gate Valve/Fittings/Hydrant Extension - EP	06/13/2019	9,305.04
132820	FERGUSON ENTERPRISES, INC	Chamfer Tool - LCWHSE	06/13/2019	152.30
132886	FERGUSON ENTERPRISES, INC	Motor - JL B Tank Pressure System	06/21/2019	1,336.18
132941	FERGUSON ENTERPRISES, INC	Flange/Gasket/Bolt Kit - JLWTP Pre-Treatment Facility Project	06/27/2019	292.84 (E)
132743	FGL ENVIRONMENTAL	Waste Water Testing 05/19	06/06/2019	1,350.00
132743	FGL ENVIRONMENTAL	Water Testing 05/19	06/06/2019	2,400.50
132821	FGL ENVIRONMENTAL	Water Testing 04/19 - White Pines Lake	06/13/2019	788.50
132887	FGL ENVIRONMENTAL	Waste Water Testing 06/19	06/21/2019	2,604.40
132887	FGL ENVIRONMENTAL	Water Testing 06/19	06/21/2019	4,631.00
132744	FOOTHILL PRINTING & GRAPHICS	Business Cards - Lollar/Underhill/Gerkensmeyer/Knick	06/06/2019	543.14
132744	FOOTHILL PRINTING & GRAPHICS	Envelopes	06/06/2019	1,971.96
132888	FROGGY'S AUTO WASH & LUBE	Oil/Lube - Vehicle #554	06/21/2019	66.39
132942	FROGGY'S AUTO WASH & LUBE	Oil/Lube - Vehicle #139	06/27/2019	42.81
132889	GAMBI DISPOSAL INC.	Bio-Solids Removal - AWWTP	06/21/2019	1,353.75
132889	GAMBI DISPOSAL INC.	Bio-Solids Removal - FMWWTP	06/21/2019	1,187.50
132889	GAMBI DISPOSAL INC.	Bio-Solids Removal - DF/VCTO WWTP	06/21/2019	546.25
132889	GAMBI DISPOSAL INC.	Bio-Solids Removal - LCWWTP	06/21/2019	2,723.65
132943	GATEWAY PRESS, INC	Water Outage/Flushing Signs/Vinyl Number Stickers - CCWHSE	06/27/2019	1,631.49
132890	GEMINI GROUP L.L.C.	2018 Annual Water Quality Report	06/21/2019	2,622.00
132944	GERKENSMEYER, KELLY	Safety Boot Reimbursement	06/27/2019	200.00
132891	GOVCONNECTION, INC	Network Cables/Batteries/SP Pens	06/21/2019	59.45
132945	GOVCONNECTION, INC	USB Mics (4) Public Relations/Spares; (3) 8 Port Switches	06/27/2019	222.64
132745	GRAINGER	Wire Rope Clips/Floor Paint/Roller Kit - JLWTP	06/06/2019	113.91
132823	GRAINGER	Fuses (10) - LCWWTP	06/13/2019	203.03
132823	GRAINGER	Compressor Drain Valves (5) - District Wide	06/13/2019	587.24
132823	GRAINGER	Truck Vise (2) - Vehicle #614/723	06/13/2019	940.80
132946	GRAINGER	Pipe Caps - EP Sawmill Radio Tower	06/27/2019	330.76
132946	GRAINGER	Detectable Underground Tape - DF/VCTO Reclaim WW Pump Station Proj	06/27/2019	151.80 (B)
132946	GRAINGER	Face Shields - JLWTP	06/27/2019	87.41
132946	GRAINGER	Printer Ink - SA Shop	06/27/2019	764.95
132946	GRAINGER	Hex Bushings/Gate Valves/Nipples - JLWTP Pre-Treatment Facility Project	06/27/2019	320.01 (E)
132746	HACH COMPANY	SIRR Plan FY 2018-19 - Hunters WTP/SRWTP	06/06/2019	1,637.55
132746	HACH COMPANY	Reagents/Powder Pillows/Sulfuric Acid - JLWTP	06/06/2019	327.02
132746	HACH COMPANY	SIRR Plan FY 2018-19 - WPWTP	06/06/2019	207.29
132892	HACH COMPANY	Controller - WPWTP	06/21/2019	2,178.36
132894	HERD'S MACHINE & WELD SHOP	Cylinder Rental - FY 2018-19	06/21/2019	1,920.00
132895	HOBGOODS CLEANING	Janitorial Service 06/19	06/21/2019	1,985.00
132749	HOLT OF CALIFORNIA	Latch Kits/Glass/Fasteners - B 05	06/06/2019	722.69
132750	HUGHESNET	Internet Service 06/19 - FMWWTP	06/06/2019	82.23
132824	HUGHESNET	Internet Service 06/19 - AWWTP	06/13/2019	80.94
132825	HUNT & SONS, INC	Fuel - WP	06/13/2019	1,862.47
132896	HUNT & SONS, INC	Transmission Oil - Southworth WWTP Tractor	06/21/2019	171.49
132947	HUNT & SONS, INC	Diesel Fuel - CC	06/27/2019	1,677.58

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132751	HUTSON, DAMON	Safety Boot Reimbursement Balance	06/06/2019	35.32	
132897	INDUSTRIAL ELECTRICAL CO	Aerator Motor Rebuild - CCWWTP	06/21/2019	2,065.71	
132898	INKS, KEVIN	Crane to Pull & Set Motor/Pump - DF/VCTO WWTP	06/21/2019	340.00	
132898	INKS, KEVIN	Crane to Pull Motor - Hunters WTP	06/21/2019	340.00	
132826	INTEGRA CHEMICAL COMPANY	Chlorination Kit/Pitots/Dechlorination Tablets - CC Whse	06/13/2019	2,470.41	
132827	INTERSTATE STEEL STRUCTURES	Steel Building - DF/VCTO Reclaim WW Pump Station Project	06/13/2019	5,766.98	(B)
132828	IRON MOUNTAIN	Document Destruction 05/19	06/13/2019	64.81	
132829	JAMESVILLE OFFICE FURNITURE	Corner Base/Bookcase/Storage Cabinets - OP HQ	06/13/2019	3,084.04	
132948	JARNAGIN, MATTHEW	Safety Boot Reimbursement	06/27/2019	200.00	
132949	KASL CONSULTING ENGINEERS	Construction Management Services - EP Reach 1 Pipeline Repl Project	06/27/2019	12,221.12	(E)
132753	KENNEDY/JENKS CONSULTANTS	Hazardous Materials Business Plan Information Update 04/19	06/06/2019	2,290.38	
132754	KNICK, JASON	DOT Exam Reimbursement	06/06/2019	127.00	
132830	KOFF & ASSOCIATES, INC	Comprehensive Salary & Benefits Review & Analysis 04/19	06/13/2019	3,072.00	
132755	LALLO'S AUTOMOTIVE	Clutch Repair - Vehicle #613	06/06/2019	801.12	
132831	LEDGER DISPATCH	Electrician II Recruitment Advertising	06/13/2019	240.00	
132950	LEE & RO, INC	Engineering/Design Services - CC L/S's 8,12,13 & Force Main Bypass	06/06/2019	5,788.37	(E)
132950	LEE & RO, INC	Engineering/Design Services - CC L/S's 15,16 Renovations	06/27/2019	5,788.37	(E)
132758	LIEBERT CASSIDY WHITMORE	Legal Services 04/19	06/06/2019	189.00	
132951	MATHESON TRI-GAS, INC	Liquid Oxygen - JLWTP	06/27/2019	4,299.97	
132952	METZGER, JOEL	Fuel Reimbursement - Vehicle #725	06/27/2019	45.58	
132952	METZGER, JOEL	EPPOC Meetings Mileage Reimbursement	06/27/2019	55.68	
132952	METZGER, JOEL	ACWA Spring Conference Meal/Fuel Reimbursement	06/27/2019	205.48	
132832	MODESTO AIRCO GAS & GEAR	Cylinder Rental 06/19	06/13/2019	91.00	
132833	MOTHER LODGE ANSWERING SERVICE	Answering Service 06/19	06/13/2019	557.55	
132765	MOUNTAIN OASIS PURIFIED WATER	Water Cooler Service/Supplies 05/19 - District Wide	06/06/2019	167.60	
132766	MUNICIPAL MAINTENANCE EQUIP	Tubes/Gaskets/Adapter/Control Valve - Vehicle #126	06/06/2019	1,357.63	
132767	MUTUAL OF OMAHA	Life/AD&D/LTD Insurance 06/19	06/06/2019	6,110.43	
132901	NASH CHEVRON	Seasonal Tire Change (4) - Vehicle #554	06/21/2019	100.00	
132902	NHU DESIGN	Website Redesign Services	06/21/2019	1,467.50	
132903	NORTHSTAR CHEMICAL	Sodium Hypochlorite - AWWTP	06/21/2019	1,742.61	
132903	NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	06/21/2019	2,498.99	
132903	NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	06/21/2019	1,417.06	
132834	NTU TECHNOLOGIES INC	Pro-Pac 926 Polymer - JLWTP	06/13/2019	7,882.15	
132904	NTU TECHNOLOGIES INC	Polymer - CCRCP	06/21/2019	8,794.29	
132904	NTU TECHNOLOGIES INC	Polymer - Hunters WTP	06/21/2019	7,965.77	
132953	NTU TECHNOLOGIES INC	Pro Tek - CCWTP	06/27/2019	2,535.75	
132954	O'CONNELL & DEMPSEY, LLC	Federal Legislative Advocacy Consulting Services 05/19	06/27/2019	4,000.00	
132905	O'REILLY AUTO PARTS	Transmission Fluid - Vehicle #131	06/21/2019	8.61	
132905	O'REILLY AUTO PARTS	Thermostat - Vehicle #529	06/21/2019	19.19	
132905	O'REILLY AUTO PARTS	Battery - Vehicle #711	06/21/2019	110.81	
132905	O'REILLY AUTO PARTS	Oil/Filters - Vehicle #719	06/21/2019	73.12	
132905	O'REILLY AUTO PARTS	Diesel Exhaust Fluid - CCWWTP Road Repair Project	06/21/2019	60.16	
132905	O'REILLY AUTO PARTS	Sheet Towels - Construction Crew	06/21/2019	6.41	

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132905	O'REILLY AUTO PARTS	Drain Pan - EP Vehicles	06/21/2019	10.85	
132905	O'REILLY AUTO PARTS	Battery - La Contenta Forklift (F02)	06/21/2019	138.79	
132905	O'REILLY AUTO PARTS	Fiberglass Mats/Liquid Hardener - CC Lower X/C L/S	06/21/2019	25.99	
132905	O'REILLY AUTO PARTS	Ford Eco Boost Class - Samorano	06/21/2019	180.00	
132768	P G & E	Power 05/19 - JLTC	06/06/2019	117.59	
132769	P G & E	Power 05/19 - Warmwood L/S	06/06/2019	18.08	
132770	P G & E	Power 05/19 - Woodgate L/S	06/06/2019	24.53	
132835	P G & E	Power 05/19 - OP HQ	06/13/2019	32.05	
132836	P G & E	Power 05/19 - VS House	06/13/2019	3.50	
132906	P G & E	Power 05/19 - CC Water Tank	06/21/2019	36.08	
132907	P G & E	Power 05/19 - SA Shop	06/21/2019	267.72	
132955	P G & E	Power 06/19 - District Wide	06/27/2019	2,472.71	
132956	P G & E	Power 06/19 - Wallace Spray Fields	06/27/2019	21.38	
132838	PAYMENTUS GROUP INC	Payment Processing 05/19	06/13/2019	6,063.00	
132840	POTRERO HILLS LANDFILL	Bio-Solids Disposal - FMWWTP	06/13/2019	202.20	
132840	POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	06/13/2019	667.49	
132908	POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	06/21/2019	267.90	
132908	POTRERO HILLS LANDFILL	Bio-Solids Disposal - FMWWTP	06/21/2019	532.59	
132908	POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	06/21/2019	895.24	
132771	POWERPLAN PAPE KENWORTH	Repair No Start Condition/AC - Vehicle #128	06/06/2019	6,177.44	
132841	R.E. SMITH CONTRACTORS, INC.	Construction Contract - JLWTP Pre-Treatment Facility Project	06/13/2019	164,169.43	(B)
132957	RATTERMAN, SCOTT	Travel 06/19	06/27/2019	37.70	
132958	REECE, CHRISTOPHER	Safety Boot Reimbursement	06/27/2019	200.00	
132959	ROSEMOUNT INC.	Temperature Transmitters (2)/Sensors (2) - WPWTP Clearwells	06/27/2019	2,532.35	
132842	ROY E HANSON JR. MFG.	Compressor Tank - CC C Tank	06/13/2019	18,138.93	(F)
132960	SAFE T LITE	Decals/Safety Glasses/Vests/Earplugs - Stock	06/27/2019	733.68	
132843	SAMORANO, MICHAEL	Safety Boot Reimbursement	06/13/2019	164.78	
132961	SECADA, CINDY	Travel 06/19	06/27/2019	44.89	
132776	SEIU LOCAL 1021	Union Dues/Employee Donation 05/19	06/06/2019	2,739.87	(C)
132910	SENDERS MARKET INC	Copper Tubing/Fasteners - JL A Tank	06/21/2019	32.96	
132910	SENDERS MARKET INC	Parts/Hardware - JLWTP Pre-Treatment Facility Project	06/21/2019	40.65	(E)
132910	SENDERS MARKET INC	Septic Tank Linds - EP Millwoods	06/21/2019	629.30	
132910	SENDERS MARKET INC	Tie Downs - Vehicle #606	06/21/2019	38.59	
132910	SENDERS MARKET INC	Flashlight/Utility Knife/Blades - Vehicle #712	06/21/2019	62.27	
132910	SENDERS MARKET INC	Respirators - Southworth WWTP	06/21/2019	8.68	
132910	SENDERS MARKET INC	Shop Vac/Brushes/Fittings/Paint/Fasteners/Pipe Straps/Fittings - JLWTP	06/21/2019	317.31	
132910	SENDERS MARKET INC	Harness - LCWWTP	06/21/2019	257.28	
132910	SENDERS MARKET INC	Shop Vac/Batteries/Pipe Fittings/Staples/Fasteners - LCWHSE	06/21/2019	159.53	
132910	SENDERS MARKET INC	Cap/Glue - Wallace Septic Tank Repair	06/21/2019	13.50	
132910	SENDERS MARKET INC	Utility Knife/Trash Bags/Stakes - Southworth WWTP	06/21/2019	140.58	
132910	SENDERS MARKET INC	Fasteners - Southworth Mower	06/21/2019	4.29	
132778	SIERRA JANITORIAL SUPPLY	Paper Towels/Restroom Supplies	06/06/2019	688.21	
132911	SIGNAL SERVICE	Alarm Control Panel Replacement - WPWTP	06/21/2019	483.73	

CCWD
AP Disbursements
June 1-30, 2019

Check No.	Vendor/Employee	Transaction Description	Date	Amount
132962	SIGNAL SERVICE	Alarm System - Sheep Ranch WTP	06/27/2019	350.44
132779	SKRBINA, CORINNE	County Office Mileage Reimbursement Feb-May	06/06/2019	30.16
132963	SLAKEY BROS - JACKSON	Repair Clamps/Plugs/Tap Saddles - EP Barn	06/27/2019	2,029.45
132781	STAPLES CREDIT PLAN	Office Supplies	06/06/2019	2,569.61
132844	STOCKTON EAST WATER DISTRICT	Annual New Hogan Dam Loan - Principal & Interest Payment	06/13/2019	66,001.42
132844	STOCKTON EAST WATER DISTRICT	Annual New Hogan Dam Operating & Maintenance Payment	06/13/2019	261,508.52
132912	SWRCB	Water Distribution, Grade D4 Exam Application - Crank	06/21/2019	130.00
132964	SWRCB	Copper Cove WWRF Civil Liability Fine	06/27/2019	24,000.00
132965	SWRCB	Water Distribution, Grade D3 Exam Application - Hibbard	06/27/2019	100.00
132965	SWRCB	Water Treatment Plant Operator, Grade T2 Certificate - Hibbard	06/27/2019	60.00
132965	SWRCB	Water Distribution, Grade D2 Exam Application - Reece	06/27/2019	65.00
132965	SWRCB	Water Operation, Grade T1 Certificate - Reece	06/27/2019	70.00
132966	TELEDYNE INSTRUMENTS, INC	Sensor - CCWTP	06/27/2019	144.67
132846	THATCHER COMPANY, INC	Chlorine - Southworth WWTP	06/13/2019	818.65
132967	THOMAS, RUSS	Travel 06/19	06/27/2019	51.04
132913	TIFCO INDUSTRIES	Fittings/Washers - Hunters WTP	06/21/2019	376.15
132914	TURNER, DOUGLAS	Winter Weather Gear Reimbursement	06/21/2019	200.00
132968	UNDERHILL, BERTHA	Travel 06/19	06/27/2019	218.08
132915	UNION DEMOCRAT	Electrician/SCADA Operator Recruitment Advertising	06/21/2019	672.81
132848	UNION PUBLIC UTILITY DISTRICT	Water Service 05/19 - Vallecito	06/13/2019	165.00
132786	UNITED PARCEL SERVICE	Shipping 05/19	06/06/2019	27.00
132969	UNITED PARCEL SERVICE	Shipping 06/19	06/27/2019	210.12
132787	USA BLUE BOOK	ASCO Valves - JLTWP Pre-Treatment Facility Project	06/06/2019	511.23 (E)
132917	USA BLUE BOOK	Control Switches - Lift Station Stock	06/21/2019	1,542.40
132917	USA BLUE BOOK	Hydrant Meters (3) - LCWHSE	06/21/2019	2,730.42
132917	USA BLUE BOOK	Plant Log Books - JLTWP/Wallace WTP	06/21/2019	69.47
132917	USA BLUE BOOK	Thermometers - CCWWTP	06/21/2019	223.81
132970	USA BLUE BOOK	Air Relief Valve - JLTWP	06/27/2019	678.23
132970	USA BLUE BOOK	Sensor - Wallace WWTP	06/27/2019	173.44
132970	USA BLUE BOOK	Hydrant Meter - WP	06/27/2019	1,115.35
132970	USA BLUE BOOK	Chlorine Analyzers (2) - Hunters WTP	06/27/2019	7,667.95
132850	USPS	Box 846 - 6 Month Box Fee	06/13/2019	38.00
132918	VERIZON WIRELESS	Cell Phone Service 06/19	06/21/2019	2,926.31
132919	VERTEX WATER FEATURES	Compressor Maintenance Kit/Filter - WP Regulator	06/21/2019	298.08
132788	VOLCANO TELEPHONE COMPANY	Fax/Internet 05/19 - WPWTP	06/06/2019	384.81
132788	VOLCANO TELEPHONE COMPANY	Fax/Internet 05/19 - WPWWTP	06/06/2019	157.15
132920	WAGeworks	FSA Admin 05/19	06/21/2019	200.00
132921	WEST POINT LUMBER INC	Water/Pipe Cutter/Supplies/Chain/Broom/Duster/Saw Blades - WP	06/21/2019	164.11
132921	WEST POINT LUMBER INC	Clamp/Distilled Water/Hose - WPWTP	06/21/2019	51.86
132921	WEST POINT LUMBER INC	Caulk - WPWWTP	06/21/2019	6.64
132790	WESTERN HYDROLOGICS	Gage Installation/Maintenance - Bear Creek Diversion/Regulator	06/06/2019	779.56
132790	WESTERN HYDROLOGICS	Gaging Project - White Pines	06/06/2019	1,516.98
EFT	WEX BANK	Fuel 05/19	06/11/2019	14,385.53

CCWD
AP Disbursements
June 1-30, 2019

Check No.	Vendor/Employee	Transaction Description	Date	Amount
132922	WILSON, JIM	Patch Paving - CC	06/21/2019	3,844.00
132923	YOUNG'S COPPER ACE HARDWARE	Cleaning Supplies/Adapters/Caulk/Clamps/Brush - CC	06/21/2019	236.31
132924	ZOOM SMOG & AUTOMOTIVE	Seasonal Tire Change - Vehicle #125	06/21/2019	140.00
	Employee Medical Reimbursements (5)			1,173.10
	Retiree Health Reimbursements (25)			7,276.80
	Customer Refunds (9)			<u>2,280.74</u>
		Total June 2019 AP Disbursements		<u>1,159,632.88</u>

RESOLUTION NO. 2019- ____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RATIFYING CLAIM SUMMARY NO. 568

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 568 at the Regular Meeting held on July 10, 2019 and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 568 in the amount of \$1,759,215.96 for the month of June, 2019.

PASSED AND ADOPTED this 10th day of July, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas
President, Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: July 10, 2019

TO: Michael Minkler, General Manager

FROM: Stacey Lollar, HR Manager

SUBJECT: Adoption of Fiscal Year 2019/2020 District Pay Schedule for CalPERS Compliance

RECOMMENDED ACTION:

Motion: _____ / _____ approving Resolution 2019- ____ approving the pay schedule for FY 2019/2020 to comply with CalPERS.

SUMMARY:

As required by CalPERS, the District must have a comprehensive pay schedule which is duly approved and adopted by the District's governing body, identifies the position title for every employee, shows the pay rate of each position, and indicates the time base of the pay rate (i.e. weekly, monthly, yearly).

Though the Board has already approved the wage scales in each bargaining units Memorandums of Understanding (MOU)/Agreement, CalPERS requires the District to approve and adopt, via resolution, a single document which includes the SEIU Local 1021 positions, the Management & Confidential Units positions, and the General Manager position. Effective July 1, 2019 the wage scales change to include the previously agreed Cost of Living Increase (COLA) as indicated in the respective MOU/Agreement.

FINANCIAL CONSIDERATIONS:

None. This action simply reformats the existing information into one document and does not in any way change the compensation of already approved COLA's and MOU/Agreement.

Attachments: *-Resolution 2019-__ Adopting FY 2019/2020 Pay Schedule for CalPERS Compliance*
-FY 2019/2020 Pay Schedule

RESOLUTION NO. 2019 - __

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

**ADOPTING FISCAL YEAR 2019/2020 PAY SCHEDULE FOR CALPERS
COMPLIANCE**

WHEREAS, CalPERS requires the Board of Directors of the Calaveras County Water District (CCWD) to approve and adopt all pay schedules of CCWD; and

WHEREAS, CalPERS requires the Board of Directors of CCWD to approve and adopt a single pay schedule document which includes the SEIU Local 1021 positions, Management & Confidential Unit positions, and the General Manager position; and

WHEREAS, July 1, 2019 Cost of Living Adjustments for both the SEIU Local 1021 and Management and Confidential go in effect per their respective Memorandum of Understanding (MOU) and Compensation Agreement; and

WHEREAS, the Board of Directors of CCWD has already approved the positions and salaries contained within these pay schedules through a MOU with the SEIU Local 1021 and Compensation Agreement with the Management and Confidential unit; and

WHEREAS, this action does not change any position or salary on the pay schedule; and

NOW, THEREFORE BE IT RESOLVED, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby approve the Pay Schedule effective for Fiscal Year 2019/2020 for CalPERS compliance, attached hereto.

PASSED AND ADOPTED by this 10th day of July, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

CCWD PAY SCHEDULE

Effective July 1, 2019

SEIU Local 1021 Job Classifications

Classifications	Monthly Salary Ranges				
	Step 1	Step 2	Step 3	Step 4	Step 5
Accountant I	5,453	5,726	6,012	6,313	6,629
Accountant II	6,012	6,313	6,629	6,960	7,308
Accountant III	6,629	6,960	7,308	7,673	8,057
Accounting Technician I	3,875	4,069	4,272	4,486	4,710
Accounting Technician II	4,486	4,710	4,946	5,193	5,453
Accounting Technician, Senior	4,946	5,193	5,453	5,726	6,012
Administrative Technician I	3,875	4,069	4,272	4,486	4,710
Administrative Technician II	4,486	4,710	4,946	5,193	5,453
Administrative Technician, Senior	4,946	5,193	5,453	5,726	6,012
Collection System Worker Trainee	3,690	3,875	4,069	4,272	4,486
Collection System Worker I	4,069	4,272	4,486	4,710	4,946
Collection System Worker II	4,486	4,710	4,946	5,193	5,453
Collection System Worker III	4,946	5,193	5,453	5,726	6,012
Collection System Worker IV	5,453	5,726	6,012	6,313	6,629
Collection System Worker, Senior	6,012	6,313	6,629	6,960	7,308
Construction Inspector I	4,486	4,710	4,946	5,193	5,453
Construction Inspector II	4,946	5,193	5,453	5,726	6,012
Construction Inspector III	5,453	5,726	6,012	6,313	6,629
Construction Inspector, Senior	6,012	6,313	6,629	6,960	7,308
Construction Worker I	4,486	4,710	4,946	5,193	5,453
Construction Worker II	4,946	5,193	5,453	5,726	6,012
Construction Worker III	5,453	5,726	6,012	6,313	6,629
Construction Worker, Senior	6,012	6,313	6,629	6,960	7,308
SCADA Technician I	6,012	6,313	6,629	6,960	7,308
SCADA Technician, Senior	6,629	6,960	7,308	7,673	8,057
Electrical/SCADA, Senior Supervisor	7,308	7,673	8,057	8,460	8,883
Customer Service Representative I	3,875	4,069	4,272	4,486	4,710
Customer Service Representative II	4,486	4,710	4,946	5,193	5,453
Customer Service Representative III	4,946	5,193	5,453	5,726	6,012
Customer Service Representative, Senior	5,453	5,726	6,012	6,313	6,629
Distribution Worker Trainee	3,690	3,875	4,069	4,272	4,486
Distribution Worker I	4,069	4,272	4,486	4,710	4,946
Distribution Worker II	4,486	4,710	4,946	5,193	5,453
Distribution Worker III	4,946	5,193	5,453	5,726	6,012
Distribution Worker IV	5,453	5,726	6,012	6,313	6,629
Distribution Worker, Senior	6,012	6,313	6,629	6,960	7,308
Electrician/Instrumentation Technician I	4,946	5,193	5,453	5,726	6,012
Electrician/Instrumentation Technician II	5,453	5,726	6,012	6,313	6,629
Electrician/Instrumentation Technician, Senior	6,012	6,313	6,629	6,960	7,308
Engineer - Associate	7,308	7,673	8,057	8,460	8,883
Engineer - Civil	8,057	8,460	8,883	9,327	9,793
Engineer - Civil Senior	8,883	9,327	9,793	10,283	10,797
Engineering Analyst	7,673	8,057	8,460	8,883	9,327
Engineering Technician I	5,193	5,453	5,726	6,012	6,313
Engineering Technician II	6,012	6,313	6,629	6,960	7,308
Engineering Technician, Senior	6,960	7,308	7,673	8,057	8,460
Facilities Maintenance Technician	4,274	4,486	4,710	4,946	5,193
Information Systems Administrator	7,673	8,057	8,460	8,883	9,327
Information Systems Analyst	5,453	5,726	6,012	6,313	6,629
Mechanic I	4,946	5,193	5,453	5,726	6,012
Mechanic II	5,453	5,726	6,012	6,313	6,629
Mechanic, Senior	6,012	6,313	6,629	6,960	7,308
Meter Reader Trainee	3,690	3,875	4,069	4,272	4,486
Meter Reader I	4,069	4,272	4,486	4,710	4,946
Meter Reader II	4,486	4,710	4,946	5,193	5,453
Purchasing Agent	6,012	6,313	6,629	6,960	7,308
Senior Supervisor, Construction / Inspection	6,960	7,308	7,673	8,057	8,460
Senior Supervisor, Distribution and Collections	6,960	7,308	7,673	8,057	8,460
Senior Supervisor, W/WW Operations	6,960	7,308	7,673	8,057	8,460
W/WW Treatment Plant Operator OIT	4,069	4,272	4,486	4,710	4,946
W/WW Treatment Plant Operator I	4,486	4,710	4,946	5,193	5,453
W/WW Treatment Plant Operator II	4,946	5,193	5,453	5,726	6,012
W/WW Treatment Plant Operator III	5,453	5,726	6,012	6,313	6,629
W/WW Treatment Plant Operator, Senior	6,012	6,313	6,629	6,960	7,308
Water Conservation Coordinator	5,453	5,726	6,012	6,313	6,629

Management & Confidential Unit Job Classifications

Effective July 1, 2019

Classifications	Monthly Salary Ranges								
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Director of Administrative Services	\$9,279	\$9,743	\$10,230	\$10,741	\$11,278	\$11,560	\$11,849	\$12,145	\$12,449
Director of Operations	\$9,279	\$9,743	\$10,230	\$10,741	\$11,278	\$11,560	\$11,849	\$12,145	\$12,449
Deputy Director of Operations	\$8,416	\$8,837	\$9,279	\$9,743	\$10,230	\$10,485	\$10,748	\$11,016	\$11,292
Distribution/Collections Manager	\$8,015	\$8,416	\$8,837	\$9,279	\$9,743	\$9,987	\$10,236	\$10,492	\$10,754
District Engineer	\$9,743	\$10,230	\$10,741	\$11,278	\$11,842	\$12,138	\$12,441	\$12,752	\$13,071
Executive Assistant/Clerk to the Board	\$5,168	\$5,426	\$5,697	\$5,982	\$6,281	\$6,438	\$6,599	\$6,764	\$6,933
External Affairs Manager I	\$7,270	\$7,634	\$8,015	\$8,416	\$8,837	\$9,058	\$9,284	\$9,516	\$9,754
External Affairs Manager II	\$7,634	\$8,015	\$8,416	\$8,837	\$9,279	\$9,511	\$9,749	\$9,992	\$10,242
Human Resources Manager	\$8,015	\$8,416	\$8,837	\$9,279	\$9,743	\$9,987	\$10,236	\$10,494	\$10,754
Human Resources Technician	\$4,922	\$5,168	\$5,426	\$5,697	\$5,982	\$6,132	\$6,285	\$6,442	\$6,603
Maintenance Manager	\$8,015	\$8,416	\$8,837	\$9,279	\$9,743	\$9,987	\$10,236	\$10,492	\$10,754
Plant Operations Manager	\$8,015	\$8,416	\$8,837	\$9,279	\$9,743	\$9,987	\$10,236	\$10,492	\$10,754
Manager of Water Resources	\$8,416	\$8,837	\$9,279	\$9,743	\$10,230	\$10,485	\$10,748	\$11,016	\$11,292

Contract Employees

Classifications	Yearly Range
General Manager	\$150,000 - \$200,000

Agenda Item

DATE: July 10, 2019
TO: Michael Minkler, General Manager
FROM: Jeffrey Meyer, Director of Administrative Services
SUBJECT: Annual Resolution to Submit Delinquencies to County Tax Rolls

RECOMMENDED ACTION:

Motion: _____ / _____ adopting Resolution No. 2019-_____ requesting delinquent charges be placed on Calaveras County tax rolls.

SUMMARY:

Staff is requesting that the Board of Directors approve the attached list of delinquent utility service accounts for submission to the Calaveras County Tax Collector to be placed on the tax rolls. This is an annual resolution, which aids the District in the collection of these delinquent accounts when other collection efforts have been unsuccessful.

Collection efforts include sending these accounts bi-monthly bills and reminder notices after which water service is locked off. Wastewater service to these properties has not been cut off for public health reasons. Placing the accounts on the tax rolls is an effective and efficient collection procedure. As the District is on the “Teeter” program, payment for delinquencies placed on the tax rolls is guaranteed by the County.

FINANCIAL CONSIDERATIONS:

Placement of the specified delinquent balances on the County tax rolls ensures collection of approximately \$105,113.01 and avoids the need for subsequent bad-debt write-offs.

Attachments: -Resolution Requesting Delinquent Charges Be Placed on Calaveras County Tax Rolls
-Schedule A – Calaveras County Water District FY 2019-20 County Tax List

RESOLUTION NO. 2019 - __

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**REQUESTING DELINQUENT CHARGES BE PLACED ON
CALAVERAS COUNTY TAX ROLLS**

WHEREAS, there are delinquent and unpaid charges due the Calaveras County Water District; and

WHEREAS, Section 31701e of the California Water Code provides for the collection of such delinquencies on the County Tax Rolls.

NOW, THEREFORE, the Board of Directors requests the Calaveras County Board of Supervisors and Auditor to include those delinquencies as referenced on Schedule A, attached hereto and made a part hereof, on the 2019-2020 Calaveras County Tax Bills.

PASSED AND ADOPTED this 10th day of July, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

**CALAVERAS COUNTY WATER DISTRICT
DELINQUENCIES TO PLACE ON THE COUNTY TAX ROLLS - FY 2019-20
PRELIMINARY AS OF 7/10/19
SCHEDULE A**

Customer Account Number	APN	Total
000107-000	008-020-013	1,844.52
000215-000	008-025-060	540.84
000238-000	010-030-002	293.55
001499-000	028-020-031	658.50
002437-000	008-021-010	1,548.83
002695-000	067-003-003	662.86
002815-000	050-012-017	286.16
003014-000	028-029-010	123.35
003188-000	061-027-007	297.76
003459-000	098-022-003	1,548.64
005898-000	026-023-011	410.19
006755-000	065-023-004	978.74
008827-000	010-008-015	477.33
009119-000	028-051-002	951.55
009317-000	046-005-002	276.24
009457-000	028-039-018	299.65
009823-000	028-051-002	1,547.22
014545-000	070-018-037	601.10
015567-000	068-059-015	259.73
015567-001	068-059-015	451.73
018065-000	061-005-003	311.41
029578-000	070-042-028	295.94
030237-000	064-039-006	650.16
031148-000	008-028-012	5,172.15
032920-000	048-064-003	439.67
036365-000	008-029-006	602.68
036410-000	032-022-011	546.07
037507-000	066-026-020	380.54
037572-000	065-007-010	1,566.67
037904-000	065-004-004	292.40
037940-000	066-043-014	379.82
038131-000	004-028-019	420.84
038247-000	057-014-023	938.22
038286-000	066-022-059	379.90
038395-000	008-021-003	1,368.85
038446-000	057-013-008	1,130.73
038462-000	067-018-008	1,553.40
038493-000	010-018-009	602.68
038571-000	066-041-010	755.90
038751-000	070-030-046	118.69
038963-000	034-049-039	1,290.24
039536-000	036-022-005	122.28
039664-000	066-019-041	1,140.57
039665-000	057-014-010	1,140.57
039667-000	066-025-041	189.91
039668-000	066-017-011	260.81
039670-000	066-037-004	1,140.57
039671-000	066-038-007	1,140.57
039673-000	057-013-018	1,140.57
039675-000	057-014-022	1,140.57
039676-000	057-014-027	1,140.57
039677-000	057-014-031	1,140.57
039678-000	066-013-003	1,140.57

**CALAVERAS COUNTY WATER DISTRICT
DELINQUENCIES TO PLACE ON THE COUNTY TAX ROLLS - FY 2019-20
PRELIMINARY AS OF 7/10/19
SCHEDULE A**

Customer Account Number	APN	Total
039679-000	066-014-012	1,140.57
039681-000	066-018-003	1,140.57
039682-000	066-018-021	1,140.57
039683-000	066-018-027	1,140.57
039685-000	066-026-017	1,140.57
039686-000	066-037-012	1,140.57
039687-000	066-038-002	1,140.57
039688-000	066-038-005	1,140.57
039689-000	066-039-005	1,140.57
039690-000	066-041-011	1,140.57
039691-000	066-041-018	1,140.57
039692-000	066-042-008	144.56
039694-000	066-043-013	1,140.57
039695-000	023-010-003	755.75
039696-000	028-009-020	1,719.41
039701-000	025-017-021	755.75
039703-000	026-026-009	1,263.61
039704-000	028-022-013	1,819.32
039705-000	028-051-002	985.08
039706-000	028-051-002	985.08
039707-000	028-051-004	985.08
039708-000	028-051-004	985.08
039709-000	030-013-037	755.75
039710-000	030-015-024	755.75
039711-000	030-024-033	755.75
039712-000	034-040-018	755.75
039713-000	034-056-014	1,819.32
039714-000	034-071-014	1,819.32
039715-000	034-076-004	1,819.32
039716-000	036-018-004	755.75
039717-000	036-022-015	755.75
039718-000	048-019-054	137.18
039719-000	048-075-006	1,147.18
039720-000	048-057-003	1,147.18
039721-000	073-026-038	757.00
039722-000	061-031-020	1,827.18
039724-000	055-021-010	757.00
039725-000	061-038-003	292.19
039727-000	070-011-019	757.00
039728-000	070-025-003	757.00
039731-000	055-046-018	356.84
039732-000	070-034-032	757.00
039734-000	073-013-005	757.00
039735-000	008-014-022	1,827.18
039736-000	008-014-048	1,827.18
039739-000	008-028-030	757.00
039740-000	050-014-014	807.00
039742-000	061-027-013	1,827.18
039743-000	061-031-025	1,827.18
039744-000	061-033-011	1,827.18
039748-000	070-042-003	757.00
039750-000	072-041-012	757.00
039753-000	098-032-009	1,827.18

**CALAVERAS COUNTY WATER DISTRICT
DELINQUENCIES TO PLACE ON THE COUNTY TAX ROLLS - FY 2019-20
PRELIMINARY AS OF 7/10/19
SCHEDULE A**

Customer Account Number	APN	Total
039754-000	070-031-048	757.00
039755-000	061-031-023	1,827.18
039928-000	023-066-010	122.28
039956-000	008-022-036	744.12
	TOTAL	105,113.01

Agenda Item

DATE: July 10, 2019

TO: Michael Minkler, General Manager

FROM: Charles Palmer, District Engineer

SUBJECT: Discussion/Action regarding Division 5/Jenny Lind and La Contenta/Gold Creek Estates Unit 3 Water and Wastewater Service Facilities Agreement

RECOMMENDED ACTION:

Motion: _____/_____ adopting Resolution 2019-____ approving a Water and Wastewater Service Facilities Agreement with OLD GOLDEN OAKS, LLC for GOLD CREEK ESTATES UNIT 3 and authorizing the General Manager to execute said Agreement.

SUMMARY:

As currently being developed by OLD GOLDEN OAKS, LLC, GOLD CREEK ESTATES UNIT 3 consists of 171 single-family residential parcels for which a Final Subdivision Tract Map No.417 was recorded on September 21, 2007. A prior facilities agreement issued by the District on March 22, 2005, expired several years ago. In reply to a new application submitted by OLD GOLDEN OAKS, LLC, the District issued a new concept approval for GOLD CREEK ESTATES UNIT 3 on May 16, 2019. The next steps in the normal procedures requires a new facilities agreement with OLD GOLDEN OAKS, LLC to provide water and wastewater service to the project, and then the District's subsequent review and approval of the water and sewer utility plans prior to starting construction.

At this time, the District is presenting the attached hereto "non-standard" facilities agreement for authorization by the Board of Directors. Said agreement is the District's standard boilerplate form except as called for under Paragraph 7 the Determination of System Impacts are presented in Attachment 'B' to the agreement.

The "non-standard" provisions of this contract are as follows:

- i. OWNER will relocate the existing sewer force main along the southern edge of the subdivision due to new earthwork covering the force main and to avoid crossing through individual lots. The force main is to be relocated to a new dedicated public utility easement (PUE) or exclusive utility easement granted to the DISTRICT that provides unobstructed access. OWNER will provided an all-weather access road centered along the new easement and force main alignment.

- ii. OWNER will identify and correct all sewer collection system deficiencies from the new point of connection at Gold Creek Unit 3 to the Huckleberry lift station and contribute to renovations to Huckleberry lift station for its reliability. In lieu of this requirement, OWNER may construct a new regional or local lift station and force main to serve Gold Creek Unit 3 and adjacent future developments. OWNER is to provide for review and approval by District, an engineering report prepared by a licensed civil engineer verifying capacity of the subject sewer facilities.
- iii. OWNER will prepare plans and specifications for review and approval by the DISTRICT for construction of the above mitigation projects. OWNER will prepare and record all easements and right of way documents to be dedicated to DISTRICT for sewer force mains and lift stations.
- iv. All improvement must be made contemporaneously with the subdivision improvement plans and construction. If OWNER desires to postpone construction of any of the above improvements, DISTRICT will provide a cost estimate that OWNER will be obligated to post performance and payment bonds in that amount from a valid surety to ensure completion of and payment for said improvements by OWNER.
- v. For existing capital improvements directly serving and benefiting the PROJECT for which no prior contribution was made and not accounted for by current capacity fees, the OWNER shall reimburse the DISTRICT for a proportional amount of said project costs as follows:

PROJECT DESCRIPTION	COST SHARE
La Contenta Lower Dam, CIP # 15013, Aug. 29, 2002, Cost: \$1,319,186	\$128,903
La Contenta WWTP / Phase 2A, CIP # 15027, Nov. 14, 2007, Cost: \$1,742,300	\$170,248
TOTAL	\$299,930

FINANCIAL CONSIDERATIONS:

OLD GOLDEN OAKS, LLC will be required to mitigate all system impacts and/or pay impact fees assessed by the District. In addition, the standard water and wastewater capacity fees will be paid separately for each of the individual 171 parcels, which will include applicable reduced fees for parcels within AD 604.

- Attachments: -Resolution 2019-___-Authorizing A Water and Wastewater Service Facilities Agreement with Old Golden Oaks, LLC for Gold Creek Estates Unit 3
 -Water and Wastewater Service Facilities Agreement
 -Attachment A-Maps
 -Attachment B-System Impacts

RESOLUTION NO. 2019 - _____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**AUTHORIZING A WATER AND WASTEWATER SERVICE FACILITIES AGREEMENT
WITH OLD GOLDEN OAKS, LLC FOR GOLD CREEK ESTATES UNIT 3**

WHEREAS, the OWNER, OLD GOLDEN OAKS, LLC, has filed with the County of Calaveras a Final Subdivision Tract Map No. 417 recorded September 21, 2007 in the County of Calaveras Subdivision Records for 171 single family residential parcels (Assessor's Parcel Numbers APN 072-060-001 through 051, 072-061-001 through 062 and 073-062-001 through 065), said developed property to be known as GOLD CREEK ESTATES UNIT 3; and

WHEREAS, OWNER has requested that DISTRICT provide water and wastewater service to the project, and the DISTRICT agrees to provide such service as stated in the attached "non-standard" Facilities Agreement including provisions for the mitigation of system impacts as stated in Attachment 'B' to the agreement, which according to CCWD policy requires approval by the Board of Directors; and

BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT does hereby approve said Water and Wastewater Service Facilities Agreement with OLD GOLDEN OAKS, LLC for the Division 5, Jenny Lind and La Contenta, GOLD CREEK ESTATES UNIT 3, attached hereto and made a part hereof, and authorizes the General Manager to execute said Agreement.

PASSED AND ADOPTED this 10th day of July, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

WATER AND WASTEWATER SERVICE FACILITIES AGREEMENT

THIS AGREEMENT is executed on July ____, 2019, by and between the **CALAVERAS COUNTY WATER DISTRICT**, a County Water District organized pursuant to Water Code §§ 30000 *et seq.*, hereinafter called DISTRICT, and **OLD GOLDEN OAKS, LLC**, a California corporation, hereinafter called OWNER.

WHEREAS, the OWNER has filed with the County of Calaveras a Final Subdivision Tract Map No. 417 recorded September 21, 2007 in the County of Calaveras Subdivision Records for 171 single family residential parcels (Assessor's Parcel Numbers APN 072-060-001 through 051, 072-061-001 through 062 and 073-062-001 through 065), said developed property to be known as **GOLD CREEK ESTATES UNIT 3**, hereinafter called PROJECT. Said Final Map is attached hereto and incorporated herein as **ATTACHMENT 'A'**; and

WHEREAS, OWNER has requested that DISTRICT provide water and wastewater services to the PROJECT, and DISTRICT agrees to provide such services consistent with the terms and conditions set forth herein.

IT IS MUTUALLY AGREED by and between DISTRICT and OWNER as follows:

1. INCORPORATION OF RECITALS. The foregoing recitals are hereby incorporated by reference.

2. IMPROVEMENT PLAN. Prior to construction of the PROJECT, OWNER shall prepare and submit to DISTRICT for review all design and engineering calculations, plans, specifications, cost estimates, and construction schedules for water and wastewater systems required by DISTRICT to serve the PROJECT. OWNER shall prepare and submit legal property descriptions and public utility easements intended to be dedicated to DISTRICT. Conveyance to the DISTRICT of interests in real property shall be free and clear of encumbrance, liability, or obligation. The foregoing calculations, plans, specifications, cost estimates, schedules, conveyances, and assurances, and any related submissions required by DISTRICT, are hereafter collectively referred to as the "Improvement Plan." The Improvement Plan shall be reviewed by DISTRICT for conformance with DISTRICT Improvement Standards and Standard Construction Specifications (collectively "Improvement Standards") and other DISTRICT rules, as those Improvement Standards and rules may be amended from time to time. Hereafter, where this Agreement references Improvement Standards and other DISTRICT rules, it is understood and agreed that DISTRICT may, at its sole discretion, amend those Improvement Standards and other DISTRICT rules from time to time, and that DISTRICT reserves the right to determine, at its sole discretion, which version of the Improvement Standards and rules apply to the Improvement Plan and Improvement System. The Improvement Plan and/or Improvement System shall be

promptly modified by OWNER to conform to DISTRICT Improvement Standards and other DISTRICT rules, as requested by DISTRICT. DISTRICT shall bear no responsibility for the accuracy or reliability of the Improvement Plan, design, and engineering calculations, plans, specifications, or underlying data.

3. IMPROVEMENT SYSTEM. OWNER shall design, construct, and install, and modify the water and wastewater facilities identified by DISTRICT (“Improvement System”) in compliance with the Improvement Plan, Improvement Standards, and other DISTRICT rules, and in compliance with all other requirements of each and every governmental authority having any jurisdiction whatsoever in connection with the PROJECT. OWNER is solely responsible for ensuring that the Improvement System is in compliance with all applicable legal requirements, including the Improvement Standards and other DISTRICT rules, and DISTRICT shall have no responsibility for same. Once DISTRICT has reviewed the Improvement Plan for conformity with the Improvement Standards and other DISTRICT rules, and the Improvement Plan is “Released for Construction” per Improvement Standards § 2.11.5, OWNER shall at its sole expense construct all facilities and do all other work required by the Improvement Plan and this Agreement.

4. COSTS. OWNER shall pay all costs identified by DISTRICT including, but not limited to, those costs identified in this Agreement. Where “costs,” “fees,” or “charges,” and similar terms are referenced in this Agreement, the use of a particular term may incorporate references to other terms such as, for example, rates, fees, charges, assessments, or other levies by DISTRICT. Regardless of the terminology used, in all instances OWNER is solely responsible for any and all costs associated with the Improvement Plan and Improvement System, and OWNER is solely responsible for full and timely payment of any and all costs identified by DISTRICT.

5. CONVEYANCE TO DISTRICT.

a. Upon completion of construction by OWNER, and final inspection by DISTRICT that confirms construction of the Improvement System conforms to the Improvement Plan, Improvement Standards, and other DISTRICT rules, OWNER shall dedicate the Improvement System and related property as identified in the Improvement Plan (the “Improvement Property”) to DISTRICT. Upon the request of OWNER, DISTRICT may, at its sole discretion, allow OWNER to dedicate the Improvement Property incrementally. DISTRICT reserves the right to require a new written Agreement of the parties for different phases of construction, which right DISTRICT may exercise at its sole discretion.

b. DISTRICT will not accept the Improvement Property until such time as the Improvement Plan has been “Released for Construction” by DISTRICT and the Improvement Property is in full compliance with this Agreement, Improvement Standards, and other DISTRICT rules, as required by DISTRICT. Upon completion of the Improvement Property and acceptance by DISTRICT, OWNER shall promptly file a

"Notice of Completion" with the County Recorder and OWNER shall grant, transfer, and assign the entire Improvement Property to DISTRICT free and clear of any and all encumbrance, liability, or obligation. At the time of conveyance, OWNER shall provide to DISTRICT the cost breakdown and total construction cost to OWNER of the water and wastewater systems being transferred to DISTRICT.

c. OWNER covenants, represents, and warrants to DISTRICT as follows: (i) that OWNER owns the Improvement Property in fee simple title; (ii) that OWNER has the full right, power, and authority, without the consent or approval of any other party, to enter into this Agreement, to convey the Improvement Property to DISTRICT, and to perform the obligations on the part of the OWNER to be kept and performed under this Agreement; (iii) that the Improvement Property is now and shall be as of the date of the conveyance of the Improvement Property, free and clear of all liens, encumbrances, and restrictions, including, without limitation, any easements which interfere with OWNER's use, operation, or maintenance of the Improvement Property; (iv) that upon conveyance of the Improvement Property to DISTRICT, no encumbrance, restriction, or easement granted or imposed upon the Improvement Property, whether or not described in this Agreement, shall impair nor restrict any right granted to DISTRICT or derived by DISTRICT under this Agreement. The covenants, warranties, and representations included in this Paragraph 5 shall be deemed remade as of the date of conveyance of the Improvement Property to DISTRICT.

6. DISTRICT OPERATION OF SYSTEM. As long as the Improvement System complies with the Improvement Plan, Improvement Standards, and other DISTRICT rules, and OWNER is current with payments and otherwise in compliance with this Agreement, after acceptance, DISTRICT agrees to operate and maintain the Improvement System and to provide service to the PROJECT via the Improvement System in the manner provided for by law. OWNER acknowledges that availability and quality of water and wastewater service depends on many factors including, but not limited to, hydrologic conditions, infrastructure, staffing, and regulatory limitations; and OWNER understands and agrees that this Agreement does not guarantee or warrant availability or quality of service. Acceptance, operation, or maintenance of the Improvement System by DISTRICT does not relieve OWNER of its indemnification or warranty obligations or other obligations as provided for by this Agreement.

7. DETERMINATION OF SYSTEM IMPACTS. DISTRICT and OWNER acknowledge and understand the obligation of DISTRICT pursuant to California Constitution, Article XIIID, Water Code §§ 30000 *et seq.*, Government Code § 66013 and other authorities, to fairly allocate costs and benefits by determining and properly allocating to OWNER the cost of mitigating the impacts of the Project on DISTRICT's system and resources. In accordance with said understanding, the parties hereto further agree as follows:

a. DISTRICT has determined that there are impact costs as set forth in **ATTACHMENT 'B'** attached hereto and incorporated herein by reference. DISTRICT

reserves the right to amend its determination of these costs for good cause at any time before dedication of the Improvement System is accepted by DISTRICT.

b. This Agreement when presented to OWNER for execution is notice of determination of impact costs. Execution of this Agreement by OWNER without protest constitutes acceptance and approval of said impact costs and is a complete waiver of protest or any other challenge to the validity of said costs.

c. OWNER agrees that the determination, allocation, and imposition of impact costs payable by OWNER as set forth in **ATTACHMENT 'B'** are matters of binding contract as memorialized in this Agreement, pursuant to arms-length negotiation between DISTRICT and OWNER.

d. OWNER agrees to timely pay the cost obligations as set forth in **ATTACHMENT 'B'**. In the absence of timely payment by OWNER, DISTRICT reserves the right to enforce the terms of bonds or other assurance, to suspend any or all DISTRICT performance under this Agreement, and to take any other action that DISTRICT, at its sole discretion, deems appropriate, including, but not limited to, suspension of Improvement Plan processing and/or prohibition of Project construction where such construction would create a demand for **water and wastewater** services.

e. Payment of costs by OWNER does not relieve successors in interest of the obligation to pay other DISTRICT charges, including, but not limited to, **water and wastewater** rates, administrative fees, connection fees, and capacity charges.

f. If lump-sum OWNER impact costs are not adequate to construct necessary improvements, OWNER shall be required to provide additional funding or construct necessary additional facilities subject to approval of DISTRICT's Board of Directors. Additional funding or construction shall be the subject of a supplemental written contract by the parties hereto and bonding and/or other assurances to be provided by OWNER. OWNER shall be solely responsible to make additional payments.

8. WARRANTY. OWNER warrants that the Improvement System and the work performed on it shall be free of defects for a period of **TWO (2) YEARS** after final acceptance by DISTRICT ("warranty period"). During the warranty period, at DISTRICT's request and sole discretion, OWNER shall fully repair or replace any defective installation or other deficiency at no cost to DISTRICT. Warranty work shall be performed within three (3) business days of notice by DISTRICT that such work is required. DISTRICT shall be entitled to allow extensions of this three (3) day period to accommodate delays not within the control of OWNER, without waiving any protections or benefits of the warranty provided herein. Upon completion of the warranty work, OWNER shall promptly provide written notification to DISTRICT of: (1) the specific warranty work completed; and (2) the date the warranty work was completed.

If DISTRICT requests warranty work on any aspect(s) or component(s) of the Improvement System, OWNER understands and agrees that the warranty period for the entire Improvement System shall be automatically extended for an additional **TWO (2) YEARS**. This extended warranty shall begin on the date that the warranty work is completed. OWNER shall provide DISTRICT with a rider to the warranty guarantee or other form of proof of warranty extension.

This section shall not waive any other rights or remedies available to DISTRICT under this Agreement or applicable law.

9. IMPROVEMENT DISTRICTS. DISTRICT operates, maintains, and provides water and wastewater service facilities to portions of Calaveras County; specifically, DISTRICT operates, maintains, and provides water and wastewater service facilities to properties in the vicinity of said PROJECT by and through DISTRICT's **Jenny Lind Water Improvement District No. 6, Copper Cove / La Contenta Sewer Improvement District No. 8s, and New Hogan / La Contenta Sewer and Water Assessment District No.604**. When the Improvement System has been completed and transferred to DISTRICT for operation and maintenance, the Improvement System and PROJECT shall be governed in all respects like an Improvement District as provided by the applicable laws of the State of California and DISTRICT rules.

10. NO WAIVER. The waiver at any time by a Party of its rights with respect to a default or other matter arising in connection with this Agreement will not be deemed to be a waiver with respect to any subsequent default or matter.

11. SUCCESSORS IN INTEREST. The rights and obligations under this Agreement shall accrue to the benefit of and be binding upon the successors and assigns of the Parties hereto; however, except for the sale of lots in the ordinary course of business, OWNER shall not assign or transfer (by operation of law or otherwise) their interest(s) or any part thereof without the prior written consent of DISTRICT, which consent shall not be unreasonably withheld.

12. SECURITY. Upon request by DISTRICT'S General Manager, OWNER shall promptly execute and deliver to DISTRICT, or other appropriate authority as designated by DISTRICT, a faithful performance bond in an amount and form acceptable to DISTRICT. Said bond will be released by DISTRICT in whole or in part upon acceptance of the Improvement System by DISTRICT and upon receipt of a written statement from OWNER confirming payment of all persons furnishing labor and materials in the performance of the work. Alternative forms of security may be accepted at the sole discretion with prior approval of DISTRICT'S General Manager. The determination of whether security is required shall be at the sole discretion of DISTRICT'S General Manager.

13. INSURANCE. At all times during performance of the work called for herein, OWNER shall maintain, and shall require all contractors engaged to perform work on the Improvement System to maintain, a separate policy or policies of insurance in forms, types and amounts acceptable to DISTRICT'S General Manager. All policies shall name DISTRICT as additional insured, and shall further provide that such insurance is primary insurance to any insurance or self-insurance maintained by DISTRICT and that the insurance of the additional insured shall not be called upon to contribute to any loss.

14. INDEMNITY. OWNER agrees, to the fullest extent permitted by law, to accept all responsibility for injury (including death), loss, or damage to any person or entity, or damage to property or natural resources that arises out of, occurs in or connection with, or results from the Improvement Plan or the Improvement System or any actions undertaken pursuant to this Agreement. OWNER shall indemnify, hold harmless, release, and defend DISTRICT, its Directors, officers, employees, agents, contractors, and authorized volunteers from and against any and all liability, demands, payment, actions, claims, damages, disabilities, or expenses arising in any way from acts or omissions related to the design, construction, operation, maintenance, repair, or replacement of the Improvement Plan and Improvement System called for by this Agreement, or resulting directly or indirectly from the breach of the covenants, warranties, and representations included in Paragraph 5 of this Agreement. OWNER shall defend with counsel of DISTRICT's choice. The foregoing obligations shall not be affected by any determination by DISTRICT that the Improvement System or Improvement Plan complies with the Improvement Standards and other DISTRICT rules. The foregoing obligations are not limited in any way by the financial viability of the PROJECT or by any limitation on the amount or type of damages or compensation payable to or for OWNER or its agent(s) under insurance, Workers' Compensation acts, disability benefits acts, or other employee benefit acts.

OWNER agrees to include the following clause in all contracts with construction contractors, equipment, or materials suppliers:

"Contractors, subcontractors, and equipment and material suppliers on the PROJECT, or their sureties, shall maintain no action against DISTRICT, its Directors, officers, employees, agents, contractors, or authorized volunteers for any claim arising out of, in connection with, or resulting from the Improvement Plan or the Improvement System or actions undertaken pursuant to this Agreement."

This section shall not be deemed to require OWNER to indemnify DISTRICT against liability for damage or loss arising from the sole negligence or willful misconduct of DISTRICT, its Directors, officers, employees, agents, contractors, or authorized volunteers, or damage or loss arising from the active negligence of DISTRICT.

15. DISCLOSURE OF FEES TO BUYERS. OWNER agrees to disclose to all buyers of PROJECT lots the existence of, and obligation of buyers to pay as conditions of water and wastewater service, any and all DISTRICT fees, including, specifically and without limitation, water and wastewater rates, connection fees, capacity charges, impact costs, and the annual benefit assessment described herein. When the amounts of said fees have been determined by DISTRICT, OWNER shall disclose said amounts to buyers and note in the disclosure that protest or challenge of the fees identified in this Agreement for addressing PROJECT impacts has been waived by OWNER as predecessor in interest to the buyers. DISTRICT's fees are subject to change from time to time in order to reflect actual costs of providing service.

16. ATTORNEYS' FEES. If either Party brings any action to enforce this Agreement, or for the breach thereof, the losing Party shall pay the prevailing Party's costs and reasonable attorneys' fees. Such action shall be brought and tried in Calaveras County, California.

17. DISTRICT COSTS / OWNER LIABILITY.

a. OWNER shall pay within thirty (30) days of billing all costs incidental to DISTRICT's review of calculations, plans, specifications, cost estimates, property descriptions, rights-of-way, permits, and other aspects of the Improvement Plan and Improvement System and shall pay all costs incidental to the construction, inspection, permits, licenses, bonds, administration as required for completion and acceptance of the PROJECT. DISTRICT reserves the right to review Improvement Plans and related documents as many times as necessary for conformance with the Improvement Standards and other DISTRICT rules, and OWNER acknowledges that it will pay invoices for same as specified below. In addition, DISTRICT reserves the right to conduct the number of inspections deemed necessary to ensure the proper installation of Improvement System facilities, and OWNER acknowledges that it will pay invoices for same as specified below.

b. Prior to Improvement Plan review, checking, and construction of the Improvement System, OWNER shall deposit Plan Checking and Inspection Deposits with DISTRICT in accordance with DISTRICT's Improvement Standards. Unless payment in advance is required by DISTRICT, OWNER also agrees to pay within thirty (30) days after receipt of billing all DISTRICT fees associated with review of the Improvement Plans and inspection of the Improvement System. DISTRICT may contract with an engineering firm to provide inspection, testing, or other services and charge the direct billings plus ten percent (10%) for DISTRICT's overhead. DISTRICT's personnel will be charged out at the rate of direct time (based on salary x 2.5), plus expenses, such as mileage, soil testing, etc., as required for completion and acceptance of the PROJECT.

c. In the event OWNER fails to pay DISTRICT costs associated with the review of Improvement Plans and inspection of the Improvement System in a timely

manner, review of the Improvement Plans and inspection of the Improvement System will be stopped. DISTRICT will not accept construction work that has not been inspected.

d. Any Improvement System facilities installed without being inspected by DISTRICT will be automatically rejected and will be required to be re-installed in the presence of a DISTRICT inspector, at OWNER's sole expense.

e. Section 2661 of DISTRICT's 2009 Standard Specifications, relative to closed circuit television inspection (TV inspection) of the sewer pipeline system (conducted prior to acceptance and prior to expiration of two-year warranty period, and any extensions thereof) currently allows DISTRICT to require OWNER to submit a retainer for said TV inspection and authorizes DISTRICT to invoice OWNER for expenses exceeding the retainer. DISTRICT is proceeding to amend various policies and rules relative to TV inspection and authorization to invoice OWNER for said TV inspection. **UPON EXECUTION OF THIS AGREEMENT, REGARDLESS OF WHETHER SECTION 2661 HAS BEEN AMENDED, OWNER HEREBY GUARANTEES TIMELY PAYMENT OF RETAINER AND/ OR CHARGES PERTAINING TO TV INSPECTION AS REQUIRED BY DISTRICT'S GENERAL MANAGER.**

f. The foregoing paragraphs shall not waive any other rights or remedies available to DISTRICT under this Agreement or applicable law.

18. WATER AND WASTEWATER FEES. Water and wastewater connection, capacity, monthly service, and account establishment fees are due and payable at the time service is requested. OWNER is advised to confirm these fees with DISTRICT's Customer Service Department. DISTRICT reserves the right to establish new fees or modify existing fees from time to time, at its sole discretion.

In addition to the above fees, any fees allocated to individual lot developers are due and payable at the time service is requested.

Applications for service connections shall not be made until after acceptance of the Improvement System by DISTRICT, and service will not be provided until all fees are paid in full. Service connections to commercial establishments shall not be made until the type of business or establishment is declared to DISTRICT and all applicable fees are paid.

19. CALIFORNIA ENVIRONMENTAL QUALITY ACT / RESPONSIBLE AGENCY. The County of Calaveras acts as lead agency for development projects within the County, including the PROJECT for which either a negative declaration, mitigated negative declaration, or environmental impact report has been prepared by OWNER, and which constitutes CEQA review of the PROJECT. DISTRICT shall review the CEQA documentation as a Responsible Agency prior to determining whether or not the

Improvement System will be “Released for Construction.” OWNER shall pay the cost of such review and any associated environmental and filing fees within thirty (30) days of billing by DISTRICT, and shall ensure implementation of any mitigation measures required by DISTRICT. If additional CEQA or other environmental review by DISTRICT becomes appropriate, OWNER shall pay any and all costs associated with such review within thirty (30) days of billing by DISTRICT.

20. OWNER DILIGENCE REQUIREMENTS / TERMINATION OF DISTRICT OBLIGATIONS. DISTRICT and OWNER agree that, to facilitate orderly planning and for other DISTRICT purposes, it is intended that the Improvement System and PROJECT be diligently pursued by OWNER. Accordingly, OWNER agrees to submit the Improvement Plan required by this Agreement to DISTRICT within **TWO (2) YEARS** of the date of execution of this Agreement by both Parties, and to promptly make any changes necessary to ensure the Improvement Plan conforms with the Improvement Standards and other DISTRICT rules. After an Improvement Plan is “Released for Construction,” the timeline for commencing and completing construction of the Improvement System is governed by the Improvement Standards and other DISTRICT rules.

If OWNER does not submit and DISTRICT does not “Release for Construction” the Improvement Plan within **TWO (2) YEARS** of the date of execution of this Agreement by both Parties, or commence or complete construction of the Improvement System within the timelines specified above, **any and all rights of OWNER and obligations of DISTRICT to provide water and wastewater service under this Agreement shall immediately terminate.** OWNER shall remain responsible for timely payment of any and all costs identified by DISTRICT. At the request of OWNER, DISTRICT may, at its sole discretion, extend this Agreement for a specified period of time, on terms required by DISTRICT. Such extension shall be in writing and signed by both Parties.

21. ENTIRE AGREEMENT. This instrument constitutes the entire Agreement of the Parties. Specifically, and without limitation, DISTRICT’s Concept Review Approval is not an Agreement of the Parties and may not be relied upon by OWNER for any purpose. The Improvement System and PROJECT may be built only under the terms of this Agreement and pursuant to an Improvement Plan “Released for Construction” by DISTRICT. This instrument may not be changed orally. It may only be changed in writing signed by the Party(ies) against whom enforcement of any waiver, changes, modification, extension, or discharge is sought. The Parties shall promptly do all acts and execute and deliver all instruments required or convenient to carry out the purpose and intent thereof.

This Agreement applies only to the facilities included in the Improvement Plan provided for herein, as “Released for Construction” by DISTRICT. After an Improvement Plan is “Released for Construction,” any future additions, extensions, or modifications to the Improvement System identified in the Improvement Plan shall be covered by a separate written Agreement.

22. AREA OF BENEFIT. Upon completion of Project and conveyance of the Improvement System to DISTRICT, and at the request of OWNER, DISTRICT may consider the establishment of an Area of Benefit per Ordinance 2006-05 or other means of equitable reimbursement.

23. DEFAULT BY OWNER. In the event DISTRICT incurs any costs whatsoever in performing any work with respect to the Improvement System that is required to be performed by OWNER under this Agreement, all such costs shall be billed to OWNER or OWNER's successor(s) as shown on the latest adopted County Assessment Roll and shall, immediately upon billing, become a lien upon the real property served by, or to be served by, the Improvement System. Any such billing may, at the option of DISTRICT, be recorded in the Office of the County Recorder. Such billing shall be paid to DISTRICT within thirty (30) days of billing. If the billing is not paid within thirty (30) days, the obligation shall include interest from the date of initial billing until paid in full, and the interest rate shall be that interest rate paid to the Local Agency Investment Fund (LAIF) as of the date of initial billing. In the event all such costs are not paid within thirty (30) days of initial billing, OWNER shall be deemed in default of this Agreement and DISTRICT may bring such legal action as may be permitted by law. In any such action in which DISTRICT prevails, DISTRICT shall be awarded all costs of suit, including attorneys' fees, which costs and fees shall also be a lien upon the real property served by, or to be served by, the Improvement System.

This section shall not waive any other rights or remedies available to DISTRICT under this Agreement or applicable law.

24. NOTICES. All notices and demands or other communications under this Agreement shall be in writing and shall be given by one Party to the other at the following addresses for each:

OWNER *Old Golden Oaks LLC*
801 Briarwood Street
Weatherford, TX 76087
V (817)550-5032

DISTRICT CALAVERAS COUNTY WATER DISTRICT
PO Box 846
San Andreas, CA 95249
V (209) 754-3543 / F (209) 754-1069

Any such notice or other communication shall be deemed delivered on the day on which it is mailed by U.S. Postal Service First Class or, in the case of any such notice or other communications mailed by U.S. Postal Service Certified Mail or other delivery service, on the date of actual receipt.

25. REVIEW BY COUNSEL. It is agreed and acknowledged by OWNER and DISTRICT that the provisions of this Agreement have been arrived at through negotiation and that OWNER and DISTRICT have had a full and fair opportunity to revise the provisions of this Agreement and to have such provisions reviewed by legal counsel. Therefore, the normal rule of construction that any ambiguities are to be resolved against the drafting Party shall not apply in construing or interpreting this Agreement.

26. CAPTIONS. The captions in this Agreement are solely for convenience of reference. They are not a part of this Agreement and shall have no effect on its construction or interpretation.

27. NO JOINT VENTURE. Nothing in this Agreement will be construed to create an association, joint venture, trust, or partnership, or to impose a trust or partnership covenant, obligation, or liability between the Parties.

28. NO THIRD-PARTY BENEFICIARIES. Nothing contained in this Agreement shall be construed to create, and the Parties do not intend to create, any rights in third Parties.

29. TERM OF AGREEMENT. This Agreement shall be deemed to be fully performed only upon expiration of any and all warranty periods applicable to the Improvement System and PROJECT pursuant to Paragraph 8 above, except that the disclosure obligations set forth in Paragraph 16 above shall continue to apply beyond expiration of any and all warranty periods.

IN WITNESS WHEREOF, the Parties have executed this Agreement the day and year first written above.

Approved by DISTRICT'S Board of Director's by Resolution No. 2019-_____ on _____, 2019.

DISTRICT

CALAVERAS COUNTY WATER DISTRICT

Michael Minkler
General Manager

ATTEST:

Rebecca Hitchcock
Clerk to the Board

OWNER

OLD GOLDEN OAKS, LLC.

_____ (Signature)

Ryan Voorhees (Name/Print)

Managing Member (Title)

SIGNATURES MUST BE NOTARIZED

ALL-PURPOSE ACKNOWLEDGMENT
Civil Code § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____, before me, _____, Notary Public,
Date Name And Title Of Officer (e.g. "Jane Doe, Notary Public")

personally appeared _____,
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

Signature: _____

ALL-PURPOSE ACKNOWLEDGMENT
Civil Code § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____, before me, _____, Notary Public,
Date Name And Title Of Officer (e.g. "Jane Doe, Notary Public")

personally appeared _____,
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal Above

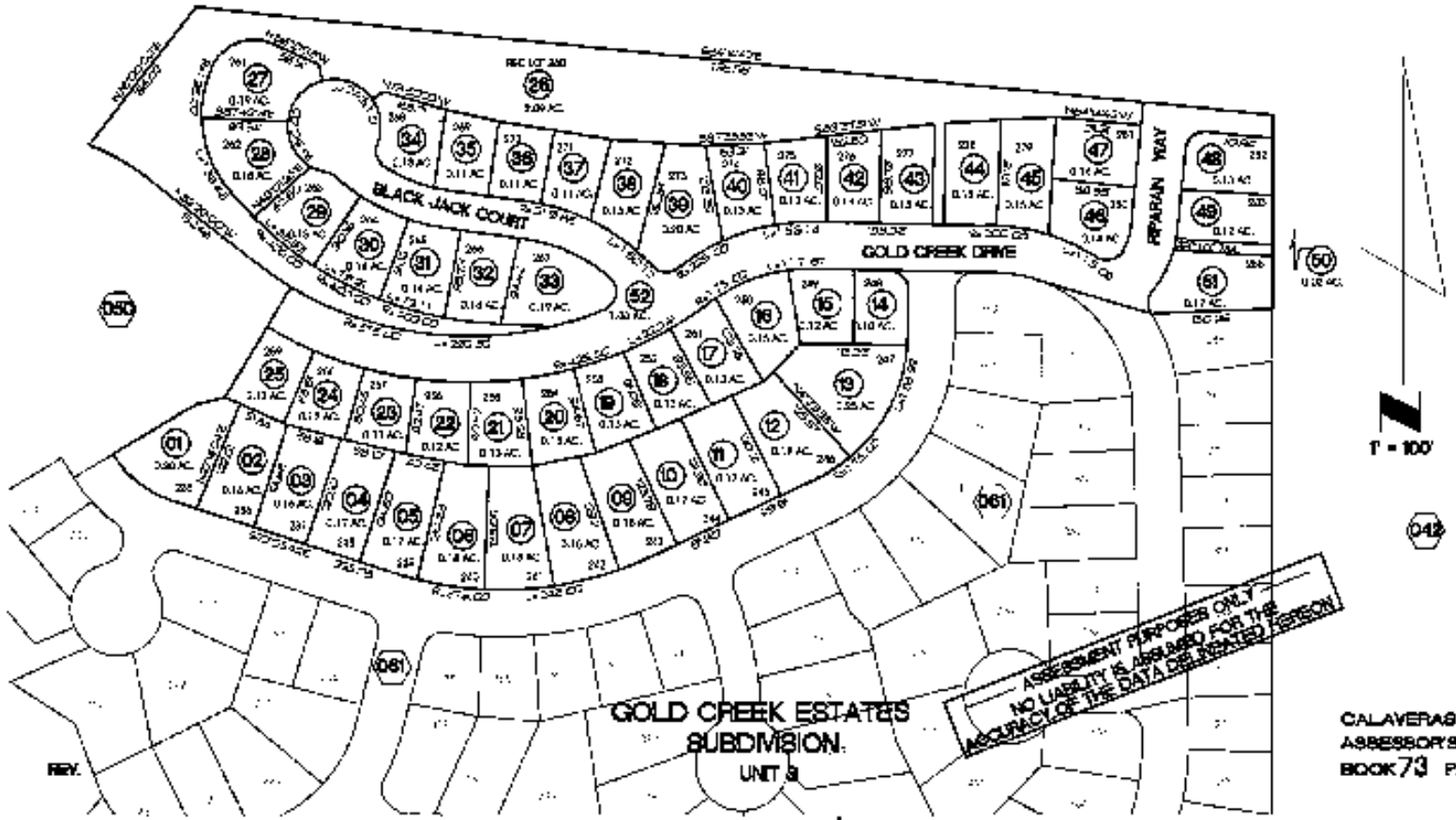
Signature: _____

ATTACHMENT 'A'

T.4N, R.10E, M.D.M. POR. SEC. 25

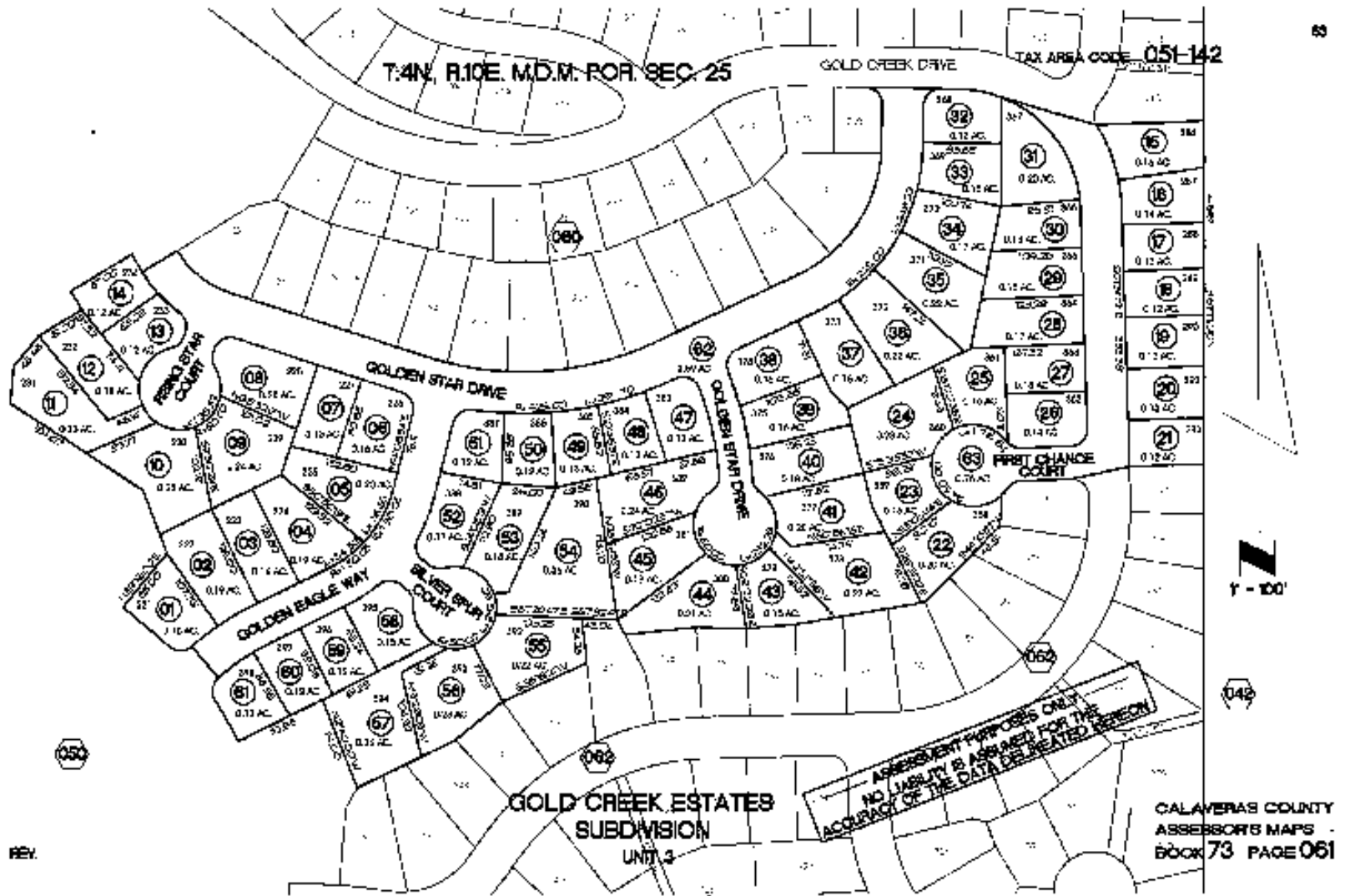
TAX AREA CODE 051-142

46
001



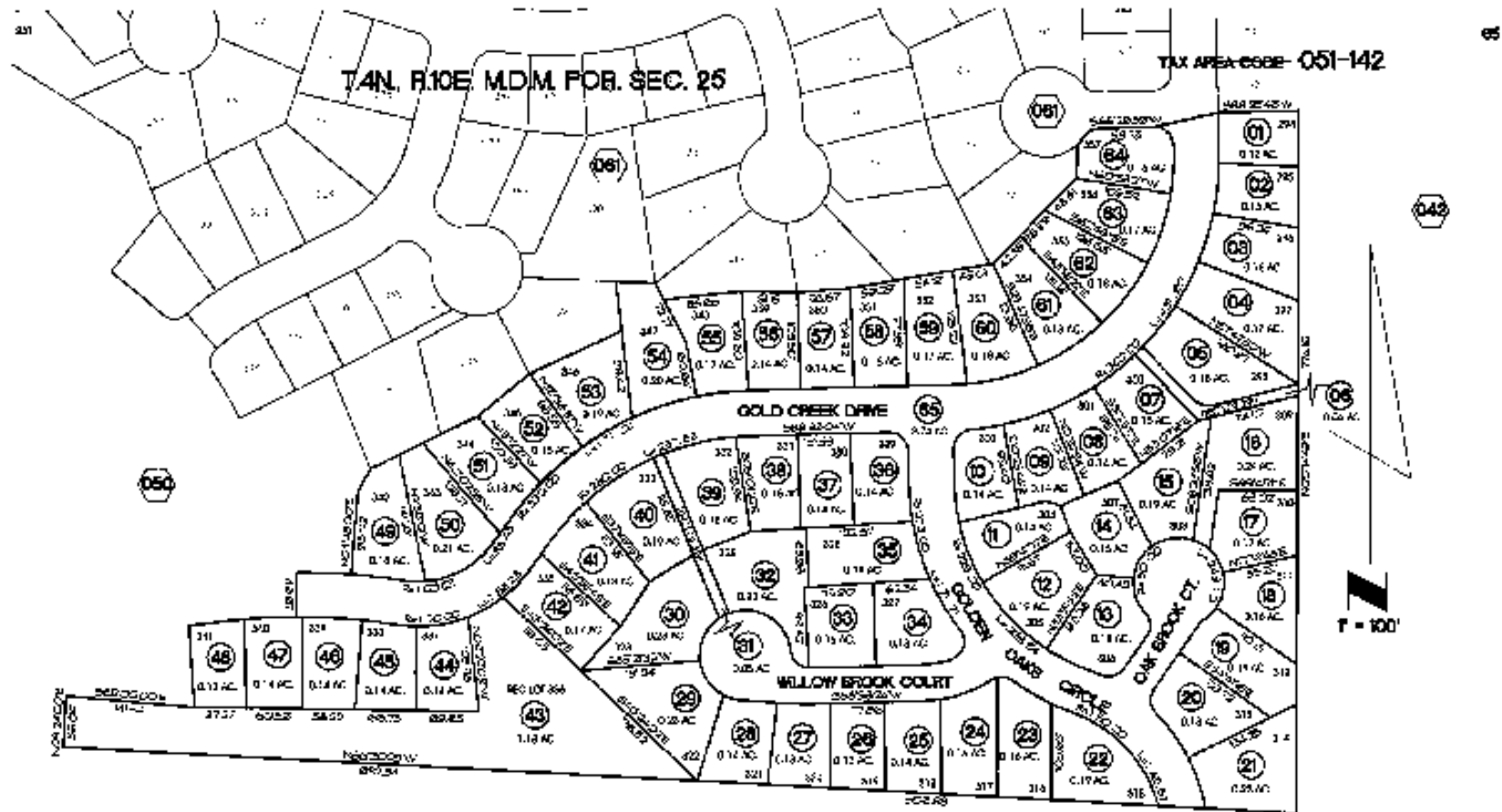
Attachment A

Sheet 1 of 3



Attachment A

Sheet 2 of 3



042

**GOLD CREEK ESTATES
SUBDIVISION
UNIT 3**

ASSESSMENT PURPOSES ONLY
NO LIABILITY IS ASSUMED FOR THE
ACCURACY OF THE DATA DELINEATED HEREON

CALAVERAS COUNTY
ASSESSOR'S MAPS
BOOK 73 PAGE 62

REV.

Attachment A

Sheet 3 of 3

ATTACHMENT 'B'
SYSTEM IMPACTS

Prior to acceptance by DISTRICT, OWNER must mitigate system impacts listed below and/or pay equivalent impact costs as determined by the DISTRICT:

- i. OWNER will relocate the existing sewer force main along the southern edge of the subdivision due to new earthwork covering the force main and to avoid crossing through individual lots. The force main is to be relocated to a new dedicated public utility easement (PUE) or exclusive utility easement granted to the DISTRICT that provides unobstructed access. OWNER will provided an all-weather access road centered along the new easement and force main alignment.
- ii. OWNER will identify and correct all sewer collection system deficiencies from the new point of connection at Gold Creek Unit 3 to the Huckleberry lift station and contribute to renovations to Huckleberry lift station for its reliability. In lieu of this requirement, OWNER may construct a new regional or local lift station and force main to serve Gold Creek Unit 3 and adjacent future developments. OWNER is to provide for review and approval by District, an engineering report prepared by a licensed civil engineer verifying capacity of the subject sewer facilities.
- iii. OWNER will prepare plans and specifications for review and approval by the DISTRICT for construction of the above mitigation projects. OWNER will prepare and record all easements and right of way documents to be dedicated to DISTRICT for sewer force mains and lift stations.
- iv. All improvement must be made contemporaneously with the subdivision improvement plans and construction. If OWNER desires to postpone construction of any of the above improvements, DISTRICT will provide a cost estimate that OWNER will be obligated to post performance and payment bonds in that amount from a valid surety to ensure completion of and payment for said improvements by OWNER.
- v. For existing capital improvements directly serving and benefiting the PROJECT for which no prior contribution was made and not accounted for by current capacity fees, the OWNER shall reimburse the DISTRICT for a proportional amount of said project costs as follows:

PROJECT DESCRIPTION	COST SHARE
La Contenta Lower Dam, CIP # 15013, Aug. 29, 2002, Cost: \$1,319,186	\$128,903
La Contenta WWTP / Phase 2A, CIP # 15027, Nov. 14, 2007, Cost: \$1,742,300	\$170,248
TOTAL	\$299,930

Agenda Item

DATE: July 10, 2019

TO: Michael Minkler, General Manager

FROM: Charles Palmer, District Engineer

RE: Discussion / Action Authorizing Contract Amendment for Archaeological Services Jenny Lind Water Plant Pretreatment Project, CIP #11092

RECOMMENDED ACTION

Motion: _____/_____ adopting Resolution 2019-____ authorizing contract amendment for additional archaeological services by Garcia and Associates for the Jenny Lind Water Plant Pretreatment Project, CIP #11092

BACKGROUND

The Jenny Lind Water Treatment Plant property contains significant cultural resources. FEMA conducted an environmental review of the project to assure compliance with NEPA and Federal laws including the National Historic Preservation Act and consulted with tribal representatives and various agencies including the State Historic Preservation Office (SHPO) and Advisory Council on Historic Preservation (ACHP).

At the early stages of the project, Garcia and Associates (GANDA) was engaged to prepare an initial study regarding potential project impacts including background information and proximity to an existing cultural resources site CA-CAL-1180/H. GANDA has provide services for numerous Federal, State and Local Agencies and was selected based upon qualifications and established professional relationship with the local tribe. GANDA's scope of work was then expanded over the past year to assistance the District with monitoring of excavations for cultural artifacts and related reporting and tribal consultation. On May 23, 2018, FEMA issued an Adverse Effects Finding, after discovery of various cultural artifacts, and GANDA's efforts were integral in documenting and reporting on the discovery, coordinating with FEMA, developing an archaeological treatment plan (ATP) and performing necessary consultation with tribal representatives.

In carrying out the FEMA approved ATP, GANDA has continued to perform archaeological monitoring of all excavation and provided associated tribal consultation. Also, GANDA has responsibility for final reporting upon project closeout. GANDA's scope and fees to date total \$299,572, which funds have been fully spent as of June 30, 2019. At this time, GANDA is requesting a final contract amendment (MOD 4) for \$17,939 as updated scope for final reporting and \$10,707 for artifact reburial.

DATE	SCOPE OF WORK	P.O.#	FEES
1/25/16	Preliminary Archaeological Investigation	74057	\$40,990
6/27/17	Prepare Cultural Resources Report for CEQA		
3/20/18 to 4/21/18	Construction Monitoring (260 hrs)		
5/11/18	Original Scope - Construction Monitoring (20-days) and Prepare Data Recovery and Monitoring Plan	75393	\$27,295
8/1/18	MOD 1 – Construction Monitoring (45-days) for July, August and September 2018, and Analysis/Reporting		\$91,714
9/25/18	MOD 2 – Construction Monitoring (45-days) for October and November 2018		\$74,996
12/21/18	MOD 3 – Construction Monitoring (37-days) for December 2018 through June 2019		\$64,577
	SUBTOTAL		\$299,572
6/21/19	MOD 4 - Artifact Reburial and Data Recovery Report (Proposed Amendment / New Scope and Fee)	75393	\$17,939
	TOTAL		\$317,511

FINANCIAL CONSIDERATIONS

The District's 25% share of GANDA's \$17,939 contract amendment is \$4,484.75.

Attachments: -GANDA Amended Scope and Fee (MOD4)
 -Res No. 2019-__ - Authorizing Contract Amendment for Archaeological Services Jenny
 Lind Water Plant Pretreatment Project, CIP #11092



Garcia and Associates
813 D Street
San Rafael, CA 94901
Phone: (415) 870-2980

To: Charles Palmer, District Engineer, Calaveras County Water District

From: Mike Lenzi, Senior Archaeologist/Project Manager, Garcia and Associates

Date: June 21, 2019

RE: Modification 4 to PO 75393 for Reburial of Artifacts Collected During Cultural Resources Monitoring and Completion of Archaeological Data Recovery and Monitoring Report, Jenny Lind Water Treatment Plant, Calaveras County, California

Garcia and Associates (GANDA) is pleased to submit this Scope of Work and cost estimate to rebury artifacts collected during cultural resources monitoring and data recovery efforts at the Jenny Lind Water Treatment Plant, Valley Springs, California on behalf of the Calaveras County Water District (CCWD). Due to identification and recovery of Native American human remains during the 1996 data recovery excavations, CCWD entered into a memorandum of agreement (MOA) and established a designated repatriation area with the Central Sierra Me-Wuk Cultural and Historic Preservation Committee (Committee), which included the Calaveras Band of Mi-Wuk Indian Tribal members, in order to establish proper protocols for the treatment and disposition of human remains and associated funerary items encountered during Project-related activities at CA-CAL-1180/H. In accordance with the MOA, artifacts collected during the current Project will also be reburied at the designated repatriation area. In addition, due to the long duration of the construction activities and incurred costs, this scope also includes additional budget for the completion of an Archaeological Data Recovery and Monitoring Report and Tribal review of the document. The report will adhere to the guidelines in the Archaeological Treatment Plan (ATP) submitted to CCWD on May 23, 2018 and approved by the Federal Emergency Management Agency (FEMA) and the State Historic Preservation Officer (SHPO). Assumptions regarding the costs include the following:

Task 3.0 Monitoring and Data Recovery Report

- GANDA will prepare a draft and final Archaeological Data Recovery and Monitoring Report to document and interpret the results of the field investigation.
- The report will address the research questions outlined in the ATP, assess the integrity of the deposits encountered during the Project, and serve as a mitigation measure to recover important information that would have otherwise been lost as a result of the undertaking.
- The report will incorporate a discussion of the scope and location of monitoring, testing, and data recovery, methodology and results, as well as tables and illustrations resulting from any artifact analysis and all appropriate appendices.
- Appendices will include but not be limited to: an artifact catalog, artifact analysis tables, photographs, monitoring logs, maps, and an updated Department of Parks and Recreation (DPR) form for site CA-CAL-1180/H.
- Before the draft is submitted to the reviewing agencies, the report will be submitted to the Calaveras Band of Mi-Wuk Indians to incorporate their interpretations, perspectives, and feedback.
- The final report will be submitted to SHPO, Cal-OES, FEMA, the Calaveras Band of Mi-Wuk Indians, and the California Historical Resources Inventory System's Central California Information Center (CHRIS's CCIC) at California State University, Stanislaus.

Task 4.0 Artifact Reburial

- GANDA will employ three archaeologists for eight hours a day for up to two (2) days. Travel to the project site and expenses are included in the cost estimate.
- GANDA will employ two Tribal representatives from the Calaveras Band of Mi-Wuk Indians for up to two (2) days to monitor and assist in the reburial efforts.
- Nearly 200 large artifacts were collected during construction monitoring and data recovery, and a 1-x-2 meter unit will be excavated approximately one (1) meter deep to contain all of the artifacts.
- The reburial unit will be excavated within the repatriation area established by the MOA, and adjacent to where artifacts from CA-CAL-1180/H have been reburied from previous excavations.
- The reburial unit has potential to encounter intact archaeological deposits associated with CA-CAL-1180/H and systematic controlled excavation will be performed to determine if cultural resources are present. The unit will be excavated in arbitrary 10-cm levels and excavated soils will be screened through 1/4-inch wire mesh.
- If no cultural resources are encountered, and in consultation with representatives from the Calaveras Band of Mi-Wuk Indians, systematic excavation and screening may be reduced or suspended in order to more quickly excavate the unit.
- If intact archaeological deposits are encountered during excavation of the reburial unit, the unit may be moved to avoid the deposit.
- The reburial efforts are not expected to take more than two days, however, GANDA recognizes that artifact reburial is imbued with spiritual significance for representatives of the Calaveras Band of Mi-Wuk Indians and should be conducted with respect and understanding. All decisions regarding methodology will be conducted in consultation with Tribal representatives. If reburial extends more than two days, this work will be conducted under a modified scope and budget.

Cost Breakdown

PO 74057 =\$40,990

PO 75393 Original =\$27,295.00

PO 75393 MOD 1, dated August 1, 2018 =\$91,714.00

PO 75393 MOD 2, dated September 25, 2018 =\$74,996.00

PO 75393 MOD 3, dated December 23, 2018 =\$64,577.00

PO 75393 MOD 4, presented here =\$ 17,939.00

Not to Exceed for PO 75393=\$276,521.00

Total for both PO's=\$317,511.00

GARCIA AND ASSOCIATES - PROJECT COST ESTIMATE

2019 Standard Rates

PREPARED FOR
Charles Palmer
Calaveras County Water District
209-754-3174

Date Prepared 6/21/2019 Prepared By ML
PROJECT TOTAL Approved By ES
\$ 17,939.00

J784	TASK 3	TASK 4	TOTALS
	Monitoring and Data recovery	Artifact Reburial	
CCWD - Jenny Lind	Report T&M	Reburial T&M	
MOD 4	TASK NAME	TASK TYPE	TOTALS
LABOR HOURS			
TECHNICAL STAFF			
	Staff Initials		Hours
PM V - Principal Scientist/Planner/Archaeologist			-
PM IV - Associate Principal			-
PM III - Senior Env Scientist/Planner/Archaeologist			-
PM II - Environmental Scientist	ML	40.00 20.00	60.00
SS V - Env Specialist/Biologist/Archaeologist V - Safety Officer			-
SS IV - Env Specialist/Biologist/Archaeologist IV			-
SS IV - OT hours only			-
SS III - Env Specialist/Biologist/Archaeologist III	SB, CC	24.00 20.00	44.00
SS III - OT hours only			-
SS II - Env Specialist/Biologist/Archaeologist II	CY	20.00	20.00
SS II - OT hours only			-
SS I - Env Specialist/Biologist/Archaeologist I			-
SS I - OT hours only			-
TECHNICAL STAFF SUBTOTAL		64.00 60.00	124.00
SUPPORT STAFF			
	Staff Initials		Hours
GRA II - Graphics Specialist II		2.00	2.00
GIS III - GIS Specialist III		2.00	2.00
GIS II - GIS Specialist II			-
GIS I - GIS Specialist I			-
WP IV - Technical Editor IV			-
WP III - Technical Editor III			-
WP II - Word Processor/Clerical			-
CA III - Senior Customer Accountant		1.00	1.00
CA II - Customer Accountant		1.00	1.00
CA I - Project Accountant			-
SUPPORT STAFF SUBTOTAL		- 6.00	6.00
LABOR HOURS TOTAL		64.00 66.00	130.00
LABOR COST			
TECHNICAL STAFF			
	Hourly Rate		Labor
PM V - Principal Scientist/Planner/Archaeologist	206.00	-	-
PM IV - Associate Principal	164.00	-	-
PM III - Senior Env Scientist/Planner/Archaeologist	134.00	-	-
PM II - Environmental Scientist	116.00	4,640.00 2,320.00	6,960.00
SS V - Env Specialist/Biologist/Archaeologist V - Safety Officer	100.00	-	-
SS IV - Env Specialist/Biologist/Archaeologist IV	86.00	-	-
SS IV - OT hours only	129.00	-	-
SS III - Env Specialist/Biologist/Archaeologist III	75.00	1,800.00 1,500.00	3,300.00
SS III - OT hours only	112.50	-	-
SS II - Env Specialist/Biologist/Archaeologist II	65.00	- 1,300.00	1,300.00
SS II - OT hours only	97.50	-	-
SS I - Env Specialist/Biologist/Archaeologist I	50.00	-	-
SS I - OT hours only	75.00	-	-
TECHNICAL STAFF SUBTOTAL		6,440.00 5,120.00	11,560.00
SUPPORT STAFF			
	Hourly Rate		Labor
GRA II - Graphics Specialist II	84.00	- 168.00	168.00
GIS III - GIS Specialist III	107.00	- 214.00	214.00
GIS II - GIS Specialist II	89.00	-	-
GIS I - GIS Specialist I	69.00	-	-
WP IV - Technical Editor IV	90.00	-	-
WP III - Technical Editor III	82.00	-	-
WP II - Word Processor/Clerical	61.00	-	-
CA III - Senior Customer Accountant	107.00	- 107.00	107.00
CA II - Customer Accountant	83.00	- 83.00	83.00
CA I - Project Accountant	76.00	-	-
SUPPORT STAFF SUBTOTAL		- 572.00	572.00
LABOR COST TOTAL		6,440.00 5,692.00	12,132.00
OTHER DIRECT COSTS			
IN-HOUSE EQUIPMENT			
	Rate		Equipment
GANDA Vehicles	\$50 / day	100.00	100.00
GANDA Vehicle Mileage	\$0.37 / mi	85.00	85.00
Archaeological Field Equipment (screens, shovels)	\$10 / day	20.00	20.00
GPS with submeter accuracy (Trimble XMs, GeoXTs)	\$45 / day	90.00	90.00
GPS sub-3 meter accuracy (Trimble JUNO, GeoExplorer III)	\$14.50 / day	-	-
GPS, recreation grade (1-5 m) (Garmins)	\$6.50 / day	-	-
Ground-penetrating Radar	\$205 / day	-	-
Geographic information Systems (GIS) Workstation	\$7.50 / hr	- 15.00	15.00
Graphics workstation	\$2.50 / hr	- 5.00	5.00
IN-HOUSE EQUIPMENT SUBTOTAL		- 315.00	315.00
REIMBURSABLE EXPENSES			
	Rate		Expenses
Personal Vehicle Mileage	\$0.58 / mi	132.00	132.00
Lodging	GSA	282.00	282.00
M&I Per Diem	GSA	330.00	330.00
Expendable Supplies		-	-
REIMBURSABLE EXPENSES SUBTOTAL		- 744.00	744.00
OTHER DIRECT COSTS SUBTOTAL		- 1,059.00	1,059.00
FEE ON OTHER DIRECT COSTS	10%	- 105.90	105.90
OTHER DIRECT COSTS TOTAL		- 1,164.90	1,164.90
SUBCONTRACTORS			
			Subcontractor
Calaveras Band of Mi-Wuk Indians	720.00	3,500.00	4,220.00
SUBCONTRACTORS SUBTOTAL	720.00	3,500.00	4,220.00
FEE ON SUBCONTRACTORS	10%	72.00	422.00
SUBCONTRACTORS TOTAL	792.00	3,850.00	4,642.00

	TASK 3	TASK 4	TOTALS
	Monitoring and Data recovery	Artifact Reburial	
	T&M	T&M	
TASK SUBTOTAL	7,232.00	10,706.90	17,938.90
[Rounded]	7,232.00	10,707.00	17,939.00
# UNITS			
TASK NTE	7,232.00	10,707.00	17,939.00



GANDA

PROJECT TOTAL \$ 17,939.00

RESOLUTION NO. 2019- _____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**AUTHORIZING CONTRACT AMENDMENT FOR ARCHAEOLOGICAL SERVICES
FOR
THE JENNY LIND WATER PLANT PRETREATMENT PROJECT, CIP #11092**

WHEREAS, on October 10, 2018 the Board approved a Professional Services Agreement with Garcia and Associates (GANDA) to perform various archaeological services for the Jenny Lind Water Plant Pretreatment Project including monitoring excavation during construction, reporting for cultural resources and tribal consultation in accordance with the Archaeological Treatment Plan (ATP) jointly approved by FEMA, tribal representatives, the State Historic Preservation Officer (SHPO), and Advisory Council on Historic Preservation (ACHP); and

WHEREAS, as of June 30, 2019, GANDA's previously approved scope and fees totaling \$299,995.00 have been exhausted and additional funds of \$17,939.00 are requested for GANDA to complete remaining work including reburial of artifacts, final reporting and closeout of the project; and

BE IT RESOLVED, the CALAVERAS COUNTY WATER DISTRICT Board of Directors approves and authorizes the General Manager to execute a contract amendment with GANDA for an additional \$17,939.00 in scope and fees (all contract amounts not to exceed \$317,511.00 in total fees) for the remaining archaeological services to be performed by GANDA for the Jenny Lind Water Treatment Plant Pretreatment Project, CIP #11092.

PASSED AND ADOPTED this 10th day of July, 2019 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Agenda Item

DATE: July 10, 2019
TO: Michael Minkler, General Manager
FROM: Damon Wyckoff, Director of Operations
RE: Report on the June 2019 Operations Department

RECOMMENDED ACTION:

Receive Report on the Operations Department Report for Divisions 1 through 5.

SUMMARY:

Attached is the monthly Operations Department Report for June 2019. This report will review the operational status and work completed by departmental administration and each of the five Divisions. The report will cover the following:

- Administration
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present the report to the Board of Directors and will available for questions

FINANCIAL CONSIDERATIONS:

None.

Attachment: June 2019 Operations Department Report for Division 1 through 5

Operations Department Report

June 1st 2019 through June 30th 2019

Director of Operations:

1. Developed a project description to mitigate flood risk to the District's Huckleberry Lift Station to provide to the Army Corps of Engineers in contemplation of requesting section 214 funding for the work effort.
2. Attended a public workshop and various planning and coordination meetings associated with the District's Reach 1 Pipeline Replacement Project
3. On-going work associated with Calaveras County's Department of Public Works Draft "Dig Once" policy. Worked to provide comments on the draft document to the Department of Public Works. Attended a Board of Supervisors Meeting to express the District's concerns RE: The Policy.
4. Continued work to develop and Emergency Action Plan (EAP) related to PG&E's Public Safety Power Shutoff Program (PSPSP). Attended PG&E's public workshop on the matter at the Calaveras County Fairgrounds
5. With the District's General Manager and Human Resources Director, developed a field staff re-organization in order to work to provide the District with the Opportunity to complete more in-house projects while continuing to address Distribution System failures and incorporate the skills of a Purchasing Agent within the District's Organization Chart
6. Completed a draft update of the District's On-Call Training manual and provided to District Staff for review.
7. On-going work with the CMMS Selection Committee to select software to recommend to the Board for District Purchase and implementation.
8. Worked with the District's General Manager and Field Staff to locate and test the District's Slurry Pipeline

Admin Assistant:

1. May Spray Reporting
 2. Maintained Field Calendar
 3. Daily Distribution of Line Locates (420 received from 06/01 – 06/30)
 4. Collect, Organize, and Enter Department Purchase Orders (140 PO's entered from 06/01-06/30)
 5. Operations Work Order Tracking
 6. Track Weekly Safety Tailgate Meetings
 7. Facilitate with Employee Reimbursements & Certificate Renewals
 8. Training – Including Registrations & Travel Arrangements
 9. Miscellaneous Ordering for Field Staff
 10. Operations Shipping/ Returns
 11. Completed Credit Applications for New Vendor Accounts
 12. Attended Various Meetings – Supervisor, Reach 1, Cartegraph (CMMS), JLM
 13. Updated AWWA Standards Binders
 14. Organized Data for Monthly Vehicle Inspection Reports
 15. Bi-Weekly Mail Pick-Up & Sorting
 16. Mailed Annual 1st Backflow Letters for Ebbetts Pass & West Point
-

Plant Operations Manager:

1. On-going work associated with the annual Budget review
2. Attended HOA meeting for Connor Estates
3. Worked on acquiring regulatory compliant water system (D-Zone) pump station tanks for the Jenny Lind Distribution System
4. Met with OEM RE: PG&E's PSPSP
5. Attend Fiscal Year 19/20's Budget Workshop
6. Completed Monthly water reports
7. Completed Monthly wastewater reports
8. Coordinated the onsite assessment and Copper Cove RWPS and WTP operations as a result of the plane crash in Lake Tulloch
9. PSPSP meeting at the County
10. PSPSP meeting with Angels Camp
11. Met with PBI to discuss updating the Jenny Lind WTP Operations Plan to include the newly constructed pre-treatment facility
12. Frazier meeting with the County RE: illegal water use
13. Meeting with Enterprise RE: the deployment of the vehicle lease program
14. Coordinated and implemented Forest Meadows WWTP filter rehabilitation
15. Coordinated DRM for Southworth WWTP Improvements
16. Worked with PG&E on misidentified meters

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. Operations as usual
1. Solids removed from backwash return pond #1.
2. Plane hit power lines above Lake Tulloch causing many operational issues.
 - a. 7-hour power outage.
 - b. Failed RWPS generator
 - c. WTP raw water pump operations locked up normal operations.
3. Ramping up flows in WTP.
4. Reeds Turnpike pump station constantly tripping off line from low flow caused by low suction head caused by PRV on Sawmill.

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as usual

Jenny Lind Water Treatment Plant:

1. Operations as usual

Sheep Ranch Water Treatment Plant:

1. Operations as usual

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations as usual

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual

Copper Cove Wastewater Treatment Plant:

1. Routine operations as required by permit.
2. Road work continues around pond 4
3. CCWWTP flow meters offline caused by PLC power supply fried by power spike.
4. Headworks SCADA programming issue locked up normal operations.

Copper Cove Wastewater Reclamation Plant:

1. Plant in operation during the month
2. CCRCP offline caused by SCADA problems due to power fail (plane crash)

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual

Indian Rock Vineyards Wastewater Facility:

1. Operations as Usual - Weekly inspection of facility. Switched leach fields, tested pumps, changed chart, weekly reads for state compliance

La Contenta Wastewater Treatment Plant:

1. Operations as usual
2. Reclaimed meter replaced at golf course.
3. Maintenance and work done on belt press.
4. Work done on line to sludge lagoon to clear trash from septic dumps.
5. Cleared weeds growing in Aeration basin and Clarifier

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual
2. With the assistance of Electrical and our vendor Aquionics, continue to troubleshoot the UVT output signal issues and High flow shutdown alarms (even when no high flow)

West Point Wastewater Treatment Plant:

1. Operations as usual

Wilseyville Wastewater Facility:

1. Operations as usual
2. Cal FIRE clearing around storage pond

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. Oakhurst - 3 gpm
2. Foothill - 5 gpm
3. Quail Hill - 3 gpm
4. Poker Flat - 7 gpm
5. Sunrise - 3 gpm
6. Foothill - 5 gpm
7. Yana lane - 5 gpm
8. Indian Hill - 6 gpm
9. Winchester - 3 gpm
10. Winchester - 4 gpm
11. Foothill – 15 gpm
12. Innocent - 10 gpm
13. Uncle Billy - 3 gpm

MAIN LINE WORK

None at this time

Additional Work

1. Repaired the Poker Flat PRV

2. Flushed Fire Hydrants (37,452 gallons)
3. Exercised 56 valves
4. USA Line Locates
5. Cleaned the Shop yard
6. Worked with Cal FIRE to clean multiple District sites and the Shop Yard

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. Gold Hill Circle – 5 gpm
2. Deerwood – 5 gpm
3. HWY 4 – 10 gpm
4. Cheyenne – 5 gpm

MAIN LINE WORK

1. Oxbow Court – 10 gpm

Additional Work

1. Customer Service Work Orders
2. Marked and exercised 68 valves
3. USA Line Locates

Jenny Lind Distribution System:

SERVICE LINE WORK

1. Cox – 20 gpm
2. Wren Ct. – 5 gpm
3. Delin – 5 gpm
4. Hartvickson - 3 – 5 gpm ea.
5. Dunn Rd – 5 gpm
6. Silver Rapids – 5 gpm
7. Line near B Tank at Tank site – 10 gpm
8. Silver Rapids at Heney – 5 gpm
9. Bartelink – 5 gpm
10. Garner – 5 gpm
11. Baldwin – 5 gpm
12. Cane – 5 gpm

MAIN LINE WORK

1. None during this time period

ADDITIONAL WORK

1. USA line locates
2. Customer Service Work Orders for various items including but not limited to: check meter function, re-read, replace meter, etc.
3. Discussed Fire Hydrant Operation with the Jenny Lind Fire Dept. to avoid creating “brown water” calls for Customer Service

West Point Distribution System:

SERVICE LINE WORK

1. Palmer – 5 gpm
2. Smitty – 3 gpm
3. Main Street – 5 gpm

MAIN LINE WORK

1. None during this time period

ADDITIONAL WORK

1. Worked to repair leaking fire hydrants
2. Responded to septic tank issues on behalf of the Collections Crew
3. USA Line Locates

Collections:

1. Monitored multiple lift stations during two different scheduled PG&E power outages – Poker Flat neighborhood in Copperopolis
2. Continued pumping septic tanks in West Point
3. Weekly tailgate safety meetings
4. Vehicle inspections on all collection crew operated vehicles
5. Line locates district wide
6. Lift station checks x4
7. SSO reports in CIWQS state website
8. Worked with Ben Stopper at LCWWTP to unplug piping from sludge lagoon to the belt press and got it running again
9. Pumped backwash pond for Bill Cardinal at CCWTP
10. Pumped thickener tank for John Brown at JLWTP
11. Set up chemical feed at lift station 12 in Copperopolis to help control odor problems we've been experiencing in that area
12. Finished work effort with DRM contract company out in Southworth Ranch Estates for I&I mitigation at the treatment plant
13. Lowered manhole in Saddle Creek
14. Flushed sewer main in West Point to maintain good flow
15. TV inspection of drainage lines at the base of White Pines dam
16. Confined space entry with construction crew to help with getting the old slurry line up and running
17. Helped La Contenta water crew with leaks
18. Helped Tony Atnip with water leaks in West Point
19. Worked with Cal Fire convict crew in Copperopolis to get some sites cleaned up
20. Pumped and cleaned Huckleberry lift station in La Contenta
21. Pumped and cleaned lift stations 16, 19, 20, and 21 in Copperopolis
22. Helped construction crew pour and finish concrete pad at VWWTP
23. Pumped several septic tanks in Southworth that were previously inaccessible due to wet ground conditions

Construction:

1. On-going work associated with testing and re-establishing the operation of the Slurry Line
2. Completed remediation of the roads within the Copper Cove Warehouse and Treatment Facilities Property
3. On-going work (slab and building) associated with a new Vallecito Reclaim WWTP Pump Station

Electrical:

1. Replaced drum motor at FMWWTP belt press
2. Repaired lakeside auger PLC at AWWTP
3. Update Win911 callout list at LCWWTP
4. Replaced fuse and motor starter for blower #2 at LCWWTP
5. Restored power and multiple system functions afterhours at the JLWTP effluent building
6. Repositioned floats at Millwoods Lift Station eliminating false low-level alarm
7. Replaced defective pump motor at B-Tank pressure system
8. Replaced backwash panel process start button at AWWTP
9. Electrical Locates, Copperopolis, West Point, and Angels Camp
10. Restored Operation of SCADAalarm at CCWTP via remote access
11. Replaced/programmed PLC at Copper Cove Lift Station 20
12. Adjusted blower air valves at Hunters WTP
13. Replaced 24-volt power supply at Copper Cove Headworks after Lake Tulloch plane crash

14. Assigned IP address to remote I/O at the Copper Cove catch pond after extended power outage due to Lake Tulloch plane crash
15. Restarted logic in the Quantum PLC at the Copper Cove Reclaim plant after extended power outage due to Lake Tulloch plane crash
16. Restored auto function to lake pump #3 at the Copper Cove Raw Water pump station after Lake Tulloch plane crash
17. Finished install of security camera system for the Calaveras County Sheriff's Department at the Sawmill Tank antenna/tank site
18. Restored U.V system function at FMWWTP, replaced one ballast and restored internal communications with another
19. Fixed pump alternator function at Arnold lift station #3
20. Assisted A-Teem engineering at the JLWTP pretreatment project
21. Replaced temperature probes for clearwell #1 and #2 at WPWTP that were destroyed due to lightning strike
22. Restored function of the Copper Cove raw water pump station after arc flash incident

Mechanical:

1. Re- packed pumps at the Vallecito WWTP Pump Station
2. Re-packed Effluent Pumps at the Arnold WWTP
3. Troubleshoot Copper Cove RWPS's Generator Fail in Father's Day as a result of the plane crash in Lake Tulloch
4. Worked with the Construction Crew on installing in-line valves and air release valves on the Slurry Line
5. Pulled 200 hp motor at the Hunters WTP and sent in for warranty repair
6. Removed failed pump at the Vallecito Sprayfield Pump Station and installed new pump and motor
7. Assisted IT with antennae install at the La Contenta Shop
8. Attended training RE: the new pumps at the Jenny Lind WTP Pre-Treatment Facility
9. Trained WWTP Ops RE: servicing of air compressors at the Forest Meadows WWTP
10. Ordered new RAS pump for the Arnold WWTP
11. Requested quote for new headworks screen at the Arnold WWTP
12. Tested multiple generators under load to verify proper ops
13. Repaired generator at the Avery Pump Station
14. Repaired air compressors at the La Contenta WWTP
15. Adjusted compressor belts at the Copper Cove WW Reclaim Facility
16. Replaced air release valve on filter at the Jenny Lind WTP
17. Installed overflow coolant reservoir on the generator at the Copper Cove Reclaim Facility
18. Installed aerator on Pond 4 at the Copper Cove WWTP
19. Completed System-wide generator checks and re-fueling efforts
20. Completed work on vehicles – 713,129,123,614,706,131, and B08 (Tractor)

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