



RESOLUTION NO. 2023-28
RESOLUTION NO. PFA-01
ORDINANCE NO. 2023-01

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#)

Regular Board Meeting
Wednesday, June 14, 2023
1:00 p.m.

[Calaveras County Water District](#)
120 Toma Court
San Andreas, California 95249

Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 323-647-8603,,992667616#](#) United States

Phone Conference ID: 992 667 616#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

2. **PUBLIC COMMENT**

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

BOARD OF DIRECTORS

Scott Ratterman, President
Cindy Secada, Director

Russ Thomas, Vice President
Bertha Underhill, Director

Jeff Davidson, Director

3. CONSENT AGENDA

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

- 3a Review Board of Directors Monthly Time Sheets for May 2023
(Rebecca Hitchcock, Clerk to the Board)
- 3b Approving District’s Financial Management Policy – No. 5.01, Investment Policy
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-_____**
- 3c Ratify Claim Summary #615 Secretarial Fund in the Amount of \$2,708,265.04 for May 2023
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-_____**
- 3d Approve Second Amendment to Cell Tower Lease between CCWD and Pinnacles Cellular, Inc. dba Verizon Wireless
(Rebecca Hitchcock, Clerk to the Board) **RES 2023-_____**
- 3e Adoption of Fiscal Year 2022/2023 District Pay Schedule for CalPERS Compliance
(Stacey Lollar, Human Resources Manager) **RES 2023-_____**

4. PUBLIC HEARING

ANNUAL STANDBY ASSESSMENT FEES
(Jeffrey Meyer, Director of Administrative Services)

- Indian Rock Vineyards Subdivision (Sewer) **RES 2023-_____**
- West Point Improvement District 3 (Water) **RES 2023-_____**
- Ebbetts Pass Improvement District 5 (Water) **RES 2023-_____**
- Jenny Lind Improvement District 6, Copper Cove Improvement District 7 (including Copperopolis Townsite) (Water) **RES 2023-_____**
- Saddle Creek Subdivision Improvement District 7 (Water) **RES 2023-_____**
- Copper Cove/La Contenta Improvement District 8S (Sewer) **RES 2023-_____**

5. NEW BUSINESS

- 5a Discussion/Action regarding the Slurry Line Water Service Customer Template Agreement
(Brad Arnold, Water Resources Manager) **RES 2023-_____**
- 5b Discussion/Action to Approve the Purchase of a Paving Machine
(Damon Wyckoff, Director of Operations)

6. BUDGET WORKSHOP

- 6a Discussion Regarding FY 2023-24 Preliminary Operating and Capital Improvement Budgets
(Jeffrey Meter, Director of Administrative Services)

7. REPORTS

- 7a Report on the May 2023 Operations Department
(Damon Wyckoff, Director of Operations)

- 7b* General Manager's Report
(Michael Minkler)

8.* BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

9. NEXT BOARD MEETINGS

- Wednesday, June 28, 1:00 p.m., Regular Board Meeting
- Wednesday, July 12, 2023, 1:00 p.m., Regular Board Meeting

10. CLOSED SESSION

- 10a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. 1 potential case

11. REPORTABLE ACTION FROM CLOSED SESSION

12. ADJOURNMENT



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee
*External Relations Committee

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras County Parks and Recreation
Committee
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. JPA Watershed Advisory Committee (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Davidson / Thomas (alt. Secada)
Secada / Ratterman (alt. Underhill)
Ratterman / Davidson (alt. Thomas)
Underhill / Thomas (alt. Secada)

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Secada (alt. Michael Minkler)
Michael Minkler (alt. Brad Arnold)
Thomas (alt. Brad Arnold)
Secada (alt. Thomas)

Davidson (alt. Ratterman)

Thomas (alt. Ratterman)

All Board Members

All Board Members
Brad Arnold (alt. Jessica Self)

Brad Arnold (alt. Kelly Gerkenmeyer)

* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.

Item 3a

Agenda Item

DATE: June 14, 2023

TO: Michael Minkler, General Manager

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Review Board of Directors Time Sheets for May 2023

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets, which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of May 2023.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:

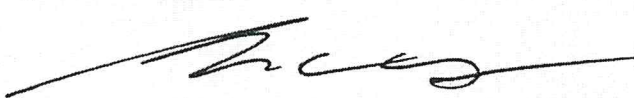
Monthly compensation and mileage reimbursement costs are included in the FY 22-23 budget.

Attachments: Board of Directors Time Sheets for May 2023

**CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll Expense
	<input checked="" type="checkbox"/>

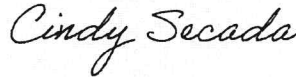

Month/Yr May 2023
Name S. Ratterman

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
5-3	CCWD Special Mtg.							\$120.-		7	
5-7	ACWA / SPTA Conf. Monterey							120.-			
5-8	ACWA / SPTA Conf. - Monterey							120.-			
5-9	ACWA Conf. - Monterey										
5-10	ACWA Conf. - Monterey										
5-11	ACWA Conf. - Monterey										
5-24	CCWD Reg. Mtg.							120.-		7	
Total	<i>For Totals line, multiply miles by the IRS rate: 11/2023 \$0.655</i>									14	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>								Totals	<i>(use IRS mileage rate)</i>	\$480.-	9.17
<p>The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.</p>								<p>Signature of Claimant: </p>			
Administrative Review: <u>MMW</u>						Date: <u>5/26/23</u>		Orig to Finance Dept.			

CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll <input checked="" type="radio"/>
	Expense <input type="radio"/>

Month/Yr May-23
 Name Cindy Secada

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
3-May	CCWD Special Board Meeting -Remote							120	0		
8-May	ACWA Conference JPIA								0	204	
9-May	ACWA Conference							120	0		
10-May	ACWA Conference							120	0		
11-May	ACWA Conference								0	204	
17-May	TS-IRWM-Remote	x						120	0		
23-May	CAMRA Meeting	x							0	38.7	
23-May	CCWD Regular Board Meeting							120	0	38.7	
30-May	CCWD Finance Committee Meeting	x						120	0	38.7	
Total	<i>For Totals line, multiply miles by the IRS rate: 1/1/2023 \$0.655</i>								0	524.1	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$720.00	\$0.00	\$343.29	
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.						Signature of Claimant: 					
Administrative Review: 						Date: <u>5/26/23</u>			Orig to Finance Dept.		

CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM

For	Payroll	<input checked="" type="radio"/>
Admin	Expense	
Use		

Month/Yr May-23
 Name Bertha Underhill

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
3-Aug	CCWD Special Board Meeting							120		64
6-May	Fire Wise Meeting							0		4
8-May	ACWA Conference							120		
9-May	ACWA Conference							120		
10-May	ACWA Conference							120		
11-May	ACWA Conference							120		
24-May	CCWD Regular Board Meeting							120		64
30-May	CCWD Finance Committee Meeeting-remote									

Total	<i>For Totals line, multiply miles by the IRS rate:</i> 1/1/2023 \$0.655								0	132
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>					Totals (use IRS mileage rate)			\$720.00	\$0.00	\$86.46

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant: _____

Administrative Review: *[Signature]* Date: 5/26/23 Orig to Finance Dept.

CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM

For Admin Use	Payroll <input checked="" type="checkbox"/>
	Expense

Month/Yr Jan-23

Name Russ Thomas

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
3-May	Special Board Meeting							120		44
4-May	Utica Video at Ironstone							0		52
8-May	ACWA Conference Day 1							120		336
9-May	ACWA Day 2							120		
10-May	ACWA Day 3							120		
19-May	Site visit to view ALTA Mine Tailings							120		35
24-May	CCWD Regular Meeting							120		44

Total	For Totals line, multiply miles by the IRS rate:	1/1/2023	\$0.655						0	511
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<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals	(use IRS mileage rate)	\$720.00	\$0.00	\$334.71
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The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:

Administrative Review: 

Date: 5/26/23

Orig to Finance Dept.

CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM

For Payroll
 Admin Expense
 Use

Month/Yr May-23
 Name Jeff Davidson

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
3-May	CCWD Special Board Meeting							120		28	
9-May	ACWA Spring Conference							120		179	
10-May	ACWA Spring Conference							120		0	
11-May	ACWA Spring Conference							120		179	
24-May	CCWD Regular Board Meeting							120		28	
Total	<i>For Totals line, multiply miles by the IRS rate:</i> 1/1/2023 \$0.655								0	414	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>								Totals (use IRS mileage rate)	\$600.00	\$0.00	\$271.17
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.								Signature of Claimant: <i>Jeff Davidson</i>			
Administrative Review: <u><i>[Signature]</i></u>								Date: <u>5/26/23</u>		Orig to Finance Dept.	

Item 3b

Agenda Item

DATE: June 14, 2023

TO: Michael Minkler, General Manager

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Approving District's Financial Management Policy – No. 5.01, Investment Policy

RECOMMENDED ACTION:

Motion _____ / _____ adopting Resolution No. 2023 - ____ Approving District's Financial Management Policy – No. 5.01, Investment Policy.

SUMMARY:

Section 5.01.20 of *The Investment Policy Guidelines of the Calaveras County Water District* states:

“The Investment Policy Guidelines of the Calaveras County Water District shall be adopted by resolution of the District’s legislative authority. The policy shall be reviewed at the beginning of each fiscal year by the Board of Directors and any modifications made thereto must be approved by the Board of Directors.”

The policy was last revised by the Board in FY 2019-20 (June 24, 2020) however it was not reviewed in FY 2021-22. This omission was noted in the FY 2021-22 Audit and Management Letter, which recommended the “District perform an annual review of the investment policy in-order to adhere to the District’s Financial Management Policy.”

Staff engaged Chandler Asset Management to review the current policy and make recommendations. Attached is a blueline version of the current policy that includes Chandler’s proposed changes. Staff reviewed the proposed changes with the Finance Committee on May 3 and May 30, 2023. The Finance Committee recommended that the policy be forwarded to the Board of Directors for approval.

FINANCIAL CONSIDERATIONS:

None at this time.

*Attachments: Resolution 2023 - ____ Approving District Financial Management Policy 5.01 – Investment Policy
Underline/Strikeout of amendments to District Financial Management Policy No. 5.01 – Investment Policy*

RESOLUTION 2023 –

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**AMENDING DISTRICT FINANCIAL MANAGEMENT
POLICY NO. 5.01 – INVESTMENT POLICY**

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT adopted an Investment Policy by Resolution No. 93-27 on March 30, 1993, which policy has been amended in part or in its entirety since that time, and

WHEREAS, the Board most recently adopted Financial Management Policy No. 5.01 – Investment Policy by Resolution No 2020-43 on June 24, 2020; and

WHEREAS, the Board of Directors is required review and amend as appropriate the District’s Investment Policy; and

WHEREAS, a thorough review by the Director of Administrative Services and Chandler Asset Management has made several changes to the policy; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT does hereby amend Financial Management Policy No. 5.01 – Investment Policy, adopted by Resolution 2020-43, as attached hereto and made a part hereof, to be effective June 14, 2023.

PASSED AND ADOPTED this 14th day of June, 2023 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, Vice-President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Policy Title: Annual Investment Policy
Policy Number: Financial Management Policy 5.01

Adopted 03/28/07
Revised 10/08/14 (Res. 2014-61)
Revised 02/27/19 (Res. 2019-09)
Revised 08/14/19 (Res. 2019-60)
Revised 12/11/19 (Res. 2019-80)
Revised 06/24/20 (Res. 2020-43)

Calaveras County Water District

5.01.01 Policy Statement

This policy is intended to provide guidelines for the prudent investment of the Calaveras County Water District's (District) funds and outline the policies for maximizing the efficiency of the District's cash management system. The ultimate goal is to enhance the economic status of the District consistent with the prudent protection of the District's investments. This investment Policy has been prepared in conformance with all pertinent existing laws of the State of California including California Government Code Sections 53600, *et seq.*

5.01.02 Scope

It is intended that this policy cover all funds and investment activities of the District. These funds are defined and detailed in the District's Annual Financial Statements and include any new funds created unless specifically excluded by District management and the Board of Directors. The management of Calaveras County Water District's bond issued proceeds is not included in this policy because they have unique investment objectives, time horizons, and legal requirements. Incorporated herein are **Appendices A and B**, "Description of Authorized Investments and Restrictions," and "Glossary of Cash Management Terms," respectively.

5.01.03 Prudent Investor Standard

The District operates its investment portfolio under the Prudent Investor Standard (California Government Code Section 53600.3) which states, "...all governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, a trustee shall act with care, skill, prudence and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the District, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

[Authorized persons responsible for managing District funds acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes provided that authorized persons acted in good faith. Deviations from expectations of a security's credit or market risk should be reported to the governing body in a timely fashion and appropriate action should be taken to control adverse developments.](#)

5.01.04 Investment Objectives

Policy Title: Annual Investment Policy
Policy Number: Financial Management Policy 5.01

Adopted 03/28/07
Revised 10/08/14 (Res. 2014-61)
Revised 02/27/19 (Res. 2019-09)
Revised 08/14/19 (Res. 2019-60)
Revised 12/11/19 (Res. 2019-80)
Revised 06/24/20 (Res. 2020-43)

When investing, reinvesting, purchasing, acquiring, exchanging, selling or managing the District's funds, the primary objective is to safeguard the principal of the funds. The secondary objective is to meet the liquidity needs of the District. The third objective is to achieve a maximum return on invested funds. It is the policy of the District to invest public funds in a manner to obtain the highest return obtainable with the maximum security while meeting the daily cash flow demands of the District as long as investments meet the criteria established by this policy for safety and liquidity and conform to all laws governing the investment of District funds.

5.01.04.1 Safety of Principal

Safety of principal is the foremost objective of the District. Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the Agency will diversify its investments by investing funds among a variety of securities with independent returns.

5.01.04.2 Liquidity

Availability of sufficient cash to pay for current expenditures shall be maintained. An adequate percentage of the portfolio shall be maintained in liquid short-term securities, which can be converted to cash as necessary to meet disbursement requirements. Since cash requirements cannot always be anticipated, sufficient investments in securities with active secondary or resale markets shall be utilized. These securities will have a low sensitivity to market risk. The Local Agency Investment Fund (LAIF) and short-term money market securities shall also be used as liquid investments. The cash management system of the District shall be designed to accurately monitor and forecast expenditures and revenues to insure the investment of monies to the fullest extent possible.

5.01.04.3 Rates of Return

Return on investments shall be considered only after the basic requirements of safety and liquidity have been met. The investment portfolio shall be designed to attain a market average rate of return throughout economic cycles, taking into account the District's risk constraints, the composition and cash flow characteristics of the portfolio, and applicable laws.

5.01.05 Delegation of Authority

The Board of Directors hereby delegates management authority and responsibility for implementing the investment policy to the General Manager or designee, who shall establish written procedures for the operation of the investment program consistent with this investment policy and the requirements of applicable laws. Such procedures shall include explicit delegation (by the Board of Directors) of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Board of Directors. The General Manager or designee shall be responsible for all transactions undertaken by the District's staff, and shall establish a system of controls to regulate the activities of internal staff and any external investment advisors.

Policy Title: Annual Investment Policy
Policy Number: Financial Management Policy 5.01

Adopted 03/28/07
Revised 10/08/14 (Res. 2014-61)
Revised 02/27/19 (Res. 2019-09)
Revised 08/14/19 (Res. 2019-60)
Revised 12/11/19 (Res. 2019-80)
Revised 06/24/20 (Res. 2020-43)

The District may engage the services of one or more external investment advisers, who are registered under the Investment Advisers Act of 1940, to assist in the management of the District's investment portfolio in a manner consistent with the District's objectives. External investment advisers may be granted discretion to purchase and sell investment securities in accordance with this investment policy.

All participants in the investment process shall act, as custodians of the public trust and all investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. All investment related activity shall be done in conformance with this policy and all applicable State and Federal laws and regulations.

5.01.06 Ethics and Conflicts of Interest

All participants in the investment process shall act as custodians of the public trust. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officers shall disclose any financial interest in financial institutions that conduct business with the District, and they shall further disclose any personal financial/investment positions that could be related to the performance of the District's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the District, particularly with regard to the timing of purchases and sales, and shall avoid transactions that might impair public confidence.

5.01.07 Authorized Financial Dealers and Institutions

The General Manager or designee shall establish and maintain a list of the financial institutions and broker/dealers authorized to provide investment and depository services to the District, shall perform an annual review of the financial condition and registrations of the qualified institutions, and require annual audited financial statements to be on file for each approved institution. The District shall send annually, or as updated, a copy of its current Investment Policy to all financial institutions and broker/dealers approved to do business with the District. Receipt of the Investment Policy including confirmation that it has been received and reviewed by the person(s) handling the District's account, shall be acknowledged in writing within thirty (30) days.

~~Where possible, transactions with broker/dealers shall be selected on a competitive basis and their bid or offering prices shall be recorded. If there is no other readily available competitive offering, best efforts will be made to document quotations for comparable or alternative securities. When purchasing original issue instrumentality securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price.~~

5.01.07.1 Depositories

In selecting depositories, the creditworthiness of institutions shall be considered and the General Manager or designee shall conduct a comprehensive review of prospective depositories' credit characteristics and financial history. Qualifications and minimum requirements for depositories shall be established by the General Manager or designee, approved by the Board of Directors and provided to any

Policy Title: Annual Investment Policy
Policy Number: Financial Management Policy 5.01

Adopted 03/28/07
Revised 10/08/14 (Res. 2014-61)
Revised 02/27/19 (Res. 2019-09)
Revised 08/14/19 (Res. 2019-60)
Revised 12/11/19 (Res. 2019-80)
Revised 06/24/20 (Res. 2020-43)

institution seeking to conduct business with the District. Banks and Savings and Loan Associations seeking to establish eligibility as a depository for the District's Collateralized Certificate of Deposits shall submit annually an audited financial statement, which shall be reviewed by the General Manager or designee for compliance with the District's financial criteria.

Any institution meeting the District's required criteria will be eligible for placement of public deposits by the District, subject to approval by the General Manager or designee. As deemed necessary by the General Manager or designee, reviews of unaudited quarterly financial data for institutions on the District's approved list shall be made. Any institution falling below the District's established minimum criteria shall be removed from the approved list, no new deposits may be placed with that institution and all funds remaining shall be withdrawn as the deposits mature.

5.01.07.2 Brokers and Dealers

All brokers and dealers that desire to become qualified bidders for investment transactions with the District must respond to a "Broker Dealer Questionnaire" and submit related documents relative to eligibility. This includes a current audited financial statement, proof of state registration, proof of NASD registration and a certification they have received and reviewed the District's Investment Policy and agree to comply with the provisions outlined in the Investment Policy. The General Manager or designee may establish any additional criteria deemed appropriate to evaluate and approve any financial services provider. The selection process for broker dealers shall be open to both "primary dealers" and "secondary/regional dealers" that qualify under Securities and Exchange Commission Rule 15c3-1 (Uniform Net Capital Rule). The provider must be experienced in institutional trading practices and be familiar with the California Government Code as it relates to investments by a public entity.

If the District employs the services of a professional investment advisor, selection of broker/dealers will be at the sole discretion of the advisor, and the advisor shall make their list of selected broker/dealers available to the District on demand.

5.01.08 Authorized and Suitable Investments

The District is provided a broad spectrum of eligible investments under California Government Code Sections 53600 et al. Authorized investments are described in detail in Appendix A.

5.01.09 Competitive Bidding

Where possible, transactions with broker/dealers shall be selected on a competitive basis and their bid or offering prices shall be recorded. If there is no other readily available competitive offering, best efforts will be made to document quotations for comparable or alternative securities. When purchasing original issue instrumentality securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price.

5.01.10 Master Repurchase Agreement

Commented [KH1]: Portions of this repeat throughout the document in both the collateralization section as well as in the description of repurchase agreements in the approved investments section

Policy Title: Annual Investment Policy
Policy Number: Financial Management Policy 5.01

Adopted 03/28/07
Revised 10/08/14 (Res. 2014-61)
Revised 02/27/19 (Res. 2019-09)
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Revised 12/11/19 (Res. 2019-80)
Revised 06/24/20 (Res. 2020-43)

~~The District may invest (Government Code Section 53601 (j)) in overnight and term repurchase agreements with Primary Dealers of the Federal Reserve Bank of New York rated "A" or better by Moody's Investors Service or Standard & Poor's Corporation with which the District has entered into a Master Repurchase Agreement. This agreement will be modeled after the Public Securities Associations Master Repurchase Agreement.~~

~~All collateral used to secure this type of transaction is to be delivered to a third party prior to release of funds. The third party shall have an account in the name of the Calaveras County Water District. The market value of securities used as collateral for repurchase agreements shall be monitored on a daily basis and shall not be permitted to fall below a minimum of 102 percent of the value of the repurchase agreement. Collateral shall not have maturities in excess of five (5) years. The right of substitution shall be granted, provided that permissible collateral is maintained.~~

~~In order to conform with the provisions of the Federal Bankruptcy Code that provides for the liquidation of securities held as collateral for repurchase agreements, the only securities deemed acceptable as collateral shall be securities that are direct obligations of and guaranteed by the U.S. Government, U.S. Government Agencies or Government Sponsored Enterprises securities as permitted under this policy. The District will maintain a first perfected security interest in the securities subject to the repurchase agreement and shall have a contractual right to the liquidation of purchased securities upon the bankruptcy, insolvency or other default of the counter party.~~

5.01.11 Investment Pools

An investigation of any investment pool or money market mutual fund is required prior to investing and is to be performed on an ongoing basis. The investigation shall, at a minimum, obtain the following information:

- A description of interest calculations and how it is distributed, and how gains and losses are distributed.
- A description of how securities are safeguarded (including the settlement process) and how often the securities are "marked to market" and how often an audit is conducted.
- A description of who may invest in the program, how often, what size deposits and withdrawals are permitted.
- A schedule for receiving statements and portfolio listings.
- Does the pool/fund maintain a reserve or retain earnings or is all income after expenses distributed to participants?
- A fee schedule, which also discloses when and how fees are assessed.
- Determining if the pool or fund is eligible for bond proceeds and/or will it accept such proceeds.

The purpose of this investigation is to determine the suitability of a pool or fund in relation to the District's investment policy and evaluate the risk of placing funds with that pool or fund.

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5.01.12 Collateralization

5.01.12.1 Certificates of Deposit (CDs)

The District shall require any commercial bank or savings and loan association to deposit eligible securities with an agency of a depository approved by the State Banking Department to secure any uninsured portion of a Non-Negotiable Certificate of Deposit. The value of eligible securities as defined pursuant to California Government Code, Section 53651, pledged against a Certificate of Deposit shall be equal to 150% of the face value of the CD if the securities are classified as mortgages and 110% of the face value of the CD for all other classes of security.

5.01.12.2 Collateralization of Bank Deposits

This is the process by which a bank or financial institution pledges securities, or other deposits for the purpose of securing repayment of deposited funds. The District shall require any bank or financial institution to comply with the collateralization criteria defined in California Government Code, Section 53651.

5.01.12.3 Repurchase Agreements

The District requires that Repurchase Agreements be collateralized only by securities authorized in accordance with California Government Code:

- The securities which collateralize the repurchase agreement shall be priced at Market Value, including any Accrued Interest plus a margin. The Market Value of the securities that underlie a repurchase agreement shall be valued at 102% or greater of the funds borrowed against those securities.
- Financial institutions shall mark the value of the collateral to market at least monthly and increase or decrease the collateral to satisfy the ratio requirement described above.
- The District shall receive monthly statements of collateral.

Uninsured Time Deposits with banks and savings and loans shall be collateralized and monitored in the manner prescribed by state law for depositories accepting investment funds from public governmental entities.

Repurchase Agreements shall be collateralized in accordance with terms specified in the Master Repurchase Agreement. The valuation of collateral securing a Repurchase Agreement shall be verified and monitored on a daily basis to ensure a minimum of 102% of the value of the transaction being held by the District's depository agent. All collateral used to secure this type of transaction is to be delivered to a third party prior to release of funds. The third party shall have an account in the name of the Calaveras County Water District.

5.01.13 Safekeeping and Custody

All securities owned by the District shall be held in safekeeping by a third-party bank trust department acting as agent for the District under the terms of a custody agreement executed by the

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bank and the District. **All securities shall be received and delivered using standard delivery versus payment (DVP) procedures.** The third-party bank trustee agreement must comply with Section 53608 of the California Government Code. No outside broker/dealer or advisor may have access to District funds; accounts or investments and any transfer of funds must be approved by the General Manager or designee or his/her designee.

[The only exceptions to the foregoing shall be depository accounts and securities purchases made with: \(i\) local government investment pools; \(ii\) time certificates of deposit, and, \(iii\) money market mutual funds, since these securities are not deliverable.](#)

5.01.14 Diversification and Risk

5.01.14.01 Mitigating Credit Risk in the Portfolio

Credit risk is the risk that a security or a portfolio will lose some or all its value due to a real or perceived change in the ability of the issuer to repay its debt. The Agency will mitigate credit risk by adopting the following strategies:

- The diversification requirements included in Appendix A of this policy are designed to mitigate credit risk in the portfolio.
- No more than 5% of the total portfolio may be deposited with or invested in securities issued by any single issuer unless otherwise specified in this policy.
- The District may elect to sell a security prior to its maturity and record a capital gain or loss in order to manage the quality, liquidity or yield of the portfolio in response to market conditions or District's risk preferences.
- If securities owned by the District are downgraded to a level below the quality required by this investment policy, it will be the District's policy to review the credit situation and make a determination as to whether to sell or retain such securities in the portfolio.
 - If a security is downgraded, the General Manager or designee will use discretion in determining whether to sell or hold the security based on its current maturity, the economic outlook for the issuer, and other relevant factors.
 - If a decision is made to retain a downgraded security in the portfolio, its presence in the portfolio will be monitored and reported monthly to the Board of Directors.

5.01.14.01 Mitigating Market Risk in the Portfolio

Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The District recognizes that, over time, longer-term portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The District will mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-

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term investments only with funds that are not needed for current cash flow purposes.

The District further recognizes that certain types of securities, including variable rate securities, securities with principal paydowns prior to maturity, and securities with embedded options, will affect the market risk profile of the portfolio differently in different interest rate environments. The District, therefore, adopts the following strategies to control and mitigate its exposure to market risk:

- The District will maintain a minimum of six months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements.
- The maximum stated final maturity of individual securities in the portfolio will be five (5) years, except as otherwise stated in this policy.
- If the District utilizes a strategy that targets a duration target, the duration of the portfolio will generally be approximately equal to the duration (typically, plus of minus 20%) of a Market Benchmark, an index selected by the District based on the District's investment objectives, constraints and risk tolerances.

5.01.15 Maximum Maturities

Every effort will be made to match investment maturities to cash flow needs. Matching maturities with cash flow dates will reduce the need to sell securities prior to maturity, thus reducing market risk. Unless matched to a specific requirement and approved by the Board of Directors, no investment may be made with maturity greater than five (5) years.

5.01.16 Internal Control and Review

This Investment Policy shall be reviewed periodically by the General Manager or designee as necessary and any recommended revisions shall be submitted as needed to the Board of Directors in order to insure consistency and its relevance to current law, and financial and economic trends. The General Manager or designee shall also submit this Investment Policy to the Board of Directors for its review during the first quarter of each fiscal year.

In conjunction with the annual financial statement audit, the external auditors shall review the investments and general activities associated with the investment program to evaluate compliance with this Investment Policy.

5.01.17 Performance Evaluation

The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account the District's risk constraints, the cash flow characteristics of the portfolio, and state and local laws, ordinances or resolutions that restrict investments.

The General Manager or designee shall monitor and evaluate the portfolio's performance relative to the chosen market benchmark(s), which will be included in the Treasurer's quarterly report. The General Manager or designee shall select an appropriate, readily available index to use as a

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market benchmark.

5.01.18 Reporting

The General Manager or designee will produce a monthly transaction report that will be submitted to the Board of Directors. Additionally, the General manager or designee may produce a quarterly investment report (Treasurer's Report) that may be submitted to the Board of Directors. The report, generally submitted within 30 days of the end of each calendar quarter (unless a more frequent reporting period is chosen), shall include information about the investment of all funds in the custody of the District. This report shall also include all items listed in Section 53646(b) of the Government Code.

These reports will also include the following information about the investments of all funds:

5.01.18.1 Investment Report

- A. List of individual investments by type and issuer held at the end of reporting period.
- B. Dollar weighted yield to maturity of the District's investments.
- C. Maturity schedule by type, of each of the District's investments.
- D. Statement of compliance of the portfolio to the District's adopted Investment Policy or manner in which the portfolio is not in compliance.
- E. Quarterly statement denoting the ability to meet the District's scheduled expenditure requirements for the next three months.
- F. Market value, book value and par value of all investments.
- G. Rates of interest on investments and accrued interest earned on the portfolio.
- H. Transactions for the period

5.01.19 Investment Policy Adoption

The Investment Policy Guidelines of the Calaveras County Water District shall be adopted by resolution of the Districts' legislative authority. The policy shall be reviewed during the first quarter of each fiscal year by the Board of Directors and any modifications made thereto must be approved by the Board of Directors.

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Appendix - A

Description of Authorized Investments and Restrictions

The District's investments are governed by California Government Code, Sections 53600 et seq. Within the investments permitted by the Code, the District seeks to further restrict eligible investments to the guidelines listed in this appendix. In the event a discrepancy is found between this policy and the Code, the more restrictive parameters will take precedence. Percentage holding limits listed in this section apply at the time the security is purchased.

Any investment currently held at the time the policy is adopted which does not meet the new policy guidelines can be held until maturity, and shall be exempt from the current policy. At the time of the investment's maturity or liquidation, such funds shall be reinvested only as provided in the current policy.

An appropriate risk level shall be maintained by primarily purchasing securities that are of high quality, liquid, and marketable. The portfolio shall be diversified by security type and institution to avoid incurring unreasonable and avoidable risks regarding specific security types or individual issuers.

5.01.19.01 Local Agency Investment Fund (LAIF)

The Local Agency Investment Fund (LAIF) is a special fund in the California State Treasury created and governed pursuant to [California Government Code, Sections 16429.1 et seq.](#) This law permits the District, with the consent of the Board of Directors, to remit money not required for the District's immediate need to the State Treasurer for deposit in this special fund for the purpose of investment. Principal may be withdrawn on one days' notice. The fees charged by LAIF as well as investment limits are limited by Statute. (~~Legal Authority – Government Code Section 16429.1~~)

5.01.19.02 U.S. Treasuries

U.S. Treasury securities and other government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest. There is no percentage limitation on the funds that can be invested in this category; however, a five- ~~(5)~~ year maturity limitation is applicable.

5.01.19.03 Federal Agencies and Government-Sponsored Enterprises

~~Federal~~ ~~FEDERAL~~ ~~Agencies~~ ~~GENCIES~~ or United States Government-Sponsored Enterprise (~~GSE~~) obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. (~~Legal Authority – Government code Sections 53601 (f)~~). There is no percentage limitation on the funds that can be invested in this category; however, a five ~~(5)~~-year maturity limitation is applicable. Moreover, no more than ~~2530~~% of the portfolio may be invested in any single Agency/GSE issuer, and agency callable securities are limited to 20% of the District's portfolio.

5.01.19.04 Municipal Securities: Registered State Warrants or Treasury Notes or Bonds of the State of California

These include bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state or by a department, board, District, or authority of the

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state. ~~(Legal Authority—Government Code Sections 53601 (e)).~~ These investments are permitted, provided that:

- The securities are rated in a rating category of “A” or its equivalent or better by at least one nationally recognized statistical rating organization (“NRSRO”).
- No more than 30% of the portfolio may be in Municipal Securities.
- The maximum maturity does not exceed five (5) years.
- No more than 5% of the portfolio may be invested in any single issuer.

5.01.19.05 Municipal Securities: Registered treasury notes or bonds of any of the other 49 United States in addition to California.

This includes bonds payable solely out of the revenues from revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California—~~(GCS 53601 (d)).~~ These investments are permitted, provided that:

- The securities are rated in a rating category of “A” or its equivalent or better by at least one ~~nationally recognized statistical rating organization (“NRSRO”).~~
- No more than 30% of the portfolio may be in Municipal Securities.
- ~~No more than 5% of the portfolio may be invested in any single issuer.~~
- ~~The maximum maturity does not exceed five (5) years.~~

5.01.19.06 Municipal Securities: Bonds, Notes, Warrants, or Other Evidences of Indebtedness of Any Local District within the State of California

These include bonds payable solely out of the revenues from a revenue-producing property owned, controlled or operated by a California local District, or by a department, board, District or authority of such a local District. ~~(Legal—Government Code Sections 53601 (e)).~~ These investments are permitted, provided that:

- The securities are rated in a rating category of “A” or its equivalent or better by at least one ~~nationally recognized statistical rating organization (“NRSRO”).~~
- No more than 30% of the portfolio may be in Municipal Securities.
- ~~No more than 5% of the portfolio may be invested in any single issuer.~~
- ~~The maximum maturity does not exceed five (5) years.~~

5.01.19.07 Bankers Acceptance

The District may invest in Bankers Acceptances limited to banks which have short-term debt obligations rated “A-1” or its equivalent or better by at least one NRSRO; or long-term debt obligations which are rated in a rating category of “A” or its equivalent or better by at least one NRSRO. The maximum investment maturity will be restricted to 180 days ~~as per Government Code Section 53601(f).~~ Maximum portfolio exposure will be limited to 40% ~~percent (Legal Authority—Government Code Sections 53601 (g)).~~ No more than 5% of the portfolio may be invested in any single issuer.

5.01.19.08 Commercial Paper

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Prime Commercial Paper with a maturity not exceeding 270 days from the date of purchase, ~~with the highest ranking or of the highest letter and numerical rating as provided for by the nationally recognized statistical rating organization (an NRSRO).~~ The entity that issues the commercial paper shall meet all of the following conditions in either A or B:

- A. The entity shall (1) be organized and operating in the United States as a general corporation ~~and (2) have total assets in excess of five hundred million dollars (\$500,000,000), (2) the securities are rated "A-1" or its equivalent or better by at least one NRSRO,~~ and (3) have debt other than commercial paper, if any, ~~that is rated "A" or its equivalent or higher by at least one NRSRO.~~
- B. The entity shall (1) be organized within the United States as a special purpose corporation, trust, or limited liability company, (2) have program wide credit enhancements, including, but not limited to, over collateralization, letter of credit or surety bonds and (3) have commercial paper that is rated "A-1" or ~~its equivalent or better higher, or the equivalent,~~ by at least one NRSRO.

The District's aggregate investment in commercial paper shall not exceed 25% of the District's total portfolio. No more than 5% of the portfolio may be invested in any single issuer. The District may purchase no more than 10% of the outstanding commercial paper of any single issuer. ~~(Legal Authority Government Code Sections 53601 (h))~~

5.01.19.09 Negotiable Certificates of Deposit

Investments are limited to deposits issued by a nationally or state-chartered bank or a savings association or federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank, provided that:

- The amount of the NCD insured up to the FDIC limit does not require any credit ratings.
- Any amount above the FDIC insured limit must be issued by institutions which have short-term debt obligations rated "A-1" or its equivalent or better by at least one NRSRO; or long-term obligations rated in a rating category of "A" or its equivalent or better by at least one NRSRO.

Negotiable Certificates of Deposit shall not exceed ~~30% percent~~ of the District's surplus money, which may be invested pursuant to this policy. No more than 5% of the portfolio may be invested in any single issuer. Per section 53638 of the California Government Code, any deposit shall not exceed the total paid-up capital and surplus of any depository bank, nor shall the deposit exceed the total net worth of any institution. Maximum investment maturity is restricted to five ~~(5)~~ years. ~~(Legal Authority Government Code Section 53601 (i))~~

5.01.19.10 Time Certificates of Deposit

The District may invest in collateralized certificates of deposits ~~(Federally Insured Time Deposits and Collateralized Time Deposits)~~ issued by a state or nationally chartered bank, a state or federal association or a state or federal credit union ~~(Government Code Sections 53601(i))~~. A written depository contract is required with all institutions that hold District deposits. ~~Securities placed in a collateral pool must provide coverage for at least 110 percent of all deposits that are placed in the institution. Acceptable pooled collateral is governed by California Government Code Section~~

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~~53651. Real estate mortgages are not considered acceptable collateral by the District, even though they are permitted in Government Code Section 53651(m). All banks are required to provide the District with a regular statement of pooled collateral. This report will state that they are meeting the 110 percent collateral rule (Government Code Section 53652(a)), a listing of all collateral with location and market value, plus an accountability of the total amount of deposits secured by the pool.~~

District funds shall be invested only in commercial banks and savings and loans rated in the rating category of "A" or its equivalent or better by at least one NRSRO.

In the event that a bank does not meet the minimum ratings, a tri-party collateral arrangement may be substituted in lieu of a rating lower than "A". The third-party institution must be acceptable to the District and have an account in the name of the Calaveras County Water District. The market value of the collateral in the account must not fall below 110% percent of the value of the deposit(s) at any time. The securities in the account must conform to Government Code, Section 53651 with the exception that real estate mortgages are not acceptable collateral. The District will maintain a first perfected security interest in the securities pledged against the deposit and shall have a contractual right to liquidation of pledged securities upon the bankruptcy, insolvency or other default of the counter party.

~~The amount per institution is limited to the maximum covered under federal insurance. Deposits of up to \$250,000 are allowable in any institution that insures its deposits with the Federal Deposit Insurance Corporation, regardless of Moody's Investors Service or Standard and Poor's Corporation ratings. Per section 53638 of the California Government Code, any deposit shall not exceed the total paid-up capital and surplus of any depository bank, nor shall the deposit exceed the total net worth of any institution.~~

~~No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits. Maximum maturity is restricted to twofive (25) years. (Legal Authority - Govt Code Section 53651)~~

5.01.19.11 Repurchase Agreements

A Repurchase Agreement is the purchase of a security pursuant to an agreement by which the counterparty will deliver the underlying security by book entry, physical delivery or by a third-party custodial agreement. Repurchase Agreements shall have a maximum maturity of one year and shall not exceed 20% percent of the District's funds. The collateralization level for Repurchase Agreements shall be a minimum of 102% percent of the market value of the principal and accrued interest. The right of substitution will be granted provided that permissible collateral is maintained. In order to conform with the provisions of the Federal Bankruptcy Code that provides for the liquidation of securities held collateral for Repurchase Agreements, the only securities acceptable as collateral shall be securities that are direct obligations of and guaranteed by the United States Government, or its Agencies or with a maximum maturity of five (5) years.

The District shall maintain a first perfected security interest in the securities subject to the Repurchase Agreement and shall have a contractual right to the liquidation of purchased securities upon the bankruptcy, insolvency or other default of the counter party. Repurchase Agreements may only be made with banks and primary dealers with which the District has entered into a Master Repurchase Agreement ~~modeled after the Public Securities Associations' Master Repurchase Agreement~~ developed by the Securities Industry and Financial Markets Association.

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~~In all other respects, Repurchase Agreements shall conform to the restrictions set forth in Government Code Sections 53601 (j). (Legal Authority—Government Code Sections 53601 (j))~~

5.01.19.12 Corporate Medium Term Notes

Medium-term notes are obligations of corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. The securities must ~~in be~~ in a rating category of "A" or its equivalent or better by ~~at least one NRSRO nationally recognized rating organization~~. Purchase of medium-term notes shall not exceed 30% of the total portfolio, and not have maturity in excess of five (5) years. No more than 5% of the portfolio may be invested in any single issuer. ~~(Legal Authority—Government Code Sections 53601(k))~~

5.01.19.13 Money Market Mutual Funds

Mutual funds qualifying for District investment must be registered with the Securities and Exchange Commission under the Investment Company Act of 1940, ~~provided that: and issued by diversified investment companies and meet either of the following criteria:~~

- i) Have attained the highest ranking or the highest letter or numerical rating provided by not less than two ~~(2)~~ NRSROs or
- ii) Have retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five ~~(5)~~ years experience managing money market mutual funds with assets under management of at least five hundred million dollars (\$500,000,000).

Investments in ~~mutual funds~~ money market mutual funds shall not exceed ~~20% percent~~ of the District's total portfolio.

- a. ~~(Legal Authority—Government Code Section 53601(l))~~
- b. ~~(Legal Authority—Government Code Section 53601(l))~~

5.01.19.14 Asset-Backed, Mortgage-Backed, Mortgage Passthrough securities, and Collateralized Mortgage Obligations not defined in Sections 5.01.19.02 and 5.01.19.03

- The securities are rated in a rating category of "AA" or its equivalent or better by a NRSRO.
- No more than 20% of the portfolio may be invested in these securities.
- No more than 5% of the portfolio may be invested in any single Asset-Backed or Commercial Mortgage security issuer.
- The maximum legal final maturity does not exceed five ~~(5)~~ years.

5.01.19.15 Share of Beneficial Interest in a Joint Powers Authority

As authorized by Government Code, Section 53601(p).

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5.01.19.16 Supranational Securities

- Issues are US Dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank.
- The securities are rated in a rating category of “AA” or its equivalent or better by a NRSRO.
- No more than 30% of the portfolio may be invested in these securities.
- No more than 10% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed five ~~(5)~~ years.

5.01.19.17 Passbook Deposits

As authorized by Government Code, Section 53637.

5.01.19.18 Prohibited Investment Vehicles and Practices

- State law notwithstanding, any investments not specifically described herein are prohibited, including, but not limited to futures and options.
- In accordance with Government Code, Section 53601.6, investment in inverse floaters, range notes, or mortgage derived interest-only strips is prohibited.
- Investment in any security that could result in a zero interest accrual if held to maturity is prohibited. Under a provision sunseting on January 1, 2026, securities backed by the U.S. Government that could result in a zero- or negative-interest accrual if held to maturity are permitted.
- Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.
- Purchasing or selling securities on margin is prohibited.
- The use of reverse repurchase agreements, securities lending or any other form of borrowing or leverage is prohibited.
- The purchase of foreign currency denominated securities is prohibited.
- Agencies that are not Qualified Institutional Buyers (QIB) as defined by the Securities and Exchange Commission are prohibited from purchasing Private Placement Securities. The SEC defines a QIB as having at least \$100,000,000 in securities owned and invested.

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Appendix B

Glossary of Cash Management Terms

Accrued Interest - Interest earned but not yet received.

Active Deposits - Funds which are immediately required for disbursement.

Amortization - An accounting practice of gradually decreasing (increasing) an asset's book value by spreading its depreciation (accretion) over a period of time.

Arbitrage - Transactions by which securities are bought and sold in different markets at the same time for the sake of the profit arising from a yield difference in the two markets.

Asked Price - The price a broker dealer offers to sell securities.

Average Life - The average length of time that an issue of serial bonds and/or term bonds with a mandatory sinking fund feature is expected to be outstanding.

Banker's Acceptance - A high quality, short-term money market instrument used to finance international trade. There has never been an instance of a failure to pay a banker's acceptance in full at its maturity date.

Basis Point - One basis point is one hundredth of one percent (.01).

Bid Price - The price a broker dealer offers to purchase securities.

Bond - A financial obligation for which the issuer promises to pay the bondholder a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Book Entry - The system maintained by the Federal Reserve, by which most money market securities are delivered to an investor's custodial bank. The Federal Reserve maintains a computerized record of the ownership of these securities and records any changes in ownership corresponding to payments made over the Federal Reserve wire (delivery versus payment).

Book Value - The value at which a debt security is shown on the holder's balance sheet. Book value is acquisition cost less amortization of premium or accretion of discount.

Broker - Someone who brings buyers and sellers together and is compensated for his/her service.

Callable Bond - A bond issue in which all or part of its outstanding principal amount may be redeemed before maturity by the issuer under specified conditions.

Call Price - The price at which an issuer may redeem a bond prior to maturity. The price is usually at a slight premium to the bond's original issue price to compensate the holder for loss of income and ownership.

Call Risk - The risk to a bondholder that a bond may be redeemed prior to maturity.

Cash Sale/Purchase - A transaction, which calls for delivery and payment of securities on the same day that the transaction is initiated.

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Revised 12/11/19 (Res. 2019-80)
Revised 06/24/20 (Res. 2020-43)

CDARS – The Certificate of Deposit Account Registry Service (CDARS) program places funds into certificates of deposit issued by banks in the CDARS network. This occurs in increments of less than the standard FDIC insurance maximum to ensure that both principal and interest are eligible for full FDIC insurance deposit. Maturities range from four weeks to three years. Interest rates are set by the competitive market place.

Certificate of Deposit - A deposit of funds for a specified period of time that earns interest at a specified rate. Commonly known as "CDs." Maturities range from a few weeks to several years. Interest rates are set by the competitive market place.

Collateral - Securities, evidence of deposit or pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposit of public moneys.

Commercial Paper - Short-term, negotiable unsecured promissory notes of corporations.

Comprehensive Annual Financial Report (CAFR) – The official annual financial report for the District. It includes five combined statements and basic financial statements for each individual fund and account group prepared in conformity with Generally Accepted Accounting Principals (GAAP).

Convexity - A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

Coupon - The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value.

Credit Analysis - A critical review and appraisal of the economic and financial conditions or of the ability to meet debt obligations.

Current Yield - The interest paid on an investment expressed as a percentage of the current price of the security.

Custodian - A bank or other financial institution that keeps custody of stock certificates and other assets.

Defeased Bond Issue - Issues that have sufficient money to retire outstanding debt when due so that the District is released from the contracts and covenants in the bond document.

Delivery vs. Payment (DVP) - Delivery of securities with a simultaneous exchange of money for the securities.

Derivative - Securities that are based on, or derived from, some underlying asset, reference date, or index.

Discount - The difference between the cost of a security and its value at maturity when quoted at lower than face value.

Diversification - Dividing investment funds among a variety of securities offering independent returns and risk profiles.

Duration - A measure of the timing of the cash flows, such as the interest payments and the principal repayment, to be received from a given fixed-income security. This calculation is based on three variables:

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term to maturity, coupon rate, and yield to maturity. The duration of a security is a useful indicator of its price volatility for given changes in interest rates.

Fair Value - The amount at which an investment could be exchanged in a current transaction between willing parties, other than in a forced or liquidation sale.

Fannie Mae - Trade name for the Federal National Mortgage Association (FNMA), a U.S. sponsored corporation.

Fed Wire - A wire transmission service established by the Federal Reserve Bank to facilitate the transfer of funds through debits and credits of funds between participants within the Fed system.

Federal Deposit Insurance Corporation (FDIC) - Insurance provided to customers of a subscribing bank, which guarantees deposits to a set limit (currently \$250,000) per account.

Federal Reserve System - The central bank of the U.S. which consists of a seven-member Board of Governors, 12 regional banks and 5,700 commercial banks that are members.

Freddie Mac - Trade name for the Federal Home Loan Mortgage Corporation (FHLMC), a U.S. sponsored corporation.

Ginnie Mae - Trade name for the Government National Mortgage Association (GNMA), a direct obligation bearing the full faith and credit of the U.S. Government.

Government Accounting Standards Board (GASB) - A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

Government Securities - An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, and Bonds."

Guaranteed Investment Contracts (GICS) - An agreement acknowledging receipt of funds, for deposit, specifying terms for withdrawal, and guaranteeing a rate of interest to be paid.

Inactive Deposits (Idle Funds) - Funds not immediately needed for disbursement.

Interest Rate - The annual yield earned on an investment, expressed as a percentage.

Interest Rate Risk - The risk associated with declines or rises in interest rates, which cause an investment in a fixed-income security to increase or decrease in value.

Inverted Yield Curve - A chart formation that illustrates long-term securities having lower yields than short term securities. This configuration usually occurs during periods of high inflation coupled with low levels of confidence in the economy and a restrictive monetary policy.

Investment Agreements - An agreement with a financial institution to borrow public funds subject to certain negotiated terms and conditions concerning collateral, liquidity and interest rates.

Investment Company Act of 1940 - Federal legislation which sets the standards by which investment companies such as mutual funds are regulated in the areas of advertising, promotion, performance reporting

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requirements, and securities valuations.

Investment Policy - A concise and clear statement of the objectives and parameters formulated by an investor or investment manager for a portfolio of investment securities.

Investment-grade Obligations - An investment instrument suitable for purchase by institutional investors under the independent person rule. Investment-grade is restricted to those obligations rated BBB or higher by a rating District.

Liquidity - An asset that can easily and rapidly be converted into cash without significant loss of value.

Local District - County, City, City and County, including a chartered city or county, school district, community college district, public district, or any public or municipal corporation.

Local Agency Investment Fund (LAIF) - A pooled investment vehicle for local agencies in California sponsored by the State of California and administered by the State Treasurer.

Local Government Investment Pool - A pooled investment vehicle sponsored by a local District or a group of local agencies for use by other local agencies.

Mark-to-Market - The process whereby the book value or collateral value of a security is adjusted to reflect its current market value.

Market Risk - The risk that the value of a security will rise or decline as a result of changes in market conditions.

Market Value - Current market price of a security. The price at which a security is trading and could presumably be purchased or sold.

Maturity - The date upon which the principal or stated value of an investment becomes due and payable.

Merrill Lynch 1 - 3 Year Treasury Index - Represents all U.S. Treasury securities with maturities ranging from 1-3 years.

Modified Duration - A measure of exposure to market risk of a security or a portfolio. It is the percent change in the price of a security (portfolio) or a 100-basis point change in the securities' (portfolio's) yield.

Moody's - Moody's Investment Service, Inc. One of the three best-known rating agencies in the United States, the others being Standard and Poor's Corporation (S&P) and Fitch IBCA, Inc. (Fitch).

Money Market Mutual Fund - Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repos and federal funds).

Mutual Funds - An investment company that pools money and can invest in a variety of securities including fixed-income securities and money market instruments. Mutual funds are regulated by the Investment Company Act of 1940 and must abide by the following Securities and Exchange Commission (SEC) disclosure guidelines:

1. Report standardized performance calculations.

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2. Disseminate timely and accurate information regarding the fund's holdings, performance, and management, and general investment policy.
3. Have the fund's investment policies and activities supervised by a board of trustees, which are independent of the adviser, administrator or other vendor of the fund.
4. Maintain the daily liquidity of the fund's shares.
5. Value their portfolios on a daily basis.
6. Have all individuals who sell SEC-registered products licensed with a self-regulating organization (SRO) such as the National Association of Securities Dealers (NASD).
7. Have an investment policy governed by a prospectus, which is updated and filed by the SEC annually.

National Association of Securities Dealers (NASD) - A self-regulatory organization (SRO) of brokers and dealers in the over-the-counter securities business. Its regulatory mandate includes authority over firms that distribute mutual fund shares as well as other securities.

Net Asset Value - The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets, which includes securities, cash, and any accrued earnings, subtracting this from the fund's liabilities and dividing this total by the number of shares outstanding. This is calculated once a day based on the closing price for each security in the fund's portfolio. (See below) $[(\text{Total assets}) - (\text{Liabilities})] / (\text{Number of shares outstanding})$

Negotiable Certificate of Deposit - A large denomination certificate of deposit, which can be sold in the open market prior to maturity.

New Issue – Term used when a security is originally "brought" to market.

Nominal Yield - The stated rate of interest that a bond pays its current owner, based on par value of the security. It is also known as the "coupon," "coupon rate," or "interest rate."

New Issue - Term used when a security is originally "brought" to market.

No Load Fund - A mutual fund, which does not levy a sales charge on the purchase of its shares.

Note - A written promise to pay a specified amount to a certain entity on demand or on a specified date.

Par Value - The amount of principal, which must be paid at maturity. Also referred to as the face amount of a bond, normally quoted in \$1,000 increments per bond.

Perfected Delivery - Refers to an investment where the actual security or collateral is held by an independent third party representing the purchasing entity.

Portfolio - Combined holding of more than one stock, bond, commodity, real estate investment, cash equivalent, or other asset. The purpose of a portfolio is to reduce risk by diversification.

Positive Yield Curve - A chart formation that illustrates short-term securities having lower yields than long-term securities.

Premium - The amount by which the price paid for a security exceeds the security's par value.

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Primary Dealer - A group of government securities dealers that submit daily reports of market activity and security positions held to the Federal Reserve Bank of New York and are subject to its informal oversight.

Prime Rate - A preferred interest rate charged by commercial banks to their most credit worthy customers. Many interest rates are keyed to this rate.

Principal - The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Prospectus - A legal document that must be provided to any prospective purchaser of a new securities offering registered with the SEC that typically includes information on the issuer, the issuer's business, the proposed use of proceeds, the experience of the issuer's management, and certain certified financial statements also known as an "official statement".

Prudent Investor Standard aka as Prudent Person Rule - A standard of conduct where a person acts with care, skill, prudence, and diligence when investing, reinvesting, purchasing, acquiring, exchanging, selling and managing funds. The test of whether the standard is being met is if a prudent person acting in a similar situation would engage in similar conduct to ensure that investments safeguard principal and maintain liquidity.

Purchase Date - The date in which a security is purchased for settlement on that or a later date.

Rate of Return - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Repurchase Agreement (REPO) - A transaction where the seller agrees to buy back from the buyer (District) the securities at an agreed upon price on demand or at a specified date.

Reverse Repurchase Agreement (REVERSE REPO) - A transaction where the seller (District) agrees to buy back from the buyer the securities at an agreed upon price on demand or at a specified date.

Risk - Degree of uncertainty of return on an asset.

Rule 2a-7 of the Investment Company Act - Applies to all money market mutual funds and mandates such funds <:0 maintain certain standards, including a 13-month maturity limit and a 90-day average maturity on investments, to help maintain a constant net asset value of one dollar (\$1.00).

Rule G-37 of the Securities Rulemaking Board - Federal regulations to sever any connection between the making of political contributions and the awarding of municipal securities business.

Safekeeping - Holding of assets (e.g., securities) by a financial institution.

Safekeeping Service - Offers storage and protection of assets provided by an institution serving as an agent.

Sallie Mae - Trade name for the Student Loan Marketing Association (SLMA), a U.S. sponsored corporation.

Secondary Market - A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities and Exchange Commission (SEC) - The federal District responsible for supervising and

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regulating the securities industry.

Settlement Date - The date on which a trade is cleared by delivery of securities against funds.

Serial Bond - A bond issue, usually of a municipality, with various maturity dates scheduled at regular intervals until the entire issue is retired.

Sinking Fund - Money, accumulated on a regular basis in a separate custodial account that is used to redeem debt securities or preferred stock issues.

Standard and Poor's Corporation (S&P) - One of the three best known rating agencies in the United States, the others being Moody's Investment Service, Inc. and Fitch IBCA, Inc. (Fitch).

Swap - Trading one asset for another.

Tax and Revenue Anticipation Notes (TRANS) - Notes issued in anticipation of receiving tax proceeds or other revenues at a future date.

Term Bond - Bonds comprising a large part or all of a particular issue, which come due in a single maturity. The issuer usually agrees to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity.

Time Certificate of Deposit - A non-negotiable certificate of deposit, which cannot be sold prior to maturity.

Total Return - The sum of all investment income plus changes in the capital value of the portfolio. For mutual funds, return on an investment is composed of share price appreciation plus any realized dividends or capital gains. This is calculated by taking the following components during a certain time period. (Price Appreciation) + (Dividends paid) + (Capital gains) = Total Return.

Treasury Bills - U.S. Treasury Bills which are short-term, direct obligations of the U.S. Government issued with original maturities of 13 weeks, 26 weeks and 52 weeks; sold in minimum amounts of \$10,000 in multiples of \$5,000 above the minimum. Issued in book entry form only. T-bills are sold on a discount basis.

Trustee or trust company or trust department of a bank - A financial institution with trust powers which acts in a fiduciary capacity for the benefit of the bondholders in enforcing the terms of the bond contract.

Underwriter - A dealer which purchases a new issue of municipal securities for resale.

U.S. Government Agencies - Instruments issued by various U.S. Government Agencies most of which are secured only by the credit worthiness of the particular District.

U.S. Treasury Obligations - Debt obligations of the United States Government sold by the Treasury Department in the form of Bills, Notes, and Bonds. Bills are short-term obligations that mature in one year or less and are sold on the basis of a rate of discount. Notes are obligations, which mature between one (1) year and ten (10) years. Bonds are long-term obligations, which generally mature in ten (10) years or more.

Weighted Average Maturity (WAM) - The average maturity of all the securities that comprise a portfolio that is typically expressed in days or years.

Yield - The rate of annual income returns on an investment, expressed as a percentage. It is obtained by

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dividing the current dollar income by the current market price of the security.

Yield to Maturity - The rate of income returns on an investment, minus any premium or plus any discount, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond, expressed as a percentage.

Yield Curve - A graphic representation that shows the relationship at a given point in time between yields and maturity for bonds that are identical in every way except maturity.

Zero-coupon Securities - Security that is issued at a discount and makes no periodic interest payments. The rate of return consists of a gradual accretion of the principal of the security and is payable at par upon maturity.

Item 3c

**Calaveras County Water District
Claim Summary #615
April 2023 vs May 2023**

	April 2023	May 2023
CCWD Operating Expenditures	1,199,152.40	1,059,958.42
Expenditures to be reimbursed/Fiduciary Payments	2,590.00	2,615.00
Capital Improvement Program Projects	182,052.89	1,013,781.21
Capital Outlay	2,532.25	5,405.40
Sub-Total Vendor Payments	1,386,327.54	2,081,760.03
Payroll Disbursed	597,620.22	620,821.14
Other EFT Payments	4,821.72	5,683.87
Total Disbursements	1,988,769.48	2,708,265.04

Vendor	Description	Date	Ref	Amount
49er WATER SERVICES	District WTP's	05/03/2023	142174	7,655.00
49er WATER SERVICES	District WWTP's	05/03/2023	142174	14,225.00
A T & T	Acct#287318356357 IT Phone 04/23	05/17/2023	142260	130.83
A T & T	Acct#9391064579 SA Shop 05/23	05/24/2023	142297	2.45
A T & T	Internet Service LC Acct#129469186 04/23	05/10/2023	142213	53.50
A T & T	Lease Acct#23584106903335 04/23	05/10/2023	142212	62.87
A T & T	Ref#2097850520 Long Distance Copper Reclaim 04/23	05/03/2023	142175	44.79
A T & T	Ref#2097850520 Long Distance Copper Reclaim 05/23	05/31/2023	142343	44.79
A T & T CALNET 3	Acct#9391067346 Camp Connell Radio Tower 04/23	05/10/2023	142214	210.43
A T & T CALNET3	Acct#3931029198 Hunters 05/23	05/24/2023	142303	24.29
A T & T CALNET3	Acct#9391029194 OP HQ Long Distance 05/23	05/24/2023	142302	390.98
A T & T CALNET3	Acct#9391029197 CC Whse 05/23	05/24/2023	142305	1.93
A T & T CALNET3	Acct#9391029199 JLTC 05/23	05/24/2023	142307	24.29
A T & T CALNET3	Acct#9391029200 Dorrington 05/23	05/24/2023	142299	24.29
A T & T CALNET3	Acct#9391029201 District Wide 05/23	05/24/2023	142300	1,231.87
A T & T CALNET3	Acct#9391032214 JLTC 05/23	05/24/2023	142301	121.15
A T & T CALNET3	Acct#9391032215 T1-Line 05/23	05/24/2023	142306	154.88
A T & T CALNET3	Acct#9391032216 Azalea L/S 05/23	05/24/2023	142304	22.75
A T & T CALNET3	Acct#9391069409 SA Shop 05/23	05/24/2023	142298	47.33
A T & T MOBILITY	Internet Service 04/23	05/03/2023	142176	261.88
A T & T MOBILITY	Internet Service 05/23	05/31/2023	142344	261.88
A TEEM ELECTRICAL ENG INC	Electrical Engineering Construction Services for West Point Wilseyville (CIP 15091)	05/17/2023	142261	1,410.00
A TEEM ELECTRICAL ENG INC	SCADA Repair - Hunters WTP	05/10/2023	142215	2,640.00
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Seasonal Tire Change - V 613	05/03/2023	142177	90.00
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 723	05/17/2023	142262	1,248.75
ACWA/JPIA	Dental 06/23	05/17/2023	142263	6,425.60
ACWA/JPIA	EAP 06/23	05/17/2023	142263	166.16
ACWA/JPIA	Retiree Dental 06/23	05/17/2023	142263	3,219.96
ACWA/JPIA	Retiree Vision 06/23	05/17/2023	142263	909.44
ACWA/JPIA	Vision 06/23	05/17/2023	142263	1,336.32
ADP INC	Payroll Processing 05/15	05/17/2023	142264	1,981.30
AFLAC	Acct#JJ325 04/23	05/03/2023	142178	1,648.46
ALLESHOUSE, FRANK	UB Refund 2948 Flume Court	05/17/2023	142265	4,111.69
ANGELS HEATING AND AIR CONDITIONING	HVAC Repair - Hunters WTP	05/24/2023	142308	140.00
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 501	05/10/2023	142216	180.00
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 551	05/10/2023	142216	155.47
ARNOLD TIRE AND AUTO CARE	Seasonal Tire Change - V 713	05/10/2023	142216	87.96
ARNOLD TIRE AND AUTO CARE	Stud Removal - V 740	05/10/2023	142216	100.00
BAY CITY EQUIPMENT INDUSTRIES INC	Automatic Transfer Switch for District Corp Yard (CIP 11101)	05/10/2023	142217	11,781.41
BAY CITY EQUIPMENT INDUSTRIES INC	Late Fee	05/17/2023	142267	47.10
BAY CITY EQUIPMENT INDUSTRIES INC	Low Coolant Level Switch - C Tank Generator	05/17/2023	142267	297.81
BIG VALLEY FORD LINCOLN MERCURY	Core Credit	05/10/2023	142218	(76.30)
BIG VALLEY FORD LINCOLN MERCURY	Exhaust Sensors - V 592	05/24/2023	142309	194.41
BIG VALLEY FORD LINCOLN MERCURY	Power Steering Pump - V 728	05/10/2023	142218	464.24
BNN, LLC	CPUD Mechanics 04/23	05/10/2023	142219	129.50
BNN, LLC	SASD Mechanics 04/23	05/10/2023	142219	199.62
BNN, LLC	CPUD Warehouse Final	05/10/2023	142219	129.50

Vendor	Description	Date	Ref	Amount
BNN, LLC	SASD Warehouse Final	05/10/2023	142219	156.54
BOB MURRAY & ASSOCIATES	Recruitment Services-District Engineer	05/10/2023	142220	12,135.11
BROWN, JOHN	Wastewater Certificate Reimbursement	05/10/2023	142221	110.00
CALAVERAS AUTO SUPPLY	Batteries - SA Shop	05/10/2023	142222	313.77
CALAVERAS AUTO SUPPLY	Coolant - Wallace WWTP	05/10/2023	142222	57.85
CALAVERAS AUTO SUPPLY	Parts Credit	05/10/2023	142222	(813.83)
CALAVERAS AUTO SUPPLY	Repair Parts - V 747	05/10/2023	142222	523.87
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR00000551 JL WTP	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR00001007 CC L/S#16	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR00002094 Wilseyville P/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000548 DF VCTO L/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000550 FM WWTP	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000552 CC WTP	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000552 CC WWTP	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000553 Sawmill	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000555 LC WWTP	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000557 Arnold WWTP	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000558 Hunters	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000805 WP WTP	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000839 JL Tank A	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000850 Avery P/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000852 CC WW L/S #12	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000853 MM P/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000911 LC Huckleberry L/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000912 JL Tank E	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000913 Avery MS L/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000971 FM L/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0000972 CC L/S # 21	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001005 Arnold L/S#1	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001006 CC L/S#15	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001008 CC L/S#18	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001009 Big Tees Tank #1	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001010 Larkspur P/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001011 CC SC L/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001012 CC L/S #40	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001013 CC Raw P/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001014 CC Tank B	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001034 CC L/S#6	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001049 Dorrington P/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001050 WP L/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001106 Moke Rive P/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001107 Lakemont P/S	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001232 OP HQ	05/03/2023	142179	127.75
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001232 OP HQ	05/03/2023	142179	47.25
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001535 SC #2	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR0001536 Wallace WWTP	05/03/2023	142179	175.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Generator/Air Pollution Control AR00016041 CC L/S#22	05/03/2023	142179	175.00

Vendor	Description	Date	Ref	Amount
CALAVERAS COUNTY PUBLIC WORKS	Blanket Encroachment Permit Services Rendered	05/24/2023	142310	5,781.20
CALAVERAS COUNTY ROCK CREEK LANDFILL	Material Disposal	05/03/2023	142180	12.50
CALAVERAS COUNTY ROCK CREEK LANDFILL	Material Disposal	05/10/2023	142223	64.00
CALAVERAS COUNTY ROCK CREEK LANDFILL	Material Disposal	05/24/2023	142311	48.00
CALAVERAS LUMBER CO INC	Cleaning Supplies - Collections Trailer	05/03/2023	142181	227.15
CALAVERAS LUMBER CO INC	Materials for Vallecitio WWTP System Improvement Project (CIP 15111)	05/03/2023	142181	1,168.68
CALAVERAS LUMBER CO INC	PVC Pipe & Fittings - Collections Crew	05/03/2023	142181	15.26
CALAVERAS LUMBER CO INC	Septic Tank Repair Parts	05/03/2023	142181	55.55
CALAVERAS LUMBER CO INC	Tools - Construction Crew	05/03/2023	142181	231.48
CALAVERAS MINI-STORAGE	Tenant 197673 Storage Rental 05/23 Unit H199	05/31/2023	142345	200.00
CALPERS - RETIREMENT	Retirement 04/30/2023 Payroll	05/31/2023	EFT	49,044.71
CALPERS - RETIREMENT	Retirement 05/15/2023 Payroll	05/31/2023	EFT	50,585.89
CALPERS (Def Comp)	Def Comp 04/30/2023 Payroll	05/31/2023	EFT	7,210.94
CALPERS (Def Comp)	Def Comp 05/15/2023 Payroll	05/31/2023	EFT	6,988.26
CALPERS (Def Comp)	Def Comp Loan Repay 04/30/2023 Payroll	05/31/2023	EFT	1,607.91
CALPERS (Def Comp)	Def Comp Loan Repay 05/15/2023 Payroll	05/31/2023	EFT	1,607.91
CALPERS (Health Ins)	Health Insurance Admin Fee, Active & Board May 2023	05/31/2023	EFT	541.28
CALPERS (Health Ins)	Health Insurance Admin Fee, Retirees May 2023	05/31/2023	EFT	200.25
CALPERS (Health Ins)	Health Insurance, Active & Board May 2023	05/31/2023	EFT	164,024.34
CALPERS (Health Ins)	Health Insurance, Retirees May 2023	05/31/2023	EFT	8,909.00
CAMPORA	Acct#5075516 Propane Wallace	05/31/2023	142346	35.08
CAMPORA	Acct#5118051 Tank Rental	05/17/2023	142268	70.00
CARBON COPY INC	Copies 05/23	05/03/2023	142182	139.88
CDK SUPPLY	Electrical Materials for District Corp Yard (CIP 11101)	05/17/2023	142269	275.49
CDK SUPPLY	Materials for Vallecitio WWTP System Improvement Project (CIP 15111)	05/24/2023	142312	642.77
CED CREDIT	Electrical Materials for District Corp Yard (CIP 11101)	05/17/2023	142270	1,181.07
CED CREDIT	Late Fee	05/17/2023	142270	38.60
CED CREDIT	Late Fee	05/17/2023	142270	45.99
CED CREDIT	PG&E and Generator Pipe for District Corp Yard (CIP 11101)	05/24/2023	142313	2,574.00
CHIMENTE, THOMAS	Safety Boot Reimbursement	05/31/2023	142347	200.00
CITY OF ANGELS	Six Mile Village 04/23	05/03/2023	142183	3,664.14
CLARK PEST CONTROL INC	Pest Control - Hunters acct#1505308	05/03/2023	142184	114.00
CLARK PEST CONTROL INC	Pest Control #1297711 WPWTP	05/24/2023	142314	127.00
CLARK PEST CONTROL INC	Pest Control #190086855 FM WWTP	05/24/2023	142314	104.00
CLARK PEST CONTROL INC	Pest Control Acct#1768120 WP WWTP	05/17/2023	142271	154.00
CLARK PEST CONTROL INC	Pest Control Acct#2120969 Wallace	05/10/2023	142224	145.00
CLARK PEST CONTROL INC	Pest Control Acct#807360 LC WWTP	05/17/2023	142271	100.00
CLARK PEST CONTROL INC	Pest Control Acct#807549 JLWTP	05/17/2023	142271	76.00
COLEMAN ENGINEERING, INC.	Engineering and Design Contract for the Jenny Lind A-B Transmission (CIP 11088)	05/10/2023	142225	18,233.50
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 05/23	05/10/2023	142226	780.00
CONDOR EARTH TECHNOLOGIES INC	Materials Testing and Special Inspections for Larkspur Tank Project (CIP 11083L)	05/24/2023	142315	2,927.00
CONDOR EARTH TECHNOLOGIES INC	Monitoring Well Reporting - 04/23	05/03/2023	142185	7,885.00
CONFIDENTIAL	27 Hours CTO Pay Out	05/17/2023	142283	1,104.44
CONFIDENTIAL	30 Hours CTO Pay Out	05/24/2023	142321	1,305.41
CONFIDENTIAL	Retiree Medical Reimbursement 06/23	05/17/2023	142272	2,367.17
CPPA	Power District Wide 04/23	05/10/2023	142227	172,164.94
CPPA	Power OP HQ 04/23	05/10/2023	142227	1,348.00

Vendor	Description	Date	Ref	Amount
CWEA	CSM1 Renewal - Byous	05/31/2023	142348	95.00
CWEA	CWEA Membership Renewal - Duncan	05/10/2023	142228	202.00
CWEA	CWEA Membership Renewal - Kirschman	05/03/2023	142186	202.00
CWEA	CWEA Membership Renewal - Roeder	05/31/2023	142348	202.00
CWEA	CWEA Membership Renewal - Sage	05/31/2023	142348	202.00
CYR, JOSEPH	DMV Fees Reimbursement	05/17/2023	142273	90.87
CYR, JOSEPH	Safety Boot Reimbursement	05/03/2023	142187	149.98
DATAPROSE	UB Statement Processing 04/23	05/10/2023	142229	4,080.30
DAVIDSON, JEFF	Travel 05/23	05/31/2023	142349	271.17
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease 04/2023	05/31/2023	EFT	294.71
DOCUSIGN INC	eSignature Business Pro	05/24/2023	142316	6,210.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00000 03/23	05/03/2023	142188	3,298.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00003 03/23	05/03/2023	142188	1,967.50
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00037 03/23	05/03/2023	142188	3,565.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00000 04/23	05/31/2023	142350	2,034.88
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00003 04/23	05/31/2023	142350	1,115.50
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00037 04/23	05/31/2023	142350	637.00
EBBETTS PASS GAS SERVICE	Fuel 04/23	05/10/2023	142230	1,693.55
EBBETTS PASS LUMBER	Materials & Supplies - IRV	05/03/2023	142189	62.93
EBBETTS PASS LUMBER	Pliers - V 754	05/03/2023	142189	41.43
EBBETTS PASS LUMBER	PVC Parts, O-Ring - AWWTP	05/03/2023	142189	18.40
ENTERPRISE FM TRUST	Maintenance & Taxes 05/23	05/10/2023	142231	2,708.42
ENTERPRISE FM TRUST	Vehicle Lease 05/23	05/10/2023	142231	20,159.21
ERS INDUSTRIAL SERVICES, INC.	Construction Contract for Jenny Lind Filter Rehab Project (CIP 11131)	05/17/2023	142274	439,701.76
FAQ_USACE, SACRAMENTO DISTRICT	Permit - Rental of Observation Point for Kids Day	05/17/2023	142275	75.00
FASTENAL	Hot Gloves - Electricians	05/10/2023	142232	308.75
FINANCIAL PACIFIC LEASING	2020 VacCon Truck Interest 05/2023	05/31/2023	EFT	1,357.45
FINANCIAL PACIFIC LEASING	2020 VacCon Truck Principal 05/2023	05/31/2023	EFT	29,911.63
FLEXIM AMERICAS CORP	New Flow Meter for Forest Meadows UV Project (CIP 15106)	05/17/2023	142276	6,943.53
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 04/25/23 - 05/22/23 SR	05/24/2023	142317	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 04/25/23 - 05/22/23 Wallace	05/24/2023	142317	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilets 03/28/23 - 04/24/23 SR	05/03/2023	142190	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilets 03/28/23 - 04/24/23 Wallace	05/03/2023	142190	154.50
FOOTHILL SIERRA PEST CONTROL	Late Fee	05/24/2023	142318	1.97
FOOTHILL SIERRA PEST CONTROL	Late Fee	05/24/2023	142318	4.93
FOOTHILL SIERRA PEST CONTROL	Late fee	05/24/2023	142318	1.66
FOOTHILL SIERRA PEST CONTROL	Late Fee	05/24/2023	142318	16.21
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Heineman/Hartvickson	05/24/2023	142318	346.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Hogan Dam Tank	05/24/2023	142318	125.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Lot 1539 Copper	05/24/2023	142318	105.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Main Street Copper	05/24/2023	142318	105.00
FOREST MEADOWS OWNERS ASSOC	2023 Annual Road Accwaa Fee	05/24/2023	142319	694.00
FOREST MEADOWS OWNERS ASSOC	Late Fee	05/24/2023	142319	10.00
FROGGY'S AUTO WASH & LUBE	Oil & Lube - V 613	05/03/2023	142191	54.67
GAMBI DISPOSAL INC.	Bio-Solids Removal - April 2023	05/03/2023	142192	3,125.00
GEMINI GROUP L.L.C.	Annual Water Quality Report 2022	05/03/2023	142193	2,797.00
GENERAL SUPPLY COMPANY	Electrical Parts - JL A Tank	05/10/2023	142233	2,040.71

Vendor	Description	Date	Ref	Amount
GENERAL SUPPLY COMPANY	Electrical Supplies for District Corp Yard (CIP 11101)	05/10/2023	142233	263.93
GENERAL SUPPLY COMPANY	Late Fee	05/10/2023	142233	52.76
GEORGE REED INC	25.38 Class II AB - Utility Crew	05/24/2023	142320	414.27
GEORGE REED INC	27.69 Class II AB - Utility Crew	05/24/2023	142320	450.82
GEORGE REED INC	Class II AB (25.03 Tons) - Utility Crew	05/03/2023	142194	409.63
GERKENSMEYER, KELLY	ACWA Spring Conference Reimbursement	05/31/2023	142351	310.70
GLOBAL PAY	Global Payments 24728 April 2023	05/31/2023	EFT	11,350.94
GLOBAL PAY	Global Payments 7167 April 2023	05/31/2023	EFT	1,955.78
GORDON, PAMELA	UB Refund 2896 Hartvickson	05/17/2023	142278	259.75
GOVINVEST INC	FY 2023 GASB 75 Roll Forward Valuation	05/17/2023	142279	2,150.00
GOVINVEST INC	Labor & Budgeting Module - HR/Finance 04/29/23-4/28/24	05/03/2023	142195	6,825.00
HANSON BRIDGETT LLP	Legal Services 040081.000001 04/23	05/17/2023	142280	15,045.00
HANSON BRIDGETT LLP	Legal Services 040081.000003 04/23	05/17/2023	142280	730.00
HOBGOODS CLEANING	Janitorial Service JLTC 05/22	05/24/2023	142322	50.00
HOBGOODS CLEANING	Janitorial Service OP HQ 05/22	05/24/2023	142322	1,935.00
HUNT & SONS, INC	Fuel - CC	05/17/2023	142281	2,263.10
HUNT & SONS, INC	Fuel - WP	05/24/2023	142323	2,543.60
HYDROSCIENCE ENGINEERS INC	Engineering and Design Services for the Arnold Wastewater Treatment (CIP 15095)	05/17/2023	142282	1,188.75
INDUSTRIAL ELECTRICAL CO	Aerator Pump - CCWWTP	05/31/2023	142352	3,641.25
INTERSTATE TRUCK CENTER	Alternator - V 736	05/03/2023	142196	349.12
IRON MOUNTAIN	Document Destruction 04/23	05/10/2023	142234	169.53
JAMESVILLE OFFICE FURNITURE	Office Furniture	05/24/2023	142324	5,405.40
JORDAN PEABODY	Clear Business Writing Skills Course (30 ppl) May 2023	05/24/2023	142337	3,500.00
KENNEDY, MICHAEL	Safety Boot Reimbursement	05/03/2023	142197	200.00
KENNEDY, MICHAEL	Winter Weather Gear Reimbursement	05/03/2023	142197	91.58
KENNEDY/JENKS CONSULTANTS	Disinfection By-Products Root Cause Analysis - EP & JL	05/31/2023	142353	18,184.40
KW EMERSON, INC	Change Order No 1 - Dimension Changes for LC Septage Receiving Project (CIP 10086)	05/24/2023	142325	6,322.40
KW EMERSON, INC	Construction Contract for LC Septage Receiving Project (#10086)	05/24/2023	142325	36,751.00
KW EMERSON, INC	Construction Contract for West Point Water Supply Reliability Project (CIP 11106)	05/10/2023	142235	146,726.00
KW EMERSON, INC	Construction Contract for West Point Water Supply Reliability Project (CIP 11106)	05/24/2023	142325	157,852.95
LEDGER DISPATCH	Recruitment Ad	05/17/2023	142284	225.30
LEDGER DISPATCH	Recruitment Ad	05/24/2023	142326	45.70
LYNN PARK ACRES COMM SVC DIST	Lot Fees 2@150 Each Unimproved 2022-23	05/10/2023	142236	300.00
MAIN STREET TECHNOLOGIES	HPE - 5 Year Service	05/17/2023	142285	1,872.00
MAIN STREET TECHNOLOGIES	HPE Aruba - 5 Year Service	05/17/2023	142285	5,691.76
MARK LOWE	Materials for Vallecito WWTP System Improvement Project (CIP 15111)	05/24/2023	142327	15,481.54
MARK LOWE	Materials for Vallecito WWTP System Improvement Project (CIP 15111)	05/03/2023	142198	8,500.00
MARK LOWE	Materials for Vallecito WWTP System Improvements (CIP 15111)	05/31/2023	142354	4,800.00
MARTIN MARIETTA MATERIALS	3/4 Class II AB - Indian Rock WWTP Road Repair (FEMA DR4683)	05/10/2023	142237	4,833.31
MARTIN MARIETTA MATERIALS	3/4 Class II AB - Indian Rock WWTP Road Repair (FEMA DR4683)	05/24/2023	142328	2,235.93
MARTIN MARIETTA MATERIALS	Materials for Vallecito WWTP System Improvement Project (CIP 15111)	05/03/2023	142199	1,035.82
MARTIN MARIETTA MATERIALS	Materials for Vallecito WWTP System Improvement Project (CIP 15111)	05/24/2023	142328	963.33
MELUSKEY/MORLAN, STACY/SHARI	UB Refund 41 Splash Dam Loop	05/10/2023	142238	1,554.48
MINKLER, MICHAEL	Washington DC Legislative Meeting Airfare Reimbursement	05/24/2023	142329	607.80
Mission Square	20230331-111-2181386-A-R Plan#800250	05/24/2023	142330	493.75
Mission Square	RHI 04/30/2023 Payroll	05/31/2023	EFT	1,785.00
Mission Square	RHI 05/15/2023 Payroll	05/31/2023	EFT	1,905.00

Vendor	Description	Date	Ref	Amount
MODESTO AIRCO GAS & GEAR	Cylinder Rental 04/23	05/10/2023	142239	104.00
MOTHER LODE ANSWERING SERVICE	Answering Service 05/23	05/10/2023	142240	802.00
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 04/23	05/03/2023	142200	250.25
MOZINGO CONSTRUCTION, INC.	Construction Contract for the CC Lift Stations 12 & 13 Force Main (CIP 15076)	05/10/2023	142241	86,022.50
MUNICIPAL MAINTENANCE EQUIP	Boom Elbow, Gasket	05/10/2023	142242	2,790.84
MUTUAL OF OMAHA	Life, AD&D Acct#GAWXB 05/23	05/03/2023	142201	6,976.67
NASH CHEVRON	Seasonal Tire Change - V 739	05/24/2023	142331	48.00
NEW YORK LIFE	Life Insurance 04/23	05/10/2023	142243	847.94
NEW YORK LIFE	Life Insurance 05/23	05/17/2023	142286	847.94
NORDAHL LAND SURVEYING	Construction Staking for Larkspur Tank (CIP 11083L)	05/10/2023	142244	2,467.50
NORTHSTAR CHEMICAL	Sodium Hydroxide - AWWTP	05/24/2023	142332	5,165.16
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 12	05/24/2023	142332	553.41
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 40	05/24/2023	142332	7,258.68
NORTHSTAR CHEMICAL	Sodium Hydroxide - DF VCTO	05/24/2023	142332	2,029.17
NORTHSTAR CHEMICAL	Sodium Hydroxide - LCWWTP	05/24/2023	142332	2,767.05
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	05/03/2023	142202	2,038.38
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	05/24/2023	142332	2,447.54
NTU TECHNOLOGIES INC	ProPac 9890 - CCRCP	05/24/2023	142333	15,540.00
OCCU-MED, LTD	Pre Employment Screening	05/17/2023	142287	893.55
O'CONNELL & DEMPSEY, LLC	Federal Legislative Consulting 04/23	05/24/2023	142334	6,000.00
O'REILLY AUTO PARTS	Battery - Utility Crew	05/10/2023	142245	54.21
O'REILLY AUTO PARTS	Late Fee	05/10/2023	142245	1.93
O'REILLY AUTO PARTS	Vehicle Supplies - Construction Crew	05/10/2023	142245	204.07
P G & E	Power CC Water Tank 04/2023	05/31/2023	EFT	51.70
P G & E	Power District Wide 04/2023	05/31/2023	EFT	3,877.11
P G & E	Power JLTC 04/2023	05/31/2023	EFT	136.87
P G & E	Power Op HQ 04/2023	05/31/2023	EFT	154.64
P G & E	Power SA Shop 04/2023	05/31/2023	EFT	378.68
P G & E	Power SA Whse 04/2023	05/31/2023	EFT	107.98
P G & E	Power VS House	05/31/2023	EFT	10.87
P G & E	Power Wallace Spray Fields 04/2023	05/31/2023	EFT	24.64
P G & E	Power Warmwood LS 04/23	05/31/2023	EFT	23.41
P G & E	Power Woodgate LS 04/23	05/31/2023	EFT	31.90
PACE SUPPLY CORP	Check Valve - LC Whse	05/10/2023	142246	255.72
PACE SUPPLY CORP	D Tank Parts - LC Whse	05/03/2023	142203	767.15
PACE SUPPLY CORP	Fittings - Utility Crew	05/03/2023	142203	2,209.02
PACE SUPPLY CORP	Fittings - Utility Crew	05/10/2023	142246	1,359.48
PACE SUPPLY CORP	Fittings - Utility Crew	05/31/2023	142355	3,095.02
PACE SUPPLY CORP	Leak Repair Parts - EP Barn	05/10/2023	142246	9,224.27
PACE SUPPLY CORP	Materials for Fireflow System for District Corp Yard (CIP 11101)	05/24/2023	142335	285.26
PACE SUPPLY CORP	Plumbing Materials for Forest Meadows UV Project (CIP 15106)	05/31/2023	142355	312.94
PACE SUPPLY CORP	PVC Parts - AWWTP	05/03/2023	142203	1,544.91
PACE SUPPLY CORP	Saddle - EP Barn	05/24/2023	142335	450.42
PACE SUPPLY CORP	Saddles - Utility Crew	05/24/2023	142335	1,452.44
PAYTECH INC	Payroll Processing 05/15-05/19	05/24/2023	142336	490.00
PAYTECH INC	Payroll Services 4/27/23	05/03/2023	142204	1,899.00
PAYTECH INC	Payroll Services 5/1-5/4	05/17/2023	142288	1,050.00

Vendor	Description	Date	Ref	Amount
PAYTECH INC	Payroll Services 5/9-5/11	05/17/2023	142288	1,435.00
PETERSON BRUSTAD INC	Contract for Engineering Services for Tank B/Clearwell (CIP 11083C)	05/10/2023	142247	65,353.55
PETERSON BRUSTAD INC	Engineering and Design Services for the West Point Water Supply Reliability Project (CIP 11106)	05/24/2023	142338	10,765.79
PLUMMERBUILT INC	Construction Contract for Tenant Improvements Portion District Corp Yard (CIP 11101)	05/31/2023	142356	22,370.87
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	05/10/2023	142248	560.38
POTRERO HILLS LANDFILL	Bio-Solids Disposal - FMWWTP	05/17/2023	142289	543.18
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	05/10/2023	142248	1,341.78
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	05/17/2023	142289	1,264.04
PROGRESSIVE PRINT SOLUTIONS	Strategic Plan Book Shipping	05/17/2023	142290	30.00
QUADIENT FINANCE INC	Postage 04/2023	05/31/2023	EFT	1,000.00
RATTERMAN, SCOTT	Hotel Reimbursement ACWA/JPIA	05/31/2023	142357	1,394.02
RATTERMAN, SCOTT	Mileage Reimbursement ACWA Conference	05/31/2023	142357	126.41
RATTERMAN, SCOTT	Mileage Reimbursement ACWA/JPIA	05/31/2023	142357	126.42
RATTERMAN, SCOTT	Travel 05/23	05/31/2023	142357	9.17
RINCON-IBARRA, MARK	Gas Reimbursement V-139	05/31/2023	142358	59.46
RLK INC	Locksmith Services - SA Shop	05/10/2023	142249	135.00
RLK INC	Locksmith Services for District Corp Yard (CIP 11101)	05/03/2023	142205	1,014.50
RYAN GLEASON WYDNER	Road Base - LC Whse	05/17/2023	142296	2,625.48
RYAN PROCESS, INC	Mixer, Tank, Stand, Mount - JLWTP	05/10/2023	142250	6,298.71
SAM BERRI TOWING	Container Delivery - Corp Yard	05/24/2023	142339	612.50
SAM BERRI TOWING	Tow - V710 & V531 Collections Crew	05/24/2023	142339	295.00
SECADA, CINDY	Travel 05/23	05/31/2023	142359	343.29
SEIU LOCAL 1021	COPE 04/23	05/03/2023	142206	40.00
SEIU LOCAL 1021	Union Dues 04/23	05/03/2023	142206	2,575.00
SENDERS MARKET INC	Bio Vault - Collections Crew	05/10/2023	142251	759.86
SENDERS MARKET INC	Credit Materials & Supplies - Collections Crew	05/10/2023	142251	(158.19)
SENDERS MARKET INC	Electrical Parts - JL A Tank	05/10/2023	142251	57.02
SENDERS MARKET INC	Extension Cord, Circulating Fan - JL Communications	05/10/2023	142251	85.89
SENDERS MARKET INC	External Splice Box - Collections Crew	05/10/2023	142251	316.37
SENDERS MARKET INC	Materials & Supplies - Collections Crew	05/10/2023	142251	371.31
SENDERS MARKET INC	Materials & Supplies - LC Whse	05/10/2023	142251	137.26
SENDERS MARKET INC	Tools - WPWTP	05/10/2023	142251	280.34
STAPLES CREDIT PLAN	Office Supplies 05/23	05/31/2023	142360	680.26
STOCKTON EAST WATER DISTRICT	Payment 2023 Contract Year - New Hogan	05/17/2023	142291	55,493.63
SUPERIOR POOL PRODUCTS, LLC	Calcium Hypochlorite Tabs - Stock	05/17/2023	142292	2,118.72
SWRCB	Distribution Grade 1 Re-Exam Application - Duncan	05/10/2023	142252	30.00
SWRCB	Wastewater Treatment Plant Operator Cert Application- Chimente	05/03/2023	142207	125.00
SWRCB	Water Distribution Grade 2 Cert Request - Byous	05/03/2023	142208	80.00
SWRCB	Water Distribution Grade 2 Exam - Roberts	05/03/2023	142208	65.00
SWRCB	Water Treatment Grade 3 Application - Anisko	05/24/2023	142340	90.00
THOMAS, RUSS	Hotel Reimbursement ACWA Conference	05/31/2023	142361	1,204.98
THOMAS, RUSS	Travel 05/23	05/31/2023	142361	334.71
TREATS GENERAL STORE INC	Materials for District Corp Yard (CIP 11101)	05/03/2023	142209	10.68
TYLER TECHNOLOGIES, INC.	Incode Annual Saas Fees 04/1/23-03/31/24	05/10/2023	142253	44,482.00
U.S. BANK	Propane - Fork Lift	05/17/2023	EFT	66.75
U.S. BANK	ACWA Conference Registration - Davidson	05/17/2023	EFT	650.00
U.S. BANK	Adobe Renewal	05/17/2023	EFT	1,379.76

Vendor	Description	Date	Ref	Amount
U.S. BANK	Alhambra	05/17/2023	EFT	223.91
U.S. BANK	Amazon - Electrical Parts	05/17/2023	EFT	712.87
U.S. BANK	Amazon - Jumper Cables	05/17/2023	EFT	26.80
U.S. BANK	Amazon - P2P. Plates & Keystones, POE Injector	05/17/2023	EFT	567.71
U.S. BANK	Apple Storage	05/17/2023	EFT	0.99
U.S. BANK	Aramark	05/17/2023	EFT	2,328.98
U.S. BANK	BOD Meeting Supplies	05/17/2023	EFT	54.03
U.S. BANK	Brass Fitting for Sampling - Hunters	05/17/2023	EFT	28.31
U.S. BANK	Cal Tel	05/17/2023	EFT	1,488.82
U.S. BANK	Cal Waste	05/17/2023	EFT	1,769.51
U.S. BANK	Cal.Net	05/17/2023	EFT	62.04
U.S. BANK	Calaveras Chamber of Commerce Membership	05/17/2023	EFT	535.00
U.S. BANK	Certified Mail	05/17/2023	EFT	24.39
U.S. BANK	CESSWI application and Renewal - Knick/Gravette	05/17/2023	EFT	524.90
U.S. BANK	CESSWI Exam Fee - Knick	05/17/2023	EFT	315.00
U.S. BANK	Collection System Maps	05/17/2023	EFT	121.62
U.S. BANK	Comcast	05/17/2023	EFT	256.98
U.S. BANK	Comcast	05/17/2023	EFT	467.98
U.S. BANK	Conifer - OP HQ Internet	05/17/2023	EFT	649.95
U.S. BANK	County Records Fee	05/17/2023	EFT	23.00
U.S. BANK	Crane Part - V 621	05/17/2023	EFT	98.75
U.S. BANK	Fuel Gauge B Tank Generator	05/17/2023	EFT	53.57
U.S. BANK	Drycap Air Filters	05/17/2023	EFT	120.98
U.S. BANK	Hotspot Subscription V 753	05/17/2023	EFT	200.00
U.S. BANK	Key Pads for Warehouse (CIP 11101)	05/17/2023	EFT	466.09
U.S. BANK	Lowes- Tubing & Skimmer for Hunters	05/17/2023	EFT	100.75
U.S. BANK	Mailchimp	05/17/2023	EFT	260.00
U.S. BANK	NFPA - Fire Flow Testing	05/17/2023	EFT	85.75
U.S. BANK	Office Supplies	05/17/2023	EFT	350.52
U.S. BANK	OP HQ - Water Damage Assessment	05/17/2023	EFT	360.00
U.S. BANK	OP HQ Flags	05/17/2023	EFT	141.57
U.S. BANK	Propane Warehouse	05/17/2023	EFT	60.08
U.S. BANK	Public Outreach Meeting Supplies	05/17/2023	EFT	49.06
U.S. BANK	Radiator Rebuild - Wallace WWTP	05/17/2023	EFT	2,551.95
U.S. BANK	Ring Central	05/17/2023	EFT	1,421.28
U.S. BANK	Weed Spray Mix	05/17/2023	EFT	56.96
U.S. BANK	Service - V 139 & V 140	05/17/2023	EFT	331.48
U.S. BANK	Side Window - V723	05/17/2023	EFT	314.46
U.S. BANK	Training Supplies	05/17/2023	EFT	19.16
U.S. BANK	UPUD	05/17/2023	EFT	228.30
U.S. BANK	Volcano	05/17/2023	EFT	594.22
U.S. BANK	Water Code Updates	05/17/2023	EFT	25.02
U.S. BANK	Water Distribution Grade 3 Review Course - Heinle	05/17/2023	EFT	624.98
U.S. BANK	Water Distribution Grade 3 Review Course - Jarnagin	05/17/2023	EFT	624.98
U.S. BANK	Water Distribution Practice Test	05/17/2023	EFT	93.30
U.S. BANK	Web Hosting, Adobe, Microsoft & Security	05/17/2023	EFT	2,336.23
UNDERHILL, BERTHA	Travel 05/23	05/31/2023	142362	86.46

Vendor	Description	Date	Ref	Amount
UNITED PARCEL SERVICE	Shipping Week End 04/22 Acct#9X5040	05/10/2023	142254	10.00
UNITED PARCEL SERVICE	Shipping Week End 04/30 Acct#9X5040	05/10/2023	142254	13.00
UNITED PARCEL SERVICE	Shipping Week End 05/13	05/24/2023	142341	10.00
UNITED PARCEL SERVICE	Shipping Week End 05/06 Acct#9X5040	05/17/2023	142293	96.22
UNITED RENTALS NORTHWEST, INC	Whacker Repair Parts	05/10/2023	142255	45.66
USA BLUE BOOK	Lab Supplies - CCWTP	05/03/2023	142210	518.99
USA BLUE BOOK	Lab Supplies - Hunters WTP	05/03/2023	142210	993.81
VALIC	Def Comp 04/30/2023 Payroll	05/31/2023	EFT	1,317.87
VALIC	Def Comp 05/15/2023 Payroll	05/31/2023	EFT	1,311.22
VERIFIED FIRST, LLC	New Hire Background Investigation	05/03/2023	142211	104.44
VOYA FINANCIAL	Def Comp 04/30/2023 Payroll	05/31/2023	EFT	1,920.15
VOYA FINANCIAL	Def Comp 05/15/2023 Payroll	05/31/2023	EFT	1,920.15
WAGeworks	FSA Admin 05/23	05/31/2023	142363	230.00
WEATHERBY-REYNOLDS-FRITSON ENGINEERING & DESIGN	Structural Field Observation of Wallace WWTP Building Foundation (CIP 15087)	05/17/2023	142294	1,060.00
WECO INDUSTRIES	GapVax Parts - V 736	05/17/2023	142295	1,019.38
WECO INDUSTRIES	New Transporter - V 133	05/24/2023	142342	5,560.88
WEST POINT LUMBER INC	Materials & Supplies - WP	05/10/2023	142256	184.49
WEX BANK	Fuel 04/2023	05/31/2023	EFT	16,872.73
WILLE ELECTRIC SUPPLY CO INC	Indicator Lamps - District Wide	05/10/2023	142257	1,205.47
WSP USA ENVIRONMENT & INFRASTRUCTURE INC	Local Hazard Mitigation Plan Update	05/10/2023	142258	4,017.83
YOUNG'S COPPER ACE HARDWARE	Materials & Supplies - Collections Crew 04/23	05/10/2023	142259	204.75
TOTAL MAY DISBURSEMENTS:				2,081,760.03

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RATIFYING CLAIM SUMMARY NO. 615

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 615 at the Regular Meeting held on June 14, 2023; and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 615 in the amount of \$2,708,265.04 or the month of May 2023.

PASSED AND ADOPTED this 14th day of June 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, Vice-President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Item 3d

Agenda Item

DATE: June 14, 2023

TO: Michael Minkler, General Manager

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Second Amendment to Cell Tower Lease between CCWD and Pinnacles Cellular, Inc. dba Verizon Wireless

RECOMMENDED ACTION:

Motion: _____ / _____ adopt Resolution No. 2023-____ approving Second Amendment to Cell Tower Lease between Calaveras County Water District (CCWD) and Pinnacles Cellular, Inc dba Verizon Wireless at Forest Meadows Tank Site.

SUMMARY:

In 2020 CCWD renewed the lease agreement with Pinnacles Cellular, Inc dba Verizon Wireless for a cell tower located at (APN 034-080-012) Forest Meadows Tank Site.that has been in place since 2009.

Pinnacles Cellular wishes to extend the lease agreement that is currently set to expire in February of 2024. The extension automatically extends the term for four additional terms of 5 years each. Staff and counsel have vetted the contract and determined there are no conflicts with CCWD's plant site operations.

FINANCIAL CONSIDERATIONS:

The proposed Second Lease Amendment will include a base rental fee of \$2,135.35 per month with a 3 percent annual increase.

*Attachments: Resolution No. 2023-__ Approving Second Amendment to Site Lease Agreement with Pinnacles Cellular, dba Verizon Wireless
Second Amendment to Site Lease Agreement at Forest Meadows Tank Site*

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING SECOND AMENDMENT TO CELL TOWER LEASE BETWEEN
CALAVERAS COUNTY WATER DISTRICT AND
PINNACLES CELLULAR, INC. D/B/A VERIZON WIRELESS**

WHEREAS, the Calaveras County Water District (CCWD) owns (APN 034-080-012) known as West Point Water Treatment Plant Site, and

WHEREAS, CCWD entered into leases with California RSA No. 3 Limited Partnership (aka Golden State Cellular) in 2009, to erect and maintain communication structures on the CCWD property cited above; and

WHEREAS, the Board of Directors adopted Resolution No. 2016-51 extending the lease terms with the first amendment to the lease agreement on August 17, 2016; and

WHEREAS, California RSA No. 3 Limited Partnership sold its holdings Pinnacles Cellular d/b/a Verizon Wireless (Verizon) and requests to extend the site lease agreement that expires in 2024.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors OF CALAVERAS COUNTY WATER DISTRICT, authorizes the General Manager to execute the Second Amended Lease Agreement with Pinnacles Cellular, d/b/a Verizon Wireless with regard to maintenance of said telecommunication structures on said CCWD properties per the terms and conditions set forth in the Second Lease Agreement, attached hereto and made a part hereof.

PASSED AND ADOPTED this 14th day of June 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, Vice-President
Board of Directors

ATTEST:

Rebecca Hitchcock,
Clerk of the Board

SECOND AMENDMENT TO SITE LEASE AGREEMENT

This SECOND AMENDMENT TO SITE LEASE AGREEMENT (“**Amendment**”) is made this ____ day of _____, 2023 (“**Effective Date**”) by and between Calaveras County Water District (“**Landlord**”) and Pinnacles Cellular, Inc. d/b/a Verizon Wireless (“**Tenant**”).

RECITALS

A. This Amendment pertains to that certain Site Lease Agreement dated March 1, 2009, as amended by the First Amendment to Site Lease Agreement dated November 1, 2016 (collectively, the “**Lease**” unless otherwise stated) for the Leased Premises located at 1353 Heather Drive, Murphys, County of Calaveras, State of California (the “**Property**”), and as set forth on Exhibit “1” to the Lease and attached hereto as Exhibit “1” and made a part hereof.

B. The current Extended Term is due to expire on February 29, 2024.

C. The parties desire to amend the Lease to further extend the term.

NOW, THEREFORE, in consideration of the foregoing and mutual covenants herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, it is hereby agreed as follows:

AGREEMENT

1. Recitals. The foregoing recitals are incorporated herewith as if fully set forth herein.

2. Additional Extended Terms. Section 2.2 of the Lease and Section 3 of the First Amendment are hereby amended to provide that following the expiration of the current Extended Term on February 29, 2024, the term of the Lease shall be automatically extended for four (4) additional terms of five (5) years each (each, an “**Additional Extended Term**”), unless Tenant elects to terminate the Lease at the end of the then-current term by giving Landlord written notice of its intent to terminate at least ninety (90) days prior to the end of the then-current term (“**Termination Notice**”); provided, however, that nothing in this provision for Additional Extended Terms shall limit or otherwise modify the Landlord’s termination rights under Sections 2.3 and 2.4 of the Lease. The commencement and expiration of the Additional Extended Terms, if applicable, are as set forth below:

Term	Commencement of Applicable Term	Expiration of Applicable Term
First Additional Extended Term	3/1/2024	2/28/2029
Second Additional Extended Term	3/1/2029	2/28/2034
Third Additional Extended Term	3/1/2034	2/28/2039
Fourth Additional Extended Term	3/1/2039	2/29/2044

3. Rental. Notwithstanding anything in the Lease to the contrary, commencing upon the first day of the First Additional Extended Term (the “**Rental Increase Date**”) the Rental due under the Lease shall increase to the sum of Two Thousand One Hundred Thirty-Five and 35/100 Dollars (\$2,135.35) per month (the “**Rental Increase**”). This rental increase is subject to the annual escalator in the Lease.

4. Rent Increases. Section 3.2 of the Lease is hereby revised in its entirety to read as follows:

“3.2 Rent Increases. The monthly rent during the Term shall increase annually on each anniversary of the Commencement Date (the “**Adjustment Date**”) by an amount equal to three percent (3%) of the previous year’s monthly rent.”

5. Full Force and Effect. Except as expressly amended herein, the Lease is unmodified and remains in full force and effect. In the event of a conflict between the terms of the Lease and this Amendment, the terms of this Amendment shall be controlling. In addition, except as otherwise stated in this Amendment, all initially capitalized terms will have the same respective defined meaning stated in the Lease. All captions are for reference purposes only and shall not be used in the construction or interpretation of this Amendment.

LANDLORD: Calaveras County Water District

By: _____
Name: _____
Title: _____
Date: _____

TENANT: Pinnacles Cellular, Inc. d/b/a Verizon Wireless

By: _____
Name: _____
Title: _____
Date: _____

EXHIBIT "1"
Legal Description of Property

The Property is legally described as:

APN 034-080-012

Heathers Water Tank

Forest Meadows Subdivision

1353 Heather Drive

Murphys, CA 95247

Portion of the NW quarter of the SW quarter of Section 25, Township 4, Range 14

Item 3e

Agenda Item

DATE: June 14, 2023
TO: Michael Minkler, General Manager
FROM: Stacey Lollar, HR Manager
SUBJECT: Adoption of Fiscal Year 2022/2023 District Pay Schedule for CalPERS Compliance

RECOMMENDED ACTION:

Motion: _____ / _____ approving Resolution 2023- ____ approving the District pay schedule for FY 2022/2023 to comply with CalPERS.

SUMMARY:

As required by CalPERS, the District must have a comprehensive pay schedule which is duly approved and adopted by the District's governing body, identifies the position title for every employee, shows the pay rate of each position, and indicates the time base of the pay rate (i.e. weekly, monthly, yearly).

Though the Board has already approved the wage scales in each bargaining units MOU/Agreement, CalPERS requires the District to approve and adopt, via resolution, a single document which includes the SEIU Local 1021 positions, the Management & Confidential Units positions, as well as the General Manager.

FINANCIAL CONSIDERATIONS:

None. This action simply reformats the existing information into one document and does not in any way change the compensation.

Attachments: Resolution No. 2023-__ Adopting FY 2022-2023 pay schedule to comply with CalPERS
FY 2022/2023 Pay Schedule

RESOLUTION NO. 2023-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**RESOLUTION APPROVING THE DISTRICT PAY SCHEDULE FOR
FISCAL YEAR 2023/2024 FOR CALPERS COMPLIANCE**

WHEREAS, CalPERS requires the Board of Directors of the Calaveras County Water District (CCWD) to approve and adopt all pay schedules of CCWD as one document; and

WHEREAS, the Board of Directors of CCWD has already approved the positions and salaries contained within these pay schedules through a Memorandum of Understanding for the SEIU Local 1021 and Compensation Agreement for the Management and Confidential unit; and

WHEREAS, there are no changes to salaries; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT hereby approve the pay schedule effective for Fiscal Year 2023/2024, attached hereto and made a part hereof, for CCWD's SEIU Local 1021 and Management and Confidential Unit.

PASSED AND ADOPTED by this 14th day of June 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, Vice-President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

CCWD PAY SCHEDULE

Effective July 1, 2023

SEIU Local 1021 Job Classifications

Classifications	Monthly Salary Ranges				
	Step 1	Step 2	Step 3	Step 4	Step 5
Accountant I	\$ 6,603	\$ 6,934	\$ 7,281	\$ 7,645	\$ 8,027
Accountant II	\$ 7,280	\$ 7,644	\$ 8,027	\$ 8,428	\$ 8,849
Accounting Technician I	\$ 5,432	\$ 5,704	\$ 5,990	\$ 6,289	\$ 6,604
Accounting Technician, II	\$ 5,988	\$ 6,288	\$ 6,603	\$ 6,933	\$ 7,280
Administrative Technician I	\$ 4,255	\$ 4,468	\$ 4,692	\$ 4,926	\$ 5,173
Administrative Technician II	\$ 4,927	\$ 5,174	\$ 5,433	\$ 5,705	\$ 5,990
Administrative Technician, Senior	\$ 5,432	\$ 5,704	\$ 5,990	\$ 6,289	\$ 6,604
Collection System Worker Trainee	\$ 4,134	\$ 4,341	\$ 4,559	\$ 4,786	\$ 5,026
Collection System Worker I	\$ 4,557	\$ 4,785	\$ 5,025	\$ 5,276	\$ 5,540
Collection System Worker II	\$ 5,025	\$ 5,277	\$ 5,541	\$ 5,818	\$ 6,109
Collection System Worker III	\$ 5,541	\$ 5,819	\$ 6,110	\$ 6,416	\$ 6,737
Collection System Worker IV	\$ 6,108	\$ 6,414	\$ 6,735	\$ 7,072	\$ 7,426
Collection System Worker, Senior	\$ 6,735	\$ 7,072	\$ 7,426	\$ 7,797	\$ 8,187
Construction Inspector I	\$ 5,025	\$ 5,277	\$ 5,541	\$ 5,818	\$ 6,109
Construction Inspector II	\$ 5,541	\$ 5,819	\$ 6,110	\$ 6,416	\$ 6,737
Construction Inspector III	\$ 6,108	\$ 6,414	\$ 6,735	\$ 7,072	\$ 7,426
Construction Inspector, Senior	\$ 6,735	\$ 7,072	\$ 7,426	\$ 7,797	\$ 8,187
Construction Worker I	\$ 5,025	\$ 5,277	\$ 5,541	\$ 5,818	\$ 6,109
Construction Worker II	\$ 5,541	\$ 5,819	\$ 6,110	\$ 6,416	\$ 6,737
Construction Worker III	\$ 6,108	\$ 6,414	\$ 6,735	\$ 7,072	\$ 7,426
Construction Worker, Senior	\$ 6,735	\$ 7,072	\$ 7,426	\$ 7,797	\$ 8,187
Customer Service Representative I	\$ 4,255	\$ 4,468	\$ 4,692	\$ 4,926	\$ 5,173
Customer Service Representative II	\$ 4,927	\$ 5,174	\$ 5,433	\$ 5,705	\$ 5,990
Customer Service Representative III	\$ 5,432	\$ 5,704	\$ 5,990	\$ 6,289	\$ 6,604
Customer Service Representative, Senior	\$ 5,988	\$ 6,288	\$ 6,603	\$ 6,933	\$ 7,280
Customer Service Supervisor	\$ 6,603	\$ 6,934	\$ 7,281	\$ 7,645	\$ 8,027
Distribution Worker Trainee	\$ 4,134	\$ 4,341	\$ 4,559	\$ 4,786	\$ 5,026
Distribution Worker I	\$ 4,557	\$ 4,785	\$ 5,025	\$ 5,276	\$ 5,540
Distribution Worker II	\$ 5,025	\$ 5,277	\$ 5,541	\$ 5,818	\$ 6,109
Distribution Worker III	\$ 5,541	\$ 5,819	\$ 6,110	\$ 6,416	\$ 6,737
Distribution Worker IV	\$ 6,108	\$ 6,414	\$ 6,735	\$ 7,072	\$ 7,426
Distribution Worker, Senior	\$ 6,735	\$ 7,072	\$ 7,426	\$ 7,797	\$ 8,187
Electrician/Instrumentation Technician I	\$ 6,108	\$ 6,414	\$ 6,735	\$ 7,072	\$ 7,426
Electrician/Instrumentation Technician II	\$ 6,735	\$ 7,072	\$ 7,426	\$ 7,797	\$ 8,187
Electrician/Instrumentation Technician, Senior	\$ 7,426	\$ 7,798	\$ 8,188	\$ 8,598	\$ 9,028
Engineer - Associate	\$ 8,026	\$ 8,428	\$ 8,850	\$ 9,292	\$ 9,757
Engineer - Civil	\$ 8,848	\$ 9,291	\$ 9,756	\$ 10,244	\$ 10,756
Engineer - Civil Senior	\$ 9,755	\$ 10,243	\$ 10,756	\$ 11,293	\$ 11,858
Engineering Analyst	\$ 8,427	\$ 8,849	\$ 9,292	\$ 9,757	\$ 10,244
Engineering Coordinator	\$ 5,988	\$ 6,288	\$ 6,603	\$ 6,933	\$ 7,280
Engineering Technician I	\$ 5,704	\$ 5,990	\$ 6,290	\$ 6,604	\$ 6,935
Engineering Technician II	\$ 6,603	\$ 6,934	\$ 7,281	\$ 7,645	\$ 8,027
Engineering Technician, Senior	\$ 7,643	\$ 8,026	\$ 8,428	\$ 8,849	\$ 9,292
Facilities Maintenance Technician	\$ 4,692	\$ 4,927	\$ 5,174	\$ 5,433	\$ 5,704
Information Systems Technician I	\$ 5,024	\$ 5,276	\$ 5,539	\$ 5,816	\$ 6,107
Information Systems Technician II	\$ 5,539	\$ 5,816	\$ 6,107	\$ 6,412	\$ 6,733
Information Systems Analyst	\$ 5,988	\$ 6,288	\$ 6,603	\$ 6,933	\$ 7,280
Mechanic I	\$ 5,649	\$ 5,932	\$ 6,229	\$ 6,541	\$ 6,868
Mechanic II	\$ 6,228	\$ 6,540	\$ 6,867	\$ 7,211	\$ 7,571
Mechanic, Senior	\$ 6,866	\$ 7,210	\$ 7,571	\$ 7,950	\$ 8,347
Meter Reader Trainee	\$ 4,134	\$ 4,341	\$ 4,559	\$ 4,786	\$ 5,026
Meter Reader I	\$ 4,557	\$ 4,785	\$ 5,025	\$ 5,276	\$ 5,540
Meter Reader II	\$ 5,025	\$ 5,277	\$ 5,541	\$ 5,818	\$ 6,109
Purchasing Agent	\$ 6,603	\$ 6,934	\$ 7,281	\$ 7,645	\$ 8,027
SCADA Technician I	\$ 7,426	\$ 7,798	\$ 8,188	\$ 8,598	\$ 9,028
SCADA Technician, Senior	\$ 8,186	\$ 8,596	\$ 9,026	\$ 9,478	\$ 9,951
Senior Supervisor, Construction / Inspection	\$ 7,797	\$ 8,187	\$ 8,597	\$ 9,027	\$ 9,478
Senior Supervisor, Distribution and Collections	\$ 7,797	\$ 8,187	\$ 8,597	\$ 9,027	\$ 9,478
Senior Supervisor, Electrical/SCADA	\$ 9,024	\$ 9,476	\$ 9,950	\$ 10,448	\$ 10,970
Senior Supervisor, W/WW Operations	\$ 7,797	\$ 8,187	\$ 8,597	\$ 9,027	\$ 9,478
Utility Worker I	\$ 5,025	\$ 5,277	\$ 5,541	\$ 5,818	\$ 6,109
Utility Worker II	\$ 6,108	\$ 6,414	\$ 6,735	\$ 7,072	\$ 7,426
Utility Worker, Senior	\$ 6,735	\$ 7,072	\$ 7,426	\$ 7,797	\$ 8,187
W/WW Treatment Plant Operator OIT	\$ 4,557	\$ 4,785	\$ 5,025	\$ 5,276	\$ 5,540
W/WW Treatment Plant Operator I	\$ 5,025	\$ 5,277	\$ 5,541	\$ 5,818	\$ 6,109
W/WW Treatment Plant Operator II	\$ 5,541	\$ 5,819	\$ 6,110	\$ 6,416	\$ 6,737
W/WW Treatment Plant Operator III	\$ 6,108	\$ 6,414	\$ 6,735	\$ 7,072	\$ 7,426
W/WW Treatment Plant Operator, Senior	\$ 6,735	\$ 7,072	\$ 7,426	\$ 7,797	\$ 8,187
Water Conservation Coordinator	\$ 6,108	\$ 6,414	\$ 6,735	\$ 7,072	\$ 7,426
Water Resources Specialist	\$ 6,405	\$ 6,726	\$ 7,063	\$ 7,416	\$ 7,787

Management & Confidential Unit Job Classifications

Effective July 1, 2023

Classifications	Monthly Salary Ranges								
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
Business Services Manager	\$8,678	\$9,112	\$9,568	\$10,047	\$10,550	\$10,814	\$11,085	\$11,363	\$11,648
Construction & Maintenance Manager	\$8,802	\$9,243	\$9,706	\$10,192	\$10,702	\$10,970	\$11,245	\$11,527	\$11,816
Director of Administrative Services	\$10,649	\$11,182	\$11,742	\$12,330	\$12,947	\$13,271	\$13,603	\$13,944	\$14,293
Director of Operations	\$10,966	\$11,515	\$12,091	\$12,696	\$13,331	\$13,665	\$14,007	\$14,358	\$14,717
Deputy Director of Operations	\$9,243	\$9,706	\$10,192	\$10,702	\$11,238	\$11,519	\$11,807	\$12,103	\$12,406
Distribution/Collections Manager	\$8,802	\$9,243	\$9,706	\$10,192	\$10,702	\$10,970	\$11,245	\$11,527	\$11,816
District Engineer	\$12,063	\$12,667	\$13,301	\$13,967	\$14,666	\$15,033	\$15,409	\$15,795	\$16,190
Executive Assistant/Clerk to the Board	\$5,676	\$5,960	\$6,258	\$6,571	\$6,900	\$7,073	\$7,250	\$7,432	\$7,618
External Affairs Manager	\$8,678	\$9,112	\$9,568	\$10,047	\$10,550	\$10,814	\$11,085	\$11,363	\$11,648
Human Resources Manager	\$9,110	\$9,566	\$10,045	\$10,548	\$11,076	\$11,353	\$11,637	\$11,928	\$12,227
Human Resources Technician	\$5,405	\$5,676	\$5,960	\$6,258	\$6,571	\$6,736	\$6,905	\$7,078	\$7,255
Information Systems Administrator	\$8,467	\$8,891	\$9,336	\$9,803	\$10,294	\$10,552	\$10,816	\$11,087	\$11,365
Plant Operations Manager	\$9,243	\$9,706	\$10,192	\$10,702	\$11,238	\$11,519	\$11,807	\$12,103	\$12,406
Manager of Water Resources	\$9,243	\$9,706	\$10,192	\$10,702	\$11,238	\$11,519	\$11,807	\$12,103	\$12,406

Contract Employees

Classifications	Yearly Range
General Manager	\$150,000 - \$200,000

Item 4a

Agenda Item

DATE: June 14, 2023
TO: Michael Minkler, General Manager
FROM: Jeffrey Meyer, Director of Administrative Services
RE: Annual Standby Assessments – Indian Rock Vineyards, West Point, Ebbetts Pass, Jenny Lind, Copper Cove, and Saddle Creek Service Areas

RECOMMENDED ACTION:

Motion _____ / _____ to approve Standby Assessments for FY 2023-2024.

Indian Rock Vineyards Subdivision	Resolution No. 2023-_____
West Point Improvement Dist. 3	Resolution No. 2023-_____
Ebbetts Pass Improvement Dist. 5	Resolution No. 2023-_____
Jenny Lind Improvement Dist. 6	Resolution No. 2023-_____
Copper Cove Improvement Dist. 7 (incl. Copperopolis townsite)	
Saddle Creek Subdivision (within the Copper Cove Improvement Dist. 7)	Resolution No. 2023-_____
Copper Cove/La Contenta I.D. 8S	Resolution No. 2023-_____

SUMMARY:

Under the Uniform Standby Charge Procedures Act (Government Code § 54984 et seq.), a local government agency that provides water or wastewater services such as Calaveras County Water District may adopt standby charges in connection with the provision of those services. A standby charge is often assessed to an unimproved property to help ensure adequate water or wastewater service will be available to that parcel when needed or to a developed property to help finance water or wastewater system improvements or other costs and expenses to provide water or wastewater service.

The Board is requested to approve the following standby fees as provided in the attached resolutions: (All of the proposed fees will remain the same as last year and each year before.)

Indian Rock Vineyards Subdivision	\$10 per month for lots to which sewer is available but not receiving sewer service
West Point Improvement Dist. 3	\$10 per year for lots to which water is available but not receiving water service
Ebbetts Pass Improvement Dist. 5	\$10 per year for all lots within I.D. 5
Jenny Lind Improvement Dist. 6; Copper Cove Improvement Dist. 7; (incl. Copperopolis townsite); Saddle Creek Subdivision; and Copper Cove/La Contenta I.D. 8S	\$10 per year for lots that have improved values of less than \$5,000, and to which water and/or sewer service are available

Pursuant to law, notice concerning these annual fees was published on May 31, and June 9, 2023.

The Standby Assessments agenda item was reviewed and approved by the Finance Committee on May 30, 2023, to go forward to the Board of Directors. Discussions regarding the history and intent of the assessments were addressed. Many of these stand-by fees originated in the late 1970s, post Proposition 13. The standby assessments fund Operations & Maintenance of contiguous infrastructure of these properties should they connect in the future.

FINANCIAL CONSIDERATIONS:

Revenue from standby fees for Fiscal Year 2023-2024 is estimated at \$131,000.

RESOLUTION NO. 2023 –
STANDBY ASSESSMENT FOR
INDIAN ROCK VINEYARDS SUBDIVISION SERVICE AREA

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following District and that during the fiscal year ending June 30, 2024, it is necessary to provide funds to meet those needs:

Indian Rock Vineyards Subdivision Service Area

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Government Code Sections 54984 et seq., of Ten Dollars (\$10) per parcel per month to which sewer service is made available and that is not receiving sewer service by the District as determined by a collection main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for sewer and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Ordinance 93-04 in 1993. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 14th day of June, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, Vice-President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION NO. 2023 –
STANDBY ASSESSMENT FOR
WEST POINT IMPROVEMENT DISTRICT NO. 3

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts, and that during the fiscal year ending June 30, 2024, it is necessary to provide funds to meet those needs:

West Point Improvement District No. 3

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year to which water service is made available and that is not receiving water service by the District as determined by a distribution main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

The standby assessment was initially adopted by Ordinance 91-05 in 1991. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 14th day of June, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, Vice-President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION 2023 –

**STANDBY ASSESSMENT FOR
EBBETTS PASS IMPROVEMENT DISTRICT NO. 5**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2024, it is necessary to provide funds to meet those needs:

Ebbetts Pass Improvement District No. 5

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year for each parcel within the Ebbetts Pass Improvement District No. 5.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Ordinance 91-02 in 1991. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 14th day of June, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, Vice-President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION NO. 2023 –

**STANDBY ASSESSMENTS FOR
JENNY LIND IMPROVEMENT DISTRICT NO. 6
COPPER COVE IMPROVEMENT DISTRICT NO. 7
(INCLUDING COPPEROPOLIS TOWNSITE)**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2024, it is necessary to provide funds to meet those needs:

Jenny Lind Improvement District No. 6

Copper Cove Improvement District No. 7

(Including Copperopolis Townsite)

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

This Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the above-listed Districts and to which water service is made available as determined by a distribution main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for water and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Resolutions 2063 and 2064 in 1976. Pursuant to Article XIID, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIID, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 14th day of June, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, Vice-President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION NO. 2023 –

**STANDBY ASSESSMENT FOR
COPPER COVE/LA CONTENTA IMPROVEMENT DISTRICT 8S**

The CALAVERAS COUNTY WATER DISTRICT (“District”) Board of Directors has been made aware of the present and future needs of the following Districts and that during the fiscal year ending June 30, 2024, it is necessary to provide funds to meet those needs:

Copper Cove/LaContenta Improvement District No. 8S

NOW, BE IT RESOLVED by the Board of Directors of the Calaveras County Water District as follows:

Section 1. Findings.

The Board hereby levies a standby assessment charge, pursuant to Water Code Section 31032.1 et seq. of Ten Dollars (\$10) per parcel per year which has an improved value of less than \$5,000 within the above-listed Districts and to which sewer service is made available by the District as determined by a collection main in a contiguous right of way or easement.

This Board expressly finds and declares that the standby fees herein adopted were in effect prior to November 1, 1996, and have been continued by resolution without increase since that time.

Section 2. Rates, Tolls, Fares, and Charges.

This Resolution collects an existing standby charge imposed exclusively to finance capital costs or maintenance expenses for sewer and involves no increase in the existing charges.

Section 3. Effect on Prior Action.

This standby assessment was initially adopted by Resolution 2065 in 1976. Pursuant to Article XIII D, Section 5(a) of the California Constitution, said fees are exempt from the requirements of Article XIII D, Section 4.

Section 4. Severability.

This Resolution and the various sections thereof are hereby declared to be severable. To the extent the terms and provisions of this Resolution are in conflict or otherwise are inconsistent with the terms and provisions of any prior District ordinances, resolutions, rules, and other actions, the terms and provisions of this Resolution shall prevail with respect thereto.

Section 5. Effective Date.

This Resolution shall take effect immediately after its adoption.

PASSED AND ADOPTED this 14th day of June, 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, Vice-President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

**PUBLIC NOTICE
CALAVERAS COUNTY WATER DISTRICT
RE-ESTABLISHMENT OF STANDBY ASSESSMENTS**

Notice is hereby given that on June 14, 2023 at 1:00 p.m., or as soon thereafter as the matter may be heard, at the Calaveras County Water District Board Room, 120 Toma Court, San Andreas, California, the Board of Directors of the District will consider adoption of the re-establishment of Standby Assessments for the areas listed below.

Sewer Standby Assessment Fee of \$10 per month per parcel for those parcels within the Indian Rock Vineyards Subdivision that are not receiving sewer service and to which sewer service is made available.

Water Standby Assessment Fee of \$10 per year per parcel within the West Point Improvement District No. 3 service area for those parcels to which water service is made available that are not receiving water service.

Water Standby Assessment Fee of \$10 per year per parcel within the Ebbetts Pass Improvement District No. 5.

Water Standby Assessment Fee of \$10 per year per parcel which has an improved value of less than \$5,000 within the service areas of Copper Cove Improvement District No. 7 (including the Copperopolis Townsite) and Saddle Creek Subdivision, and Jenny Lind Improvement District No. 6 and to which water service is made available.

Sewer Standby Assessment Fee of \$10 per year per parcel which has an improved value of less than \$5,000 within the service areas of Copper Cove and LaContenta, Improvement District No. 8S and to which sewer service is made available.

The proposed assessments will be used for maintenance and operation, debt service, or to provide the necessary funds for reserves for capital improvements, depreciation, or replacement of sewer or water service facilities.

Information regarding these proposed fees may be obtained from the District's office at (209) 754-3543. If you have any questions, please ask for Catherine Eastburn, Accountant II at (209) 754-3132.

For publication on: May 31, and June 9, 2023

Item 5a

Agenda Item

DATE: May 24, 2023

TO: Board of Directors

FROM: Brad Arnold, Water Resources Program Manager

SUBJECT: Discussion/Action regarding Updates to Slurry Line Water Service Customer Template Agreement

RECOMMENDED ACTION:

Motion: _____ / _____ by Minute Entry adopting updated version of the Slurry Line Water Service Customer Template Agreement while retaining all other authorities granted under CCWD Board Resolution #2022-60 executed June 8, 2022.

SUMMARY:

Calaveras County Water District (CCWD) owns the real property and right-of-way easements to the old Cataract Mine Cement Slurry Line (Slurry Line) that was repurposed for raw water supply deliveries to irrigation users in Calaveras County. In 2022, CCWD established necessary agreements with the Utica Water and Power Authority (UWPA) and with property owners – using the “Customer Template Agreement” form adopted by CCWD on June 8, 2022 (Template Agreement) - to commence deliveries via the Slurry Line. CCWD has continued outreach and engagement with current and potential users located along the Slurry Line to make additional use of water available under CCWD’s water rights. CCWD staff have also noted changes and revisions to the Template Agreement which could better address future Slurry Line customer conditions, irrigation type considerations, and other operational needs. An updated Template Agreement with these revisions is provided as Attachment A, with the key changes noted below:

- Certain landowners located near but not along the Slurry Line have expressed interest in receiving water for irrigation from CCWD. CCWD maintains that its billed customers should be located along the Slurry Line infrastructure, consistent with its policies applied to other service areas. That said, there are likely opportunities to execute agreement(s) with property owners located along the Slurry Line but allowing them to serve downstream properties, at their own risks, as contemplated in the updated Template Agreement.
- Multiple prospective customers have expressed interest in using Slurry Line water for cannabis irrigation and cultivation. CCWD can provide water for these purposes, subject to its water rights restriction, but must also make sure such uses adhere with applicable California Department of Cannabis (DOC) and Calaveras County Division of Cannabis Control (DCC) license and permitting, as defined in the updated Template

Agreement. These users should also expect additional fee components related to CCWD data collection and reporting requirements for cannabis water uses.

If approved, the updated Template Agreement would be used to establish new customers who would receive non-potable water from CCWD's Slurry Line going forward.

FINANCIAL CONSIDERATIONS:

None

Attachments: *A) Updated Template Agreement*

[TEMPLATE VERSION]

Agreement for Water Supply from the ~~Cataract Cement Slurry Line Provided by the Calaveras County Water District~~ Slurry Line to [CUSTOMER] for Irrigation Uses

This AGREEMENT is made and entered into effective _____ (“Effective Date”) between the Calaveras County Water District (“CCWD”), and **[CUSTOMER NAME(S)]** (~~“Owner”~~) (~~“Customer”~~), ~~private landowner(s) of parcel(s) located within Calaveras County~~, referenced together as the “Parties”, with reference to the following facts:

- A. CCWD owns the former Cataract Cement Slurry Line (“Slurry Line”), an underground pipeline that has been repurposed to make raw water available to irrigators who own property on or near the Slurry Line alignment; and
- B. CCWD has water rights from the North Fork Stanislaus River and its tributaries, collectively referred to as the “CCWD Water Rights”, for consumptive use in the areas serviceable by the Slurry Line (“Slurry Line Service Area”); and
- C. To provide water under this Agreement in the Slurry Line Service Area, CCWD must convey water through certain facilities owned and operated by the Utica Water & Power Authority (“UWPA”), subject to the “Water Wheeling Agreement between the Calaveras County Water District and the Utica Water and Power Authority” and any successor agreement(s) established between CCWD and UWPA (Wheeling Agreements); and

~~D. Owner currently holds the parcel(s) referenced by County Assessor’s Parcel Number(s) _____, collectively referred to as the “Subject Lands”; and~~

~~D. Customer currently owns the properties referenced by Calaveras County Assessor’s Parcel Number(s) (“APN”) **[APN NUMBER(S)]** which is/are located on the Slurry Line alignment, hereinafter referred to as the “Customer Property”; and~~

~~E. **[IF APPLICABLE]** Customer intends to use all water supplied by CCWD under this Agreement within the Customer Property, hereinafter referred to as the “Subject Land”; and~~

~~E. **[IF APPLICABLE]** Customer intends to make available all water supplied by CCWD under this Agreement to **[OTHER APN(S)]**, hereinafter referred to as the “Subject Land”; and~~

F. The Customer Property and Subject Land are within the Slurry Line Service Area, as shown in Exhibit A, and can beneficially use water supplies for irrigation. Customer desires to obtain water from CCWD via the Slurry Line for such use.

The Parties agree as follows:

1. **Quantity and Place of Use.** CCWD agrees to provide up to **[SPECIFIED VOLUME]** acre-feet of water annually to Customer for use within the Subject Land (the “Delivery Quantity”).

~~A. Water may only be used on the Subject Land for crop and/or landscape irrigation and cultivation purposes.~~

~~B. Customer acknowledges that the Delivery Quantity is untreated non-potable water. As such, water must not be utilized for domestic or other drinking water purposes at any time.~~

2. **Points of Delivery.** Point of Delivery ~~is the District’s volumetric flow meter (Turnout Meter) on the Customer Property shall be at a CCWD-installed “Turnout” connected to the Slurry Line on the Subject Lands set up for a 1.5-inch service line and containing a volumetric flow meter~~

[TEMPLATE VERSION]

~~(“Turnout Meter”), “Customer The Slurry Line “Turnout” shall hereinafter refer to the containing a Turnout Meter, “Owner Valve” located on the downstream side of the Turnout Meter, a “CCWD Valve” located on the upstream side of the Turnout Meter, and a “Backflow Control Device” and Pressure Relief Valve (PRV) meeting CCWD specifications.~~

- A. ~~Owner is Customer will be~~ responsible for the installation, maintenance, and operation of all facilities located downstream of the Turnout Meter and will operate pursuant to the ~~Allotment Schedule~~ schedule contemplated in Paragraph 4. Customer shall also be responsible for establishing and maintaining any sub-agreements, easement access, or other arrangements necessary to provide water to the Subject Land downstream of the Turnout Meter.
 - B. ~~Owner will Customer shall~~ be responsible for any costs resulting from damage to CCWD and/or UWPA facilities caused by the operation of ~~Owner’s Customer’s~~ infrastructure, or by any infrastructure downstream of the Turnout Meter used to provide water to the Subject Land.
 - C. Service at the Turnout will be discontinued, and locked off using the CCWD Valve, if CCWD determines that ~~Owner has not adequately maintained Owner’s~~ facilities downstream of the Turnout Meter have not been adequately maintained to mitigate leaks or can no longer make beneficial use of the Delivery Quantity on the Subject Land, or if ~~Owner’s~~ the use of water under this Agreement violates any law, ordinance, statute, or state policy including the State Water Resources Control Board’s Cannabis Cultivation Policy, Principals and Guidelines for Cannabis Cultivation, adopted by the State Water Board on February 5, 2019 and as such authorities may be updated from time to time.
 - D. Slurry Line water pressure may fluctuate. ~~Owner agrees that~~ CCWD is not responsible for damage to any real or personal property located downstream of the Turnout Meter resulting from changes in Slurry line water pressure.
3. **Timing of Delivery.** CCWD will deliver water under this Agreement pursuant to a ~~mutually agreed upon monthly allotment~~ schedule mutually agreed upon between CCWD and Customer (the “Allotment Schedule”), ~~not to exceed the annual~~. The Allotment Schedule shall not exceed Delivery Quantity, and shall be established before April 1 the end of March of each year, provided that:
- A. Allotment Schedule is subject to the Wheeling Agreements, and further subject to conditions such as hydrology, curtailments of the CCWD Water Rights, facilities maintenance and emergency repairs. If such conditions prohibit CCWD from making water available to the Subject Land, CCWD will notify ~~Owner Customer~~ and shall provide an estimated time when water deliveries may be restored.
 - B. The Allotment Schedule may vary between years and is affected by numerous factors, including capacities of the facilities involved, the number of customers being served by the Slurry Line, UWPA operations, and water made available under the CCWD Water Rights.
4. **~~Turnout Installation~~Cost to Serve.** Exhibit B contains CCWD’s specifications and a cost estimate for installation of Turnout infrastructure at the Points of Delivery, considering flow and pressure requirements, infrastructure, and land conditions, supply and materials costs, among other factors. CCWD will install the Turnout meeting these specifications at ~~Owner’s Customer’s~~ expense following execution of this Agreement, subject to availability of the necessary materials and supplies.
- A. Turnout must be installed to meet CCWD specifications and shall be approved by CCWD staff via in-person inspection before any water may be delivered to the Subject Land.

[TEMPLATE VERSION]

~~A.B.~~ Once ~~constructed~~ installed, CCWD staff will measure all water delivered ~~to the Subject Lands via the Turnout Meter~~ and will keep and maintain accurate and complete measurement records. CCWD is solely responsible for operation and maintenance of the CCWD Valves and Turnout Meters.

~~5. Place and Purpose of Use.~~ ~~Owner may only use the Delivery Quantity on the Subject Lands for crop or landscape irrigation purposes.~~

~~6. Raw Water Acknowledgement.~~ ~~Owner acknowledges that the Delivery Quantity is untreated or "raw" water and is therefore non-potable. The Delivery Quantity must not be utilized for domestic or other drinking water purposes at any time.~~

5. Cost of Water Service Water Rate and Fees. Customer shall pay CCWD at a rate of [CURRENT RATE] per acre-foot ~~(the "Delivery Charge")~~, corresponding with the volume of water measured at the Turnout Meter ~~(the "Water Rate")~~. A breakdown of the Delivery Charge Water Rate is provided in Exhibit C. ~~Owner-Customer~~ shall also pay up to [CURRENT FEE] per year, based on applicable charges, to maintain their right to water delivered via the Slurry Line ~~"Infrastructure Fee"~~ "Water Fee".

A. Customer shall not have to pay for the Water Fee during any calendar year in which CCWD was unable to make any water available to the Turnout Meters due to CCWD or UWPA constraints or general inoperability of the Slurry Line infrastructure.

~~A.B.~~ "UWPA Wheeling Cost" Delivery Charge is subject to the conditions of the Wheeling Agreements. CCWD will notify ~~Owner-Customer~~ of any changes to the UWPA Wheeling Cost within 30 days of any such change.

~~B.C.~~ The Delivery Charge, as identified ~~Certain components of the Water Rate and Water Fee specified~~ in Exhibit C will be increased at the end of the ~~initial~~ calendar year, and annually thereafter, by the Consumer Price Index for All Urban Consumers (CPI-U), West Region, as measured by the U.S. Bureau of Labor Statistics and reported for the 12-month period preceding each January. CCWD will notify ~~Owner-Customer~~ of any CPI adjustments by ~~January 1~~ the end of January of each year.

~~C.D.~~ ~~Owner-Customer~~ is responsible for all costs and work associated with the installation and construction of the Turnout referenced in Paragraph 46 and as specified in Exhibit B. CCWD will invoice Customer within 30 days of Turnout installation.

~~D.E.~~ ~~Owner-Customer~~ will be invoiced by CCWD annually for the ~~Infrastructure-Water Fee~~ by the end of each January, and monthly for the ~~Delivery Charge Water Rate~~ by the fifteenth of each month corresponding with the prior calendar month's Water Rate. Service will be discontinued, and Turnout will be locked off if payment is not received by CCWD within 30 days of the invoice date. In the event payment is not received within 30 days, the balance owed must be paid in full plus a \$250 late charge to reestablish service under this Agreement. Customer is responsible for such charges and fees, and CCWD may place liens on the Customer Property for balances owed, in addition to all other available methods of debt collection.

6. **Temporary or Permanent Non-Use.** ~~Owner-Customer~~ must notify CCWD of any planned temporary or permanent non-use of the Delivery Quantity by the end of February of each year, during establishment of the Allotment Schedule.

A. For temporary non-use ~~Owner-Customer~~ shall only pay the ~~Infrastructure-Water~~ Fee to CCWD. Customer must notify CCWD and receive approval from CCWD in writing before deliveries can recommence.

[TEMPLATE VERSION]

B. For permanent non-use ~~of the Turnout~~, ~~Owner-Customer~~ shall first submit notice to CCWD. CCWD will lock-off the Turnout and submit acknowledgement of termination of this Agreement. No refund of the ~~Infrastructure-current calendar year Water~~ Fee will be returned to ~~Owner-Customer~~. If ~~Owner-Customer~~ owes amounts to CCWD at the time of the notice, ~~Owner's-Customer's~~ non-use will be considered temporary until such amounts are paid to CCWD pursuant to Paragraph ~~8-subdivision-(d)-7(D)~~.

7. Cannabis Use. Any use of water provided under this Agreement towards the cultivation and irrigation of cannabis must be reported to CCWD including the current California Department of Cannabis (“DOC”) and Calaveras County Division of Cannabis Control (“DCC”) license and permit numbers, irrigation methods used for cannabis cultivation, and lighting condition type (e.g., outdoor, indoor, or mixed light). Such uses will include the “Cannabis Reporting Charge” component of the Water Fee.

A. By the end of each December, Customer must provide the following information to CCWD for the preceding calendar year period, if applicable: changes to DOC and DCC license or permit status, total cultivated area and canopy size, and total number of plants harvested and number of harvests during that period. Failure to provide such information may result in CCWD discontinuing service at the Turnout.

7-8. Modifications. Modifications or amendments to the terms of this Agreement must be in writing and executed by both Parties. The Allotment Schedules may be revised by mutual written consent between ~~the Owner and CCWD staff~~ CCWD staff and Customer. Exhibits B and C may be revised by CCWD staff, subject to the notifications contemplated in this Agreement.

8-9. General Indemnity. ~~Owner-Customer~~ agrees to protect, defend, indemnify, and hold harmless CCWD, its officers, agents, servants, employees, and consultants from and against any and all losses, claims, liens, demands and causes of action of every kind and character on account of personal injuries or death or damages to property and, without limitation by enumeration, all other claims or demands of every character occurring or in any way incident to, connected with, or arising directly or indirectly out of the performance or non-performance by the indemnifying party hereunder, except to the extent caused by the negligence or willful misconduct of the other party.

9-10. Successors and Assigns. The Parties’ rights and obligations contained herein shall run with the land and shall be binding upon ~~Owner-Customer~~ and their successors and assigns. Those rights and obligations shall inure to the benefit of CCWD, as well as its successors and assigns. Neither of the Parties may otherwise assign its interests in or obligations under this Agreement without written mutual consent.

10-11. Counterparts. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. This Agreement will not be effective until the execution and delivery between each of the Parties of at least one set of counterparts; the parties authorize each other to detach and combine original signature pages and consolidate them into a single identical original. Any one of such completely execute counterparts will be sufficient proof of this Agreement.

13. **Water Rights.** Nothing in this Agreement confers any water right to or upon ~~Owner-the~~ Customer, including but not limited to any right or obligation to the CCWD Water Rights.

14. **Attorney’s Fees.** If either party brings any action to enforce this Agreement, or for the breach thereof, the losing party shall pay the prevailing party’s costs and reasonable attorneys’ fees and costs (including, without limitation, including, but not limited to, interest, penalties,

[TEMPLATE VERSION]

attorney, expert witness and consulting fees, and litigation costs) incurred in connection with the action. expert witness and consulting fees, and litigation costs) incurred in connection with the action.

15. **Notices.** All notices and demands or other communications under this Agreement shall be in writing and shall be given by one party to the other at the following addresses for each:

[CUSTOMER CONTACT INFORMATION]

Calaveras County Water District (CCWD)
Address: 120 Toma Court, San Andreas, CA 95249
Phone: (209) 754-3543
E-mail: administration@ccwd.org

Any such notice or other communication shall be deemed delivered on the day on which it is mailed by certified mail or, in the case of any such notice or other communications not mailed by certified mail, on the date of actual delivery.

16. **Review by Counsel.** It is agreed and acknowledged by ~~Owner~~ Customer and CCWD that the provisions of this Agreement have been arrived at through negotiation and that Customer and CCWD have had a full and fair opportunity to revise the provisions of this Agreement and to have such provisions reviewed by legal counsel. Therefore, the normal rule of construction that any ambiguities are to be resolved against the drafting party shall not apply in construing or interpreting this Agreement.

~~17. **Term of Agreement.** The term of this Agreement will be ten years and may be terminated and/or the obligations hereunder cease only upon mutual written Agreement of the Parties, except that CCWD may suspend or terminate delivery of water due to Force Majeure, conveyance malfunction or failure, for health or safety reasons or reasons specified in Sections 2 and 3 above.~~

~~17. **No Third Party Beneficiaries.** Nothing contained in this Agreement shall be construed to create and the parties do not intend to create any rights to third parties.~~

~~18.~~ 17. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of California, without giving effect to conflict of laws principles. Any action to enforce this Agreement shall be venued in Calaveras County.

~~19.~~ 18. **Merger.** This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement, pursuant to California Code of Civil Procedure §1856. Any other agreement, whether express or implied, is null and void. No amendment or modification of this Agreement shall be effective unless and until such amendment or modification is evidenced by a writing signed by both Parties.

~~19. **Time of Essence.** Time is and shall be of the essence in this Agreement and of each and every provision contained in this Agreement.~~

~~20.~~ 19. **No Joint Venture.** Nothing in this Agreement will be construed to create an association, joint venture, trust or partnership, or to impose a trust or partnership covenant, obligation or liability between the Parties.

IN WITNESS WHEREOF, the Parties, through their duly authorized representatives, have executed this Agreement as of the day and year first written above.

[TEMPLATE VERSION]

CALAVERAS COUNTY WATER DISTRICT

Sign: _____

Name: _____

Title: _____

[CUSTOMER NAME(S)]

OWNER(S), ~~SUBJECT LANDS~~ CUSTOMER
PROPERTY

Sign: _____

Name: _____

**[ADDITIONAL CUSTOMER SIGNATURE
LINES, AS APPLICABLE]**

[TEMPLATE VERSION]

**Exhibit A
Customer Property and Subject Land Map**

[PROVIDED BY CCWD STAFF, SPECIFIC TO PROPERTIES]

[TEMPLATE VERSION]

**Exhibit B
Slurry Line Turnout Specifications**

[PROVIDED BY CCWD STAFF, SPECIFIC TO PROPERTIES]

[TEMPLATE VERSION]

**Exhibit C
Water Rates and Fees**

Water Rate Components	Cost (\$/AF)	CPI Adjust
UWPA Wheeling Pass-Thru		X
CCWD O&M Rate		X
Total Delivery Charge		

[COSTS TO BE PROVIDED BY CCWD STAFF AS OF EFFECTIVE DATE]

Annual Water Fee Components	Cost (\$/yr)	CPI Adjust
UWPA Admin/O&M Charges		X
CCWD Slurry Line Purchase Recovery [1]		
Infrastructure Cost Recovery [2]		
Cannabis Reporting Charge [3]		
Total Infrastructure Fee		

[COSTS TO BE PROVIDED BY CCWD STAFF AS OF EFFECTIVE DATE]

- [1] Purchase recovery assessed for 10 years payback period.
- [2] Infrastructure Cost Recovery will be adjusted periodically based on costs to convert the Slurry Line to a water service line and any required improvements to maintain service over time.
- [3] Portion of annual Water Fee will be adjusted annually depending recorded CCWD staff time utilized to fulfill reporting requirements associated with water used for cannabis cultivation (e.g., additional annual reporting for CCWD Water Rights) and based on data obtained per Paragraph 7.

Item 5b

Agenda Item

DATE: June 14, 2023

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

SUBJECT: Discussion/Action to Approve the Purchase of a Paving Machine

RECOMMENDED ACTION:

Motion: _____ / _____ by Minute Entry to approve the purchase of a paving machine for \$79,000 using capital outlay and CIP funding originally identified for the Vallecito Grit removal Project.

SUMMARY:

The 2023 Fiscal Year budget included money to complete the installation of a grit removal tank and associated improvements at the Vallecito Wastewater Treatment Plant. Construction completed its work effort the first week of June. One of the last phases of the job is to pave the Vallecito Plant from Highway 4 into the yard. The phase of the project will eliminate safety (silica inhalation) concerns elicited by the public, reduce dust, and minimize the amount of road rehabilitation work into the future.

Operations Staff worked to obtain 4 quotes for this paving work effort .

- Cooper Paving \$263,218.00
- ASAP Paving \$216,920.00
- Herring Paving Co. \$206,835.00
- Adams Asphalt \$187,769.00

Staff analyzed whether it would be more cost-effective to purchase a paver and the asphalt to do the work in-house. The cost for a paving machine is \$79,000 (tax and shipping included, see attachment), the cost for asphalt is \$109,034 (991.22 tons), and the rental for a smooth drum vibratory roller of necessary size is estimated to be \$3,500. Total expenditure to purchase a paving machine and to pave the Vallecito WWTP driveway and yard with District Staff is \$191,534.00. This is only \$3,765.00 more than the cheapest quote (Adams Asphalt, \$187,769.00). The difference with this approach is that the District benefits for years to come in that it now owns a paving machine and can work to complete paving efforts in-house. A paving machine has been a requested capital outlay item in previous budget years but has never made it into the final approved budget. There have simply been more dire holes to fill. That said, District Staff have identified year

over year that owning and operating a paving machine in-house improves operational efficiency and cost-effectiveness long-term. It also takes advantage of the experience some already have with using a paving machine while providing the opportunity for others to learn a new skill. Approaches like this double down on the challenge to District Staff that CCWD take advantage of internal talent and skill to optimize funds, complete projects, and reduce expenses long-term.

Owning a paving machine will not eliminate the need to have contractors complete paving work efforts on behalf of the District, but it will allow for a reduction in the Operations Department's paving budget moving forward.

In consideration of these facts, Staff feel it a responsible use of the available budget funds to purchase the paving machine. It will allow the District to complete the current work effort at Vallecito in the most cost-effective manner at-hand while also providing the District with the opportunity to complete future paving efforts cost-effectively in-house.

FINANCIAL CONSIDERATIONS:

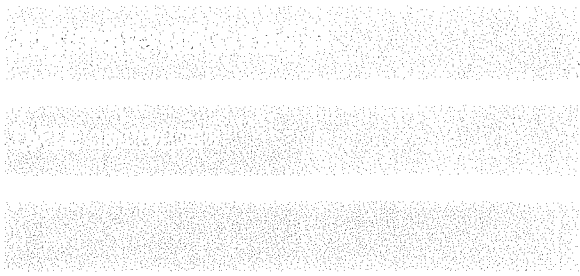
Total expenditures are projected to be \$191,534. There is a balance of \$93,895 in the Vallecito WWTP - System Improvements Project (CIP #15111) and \$110,000 in the Capital Outlay budget for Vallecito WWTP Grit Removal Project, for a total of \$203,895. These funds, and a remaining balance of \$142,995 in the FY 22-23 Capital Outlay equipment budget are sufficient to fund the purchase of the paving machine and materials required to complete the project.

*Attachments: Mini Paver Quote
 Contractor Paving Quotes*



Ron Cooper General Engineering, Inc.
 P.O. Box 1186
 Arnold, CA 95223
 (209) 795-5475
 coopergeneng@yahoo.com

ADDRESS
 CCWD
 Roger Tindell



To recompact area
 of handwork then
 pave 3" compacted
 3/4 a/c approx 1,630
 sq ft

15,120.00

Bid accepted by client (Also acknowledges Page 2-Disclosures)
 Escalation Clause - In the event of significant price increase of
 material, fuel, equipment or energy occurring during the
 performance of the contract through no fault of the contractor,
 the contract sum, time of completion or contract requirements
 shall be equitably adjusted to reflect said increases.

Estimate Total Is Only a Running Total of All Options and Not an
 Amount Due. Amount Owed Will be Based on Options Chosen
 and Invoiced at Job Completion



Accepted By

Accepted Date

Please mail signed estimates and payments to:
 Bill Cooper [P.O. Box 1186] Arnold, CA 95223
 Be sure to indicate the option(s) you would like us to proceed with.

THANK YOU FOR YOUR BUSINESS!

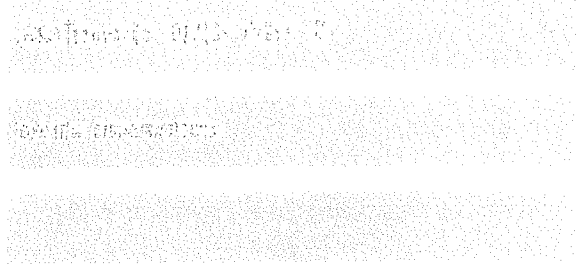


Ron Cooper General Engineering, Inc.
 P.O. Box 1186
 Arnold, CA 95223
 (209) 795-5475
 cooperengeneng@yahoo.com

ADDRESS

CCWD

Roger Tindell



To recompact road
 next to headworks to
 pave two 3" lifts approx
 5" compacted to 5,040
 sq ft

41,792.00

Bid accepted by client (Also acknowledges Page 2-Disclosures)
 Escalation Clause - In the event of significant price increase of
 material, fuel, equipment or energy occurring during the
 performance of the contract through no fault of the contractor,
 the contract sum, time of completion or contract requirements
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Ron Cooper General Engineering, Inc.
 P.O. Box 1186
 Arnold, CA 95223
 (209) 795-5475
 coopergeneng@yahoo.com

ADDRESS
 CCWD
 Roger Tindell

Estimate # 2013-001

DATE: 08/15/2013

DESCRIPTION	AMOUNT
To pave from gate to headworks approx 4,060 sq ft with 5" compacted 3/4 a/c	35,981.00

Bid accepted by client (Also acknowledges Page 2-Disclosures)
 Escalation Clause - In the event of significant price increase of material, fuel, equipment or energy occurring during the performance of the contract through no fault of the contractor, the contract sum, time of completion or contract requirements shall be equitably adjusted to reflect said increases.

Estimate Total Is Only a Running Total of All Options and Not an Amount Due. Amount Owed Will be Based on Options Chosen and Invoiced at Job Completion

TOTAL: 35,981.00

Accepted By

Accepted Date

Please mail signed estimates and payments to:
 Bill Cooper |P.O. Box 1186| Arnold, CA 95223
 Be sure to indicate the option(s) you would like us to proceed with.

THANK YOU FOR YOUR BUSINESS!



Ron Cooper General Engineering, Inc.
 P.O. Box 1186
 Arnold, CA 95223
 (209) 795-5475
 coopergeneng@yahoo.com

ADDRESS
 CCWD
 Roger Tindell

Escalation Clause - In the event of significant price increase of material, fuel, equipment or energy occurring during the performance of the contract through no fault of the contractor, the contract sum, time of completion or contract requirements shall be equitably adjusted to reflect said increases.

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DESCRIPTION	AMOUNT
To recompact and wet from the gate to hwy 4 approx 22,440 sq ft compacted 5" or greater	140,914.00

Bid accepted by client (Also acknowledges Page 2-Disclosures)
 Escalation Clause - In the event of significant price increase of material, fuel, equipment or energy occurring during the performance of the contract through no fault of the contractor, the contract sum, time of completion or contract requirements shall be equitably adjusted to reflect said increases.

Estimate Total Is Only a Running Total of All Options and Not an Amount Due. Amount Owed Will be Based on Options Chosen and Invoiced at Job Completion

Accepted By

Accepted Date

Please mail signed estimates and payments to:
 Bill Cooper [P.O. Box 1186] Arnold, CA 95223
 Be sure to indicate the option(s) you would like us to proceed with.

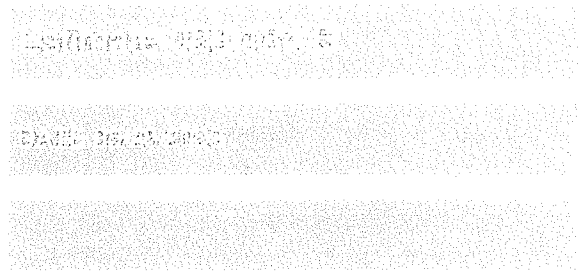
THANK YOU FOR YOUR BUSINESS!



Ron Cooper General Engineering, Inc.
 P.O. Box 1186
 Arnold, CA 95223
 (209) 795-5475
 cooperengeneng@yahoo.com

ADDRESS

CCWD
 Roger Tindell



ITEM NO.	DESCRIPTION	AMOUNT
	To clean surface of highway, tack coat, compact then pave approx 3,000 sq ft 5" compacted	29,411.00

Bid accepted by client (Also acknowledges Page 2-Disclosures)
 Escalation Clause - In the event of significant price increase of material, fuel, equipment or energy occurring during the performance of the contract through no fault of the contractor, the contract sum, time of completion or contract requirements shall be equitably adjusted to reflect said increases.

Estimate Total Is Only a Running Total of All Options and Not an Amount Due. Amount Owed Will be Based on Options Chosen and Invoiced at Job Completion



Accepted By

Accepted Date

Please mail signed estimates and payments to:
 Bill Cooper [P.O. Box 1186] Arnold, CA 95223
 Be sure to indicate the option(s) you would like us to proceed with.

THANK YOU FOR YOUR BUSINESS!

— CONDITION OF SALE —

- 1) In California contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning a contractor may be referred to the registrar of the board whose address is: Contractor's State License Board, P.O. Box 26000, Sacramento, California 95826.
- 2) The performance and/or delivery shall commence not later than as specified on the front page. In the event of delays caused by Purchaser beyond this date, cost increases (if any) shall be charged to Purchaser's account.
- 3) All orders are subject to acceptance at the seller's general offices at P.O. Box 1186, Arnold, CA 95223.
- 4) The seller shall not be liable for failure of performance or failure or delay in delivery by reason of any contingency beyond the seller's reasonable control.
- 5) Unless it shall expressly be agreed thereto in writing, the Seller shall not be responsible for the operation and results of any technical advice in connection with the design, installation or use of the product sold hereunder.
- 6) It is agreed that no promises, agreements or understandings have been made other than contained herein; that no agent has any authority to obligate the seller to any terms or conditions not herein expressed unless seller approves in writing.
- 7) All payments are to be made by the purchaser to the seller's office location noted on the front page. All accounts are due and payable as stated on reverse side under terms. Our Finance Charge on past due accounts is a fixed amount of 2% per month on the principal balance due which is equal to an Annual Percentage Rate of 24%.
- 8) In the event of nonpayment of past due accounts, the entire amount of both principal and interest accrued at such time shall become due, payable and collectable without notice at the option of the seller. The purchaser agrees to pay reasonable attorney's fees incurred, with or without legal action, in collecting the past due account together with all court costs involved.
- 9) This agreement shall be deemed to have been entered into in the State of California, and all questions of the validity, interpretation, or performance of any of its terms, or any rights or obligations of the parties to this agreement shall be governed by California law.
- 10) Any controversy between the parties to this agreement involving this construction, application or performance of any of the terms, provisions or conditions of this agreement, shall, on the written request of either party served on the other, be submitted to arbitration, and such arbitration shall comply with and be governed by the provisions of the California Arbitration Act, Sections 1280 through 1294.2 of the California Code of Civil Procedure. The parties shall each appoint one person to hear and determine the dispute and, if they are unable to agree, then the two persons so chosen shall select a third impartial arbitrator whose decision shall be final and conclusive upon both parties. The cost of arbitration shall be borne by the losing party, or in such proportions as the arbitrator shall decide.
- 11) This contract contains the entire agreement between the parties concerning the rights granted and the obligations assumed in this contract. Any oral representations or modifications concerning this contract shall be of no force or effect, except for a subsequent modification in writing signed by the parties.
- 12) If any action at law or in equity is necessary to enforce or interpret the terms of this agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, expert's fees, and necessary disbursements in addition to any other relief to which such party may be entitled.
- 13) Failure of the seller to enforce any of these conditions or to exercise any right shall in no way affect such rights and no failure shall be construed as a waiver in respect to other or future occurrences.
- 14) Seller will submit progress estimates for work actually completed at the end of each month, and Purchaser will pay 90% of the invoice amount due within ten (10) days after receipt of such billing. The amounts so paid shall be deducted from the final billing after completion of all work.
- 15) The intended use of seal coating and resurfacing materials is to resurface existing asphalt pavements. They are not intended to remove surface variations which may hold water, change existing drainage patterns, restore badly cracked or broken base pavement, or permanently seal cracks subject to base movement. Cracks sealed and filled may open again.
- 16) Ron Cooper General Engineering will not be held responsible for the product or activity of workers or contractors not under the control of or paid directly by Ron Cooper General Engineering.
- 17) Resurfacing may not adhere to heavily oil or fuel saturated areas. Ron Cooper General Engineering will clean these areas by burning, scraping and pre-sealing. However complete removal of saturated pavement may be necessary and is not included unless expressly agreed thereto in writing.
- 18) Ron Cooper General Engineering will not be responsible for damage to any underground utilities, unless said utilities are specifically marked with depths on a furnished blueprint. Ron Cooper General Engineering will also not be responsible for surface drainage on new or existing pavement unless said surfaces have a minimum of 1/2% slope to drains.
- 19) The purchaser by signing this contract hereby declares that the pavement and subgrade to be repaired, paved or sealed is structurally sound enough to support the weight of repair and seal costing equipment. Failure or damage to pavement as a result of inadequate structural support of Ron Cooper General Engineering's equipment is the responsibility of the purchaser.
- 20) Ron Cooper General Engineering will not be responsible for any heavy equipment snow removal equipment and/or tire chains that damage the driveway once completed
- 21) Ron Cooper General Engineering will not be responsible for footprints in sealer or asphalt caused by non-employees of Ron Cooper's, wild or domestic animals once said job is complete
- 22) Ron Cooper General Engineering will not be responsible for tire marks in the new sealer or asphalt. Failure to move your car while turning the wheel will result in these marks due to the time it takes to cure the product.

ASAP Asphalt Sealing & Patching, Inc.

627 Marshall Ave
 San Andreas, CA 95249 US
 209-743-4945
 benjamin@asap-asphalt.com



Estimate

ADDRESS
 CCWD
 holiday mine
 vallecito ca

ESTIMATE 1048
 DATE 05/31/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Asphalt Paving	Areas 1 & 2 done together Area 1 walking areas, manholes and valve boxes will be paved with 3" of compacted hot asphalt. 1680 sq ft Area 2 Road next to headworks will be paved in 2 lifts with a total of 5" of compacted hot asphalt. 5040 sq ft	6,720	6.25	42,000.00
	Asphalt Paving	Area 3 Pave from gate to headworks will be paved in 2 lifts with a total of 5" of compacted hot asphalt. 4060 sq ft	4,060	6.50	26,390.00
	Asphalt Paving	Area 4 Pave from the gate to HWY 4 will be paved in 2 lifts with a total of 5" of compacted hot asphalt 22,440 sq ft	22,440	5.75	129,030.00
	Asphalt Paving	Area 5 Pave Encroachment at HWY 4 in 2 lifts with a total of 5" of compacted hot asphalt. 3000 sq ft	3,000	6.50	19,500.00

This bid does not include any prep work, permits or traffic control.

TOTAL

\$216,920.00

If multiple areas are done at the same time the square footage price will come down, for example if areas 1,2 and 5 are done together the square foot price would be \$6 per sq ft.

If all work is done together the square footage price would be \$5.75 per sq ft for all areas

Accepted By

Accepted Date



Herring Paving Company
 Paving, Grading & Seal Coating
 Paving The Way For Jesus Lic #1068318
 Valley Springs, CA

(209) 609-6058

JOB ESTIMATE

PHONE

DATE

5-14-23

JOB NAME/LOCATION

TO CCWD YARD VALLECITO

Rogert@CCWD.ORG

JOB DESCRIPTION:

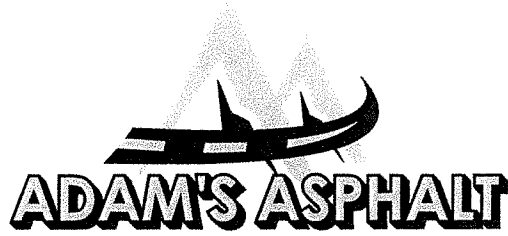
- > # 1 PAVE AREAS AROUND VAULTS & MANHOLES
 3" COMPACTED ASPHALT 1680 sqft - 35 TON
 PAVE ROADWAY IN YARD 24' x 210' = 5,040 sqft
 5" COMPACTED ASPHALT (2-LIFTS 3/4" A.C.) 182 TON
 \$35,280.00
- # 2. FROM GATE TO NEW PAVING
 14' x 290' = 4060 sqft / 5" COMPACTED ASPHALT
 (147 - TON)
 \$21,315.00
- # 3 PAVE HWY 4 TO GATE
 20' x 1,122' = 22,240 sqft
 5" COMPACTED ASPHALT (2-LIFTS - 3/4" A.C.)
 834 - TON
 \$132,240.00
- # 4 PAVE ENCROACHMENT @ HWY 4
 30' x 100' = 3000 sqft 108-TON
 5" COMPACTED ASPHALT (2-LIFTS 3/4" A.C.)
 \$18,000.00

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

ESTIMATED
JOB COST

ESTIMATED
BY

B. B. Herring



GENERAL ENGINEERING CONTRACTOR
CA STATE LICENSE NO. 1015782

P.O. Box 5408 Sonora, CA 95370
Phone: (209) 540-7496
Cell: (209) 404-8145
adamsasphaltoffice@gmail.com

PROPOSAL

May 26, 2023

Calaveras County Water District / Roger Tindell
1901 Holiday Mine Rd
Phone: (209) 770-2835
Email: rogert@ccwd.org

Project Description:

#1 - Walking Areas, Manholes, Valve Boxes, 1,680 sq ft

- Regrade and compact existing base as needed.
- Apply SS-1 asphalt tac oil to existing asphalt.
- Pave with 3" of compacted hot asphalt.

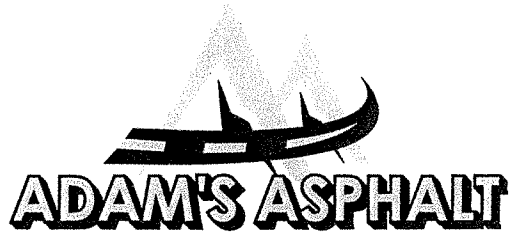
PROJECT COST: \$11,340.00
(\$6.75 per sq ft.)

Project Description:

#2 - Road Next to Headworks 5,040 sq ft

- Regrade and compact existing base as needed.
- Pave with 5" of compacted hot asphalt in 2"-2 1/2" Lifts.

Project Cost: \$27,468.00
(\$5.45 per sq ft)



Project Description:
#3 - Gate to Headworks, 4,060 sq ft

- Regrade and compact existing base as needed.
- Pave with 5" of compacted hot asphalt.

Project Cost: \$22,127.00
(\$5.45 per sq ft)

Project Description:
#4 - Gate to Hwy 4, 22,440 sq ft

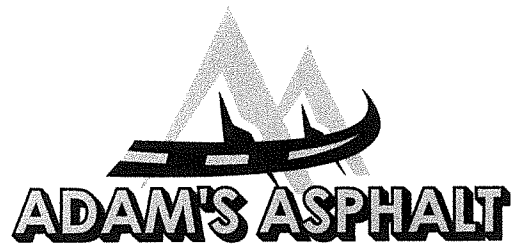
- Regrade and compact existing base as needed.
- Pave with 5" of compacted hot asphalt.

Project Cost: \$108,834.00
(4.85 per sq ft)

Project Description:
#5 - Encroachment at Hwy 4, 3,000 sq ft

- Regrade and compact existing base as needed.
- Pave with 5" of compacted hot asphalt.

Project Cost: \$18,000.00
(\$6.00 per sq ft)



We, Adam's Asphalt, propose to furnish material and labor to complete in accordance with above specifications. All material is guaranteed to be specified. Any alteration or deviation from above proposal will be executed only upon written orders. Payment due in full upon completion of work.

Every effort will be made to schedule your project according to the current weather conditions and time allowed. Please note that all projects are scheduled in order accepted. At the time of scheduling, please provide us with any necessary contact names for the project site(s). We will notify you of the date for the removal of vehicles as well as the shut off of any utilities. During cleaning procedures, the blowers will pick up debris that may become airborne. For this reason, we request that all vehicles remain off the project site until job completion. Vehicles that have not been removed from the site will be towed at the owner's expense to prevent project delay.

We do not guarantee that existing conditions will not resurface over time. Asphalt paving and overlays will help to improve drainage, but complete drainage is not guaranteed. California State Law mandates that all contractors guarantee all work for one year. We are required by law to inform you of Proposition #65, which states that job materials used by Adam's Asphalt can be found on CA's list of hazardous materials. It is your responsibility to inform tenants and customers concerning this regulation.

ACCEPTANCE OF PROPOSAL:

The above Prices, Specifications and conditions are satisfactory and are hereby accepted.

By: _____

Adam Skeen - Adam's Asphalt

Date: May 26, 2023

By: _____.

Authorized Signature/ Purchaser

Date:

Item 6a

Agenda Item

DATE: June 14, 2023

TO: Michael Minkler, General Manager

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Discussion/Action Regarding the Preliminary FY 2023-24 Operating and CIP Budgets

RECOMMENDED ACTION:

Discussion/Action Regarding the Preliminary FY 2023-24 Operating and CIP Budgets.

SUMMARY:

The preliminary budget is guided by the values, objectives, and priorities established by the Board during development of the District's strategic plan in 2021. This budget enables staff to continue the District's trend over the last several years of implementing proactive, cost-effective solutions to long-standing challenges with an emphasis on infrastructure replacement, transparency, and improving the customer experience.

Numerous challenges were encountered during budget development, including continued inflationary pressures across multiple expenditure types, such as power, chemicals and salary and benefit costs; new regulatory requirements increase the cost of doing business; and there is the ever-increasing cost of maintaining and replacing aging infrastructure. On the revenue side the challenge was how to incorporate any potential outcomes of the current water and wastewater rate study into the operating budget.

The District's rate consultant, IB Consulting, reported to the Board on May 3 and May 24, 2023, that without revenue increases, the water operating fund would continue to register growing deficits during the next five years. On the other hand, the wastewater operating fund is projected to have some annual budget surpluses but will trend to zero over the next five years. Moreover, the wastewater operating fund has a current negative balance of approximately \$2.6 million, and an outstanding loan from the water operating fund that has a projected balance of \$645,745 as of June 30, 2023. The wastewater operating fund must generate sufficient budget surpluses to pay back both the loan and restore the fund balance to a positive balance that meets the District's reserve policy.

Through the hard work of all department heads and their budget teams, the preliminary budget is balanced, transparent, and fiscally responsible while delivering on the District's commitments and increasing capital improvement project implementation capacity.

Revenues

Operating revenues in the Preliminary Operating budget are projected to increase by \$2.73 million, primarily due to an increase in water and sewer sales (\$2.1 million), property tax revenues (\$359,000), and power sales (\$355,000). However, these increases are offset by a decrease in investment income (-\$214,000). Transfers in, which includes funds from water and wastewater Capital Renovation and Replacement (R&R) and the Interest Reserve Fund, cover debt service for the new infrastructure financing package, in-house support for infrastructure replacement projects, funding to assist the underground utility crew, and general support of the operating budget.

Total revenue budgeted for FY 23-24, including operating revenue, non-operating revenue, and transfers-in, is \$27,434,337. This represents an increase of \$1.3 million.

Expenditures

A significant portion of the operating budget expenditure increases are attributed to inflationary increases on many of the services and supplies that are essential for District operations. The following are some highlights in the budget:

- Power – CPPA increased rates twice in FY 22-23, a 60% increase on July 1, 2022, and 40% increase this spring. The District's power expenditures are projected to increase from \$1,575,000 in FY 22-23 to \$2,155,615 in FY 23-24, or \$582,615. And, over the last three years, CPPA rate increases driven up the District's power costs \$1.27 million, from \$883,706 in FY 20-21 to projected \$2.16 million in FY 23-24, a 244% increase.
- Meters, New and Replacement – Funding increase of \$50,000 is due to the planned installation of two new distribution system meters.
- Chemicals – Inflationary pressures have resulted in an increase of \$178,203.
- Computer License/Maintenance Contracts – \$90,000 increase includes increases for the District's new fiber network, a new AMI system hosting by Mueller, and other software license increases.
- Professional Services – Increased by \$174,562, due in part to employee safety training, payroll processing help, Tyler implementation costs, and the North Fork Joint NCPA Relicense, of which half is reimbursed.
- Operating Expenses/Fuel & Oil – Continued high fuel costs require an increase of \$106,050.
- Retiree Health Costs – Due to rising health insurance costs and recent retirements, health costs for retirees are projected to increase by \$68,300.

Staffing

The Preliminary Budget includes no new positions; however, the External Affairs Manager is being moved from Administrative Services to General Management. Total Salaries and

Benefits increased \$623,692, a result of negotiated salary increases and higher medical insurance costs. However, PERS costs, both Normal and UAL, decreased in FY 23-24.

Capital Outlay

The Preliminary Capital Outlay budget includes the following equipment purchases and projects, as well as the lease-to-own vehicle costs. These expenditures are funded by operating revenues and the Special Project Fund in the Interest Reserve Fund, Fund 108.

- District-Wide – Critical Generator Replacement (FEMA match)
- District-Wide – UPS Replacements
- La Contenta Wastewater Treatment Plant – Sand Filters Rehabilitation
- Copper Cove – Ozone Unit Replacement
- Copper Cove – Demolition of old Water Treatment Plant site and Pump Station
- Corp Yard – Tire Balancer and Warehouse Equipment and Furniture
- Inspection Crew – Replacement Line Locator
- District-Wide – Vehicle GPS Systems
- Collections – Push Cams
- West Point – Vac Trailer

Debt Service

The Administration Building Loan will be paid off in FY 2022-23, reducing the Debt Service budget by \$645,742. The FY 2023-24 debt service budget is \$3,212,861, \$928,099 lower than FY 2022-23.

The District's debt is funded in part by transfers from Capital R&R funds, and includes the following debt instruments:

- USDA Ebbetts Pass Reach 3a Water Loan
- USDA AMI Water Loan
- Water CIP Loan – 2022
- Sewer CIP Loan – 2022
- PERS UAL Loan
- New Hogan Loan
- Water Fund Loan
- Administration Building Loan
- VacCon Truck Loan – 2020
- VacCon Truck Loan – 2021

Capital Improvement Program

The Preliminary Capital Improvement Program (CIP) budget includes carryover projects approved in prior budgets and new projects. District policy requires a review of all capital projects and their funding requirements during the budget process, including current year funding needs for projects approved in prior budgets.

The CIP budget is \$25,139,572, which includes \$10,686,715 for water projects and \$14,452,857 for wastewater projects. The District will finance these projects with a combination of state and federal grant funds (\$6,500,000), CIP loans that locked in low interest rates (\$8,329,123), Capital R&R funds (\$5,588,768), and expansion funds (\$4,721,681). The budget for the Copper Cove Pond 6 Dam Raise project is the District's portion of the project budget as the Army Corp of Engineers is project lead and will invoice the District for its share.

The CIP program will enable the District to complete high priority projects that are critical to maintaining safe and reliable delivery of water and wastewater services. These are projects that must be addressed as the costs will only increase over time. Staff will continue to aggressively pursue external sources of funding and the District will not initiate construction of those projects until the projects are fully funded.

The following are the proposed FY 2022-23 CIP projects:

Water:

- Jenny Lind Clearwell #2
- Jenny Lind A-B Transmission Line
- Jenny Lind Water Treatment Plant – Rehab Filters 1 & 2
- West Point Backup Filter
- West point Regulator Repair/Tule Removal
- Hunters Raw Water Pumps (Hazard Mitigation)
- White Pines Lake - Tule Removal/Spillway
- Copper Cove Tank B/Clearwell
- Copper Cove Zone B-C Transmission Pipeline & Pump Station

Wastewater:

- LC Biolac, Clarifier, & UV Improvements
- West Point/Wilseyville Consolidation Project
- Arnold Secondary Clarifier & WWTP Improvements
- Forest Meadows WWTP - UV Improvements
- Copper Cove Lift Station 6, 8 & Force Main Bypass
- Copper Cove Lift Station 15 & 18 Rehab/Replacement
- Copper Cove Tertiary, DAF, and UV Improvements
- CC Pond 6 Dam Raise
- Collections System Rehab and I&I Mitigation

Conclusion

This budget process has been a collaborative effort that required significant contributions from Department Heads and their budget teams, as well as valuable assistance from the Administrative Services Department. The preliminary budget represents a diligent effort to keep costs low while still ensuring the critical work of the District is completed safely and responsibly.

The Preliminary FY 2023-24 Operating Budget was reviewed, discussed, and forwarded by the Finance Committee on May 30, 2023. After receiving comments and direction from the Board, staff will submit the Proposed Operating and Capital Improvement Program (CIP) budgets to the Board for adoption on June 28, 2023.

*Attachments: FY 2023-24 Preliminary Operating Budget
 FY 2023-24 Preliminary CIP Budget
 FY 2023-24 Preliminary Personnel Allocation*

Draft Operating Budget - Summary

	FY 2023-24 Draft Budget	FY 2022-23 Board Approved	Variance
Sources			
Operating Revenue	16,996,612	14,875,474	2,121,138
Non-Operating Revenue	5,640,152	5,034,268	605,884
Transfers In	4,797,573	6,223,803	(1,426,230)
	<u>27,434,337</u>	<u>26,133,545</u>	<u>1,300,792</u>
Uses			
Salaries and Benefits	12,691,352	12,067,660	623,692
Services and Supplies	10,201,841	8,881,627	1,320,214
Capital Outlay	1,318,743	1,026,619	292,124
Debt Service	3,212,861	4,140,960	(928,099)
Transfers Out	-	-	-
	<u>27,424,797</u>	<u>26,116,867</u>	<u>1,307,931</u>
Net Budget	9,539	16,679	(7,139)

Draft FY 2023-24 Operating Budget - Revenues

Operating Revenue	FY 2023-24 Draft Budget			FY 2022-23 Board Approved			
	Water	Sewer	Total	Water	Sewer	Total	Variance
Water/Sewer Sales/Resid	10,330,790	6,117,821	16,448,612	8,805,726	5,542,025	14,347,751	2,100,861
Irrigation Water Sales	11,000	-	11,000	10,723	-	10,723	277
Water Sales - Fire Hydrant	200,000	-	200,000	170,000	-	170,000	30,000
Inspection Fees	-	5,000	5,000	-	5,000	5,000	-
Account Establishment Fees	47,000	3,000	50,000	47,000	3,000	50,000	-
Delinquent Account Charge	55,000	40,000	95,000	55,000	40,000	95,000	-
Termination of Services	-	-	-	-	-	-	-
Backflow Certification Testing	4,000	-	4,000	4,000	-	4,000	-
Install Water Meter	30,000	-	30,000	30,000	-	30,000	-
Repair Labor/Materials	9,000	16,000	25,000	18,000	32,000	50,000	(25,000)
Reimbursable Expense	40,000	53,000	93,000	33,000	45,000	78,000	15,000
Other Water/Sewer Charges	-	-	-	-	-	-	-
Concept Approval Fees	-	-	-	-	-	-	-
Other Operating Revenue	25,550	9,450	35,000	25,550	9,450	35,000	-
Total Operating Revenues	10,752,340	6,244,271	16,996,612	9,198,999	5,676,475	14,875,474	2,121,138

Non-Operating Revenue	FY 2023-24 Draft Budget			FY 2022-23 Board Approved			
	Water	Sewer	Total	Water	Sewer	Total	Variance
Rental Revenue	60,590	22,410	83,000	60,590	22,410	83,000	-
Interest Income/CCWD Investments	15,000	-	15,000	167,170	61,830	229,000	(214,000)
Lease Interest Revenue	-	-	-	-	-	-	-
Property Taxes	2,794,720	735,272	3,529,992	2,567,151	603,817	3,170,968	359,024
Standby Fees	95,630	35,370	131,000	95,630	35,370	131,000	-
Power Sales - North Fork	616,704	228,096	844,800	452,600	167,400	620,000	224,800
Lease Revenue	-	-	-	-	-	-	-
Power Sales - New Hogan	153,300	56,700	210,000	58,400	21,600	80,000	130,000
Grant Revenue/Federal Agencies	-	-	-	-	-	-	-
Grant Revenue/State Agencies	-	-	-	-	-	-	-
Other Non-Operating Revenue	630,243	196,117	826,360	525,819	194,481	720,300	106,060
Miscellaneous Income	-	-	-	-	-	-	-
Total Non-Operating Revenues	4,366,187	1,273,965	5,640,152	3,927,360	1,106,908	5,034,268	605,884

Total Revenues	15,118,527	7,518,237	22,636,764	13,126,359	6,783,383	19,909,742	2,727,022
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Transfer In	FY 2023-24 Draft Budget			FY 2022-23 Board Approved			
	Water	Sewer	Total	Water	Sewer	Total	Variance
Transfer In - Debt (125/135/108)	1,590,389	753,168	2,343,557	2,270,947	931,750	3,202,697	(859,140)
Transfer In - CIP (120/130/104)	790,095	302,961	1,093,056	790,095	302,961	1,093,056	-
Transfer In - Operating (125/135)	630,530	-	630,530	713,718	36,594	750,312	(119,782)
Transfer In - Capital Outlay (108)	521,864	63,566	585,430	620,480	422,258	1,042,738	(457,308)
Transfer In - Operating (108)	145,000	-	145,000	98,550	36,450	135,000	10,000
Total Transfers In	3,677,878	1,119,695	4,797,573	4,493,790	1,730,013	6,223,803	(1,426,230)

Total Sources	18,796,405	8,637,932	27,434,337	17,620,149	8,513,396	26,133,545	1,300,792
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Draft FY 2023-24 Operating Budget - Expenditures

Draft FY 2023-24 Budget		Department							FY 2022-23 Adopted	Variance	
		Non-Dept	Utilities	Gen Mgmt	Board	Engineering	Adm Svcs	Water Res			Total
Salaries and Benefits	FTEs	0	51	5		8	9	2	75	75	-
Salaries Wages	-	4,729,370	679,081	43,200	1,049,330	928,696	250,690	7,680,367	7,434,025	246,342	
Payouts	-	233,060	23,379	-	8,240	-	-	264,679	30,494	234,185	
On Call Pay	-	21,100	-	-	-	-	-	21,100	21,100	-	
Standby Pay	-	23,500	-	-	1,000	-	-	24,500	15,400	9,100	
Overtime	-	210,000	630	-	29,000	10,000	2,000	251,630	206,200	45,430	
Benefits	-	1,981,503	166,117	93,544	318,226	313,950	87,688	2,961,028	2,815,799	145,229	
Medical Reimbursements	-	-	-	-	-	-	-	-	2,000	(2,000)	
Retirement Expense	-	551,250	64,783	-	123,185	103,948	16,243	859,409	966,592	(107,183)	
CalPERS UAL	265,813	132,416	9,330	-	27,940	21,918	6,222	463,639	531,050	(67,411)	
Retirement Health Savings	-	90,960	24,200	-	19,280	24,840	5,720	165,000	45,000	120,000	
Total Salaries and Benefits		265,813	7,973,159	967,520	136,744	1,576,201	1,403,352	368,563	12,691,352	12,067,660	623,692

Services and Supplies										
Power	19,800	2,155,615	-	-	-	-	-	2,175,415	1,588,400	587,015
Water	4,500	6,000	-	-	-	-	-	10,500	8,296	2,204
Sewage	-	43,970	-	-	-	-	-	43,970	46,734	(2,764)
Telephone Lease Line	-	-	-	-	-	-	-	-	-	-
Telephone	2,460	127,000	-	-	-	-	-	129,460	97,667	31,793
Refuse/Disposal	3,700	22,000	-	-	-	-	-	25,700	19,308	6,392
Materials & Supplies	39,800	152,000	10,200	3,750	8,200	250	2,500	216,700	187,300	29,400
Herbicide	-	1,000	-	-	-	-	-	1,000	1,500	(500)
Safety Equipment/Consumables	-	42,600	-	-	-	-	-	42,600	42,600	-
Tools	500	35,167	-	-	-	-	-	35,667	30,500	5,167
Uniforms - New	-	-	25,000	-	-	-	-	25,000	16,200	8,800
Materials and Supplies - CalFire	-	18,000	-	-	-	-	-	18,000	18,000	-
Safety Equipment	-	-	12,000	-	1,200	-	-	13,200	14,500	(1,300)
Lab Supplies, Consumables	-	40,000	-	-	-	-	-	40,000	40,000	-
Ozone System Parts	-	10,000	-	-	-	-	-	10,000	10,000	-
UV Bulb/MBR Replacement	-	110,000	-	-	-	-	-	110,000	110,000	-
Electrical Parts Replacement	-	70,000	-	-	-	-	-	70,000	70,000	-
Leak Repair Supplies	-	160,000	-	-	-	-	-	160,000	160,000	-
Road Repair Materials	-	25,850	-	-	-	-	-	25,850	31,250	(5,400)
SCADA, Radio Supplies	-	17,000	-	-	-	-	-	17,000	17,000	-
Septic Tanks, Repair & New	-	11,200	-	-	-	-	-	11,200	11,200	-
Meters, New & Replacement	-	60,000	-	-	-	-	-	60,000	10,000	50,000
Aerator/Compressor Repair	-	18,000	-	-	-	-	-	18,000	18,000	-
Computers/Peripherals	-	18,500	-	-	-	-	-	18,500	18,500	-
Control System/Pressure Transducer	-	8,200	-	-	-	-	-	8,200	5,000	3,200
Headworks/Solids Removal and Repair	-	20,160	-	-	-	-	-	20,160	20,160	-
HVAC	-	8,500	-	-	-	-	-	8,500	8,500	-
Mixers/Valves/Repair Kits/ Actuators	-	25,000	-	-	-	-	-	25,000	25,000	-
Monitor Wells Repair	-	5,000	-	-	-	-	-	5,000	5,000	-
Pumps/Motors Repair	-	140,000	-	-	-	-	-	140,000	140,000	-
Solids Handling Eq Repair	-	5,000	-	-	-	-	-	5,000	5,000	-
Admin Technologies Comm	-	23,000	2,400	-	11,000	76,410	-	112,810	72,400	40,410
Chemicals	-	552,893	-	-	-	-	-	552,893	374,690	178,203
Outside Services/Repairs	48,810	115,569	-	-	-	-	-	164,379	144,869	19,510
Fire Ext. Testing Cust. Base	-	2,200	-	-	-	-	-	2,200	2,000	200
Spraying - Weeds & Insects	1,000	52,000	-	-	-	-	-	53,000	31,000	22,000
Snow Removal	-	7,200	-	-	-	-	-	7,200	6,600	600
Uniform Laundry	-	22,675	-	-	-	-	-	22,675	21,209	1,466
Fire Hydrant Maintenance	-	56,625	-	-	-	-	-	56,625	56,625	-
Service Maintenance Contracts	3,537	-	-	-	10,550	113,558	-	127,645	146,666	(19,021)
Groundwater Monitoring	-	51,975	-	-	-	-	-	51,975	47,250	4,725
Instrumentation Tech	-	8,500	-	-	-	-	-	8,500	8,500	-
Ozone System PM	-	7,000	-	-	-	-	-	7,000	7,000	-
Backflow Device Testing	-	4,000	-	-	-	-	-	4,000	4,000	-
SCADA Consulting	-	10,000	-	-	-	-	-	10,000	14,000	(4,000)
Hauling /Dig/Crane/Excavator	-	5,000	-	-	-	-	-	5,000	5,000	-
Pave/Seal/Asphalt Repair	-	145,000	-	-	-	-	-	145,000	145,000	-
Drug & Alcohol Testing	-	-	4,000	-	-	-	-	4,000	3,000	1,000
Telemetry Radio	-	-	-	-	-	-	-	-	-	-
Septic Hauling Bio-solids Hauling	-	40,000	-	-	-	-	-	40,000	40,000	-
Tank Cleaning	-	50,000	-	-	-	-	-	50,000	50,000	-
Building Repairs	5,000	50,000	-	-	-	-	-	55,000	15,000	40,000
UV System PM	-	10,000	-	-	-	-	-	10,000	-	10,000
Recruiting	-	-	16,500	-	-	-	-	16,500	21,500	(5,000)
Claims/Damages	5,000	-	-	-	-	-	-	5,000	5,000	-

Draft FY 2023-24 Operating Budget - Expenditures

Draft FY 2023-24 Budget	Department								FY 2022-23	Variance
	Non-Dept	Utilities	Gen Mgmt	Board	Engineering	Adm Svcs	Water Res	Total	Adopted	
Computer License/Maintenance Contracts	51,450	115,456	-	-	16,860	62,615	5,600	251,981	161,331	90,650
Janitorial Services	24,385	-	-	-	-	-	-	24,385	23,220	1,165
Laboratory Services	-	145,000	-	-	-	-	-	145,000	165,000	(20,000)
Rentals (Non Vehicles/Equip)	-	5,000	-	-	-	-	-	5,000	56,000	(51,000)
Outside Legal Fees	-	-	125,000	-	-	-	150,000	275,000	265,000	10,000
Accounting/Auditing	-	-	-	-	-	41,600	-	41,600	41,600	-
Advertising/Publicity	-	-	1,500	-	-	-	2,000	3,500	11,500	(8,000)
Professional Services	-	100,710	159,300	-	50,000	166,480	380,870	857,360	682,798	174,562
Operating Exp/Fuel & Oil	-	360,150	-	-	-	-	-	360,150	254,100	106,050
Repairs and Parts	-	110,000	-	-	-	-	-	110,000	95,000	15,000
Fuel/Repair - Generators	-	20,000	-	-	-	-	-	20,000	20,000	-
Rental Exp/Vehicle and Eq	-	11,500	-	-	-	-	-	11,500	6,200	5,300
Vehicle Maintenance	-	36,500	-	-	-	-	-	36,500	10,200	26,300
Capital Lease Interest	-	-	-	-	-	-	-	-	-	-
Forms and Supplies	-	-	1,450	-	600	1,950	-	4,000	4,000	-
Permits and Licenses	-	21,600	-	-	-	-	-	21,600	21,600	-
Late Fees and Other Penalties	-	-	-	-	-	-	-	-	-	-
Director Elections	-	-	-	3,500	-	-	-	3,500	5,000	(1,500)
Postage	-	-	-	-	-	15,950	-	15,950	15,950	-
Publications/Subscriptions	-	1,000	150	-	600	-	-	1,750	1,750	-
Memberships/Dues	-	20,000	42,725	-	600	750	63,717	127,792	127,226	566
Recording/Title Reports	-	-	-	-	-	-	-	-	-	-
Printing	-	-	-	-	-	1,000	-	1,000	1,000	-
Training, Conf & Travel	-	35,000	23,700	17,500	23,000	12,000	6,500	117,700	108,700	9,000
Other Travel Costs	-	500	750	2,500	1,600	500	1,000	6,850	5,750	1,100
Purchased Water	-	20,000	-	-	-	-	-	20,000	20,000	-
New Hogan Op/Maint Expense	-	-	-	-	-	-	474,000	474,000	508,008	(34,008)
Retiree Health Costs	767,000	-	-	-	-	-	-	767,000	698,700	68,300
Bad Debt Expense	-	-	-	-	-	40,000	-	40,000	37,000	3,000
Rate Assistance Program	-	-	-	-	-	60,000	-	60,000	60,000	-
Unemployment Claims	-	-	10,000	-	-	-	-	10,000	2,000	8,000
Insurance	281,100	-	-	-	-	-	-	281,100	272,489	8,611
State Water/Sewer Fees	-	250,000	-	-	-	-	-	250,000	240,000	10,000
Federal Dam & Admin Fees	-	-	-	-	-	-	702,000	702,000	696,400	5,600
State Water Right Fees	-	-	-	-	-	-	85,500	85,500	150,582	(65,082)
Mandated Plans	-	-	-	-	-	-	18,000	18,000	40,000	(22,000)
Water Efficiency	-	-	-	-	-	-	4,000	4,000	8,000	(4,000)
Third Party Payment Processing	-	-	-	-	-	33,600	-	33,600	47,000	(13,400)
Agent Fees (Custodial)	-	-	-	-	-	-	-	-	7,500	(7,500)
Calaveras County Fees	-	-	-	-	-	-	-	-	-	-
LAFCO Contribution	13,500	-	-	-	-	-	-	13,500	14,100	(600)
Misc. Non-Operating Costs	-	-	-	-	-	-	-	-	-	-
Total Supplies and Services	1,271,542	5,821,815	434,675	27,250	124,210	626,663	1,895,687	10,201,841	8,881,627	1,320,214
Capital Outlay										
Vehicles Purchased	-	-	-	-	-	-	-	-	-	-
Vehicles Capital Lease - Current	-	168,579	-	-	-	-	-	168,579	167,762	817
Vehicles Capital Lease -New	-	204,360	-	-	-	-	-	204,360	167,762	36,598
Buildings	-	-	-	-	-	-	-	-	-	-
Equipment Purchased	-	203,374	-	-	7,000	-	-	210,374	216,095	(5,721)
Projects	-	735,430	-	-	-	-	-	735,430	475,000	260,430
Total Capital Outlay	-	1,311,743	-	-	7,000	-	-	1,318,743	1,026,619	292,124
Transfers Out										
Debt Service										
Interest Exp - PERS UAL Loan	142,644	-	-	-	-	-	-	142,644	153,799	(11,155)
Interest Exp - USDA AMI Loan	83,703	-	-	-	-	-	-	83,703	82,348	1,355
Interest Exp - VacCon Truck 2021	6,276	-	-	-	-	-	-	6,276	9,119	(2,843)
Interest Exp - USDA EP Reach 3A	52,344	-	-	-	-	-	-	52,344	53,430	(1,086)
Interest Exp - Water Fund Loan	7,515	-	-	-	-	-	-	7,515	17,774	(10,259)
Interest Exp - New Hogan Loan	4,684	-	-	-	-	-	-	4,684	7,169	(2,485)
Interest Exp - OP HQ	-	-	-	-	-	-	-	-	31,116	(31,116)
Interest Exp - VacCon Truck 2020	3,193	-	-	-	-	-	-	3,193	6,746	(3,553)
Interest Exp - Water CIP Loan 2022	557,542	-	-	-	-	-	-	557,542	437,538	120,004
Interest Exp - Sewer CIP Loan 2022	339,168	-	-	-	-	-	-	339,168	340,400	(1,232)
Interest Exp - Water Rev Loan	-	-	-	-	-	-	-	-	-	-
Principal Payment - PERS UAL Loan	338,000	-	-	-	-	-	-	338,000	336,000	2,000
Principal Payment - USDA AMI Loan	89,000	-	-	-	-	-	-	89,000	299,539	(210,539)

Draft FY 2023-24 Operating Budget - Expenditures

Draft FY 2023-24 Budget	Department								FY 2022-23 Adopted	Variance
	Non-Dept	Utilities	Gen Mgmt	Board	Engineering	Adm Svcs	Water Res	Total		
Principal Payment - VacCon Truck 2021	117,659	-	-	-	-	-	-	117,659	114,815	2,844
Principal Payment - USDA EP Reach 3A	48,800	-	-	-	-	-	-	48,800	47,700	1,100
Principal Payment - Water Fund Loan	72,207	-	-	-	-	-	-	72,207	119,268	(47,061)
Principal Payment - New Hogan	55,242	-	-	-	-	-	-	55,242	55,242	-
Principal Payment - OP HQ	-	-	-	-	-	-	-	-	614,626	(614,626)
Principal Payment - VacCon Truck 2020	121,884	-	-	-	-	-	-	121,884	118,331	3,553
Principal Payment - Sewer CIP Loan 2022	414,000	-	-	-	-	-	-	414,000	879,000	(465,000)
Principal Payment - Water CIP Loan 2022	759,000	-	-	-	-	-	-	759,000	417,000	342,000
Total Debt Service	3,212,861	-	-	-	-	-	-	3,212,861	4,140,960	(928,099)

Total Operating Expense Budget	4,750,216	15,106,716	1,402,195	163,994	1,707,411	2,030,015	2,264,250	27,424,797	26,116,867	1,307,931
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Final FY 2023-24 Operating Budget - Expenditure Summary

Department	Salaries and Benefits	Services and Supplies	Capital Outlay	Debt Service	Total	FY 2022-23 Adopted	Variance
Board of Directors	136,744	27,250	-	-	163,994	181,495	(17,501)
General Management	967,520	434,675	-	-	1,402,195	1,048,239	353,956
Administrative Services	1,403,352	626,663	-	-	2,030,015	2,254,367	(224,352)
Engineering	1,576,201	124,210	7,000	-	1,707,411	1,430,549	276,862
Utilities	7,973,159	5,821,815	1,311,743	-	15,106,716	13,799,473	1,307,244
Water Resources	368,563	1,895,687	-	-	2,264,250	2,127,195	137,055
Non Departmental	265,813	1,271,542	-	-	1,537,355	1,134,589	402,766
Debt Service	-	-	-	3,212,861	3,212,861	4,140,960	(928,099)
Total Operating Expenditures	12,691,352	10,201,841	1,318,743	3,212,861	27,424,797	26,116,867	1,307,931

Include in your line item detail, the individual costs for each item listed where applicable.								DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD			
Salaries and Benefits									
CalPERS UAL				\$ 265,813			Portion of UAL for current retirees		
SERVICES & SUPPLIES									
Power	\$ 92,919	\$ 10,325	\$ 15,400	\$ 19,800	\$ 4,400	\$ 13,651	Electricity for Admin Building (CPPA) Gas for Admin Building (PG&E)	\$ 16,500 3,300	
Water	\$ 3,892	\$ 4,087	\$ 4,000	\$ 4,500	\$ 500	\$ 4,309	Water Service - 120 Toma	\$ 4,500	
Telephone	\$ 10,886	\$ 12,359	\$ 14,500	\$ 2,460	\$ (12,040)	\$ 9,737	OP HQ Internet (moved to 60431) OP HQ Back Up (moved to 60431) Telephone - Fiber (moved to 60431)	\$ 2,460 - -	
Refuse/Disposal	\$ 2,903	\$ 3,073	\$ 3,700	\$ 3,700	\$ 0	\$ -	120 Toma Court Refuse Disposal	\$ 3,700	
Materials and Supplies	\$ 40,529	\$ 54,672	\$ 40,000	\$ 39,800	\$ (200)	\$ 33,806	Credit Card/Others - Misc. Supplies, OP HQ Office Supplies Janitorial Supplies Office Furniture and Chairs Appliances/Supplies, Furniture - OP HQ Printing - Letterhead, Env, Biz Cards, Stamps Hardware Store Supplies/ Other - OP HQ Printer Supplies Service Batteries - Alarm / Fire / Fobs Misc., employee t-shirts (moved to HR - 60314)	\$ 2,500 22,000 3,300 3,000 1,000 1,500 1,100 5,000 400 -	
Tools	\$ 20	\$ 239	\$ 500	\$ 500	\$ -	\$ -	Tools Other	\$ 500 -	
HVAC	\$ 158	\$ -	\$ -	\$ -	\$ -	\$ -	HVAC Other	\$ - -	
Outside Services/Repairs	\$ 20,693	\$ 28,178	\$ 29,300	\$ 48,810	\$ 19,510	\$ 30,575	Answering Service Alarm Service and Repair (district-wide) Fire System Service Document Destruction Mass Document Shredding Heating & Air Service Reed Group - Road maintenance fee - OP HQ Landscaping - One Time - OP HQ Landscaping - Monthly - OP HQ	\$ 10,500 24,800 650 2,710 2,350 2,500 800 1,500 3,000	
Spraying - Weeds and Insects	\$ 2,386	\$ 650	\$ 1,000	\$ 1,000	\$ -	\$ 588	Pest Control - OP HQ Weed Control - OP HQ	435 565	
Service Maintenance Contracts	\$ 5,713	\$ 4,207	\$ 7,680	\$ 3,537	\$ (4,143)	\$ 2,448	Mail Room Copier Lease	3,537 -	
Building Repairs	\$ 5,405	\$ 1,641	\$ 5,000	\$ 5,000	\$ -	\$ 765	Miscellaneous repairs to buildings.	\$ 5,000	
Claims/Damages	\$ 702	\$ 14,861	\$ 5,000	\$ 5,000	\$ -	\$ 7,287	Small claims action against the District not reimbursed by District's property / liability insurance program.	\$ 5,000 -	
Computer Licenses & Maintenance Contracts	\$ -	\$ -	\$ -	\$ 51,450	\$ 51,450	\$ 7,287	Internet - Fiber and Backup Point to Point District Phones Smartsheet	\$ 25,800 17,700 7,950	
Janitorial Services	\$ 15,480	\$ 23,220	\$ 23,220	\$ 24,385	\$ 1,165	\$ 19,350	OP HQ Janitorial Svcs Janitorial grounds maintenance - OP HQ	\$ 24,385 -	
Professional Services	\$ 510	\$ -	\$ -	\$ -	\$ -	\$ 1,393		\$ - -	
Late Fees and Other Penalties	\$ -	\$ 17	\$ -	\$ -	\$ -	\$ 2,219	Past due fees on invoices	\$ - -	
Retiree Health Costs	\$ 369,690	\$ (68,264)	\$ 698,700	\$ 767,000	\$ 68,300	\$ 556,267	Current Retirees - PERS Medical Current Retirees - PERS Admin Current Retirees - ACWA/JPIA Dental Current Retirees - ACWA/JPIA Vision Current Retirees - Medical Reimbursement	\$ 105,000 2,000 35,000 10,000 615,000	
Insurance	\$ 225,659	\$ 280,267	\$ 272,489	\$ 281,100	\$ 8,611	\$ 267,525	ACWA/JPIA - Automobile, General Liability Property Insurance Excess Crime Cyber Liability	\$ 134,400 135,300 1,000 10,400	
LAFCO Contribution	\$ 12,982	\$ 13,336	\$ 14,100	\$ 13,500	\$ (600)	\$ 12,706	CCWD Share of LAFCO Costs	\$ 13,500	
Misc. Non-Operating Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	

Include in your line item detail, the individual costs for each item listed where applicable.								
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD	DESCRIPTION	AMOUNT - \$
Capital Outlay								
Vehicles Capital Lease	-	-	-	-	-	-		-
Equipment Purchased	-	-	-	-	-	14,479		-
Equipment Purchased - Safety	-	-	-	-	-	3,793		-

TOTAL	\$ 810,528	\$ 382,869	\$ 1,134,589	\$ 1,537,355	\$ 136,953	\$ 988,185		
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Total with D/S	\$ 1,146,796	\$ 753,092	\$ 5,275,549	\$ 5,678,315	\$ 136,953	\$ 3,967,815		
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DEBT SERVICES	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	01/31/23 YTD	DESCRIPTION	AMOUNT - \$
Interest Exp - PERS UAL Loan	\$ 179,270	\$ 161,501	\$ 153,799	\$ 153,799	\$ -	\$ 153,799	Interest Exp - USDA AMI Loan	\$ 153,799
Interest Exp - USDA AMI Loan	-	15,371	82,348	82,348	-	44,086	Interest Exp - VacCon Truck 2021	82,348
Interest Exp - VacCon Truck 2021	-	8,651	9,119	9,119	-	7,103	Interest Exp - USDA EP Reach 3A	9,119
Interest Exp - USDA EP Reach 3A	55,531	55,411	53,430	53,430	-	53,430	Interest Exp - Water Fund Loan	53,430
Interest Exp - Water Fund Loan	18,370	17,733	17,774	17,774	-	-	Interest Exp - New Hogan Loan	17,774
Interest Exp - New Hogan Loan	11,515	9,027	7,169	7,169	-	-	Interest Exp - OP HQ	7,169
Interest Exp - OP HQ	46,106	31,115	31,116	31,116	-	-	Interest Exp - VacCon Truck 2020	31,116
Interest Exp - VacCon Truck 2020	11,848	9,916	6,746	6,746	-	5,389	Interest Exp - Sewer CIP Loan 2022	6,746
Interest Exp - Water CIP Loan 2022	13,628	47,047	437,538	437,538	-	145,846	Principal Payment - PERS UAL Loan	437,538
Interest Exp - Sewer CIP Loan 2022	-	14,450	340,400	340,400	-	251,600	Interest Exp - Water CIP Loan 2022	340,400
Interest Exp - Water Rev Loan	-	-	-	-	-	291,692	Interest Exp - Water Rev Loan	-
Principal Payment - PERS UAL Loan	-	-	336,000	336,000	-	336,000	Principal Payment - PERS UAL Loan	336,000
Principal Payment - USDA AMI Loan	-	-	299,539	299,539	-	88,720	Principal Payment - USDA AMI Loan	299,539
Principal Payment - VacCon Truck 2021	-	-	114,815	114,815	-	85,847	Principal Payment - VacCon Truck 2021	114,815
Principal Payment - USDA EP Reach 3A	-	-	47,700	47,700	-	47,700	Principal Payment - USDA EP Reach 3A	47,700
Principal Payment - Water Fund Loan	-	-	119,268	119,268	-	-	Principal Payment - Water Fund Loan	119,268
Principal Payment - New Hogan	-	-	55,242	55,242	-	-	Principal Payment - New Hogan	55,242
Principal Payment - OP HQ	-	-	614,626	614,626	-	-	Principal Payment - OP HQ	614,626
Principal Payment - VacCon Truck 2020	-	-	118,331	118,331	-	88,419	Principal Payment - VacCon Truck 2020	118,331
Principal Payment - Sewer CIP Loan 2022	-	-	879,000	879,000	-	879,000	Principal Payment - Sewer CIP Loan 2022	417,000
Principal Payment - Water CIP Loan 2022	-	-	417,000	417,000	-	501,000	Principal Payment - Water CIP Loan 2022	879,000

TOTAL	\$ 336,268	\$ 370,223	\$ 4,140,960	\$ 4,140,960	\$ -	\$ 2,979,631		
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Include in your line item detail, the individual costs for each item listed where applicable.

	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD	DESCRIPTION	AMOUNT - \$
Salaries and Benefits								
Salaries Wages	\$ 3,715,648	\$ 4,098,086	\$ 4,749,004	\$ 4,729,370	\$ (19,634)	\$ 3,421,821	48 SEIU FTE; 3 MCU FTE: Total 51	
Payouts	127,949	188,930	30,494	233,060	202,566	90,187		
On Call Pay	5,250	-	21,100	21,100	-	2,850		
Standby Pay	7,500	4,482	15,400	23,500	8,100	66,300		
Overtime	252,146	195,404	200,000	210,000	10,000	298,590		
Benefits	1,808,728	1,663,122	1,862,821	1,981,503	118,682	1,459,494		
Medical Reimbursements	10,189	3,058	-	-	-	-		
Retirement Expense	1,007,499	487,424	687,714	551,250	(136,464)	384,745		
CalPERS UAL	480,487	303,418	461,373	132,416	(328,957)	288,256		
Retirement Health Savings	-	224,695	25,560	90,960	65,400	21,345		
Total	\$ 7,415,396	\$ 7,168,619	\$ 8,053,466	\$ 7,973,159	\$ (80,307)	\$ 6,033,587		
SERVICES & SUPPLIES								
Power	\$ 883,706	\$ 1,061,815	\$ 1,573,000	\$ 2,155,615	\$ 582,615	\$ 1,458,931	CPPA - Electrical costs, Water CPPA - Electrical costs, Sewer PG&E - Electrical costs, Water PG&E - Electrical costs, Sewer CPPA - 60% Increase	1,521,756 584,039 38,646 11,174
Water	\$ 4,279	\$ 6,485	\$ 4,296	\$ 6,000	\$ 1,704	\$ 4,501	Union Public Utility District/CPUD UPUD - DF/Vallecito (Sugar Pine) UPUD - DF/Vallecito (Main Street) UPUD - Six Mile Village (Ponderosa)	3,444 852 852 852
Sewage	\$ 39,282	\$ 47,869	\$ 46,734	\$ 43,970	\$ (2,764)	\$ 36,199	SASD, Angels - Sewer charges for six mile village	43,970
Telephone Lease Line	\$ 3,044	\$ 2,638	\$ -	\$ -	\$ -	\$ 63	Moved to 60250	
Telephone	\$ 90,825	\$ 105,079	\$ 83,167	\$ 127,000	\$ 43,833	\$ 95,370	District wide telephone service Op HQ Long Distance Telecommunications Hosting Phone SA Shop AT&T LC Internet Leased Lines Sheep Ranch Wallace Cal Tel Comcast VCTO Comcast JLWTP Comcast JLTC Phone JLTC Fax JLTC Phone Azalea Camp Connell Radio Tower District Wide Cell Phones - Verizon Phone Dorrington Phone Hunters CC WHSE Volcano WPWTP (Phone/SCADA/FAX)	127,000
Refuse/Disposal	\$ 25,006	\$ 16,914	\$ 15,608	\$ 22,000	\$ 6,392	\$ 16,389	Cal Waste LCWWTP Cal Waste JLWTP Cal Waste Wilseyville Cal Waste AWWTP Cal Waste FMWWTP Cal Waste EP Barn Cal Waste Hunters Cal Waste DF VCTO Cal Waste CCWWTP CalWaste White Pines Rock Creek Landfill - Southworth Rate increase	2,480 2,733 1,352 1,352 1,352 1,389 1,352 2,733 2,733 1,856 837 1,831
Materials & Supplies	\$ 128,144	\$ 238,066	\$ 114,000	\$ 152,000	\$ 38,000	\$ 116,509	Calaveras Lumber, Groeniger, Pace, Alhambra, Carson Hill	152,000
Herbicide	\$ 928	\$ 676	\$ 1,500	\$ 1,000	\$ (500)	\$ -	Mid Valley Ag	1,000
Safety Equipment/Consumables	\$ 40,480	\$ 43,212	\$ 42,600	\$ 42,600	\$ -	\$ 26,401	Safe-T-Lite, Safety Boots, gloves, winter gear, hearing protection, welding helmets and jackets, fire extinguishers Safety Boot Reimbursement (based on Labor Cost) \$200 x's 60 staffers - source of \$2,600 budgetary increase	30,600 12,000
Tools	\$ 33,984	\$ 33,042	\$ 30,000	\$ 35,167	\$ 5,167	\$ 26,726	Tools for additional staff and the Underground Crew	35,167
Uniforms - New	\$ 10,427	\$ 18,550	\$ 16,200	\$ -	\$ (16,200)	\$ 13,039	T-Shirts/Polo's District wide Winter weather gear (moved to HR)	
Material and Supplies Cal Fire	\$ 2,544	\$ 10,013	\$ 18,000	\$ 18,000	\$ -	\$ 4,635	Calfire Reimbursements	18,000
Lab Supplies, Consumables	\$ 49,883	\$ 40,078	\$ 40,000	\$ 40,000	\$ -	\$ 27,436	Lab supplies and equipment HACH Company	40,000 0

Include in your line item detail, the individual costs for each item listed where applicable.								DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD			
							Ryan Herco Products	0	
							USA Blue Book	0	
							Senders	0	
Ozone System Parts	\$ 2,644	\$ 5,203	\$ 10,000	\$ 10,000	\$ -	\$ 1,089	Ozone sensors, piping, gaskets and O-rings for CC and JL Water Treatment Plants	10,000	
UV Bulb/MBR Replacement	\$ 108,671	\$ 73,571	\$ 110,000	\$ 110,000	\$ -	\$ 58,645	UV Bulb Replacement, replaced every 9,000 hours	110,000	
Electrical Parts Replacement	\$ 72,189	\$ 90,427	\$ 70,000	\$ 70,000	\$ -	\$ 50,966	Lighting / Lamps, psi transducers, VFDs, soft starts breakers, wire, etc.	70,000	
Leak Repair Supplies	\$ 130,841	\$ 103,083	\$ 160,000	\$ 160,000	\$ -	\$ 103,827	La Contenta Warehouse, White Pines Barn West Point / Wilseyville, Copper Cove, and costs associated with for underground crew	160,000	
Road Repair Materials	\$ 29,551	\$ 27,853	\$ 31,250	\$ 25,850	\$ (5,400)	\$ 21,605	Road base, drain rock, cut back, chipped asphalt SWPPP - BMP Material	15,850 10,000	
SCADA, Radio Supplies	\$ 17,019	\$ 14,736	\$ 17,000	\$ 17,000	\$ -	\$ 7,297	Radio's for SCADA equipment associated with effective radio / SCADA telemetry	17,000	
Septic Tanks, Repair & New	\$ 18,171	\$ 5,628	\$ 11,200	\$ 11,200	\$ -	\$ 5,547	Repair parts for septic tanks, floats and pumps and ARV repair and replacement	11,200	
Meters, New & Replacement	\$ 42,341	\$ 17,777	\$ 10,000	\$ 60,000	\$ 50,000	\$ 4,322	Water Meters - residential/commercial Distribution System Meters (2)	10,000 50,000	
Aerator/Compressor Repair	\$ 14,987	\$ 15,425	\$ 18,000	\$ 18,000	\$ -	\$ 8,846	Hunters WTP Wallace WTP Jenny Lind WTP Forest Meadows WWTP - recycle pump/diffusers Southworth WWTP Wallace WWTP Douglas Flat/Vallecito WWTP La Contenta WWTP Arnold WWTP	2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000 2,000	
Computers/Peripherals	\$ 1,853	\$ 4,752	\$ 18,500	\$ 18,500	\$ -	\$ 762	Monitors, software, speakers 4 SCADA Computers 4 Electrician Computers	2,500 8,000 8,000	
Control System/Pressure Transducer	\$ 4,097	\$ 8,766	\$ 5,000	\$ 8,200	\$ 3,200	\$ 5,205	level controls for all the sewage pump stations	8,200	
Headworks/Solids Removal and Repair	\$ 20,218	\$ 27,646	\$ 20,160	\$ 20,160	\$ -	\$ 11,997	Arnold WWTP, Douglas Flat, Vallecito	20,160	
HVAC	\$ 5,033	\$ 11,216	\$ 8,500	\$ 8,500	\$ -	\$ 1,538	Cost For Unit Maintenance and Repair - Facility Wide	8,500	
Mixers/Valves/Repair Kits/ Actuators	\$ 13,844	\$ 31,241	\$ 25,000	\$ 25,000	\$ -	\$ 10,883	All District Water and Wastewater sites	25,000	
Monitor Wells Repair	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	Repair/replacement of monitoring well pumps (21 district wide)	5,000	
Pumps/Motors Repair	\$ 98,331	\$ 193,726	\$ 140,000	\$ 140,000	\$ -	\$ 55,277	All types of vertical, turbine, submersible pumps, La Contenta Warehouse Wallace WTP Hunters WTP CC Raw Water Pump Arnold WWTP Copper Cove WWTP Forest Meadows WWTP Douglas Flat/Vallecito WWTP La Contenta WWTP Wallace WWTP	140,000	
Solids Handling Eq Repair	\$ 1,357	\$ 207	\$ 5,000	\$ 5,000	\$ -	\$ -	Belt Press repairs	5,000 0	
Admin Technologies Comm	\$ 1,853	\$ -	\$ -	\$ 23,000	\$ 23,000	\$ -	Modem Replacements (FM/White Pines) Surface Pro Replacements and Spares (8) 4 Electrician Computers	3,000 12,000 8,000	
		23,000							
Chemicals	\$ 417,845	\$ 455,056	\$ 374,690	\$ 552,893	\$ 178,203	\$ 497,811	District Wide JLWTP CCWTP	502,630	

Include in your line item detail, the individual costs for each item listed where applicable.								DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD			
							WPWTP Hunters WTP Wallace WTP AWWTP CCWWTP Douglas Flat/Vallecito LCWWTP Wallace/Southworth WPWTP FMWWTP CCRCP Lower Thompson Huckleberry Caustic Conners Caustic Add'l Algae Uses Additional Caustic Uses Annual Cylinder Rental EP Polymer Annual CPI Increase (10%)	50,263	
Outside Services/Repairs	\$ 79,400	\$ 86,038	\$ 115,569	\$ 115,569	\$ -	\$ 46,224	Vehicle Cloud Service Alarm Service Pagers - Answering Service JLTC Janitorial Service Assessments and HOAs Road Access Fee Tank Maintenance and Service Agreement Concrete Work Belt press Work Embankment Repairs Fence Work Radio Installations Tree Felling Locksmith Other Misc. Repairs Portable Toilets Adj	9,320 5,800 577 600 2,900 394 14,730 12,130 1,500 28,291 3,975 2,059 2,500 1,200 16,926 7,200 5,467	
Fire Ext. Testing Cust. Base	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,200	\$ 200	\$ 2,000	Annual test, inspection and refill of district wide fire extinguishers bldgs. and vehicles+ new Fire Ext.	1,800 400	
Spraying - Weeds & Insects	\$ 19,058	\$ 31,216	\$ 30,000	\$ 52,000	\$ 22,000	\$ 24,924	Clark Pest Control/Foothill Pest Control District-Wide	52,000	
Snow Removal	\$ 2,520	\$ 3,988	\$ 6,600	\$ 7,200	\$ 600	\$ 12,750	Rowley's	7,200	
Uniform Launder	\$ 25,631	\$ 26,064	\$ 21,209	\$ 22,675	\$ 1,466	\$ 21,771	Ameripride - Laundry Services	22,675	
Fire Hydrant Maintenance	\$ 15,509	\$ 3,768	\$ 56,625	\$ 56,625	\$ -	\$ 9,528	Performed by CC, EP and Calaveras Consolidated \$25/hydrant - 2.65 hydrants	56,625	
Groundwater Monitoring	\$ 36,677	\$ 33,795	\$ 47,250	\$ 51,975	\$ 4,725	\$ 23,571	Hydrologist Svcs required for report writing of our ground water monitoring.	51,975	
Instrumentation Tech	\$ 6,144	\$ 10,281	\$ 8,500	\$ 8,500	\$ -	\$ 3,417	Calibration of lab equipment	8,500	
Ozone System PM	\$ 1,014	\$ 15,144	\$ 7,000	\$ 7,000	\$ -	\$ -	PM of our ozone equipment	7,000	
Backflow Device Testing	\$ 1,750	\$ 2,493	\$ 4,000	\$ 4,000	\$ -	\$ 1,925	Reinstated in-house testing	4,000	
SCADA Consulting	\$ 15,357	\$ 15,180	\$ 14,000	\$ 10,000	\$ (4,000)	\$ 630	A-TEEM	10,000	
Hauling /Dig/Crane/Excavator	\$ 4,845	\$ 4,905	\$ 5,000	\$ 5,000	\$ -	\$ 475	Raw water pump work	5,000	
Pave/Seal/Asphalt Repair	\$ 114,318	\$ 63,521	\$ 145,000	\$ 145,000	\$ -	\$ 18,566	District-wide paving and asphalt repair, including Underground Crew (UGC)	145,000	
Telemetry / Radio	\$ 4,034	\$ -	\$ -	\$ -	\$ -	\$ 763	Columbia Communications (Moved to Radio Equipment budget)	0	
Septic Hauling Bio-solids Hauling	\$ 34,257	\$ 48,379	\$ 40,000	\$ 40,000	\$ -	\$ 29,938	LCWWTP AWWTP DF VCTO FMWWTP	10,000 10,000 10,000 10,000	
Tank Cleaning	\$ 31,580	\$ 33,139	\$ 50,000	\$ 50,000	\$ -	\$ 11,800	Tank cleaning district-wide	50,000	
Building Repairs	\$ 36,289	\$ 13,469	\$ 10,000	\$ 50,000	\$ 40,000	\$ 310	Repair roofs and gutters, district wide and repair the Arnold WWTP, WP L/S, and additional	50,000	
UV System PM	\$ 12,509	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 639	Consulting assistance for UV System PM	10,000	

Include in your line item detail, the individual costs for each item listed where applicable.								DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD			
Computer License/Maintenance Contracts	\$ 44,987	\$ 75,078	\$ 87,320	\$ 115,456	\$ 28,136	\$ 31,389	Annual Granite Net Tesco Flow Meter Calibration E&M Wi-Tech Mi-Host (Mueller) Websoft AMI System Hosting - Mueller	6,231 10,112 12,077 2,900 29,000 27,000 28,136	
Laboratory Services	\$ 147,725	\$ 152,732	\$ 165,000	\$ 145,000	\$ (20,000)	\$ 78,565	Laboratory Services district-wide for water and wastewater	145,000	
Rentals (Non Vehicles/Equip)	\$ 60,182	\$ 67,200	\$ 56,000	\$ 5,000	\$ (51,000)	\$ 51,045	Rentals district-wide SA Shop	5,000 0	
Professional Services	\$ 63,359	\$ 6,154	\$ 100,710	\$ 100,710	\$ -	\$ 107,343	Sustainable Groundwater Monitoring Leachfield Eval ARC Flash Assessment (WW) Aquatic Mgt Misc. Assistance Compaction Testing - Patch paving CMMS GIS Contract GIS Support for backlog DBP RCA	1,000 20,210 50,000 1,500 9,000 1,000 5,000 10,000 3,000	
Operating Exp/Fuel & Oil	\$ 282,677	\$ 372,967	\$ 254,100	\$ 360,150	\$ 106,050	\$ 278,884	Ebbetts Pass Gas WEX Hunt & Sons (Diesel) Campora JS West	80,000 222,650 50,000 5,000 2,500	
Repairs and Parts	\$ 136,984	\$ 140,185	\$ 95,000	\$ 110,000	\$ 15,000	\$ 90,612	Misc. parts and repairs Tires	70,000 40,000	
Fuel/Repair - Generators	\$ 27,711	\$ 27,411	\$ 20,000	\$ 20,000	\$ -	\$ 12,052	Misc. Generator expenses	20,000	
Rental Exp/Vehicle and Eq	\$ 28,594	\$ 1,142	\$ 6,200	\$ 11,500	\$ 5,300	\$ 14,124	Rentals	11,500	
Lease Expense Vehicle Eq	\$ 11,746	\$ 24,730	\$ 10,200	\$ 36,500	\$ 26,300	\$ 30,341	Maintenance for leased vehicles	36,500	
Capital Lease Interest	\$ 35,870	\$ 32,810	\$ -	\$ -	\$ -	\$ -	Lease interest cost - (moved to Capital Outlay)		
Permits and Licenses	\$ 11,478	\$ 19,503	\$ 21,600	\$ 21,600	\$ 21,600	\$ 10,326	Land Use EP Encroachment Misc. Certs CWEA/EIT CSM/DMV/DOT Distribution Certs Collection Certs	800 10,000 600 2,000 3,500 2,900 1,800	
Late Fees and Other Penalties	\$ 103	\$ 1,181	\$ -	\$ -	\$ -	\$ 2,569		0 0	
Publications/Subscriptions	\$ 1	\$ 1,557	\$ 1,000	\$ 1,000	\$ 1,000	\$ 981	Cal/OSHA Advisory, Study Guides/Ref manuals AWWA guidance manuals	1,000	
Memberships/Dues	\$ 14,202	\$ 31,865	\$ 20,000	\$ 20,000	\$ -	\$ 12,327	CWEA USA AWWA Misc. Memberships	1,600 2,000 10,145 6,255	
Training, Conf & Travel	\$ 26,282	\$ 27,707	\$ 35,000	\$ 35,000	\$ -	\$ 39,418	Certification training, conferences, travel CRWA, AWWA, DMV physical reimbursement, seminars Misc. NCBPA CRWA Excel Training - JLTC AWWA Sensus SEMA Cal-Val Basics Workshop	35,000	
Other Travel Costs	\$ -	\$ 99	\$ 100	\$ 500	\$ 400	\$ 300	Mileage, meal and other misc. costs	500	
Purchased Water	\$ 789	\$ 5,837	\$ 20,000	\$ 20,000	\$ -	\$ 486	Purchased from CPUD if needed Utica Water & Power (Hunters Res/Slurry Line)	15,000 5,000	

Include in your line item detail, the individual costs for each item listed where applicable.							DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD		
State Water/Sewer Fees	\$ 218,382	\$ 263,066	\$ 240,000	\$ 250,000	\$ 10,000	\$ 245,313	State Water and Wastewater Fees EPA (26) SWRCB - Sewer Permit Fees SWRCB Division Water Quality - Sewer Permit Fees SWRCB (Water Sys Enforce/Lg Water Sys Fees) Calaveras County Env Health (Haz Mat CUPA) Site Burn Permits Calaveras County Env Health (Haz Mat Generator) Calaveras County Env Health (Generator Permit)	250,000

Capital Outlay

Vehicles Purchased	7,743	141,397	-	-	-	-	See Capital Outlay	0
Vehicles - Capital Lease to Own, Current Net	-	-	167,762	168,579	817	189,935	See Capital Outlay	168,579
Vehicles - Capital Lease to Own, New	133,620	171,962	183,991	204,360	20,369	-	See Capital Outlay	204,360
Buildings	-	-	-	-	-	-	See Capital Outlay	0
Equipment Purchased	498,062	470,178	216,095	203,374	(12,721)	73,100	See Capital Outlay	203,374
Projects	6,950	46,701	475,000	735,430	260,430	83,356	See Capital Outlay	735,430

TOTAL	\$ 11,929,109	\$ 12,377,209	\$ 13,815,702	\$ 15,106,716	\$ 1,313,615	\$ 10,267,101
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Salaries & Benefits	\$ 7,415,396	\$ 7,168,619	\$ 8,053,466	\$ 7,973,159	\$ (80,307)	\$ 6,033,587
Services and Supplies	\$ 3,867,339	\$ 4,378,352	\$ 4,719,388	\$ 5,821,815	\$ 1,125,027	\$ 3,887,122
Capital Outlay	646,375	830,238	1,042,848	1,311,743	268,895	346,391
Total	\$ 11,929,109	\$ 12,377,209	\$ 13,815,702	\$ 15,106,716	\$ 1,313,615	\$ 10,267,101

Include in your line item detail, the individual costs for each item listed where applicable.								DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD			
Salaries and Benefits									
Salaries Wages	\$ 447,164	\$ 469,762	\$ 510,966	\$ 679,081	\$ 168,115	\$ 371,491	4 FTE MCU; 1 GM: Total 5		
Payouts	9,733	10,269	-	23,379	23,379	25,743			
On Call Pay	-	-	-	-	-	-			
Standby Pay	-	-	-	-	-	-			
Overtime	609	1,695	600	630	30	2,144			
Benefits	160,055	128,251	105,925	166,117	60,192	105,801			
Medical Reimbursements	2,800	400	-	-	-	-			
Retirement Expense	101,087	41,706	63,907	64,783	876	31,302			
CalPERS UAL	30,895	17,834	17,026	9,330	(7,696)	18,294			
Retirement Health Savings	-	48,140	3,840	24,200	20,360	2,815	Additional FTE for Safety Position	175,000	
Total	\$ 752,343	\$ 718,058	\$ 702,264	\$ 967,520	\$ 265,256	\$ 557,590			
SERVICES & SUPPLIES									
Materials & Supplies	\$ 2,275	\$ 2,411	\$ 4,200	\$ 10,200	\$ 6,000	\$ 2,735	Employee Relations/Wellness/Employee Meetings	6,000	
							CAMRA/Mt Counties/Other Meetings	200	
							Public Outreach/Water Conservation	500	
							Quarterly Newsletter	3,500	
Uniforms - New	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 13,039	Shirts, Sweatshirts, and Hats District wide	25,000	
Safety Material and Supplies	\$ 439	\$ 41	\$ 12,500	\$ 12,000	\$ (500)	\$ -	AEDs & Replacement Pads and Batteries	2,000	
							Supplies - Hard Hats, Harnesses, Ladders, Signs, etc.	10,000	
							First Aid Update kits and training materials	0	
Admin Technologies Comm	\$ -	\$ -	\$ -	\$ 2,400	\$ 2,400	\$ -	Laptop Replacement (2)	2,400	
Outside Repairs	\$ 4	\$ -	\$ -	\$ -	\$ -	\$ -		0	
Drug & Alcohol Testing	\$ 2,542	\$ 2,080	\$ 3,000	\$ 4,000	\$ 1,000	\$ 5,104	New Employee Drug Testing	4,000	
Recruiting	\$ 15,832	\$ 18,012	\$ 21,500	\$ 16,500	\$ (5,000)	\$ 27,948	Recruitments Expenses	2,000	
							Employment Advertisements	10,000	
							Pre-employment exam	3,000	
							Background investigations	1,000	
							Career Fairs	500	
Outside Legal Fees	\$ 244,752	\$ 129,895	\$ 120,000	\$ 125,000	\$ 5,000	\$ 103,771	General HR Counsel	30,000	
							General Counsel	95,000	
Advertising/Publicity	\$ 486	\$ 1,164	\$ 1,500	\$ 1,500	\$ -	\$ 1,381	Publish Public Notices - Standby Fee	1,500	
							Unclaimed checks, Haz Mat Plan	0	
Professional Services	\$ 152,871	\$ 94,882	\$ 112,300	\$ 159,300	\$ 47,000	\$ 76,157	O'Connell & Dempsey	72,000	
							O'Connell & Dempsey - travel	800	
							WageWorks - FSA Admin	3,000	
							ADP - Payroll/HR Services	26,000	
							Fitness for Duty, Misc.	1,000	
							Management Consulting	10,000	
							Paytech	14,000	
							457/RHS Committee	2,500	
							District EE Safety Training	25,000	
							Safety Coordination Program	5,000	
Forms and Supplies	\$ -	\$ -	\$ 1,450	\$ 1,450	\$ -	\$ -	W/C, Sexual Harassment flyers/brochures/pamphlets/maps	500	
							Notary Supplies	100	
							Security Fobs and supplies	50	
							Business Cards/Board Name Tags	300	
								500	
Late Fees and Other Penalties	\$ 12	\$ -	\$ -	\$ -	\$ -	\$ -			
Subscriptions/Publications	\$ 666	\$ 773	\$ 150	\$ 150	\$ -	\$ 197	General	150	
Memberships/Dues	\$ 44,655	\$ 45,832	\$ 42,925	\$ 42,725	\$ (200)	\$ 48,917	SHRM & SAHRA Membership - Lollar	600	
							CSDA-Gold County Chapter	25	
							CSDA	8,000	
							ACWA	24,000	
							GABA	100	
							Mountain Counties	9,200	
							Calaveras County Chamber of Commerce	600	
							Sierra Business Council	200	
Training, Conferences & Travel	\$ 3,484	\$ 9,881	\$ 23,700	\$ 23,700	\$ -	\$ 28,030	Meetings/Conferences/Legislative		
							GM - Meetings/Conferences/Legislative	5,000	
							GM - ACWA Conference (Fall/Spring)	2,000	
							GM - Washington, DC Legislative	2,000	
							CalPERLA and Misc. - HR	8,000	
							Misc. Training	5,000	
							Webinars, SAHRA and JPIA mtgs	1,500	
							Notary Renewal	200	

Include in your line item detail, the individual costs for each item listed where applicable.							DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD		
Other Travel Costs	\$ -	\$ -	\$ 750	\$ 750	\$ -	\$ -	Mileage Reimbursement	500
							Parking, Misc.	250
Unemployment Claims	\$ -	\$ 14,133	\$ 2,000	\$ 10,000	\$ 8,000	\$ 7,809		10,000

TOTAL	\$ 1,220,359	\$ 1,037,162	\$ 1,048,239	\$ 1,402,195	\$ 353,956	\$ 872,678		
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Salaries & Benefits	\$ 752,343	\$ 718,058	\$ 702,264	\$ 967,520	\$ 265,256	\$ 557,590		
Services and Supplies	\$ 468,016	\$ 319,104	\$ 345,975	\$ 434,675	\$ 88,700	\$ 315,087		
Total	\$ 1,220,359	\$ 1,037,162	\$ 1,048,239	\$ 1,402,195	\$ 353,956	\$ 872,678		

Include in your line item detail, the individual costs for each item listed where applicable.								DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD			
Salaries and Benefits									
Director Salaries Wages	\$ 28,080	\$ 26,280	\$ 43,200	\$ 43,200	\$ -	\$ 22,080	5 BOD		
Director Payouts	-	-	-	-	-	-			
Director On Call Pay	-	-	-	-	-	-			
Director Standby Pay	-	-	-	-	-	-			
Director Overtime	-	-	-	-	-	-			
Director Benefits	79,725	85,362	107,545	93,544	(14,001)	65,564			
Director Medical Reimbursements	1,361	400	2,000	-	(2,000)	-			
Director Retirement Expense	-	-	-	-	-	-			
Director CalPERS UAL	-	-	-	-	-	-			
Retirement Health Savings	-	-	-	-	-	-			
	\$ 109,166	\$ 112,042	\$ 152,745	\$ 136,744	\$ (16,001)	\$ 87,644			
SERVICES & SUPPLIES									
Director Materials & Supplies	\$ 383	\$ 207	\$ 3,750	\$ 3,750	\$ -	\$ 282	Board Meeting snacks, lunches and beverages	450	
							Sponsorship of special meetings, other agencies	3,000	
							Supplies	300	
Director Elections	\$ -	\$ -	\$ 5,000	\$ 3,500	\$ (1,500)	\$ -	County Charges for Board Elections - 2 seats	3,500	
Director Training, Conference and Travel	\$ 1,787	\$ 8,565	\$ 17,500	\$ 17,500	\$ -	\$ 16,057	ACWA/DC - Davidson	2,500	
							ACWA/DC - Ratterman	2,500	
							ACWA/DC - Secada	2,500	
							ACWA/DC - Thomas	2,500	
							ACWA/DC - Underhill	2,500	
							Legal Affairs (DC Trip)	5,000	
Director Other Travel Costs	\$ 1,852	\$ 7,278	\$ 2,500	\$ 2,500	\$ -	\$ 3,607	Travel - Davidson	500	
							Travel - Ratterman	500	
							Travel - Secada	500	
							Travel - Thomas	500	
							Travel - Underhill	500	

TOTAL	\$ 113,187	\$ 128,092	\$ 181,495	\$ 163,994	\$ (17,501)	\$ 107,590		
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Salaries & Benefits	\$ 109,166	\$ 112,042	\$ 152,745	\$ 136,744	\$ (16,001)	\$ 87,644		
Services and Supplies	\$ 4,021	\$ 16,050	\$ 28,750	\$ 27,250	\$ (1,500)	\$ 19,946		
Total	\$ 113,187	\$ 128,092	\$ 181,495	\$ 163,994	\$ (17,501)	\$ 107,590		

Include in your line item detail, the individual costs for each item listed where applicable.								
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD	DESCRIPTION	AMOUNT - \$
Salaries and Benefits								
Salaries Wages	\$ 358,636	\$ 421,855	\$ 869,525	\$ 1,049,330	\$ 179,805	\$ 330,531	7 SEIU FTE; 1 FTE MCU: Total 8	
Payouts	10,922	899	-	8,240	8,240	12,908		
On Call Pay	-	-	-	-	-	-		
Standby Pay	-	-	-	1,000	1,000	2,200		
Overtime	7,177	5,618	600	29,000	28,400	20,490		
Benefits	137,987	176,794	328,477	318,226	(10,251)	123,851		
Medical Reimbursements	800	400	-	-	-	-		
Retirement Expense	138,162	62,051	94,197	123,185	28,988	57,500		
CalPERS UAL	46,882	39,431	28,970	27,940	(1,030)	47,953		
Retirement Health Savings	-	112,530	5,880	19,280	13,400	2,890		
	\$ 700,565	\$ 819,577	\$ 1,327,649	\$ 1,576,201	\$ 248,552	\$ 598,323		
SERVICES & SUPPLIES								
Materials and Supplies	136	8,350	14,000	8,200	(5,800)	761	Supplies - Inspectors/Staff Tools - Inspectors	700 7,500
Safety Equipment/Replacement	-	-	-	-	-	538		0
Tools	-	-	-	-	-	7,299		0
Safety Materials & Supplies	-	-	2,000	1,200	(800)	-	Safety Boots/Winter weather Gear	1,200
Admin. Technologies/Comm.	-	983	-	11,000	11,000	-	Laptop Replacement Laptop (Spare) Large Format Plotter/Scanner (Purchase or Rental)	2,000 2,000 7,000
Outside Repairs	27	11,874	-	-	-	-		0
Service Maintenance Contracts	16,351	6,464	13,500	10,550	(2,950)	1,196	Innovyze - Water Modeling Software Innovyze - Sewer CAD / Modeling Software (Add)	3,050 7,500
Computer License/ Maintenance Contracts	-	-	-	16,860	16,860	-	ESRI License (Engineering) DLT - AutoCAD Licenses Microsoft Project ParcelQuest (3 licenses)	3,700 6,800 360 6,000
Professional Services	55,287	83,197	50,000	50,000	-	1,045	Various Project Support GIS Support from MMS	40,000 10,000
Forms and Supplies	-	-	600	600	-	-	Plotter Paper, drafting supplies	600
Permits and Licenses	984	543	-	-	-	4,548		0
Subscriptions/Publications	-	-	600	600	-	-	Misc. Subscriptions: ENR, CASQA, AWWA, Plumbing Code	600
Memberships/Dues	771	192	600	600	-	202	Misc. Memberships/Dues: (PE, CWEA, Etc.)	600
Recording/Title Reports	45	59	-	-	-	-		0
Training Conf. & Travel	4,805	10,081	21,000	23,000	2,000	16,311	Misc. Training Conf. & Travel ESRI, AutoCAD, Stormwater, CRWA Inspectors, etc. AWWA, CWEA (Est. \$2,500 per employee)	23,000
Other Travel Costs	-	-	600	1,600	1,000	-	Mileage, Car Rental, Transportation, etc.	1,600
Capital Outlay								
Vehicles Capital Lease	-	-	-	-	-	-		-
Equipment Purchased	-	-	-	7,000	7,000	-	Replacement Line Locator for inspection team	-
Projects	-	-	-	-	-	-		-
TOTAL	\$ 778,970	\$ 941,319	\$ 1,430,549	\$ 1,707,411	\$ 276,862	\$ 630,224		
Salaries & Benefits	\$ 700,565	\$ 819,577	\$ 1,327,649	\$ 1,576,201	\$ 248,552	\$ 598,323		
Services and Supplies	\$ 78,405	\$ 121,742	\$ 102,900	\$ 124,210	\$ 21,310	\$ 31,901		
Total	\$ 778,970	\$ 941,319	\$ 1,430,549	\$ 1,700,411	\$ 269,862	\$ 630,224		

Include in your line item detail, the individual costs for each item listed where applicable.								DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD			
Salaries and Benefits									
Salaries Wages	\$ 733,448	\$ 786,739	\$ 1,023,827	\$ 928,696	\$ (95,131)	\$ 749,571	6 SEIU FTE; 3 FTE MCU: Total 9		
Payouts	26,523	2,760	-	-	-	-			
On Call Pay	-	-	-	-	-	-			
Standby Pay	-	-	-	-	-	-			
Overtime	10,088	13,095	5,000	10,000	5,000	7,483			
Benefits	313,548	212,299	349,248	313,950	(35,298)	221,257			
Medical Reimbursements	3,200	-	-	-	-	-			
Retirement Expense	171,108	71,168	107,750	103,948	(3,802)	72,217			
CalPERS UAL	64,376	31,471	23,620	21,918	(1,702)	38,755			
Retirement Health Savings	-	169,400	9,000	24,840	15,840	5,900			
	\$ 1,322,292	\$ 1,286,932	\$ 1,518,445	\$ 1,403,352	\$ (115,093)	\$ 1,095,183			
SERVICES & SUPPLIES									
Materials and Supplies	\$ 473	\$ 3,611	\$ 4,250	\$ 250	\$ (4,000)	\$ 6,067	Office Supplies	250	
							Quarterly Newsletter (moved to Dept 56)	0	
							Public Outreach/Water Conservation (moved Dept 56)	0	
Safety Equipment Replconsumables	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 198	Safety Equipment (moved to Dept 56)		
Uniform - New	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200	Uniforms (moved to Dept 56)	0	
Computers/Peripherals	\$ 1,190	\$ 17,546	\$ -	\$ -	\$ -	\$ (0)			
Admin Technologies Comm	\$ 23,333	\$ 49,541	\$ 72,400	\$ 76,410	\$ 4,010	\$ 80,584	Hard Drives; BackUPS; Laptops; Monitors; Printers		
							Centralized Logging and Security (SIEM Solution)	7,800	
							RMM (1 Time Cost)	7,500	
							Email/Cloud Backup	12,500	
							File Backup	23,410	
							Laptop (Spare Office)	1,200	
							Server (File Storage)	15,000	
							Peripherals (Printers/Scanners/Monitors/UPS/Mice/Keyboards)	5,000	
							Network Switches	0	
							Cabling	1,000	
							Monitors (Qty 13)	3,000	
Outside Services/Repairs	\$ 6,558	\$ 24,590	\$ -	\$ -	\$ -	\$ -	Rackspace	0	
							Website Update	0	
Service Maintenance Contracts	\$ 37,254	\$ 85,737	\$ 125,486	\$ 113,558	\$ (11,928)	\$ 34,906	Tyler:		
							Misc. A/R	3,346	
							Utility CIS System	16,034	
							Cashiering	5,807	
							Third Party Printer Interface	4,148	
							Content Manager Standard Edition	4,868	
							Tyler U	63	
							Service Order API	2,500	
							Additional Utility Meter Reader Interface	1,929	
							Meter Data Sync with Scheduler	5,787	
							Core Financial	12,716	
							Fixed Assets	1,604	
							Personnel Management	7,185	
							Project Accounting	2,983	
							ESS Time & Attendance	2,068	
							Purchasing	3,833	
							Atera (moved to 60431)	0	
							Municode Meetings (BOD, Finance, Engineering)	3,800	
							Folder/Sorter Maintenance	5,014	
							Mail Machine Lease-Sorter/Postage	9,633	
							Meter Reader Maintenance	2,440	
							Springbrook Annual Maintenance	17,800	
Computer Licenses & Maintenance Contracts	\$ 36,880	\$ 38,818	\$ 74,011	\$ 62,615	\$ (11,396)	\$ 69,266	ParcelQuest - Annual license for Land Info System	5,000	
							Password Management	1,600	
							Abode	4,032	
							Firewall	2,000	
							Virus Protection	3,900	
							Backup Solution	5,000	
							Microsoft	15,900	
							Telecommunications Hosting	13,000	
							DocuSign	6,200	
							Remit Plus	2,558	
							Check Scanner Maintenance	425	
							Atera	3,000	
Accounting/Auditing	\$ 35,370	\$ 39,911	\$ 41,600	\$ 41,600	\$ -	\$ 39,400	Richardson - Annual Audit	40,400	
							CalPERS SSA Admin Fee	0	
							CalPERS - GASB 68	1,200	
Professional Services	\$ 195,547	\$ 339,748	\$ 237,480	\$ 166,480	\$ (71,000)	\$ 102,770	Dataprose - Statement Processing	55,000	
							Dataprose - Past Dues	10,000	
							Dataprose - Outreach Materials	8,000	
							LevelOne Web Services	3,000	
							Tyler Finance Implementation - No Capital	35,140	
							Tyler Inventory Implementation	4,680	
							Tyler HR/PY Implementation	17,160	
							Cost of Service Study	25,000	
							OPEB Actuary	4,500	
							NHA	4,000	
Forms and Supplies	\$ 657	\$ 684	\$ 1,950	\$ 1,950	\$ -	\$ 1,796	Printing - 1099's	150	

Include in your line item detail, the individual costs for each item listed where applicable.							DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD		
							Customer Service Forms, Business Cards	500
							AP Checks, Deposit Slips	1,300
Late Fees and Other Penalties	\$ 54	\$ 400	\$ -	\$ -	\$ -	\$ 587		
Postage	\$ 14,123	\$ 9,750	\$ 15,950	\$ 15,950	\$ -	\$ 5,322	Shipping Charges (FedEx)	450
							Shipping Charges (UPS)	2,500
							OP HQ Postage, Reminders	13,000
Memberships/Dues	\$ 995	\$ -	\$ 495	\$ 750	\$ 255	\$ -	GFOA (3)	450
							CSMFO (3)	300
Printing	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ -	Customer Service outreach materials	1,000
Training, Conferences & Travel	\$ 4,109	\$ 2,180	\$ 5,000	\$ 12,000	\$ 7,000	\$ 6,586	Director of Admin Svcs - AWCA/CSMFO Conferences	3,500
							Business Svcs Manager - AWCA Conferences	3,000
							Accounting - Training	1,000
							Customer Service Training	1,500
							IT Training	2,000
							Tyler Training	1,000
Other Travel Costs	\$ 129	\$ 246	\$ 800	\$ 500	\$ (300)	\$ 92	Mileage / Parking Reimbursement	500
Bad Debt Expense	\$ 61,924	\$ 17,585	\$ 37,000	\$ 40,000	\$ 3,000	\$ 85,168	Bad Debt Write Off	
							Water	20,415
							Sewer	19,585
Rate Assistance Program	\$ 53,625	\$ 55,053	\$ 60,000	\$ 60,000	\$ -	\$ 35,940	Customer Assistance Program (CAP)	
							Water	24,000
							Sewer	36,000
Water Efficiency	\$ 2,275	\$ 3,062	\$ 4,000	\$ -	\$ (4,000)	\$ 2,000	Water conservation supplies/rebates (moved to Dept 60)	0
							Scholarships - (moved to Dept 60)	0
Third Party Payment Processing	\$ 97,321	\$ 152,428	\$ 47,000	\$ 33,600	\$ (13,400)	\$ 120,039	Global Pay	21,600
							CPI/Lockbox	12,000
Agent Fees (Custodial)	\$ 2,813	\$ -	\$ 7,500	\$ -	\$ (7,500)	\$ -	Invested Funds Custodial Fee	0
							N/A - Moved to Chandler Asset Mgmt	
Calaveras County Fees	\$ 68	\$ 46	\$ -	\$ -	\$ -	\$ 136		0
								0
Misc. Non-Operating Costs	\$ 631	\$ 7,829	\$ -	\$ -	\$ -	\$ 1,350		0
								0
TOTAL	\$ 1,897,620	\$ 2,135,697	\$ 2,254,367	\$ 2,030,015	\$ (224,352)	\$ 1,687,590		
Salaries & Benefits	\$ 1,322,292	\$ 1,286,932	\$ 1,518,445	\$ 1,403,352	\$ (115,093)	\$ 1,095,183		
Services and Supplies	\$ 575,329	\$ 848,765	\$ 735,922	\$ 626,663	\$ (109,259)	\$ 592,407		
Total	\$ 1,897,620	\$ 2,135,697	\$ 2,254,367	\$ 2,030,015	\$ (224,352)	\$ 1,687,590		

Include in your line item detail, the individual costs for each item listed where applicable.								DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD			
SALARIES & BENEFITS									
Salaries Wages	\$ 135,504	\$ 140,316	\$ 237,503	\$ 250,690	\$ 13,187	\$ 151,570	1 FTE MCU; 1 FTE SEIU: Total 2		
Payouts	-	-	-	-	-	850			
On Call Pay	-	-	-	-	-	-			
Standby Pay	-	-	-	-	-	-			
Overtime	-	-	-	2,000	2,000	1,468			
Benefits	47,863	35,626	61,783	87,688	25,905	48,425			
Medical Reimbursements	-	-	-	-	-	-			
Retirement Expense	32,668	10,980	13,024	16,243	3,219	13,317			
CalPERS UAL	5,838	1,448	61	6,222	6,161	5,044			
Retirement Health Savings	-	150	720	5,720	5,000	390			
	\$ 221,873	\$ 188,520	\$ 313,091	\$ 368,563	\$ 55,472	\$ 221,064			
SERVICES & SUPPLIES									
Materials and Supplies	\$ 306	\$ 314	\$ 7,100	\$ 2,500	\$ (4,600)	\$ 5,451	Misc. Staff/Department Materials & Supplies (TBD)	2,500	
							ESRI ArcGIS Pro Software Licenses (moved to 60431)	0	
							Parcel Quest User License (moved to 60431)	0	
							FTE Equipment Purchase (Laptop, Software, etc.)	0	
							Water Evaluation & Planning (WEAP) Model Single-Use License	0	
Outside Legal Services	\$ 136,876	\$ 147,336	\$ 145,000	\$ 150,000	\$ 5,000	\$ 135,087	General Legal Support Services (Water Rights, Hydropower, etc.)	150,000	
Computer License/ Maintenance Contracts	-	-	-	5,600	13,550	1,196	ESRI License (Water Resources)	1,400	
							ESRI License (External Affairs)	800	
							Adobe Suite	1,400	
							ParcelQuest (licenses)	2,000	
Advertising/Publicity	\$ -	\$ 2,783	\$ 10,000	\$ 2,000	\$ (8,000)	\$ 1,655	WSCP/Water Conservation Outreach & Engagement Tools (EAM)	0	
							Misc. Advertising, Publicity, Outreach, CEQA Noticing, etc.	2,000	
Professional Services	\$ 121,356	\$ 124,081	\$ 182,308	\$ 380,870	\$ 198,562	\$ 85,221	General Water Rights Support Services	28,500	
							PO49000: Water Rights Stream-Gage Monitoring	35,000	
							Open PO79046: SGMA Semi-Ann GW Level Mgmt.	9,500	
							SB555 Water Loss Audit AWWA Validation	8,870	
							NF Hydro Project, FERC Re-License Support & Analysis	30,000	
							NF Stanislaus Project: Joint NCPA Relicense Team	200,000	
							Eastside GSA: Calaveras Support & Analyses	40,000	
							ESJSB Conjunctive Use Exploration & Analyses	29,000	
Membership/Dues	\$ 64,006	\$ 69,515	\$ 63,206	\$ 63,717	\$ 511	\$ 63,717	Eastern San Joaquin GW Authority Dues (San Joaquin/CalCo)	33,556	
							UMRWA JPA Membership Dues	22,097	
							T-Stan IRWM JPA & Watershed Advisory	8,064	
							Commission Member Dues		
Training, Conferences & Travel	\$ 1,100	\$ 1,648	\$ 6,500	\$ 6,500	\$ -	\$ 2,460	ACWA Spring/Fall Conference Registration Fees & Travel	3,000	
							Misc. Training, Conferences & Travel	3,500	
Other Travel Costs	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 29	Misc. Staff/Department Travel Costs	\$1,000	
								0	
New Hogan Op/Maint Expense	\$ 468,659	\$ 471,659	\$ 508,008	\$ 474,000	\$ (34,008)	\$ -	New Hogan Water Contract Usage Pre-Payment (SEWD)	0	
							New Hogan Water Contract Usage OM&R Payment (SEWD)	474,000	
Federal Dam & Admin Fees	\$ -	\$ 356,576	\$ 696,400	\$ 702,000	\$ 5,600	\$ 399,983	1024.002 DSOD West Point Regulating Reservoir Dam Fee	8,000	
							1024.004 DSOD White Pines Lake Dam Fee	6,000	
							1024.009 DSOD Copper Cove Dam Fee	8,900	
							1024.010 DSOD La Contenta Dam Fee	9,100	
							1024.005 DSOD New Spicer Meadow Reservoir Dam Fee (NCPA)	96,100	
							1024.006 DSOD McKays Point Reservoir Dam Fee (NCPA)	45,500	
							1024.007 DSOD North Fork Stan Project Diversion Dam Fee (NC)	9,500	
							1024.008 DSOD Beaver Creek Diversion Dam Fee (NCPA)	8,900	
							FERC Admin Charges: FERC Project 2409 (NCPA)	360,000	
							FERC Use of Federal Lands Fee: FERC Project 2409 (NCPA)	70,000	
							022811 BLM Darby Knob Right of Way Comm Site Rental (NCP)	3,000	
							USFS Wildlife Mitigation Fee, FERC Project 2409 (NCPA)	25,000	
							USGS Advanced Streamgaging Program, FERC Project 2409 (NC)	40,000	
							FERC Admin Charges: FERC Project 2903 (MID)	12,000	
State Water Right Fees	\$ 812,701	\$ 420,822	\$ 150,582	\$ 85,500	\$ (65,082)	\$ 135,003	CDTFA 094-003463: P14770 Big Trees Reservoir	500	
							CDTFA 094-002961: P15013 New Spicer Consumptive Storage	800	
							CDTFA 094-003397: P15015 Direct Diversion NF Stan Copper	8,400	
							CDTFA 094-003399: P15017 NF Consumptive Copper	11,500	
							CDTFA 094-003460: P15018 Highland/Spicer/NF Consumptive	700	
							CDTFA 094-006585: P15024 Consumptive New Spicer Storage	23,400	
							CDTFA 094-001307: P15452 Bear Creek West Point	5,500	
							CDTFA 094-008488: P15626 Mill Pond/White Pines	500	
							CDTFA 094-000269: USBR1307 New Hogan Supply Contract	5,700	
							CDTFA 094-003398: P15016 Spicer/McKays Storage Hydro (NC)	1,900	
							CDTFA 094-003461: P15019 Highland Creek/Spicer Storage (NC)	6,800	
							CDTFA 094-003462: P15020 Highland Creek/NF Div Hydro (NC)	2,000	
							CDTFA 094-006347: P15021 Beaver Crk/McKays/NF Hydro (NC)	1,600	
							CDTFA 094-006584: P15023 NF Div & Beaver Creek Hydro (NC)	15,700	
							CDTFA 094-010768: P18458 New Hogan Hydropower (MID)	500	
							P15452 Change Petition Fees	0	
							NF Non-Consumptive WRs Extension/Petition Fees (FY Carryove)	0	
							NF Consumptive WRs Extension/Petition Revision Fees	0	
								0	
Water Efficiency	\$ 2,275	\$ 3,062	\$ 4,000	\$ 4,000	\$ -	\$ 2,000	Water conservation supplies and rebates	2,000	
							Scholarships (2)- 4 w/EBMUD contribution	2,000	

Include in your line item detail, the individual costs for each item listed where applicable.							DESCRIPTION	AMOUNT - \$
	2020-21 Actuals	2021-22 Actuals	2022-23 Adopted	2023-24 Draft	Variance	03/31/23 YTD		
Mandated Plans	\$ 96,923	\$ 57,264	\$ 40,000	\$ 18,000	\$ (22,000)	\$ -	Update CCWD's Local Hazard Mitigation Plan	18,000

TOTAL	\$ 1,926,075	\$ 1,843,580	\$ 2,127,195	\$ 2,264,250	\$ 145,005	\$ 1,052,867		
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Salaries & Benefits	\$ 221,873	\$ 188,520	\$ 313,091	\$ 368,563	\$ 55,472	\$ 221,064		
Services and Supplies	\$ 1,704,202	\$ 1,655,060	\$ 1,814,104	\$ 1,895,687	\$ 89,533	\$ 831,802		
Total	\$ 1,926,075	\$ 1,843,580	\$ 2,127,195	\$ 2,264,250	\$ 145,005	\$ 1,052,867		

Draft FY 2023-24 Operating Budget - Capital Outlay

Capital Type	Dept	Qty	Location	Description	Water	Sewer	Total Cost	Funding
Capital Lease	54	29	District Wide	Vehicle Lease to Own - Current	123,063	45,516	168,579	
Capital Lease	54	12	District Wide	FY 2023-24 Vehicle Lease to Own - New	149,183	55,177	204,360	
Equipment	54	1	West Point	Vac Trailer	93,037	34,411	127,448	
Equipment	54	1	Collections	Push Cams	-	35,000	35,000	
Equipment	54	70	District Wide	Vehicle GPS Systems	12,356	4,570	16,926	
Equipment	54	1	Corp Yard	Tire Balancer	6,570	2,430	9,000	
Equipment	54		Corp Yard	Warehouse Equipment and Furniture	10,950	4,050	15,000	
Equipment	58	1	District Wide	Line Locator - Replacement	5,110	1,890	7,000	
Projects	54	3	La Contenta WWTP	Sand Filters - Rehabilitation	-	150,000	150,000	
Projects	54		Copper Cove	Demolition of old WTP site and PS	50,000	-	50,000	
Projects	54		Copper Cove	Ozone Unit Replacement	300,000	-	300,000	
Projects	54		District-Wide	UPS Replacements	73,000	27,000	100,000	
Projects	54		District-Wide	Critical Generator Rplcmt (25% match)	98,864	36,566	135,430	
				Total	922,132	396,611	1,318,743	

Dept 54				
75110	Capital Lease - Current	123,063	45,516	168,579
75110	Capital Lease - New	149,183	55,177	204,360
75200	Equipment	122,913	80,461	203,374
75300	Projects	521,864	213,566	735,430
		917,022	394,721	1,311,743
Dept 58				
	Capital Lease - Current	-	-	-
	Capital Lease - New	-	-	-
	Equipment	5,110	1,890	7,000
	Projects	-	-	-
		5,110	1,890	7,000
Total				
	Capital Lease - Current	123,063	45,516	168,579
	Capital Lease - New	149,183	55,177	204,360
	Equipment	128,023	82,351	210,374
	Projects	521,864	213,566	735,430
	Capital Outlay 23-24	922,132	396,611	1,318,743

Capital Improvement Program
Schedule of Cash Flow - Water Projects
FY 2023-24 thru FY 2025-2026

Project No	Service Area	Water Projects Project Description	Project Budget	Expenses to Date	Projected Balance	Cash Flow			Funding FY 23-24				
						FY 23-24	FY 24-25	FY 25-26	Expansion Funds	Capital R & R	CIP Loan	Grants	AD / Other Outside
DIV 1 Jenny Lind													
11083J		Jenny Lind Clearwell #2	350,000	-	350,000	350,000	-	-	-	350,000	-	-	-
11088		Jenny Lind A-B Transmission Main	13,500,000	542,663	12,957,337	2,000,000	6,000,000	5,136,110	-	-	2,000,000	-	-
11119		Jenny Lind Tanks A, B, E & F Rehabilitation	1,500,000	-	1,500,000	-	-	-	-	-	-	-	-
11131		Jenny Lind WTP - Rehab Filters 1 & 2	960,000	618	959,382	510,000	-	-	150,000	360,000	-	-	-
DIV 2 West Point / Wilseyville / Vallecito													
11106		West Point Backup Filter	2,380,000	1,527,801	852,199	530,000	-	-	-	530,000	-	-	-
		West Point Regulator Repair/Tule Removal	200,000	-	200,000	200,000	-	-	-	200,000	-	-	-
DIV 3 Ebbetts Pass													
11083L		Larkspur Tank Replacement	576,522	304,039	272,483	-	-	-	-	-	-	-	-
11083S		Ebbetts Pass Sawmill Tank	3,050,000	10,751	3,039,249	-	-	3,000,000	-	-	-	-	-
11095		Ebbetts Pass Redwood Tanks HMGP	4,000,000	3,509,913	490,087	-	-	-	-	-	-	-	-
11099		Ebbetts Pass Meadowmont PS / Rehab.	100,000	-	100,000	-	-	-	-	-	-	-	-
11103		Hunters Raw Water Pumps (Hazard Mitigation)	2,400,000	173,597	2,226,403	2,000,000	-	-	-	500,000	-	1,500,000	-
11108		Big Trees Pump Stations 4 & 5 Replacement	2,100,000	249	2,099,751	-	-	450,000	-	-	-	-	-
11109		White Pines Tule Removal/Spillway	96,715	10,983	85,732	96,715	-	-	-	96,715	-	-	-
11115		Ebbetts Pass Larkspur PS Rehab / Electrical	1,500,000	-	1,500,000	-	-	250,000	-	-	-	-	-
DIV 4 Copper Cove													
11083C		Copper Cove Tank B/Clearwell	8,600,000	17,574	8,582,426	4,000,000	4,000,000	-	1,386,443	-	2,613,557	-	-
11104		Lake Tulloch Submerged Water Line Crossing	750,000	28,362	721,638	-	750,000	-	-	-	-	-	-
11122		CC Zone B-C Trans Pipeline & Pump Station	10,000,000	-	10,000,000	1,000,000	-	-	1,000,000	-	-	-	-
		Copper Cove O'Byrnes Water Line Extension	60,000	23,958	36,042	-	-	-	-	-	-	-	-
DIV 5 Jenny Lind / Wallace													
11083W		Wallace Tanks	1,500,000	7,020	1,500,000	-	-	-	-	-	-	-	-
Other													
11083W		Tank Rehabilitation Program	6,000,000	-	1,500,000	-	-	-	-	-	-	-	-
			-	-	-	-	-	-	-	-	-	-	-
Total Water Projects			\$ 59,623,237	\$ 6,157,528	\$ 48,972,729	\$ 10,686,715	\$ 10,750,000	\$ 8,836,110	\$ 2,536,443	\$ 2,036,715	\$ 4,613,557	\$ 1,500,000	\$ -

Capital Improvement Program
Schedule of Cash Flow - Wastewater Projects
FY 2023-24 thru FY 2025-26

Project No.	Service Area	Wastewater Projects Project Description	Project Budget	Expenses to Date	Current Balance	Cash Flow			Funding FY 23-24				
						FY 23-24	FY 24-25	FY 25-26	Expansion Funds	Capital R & R	CIP Loan	Grants	AD / Other Outside
DIV 1 La Contenta													
15097		LC Biolac, Clarifier, & UV Improvements	5,500,000	1,717	5,498,283	500,000	-	-	350,000	150,000	-	-	-
TBD		Huckleberry Lift Station Improvements	1,123,038	-	1,123,038	-	1,123,038	-	-	-	-	-	-
DIV 2 West Point / Wilseyville / Vallecito													
15091		West Point/Wilseyville Consolidation Project	10,000,000	1,801,611	8,198,389	5,000,000	-	-	-	-	-	5,000,000	-
15111		Vallecito WWTP - System Improvements	100,000	50,204	49,796	-	-	-	-	-	-	-	-
DIV 3 Arnold / Forest Meadows													
15095		Arnold Secondary Clarifier/WWTP Improvements	8,000,000	500,000	7,500,000	1,000,000	3,875,000	2,975,000	900,000	100,000	-	-	-
15106		FM UV Disinfection System Replacement	500,000	200,000	300,000	300,000	-	-	200,000	100,000	-	-	-
		Arnold Lift Station 2 & 3 Rehabilitation	500,000	-	500,000	-	-	-	-	-	-	-	-
DIV 4 Copper Cove													
15076		CC Lift Station 6, 8 & Force Main Bypass	5,500,000	3,000,000	2,500,000	3,000,000	-	-	-	-	3,000,000	-	-
15080		CC Lift Station 15 & 18 Rehab/Replacement	3,600,000	1,000,000	2,600,000	3,100,000	-	-	-	2,384,434	715,566	-	-
15094		CC Tertiary, DAF, and UV Improvements	1,996,190	600,000	1,396,190	735,238	1,010,952	-	735,238	-	-	-	-
15112		CC Pond 6 Dam Raise	4,543,810	500,000	4,043,810	667,619	1,838,095	1,838,096	-	667,619	-	-	-
		CC Lower/Upper X-Country Gravity/Force Main	1,000,000	-	1,000,000	-	-	500,000	-	-	-	-	-
DIV 5 La Contenta / Wallace													
15087		Wallace Treatment Plant Renovation	50,000	188,550	(138,550)	-	-	-	-	-	-	-	-
Other													
15109		Collections System Rehab and I&I Mitigation	850,000	37,455	812,545	150,000	150,000	150,000	-	150,000	-	-	-
			-	-	-	-	-	-	-	-	-	-	-
		Total Wastewater Projects	\$ 43,263,038	\$ 7,879,537	\$ 35,383,501	\$ 14,452,857	\$ 7,997,085	\$ 5,463,096	\$ 2,185,238	\$ 3,552,053	\$ 3,715,566	\$ 5,000,000	\$ -
TOTAL WATER & WASTEWATER PROJECTS			\$ 102,886,275	\$ 14,037,065	\$ 84,356,230	\$ 25,139,572	\$ 18,747,085	\$ 14,299,206	\$ 4,721,681	\$ 5,588,768	\$ 8,329,123	\$ 6,500,000	\$ -

Calaveras County Water District
Preliminary FY 2023-24 Personnel Allocation

Department	Full Time Position	FY 2021-22	FY 2022-23	FY 2023-24
Administrative Services	Accountant I/II	2	1	1
	Accounting Technician I/II	1	1	1
	Business Services Manager	0	1	1
	Customer Service Representative I/II/III/SR	3	3	3
	Customer Service Supervisor	1	0	0
	Director of Administrative Services	1	1	1
	External Affairs Manager ⁺	1	1	0
	Information System Administrator	1	1	1
	Information System Technician	0	1	1
	Succession IT Admin (2 Months)	0.17	0	0
59 – Administrative Services Total		10.17	10	9
Engineering/Technical Services	Construction Inspector I/II/III/SR	1	1	1
	Construction/ Inspection - Senior Supervisor	1	1	1
	District Engineer	1	1	1
	Engineer - Associate, Civil, Senior	3	3	3
	Engineering Coordinator	1	1	1
	Engineering Technician	1	1	1
58 – Engineering/Technical Services Total		8	8	8
General Management	Executive Assistant/Clerk to the Board	1	1	1
	External Affairs Manager ⁺	0	0	1
	General Manager	1	1	1
	Human Resources Manager	1	1	1
	Human Resources Technician	1	1	1
General Management Total		4	4	5
Utility Services	Administrative Technician I/II/Sr	1	1	1
	Collection System Worker I/II/III/IV/Sr	5	5	5
	Construction and Maintenance Manager	1	1	1
	Construction Worker I/II/III/Sr	7	6	6
	Director of Operations	1	1	1
	Distribution Worker I/II/III/IV/Sr	9	9	9
	Electrical/Instrumentation Tech I/II/Sr	1	2	2
	Electrical/SCADA Senior Supervisor	1	1	1
	Facilities Maintenance Worker	1	1	1
	Mechanic I/II/Sr	3	3	3
	Operations, Senior Supervisor	4	4	4
	Plant Operations Manager	1	1	1
	Purchasing Agent	1	1	1
	SCADA Technician I/Sr	2	1	1
	Utility Worker I/II/Sr	3	4	4
	Water/Wastewater Plant Operator ⁺⁺	10	10.25	10.25
Utility Services Total		51	51.25	51.25
Water Resources	Manager of Water Resources	1	1	1
	Water Resources Technician	0	1	1
Water Resources Total		1	2	2
Total Personnel Allocation		74.17	75.25	75.25

* Customer Service Representative Temp position ends June 30, 2024
++ Addition of 0.25 Temp Employee to cover employee on leave per Res. No. 2023-___
+ External Affairs Manager moved from Dept. 59 to 56 per Res. No. 2023-___

Item 7a

Agenda Item

DATE: June 14, 2023
TO: Michael Minkler, General Manager
FROM: Damon Wyckoff, Director of Operations
RE: Report on the May 2023 Operations Department

RECOMMENDED ACTION:

Report on the Operations Departments Report for Districts 1 through 5.

SUMMARY:

Attached is the monthly Operations Department Report for May 2023. The report will review the operational status and work completed by departmental administration and each of the five Districts. The report will cover the following:

- Administration
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present to report to the Board of Directors and will be available for questions.

FINANCIAL CONSIDERATIONS:

None.

Attachment: April 2023 Operations Department Reports for Districts 1 through 5

Operations Departments Report

May 1st through May 31st, 2023

Director of Operations:

1. On-going coordination and management of multiple District Operations projects and work efforts
2. Worked with the Jenny Lind Distribution Crew, The C&M Manager, the Engineering Team, and the Fire Marshall for the Jenny Lind Fire Department to implement fire flow flushing in the Jenny Lind System.
3. Worked with the District Engineer and Senior Staff to bring him up to speed on projects in design and construction.
4. Worked with the Engineering Team, Finance Team, and GM to develop an update to the five-year CIP.
5. Conducted and Operations Staff Supervisor meeting at the White Pines Park.
6. Participated in a walk-thru at the Arnold WWTP with District Staff and Phoenix Energy.
7. Provided the Administrative Services Director and General Manager with the 2024 proposed Operations budget and requests for capital outlay.
8. Worked with District Staff and the consultant to ensure the effective resolution of punch list items for the AMI Project.
9. Worked to ensure Board approval for a sole source contract with CTC construction for the installation of a new UV System at the Forest Meadows WWTP. Participated in kick off meetings.
10. Participated in multiple onsite project progress meetings.
11. On-going FEMA coordination related to DR-4683 and DR-4699.
12. On-going work related to the District's Disinfection Byproducts Root Cause Analysis
13. Attended a PG&E First Responder workshop to develop an understanding of best practices associated with downed power lines and gas leaks.
14. On-going participation in the development of the District's updated to its Local Hazard Mitigation Plan.

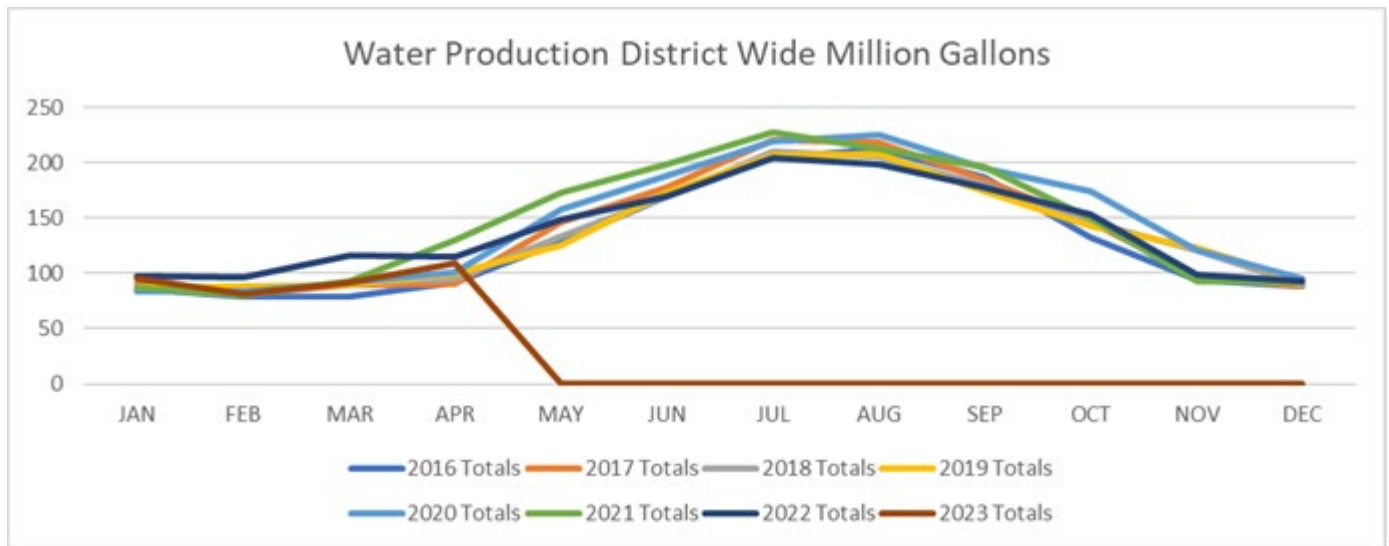
Administrative Technician:

1. Maintained Field Calendar
2. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls
3. Facilitated with Employee Reimbursements
4. Facilitated with Employee Certification – Applications, Exams, Renewals, Trainings, Resources
5. Field Training Course Ordering/Registrations/Travel Arrangements
6. Process Operations Purchase Order Batches
7. On Call Reminders, Transfers, Logs
8. Electronic Lab Report Filing
9. Organizing and Archiving Operations Department Documents
10. Safety Tailgate Meetings: Create, Track, & Archive
11. Registered Employees to Attend JPIA Heat Illness Training
12. Attended Various Meetings & Webinars
13. Permit Renewals
14. Continued CERS Program Work Efforts
15. CERS Site Inspections
16. 2023 Backflow Program Work Efforts
17. Cross Connection Survey Work Efforts
18. JPIA Vehicle List Audit & Updates
19. Generator Permit Audit & Updates

- 20. Participated in New Hire Interviews
- 21. Miscellaneous Administrative Functions

Plant Operations Manager:

- 1. Completed the review and acceptance of the monthly State Water Reports for all the Districts Water Systems and submitted them to the State.
- 2. Completed the monthly and Wastewater Reports for all the Districts WW Systems and submitted them to the State.
- 3. Completed the District’s Electronic Annual Water Reports for all six water systems.
- 4. Working very closely with the new operator in West Point to ensure that all system needs are met.
- 5. On-going work associated with PO’s and ordering supplies for different District facilities and projects.
- 6. Continued work efforts on annual backflow testing
- 7. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection.
- 8. Oversaw a tree removal project in Copper Cove at the Kiva. Total of twelve trees.
- 9. Accompanied the Division of Safety of Dams inspecting the dam at Forest Meadows
- 10. Working on the District’s Water Quality report.
- 11. Participated in the District’s Local Hazard Mitigation Plan meeting.
- 12. Attended a writing class that the District hosted.
- 13. Ongoing work efforts related to the District’s Cross Connection Control Surveys with Ms. Burke.
- 14. Working with Hydro Science about upgrades at Arnold WWTP.
- 15. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting.
- 16. Accompanied the County in three site inspections for CERS.
- 17. Updated the District’s monthly conservation reports.
- 18. Below is the water production for the month of April 2023.



Construction and Maintenance Manager:

- 1. Staff meetings.
- 2. Board meetings.
- 3. Multiple Project Meetings – Redwood tanks, AMI, CC Lift Station, etc
- 4. Attended the District’s Rate Study Meeting and Finance Committee Meeting discussing the proposed 2024 FY budget.
- 5. Worked with the Jenny Lind Distribution Crew, Engineering, and the Director of Ops to implement a fire hydrant flow testing plan for Jenny Lind and Wallace.
- 6. Participated in the CWEA North Training Group’s training plan.
- 7. Participated in the LHMP Update meetings.

8. Worked with the Construction Crew to update its project plan and project planning worksheet.
9. Attended JPIA Heat Illness Prevention Training at AWA.
10. Worked with the Plant Operations Manager to provide Distribution System Operational Data for the Annual Report.
11. Coordinated a nighttime shut down for a service line repair in Copperopolis with multiple departments.
12. On-going punch list items associated with the AMI project.
13. Participated in the Wellness committee's plan for the next bring your child to work day.
14. Attended PG&Es first responder training to develop failure response awareness.
15. Participated in an Operations Supervisor Meeting at the White Pines Park.
16. Met onsite with Jenny Lind Distribution and Mueller staff to replace a meter on Crotty Way.
17. On-going work with the Construction Crew at the Vallecito WWTP to install the grit and grease removal tank and headworks screen.
18. Site visits to multiple Crew work efforts.
19. Participated in a review of the Enterprise fleet operational status with the Purchasing Agent and the Director of Operations.
20. Participated in a site visit to the Arnold WWTP with Phoenix Energy.
21. Coordinated with staff multiple times for stand-by coverage during storm events.
22. USA ticket research with new software for field staff members.
23. Multiple phone calls to customers regarding issues/concerns.

Purchasing Agent:

1. Participated in the annual fleet analysis with Enterprise, the C&M Manager, and the Director of Ops.
2. Completed invoicing for purchased material.
3. Worked with the Director of Ops, the C&M Manager, and the Treatment Ops Manager on budget GL and Capital Outlay requests.
4. Met with various reps and received quotes for various items for purchase.
5. Ordered parts, tools, materials, and equipment for all departments.
6. Coordinated servicing of District Vehicles for Field Staff
7. Reconciled Credit Cards for Field Staff.
8. On-going organizing the new warehouse.
9. Participated in interviews for the Field Maintenance Tech Position.
10. Delivered supplies, materials, and parts.

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. B-Tank, Redwood Tank leaking badly at bottom of tank. Especially late afternoon with sun exposure.
2. Replace actuator on Filter #2 influent control valve.
3. Worked with PBI Engineering on Water system upgrades.
4. The Ozone system has taken a hard power hit and caused damage to the machines.
5. Repaired leaking aged ozone discharge lines in ozone generator #2. (Routine maintenance)
6. We will need to patch them back together and CIP new generators and get the UPS replaced ASAP.
7. Working on quotes for replacement machines. (Bill Cardinal)
8. Ongoing repairs to keep machines running.
9. Outstanding work Orders
10. Calibrate high pressure and headloss switches on both filters.
11. Streaming current monitor has failed. The original unit may finally need to be replaced.
12. Backwash return Pond #2 cleaned out by collections crews. Excellent work as usual!

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as usual
2. Drained the clarifier on Filter #1. Repaired the leaking seal around the screen and cleaned it.
3. Heavy snow melt causing NTU issues.
4. Electrical Crew resolved some inaccurate SCADA alarm issues.
5. Annual Standard Mineral Samples taken.
6. Random power failures over Memorial Day resulted in pump station issues – resolved.

Jenny Lind Water Treatment Plant:

1. Operations as usual

Sheep Ranch Water Treatment Plant:

1. Operations as usual
2. Annual General Mineral Samples taken.

Wallace Lake Estates Well System:

1. Operations as usual
2. Filters rehabilitated. Water quality has significantly improved.

West Point Water Treatment Plant:

1. Operations as Usual
2. On-going construction for the installation of the second filter

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual
2. Coordination with Engineering RE new Clarifier Design

Copper Cove Wastewater Treatment Plant:

1. Ongoing work with ultra-sonic algae killers. New replacement units are installed and appear to be helping the NTU's in pond 6.
2. Ongoing work with Hydro science on the design of the Pond 6/RCP upgrades.
3. Sierra Pest control spraying WWTP ponds. (Started off a bit slow. Working to get them on schedule and used to what must be done to maintain our ponds.)
4. Pond 6 is dropping nicely with the RCP in operation.

Copper Cove Wastewater Reclamation Plant:

1. The UV system had a rodent issue causing communications failures and other issues. A-Teem and our staff resolved our problems.
2. Ongoing work with Hydro science on the design of the RCP and Pond 6 upgrades.
3. Work continues with Water IQ on ultrasonic units. Raw water to the plant appears to be improving.

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual

Indian Rock Vineyards Wastewater Facility:

1. Operations as usual

La Contenta Wastewater Treatment Plant:

1. Operations as usual

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual
2. Discharged treated effluent during fair weather events.

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual
2. Coordinated operations with the Construction Crew related to the installation of the grit chamber.

West Point Wastewater Treatment Plant:

1. Operations as usual

Wilseyville Wastewater Facility:

1. Operations as usual

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. 1788 Choctaw
2. 1736 Cheyenne
3. 698 Foothill
4. 822 Bret Harte
5. Sandy Bar LS3
6. 200 block of Copper Cove Dr
7. 194 Millie
8. 2019 Yolo
9. 3014 Beaver
10. 2339 Brave
11. 697 Uncle Billy
12. 683 Uncle Billy

MAIN LINE WORK

1. None

Additional Work

1. 12 Valves Turned
2. Service Requests
3. Flushed 235,000 gallons.
4. USA's
5. Completed a nighttime repair of a service line on Copper Cove Drive.

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. 3- Big Trees Village
2. 3- Darby Russell/ Indian Hills (All PG&E Underground related).
3. 4- Hathaway Pines
4. 3- Arnold
5. 1- Sheep Ranch

MAIN LINE WORK

1. None during this period

Additional Work

1. 150 USAs.
2. Ongoing emergency repairs and field meets related to PG&E underground project.
3. Multiple days of USA locating associated with PG&E project
4. Continuing assistance on Redwood Tank replacement projects B.T. 4/ Meadowmont 13/ Larkspur
5. Compiled completed leak repair paving list for 2022-2023
6. Ongoing planning and purchasing of Cla-Val PRV improvements and repairs.
7. Repaired and re-plumbed 1" hose-bib pipe and repaired out of service Eyewash Station at Forest Meadows WW Plant

8. Compiled winter storm damage list and documentation for FEMA relief.
9. Ongoing investigations of Meadowmont Shopping Center fire protection system and CCWD service lines/ pressure relief and protection.
10. Assisted with Arsenic testing of customers water on Darby Russell Dr.
11. Installed and adjusted additional control on Meadowmont 13 altitude valve- which now gives us better control of operation, allowing more water turnover and circulation in system. Waiting on SCADA telemetry to better understand tank flows.
12. Ongoing investigations and documentation of Reach 1 pressure surges- possibly associated with Hunters Hi Svc pumps.
13. With assistance from Construction crew removed large pile of brush and dirt left by tree removals near Logging Museum at White Pines Park.
14. Participated in LHMP planning session.
15. Ongoing assistance to Mueller contractor to finish AMI installations.
16. Ongoing quality control inspections on AMI project.
17. Ongoing valve exercising and infrastructure improvements.

Jenny Lind Distribution System:

SERVICE LINE WORK

1. Twenty-Five Service Line Repairs

MAIN LINE WORK

1. 2" Main - Abouaf

ADDITIONAL WORK

1. Vehicle Inspections
2. Lower end flushing for water quality
3. Month end reads for hydrants, raw water, Lancha Plana and fill stations.
4. Tank and pump station checks
5. Line locates.
6. PRV repair – Abouaf.
7. Work orders for meter changes, pressure problems, broken curb stops, leak checks etc.
8. Multiple meter swaps for failed meters installed by AMI.
9. Fire Flow Testing of hydrants identified by Calaveras Consolidated Fire.

West Point Distribution System:

SERVICE LINE WORK

1. 1" – Corner of Fay and Barbara

MAIN LINE WORK

1. None

ADDITIONAL WORK

1. Worked with LaContenta crew repairing multiple service line leaks and one 2" main line.
2. Fire Flow testing in Jenny Lind area
3. Weekly pump and flow meter checks
4. Met with Colin from Clay Valve to get all West Points Clay Valves in the Link2Valves in the system also Colin went over all the functions of each clay valve that west Point has.
5. Heat illness prevention training
6. Weekly generator and fuel checks
7. USAs line locates.
8. Daily service request
9. Repaired leak on 1" service at the intersection of Fay and Barbera
10. Vehicle 741 maintenance
11. On standby for Volcano Telephone while they dug across 3 of our watermains multiple times

Construction

1. Assisted in leak repair with the Ebbetts Pass, Copper Cove, and Jenny Lind Distribution Crews
2. Hauled Rock to all yards as needed.
3. Equipment Maintenance

4. Cleaned up/Organized yard in Vallecito.
5. Repaired plugged culvert in front of the WWTP lab in Vallecito.
6. Laid a new water line to the headworks to allow cleaning of the new screening unit.
7. Coordinated the electrical panel layout with the electricians and poured their associated sanitary pads at the Vallecito WWTP.
8. Participated in a PG&E led first responder training.
9. On-going work with the Vallecito grit tank and headworks screening unit. Set headworks screen into the newly constructed channel, built supports for the unit, backfilled around the grit chamber and valves, and installed new bypass piping.
10. Slurry Line Meter Read.

Electrical:

1. Installed temporary fan at Southworth WWTP telemetry panel to improve radio performance due to heat.
2. Troubleshoot and repaired PLC program at West Point WTP, removed bit in logic that prevented plant from calling out with a high effluent turbidity alarm.
3. Troubleshoot and repaired Copper Cove lift station #6, repaired generator automatic transfer switch, tightened loose wires, tested.
4. Finished electrical, data and intrusion system installations at the new mechanics shop in San Andreas for final inspections.
5. Troubleshoot backwash pond level meters at Jenny Lind WTP, tightened loose connections at pond 3B control panel.
6. Troubleshoot pond 2A level meter at Jenny Lind WTP, analog output driver bad.
7. Troubleshoot and repaired AMI collector on Barbra Lane in West Point with contractor, replaced failed cellular modem.
8. Troubleshoot and repaired control system at Dennis Court pump station, replaced failed PLC mixed I/O base.
9. Had winter studs removed from tires and rotation on truck #740
10. Troubleshoot and repaired SCADA remote access system at Arnold WWTP, internet service was down.
11. Used remote SCADA to access Hunters WTP to identify a communication failure alarm after hours.
12. Replaced failed streaming current monitor at Copper Cove WTP.
13. Removed power monitor from the UV system UPS J-Box at Copper Cove WTP
14. Troubleshoot and repaired a PG&E voltage problem at Conners Main lift station.
15. Safed off wires at Big Trees 4 tank for the Redwood tank replacement construction project
16. Worked on Arnold lift station #3 telemetry communications, found the correct pin configuration from radio to PLC.
17. Cleaned up extra electrical installation parts from the new mechanics shop in San Andreas
18. Altered the PLC program at Hunter's WTP so the Chlorine residual alarm only goes off while the plant is running.
19. Replaced failed thermostat on the Dorrington pump station unit heater.
20. Wired in new aerator at the Forest Meadows golf course pond per operator request
21. Helped operator troubleshoot and repair the ozone monitor at Jenny Lind WTP
22. Replaced failed keypad/display unit on the flow meter at Copper Cove WWTP headworks.
23. Finished replacing failed 4' lights at the White Pines barn with new LED lamps.
24. Attended a heat illness prevention class at AWA.
25. Removed old, failed site lighting fixtures at Avery Middle School lift station.
26. Replaced wall pack egress lighting batteries at Avery pump station.
27. Wired in/tested new pump at Hwy 26 lift station in Valley Springs
28. Replaced PLC CPU for the wiper system at the Copper Cove Reclaim plant UV system after system failure.
29. Troubleshoot and repaired A-Tank to JLWTP radio communications failure, problem was in the SCADA software.
30. Troubleshoot and repaired Azalea Court lift station radio communications, problem was the UPS died after an extended PG&E power outage.
31. Troubleshoot and repaired a high-level alarm at Warmwood lift station, the high-level float had fallen off of its hanger into the wet well.
32. Reoriented transducers and added sound gel for the Flexim flow meter at Wallace WWTP

33. Found the high-level alarm parameters for the Warmwood lift station to be set at 100' within the La Contenta WWTP SCADA system, reset to the proper height.
34. Added locks to the generator transfer switches at Woodgate and Warmwood lift stations to prevent access to energized electrical components.
35. Replaced failed (blinking) LED outdoor wall pack at Hunter's WTP with new unit.
36. Replaced failed 2 head spotlight fixture with new LED wall pack at the White Pines Barn
37. Replaced failed photocell on existing LED wall pack on the north external wall of the White Pines Barn
38. Checked the fuel level of the generator at Sawmill pump station after getting a power failure alarm from SCADA.
39. Relocated telemetry antenna from the fence back to the repaired antenna tower at Big Trees #1 tank site.
40. Pulled in a transducer wire for the new Big Trees 4 tank during the Redwood tank replacement project.
41. Troubleshoot and repaired UV system PLC to wiper PLC communications at Copper Cove Reclaim plant after mice had chewed the wires, had A-TEEM reconfigure lost communication settings within the PLC.
42. Replaced Flexim flow meter on the Wallace WWTP effluent line, transmitter was fine, reinstalled old unit, problem was extreme air in the line, notified the operator of the situation.
43. Troubleshoot and repaired the exhaust fans on the Hunters WTP effluent building, the drive belts were shredded, replaced with new ones.
44. Troubleshoot and repaired the generator running at Avery pump station, PG&E low voltage on one phase.
45. Troubleshoot and repaired the generator running at Meadowmont pump station, PG&E low voltage between L1 and L2
46. Replaced failed monitor and KVM switch for the West Point WTP SCADA system.
47. Replaced the batteries in all the smoke detectors at Jenny Lind TC
48. Set the transfer switch clock to the correct time at West Point WTP, now it performs its weekly exercise at the right time.
49. Altered the PLC program at West Point WTP so the plant will not alarm out on high turbidity when the filter is in a flush.
50. Removed old legacy cell phones from vehicle #139 and #144 per management request.
51. Turned off 1 spray field zone at West Point WWTP because ground water is leaking into a basin as they dig during the construction project.
52. Installed new internet cell modem, antenna and pulled wire at Hunters Shop
53. Performed electrical relocates between lift station #6 and #8, also at lift station #15 in Copper Cove area for the construction project.
54. Reset the date and times in the transfer switches at West Point LS, Wilseyville pump station and West Point WWTP per operator request.
55. Used remote SCADA access to fix a display problem at West Point WTP during a generator exercise, had the operator plug the monitor into the UPS system so it wouldn't happen again.
56. Troubleshoot and repaired a septic tank control system at 1320 Skunk Ranch Road in Murphys, replaced bad start float and tightened loose wires.
57. Installed 8 new companion switches for the motion sensors at the new Mechanics shop in San Andreas
58. Tamper proofed the transfer switches at Woodgate and Warmwood lift stations, added new locks to prevent kids from turning off power to the lift stations.
59. Checked on fire damage at Big Trees #4 tank site, no CCWD equipment was damaged.
60. Attended a gas and electrical hazard first responder class from PG&E.

Collections:

1. monthly SSO online reporting completed.
2. Weekly lift station inspections completed.
3. Monthly dry can inspections completed.
4. Continued marking USA's district wide as needed.
5. Monthly vehicle inspections completed.
6. Checked grease traps in Arnold.
7. Called to 130 smith lane in West Point for septic tank issue. Issues are on the customer side.
8. Pulled pumps at Woodgate LS and de ragged them.
9. Marked USA for boring under Hwy 26 for PG&E replacement.
10. Pulled pump 1 at LS 14 in copper and cleaned it.
11. Pumped and cleaned LS's 15&18 in Copper.

12. Called out at 5:00pm to 495 Haggin ct. clean out was backed up due to screw cap breaking and falling into line.
13. Pumped and cleaned back wash ponds at West Point WTP.
14. Helped the Ebbetts Pass Distribution Crew with leaks in Arnold.
15. Called to 1194 cedar St. In Arnold, a customer had driven over clean out.
16. Hydro'd foothill to LS 4 in copper and cleaned lift station.
17. Cleaned head works at West Point WWTP.
18. Heat and illness prevention class at Amador water.
19. Installed new plumbing on new pump at Hwy 26 LS.
20. Continued pumping septic tanks in Six-Mile.
21. Repaired manhole at 822 La Contenta Dr.
22. Called to high level at six-mile LS due to lag float failure.
23. Helped with night job on copper cove drive.
24. Called to 22788 Hwy 26 in West Point septic tank issue. The line before the tank was plugged with grease.
25. Continued pumping septic tanks in six-mile.
26. Gathered manhole information in LaContenta for undersized lines inside golf course.
27. Worked on septic system at Wallace WTP for John.
28. PG&E first responders' class at the office.
29. Hydro'd the bench in Copper. (Yearly maintenance).
30. Continued pumping septic tanks in six-mile.
31. Pulled pump 1 at Connors main due to rags and cleaned it.
32. Helped La Contenta distribution crew with water leaks.
33. Marked USA for PG&E on Vista Del Lago.
34. Remarkd LS's 6 and 15 for Mozingo.
35. Pumped and cleaned back wash ponds at Copper Cove WTP.
36. Pumped and cleaned LS 16 and finished LS 6 USA.
37. Called to LS 6 due to the high level caused by generator not transferring.
38. Helped electricians with new floats at 1320 skunk ranch rd.

Mechanical:

1. 2-day clear writing skills class at main office.
2. Generator checks District wide.
3. Replaced a failed hydraulic cylinder on the tailgate of V736. Tested and verified the repair worked and returned GapVac back to service.
4. Heat illness prevention training
5. V592. Complaint that the vehicle is going into limp mode. Hooked the scanner up to the truck and pulled the codes. The EGT sensor was out of rang. Tried and forced a regen but the vehicle would not with the faulty EGT sensor. Ordered replacement parts from ford and installed. Verified the repair worked and returned the unit to service.
6. V522 sold on surplus. Got the vehicle started and gave it the once over to make sure it will make the drive home for the new owner.
7. HWY 26 L/S, Installed a new pump. Brackets that came on the pump did not match the plumbing down in the wet well. Collections Crew sucked the wet well out and the mechanics verified the correct bracket was installed on the pump and installed the pump in the wet well. Tested the pump and verified the water level draws down.
8. Southworth WWTP: John called mechanics because his 55-gallon drum of fuel was empty, wanted us to look over the tractor he mows with and make sure it's good for the season, and then investigate a new noise the aerator is making. Filled the drum with fuel, pulled the Kioti tractor out and inspected all the fluid levels and quality. Greased the machine from top to bottom. Pulled over to the pond and pulled the aerator out. Made sure that no debris was sucked up in the bottom, greased the bearings and reinstalled. Noise quieted but is still present. Do not believe it to be a concern.
9. Gathered oils on hand at the shop and changed the oil in 3 effluent and 3 influent motors at the Jenny Lind WTP. Serviced the oil in the thickener as well.
10. Got both quads outside of LC warehouse that are rotting in the sun. Brought them back to the shop and started working on them. Got the 6x6 Polaris quad running.

11. With only materials on hand at the shop, Fabricated a window guarding for Doug in the West Point WWTP warehouse.
12. Call from Zanardi, while digging trenches for Vallecito project they ran into steel in the ditch in two spots. Travelled to the Vallecito WWTP and torched the steel out of ditch so conduit can be installed.
13. John B call in for BWR pump #2 running but no flow. Pulled the pump apart and made sure there was no garbage in the impeller. Manually ran the pilots on the Cla-Val and backwashed through pump. Problem resolved.
14. PGE first responder class
15. Vac Truck V126, tailgate splash shield has worn a hole through it due to the abrasive materials the utility crew are running through it. Welded a patch over hole to extend the life of the tailgate.
16. Corrected leaking crankcase coolant on the Lakeshore Lift Station Generator.
17. Replaced the large elbow boom on VacCon 748.
18. Emergency repair of broken lid on VacCon 135. Lid locked in place.
19. Replaced the Logic Control Board on the generator at the Arnold WWTP.
20. Installed grease lines on the DAF units' rotator bearings and installed the correct parts on the DAF unit's air compressor unloader valve.
21. Organized the new shop.

Underground:

1. Assisted the Jenny Lind and Copper Distribution Crews with leak repair.
2. Continued service line replacements in Poker Flat.
3. Weekly maintenance on all existing cut back road excavation sites
4. Removed trench plates in the Rancho Calaveras/LA Contenta area and completed service line replacements.

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