



RESOLUTION NO. 2023-05  
RESOLUTION NO. PFA-01  
ORDINANCE NO. 2023-01

## **AGENDA**

### OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

Regular Board Meeting  
Wednesday, February 8, 2023  
1:00 p.m.

Calaveras County Water District  
120 Toma Court  
San Andreas, California 95249

**Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:**

### Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

**Or call in (audio only)**

[+1 323-647-8603,,992667616#](#) United States

Phone Conference ID: 992 667 616#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

## **ORDER OF BUSINESS**

### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

1. **ROLL CALL**

2. **PUBLIC COMMENT**

**At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.**

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### **BOARD OF DIRECTORS**

Scott Ratterman, President  
Cindy Secada, Director

Russ Thomas, Vice President  
Bertha Underhill, Director

Jeff Davidson, Director

### 3. CONSENT AGENDA

The following items are expected to be routine / non-controversial. Items will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed for later discussion.

- 3a Approval of Minutes for the Board Meetings of January 11, 2023 and January 25, 2023.  
(Rebecca Hitchcock, Clerk to the Board)
- 3d Review Board of Directors Monthly Time Sheets for January 2023  
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #611 Secretarial Fund in the Amount of \$2,222,136.54 for January 2023  
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-\_\_\_\_\_**
- 3d Re-Authorizing Remote Teleconference Meetings of the Board of Directors of the Calaveras County Water District for the Period of February 8, 2023 through February 28, 2023 Pursuant to AB 361  
(Rebecca Hitchcock, Clerk to the Board) **RES 2023-\_\_\_\_\_**
- 3e Nomination of Scott Ratterman to the Executive Committee of the ACWA/JPIA  
(Michael Minkler, General Manager) **RES 2023-\_\_\_\_\_**
- 3f Approval of the Transfer of Funds on Unclaimed Checks to the General District Fund  
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-\_\_\_\_\_**

### 4. NEW BUSINESS

- 4a Discussion/Action regarding District Position on Ballot Initiative 21-0042A1 Taxpayer Protection & Government Accountability Act  
(Jessica Self, External Affairs Manager) **RES 2023-\_\_\_\_\_**
- 4b Discussion/Action regarding District Position on Assembly Bill 338: Prevailing Wage for Fuels Management  
(Jessica Self, External Affairs Manager)
- 4c Discussion/Action regarding Sale of Surplus Vehicles per the District's Surplus Policy  
(Damon Wyckoff, Director of Operations) **RES 2023-\_\_\_\_\_**
- 4d Discussion/Action Regarding Awarding and Authorizing a Construction Contract for the Jenny Lind Water Treatment Plant Filters 1 and 2 Rehabilitation CIP #1113  
(Damon Wyckoff, Director of Operations) **RES 2023-\_\_\_\_\_**

### 5. REPORTS

- 5a Report on the January 2023 Operations and Engineering Departments  
(Damon Wyckoff, Director of Operations)
- 5b\* General Manager's Report  
(Michael Minkler)

6.\* **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

7. **NEXT BOARD MEETINGS**

- Wednesday, February 22, 2023, 1:00 p.m., Regular Board Meeting
- Wednesday, March 8, 2023, 1:00 p.m., Regular Board Meeting

8. **CLOSED SESSION**

8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. 1 potential case

9. **REPORTABLE ACTION FROM CLOSED SESSION**

10. **ADJOURNMENT**



# **CALAVERAS COUNTY WATER DISTRICT**

## **Board of Directors**

District 1      Scott Ratterman  
District 2      Cindy Secada  
District 3      Bertha Underhill  
District 4      Russ Thomas  
District 5      Jeff Davidson

## **Financial Services**

Umpqua Bank  
US Bank  
Wells Fargo Bank

## **CCWD Committees**

\*Engineering Committee  
\*Finance Committee  
\*Legal Affairs Committee  
\*External Relations Committee

## **Joint Power Authorities**

ACWA / JPIA  
CCWD Public Financing Authority  
Calaveras-Amador Mokelumne River Authority (CAMRA)  
Calaveras Public Power Agency (CPPA)  
Eastern San Joaquin Groundwater Authority  
Tuolumne-Stanislaus Integrated Regional Water  
Management Joint Powers Authority (T-Stan JPA)  
Upper Mokelumne River Watershed Authority (UMRWA)

## **Other Regional Organizations of Note**

Calaveras County Parks and Recreation  
Committee  
Mountain Counties Water Resources  
Association (MCWRA)  
Mokelumne River Association (MRA)  
Tuolumne-Stanislaus Integrated Regional Water  
Mgt. JPA Watershed Advisory Committee (WAC)  
Eastern San Joaquin Groundwater Authority-Technical  
Advisory Committee

## **Legal Counsel**

Matthew Weber, Esq.  
Downey Brand, LLP

## **Auditor**

Richardson & Company, LLP

## **Membership\*\***

Davidson / Thomas (alt. Secada)  
Secada / Ratterman (alt. Underhill)  
Ratterman / Davidson (alt. Thomas)  
Underhill / Thomas (alt. Secada)

Ratterman (alt. Michael Minkler)  
All Board Members  
Ratterman / Secada (alt. Underhill)  
Michael Minkler (alt. Brad Arnold)  
Thomas (alt. Brad Arnold)  
Secada (alt. Thomas)  
Davidson (alt. Ratterman)

Thomas (alt. Ratterman)

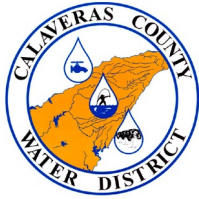
All Board Members

All Board Members  
Brad Arnold (alt. Jessica Self)

Brad Arnold (alt. Kelly Gerkenmeyer)

\* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

\*\* The 1<sup>st</sup> name listed is the committee chairperson.



## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

**JANUARY 11, 2022**

Directors Present: Scott Ratterman, President  
Russ Thomas, Vice-President  
Cindy Secada, Director  
Bertha Underhill, Director  
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager  
Matt Weber Esq, General Counsel  
Rebecca Hitchcock, Clerk to the Board  
Damon Wyckoff, Director of Operations  
Stacey Lollar, Human Resources Manager  
Jessica Self, External Affairs Manager  
Kate Jesus, Engineering Coordinator  
Pat Burkhardt, Construction and Maintenance Manager  
Charles Palmer, District Engineer  
Kevin Williams, Senior Civil Engineer  
Tiffany Burke, Administrative Technician Senior  
Kelly Richards, Customer Service Supervisor  
Catherine Eastburn, Accountant  
Corinne Skrbina, Customer Service Senior  
Kate Darby, Customer Service  
Dylan Smith, IT Technician

Others Present: Donald Jensen  
Lese Bolte-Jensen  
Vicky Flaxmer  
David Ehlers  
Ralph Copeland  
Additional attendees online

### **ORDER OF BUSINESS**

#### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

##### **1. ROLL CALL**

President Ratterman called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance.

**2. PUBLIC COMMENT**

Donald Jensen addressed the Board and presented them with a petition signed by residents of Copperopolis to stop any bio-solids facility project in the Copperopolis area.

**4. CONSENT AGENDA**

**MOTION: Directors Secada/Thomas-Approved Consent Agenda Items:  
3a, 3b, 3c, 3d, and 3e as presented**

- 3a Approval of Minutes for the Board Meetings of December 14, 2022  
(Rebecca Hitchcock, Clerk to the Board)
- 3b Accepting the Canvass and Statement of Results of the November 8, 2022, General Election  
(Rebecca Hitchcock, Clerk to the Board) **RES 2023-01**
- 3c Ratify Claim Summary #610 Secretarial Fund in the Amount of \$2,110,636.08 for December 2022  
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-02**
- 3d Review Board of Directors Monthly Time Sheets for December 2022  
(Rebecca Hitchcock, Clerk to the Board)
- 3e Re-Authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of January 11, 2023, through February 9, 2023 Pursuant to AB 361  
(Rebecca Hitchcock, Clerk to the Board) **RES 2022-03**

**AYES: Directors Secada, Thomas, Underhill, Davidson, and Ratterman**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**4. NEW BUSINESS**

- 4a Discussion/Action regarding Appointment to Board Committees and Election of Members to Joint Power Authorities  
(Scott Ratterman, Board President)

**DISCUSSION:** President Ratterman announced his selection of the following committee and association assignments for 2023:

Engineering Committee	Davidson / Thomas (alt. Secada)
Finance Committee	Secada / Ratterman (alt. Underhill)
Legal Affairs Committee	Ratterman / Davidson (alt. Thomas)
External Relations Committee	Underhill / Thomas (alt. Secada)

President Ratterman stated he created a new Committee called the External Relations Committee. The purpose and focus of this committee will be outreach such as town halls, publications, news releases, etc. The committee will also be tasked with focusing on our relationships with customers, other utilities, and other organizations.

**MOTION:** Directors Davidson/Secada-by Minute Entry approved the slate of assignments to the Joint Power Authorities

**DISCUSSION:** There were no other nominations and there was no discussion on the matter.

ACWA / JPIA	Ratterman (alt. Michael Minkler)
CCWD Public Financing Authority	All Board Members
Calaveras-Amador Mokelumne River Authority (CAMRA)	Ratterman / Secada (alt: Underhill)
Calaveras Public Power Agency (CPPA)	Michael Minkler (alt. Brad Arnold)
Eastern San Joaquin Groundwater Authority	Thomas (alt: Brad Arnold)
Tuolumne-Stanislus Integrated Regional Water Management Joint Powers Authority (T-Stan JPA)	Secada (alt. Thomas)
Upper Mokelumne River Watershed Authority (UMRWA)	Davidson (alt. Ratterman)

**PUBLIC COMMENT:** There was no public comment.

4b Winter Storm Update  
(Damon Wyckoff, Director of Operations)

**DISCUSSION:** Damon Wyckoff gave a presentation on the December/January winter storms and how they affected the operations and field staff. He reviewed the different service areas and the problems the storms caused at each. Director Davidson commented that he was disappointed about the Calaveras Counties response to Cosgrove Creek flooding. He stated there should be a warning system for flood events to help prevent the amount of flood damage that Valley Springs had sustained during these storms. He also recommended field staff remove the debris from the infrastructure under the bridges in Valley Springs. Mr. Wyckoff stated that the team in Valley Springs has already done so a few times. Director Davidson also stated the District should try to take advantage of the Emergency Declaration. Mr. Wyckoff and Mr. Minkler reviewed items that are being tracked for that purpose.

**PUBLIC COMMENT:** Ralph Copeland commented that the County Supervisor should be contacted with any concerns.

This item was for information only; no action was taken.

4c Mid-Year Water Supply Review

- Review of recent Hydro Conditions
- Mi-Year Water Supply Projections

(Brad Arnold, Water Resources Manager)

**DISCUSSION:** Kelly Gerkenmeyer, Water Resources Specialist presented the hydrologic conditions of the service areas after the December/January winter storms. He reviewed the current local reservoir conditions, the precipitation totals for the service areas compared to the last water year, the percentage of average storage in New Hogan and New Spicer Reservoirs, the inflow and outflow of New Hogan Reservoir, water supplies versus demand, the current snowpack, and the drought. He explained that California is still under drought conditions even with the amount of water during the recent storm. Mr. Minkler stated that the tools to monitor conditions that are being created by Water Resources are being shared with the County Public Works Department.

Director Davidson would like staff create a report on Hogan Reservoir and its original purpose to share with the public.

This item was for information only; no action was taken.

- 4d Discussion/Direction regarding Brown Act Compliance in 2023: Limited Options for Remote Participation  
(Matt Weber, General Counsel)

**DISCUSSION:** Matt Weber, General Counsel outlined the new Brown Act legislation regarding Board Members teleconferencing into Board meetings. He explained the current emergency exception to the Brown Act is ending on February 28<sup>th</sup>. This exception is the reason Board Members are currently allowed to attend meetings virtually. He detailed the new options under AB 2449 to allow Board members to attend virtually under just cause and what constitutes just cause. There was discussion regarding the rules and the potential for a permanent amendment to the Brown Act to allow for use of current technology.

This item was for information only; no action was taken.

**RECESS** was called at 2:14 p.m. **SESSION RESUMED** at 2:20 p.m.

**5. OLD BUSINESS**

- 5a Discussion/Action regarding Army Corps Section 219 Local Funding Commitment  
(Jeffrey Meyer, Director of Administrative Services) **RES 2023-04**

**MOTION:** **Directors Thomas/Secada-Adopted Resolution No. 2023-04- Designating the Director of Administrative Services as Authorized Agent and Authorizing the Self-Certification Of Financial Capability Letter for the Copper Cove Wastewater Treatment Systems Improvements Project Under Section 301 (F) Of The WRDA 2022.**

**DISCUSSION:** Jeffrey Meyer stated the Federal funding authorization of \$13.28 million for Copper Cove Wastewater Treatment Systems Improvements Project requires a local cost share match of twenty five percent. The total estimated project cost for the Pond 6 and Tertiary Treatment Improvements is \$21 million. The District's cost-share match of \$7.62 million will include funds from the Sewer Capital Renovation and Replacement Fund and the Copper Cove Sewer Expansion Fund. The District may also seek funding from the State of California. The USACE application requires the Board to designate an authorized agent to sign and execute Self-Certification of Financial Capability Letter. Mr. Minkler added that this is standard protocol with Federal funding. There was discussion regarding other funding options for the District's cost share. Director Ratterman reminded everyone that the Legal Affairs Committee and Mia O'Connell were integral in getting the \$13.28 million dollars in funding.

**PUBLIC COMMENT:** Ralph Copeland stated that Congressman McClintock does not favor Earmarks.

**AYES:** Directors Thomas, Secada, Underhill, Davidson, and Ratterman  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**6. REPORTS**



- 6a Report on the December 2022 Operations and Engineering Departments  
(Damon Wyckoff, Director of Operations)

**DISCUSSION:** Mr. Wyckoff presented the December 2022 Monthly Operations and Engineering reports. He reviewed items of interest and answered questions from the Board.

**PUBLIC COMMENT:** There was no public comment.

- 6b General Manager's Report  
(Michael Minkler)

**DISCUSSION:** Mr. Minkler reported on the following activities: 1) the Local Hazard Mitigation Plan update is in progress; 2) changes in staffing due to staff retirements; 3) a Mutual Aid Agreement has been signed with UWPA; 4) the 100% grant funding for the West Point/Wilseyville Consolidation Project went from \$4.25 million to \$9.9 million; and 5) Jessica Self, External Affairs Manager has accepted the General Manager position at UPUD and will leave the District at the end of February.

## **7. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Secada would like a Committee calendar.

Director Thomas thanked President Ratterman for creating the External Relations Committee and would like an update on the Records Retention Policy. He asked about water storage expansion in California.

Director Davidson asked about the Wallace treatment plant since the power has been out. He also would like some outreach for customer with septic systems regarding steps to take while out of power.

Director Underhill asked about the premier turnout for the video created by Joel Metzger and she is excited about the new Committee.

Director Ratterman discussed the purpose of the new Committee. He stated Legal Affairs Committee will meet next on January 31<sup>st</sup>.

## **8. NEXT BOARD MEETINGS**

- Wednesday, January 25, 2023, 1:00 p.m., Regular Board Meeting
- Wednesday, February 8, 2023, 1:00 p.m., Regular Board Meeting

## **9. CLOSED SESSION**

The meeting adjourned into Closed Session at approximately 3:08 p.m. Those present were Board Members: Scott Ratterman, Cindy Secada, Bertha Underhill, Russ Thomas, and Jeff Davidson; staff members Michael Minkler, General Manager; and General Counsel, Matt Weber.

- 9a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. 3 potential cases
- 9b Conference with Legal Counsel – Existing Litigation

**10. REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 3:31 p.m. There was no reportable action.

**11. ADJOURNMENT**

With no further business, the meeting adjourned at 4:54 p.m.

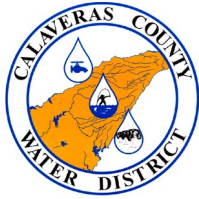
Respectfully Submitted:

ATTEST:

\_\_\_\_\_  
Michael Minkler  
General Manager

\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board

DRAFT



## MINUTES

### CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

**JANUARY 25, 2022**

Directors Present: Scott Ratterman, President  
Russ Thomas, Vice-President  
Cindy Secada, Director  
Bertha Underhill, Director

Directors Absent: Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager  
Rebecca Hitchcock, Clerk to the Board  
Damon Wyckoff, Director of Operations  
Jesse Hampton, Plant Operations Manager  
Stacey Lollar, Human Resources Manager  
Jessica Self, External Affairs Manager  
Kelly Gerkenmeyer, Water Resources Technician  
Kate Jesus, Engineering Coordinator  
Pat Burkhardt, Construction and Maintenance Manager  
Charles Palmer, District Engineer  
Kevin Williams, Senior Civil Engineer  
Jared Gravette, Senior Supervisor Construction Inspector  
Kelly Richards, Customer Service Supervisor  
Catherine Eastburn, Accountant  
Carol Bowen, Customer Service  
Kate Darby, Customer Service  
Brandon Birmingham, Information Systems Administrator  
Dylan Smith, IS Technician

Others Present: Ralph Copeland  
Gerald Schwartz, East Bay MUD  
Additional attendees online

### **ORDER OF BUSINESS**

#### **CALL TO ORDER / PLEDGE OF ALLEGIANCE**

##### **1. ROLL CALL**

President Ratterman called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Director Davidson was absent.

**2. PUBLIC COMMENT**

There was no public comment.

**3. CONSENT AGENDA**

**MOTION: Directors Thomas/Secada-Approved Consent Agenda Item:  
3a as presented**

3a Report on the Monthly Investment Transactions for December 2022  
(Jeffrey Meyer, Director of Administrative Services)

**AYES: Directors Thomas, Secada, Underhill, and Ratterman**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: Director Davidson**

**4. NEW BUSINESS**

4a Review and Acceptance of the FY 2022-23 Mid-Year Operating and Capital  
Improvement Program Budget Summary  
(Jeffrey Meyer, Director of Administrative Services)

**DISCUSSION:** Jeffrey Meyer presented the Fiscal Year 2022-23 Mid-Year Operating and Capital Improvement Program Budget summary. He reviewed the budget, expenses, and revenue activity through December 2022, and then projected the year-end expenditures through June 30, 2023. Although there are financial challenges ahead, he does not foresee the need to amend the FY 2022-23 Operating Budget. There was significant discussion on various budget items.

**PUBLIC COMMENT:** Ralph Copeland asked about how the \$29 million dollar loans taken last year show in the budget.

4b Presentation on the District's new Smart Meter Portal  
(Jessica Self, External Affairs Manager)

**DISCUSSION:** Jessica Self presented the Smart Meter Portal and detailed all the information that a customer can view with it. She reviewed items of interest and answered questions from the Board.

**PUBLIC COMMENT:** There was no public comment.

**5. REPORTS**

5a General Manager's Report  
(Michael Minkler)

**DISCUSSION:** Mr. Minkler reported on the following activities: 1) storm damage evaluations that are currently underway; 2) a grant opportunity with Blue Mountain Energy; 3) work at the Copper Cove Wastewater Treatment Plant; 4) the LGI Homes development; 5) the CV Developers development; 6) the Legal Affairs Committee meeting is next week; 7) a Town Hall meeting in Valley Springs on February 16<sup>th</sup>; and 8) Director Secada was appointed to the Mountain Counties Governance Committee.

**6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Underhill talked about the snow in Arnold and introduced Gerald Schwartz from East Bay MUD, who was in attendance.

Director Thomas discussed storm damage on his property.

Director Secada reported she attended the Engineering Committee meeting virtually and appreciated the information provided at the meeting.

Director Ratterman reported her will be absent for the February 8<sup>th</sup> Board meeting, asked about the upcoming CAMRA meeting, stated Mountain Counties was meeting on the 9<sup>th</sup>, the Legal Affairs meeting on the 31<sup>st</sup>, the Mountain Counties Water Use Efficiency meeting, the CCWD Winter Party on Friday, and he is a candidate for the ACWA JPIA Executive Committee.

**7. NEXT BOARD MEETINGS**

- Wednesday, February 8, 2023, 1:00 p.m., Regular Board Meeting
- Wednesday, February 22, 2023, 1:00 p.m., Regular Board Meeting

**8. CLOSED SESSION**

Closed session was cancelled.

8a Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. 1 potential case

**9. ADJOURNMENT**

With no further business, the meeting adjourned at 2:40 p.m.

Respectfully Submitted:

ATTEST:

\_\_\_\_\_  
Michael Minkler  
General Manager

\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board

# Agenda Item

DATE: February 8, 2023

TO: Michael Minkler, General Manager

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Review Board of Directors Time Sheets for January 2023

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## **RECOMMENDED ACTION:**

For information only.

## **SUMMARY:**

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets, which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of January 2023.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

## **FINANCIAL CONSIDERATIONS:**

Monthly compensation and mileage reimbursement costs are included in the FY 22-23 budget.

*Attachments: Board of Directors Time Sheets for January 2023*







**CALAVERAS COUNTY WATER DISTRICT  
2023 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll <input checked="" type="checkbox"/>
	Expense <input type="checkbox"/>

Month/Yr Jan-23  
Name Bertha Underhill

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles		
		Yes	No	Yes	No	Yes	No	Meeting	Expense			
28-Dec	Laptop Training							0		64		
11-Jan	CCWD Regular Board Meeting							120		64		
25-Jan	CCWD Regular Board Meeting							120		64		
<b>Total</b>	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2023	\$0.655						0	192		
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>								<b>Totals</b>	<i>(use IRS mileage rate)</i>	\$240.00	\$0.00	\$125.76
<p>The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.</p>								<p><b>Signature of Claimant:</b></p> <p style="text-align: center;"><i>Bertha Underhill</i></p>				
Administrative Review: <u><i>[Signature]</i></u>								Date: <u>1/26/23</u>		Orig to Finance Dept.		


**CALAVERAS COUNTY WATER DISTRICT**  
**2023 DIRECTOR REIMBURSEMENT FORM**

For	Payroll <input checked="" type="checkbox"/>
Admin	Expense <input type="checkbox"/>
Use	

Month/Yr Jan-23  
 Name Russ Thomas

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
11-Jan	Regular Board Meeting							120		44
19-Jan	Engineering Committee							120		44
23-Jan	Copperopolis Area Business Association							120		8
25-Jan	Regular Board Meeting							120		44
<b>Total</b>	<i>For Totals line, multiply miles by the IRS rate:</i>	<b>1/1/2023</b>	<b>\$0.655</b>						<b>0</b>	<b>140</b>
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				<b>Totals</b> (use IRS mileage rate)				<b>\$480.00</b>	<b>\$0.00</b>	<b>\$91.70</b>

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

**Signature of Claimant:**  


Administrative Review: 

Date: 1/26/23

Orig to Finance Dept.



**Calaveras County Water District  
Claim Summary #611  
December 2022 vs January 2023**

	<b>December 2022</b>	<b>January 2023</b>
CCWD Operating Expenditures	975,800.94	1,055,758.74
Expenditures to be reimbursed/Fiduciary Payments	-	2,690.00
Capital Improvement Program Projects	349,082.81	521,186.74
Capital Outlay	25,367.09	-
Sub-Total Vendor Payments	<b>1,350,250.84</b>	<b>1,579,635.48</b>
Payroll Disbursed	758,453.52	633,855.79
Other EFT Payments	1,931.72	8,645.27
Total Disbursements	<b>2,110,636.08</b>	<b>2,222,136.54</b>

Vendor	Description	Date	Ref	Amount
49er WATER SERVICES	Lab Samples - AWWTP	01/04/2023	141449	8,990.00
49er WATER SERVICES	Lab Samples - EP WTP	01/04/2023	141449	8,455.00
49er WATER SERVICES	TTHM & HAAS Sampling - EP	01/04/2023	141449	1,475.00
A T & T	Acct#278318536357 IT Phone	01/19/2023	141510	198.04
A T & T	Acct#9391064579 SA Shop 01/23	01/26/2023	141559	237.45
A T & T	Internet Service LC Acct#129469186 12/22	01/12/2023	141469	53.50
A T & T	Leased Acct#23584106903335 12/22	01/12/2023	141468	68.09
A T & T CALNET 3	Acct#9391067346 Camp Connell Radio Tower	01/12/2023	141470	210.53
A T & T CALNET3	Acct#9391029197 CC Whse 01/23	01/26/2023	141567	1.24
A T & T CALNET3	Acct#9391029198 Hunters 01/23	01/26/2023	141565	24.53
A T & T CALNET3	Acct#9391029199 JLTC 01/23	01/26/2023	141569	24.53
A T & T CALNET3	Acct#9391029200 Dorrington P/S 01/23	01/26/2023	141561	24.49
A T & T CALNET3	Acct#9391029201 District Wide 01/23	01/26/2023	141562	1,296.55
A T & T CALNET3	Acct#9391032214 JLTC 01/23	01/26/2023	141563	122.23
A T & T CALNET3	Acct#9391032215 T1-Line 01/23	01/26/2023	141568	167.43
A T & T CALNET3	Acct#9391032216 Azalea L/S 01/23	01/26/2023	141566	22.86
A T & T CALNET3	Acctr#9391029194 OP HQ Long Distance 01/23	01/26/2023	141564	390.25
A T & T CALNET3	SA Shop Acct#9391069409 01/23	01/26/2023	141560	52.06
A T & T MOBILITY	Internet Service 11/22 SR	01/04/2023	141450	262.17
A TEEM ELECTRICAL ENG INC	Programming of all Sites for the Redwood Tanks Project (11095)	01/12/2023	141471	1,980.00
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Blower - OP HQ	01/19/2023	141511	536.24
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Oil - OP HQ	01/19/2023	141511	13.93
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tire Swap - V 538	01/12/2023	141472	130.87
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 124	01/12/2023	141472	998.70
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 738	01/26/2023	141570	905.19
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Tires - V 741	01/26/2023	141570	1,126.26
ACWA/JPIA	Dental 02/23	01/19/2023	141512	7,076.68
ACWA/JPIA	EAP 02/23	01/19/2023	141512	197.60
ACWA/JPIA	Retiree Dental 02/23	01/19/2023	141512	3,179.04
ACWA/JPIA	Retiree Vision 02/23	01/19/2023	141512	909.44
ACWA/JPIA	Vision 02/23	01/19/2023	141512	1,540.48
ACWA/JPIA	Workers Comp 10/01/22-12/31/22	01/26/2023	141571	36,816.71
ADP INC	Payroll Processing	01/19/2023	141513	2,184.90
AFLAC	Acct#JJ325 12/22	01/04/2023	141451	1,776.78
ALCAL GLASS AND SUPPLY	Late Fee 12/22	01/12/2023	141473	6.46
ANGELS HEATING AND AIR CONDITIONING	HVAC Repair - JL 602 Tank	01/19/2023	141514	344.57
ANGELS SEWER & DRAIN SERVICE, Inc	Customer Side Leak Repair - Baldwin (Storm/10085)	01/12/2023	141474	265.00
ANGELS SEWER & DRAIN SERVICE, Inc	Customer Side Leak Repair - JL 8015 Kirby Street (Storm/10085)	01/19/2023	141515	225.00
ARNOLD AUTO SUPPLY	Chains - V 713	01/19/2023	141516	426.64

Vendor	Description	Date	Ref	Amount
ARNOLD AUTO SUPPLY	Chains - V 752	01/19/2023	141516	157.79
ARNOLD AUTO SUPPLY	Jumper Cables - V 734	01/19/2023	141516	49.34
ARNOLD AUTO SUPPLY	Starter Fluid - V 130	01/19/2023	141516	10.70
BLACKWATER CONSULTING ENGINEERS INC.	Design and Engineering Services for EP Hunters Raw Water (11103)	01/19/2023	141517	1,237.00
BNN, LLC	CPUD ( Water) Mechanics 12/22	01/19/2023	141518	129.50
BNN, LLC	CPUD ( Water) Warehouse 12/22	01/19/2023	141518	129.50
BNN, LLC	Mechanics Warehouse A & B 02/23	01/12/2023	141475	3,000.00
BNN, LLC	SASD ( Sewer) Mechanics 12/22	01/19/2023	141518	199.62
BNN, LLC	SASD (Sewer) Warehouse 12/22	01/19/2023	141518	156.54
BURKE, RON	Claim Settlement 165 Eagle Point Circle	01/04/2023	141452	440.31
BURKHARDT, PATRICK	Safety Boot Reimbursement FY 22/23	01/12/2023	141476	193.94
CA DEPT OF TAX AND FEE ADMIN	4th Quarter Use Sales Tax	01/19/2023	EFT	1,925.00
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-001307)	01/26/2023	141573	492.92
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-002961)	01/26/2023	141573	8,619.94
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-003397)	01/26/2023	141573	1,979.90
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-003399)	01/26/2023	141573	656.57
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-003400)	01/26/2023	141573	452.22
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-003460)	01/26/2023	141573	6,976.94
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-003461)	01/26/2023	141573	2,093.08
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-003462)	01/26/2023	141573	1,681.27
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-003463)	01/26/2023	141573	828.94
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-006584)	01/26/2023	141573	23,384.42
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-006585)	01/26/2023	141573	5,604.24
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-008488)	01/26/2023	141573	301.59
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#536905079 (094-010768)	01/26/2023	141573	5,845.30
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#537232756 (094-006347)	01/26/2023	141573	16,206.22
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#537232756 BC(094-024690)	01/26/2023	141573	1,732.00
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#537232756 NH (094-000269)	01/26/2023	141573	18,444.90
CA DEPT OF TAX AND FEE ADMIN	Water Rights TIN#013-831135 V#553605079 (094-003398)	01/26/2023	141573	11,794.98
CALAVERAS AUTO SUPPLY	Battery - Generator	01/19/2023	141519	169.27
CALAVERAS AUTO SUPPLY	Core Credit	01/19/2023	141519	(18.00)
CALAVERAS AUTO SUPPLY	Fuel Hose - V 608	01/19/2023	141519	28.30
CALAVERAS AUTO SUPPLY	Repair Parts - Warehouse Forklift	01/19/2023	141519	75.99
CALAVERAS AUTO SUPPLY	Safety Light - SA Shop	01/19/2023	141519	79.12
CALAVERAS AUTO SUPPLY	Wipers - V 140	01/19/2023	141519	43.87
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000793 WP WWTP	01/26/2023	141574	262.00
CALAVERAS COUNTY ENVIRONMENTAL HEALTH	Haz Mat Response/CUPA AR0000805 WPWP	01/26/2023	141574	262.00
CALAVERAS LUMBER CO INC	Pipe - Collections Crew	01/04/2023	141453	32.31
CALAVERAS LUMBER CO INC	Pipe Fittings, Cement - Slurry Line	01/04/2023	141453	97.50

Vendor	Description	Date	Ref	Amount
CALIFORNIA AQUASTORE	Construction Services for the EP Redwood Water Storage (11095)	01/12/2023	141477	107,010.00
CALPERS - RETIREMENT	CalPERS Retirement 01/15/2023 Payroll	01/31/2023	EFT	48,400.18
CALPERS - RETIREMENT	CalPERS Retirement 12/31/2022 Payroll	01/31/2023	EFT	48,066.72
CALPERS (Def Comp)	Def Comp 01/15/2023 Payroll	01/31/2023	EFT	10,377.52
CALPERS (Def Comp)	Def Comp 12/31/2022 Payroll	01/31/2023	EFT	7,883.49
CALPERS (Def Comp)	Def Comp Loan Repay 01/15/2023 Payroll	01/31/2023	EFT	1,607.91
CALPERS (Def Comp)	Def Comp Loan Repay 12/31/2022 Payroll	01/31/2023	EFT	1,607.91
CALPERS (Health Ins)	Health Insurance Active & Board, January 2023	01/31/2023	EFT	161,270.57
CALPERS (Health Ins)	Health Insurance Admin Fee Active & Board, January 2023	01/31/2023	EFT	532.20
CALPERS (Health Ins)	Health Insurance Admin Fee Retiree, January 2023	01/31/2023	EFT	197.38
CALPERS (Health Ins)	Health Insurance Retiree, January 2023	01/31/2023	EFT	8,909.00
CDK SUPPLY	Electrical Parts - Stock	01/19/2023	141520	578.23
CHECK PROCESSING INC	Lockbox Processing 12/22	01/12/2023	141478	944.00
CITY OF ANGELS	Six Mile Village 12/22	01/12/2023	141479	3,664.14
CLARK PEST CONTROL	Pest Control - Acct#1768120 WP WWTP	01/26/2023	141575	142.00
CLARK PEST CONTROL	Pest Control - Acct#730179 CC	01/26/2023	141575	101.00
CLARK PEST CONTROL	Pest Control - Acct#807549 JLWTP	01/26/2023	141575	70.00
CLARK PEST CONTROL	Pest Control - Hathaway Pines Acct#1505308	01/04/2023	141454	105.00
CLARK PEST CONTROL	Pest Control La Contenta #807360	01/19/2023	141521	92.00
CLARK PEST CONTROL	Pest Control Southworth #688236	01/19/2023	141521	93.00
CLARK PEST CONTROL	Pest Control Wallace #2120969	01/19/2023	141521	134.00
COLEMAN ENGINEERING, INC.	Engineering and Design Contract for the Jenny Lind A-B Trans (11088)	01/26/2023	141576	54,657.87
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 01/23	01/12/2023	141480	780.00
CONDOR EARTH TECHNOLOGIES INC	Arnold Leak repairs - 10/22	01/19/2023	141522	1,135.50
CONDOR EARTH TECHNOLOGIES INC	La Contenta Leak Repairs 11/22	01/12/2023	141481	551.50
CONDOR EARTH TECHNOLOGIES INC	Special Inspections/Soils/Concrete Testing 12/22	01/12/2023	141481	59.25
CONFIDENTIAL	01/31 PPE Final Leave Cash Out	01/26/2023	141601	1,581.31
CONFIDENTIAL	01/31 PPE Final Pay Check	01/26/2023	141601	2,128.09
CONFIDENTIAL	20 Hours CTO Pay Out	01/26/2023	141588	916.04
CONFIDENTIAL	Retiree Medical Reimbursement 02/23	01/26/2023	141578	2,636.19
COPPEROPOLIS FIRE PROTECTION DISTRICT	(40) Hydrant Maintenance - CC	01/26/2023	141579	2,808.00
CPPA	Power District Wide 12/22	01/12/2023	141483	120,030.23
CPPA	Power OP HQ 12/22	01/12/2023	141483	1,065.76
CRANK, MICHAEL	Safety Boot Reimbursement 2023	01/26/2023	141580	162.32
CRANK, MICHAEL	Winter Weather Gear Reimbursement 2023	01/26/2023	141580	187.16
CWEA	CSM Grade 1 Application - Cuneo	01/12/2023	141484	387.00
CWEA	CSM Grade 2 Renewal - Burkhardt	01/12/2023	141484	100.00
DATAPROSE	UB Statement Processing 12/22	01/12/2023	141485	4,000.04
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease 12/2022	01/31/2023	EFT	294.71

Vendor	Description	Date	Ref	Amount
DEVICH, JARED	Safety Boot Reimbursement FY22/23	01/12/2023	141486	200.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00000 11/22	01/04/2023	141455	3,502.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00003 11/22	01/04/2023	141455	1,860.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00034 11/22	01/04/2023	141455	270.00
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00037 11/22	01/04/2023	141455	2,209.00
DUNCAN, MATHEW	Safety Boot Reimbursment FY 22/23	01/12/2023	141487	195.41
EBBETTS PASS GAS SERVICE	Fuel 12/22 Acct#2000141	01/12/2023	141488	1,159.74
EMPLOYMENT DEVELOPMENT DEPT	Acct#932-0252-1 Media #3431359929 Employment Tax	01/19/2023	141523	744.80
ENTERPRISE FM TRUST	Maintenance & Tax 01/23	01/12/2023	141489	2,831.10
ENTERPRISE FM TRUST	Vehicle Lease 01/23	01/12/2023	141489	23,902.60
FASTENAL	Cut Off Tool - V 592	01/26/2023	141581	162.25
FASTENAL	Earplugs - Stock	01/26/2023	141581	339.96
FERGUSON ENTERPRISES, INC 1423	Check Valves, Ball Valves - Collections Crew	01/19/2023	141524	470.96
FERGUSON ENTERPRISES, INC 1423	PRVs, Fittings - Utility Crew	01/12/2023	141490	650.98
FOOTHILL MATERIALS	Drain Rock for District Corp Yard (CIP 11101)	01/04/2023	141456	69.82
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 12/6 -01/02 SR	01/04/2023	141457	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 12/6 -01/02 Wallace	01/04/2023	141457	154.50
FOOTHILL SANITARY SEPTIC INC	Emergency Pumping - La Cobra Mina & Vallecito (10085)	01/26/2023	141582	6,256.00
FOOTHILL SANITARY SEPTIC INC	Emergency Pumping - Septic Tanks Ospital (10085)	01/26/2023	141582	1,335.00
FOOTHILL SANITARY SEPTIC INC	Emergency Pumping Truck Fee - CC Lower XC Lift Station (10085)	01/26/2023	141582	2,836.88
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Chamstone) Copper #29385	01/12/2023	141491	137.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Gravel Road- Rock Creek) Copper #35179	01/12/2023	141491	165.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Harper/Hogan Dam Pond) Valley Spings #35147	01/12/2023	141491	1,236.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Hucklebery L/S) Valley Springs #28092	01/12/2023	141491	613.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Hunt Rd) Copper #29388	01/12/2023	141491	131.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Leslie Ct) Wallace #28091	01/12/2023	141491	670.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Little John Ct) Copper #29383	01/12/2023	141491	256.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Little John) Copper #42829	01/12/2023	141491	1,440.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Obyrnes Ferry) Copper #29387	01/12/2023	141491	26.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Pressure Station) Wilseyville #31155	01/12/2023	141491	87.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Ross Drive) Valley Springs #29390	01/12/2023	141491	203.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Saddle Creek) Copper #35180	01/12/2023	141491	115.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Several Small Sites) Wallace #28090	01/12/2023	141491	308.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Signal Hill) Copperopolis #29384	01/12/2023	141491	501.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Silver Rapids Rd) Valley Springs #28093	01/12/2023	141491	21.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Smith Lane) West Point #31151	01/12/2023	141491	87.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Usher Rd) Valley Springs #32845	01/12/2023	141491	136.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Valentine Rd) West Point #32875	01/12/2023	141491	139.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control (Woodpecker Ct) Valley Springs #29389	01/12/2023	141491	103.00



Vendor	Description	Date	Ref	Amount
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control LC WWTP #28094	01/12/2023	141491	2,060.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control OP HQ #31152	01/12/2023	141491	177.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control WPWTP #31150	01/12/2023	141491	179.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control WPWWTP 31154	01/19/2023	141525	2,122.00
FROGGY'S AUTO WASH & LUBE	Oil & Lube - V 613	01/26/2023	141583	54.67
GAMBI DISPOSAL INC.	Bio-Solids Removal - December 2022	01/12/2023	141492	2,861.25
GENERAL SUPPLY COMPANY	Electrical Supplies - District Corp	01/19/2023	141526	56.84
GEORGE REED INC	3/8 Cutback - Utility Crew	01/12/2023	141493	1,308.48
GHATTAS, MAURICE & MADELINE	UB Refund 3160 Shoshone Drive	01/12/2023	141494	504.28
GLOBAL PAY	Global Payments 24728 12/2022	01/31/2023	EFT	14,929.26
GLOBAL PAY	Global Payments 7167 12/2022	01/31/2023	EFT	1,957.55
GRAINGER	Air Seperator - Wallace WWTP	01/26/2023	141585	144.92
GRAINGER	Ratchet - V 755	01/19/2023	141527	7.55
GRAINGER	Reflective Triangles - Stock	01/26/2023	141585	204.26
GRAINGER	Tool Box - V 755	01/19/2023	141527	423.14
GRUTZMACHER, SCOTT	Reimburse Waders for Moke River Debris Removal	01/26/2023	141586	150.14
GRUTZMACHER, SCOTT	Safety Boot Reimbursement 2022	01/04/2023	141458	200.00
HABITAT FOR HUMANITY	Warehouse Rent 02/23	01/12/2023	141495	2,600.00
HACH COMPANY	UVAS Plus Sensor - LCWWTP	01/19/2023	141528	26,787.69
HAMPTON, JESSE	Winter Weather Gear FY 22/23	01/19/2023	141529	200.00
HANSON BRIDGETT LLP	Legal Services 040081.000001 12/22	01/19/2023	141530	20,469.75
HANSON BRIDGETT LLP	Legal Services 040081.000003 12/22	01/19/2023	141530	205.00
HOBGOODS CLEANING	Janitorial Service JLTC 01/23	01/19/2023	141531	50.00
HOBGOODS CLEANING	Janitorial Service OP HQ 01/23	01/19/2023	141531	1,935.00
HUNT & SONS, INC	Fuel - CC	01/12/2023	141496	9,972.16
HUNT & SONS, INC	Fuel - CC Connor Estates	01/12/2023	141496	741.94
HUNT & SONS, INC	Fuel - DF VCTO	01/26/2023	141587	2,912.36
HUNT & SONS, INC	Fuel - JL Campbell Ct	01/12/2023	141496	4,957.84
HUNT & SONS, INC	Fuel - WP	01/12/2023	141496	2,587.63
HUNT & SONS, INC	Red Diesel - JL Campbell Ct	01/26/2023	141587	1,590.44
HUNT & SONS, INC	Red Diesel - JL Silver Rapids Rd	01/26/2023	141587	1,274.90
HYDROSCIENCE ENGINEERS INC	Design and Engineering Services for the Copper Cove WW (15094-T0)	01/19/2023	141532	29,007.35
IB CONSULTNG LLC	Commercial Rates Policy Review 12/22	01/19/2023	141533	3,300.00
JS WEST PROPANE GAS	128 Gallons Propane - JLTC	01/12/2023	141497	522.51
KNICK, JASON	Reimbursement QSP Test	01/19/2023	141534	125.00
KW EMERSON, INC	Construction Contract for West Point Water Supply (11106)	01/04/2023	141459	48,032.73
LARA, REBECA	UB Refund 3985 Bartelink Drive	01/04/2023	141460	323.84
MATHESON TRI-GAS, INC	Liquid Oxygen - CCWTP	01/26/2023	141589	6,638.50
MATHESON TRI-GAS, INC	Liquid Oxygen - JLWTP	01/19/2023	141535	7,488.68

Vendor	Description	Date	Ref	Amount
Mission Square	RHI 01/15/2023 Payroll	01/31/2023	EFT	1,835.00
Mission Square	RHI 12/31/2022 Payroll	01/31/2023	EFT	1,865.00
MODESTO AIRCO GAS & GEAR	Cylinder Rental 12/22	01/19/2023	141536	91.00
MOTHER LODE ANSWERING SERVICE	Answering Service 01/22	01/19/2023	141537	761.00
MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 12/22	01/04/2023	141461	166.70
MOZINGO CONSTRUCTION, INC.	Construction Contract for CC Lift Stations 12 & 13 12/22 (15076)	01/19/2023	141538	6,650.00
MOZINGO CONSTRUCTION, INC.	Construction Contract for CC Lift Stations 15 & 18 12/22 (15080)	01/19/2023	141538	3,800.00
MUNICIPAL MAINTENANCE EQUIP	Gun Adapters - V 126	01/19/2023	141539	1,064.73
MUTUAL OF OMAHA	Life, AD&D Acct#G000AWXB 01/23	01/26/2023	141590	7,530.05
MUTUAL OF OMAHA	Life, AD&D Acct#G000AWXB 02/23	01/26/2023	141590	7,135.35
NASH CHEVRON	Seasonal Tire Change - V 720	01/12/2023	141498	99.00
NEW FRONTIER AUTO SUPPLY INC	Wiper Blades - V 134	01/19/2023	141540	25.84
NEW YORK LIFE	Life Insurance 01/23	01/19/2023	141541	847.94
NEW YORK LIFE	Life Insurance 12/22	01/19/2023	141541	847.94
NORTHSTAR CHEMICAL	Sodium Hydroxide - AWWTP	01/26/2023	141591	8,181.03
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 12	01/26/2023	141591	737.88
NORTHSTAR CHEMICAL	Sodium Hydroxide - LCWWTP	01/26/2023	141591	2,859.29
NORTHSTAR CHEMICAL	Sodium Hypochlorite - AWWTP	01/26/2023	141591	2,435.81
NORTHSTAR CHEMICAL	Sodium Hypochlorite - CCWTP	01/12/2023	141499	1,887.72
NORTHSTAR CHEMICAL	Sodium Hypochlorite - Hunters WTP	01/26/2023	141591	5,979.87
NORTHSTAR CHEMICAL	Sodium Hypochlorite - JLWTP	01/26/2023	141591	3,973.84
ODONNELL, SEAN & JENNY	UB Refund 23 Splash Dam Loop	01/19/2023	141542	334.38
O'REILLY AUTO PARTS	Battery - V 130	01/19/2023	141543	163.72
O'REILLY AUTO PARTS	Belts, Gas Can - V 750	01/19/2023	141543	75.72
O'REILLY AUTO PARTS	Core Credit	01/19/2023	141543	(22.00)
O'REILLY AUTO PARTS	Floor Mats, Jumper Cables - V 752	01/19/2023	141543	131.90
P G & E	Power CC Water Tank 12/2022	01/31/2023	EFT	50.26
P G & E	Power Districtwide 12/2022	01/31/2023	EFT	3,207.76
P G & E	Power JLTC 12/2022	01/31/2023	EFT	152.25
P G & E	Power Op HQ 12/2022	01/31/2023	EFT	452.72
P G & E	Power SA Shop 12/2022	01/31/2023	EFT	947.29
P G & E	Power SA Whse 12/2022	01/31/2023	EFT	249.94
P G & E	Power VS House 12/2022	01/31/2023	EFT	17.08
P G & E	Power Wallace Spray Fields 12/2022	01/31/2023	EFT	19.96
P G & E	Power Warmwood LS 12/2022	01/31/2023	EFT	9.67
P G & E	Power Woodgate LS 12/2022	01/31/2023	EFT	30.74
PACE SUPPLY CORP	Adapters, Gaskets, Check Valves - Winter Storm Events (10085)	01/26/2023	141592	2,426.66
PACE SUPPLY CORP	Chain & Wheel - FMWWTP	01/26/2023	141592	115.83
PACE SUPPLY CORP	Check Valve - AWWTP	01/26/2023	141592	2,973.58

Vendor	Description	Date	Ref	Amount
PACE SUPPLY CORP	Fittings - Stock	01/19/2023	141544	1,163.25
PACE SUPPLY CORP	Fittings - Utility Crew	01/12/2023	141500	1,162.92
PACE SUPPLY CORP	Pump - Wallace WWTP	01/19/2023	141544	1,645.85
PACE SUPPLY CORP	Valves - CC Lift Station	01/26/2023	141592	379.09
PETERSON BRUSTAD INC	Contract for Engineering Services for Tank B/Clearwell (11083-C0)	01/12/2023	141501	43,658.97
PETERSON BRUSTAD INC	Engineering and Design Services for the West Point (11106)	01/19/2023	141545	3,438.75
PLUMMERBUILT INC	Construction Contract for Warehouse Tenant Improvements(11101)	01/26/2023	141593	(11,392.50)
PLUMMERBUILT INC	Construction Contract for Warehouse Tenant Improvements(11101)	01/26/2023	141593	227,850.00
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	01/12/2023	141502	981.13
POTRERO HILLS LANDFILL	Bio-Solids Disposal - DF VCTO	01/12/2023	141502	474.01
POTRERO HILLS LANDFILL	Bio-Solids Disposal - FMWWTP	01/12/2023	141502	481.03
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	01/12/2023	141502	516.65
QUADIENT LEASING INC	Postage Machine Lease 01/23	01/31/2023	EFT	1,097.48
RATTERMAN, SCOTT	ACWA Travel Reimbursement	01/04/2023	141462	1,301.37
ROBERT SAPIEN	Tree Falling (8)	01/19/2023	141546	2,400.00
ROUDEBUSH, LINDA	Claim Settlement 1030 Hidden Valley Road	01/04/2023	141463	120.35
RYAN PROCESS, INC	Piston, Probe - JLWTP	01/26/2023	141595	815.65
SEIU LOCAL 1021	COPE 12/22	01/04/2023	141464	40.00
SEIU LOCAL 1021	SEIU 12/22	01/04/2023	141464	2,650.00
SENDERS MARKET INC	Bits - Utility Crew	01/19/2023	141547	36.65
SENDERS MARKET INC	Erosion Control Supplies - Utility Crew	01/19/2023	141547	239.48
SENDERS MARKET INC	Fittings - Collections Crew	01/19/2023	141547	53.02
SENDERS MARKET INC	Fittings, Bits - Collections Crew	01/19/2023	141547	96.95
SENDERS MARKET INC	Fuel Mix - Utility Crew	01/19/2023	141547	13.85
SENDERS MARKET INC	Materials & Supplies - Electrical Crew	01/19/2023	141547	56.81
SENDERS MARKET INC	Septic Tank Parts - Collections Crew	01/19/2023	141547	144.56
SENDERS MARKET INC	Silicone Grease - Electrical Crew	01/19/2023	141547	85.85
SENDERS MARKET INC	Supplies for District Corp Yard (11101)	01/19/2023	141547	24.00
SIGNAL SERVICE	Burglar Alarm Monitoring - OP HQ	01/26/2023	141596	214.50
SIGNAL SERVICE	Fire Alarm Monitoring OP HQ	01/12/2023	141503	171.25
SLAKEY BROS	Tools	01/12/2023	141504	117.98
SLAKEY BROS	Tools	01/12/2023	141504	43.64
SMITH, DYLAN	Fuel V 139	01/26/2023	141597	43.00
SOLV BUSINESS SOLUTIONS SAFEGUARD 233439	1099 Forms 2022	01/19/2023	141548	67.47
STAPLES CREDIT PLAN	Office Supplies - OP HQ 01/23	01/26/2023	141598	345.90
STAPLES CREDIT PLAN	Office Supplies - OP HQ 12/22	01/26/2023	141598	596.46
SWRCB	Annual Permit Fee (5B05CR00098) Index#528362 Bear Creek	01/26/2023	141599	365.00
SWRCB	Distribution Operator Grade 2 Exam Application - Edens	01/19/2023	141549	65.00
SWRCB	Facility(4DW0279) Index#471669 7/1/21-6/30/22	01/04/2023	141465	1,523.00

Vendor	Description	Date	Ref	Amount
SWRCB	Water Distribution Grade 1 Cert Renewal - Grutzmacher	01/12/2023	141505	55.00
SWRCB	Water System Annual (0510004) Sheep Ranch	01/04/2023	141465	570.00
SWRCB	Water System Annual (0510005) West Point	01/04/2023	141465	5,588.24
SWRCB	Water System Annual (0510006) Jenny Lind	01/04/2023	141465	25,466.08
SWRCB	Water System Annual (0510016) Ebbetts Pass	01/04/2023	141465	34,983.89
SWRCB	Water System Annual (0510017) Copper Cove	01/04/2023	141465	19,172.16
SWRCB	Water System Annual (0510019) Wallace	01/04/2023	141465	1,028.16
THOMAS, RUSS	ACWA Hotel Reimbursement	01/19/2023	141550	1,119.21
THOMAS, RUSS	ACWA Meal Reimbursement	01/19/2023	141550	60.00
TIFCO INDUSTRIES	Drill Set - V 723	01/19/2023	141551	386.05
TIFCO INDUSTRIES	Ratchet - V 723	01/19/2023	141551	51.33
TREATS GENERAL STORE INC	Concrete Caulk and Hardware for District Corp Yard (CIP 11101)	01/04/2023	141466	75.84
TYLER TECHNOLOGIES, INC.	Tyer ERP Pro Transaction Fees	01/12/2023	141506	2,481.25
U.S. BANK	ACWA - Ratterman	01/17/2023	EFT	799.00
U.S. BANK	ACWA - Self	01/17/2023	EFT	1,559.79
U.S. BANK	Air Dryer - CCWTP	01/17/2023	EFT	1,104.67
U.S. BANK	Air Dryer - CCWWTP	01/17/2023	EFT	1,104.66
U.S. BANK	Air Hose - Warehouse	01/17/2023	EFT	(417.68)
U.S. BANK	Alhambra 12/22	01/17/2023	EFT	177.91
U.S. BANK	Apple Storage	01/17/2023	EFT	0.99
U.S. BANK	Aramark 12/22	01/17/2023	EFT	2,101.05
U.S. BANK	Auto Supplies	01/17/2023	EFT	47.89
U.S. BANK	Back Flow Tester Course - Hampton	01/17/2023	EFT	1,245.42
U.S. BANK	Back Flow Tester Course Meals - Hampton	01/17/2023	EFT	207.30
U.S. BANK	BOD Supplies	01/17/2023	EFT	16.97
U.S. BANK	Cal Tel 12/22	01/17/2023	EFT	1,484.55
U.S. BANK	Cal Waste 12/22	01/17/2023	EFT	1,769.51
U.S. BANK	Cal.Net 12/22	01/17/2023	EFT	62.04
U.S. BANK	Calendar	01/17/2023	EFT	22.99
U.S. BANK	Cell Phone Chargers	01/17/2023	EFT	174.33
U.S. BANK	Class A Training - Sage	01/17/2023	EFT	1,800.00
U.S. BANK	Comcast 12/22	01/17/2023	EFT	689.96
U.S. BANK	Computer Supplies	01/17/2023	EFT	1,028.92
U.S. BANK	Concrete - New Warehouse	01/17/2023	EFT	933.41
U.S. BANK	Conifer - OP HQ Internet	01/17/2023	EFT	600.00
U.S. BANK	Depth Finder - V538	01/17/2023	EFT	6.08
U.S. BANK	Device Management	01/17/2023	EFT	2,049.15
U.S. BANK	DropBox	01/17/2023	EFT	54.00
U.S. BANK	Extension Cord - Warehouse	01/17/2023	EFT	40.74

Vendor	Description	Date	Ref	Amount
U.S. BANK	Fed Ex - JLWTP	01/17/2023	EFT	31.73
U.S. BANK	Fence - CC	01/17/2023	EFT	1,125.55
U.S. BANK	Fire Extinguishers - District	01/17/2023	EFT	474.75
U.S. BANK	Fish Tape Lead - V749	01/17/2023	EFT	21.73
U.S. BANK	Flags - Office	01/17/2023	EFT	230.72
U.S. BANK	Floor Mats - V755	01/17/2023	EFT	168.59
U.S. BANK	Game Camera - DF VCTO	01/17/2023	EFT	309.44
U.S. BANK	Grease, Hand Sanitizer	01/17/2023	EFT	322.76
U.S. BANK	Hose - EB Pass	01/17/2023	EFT	50.40
U.S. BANK	Hub - V529	01/17/2023	EFT	389.23
U.S. BANK	ICC Membership	01/17/2023	EFT	225.00
U.S. BANK	Keys - V742	01/17/2023	EFT	11.12
U.S. BANK	Mail Chimp,Adobe, Canva	01/17/2023	EFT	374.39
U.S. BANK	Metal Saw - Mech Shop	01/17/2023	EFT	125.44
U.S. BANK	NFPA Link	01/17/2023	EFT	243.11
U.S. BANK	Notary Renewal	01/17/2023	EFT	501.09
U.S. BANK	Office Supplies	01/17/2023	EFT	2,200.85
U.S. BANK	PHR/SHRM Cert Renewal	01/17/2023	EFT	319.00
U.S. BANK	Power Supplies	01/17/2023	EFT	425.44
U.S. BANK	Quarterly Supervisor Meeting Supplies	01/17/2023	EFT	17.56
U.S. BANK	Refund Returned Table	01/17/2023	EFT	(51.24)
U.S. BANK	Ring Central	01/17/2023	EFT	1,597.43
U.S. BANK	Safety Light - V749	01/17/2023	EFT	35.38
U.S. BANK	Safety Tape - District	01/17/2023	EFT	31.01
U.S. BANK	Seat Covers - District	01/17/2023	EFT	428.89
U.S. BANK	Sensor - DF VCTO	01/17/2023	EFT	139.38
U.S. BANK	Sewer Dye - Collections	01/17/2023	EFT	30.02
U.S. BANK	Solenoid Valves & Purge	01/17/2023	EFT	927.88
U.S. BANK	Supplies - District	01/17/2023	EFT	19.29
U.S. BANK	Supplies - Mech Shop	01/17/2023	EFT	46.32
U.S. BANK	Supplies - Warehouse	01/17/2023	EFT	159.80
U.S. BANK	Tire Tool - Mech Shop	01/17/2023	EFT	67.56
U.S. BANK	Toilet Sensors - Office	01/17/2023	EFT	345.96
U.S. BANK	Truck Parts - 2019	01/17/2023	EFT	708.90
U.S. BANK	Truck Parts - V538	01/17/2023	EFT	817.30
U.S. BANK	UPUD 12/22	01/17/2023	EFT	201.00
U.S. BANK	Verizon 12/22	01/17/2023	EFT	3,101.62
U.S. BANK	Volcano 12/22	01/17/2023	EFT	567.42
U.S. BANK	Water Code Updates	01/17/2023	EFT	12.51

Vendor	Description	Date	Ref	Amount
UNITED PARCEL SERVICE	Late Fee 12/22	01/04/2023	141467	10.00
UNITED PARCEL SERVICE	Shipping Week End 01/07/23	01/19/2023	141552	78.37
UNITED PARCEL SERVICE	Shipping Week End 12/31/22	01/19/2023	141552	22.00
USA BLUE BOOK	Bushings - CCWTP	01/26/2023	141600	28.73
USA BLUE BOOK	Drum Pumps - DF VCTO	01/26/2023	141600	3,163.32
USA BLUE BOOK	Lab Supplies - CCWTP	01/12/2023	141507	71.29
USA BLUE BOOK	Lab Supplies - White Pines Dam Inspections	01/26/2023	141600	3,075.71
USA BLUE BOOK	Manhole Hooks - Inspectors	01/26/2023	141600	420.29
USA BLUE BOOK	Reagents - WPWTP	01/19/2023	141553	305.08
VALIC	Def Comp 01/15/2023 Payroll	01/31/2023	EFT	2,514.65
VALIC	Def Comp 12/31/2022 Payroll	01/31/2023	EFT	5,078.85
VALLEY SPRINGS NEWS	Ad for Bids for Collections System Rehab Project (CIP 15109)	01/12/2023	141508	617.50
VERIFIED FIRST, LLC	New Hire Background Investigation	01/19/2023	141554	48.60
VOYA FINANCIAL	Def Comp 01/15/2023 Payroll	01/31/2023	EFT	2,272.30
VOYA FINANCIAL	Def Comp 12/31/2022 Payroll	01/31/2023	EFT	1,212.15
WAGNER & BONSIGNORE	Professional Services Agreement for Engineering Services (15112)	01/19/2023	141555	1,316.25
WEATHERBY-REYNOLDS-FRITSON ENGINEERING & DESIGN	T24 Energy Calculations Requirec by the Building Dept (11101)	01/19/2023	141556	967.50
WECO INDUSTRIES	Boom Repair - V736	01/12/2023	141509	4,879.36
WECO INDUSTRIES	CUES Training - Collections Crew	01/12/2023	141509	4,126.00
WEST POINT LUMBER INC	Ratchets	01/19/2023	141557	31.63
WEX BANK	Fuel 12/2022	01/31/2023	EFT	20,011.85
YOUNG'S COPPER ACE HARDWARE	Materials & Supplies - CC	01/19/2023	141558	1,244.19
<b>TOTAL JANUARY 2023 DISBURSEMENTS:</b>				<b>1,579,635.48</b>

**RESOLUTION NO. 2023-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**RATIFYING CLAIM SUMMARY NO. 611**

**WHEREAS**, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 611 at the Regular Meeting held on February 8, 2023; and

**WHEREAS**, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

**NOW, THEREFORE, BE IT RESOLVED** that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 611 in the amount of \$2,222,136.54 for the month of January 2023.

**PASSED AND ADOPTED** this 8th day of February 2023 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Russ Thomas, Vice-President  
Board of Directors

ATTEST:

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Rebecca Hitchcock  
Clerk to the Board

# Agenda Item

DATE: February 8, 2023

TO: Board of Directors

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Re-Authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of February 8, 2023 through February 28, 2023, Pursuant to AB 361

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_/\_\_\_\_\_ adopting Resolution No.2023-\_\_\_\_ Re-authorizing Remote Teleconference Meetings of the Board of Directors of The Calaveras County Water District for the Period of February 8, 2023 through February 28, 2023, Pursuant to AB 361.

## SUMMARY:

On October 26, 2021, the Board of Directors adopted Resolution 2021-79 ratifying the proclamation of a state of emergency on March 4, 2020 and authorizing remote teleconference meetings of the Board of Directors for the period of October 26 thru November 25, 2021 pursuant to AB 361.

After 30 days, the District is required to renew its resolution effecting the transition to the modified Brown Act requirements if it desires to continue meeting under those modified requirements.

Importantly, the ability to renew the resolution is subject to certain requirements and conditions. In order to renew the resolution, a local agency must:

1. Reconsider the circumstances of the state of emergency
2. Having reconsidered the state of emergency, determine that either
  - a. The state of emergency continues to directly impact the ability of the members to meet safely in person, or
  - b. State or local officials continue to impose or recommend measures to promote social distancing

## FINANCIAL CONSIDERATIONS:

None at this time.

Attachments: a) Resolution 2023-\_\_ Ratifying the Proclamation of a State of Emergency on March 4, 2020 and Authorizing Remote Teleconference Meetings of The Board of Directors of the Calaveras County Water District for the Pursuant to Brown Act Provisions



**RESOLUTION NO. 2023-**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALAVERAS COUNTY WATER DISTRICT PROCLAIMING A LOCAL EMERGENCY PERSISTS, RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE BOARD OF DIRECTORS OF THE CALAVERAS COUNTY WATER DISTRICT FOR THE PERIOD FEBRUARY 8, 2022, THROUGH FEBRUARY 28, 2023, PURSUANT TO BROWN ACT PROVISIONS.**

**WHEREAS**, the Calaveras County Water District committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of Calaveras County Water District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a Board of Directors, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the Board of Directors meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board of Directors previously adopted a Resolution, 2021-79 on October 26, 2021, finding that the requisite conditions exist for the legislative bodies of Calaveras County Water District to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953; and

**WHEREAS**, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

**WHEREAS**, such conditions now exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19; and

**WHEREAS**, the Board of Directors does hereby find that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of Calaveras County Water District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

**WHEREAS**, The regular meetings of the Board, and any and all other meetings of the District's legislative bodies that are subject to the Brown Act, may be held via teleconference or other electronic means, in the manner set forth in the Virtual Public Meeting Protocols to this Declaration, which may be updated, from time to time, in the actual agenda notice for the meeting of the legislative body. All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner set forth in the Virtual Public Meeting Protocols attached to this Declaration which may be updated, from time to time, in the actual agenda notice for the meeting of the legislative body.

**NOW, THEREFORE**, The Board of Directors OF CALAVERAS COUNTY WATER DISTRICT does hereby resolve as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of Calaveras County Water District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including,

conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of January 13, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of Calaveras County Water District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED**, this 8<sup>th</sup> day of February 2023, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

CALAVERAS COUNTY WATER DISTRICT

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Russ Thomas, Vice-President  
Board of Directors

ATTEST:

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Rebecca Hitchcock  
Clerk to the Board

# Agenda Item

DATE: February 8, 2023  
TO: Board of Directors  
FROM: Michael Minkler, General Manager  
SUBJECT: Nomination of Scott Ratterman to the Executive Committee of the ACWA/JPIA

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_ / \_\_\_\_\_ adopt Resolution No. 2023-\_\_\_\_\_ approving the Nomination of Scott Ratterman to the Executive Committee of the Association of California Water Agencies/Joint Powers Insurance Authorities (ACWA/JPIA).

## SUMMARY:

There will be a Special Executive Committee election during the JPIA's Board of Directors' meeting to be held in May 2023, at the Spring Conference in Monterey. This election will fill four vacancies each with four year terms.

Director Ratterman has expressed interest in being a candidate for the Executive Committee. The candidate needs to be the JPIA Director Representative for their district and the district must participate in all four of the JPIA's programs: Liability, Property, Workers' Compensation and Employee Benefits.

The deadline to qualify for the election is Monday, March 24, 2023.

## FINANCIAL CONSIDERATIONS:

None.

*Attachments: Resolution 2023-\_\_\_ Nominating Scott Ratterman to the Executive Committee of the Association of California Water Agencies/Joint Powers Insurance Authorities (ACWA/JPIA).  
Election Process*

**RESOLUTION NO. 2023-**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CALAVERAS COUNTY WATER DISTRICT**

**NOMINATING ITS JPIA BOARD MEMBER, SCOTT RATTERMAN  
TO THE EXECUTIVE COMMITTEE OF THE ASSOCIATION OF  
CALIFORNIA WATER AGENCIES  
JOINT POWERS INSURANCE AUTHORITY ("JPIA")**

**WHEREAS**, this district is a member district of the JPIA that participates in all four of its Programs: Liability, Property, Workers' Compensation, and Employee Benefits; and

**WHEREAS**, the Bylaws of the JPIA provide that in order for a nomination to be made to JPIA's **Executive Committee**, the member district must place into nomination its member of the JPIA Board of Directors for such open position;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT that its member of the JPIA Board of Directors, Scott Ratterman nominated as a candidate for the **Executive Committee** for the election to be held during the JPIA's Spring 2023 Board of Directors' meeting.

**BE IT FURTHER RESOLVED** that the JPIA staff is hereby requested, upon receipt of the formal concurrence of three other member districts to affect such nomination.

**BE IT FURTHER RESOLVED** that the District Clerk is hereby directed to transmit a certified copy of this resolution to the JPIA at P.O. Box 619082, Roseville, CA 95661-9082, forthwith.

**PASSED AND ADOPTED** this 8<sup>th</sup> of February, 2023 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Russ Thomas, Vice-President  
Board of Directors

ATTEST:

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Rebecca Hitchcock  
Clerk to the Board

# ACWA JPIA

## Nomination Procedures for Executive Committee

### Approximately 120 Days before Election (January 9, 2023)

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All ACWA JPIA Directors and Member Districts are to be notified of:

- A) Date and place of Election;
- B) Executive Committee positions and terms of office to be filled by Election;
- C) Nomination Procedures.

### 120 to 45 Days before Election (January 9 – March 24, 2023)

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- A) A district (that participates in all four of the JPIA's programs: Liability, Property, Workers' Compensation and Employee Benefits) may place into nomination its member of the Board of Directors of ACWA JPIA with the concurrence of three districts, then members of the ACWA JPIA, in addition to the nominating district.
- B) Sample resolutions are available on the ACWA JPIA website.
- C) The **district is solely responsible** for timely submission of the nominating resolution and the three additional concurring in nomination resolutions of its candidate for office.

### 45 Days before Election (March 24, 2023)

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- A) Deadline and location for receiving the nominating and concurring in nomination resolutions in the ACWA JPIA office:

**Friday – March 24, 2023 – 4:30 p.m.**

Laura Baryak  
Administrative Assistant II  
(lbaryak@acwajpia.com)  
ACWA JPIA  
P. O. Box 619082  
Roseville, CA 95661-9082

- B) Candidates' statement of qualifications must be submitted, if desired, with the nominating resolutions. The statement of qualifications must be submitted on one side of an 8½ x 11" sheet of paper suitable for reproduction and distribution to all districts. (MSWord or PDF documents preferred).

### 14 Days before Election (April 24, 2023)

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Final notice of the upcoming Election of Executive Committee members will be included as part of the Board of Directors' meeting packet. Final notice shall include:

- A) Date, Time, and Place of Election;
- B) Name and District of all qualified candidates;
- C) Candidate's statement of qualifications (if received); and
- D) Election Procedures and Rules.

# Agenda Item

DATE: February 8, 2023

TO: Michael Minkler, General Manager

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Approving the Transfer of Funds on Unclaimed Checks to the General District Fund

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_ / \_\_\_\_\_ adopting Resolution No. 2023 - \_\_\_\_\_ Approving the Transfer of Funds on Unclaimed Checks to the General District Fund.

## SUMMARY:

Financial Management Policy No. 5.04, "Unclaimed Check Policy" provides authorization and guidelines for the procedure to take possession of longstanding unclaimed checks in accordance with government statutes and to ensure the property of the related accounting transactions.

Per policy, money that is not the property of Calaveras County Water District (District) that remains unclaimed for a period of more than three (3) years is the property of the District forty-five (45) days after the initial public notice if not claimed or if no verified complaint is filed and served. Pursuant to law, notice concerning the checks listed on Attachment A was published on January 25, 2023 and February 1, 2023.

Any individual items of less than fifteen dollars (\$15.00) which remain unclaimed for the period of one (1) year may be transferred to the General District Fund by the Board without the necessity of public notification in a newspaper. Three checks totaling \$14.11 fall into this category.

## FINANCIAL CONSIDERATIONS:

The transfer of the Unclaimed Check funds to the General District Fund will result in an increase in current assets of \$2,788.63.

*Attachments: Resolution No. 2023- Approving the Transfer of Funds on Unclaimed Checks to the District General Fund  
- Unclaimed Checks  
- Financial Management Policy No. 5.04, Unclaimed Checks*

**RESOLUTION NO. 2023-**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING THE TRANSFER OF FUNDS ON  
UNCLAIMED CHECKS TO THE GENERAL DISTRICT FUND**

**WHEREAS**, it is the desire of the Board of Directors of CALAVERAS COUNTY WATER DISTRICT (District) to invoke "Unclaimed Check Policy" in accordance with generally accepted accounting standards and California State Law, Sections 50050 and 50051; and

**WHEREAS**, for the purpose of fairly representing District liabilities and ensuring the propriety of related accounting transactions.

**WHEREAS**, unclaimed checks which have passed the three (3) year expiration period will transfer to the General District Fund after 45 days from the first notice published on January 25, 2023.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of Calaveras County Water District hereby invokes Financial Management Policy No. 5.04 and will take possession of \$2,774.52, on or after March 10, 2023, as referenced in Attachment A, attached hereto and made a part hereof, in unclaimed accounts payable checks.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of February 2023 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Russ Thomas, Vice-President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock  
Clerk to the Board



## PUBLIC NOTICE

**CALAVERAS COUNTY WATER DISTRICT  
120 Toma Court  
San Andreas, CA 95249**

Notice is hereby given that Calaveras County Water District is holding funds for the following persons. If said funds are not claimed by March 10, 2023, forty-five (45) days hence, these funds will become the property of Calaveras County Water District in accordance with Government Code Section 50052.

The said funds may be released to the depositor, their heir, beneficiary, or duly appointed representative provided a claim form has been completed with the necessary information. The information needed is as follows:

- Name, address and telephone number
- Amount of claim
- Proof of identity such as a copy of a driver's license
- Grounds on which the claim is founded

The Unclaimed Money Claim Form is available at the Calaveras County Water District Finance Department, located at 120 Toma Court, San Andreas, CA 95249.

Persons with funds on deposit for over three (3) years are:

<b>Name</b>	<b>Amount</b>
YOUNG'S COPPER ACE HARDWARE	315.28
JOHN GALLEGOS	1,578.00
YEN VOONG	18.71
JACK RISKIN	113.56
SUZANNA WINGERSON	285.88
MILTON LEE	21.93
KEM THOMPSON	229.99
PAUL BURNS	89.91
CHRISTOPHER MASCHAL	36.53
NEIL HUNT	84.73

#### **5.04.1 Purpose**

The unclaimed check procedure is established to provide the proper mechanism to take possession of long standing unclaimed checks in accordance with government statutes and to ensure the property of the related accounting transactions.

#### **5.04.2 Summary of State Law**

- 5.04.21 Money that is not the property of the Calaveras County Water District that remains unclaimed for a period of more than three (3) years is the property of the Calaveras County Water District forty-five (45) days after the initial public notice if not claimed or if no verified complaint is filed and served. (Sec 50050 and Sec 50051)
- 5.04.22 Any time after the expiration of the three (3) year period, the District's Director of Administrative Services may cause a notice to be published once a week for two (2) consecutive weeks in a newspaper of general circulation in Calaveras County. (Sec 50051)
- 5.04.23 The Director of Administrative Services may release to the depositor of the unclaimed money, their heir, beneficiary, or duly appointed representative, unclaimed money if claimed prior to the date the money becomes the property of Calaveras County Water District, upon submitting proof satisfactory to the Director of Administrative Services. (Sec 50052.5)
- 5.04.24 When the unclaimed funds become the property of the District, and are in a Special Fund, the Board of Directors may transfer them, by resolution, to the General District Fund. (Sec 50053)
- 5.04.25 Any individual items of less than fifteen (15) dollars, or any amount if the depositor's name is unknown, which remain unclaimed for the period of one (1) year may be transferred to the General District Fund by the Board of Directors without the necessity of public notification in a newspaper. (Sec 50056)
- 5.04.26 The responsibilities of the Director of Administrative Services may be delegated by the Director of Administrative Services to the department that maintains the supporting records of the uncleared checks on the initial receipt or deposit of the money or both. (Sec 50056)

#### **5.04.3 Public Notification**

- 5.04.31 As of December 31 and June 30, all outstanding checks of at least fifteen (15) dollars will be reviewed to determine those that have been issued more than three (3) years prior.

- 5.04.32 The checks with an issue date older than three (3) years will become part of a notice to be published once a week for two (2) consecutive weeks in a local newspaper.
- A. This notice shall include the following information:
- 1) the individual, or business name as shown on the issued check
  - 2) the amount of money on the issued check
  - 3) a statement announcing that the money shall become the property of Calaveras County Water District on a date that is not less than forty-five (45) days after the first publication of the notice.
- B. A copy of the approved notice format is found at the end of this policy. (Exhibit I)
- 5.04.33 A proof of publication from the newspaper is to be retained as verification that the notice was placed in the publication and ran for two (2) consecutive weeks.

#### **5.04.4 Disbursement and Funds Transfer**

- 5.04.41 The Director of Administrative Services may release to the Depositor of the unclaimed money, their heir, beneficiary, or duly appointed representative, the unclaimed money, except as otherwise noted in this policy, if:
- A. Claim is filed prior to the date the money becomes the property of Calaveras County Water District.
- B. Proof substantiating the claim is conveyed in writing, including the following:
- 1) claimant's name, address and telephone number
  - 2) proof of identity such as a copy of a driver's license
  - 3) the amount of the claim
  - 4) the grounds on which the claim is founded
- C. signed request for stop payment of original check is on file.
- 5.04.42 Upon rejection of said depositor's claim by the Director of Administrative Services, the depositor may file a complaint seeking to recover all, or a designated part, of the money in a court within Calaveras County. The Director of Administrative Services shall be served with a copy of the complaint and summons which must be issued within thirty (30) days of the depositor's receiving the notice that the claim had been rejected. (Exhibit II)
- 5.04.43 Upon close of business on the forty-fifth (45) day after publication of the first notice, the unclaimed check amounts revert to Calaveras County Water District.
- 5.04.44 When the unclaimed checks become the property of Calaveras County Water District, the Board of Directors may transfer them to the General District Fund.

- 5.04.45 Unclaimed checks of less than fifteen (15) dollars that are more than twelve (12) months old will be transferred to the General District Fund by the Board of Directors.

*Attachments: Unclaimed Check Public Notification Form  
Unclaimed Money Claim Form  
Unclaimed Money Claim Acceptance Form  
Unclaimed Money Claim Rejection Form*

# Agenda Item

DATE: February 8, 2023

TO: Michael Minkler, General Manager

FROM: Jessica Self, External Affairs Manager

SUBJECT: Discussion/Action regarding the Districts Position to Oppose Ballot Initiative 21-0042A1

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## RECOMMENDED ACTION:

Motion: \_\_\_\_\_ / \_\_\_\_\_ to approve Resolution 2023-\_\_\_\_\_ Opposing Ballot Initiative 21-0042A1: Taxpayer Protection & Government Accountability Act

## SUMMARY:

The Legal Affairs Committee met on January 31, 2023, and recommends the Board does the following:

### Taxpayer Protection & Government Accountability Act | Ballot Initiative 21-0042A1

The purported "Taxpayer Protection and Government Accountability Act," a statewide initiative measure to amend the California Constitution sponsored by the California Business Roundtable ("CBRT"), is the most consequential proposal to limit the ability of the state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges since the passage of Proposition 218 (1996) and Proposition 26 (2010). If enacted, public agencies would face a drastic rise in litigation that could severely restrict their ability to meet essential services and infrastructure needs. Ballot Initiative 21-0042A1 includes the following:

1. Change of Proposition 218 Fees: redefined to be the minimum amount necessary to provide services. Potentially preventing the ability to save for the future, including reserves and planned projects scheduled for implementation in the next 3-5 years.
2. Must provide clear and convincing evidence for the need of services, with a higher legal threshold.
3. Fees must be "reasonable" to the ratepayers. The term is currently undefined.

CSDA is asking all Special Districts to take an OPPOSE stance on this ballot initiative. In addition, CCWD's Legal Affairs Committee is recommending the board approves Resolution 2023- opposing BI 21-0042A1.

**FINANCIAL CONSIDERATIONS:**

None at this time.

**STRATEGIC PLANNING OBJECTIVES:**

PP-02: Engage and facilitate partnerships to best utilize the District's assets and promote the District's legislative positions.

PP-05: Closely monitor and engage in any relevant policy developments that affect the District.

Attachments: Resolution No. 2023-\_\_\_ Opposing Ballot Initiative 21-0042A1: Taxpayer Protection & Government Accountability Act

**RESOLUTION NO. 2023-**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CALAVERAS COUNTY WATER DISTRICT**

**OPPOSING CALIFORNIA BALLOT INITIATIVE 21-0042A1**

**WHEREAS**, an association representing California’s wealthiest corporations and developers is spending millions to push a deceptive proposition aimed for the November 2024 statewide ballot; and

**WHEREAS**, the proposed proposition, Initiative 21-0042A1, has received the official title: “LIMITS ABILITY OF VOTERS AND STATE AND LOCAL GOVERNMENTS TO RAISE REVENUES FOR GOVERNMENT SERVICES. INITIATIVE CONSTITUTIONAL AMENDMENT.”

**WHEREAS**, the measure includes provisions that would make it more difficult for local voters to pass measures needed to fund local services and infrastructure, and would limit voter input by prohibiting local advisory measures where voters provide direction on how they want their local tax dollars spent; and

**WHEREAS**, the measure exposes taxpayers to a new wave of costly litigation, limits the discretion and flexibility of locally elected boards to respond to the needs of their communities, and injects uncertainty into the financing and sustainability of critical infrastructure; and

**WHEREAS**, the measure severely restricts state and local officials’ ability to protect our environment, public health and safety, and our neighborhoods against corporations and others who violate the law; and

**WHEREAS**, the measure creates new constitutional loopholes that would allow corporations to pay less than their fair share for the impacts they impose on our communities, including local infrastructure, our environment, water quality, air quality, and natural resources; and

**WHEREAS**, the measure threatens billions of dollars currently dedicated to state and local services, and could force cuts to water and wastewater services provided by Calaveras County Water District as well as public schools, fire and emergency response, law enforcement, public health, parks, libraries, affordable housing, services to address homelessness, mental health services, and more; and

**WHEREAS**, the measure would also reduce funding for critical infrastructure like streets and roads, public transportation, ports, drinking water, sanitation, utilities, and more.

**THEREFORE, BE IT RESOLVED** that the CALAVERAS COUNTY WATER DISTRICT opposes Initiative 21-0042A1;

**BE IT FURTHER RESOLVED**, that the Calaveras County Water District will join the No on Initiative 21-0042A1 coalition, a growing coalition of public safety, labor, local government, infrastructure advocates, and other organizations throughout the state.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of February 2023 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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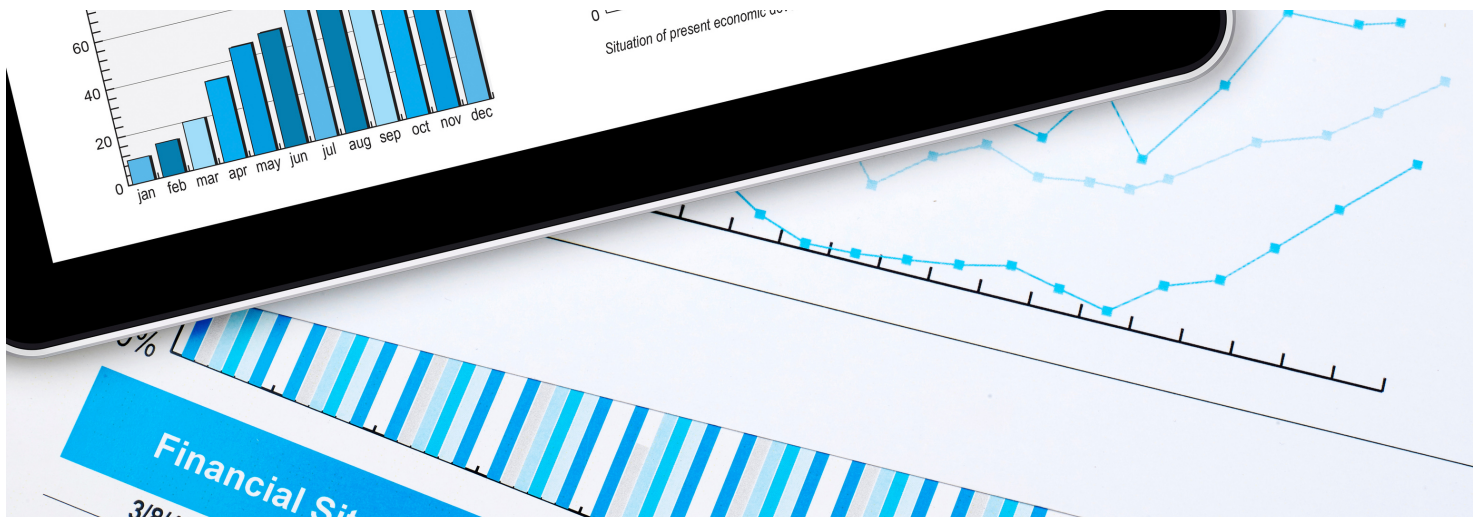
Russ Thomas, Vice-President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock  
Clerk to the Board





# TAXPAYER PROTECTION & GOVERNMENT ACCOUNTABILITY ACT

**BALLOT INITIATIVE #21-0042A1: INCLUDED ON THE BALLET FOR NOV 2024**

## SUMMARY:

The purported “Taxpayer Protection and Government Accountability Act,” a statewide initiative measure to amend the California Constitution sponsored by the California Business Roundtable (“CBRT”), is the most consequential proposal to limit the ability of the state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges since the passage of Proposition 218 (1996) and Proposition 26 (2010). If enacted, public agencies would face a drastic rise in litigation that could severely restrict their ability to meet essential services and infrastructure needs. Ballot Initiative 21-0042A1 would result in the following for Special Districts:

- Change of Proposition 218 Fees: Redefined to be the minimum amount necessary to provide services. Potentially preventing the ability to save for the future including:
  - Reserves
  - Projects implemented in 3-5 years.
- Clear and convincing evidence for the need of services, with a higher legal threshold.
- Fees must be "reasonable" to the ratepayers. The term is currently undefined.

## POTENTIAL IMPACTS



CCWD would have to conduct a rate study every year and boards would adopt rates every year.



Restricting local services and infrastructure to the lowest and minimum amount possible will disproportionately impact the most underserved communities the hardest.



Prevents critical investments in climate adaptation and community resilience to address drought, flooding, and wildfire as well as reduce emissions and harmful pollutants.



# Agenda Item

DATE: February 8, 2023

TO: Michael Minkler, General Manager

FROM: Jessica Self, External Affairs Manager

SUBJECT: Discussion/Action regarding Consideration of taking a Position on Legislative Bill AB 338

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## **RECOMMENDED ACTION:**

Motion: \_\_\_\_\_ / \_\_\_\_\_ by Minute Entry to take an “OPPOSE” position on AB 338 (Aguilar-Curry): Prevailing Wage for Fuels Management

## **SUMMARY:**

The Legal Affairs Committee met on January 31, 2023, and recommends the Board takes the following position on the listed legislative bill:

### Public Works: Definition | AB 338 (Aguilar-Curry)

Assembly Bill 1717 was bill was drafted and approved by the State Legislature in 2022. This bill would have changed the definition of public works to include fuels treatment projects, and thus require payment of prevailing wage. Numerous water agencies, including CCWD joined together to oppose AB 1717, which Governor Newsom opposed in Fall, 2022. In January 2023, AB 1717’s author reintroduced the bill as AB 338.

The District is prioritizing projects and is actively engaged in partnership coordination to continue the development of robust forest resilience and watershed health planning and project implementation. Unfortunately, AB 338 would raise the costs of imperative forest health and wildfire mitigation projects needed to protect the District’s infrastructure, improve watershed health, and protect the surrounding communities. In addition, multiple planned wildfire mitigation projects are located in disadvantaged communities that have the potential to be faced with catastrophic wildfires. These same communities depend on maximizing public funding to prioritize wildfire mitigation.

Like AB 1717, AB 338 would likely result in serious adverse impacts on the District’s ability to fund wildfire mitigation projects. The Legal Affairs Committee recommends the Board adopt an OPPOSE position on AB 338.

**FINANCIAL CONSIDERATIONS:**

None at this time.

**STRATEGIC PLANNING OBJECTIVES:**

PP-02: Engage and facilitate partnerships to best utilize the District's assets and promote the District's legislative positions.

PP-05: Closely monitor and engage in any relevant policy developments that affect the District.



# PREVAILING WAGE FOR FUELS MANAGEMENT

**AB 1717 (AGUILAR-CURRY (D))**  
**VETOED BY GOV NEWSOM (FALL, 2022)**

**REINTRODUCED AS: AB 338**

Existing law requires that, except as specified, not less than the general prevailing rate of per diem wages, determined by the Director of Industrial Relations, be paid to workers employed on public works projects. Existing law defines the term “public works” for purposes of requirements regarding the payment of prevailing wages to include construction, alteration, demolition, installation, or repair work done under contract and paid for using public funds, except as specified.

This bill would expand the definition of “public works” to include fuel reduction work paid for in whole or in part out of public funds performed as part of a fire mitigation project, as specified. By expanding the scope of a crime, the bill would impose a state-mandated local program.

# Agenda Item

DATE: February 8, 2023

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

SUBJECT: Discussion/Action Declaring the Listed Items as Surplus and Authorize Their Disposal Per the Surplus Policy

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## RECOMMENDED ACTION:

Motion \_\_\_\_\_/\_\_\_\_\_ adopting Resolution No. 2023 - \_\_\_\_\_ authorizing the items listed as surplus and approve disposal per the Purchasing Policy

## SUMMARY:

As per Section 5.09.00 - *Stewardship of Public Assets*, of the District's Surplus Equipment Policy (Financial Management Policy 5.09):

Assets purchased with tax or ratepayer money must be conserved and properly accounted for during their useful life. The proper disposal of items no longer useful to Calaveras County Water District is part of the District's responsibility to preserve the public trust.

The District's vehicles and equipment are managed and maintained by the Utilities Department. In addition to performing regular maintenance, District mechanics routinely evaluate and assess the condition of the equipment and vehicles. One factor in determining the useful life of a vehicle is mileage. As per Section 1 of the Vehicle and Equipment Replacement and Purchasing Policy, "vehicles are eligible to be replaced after 120,000 miles."

Mileage is not the only factor used to assess the useful life of a vehicle. Staff also monitors vehicle and equipment maintenance requirements. If maintenance or repair costs become excessive the vehicle or piece of equipment may be removed from daily use. If said vehicle is still capable of being used in a "limited" capacity, then it can be reassigned as a pool vehicle. Among other uses, pool vehicles are available for use by employees when their primary vehicle is being serviced or repaired. If the vehicle is unsuitable for use as a pool vehicle, then it is designated for surplus. This is also true for equipment, dump trailers and equipment trailers.

The following list of vehicles and equipment either exceed the District's mileage replacement guidelines or have varying degrees of maintenance requirements, all at substantial cost, and need to be declared "surplus."

<b>Truck #</b>	<b>Year</b>	<b>Make</b>	<b>Model</b>	<b>VIN #</b>	<b>Mileage</b>
V138	2007	Chevrolet	Blazer	1GNDDT13S772253012	183846
V132	2006	Ford	F350	1FDW37PP46ED68024	158718
V523	2004	Ford	F350	1FDWF37P44EB45754	177188
V522	2003	Ford	F350	1FDSF31P93EC75129	230888
V143	2008	Ford	F350	1FDWF37R88ED78661	171333
V512	1997	Ford	Ranger	1FTCR15U8VPA58876	220000
V134	2008	Ford	F350	1FDWX37R38EC53898	155650
V150	2010	Ford	F350	1FTFW1E85AFB34000	163329
V525	2005	Ford	F350	1FTW37P55EA143340	217493
V121	1995	Ford Econoline	E350	1FTEE14YOSHC18411	250540

**FINANCIAL CONSIDERATIONS:**

The vehicles will be turned over to a Public Auction Company as required by District Financial Management Policy Number 5.09.16. All revenues received will be considered as General Fund revenue.

*Attachment: Resolution 2023-\_\_\_ Declaring District Vehicles and Equipment*

**RESOLUTION NO. 2023-**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CALAVERAS COUNTY WATER DISTRICT**

**DECLARING DISTRICT VEHICLES SURPLUS**

**WHEREAS**, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT adopted Resolution 2019-55 on August 14, 2019, Financial Management Policy 5.09, Surplus Equipment; and

**WHEREAS**, the Financial Management Policy 5.09 sets forth the conditions under which assets that are no longer useful to the District are to be disposed of; and

**WHEREAS**, per Section 5.09.03, the District Board of Directors will take formal action to declare items surplus if the estimated value of the property exceeds \$2,500.

**NOW, THEREFORE BE IT RESOLVED** the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT declares the equipment and vehicles listed on the Vehicle and Equipment Surplus List attached hereto and made a part hereof, surplus.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of February 2023 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

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Russ Thomas, Vice-President  
Board of Directors

**ATTEST:**

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Rebecca Hitchcock  
Clerk to the Board

# Agenda Item

DATE: February 8, 2023

TO: Michael Minkler, General Manager

FROM: Damon Wyckoff, Director of Operations

SUBJECT: Discussion/Action regarding Awarding and Authorizing a Construction Contract for the Jenny Lind Water Treatment Plant Filters 1 and 2 Rehabilitation CIP #11131

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## RECOMMENDED ACTION:

Motion \_\_\_\_/\_\_\_\_ adopting Resolution No. 2023-\_\_ awarding a Construction Contract to ERS Industrial Services, Inc. and authorizing the General Manager to execute said Contract for the Jenny Lind Water Treatment Plant Filters 1 and 2 Rehabilitation. CIP # 11131.

## SUMMARY:

This project is identified in the FY 2022-23 CIP budget and includes rehabilitating two of the five Trident 420-A Gravity Filters at the Jenny Lind WTP and underdrain replacement to match existing filters. This work includes:

- Removal, packaging, and disposal of existing filter media off site.
- Acid wash, removal, packaging, and storage of clarifier media.
- Coatings – Filter Interior:
  - Full containment, environmental control, and protection of underdrains throughout the coatings process.
  - Surface preparation of steel substrate in accordance with SSPC-SP 10./NACE 2: Near-White Metal Blast Cleaning @ 3-5 mil profile.
  - Airless spray application (one coat) of Endura-flex 1988 Elastomeric Polyurethane (off White) @ 50-60 mil DFT.
  - Holiday detection and inspection in accordance with SSPC-PA 2
- Coatings – Filter Exterior:
  - Prep lower angle and 12” of exterior of filter for coatings SSPC-2 Power tool cleaning.
  - Coat with Sherwin Williams Macropoxy 646-100 match color of exterior of tank
- Complete rebuilt of surface wash arms with new nozzles and bearings.
- Fabricate and install new stainless steel clarifier screens with gaskets.
- Supply and install new waste gate seals and bearings.
- Supply and install new valves, actuators, and positioners (6) per filter.
- Supply and new valve and actuators for (2) existing filters.
- Supply and install new filter media.



- Demo old block underdrains, modify concrete substrate and fabricate new stainless-steel underdrain system and above media air scour system to match 4 existing filters.

The District prepared a scope for the project and started advertising for public bid November 25, 2022. A non-mandatory pre-bid walk was held on December 12, 2022. Only one bid was received on the bid opening date, December 15, 2022 at 2 PM. The sole bid was submitted by ERS Industrial Services Inc. for a cost of \$906,260. The District budgeted \$450,000 in the 2022-23 Fiscal Year CIP Budget for this Project.

At the January 19<sup>th</sup> Engineering Committee meeting, staff discussed the project and recommended rehabbing one filter this fiscal year and the other filter in the 2023-24 fiscal year due to the ongoing increase in material costs. The Committee agreed.

Staff recommends that the Board of Directors accept the bid submitted and award a construction contract to ERS Industrial Services, Inc. and authorize the General Manager to execute said contract. A notice to proceed for the first filter will be issued by (February 10<sup>th</sup>, 2023), and the first phase of work is to be completed by (June 15<sup>th</sup>, 2023).

#### **FINANCIAL CONSIDERATIONS:**

Total amount is \$906,260 with \$450,000 included in FY 2022-23 CIP Budget and \$460,000 included in FY 2023-24 CIP Budget.

Attachments: 1. ERS Industrial Services, Inc Bid  
2. *Resolution 2023-\_\_\_ Awarding Construction Contract for the Jenny Lind Water Treatment Plant Filters 1 & 2 Rehabilitation CIP # 11131*



January 23, 2023

Jesse Hampton  
Calaveras County Water District  
120 Toma Court/P.O. Box 846  
San Andreas, Ca. 95249

**Calaveras County WD BID-Calavera county Water Jenny Lind Filter Rehabilitation CIP11131**

PHONE #: 209-754-3316  
EMAIL ADDRESS: jesseh@ccwd.org

Dear Jesse:

ERS is pleased to submit its proposal for our TurnKey Service with coatings, on (2) each 140 sq. ft. Trident 420-A Gravity Filters located at Jenny Lind Plant. Quote also provides an option for underdrain replacement to match existing filters.

**Scope of Supply**

- Removal, packaging, and disposal of existing filter media off site.
- Acid wash, removal, packaging, and storage of clarifier media
- Coatings – Filter Interior:
  - Full containment, environmental control, and protection of underdrains throughout the coatings process
  - Surface preparation of steel substrate in accordance with SSPC-SP 10/NACE 2: Near-White Metal Blast Cleaning @ 3-5 mil profile
  - Airless spray application (one coat) of Endura-flex 1988 Elastomeric Polyurethane (off White) @ 50-60 mil DFT
  - Holiday detection and inspection in accordance with SSPC-PA 2
- Coatings – Filter Exterior:
  - Prep lower angle and 12” of exterior of filter for coatings SSPC -2 Power tool Cleaning.
  - Coat with Sherwin Williams Macropoxy 646-100 match color of exterior of tank
- Complete rebuild of surface wash arms with new nozzles and bearings.
- Fabricate and install new stainless steel clarifier screens with gaskets.
- Supply and install new waste gate seals and bearings.
- Supply and install new valves, actuators, and positioners (6) Per Filter.
- Supply and install new valve and actuators for (3) existing filters
- Supply and install new filter media.



### **Optional**

- Demo old block underdrains, modify concrete substrate and Fabricate new Stainless-Steel underdrain system and above media air scour system to match 3 existing filters.

*Price does not include any controls or SCADA modifications.*

*ERS will require a media sample for Disposal Testing prior to scheduling the project\*.*

*ERS will also repair or replace existing underdrains as needed, on a time and materials basis\*\*.*

*\*Disposal testing and transport to be executed in compliance with RCRA Subtitles C & D*

*\*\*Price includes bonding.*

### **Standard Provisions**

1. Qualified manpower:
  - a. Onsite Supervisor/Environmental Technician/Hole Watch
  - b. Certifications in Forklift/Reach Lift, Crane Operator, Confined Space & Rescue, and First Aid/CPR/AED
2. Equipment and PPE:
  - a. High-power industrial vacuum system
  - b. Ventilation fan for air circulation
  - c. Four gas monitors for pre-entry and continuous LEL testing
  - d. Air-purifying respirators (supplied air respirators available if required)
3. Safety Regulations:
  - a. Confined Space:
    - i. Tripod/winch for emergency evacuation
    - ii. Fall arrest harnesses with safety lanyards for all men
    - iii. Permit-required confined space entry permits as applicable
    - iv. Daily monitoring log
  - b. 2-Way radios for communication with in-tank personnel
  - c. Cellular phone as an emergency response tool
4. New media as follows:
  - a. #50 Garnet
  - b. .35-.45mm<1.4 Sand
  - c. 1.0-1.1mm<1.5 Anthracite



**Additional Coatings Provisions**

1. Quality Control:
  - a. NACE Coating Inspector Level 2 – Certified to be onsite for duration of coatings phase in order to:
    - i. Perform and document hold-point inspections in accordance with specifications
    - ii. Provide final inspection and approval of coatings application
    - iii. Produce Daily Inspection Reports confirming coatings operations are in conformance with applicable standards
2. Equipment and PPE:
  - a. Environmentally controlled trailer with heated plural component spray equipment and specialized equipment technician
  - b. 24 hour continuous environmental control with dehumidification and monitoring of blasting and coating area

**Base Bid Pricing: \$557,590.00**  
**Optional Underdrain Pricing \$348,670.00**  
**Total \$906,260.00**

**Quote Valid for 45 days**

**Our time and materials work is billed at \$190.00 per man-hour, straight time, plus materials with a 25% margin. Price includes all applicable sales tax.**

Please feel free to call me should you need further information or any clarification. My cell phone is (510) 552-3285; office is (510) 770-0202.

Sincerely,

Nik Radonich  
*Sales/Engineering Manager*

**RESOLUTION NO. 2023-**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
CALAVERAS COUNTY WATER DISTRICT**

**AWARDING CONSTRUCTION CONTRACT TO ERS INDUSTRIAL SERVICES, INC.  
FOR THE JENNY LIND WATER TREATMENT PLANT FILTERS 1 AND 2  
REHABILITATION PROJECT**

**WHEREAS**, upon advertising and conducting a public bid opening on December 15, 2022, the District received one bid for the Jenny Lind Water Treatment Plant Filters 1 and 2 Rehabilitation Project with a bid of \$906,260 submitted by ERS Industrial Services, Inc.; and

**WHEREAS**, the District originally budgeted \$450,000 in the 2022-23 Fiscal Year CIP Budget; and

**WHEREAS**, due to ongoing increases in materials costs, staff advises to rehabilitate one filter in Fiscal Year 2022-23 and the other filter in Fiscal Year 2023-24; and

**WHEREAS**, Staff advises that ERS Industrial Services, Inc. is a responsive and responsible bidder;

**NOW, THEREFORE BE IT RESOLVED**, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT accepts the bid and awards a contract to ERS Industrial Services, Inc. as the only responsive and responsible bidder and authorizes the General Manager to execute said contract in the amount of \$906,260 for the Jenny Lind Water Treatment Plant Filters 1 and 2 Rehabilitation, CIP # 11131.

**PASSED AND ADOPTED** this the 8<sup>th</sup> day of February, 2023 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

CALAVERAS COUNTY WATER DISTRICT

\_\_\_\_\_  
Russ Thomas, Vice-President  
Board of Directors

**ATTEST:**

\_\_\_\_\_  
Rebecca Hitchcock  
Clerk to the Board

# Agenda Item

DATE: February 8, 2023  
TO: Michael Minkler, General Manager  
FROM: Damon Wyckoff, Director of Operations  
RE: Report on the January 2023 Operations and Engineering Departments

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## **RECOMMENDED ACTION:**

Report on the Operations and Engineering Departments Report for Districts 1 through 5.

## **SUMMARY:**

Attached is the monthly Operations and Engineering Departments Report for January 2023. The report will review the operational status and work completed by departmental administration and each of the five Districts. The report will cover the following:

- Administration
- Engineering
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present the report to the Board of Directors and will be available for questions.

## **FINANCIAL CONSIDERATIONS:**

None.

*Attachment: January 2023 Operations and Engineering Department Reports for Districts 1 through 5*

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# Operations and Engineering Departments Report

January 1<sup>st</sup> through January 31<sup>st</sup>, 2023

## **Director of Operations:**

1. On-going coordination and management of multiple District Operations and Engineering projects and work efforts
2. Extensive coordination related to multiple Atmospheric River Storms
3. Took FEMA and Cal OES on a site visit of damaged District Infrastructure
4. Worked with the Calaveras EOC and OES to facilitate resolution to multiple mutual aid requests stemming from damages incurred during the storms.
5. Submitted a "Letter Report" for the Army Corps of Engineers related to the Copper Cove Dam Raise and the Tertiary Filter Replacement to lay the groundwork for the project.
6. On-going work with ACWA's Clean Fleets working group to ID and describe operational challenges associated the CARB's Clean Fleets Rule
7. Conducted the Bi-Monthly Engineering Committee Meeting
8. Continued the Development of a Confined Space Identification workbook for District facilities.
9. Participated in multiple onsite project progress meetings.
10. On-Going participation in the information gathering effort for the District's Rate Study
11. Routine and On-going Management of the Operations and Engineering Departments
12. On-going work related to the District's Disinfection Byproducts Root Cause Analysis

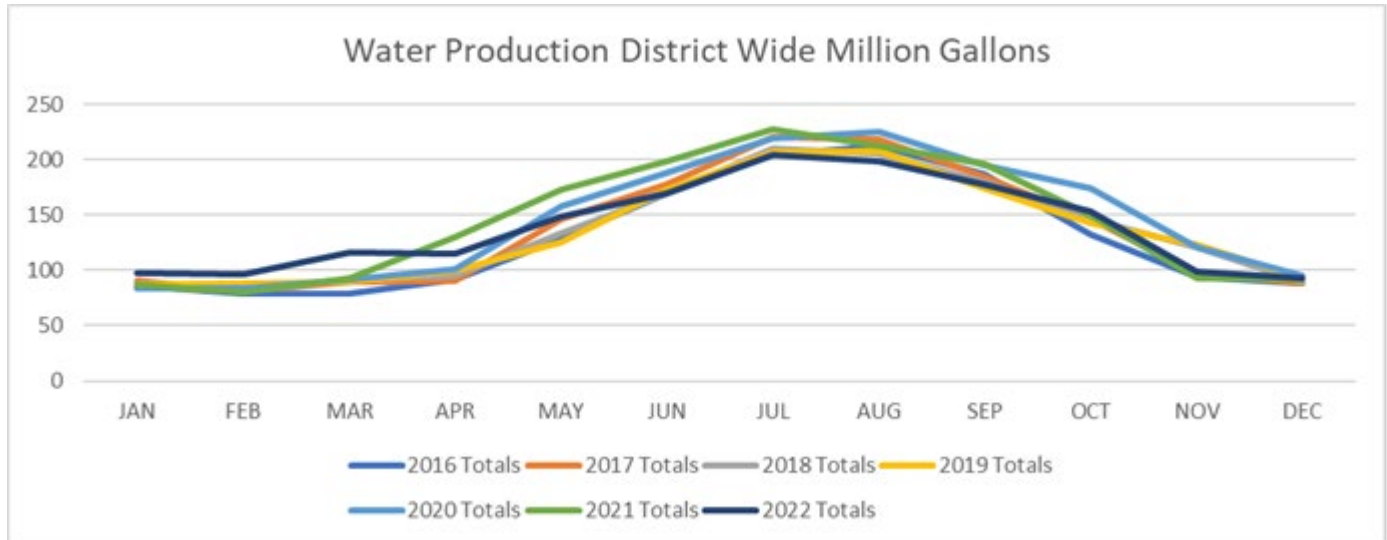
## **Administrative Technician:**

1. Maintained Field Calendar
2. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls
3. Facilitated with Employee Reimbursements & Certificate Renewals
4. Field Training Course Ordering/Registrations/Travel Arrangements
5. Process Operations Purchase Order Batches
6. On Call Reminders, Transfers, Logs
7. Electronic Lab Report Filing
8. Organizing and Archiving Operations Department Documents
9. Safety Tailgate Meetings: Create, Track, & Archive
10. Attended Various Meetings & Webinars
11. Permit Renewals
12. Continued Work Efforts for CERS Program
13. Work Efforts for 2023 Backflow Program
14. Cross Connection Survey Related Work Efforts
15. Work Associated with CCWD Admin Portal
16. Miscellaneous Administrative Functions

## **Plant Operations Manager:**

1. Completed the review and acceptance of the monthly State Water Reports for all of the Districts Water Systems and submitted them to the State
2. Completed the monthly, quarterly, semi-annual, and annual Wastewater Reports for all of the Districts WW Systems and submitted them to the State.

3. Working very closely with the new operator in West Point to ensure that all system needs are met.
4. Ongoing construction meetings for the West Point WWTP for the consolidation project of Wilseyville and West Point WWTP's
5. Did interviews for Mechanic Supervisor.
6. Met with CalNet on future needs.
7. Attended weekly meetings for Ebbetts Pass tank replacement project.
8. On-going work associated with PO's and ordering supplies for different District facilities and projects.
9. Continued work efforts on annual backflow testing.
10. Did inspections of Copper Cove and Forest Meadow with Regional Board NPDES staff.
11. Working with Mr. Godwin and Regional Board staff on renewing our NPDES permit for Copper.
12. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection.
13. Attended Utica Water and Power Annual EAP meeting.
14. Ongoing construction meetings with PBI and KW Emerson for the second filter at West Point Water Treatment Plant
15. Worked with Ms. Self on cross connection control surveys.
16. Working with Hydro Science about upgrades at Arnold WWTP
17. Attended the USA North board meeting.
18. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting
19. Updated the District's monthly conservation reports.
20. Below is the water production for the month of December 2022.



**Construction and Maintenance Manager:**

1. Staff meetings.
2. Board meetings.
3. Multiple Project Meetings – Redwood tanks, AMI, CC Lift Station, etc
4. Engineering Committee meeting
5. Attended daily County OES Flood Briefings.
6. Conducted internal interviews for the vacant Senior Distribution Worker in West Point.
7. Attended monthly HOA meeting regarding lift station project.
8. Participated in a field meeting with CCWD and CPUD staff to discuss the installation work efforts for the fire line for the new warehouse.
9. On site meeting with CCWD staff to discuss current valving and piping regarding the Jenny Lind A-B transmission pipeline project.
10. Completed SSMP questionnaire on CIQWS with Director of Ops and Senior Collections Worker.
11. Conduct internal interviews for vacant Construction Worker position.
12. Participated in meeting to discuss work efforts regarding moving into new shop and warehouse.
13. Participated in AMI commissioning training with field staff and Mueller Rep.



14. Work with Mobile MMS while on-site for training.
15. Site visit to 197 Sanguinetti in Copper, Construction and Collections installing new sewer service.
16. Coordinate with other agencies to assist with mutual aid work due to storm damage.
17. Site visit with CCWD Construction staff and CPUD to South Fork pump station to look at mutual aid assistance with debris cleanup.
18. Take Cal OES with Director of Ops to Moke River pump station in West Point to look at storm damage to intake pipe.
19. Site visit to Arnold WWTP with CCWD staff to discuss clogging issue at effluent pump station, also check condition of lift station 3 in Arnold (clean).
20. Coordinate with Construction crew to replace check valves at Arnold WWTP effluent pump station.
21. Site visits to Berkeley Lane to get flood pics during storm events.
22. Worked with Distribution staff member to collect AMI reads with handheld for Cycle 1 billing.
23. Site visits with Mueller representative to look at meters with issues from Keystone work efforts.
24. Coordinate with staff multiple times for stand-by coverage during storm events.
25. USA ticket research with new software for field staff members.
26. Coordinate with Construction staff to check current road conditions and access issues after storm events.
27. Constant coordination with Senior Collections Worker during storm events regarding lift station pumping and Foothill Sanitary assistance.
28. Site visits to West Point Distribution warehouse and Coordination with new Senior Distribution Worker.
29. Claims review meeting with CS Supervisor and Public Relations Manager.
30. Multiple field visits regarding storm events and conditions.
31. Multiple phone calls to customers regarding issues/concerns.

### **District Engineer:**

1. Reviewed last bit of design for the Arnold WWTP Secondary Clarifier in anticipation of 100% Plans.
2. Continued participation in the Jenny Lind Elementary School Sewer Line Project meetings. The project proponent continues to work to find an acceptable location for an intermediate lift station for the project.
3. On-going work associated with the design of the Jenny Lind A to B Pipeline's Project
4. On-going project meetings, RFIs and submittal review for the District's Copper Cove Sewer Force Main Relocation and Lift Station Rehab Project
5. Extensive work with LGI Homes to develop a Facilities Agreement for their North Vista Project.
6. Completed a Letter Report Agreement with the Army Corps related to our Copper Cove Tertiary Improvements and Dam Raise Project
7. On-going work associated with the West Point WTP second filter project.
8. Continued work to respond to an RFI from SRF for the potential funding of a West Point Water System Raw Water Capacity Improvement Project
9. On-going work related to the District Rate Study
10. Continued to work closely with the Design Team related to the Copper Cove Water System Improvements.

### **Purchasing Agent:**

1. Coordinated and initiated the move of material from the rented warehouse to the newly constructed District Warehouse
2. Completed invoicing for purchased material.
3. Met with various reps and received quotes for various items for purchase.
4. On-going coordination of inventory updates with Mobile MMS
5. Ordered parts, tools, materials, and equipment for all departments.
6. Coordinated servicing of District Vehicles for Field Staff
7. Reconciled Credit Cards for Field Staff
8. Coordinated the delivery of a shipping container previously housed at the La Contenta Warehouse to the new Corp Yard
9. Jockeyed vehicles to new operators resulting from the filling of vacancies.
10. Coordinated Hunt & Sons fuel Deliveries with the Mechanics during the Atmospheric River Storms
11. Worked to round up fire extinguishers for tested at the Admin Building
12. Coordinated parts order and delivery for District-owned backflow devices.
13. Delivered supplies, materials, and parts.

## **Engineering Department**

1. Weekly meetings with Engineering Dept
2. Conducted the District's Engineering Committee Meeting
3. Weekly meetings with Engineering Dept
4. Monthly grants meeting
5. Smartsheet Admin Portal meeting
6. Rate Study meeting
7. Engineering Committee meeting
  
8. **Projects**
9. AMI/AMR Meter Project - Punch List Items, network hardening, Work order for new meter install development t (Weekly meetings, Grant/Loan meeting)
10. Warehouse and Maintenance Building Project – Interior framing complete, PG&E service Connection, Fire Sprinkler Install (Progress pay #1, Security system contract/PO)
11. West Point Back Up Filter Project – footings poured for filter slab (submittal organization, quarterly report)
12. West Point Wilseyville Project – site work continues (Submittal organization, quarterly report, progress pay #4, structural engineering PO)
13. Jenny Lind WTP Filter Rehab Project – presented issue to the Engineering Committee. Plan to rehab one filter this FY and the second in 23/24 (Prep Board docs)
14. Redwood Tanks Project – Flume Court Tank Construction Complete, await sampling results for approval to place online (Meeting with Finance, quarterly report, Public Records Request x 2, CalOES project close out prep)
15. Hunters Pump Station Project (quarterly report) – await FEMA approval to move toward construction.
16. Copper Cove Wastewater System Improvements – Multiple coordination meetings with the Design and enviro Team (Weekly USACE meetings)
17. Copper Cove Lift Stations & Force Main Project – Mazingo laying pipe down Connor Estates Drive (Submittal organization, Mazingo progress pay #5, HOA meetings)
18. Collection Systems Improvements – Millwoods (Bid opening) – 0 Bids
  
19. **Developer Projects**
20. CV Development (Project meetings)
21. North Vista Plaza / LGI Homes (Project meetings)
22. Saddle Creek 7B (Prep Close-out and Acceptance)
  
23. **Misc.**
24. 2022/23 Storm Damage (Coordinate list for local agencies)
25. CSDA Prevailing Wage Webinar
26. Cell tower lease agreement coordination (JL tank C site, WP tank site, Big Trees tank site)
27. CAMRA FPPC training with Carissa
28. Van Zant pasture grazing lease extension
29. District Septic System Maps for Collections Crew
30. Fire Hydrant Meter Reading/Billing
31. Commercial Review/Change of Use = 1 (JL)
32. Customer Issues = 2 (EP, JL)
33. Request for Comments = 1 (CC)
34. Termination of Service = 3 (EP)

## **Construction Inspection**

1. Worked on multiple projects.
2. Senior Inspector completed the first portion of the QSP certification.
3. Service connection inspections Copper and Valley springs.
4. Attended staff and project meetings for multiple projects.
5. West Point/Wilseyville consolidation - SWPPP monitored throughout Storms.
6. Completed the site piping at the Flume Ct tank site, disinfected and filled the tank, moving to the testing portion of work with operation staff to put tank in service.

7. Sent out Correction Notice for Gold Creek Unit 3
8. Ebbetts Pass redwood tank replacement removed trees at the Larkspur tank site.
9. West point filter addition construction poured New Building footing.
10. Attended District board meeting.
11. Inspected the installation of new Sewer Force main on Connor estates Dr.
12. Reviewed submittals for Copper Cove sewer lift station and force main project.
13. Project meetings for Copper Cove Lift station project.
14. Worked on A to B transmission design 50% review.
15. TV recorded project site for Copper Cove lift station and force main project.
16. Coordinated work with multiple Departments across the District.
17. Field meets with District staff and Mueller Representative to review the AMI project.
18. Assessed the breadth of flooding for areas proposed as locations for the installation of a new lift station for the Jenny Lind Elementary school project.

## **Water Treatment Plants:**

### **Copper Cove Water Treatment Plant:**

1. B-Tank, Redwood Tank leaking badly at bottom of tank. Especially late afternoon with sun exposure.
2. Worked with engineering on Water system upgrades.
3. High NTU's and storm related issues making operations difficult.
4. Electrical crew working on Ozone system failures caused by power surges during storm events.
5. Electrical crew working on UPS for ozone system. This ozone system protection system has failed.
6. Extensive after-hours operation of the facility During an Atmospheric River Storm

### **Hunter's (Ebbett's Pass) Water Treatment Plant:**

1. Operations as usual
2. White Pines Monthly Dam Inspection
3. Extensive after-hours operation of the Facility During an Atmospheric River Storm

### **Jenny Lind Water Treatment Plant:**

1. Operations as usual
2. Extensive After-Hours Plant Operation during an Atmospheric River Storm

### **Sheep Ranch Water Treatment Plant:**

1. Operations as usual
2. Plant off during high NTU storm events.
3. 2100Q Installed and set up.

### **Wallace Lake Estates Well System:**

1. Operations as usual

### **West Point Water Treatment Plant:**

1. Operations as Usual
2. On-going construction for the installation of the second filter

## **Wastewater Treatment Plants:**

### **Arnold Wastewater Treatment Plant:**

1. Operations as usual
2. Coordination with Engineering RE new Clarifier Design
3. Extensive work to ensure effective operation during Atmospheric River Storms

### **Copper Cove Wastewater Treatment Plant:**

1. Training of new operators going very well

2. Operations as Usual
3. Extensive I&I due to atmospheric River Storm

**Copper Cove Wastewater Reclamation Plant:**

1. Electrical patched together the Reclaim Plant Effluent valve. The electrical crew suggests getting a replacement ordered. This will have no effect on the new plant upgrade as it is down stream of any upgrades.
2. Pond rose significantly due to Atmospheric River Storm

**Country House Wastewater Facility:**

1. Operations as usual

**Forest Meadows Wastewater Treatment Plant:**

1. Operations as usual
2. Received new UV unit at the new District Warehouse

**Indian Rock Vineyards Wastewater Facility:**

1. Operations as usual
2. Road damaged due to Atmospheric River Storm

**La Contenta Wastewater Treatment Plant:**

1. Operations as usual
2. Extensive work related to an Atmospheric River Storm

**Mountain Retreat / Sequoia Woods Wastewater Facility:**

1. Operations as usual

**Six Mile Wastewater Collection System:**

1. Monthly reads taken and report submitted to the City of Angels Camp

**Southworth Wastewater Treatment Plant:**

1. Operations as usual

**Vallecito / Douglas Flat Wastewater Treatment Plant:**

1. Operations as usual
2. Extensive after-hours operation due to an Atmospheric River Storm

**West Point Wastewater Treatment Plant:**

1. Operations as usual
2. On-going project coordination with Contractor (KW Emerson) for the West Point/Wilseyville Consolidation Project
3. SWPPP held up very well during Atmospheric River Storm

**Wilseyville Wastewater Facility:**

1. Operations as usual

**Distribution:**

**Copperopolis Distribution System:**

**SERVICE LINE WORK**

1. 374 Sunrise
2. 1001 Morado
3. 351 Thomson
4. 515 Indian Hill (x2)
5. 512 Indian Hill (x2)

6. 868 Foothill
7. 1073 Shoreline
8. 2039 Yolo

**MAIN LINE WORK**

1. None

**Additional Work**

2. Flushed 24,660 gals.
3. 4 Valves Turned
4. Service Requests
5. Extensive assistance to the Collections Crew during the Atmospheric River Storms
6. Coordinated and prepped materials for the potential of damming the Pond 6 Spillway
7. USA's

**Ebbett's Pass Distribution System:**

**SERVICE LINE WORK**

1. Crystal Way (2)
2. Avery Sheep ranch Road
3. Apache Dr

**MAIN LINE WORK**

- None

**Additional Work**

1. Coordination with the Tank Replacement Project
2. Began the installation of 600 snow poles at meter box locations.
3. USA's
4. Uni-Directional flushing continues.
5. Began using a leak-loss calculator to track water loss in EP

**Jenny Lind Distribution System:**

**SERVICE LINE WORK**

1. 562 Spyglass
2. 2113 Vista Del Lago
3. 7464 DaLee
4. 4255 Dunn
5. 6904 Garner
6. 5641 Baldwin
7. 4865 Driver
8. 4881 Driver
9. 5353 Baldwin
10. 5821 Baldwin
11. 8235 Baldwin
12. 700 La Contenta Dr
13. 11816 Main St in old town Jenny Lind

**MAIN LINE WORK**

1. None at this time

**ADDITIONAL WORK**

1. Vehicle Inspections
2. Lower end flushing for water quality purposes – 2 different occasions this month
3. Flush Wallace system for water quality purposes
4. Month end reads for hydrants, fill stations, raw water and Lancha Plana
5. Tank and pump station checks
6. Line locates – Including a substantial amount of time and effort marking the La Contenta area for the Underground Construction Company who is starting phase 2 of replacing underground in the area for PG&E
7. Potholing for UCC on Silver Rd to find a service line that they could not find.
8. Work orders for pressure problems, leak checks, meter installs, rereads etc.
9. Collected all fire extinguishers in the area to have tested and then returned them to their proper locations.
10. Met with engineering department at A tank to go over plans for A tank to B tank transmission main project.

11. Shuffled materials and equipment around between La Contenta and West Point for the new leadman that was hired in West Point
12. Changed upper kanaflex tube on GapVax and greased truck.
13. Met with mechanics at E tank to troubleshoot pump 1 as it appears to be wearing out and having some troubles
14. Sentryx training out in the field doing water meter swap outs.
15. Cleared out shipping container at JL yard and helped driver load onto truck to take up to the new corp yard in San Andreas
16. Fair amount of storm related work including but not limited to -  
 Clearing debris off of the water mains that are hung underneath the bridges in the area.  
 Replacing lids and meter nodes and digging out water meter boxes from the flooding  
 Fueling generators  
 Pumping the lift stations down here to keep from spilling – Includes both Woodgate lift stations, Hwy 26 and Huckleberry  
 Cutting down an oak tree at JLWTP that the operation staff had concerns about falling over due to the high winds and damaging some of their facilities.

### **West Point Distribution System:**

#### **SERVICE LINE WORK**

1. HWY 26 (2)
2. Railroad Flat Road

#### **MAIN LINE WORK**

1. None at this time

#### **ADDITIONAL WORK**

1. Line locates.
2. Leak check work orders
3. Lancha Plana reads.
4. Located multiple buried valves.

### **Construction**

1. Assisted in leak repair with the Ebbetts Pass, Copper Cove, and Jenny Lind Distribution Crews
2. Hauled Rock to all yards as needed.
3. Assisted UWPA to Atmospheric River Storms – hauled debris out of the flume on Candy Rock Road and repaired washouts in the Road.
4. Interviewed and hired a new member of the Crew.
5. Installed new check valves at the Arnold WWTP Effluent Pump Station
6. Assisted the Ebbett's Pass Distribution Crew with leak repair.
7. Installed new TVs in the Board Room and the Training room.
8. Potholed, prepped, and worked with Collections on a new WW service installation in Peninsula Estates
9. Provided extensive after-hours assistance to multiple crews during the Atmospheric River Storm – Pumped lift stations, fueled trucks and equipment, and troubleshot various issues.
10. Assisted CPUD with debris removal at their South Fork (Mokelumne) Pumping Station
11. Cleaned debris at Murphys Bridge Crossing with UWPA at OES and UWPAs request.
12. Equipment Maintenance
13. Cleaned up/Organized yard in Vallecito.

### **Electrical:**

1. Troubleshot unit heater failures at Hunters WTP, ordered new thermostats.
2. Troubleshot emergency wall-packs at Hunters WTP, ordered new fixtures.
3. After hours emergency troubleshoot and repair of pump #2 at Huckleberry lift station after power outage due to storm event
4. After hours emergency troubleshoot and repair of Connors Main lift station pump #3 during storm event I&I

5. After hours emergency troubleshoot and repair of standby generator at Willseyville pressure station during storm event, cleared high fuel alarm.
6. After hours emergency troubleshoot and repair of remote SCADA access system, high traffic during storm events.
7. Troubleshoot multiple fault codes on the ozone generator system UPS at Copper Cove WTP after failure, scheduled Toshiba technician for a site visit.
8. Troubleshoot Connors Main lift station generator running after power was restored due to a storm event.
9. Troubleshoot and repaired cellular modem for alarming system at Indian Rock WWTP
10. Replaced failed receptacle for the intrusion alarm panel at the existing purchasing agent warehouse in San Andreas
11. Performed multiple electrical system locates in the Copper Cove service area.
12. Troubleshoot and repaired voice radio repeater on the Big Trees 4 site, got RF and internet up and running again.
13. Performed electrical system locates in the West Point service area.
14. Troubleshoot and repaired telemetry radio communications failure at Copper Cove lift station #17, PG&E power was out.
15. Performed electrical system locates for the Ebbetts Pass tank replacement projects.
16. Troubleshoot and repaired 6-mile lift station high level alarm.
17. Reset multiple fault codes in the Willseyville PS standby generator after storm event.
18. Trimmed trees and extended the telemetry antenna 10' higher at Vallecito WWTP to the 6-mile lift station to enhance the RF path.
19. Replaced the PLC CPU and the ANR 120-90 backplane at 6-mile lift station after failure of old units.
20. Troubleshoot and repaired the Biolac control panel at La Contenta WWTP, reset overloads after storm event power outage.
21. Troubleshoot Copper Cove lift station #9, #10, #11, and #13 hour meters at the request of the Collections crew
22. Troubleshoot and repaired panel indicator lamp for the Jenny Lind WTP backwash system, found loose wire.
23. Troubleshoot the filter status fixtures at Jenny Lind WTP, they need to be replaced.
24. Replaced failed 4' lamps at the White Pines barn.
25. Troubleshoot and repaired a septic control system on Bowling Green Road in Vallecito
26. After hours emergency generator hookup at Copper Cove lift station #19 during a storm event widespread power outage
27. After hours emergency generator hookup at the Dennis Court pump station during a storm event widespread power outage
28. Troubleshoot the Copper Cove WTP not running when called to, multiple failures due to storm event.
29. Re-established telemetry radio communications at Copper Cove pond 4 radio after power outage due to storm event
30. Troubleshoot and repaired Backwash pump #1 at Copper Cove WTP, reset breaker after power outage due to storm event.
31. Pumped down Hwy 26 lift station, Warmwood lift station and Woodgate lift station when PG&E power was restored after storm event.
32. After hours emergency troubleshoot and repair of Upper Cross Country lift station, no power due to storm event, fuse blown on pole, PG&E also had to adjust voltage output.
33. Replaced failed low-level float in the Bummerville tank during storm event.
34. Went with the collections crew to pump down septic tanks with a generator during a power outage due to storm event in the West Point service area.
35. Checked lift stations on Ebbetts Pass after a winter storm event to confirm proper functionality.
36. Used remote SCADA log files to troubleshoot storm related access issues.
37. Troubleshoot and repaired Copper Cove lift station #15, pump #1 was tripped due to bad incoming power during a storm event
38. Troubleshoot and repaired Ozone generators at Copper Cove WTP, disabled bad tubes per operator, function of units was then restored.
39. Troubleshoot and repaired Copper Cove lift station #7 control system, found floats out of order and 1 bad float, replaced float and arranged order correctly.
40. Replaced/setup new red lion displays at Copper Cove lift station #1 and Saddle Creek lift station #2 after old units failed.
41. Replaced failed HOA switch at La Contenta WWTP blower #1 control station.

42. Troubleshoot and repaired erratic flow numbers at Copper Cove WTP filter #2, tightened loose connections.
43. Replaced all floats at the Copper Cove WWTP headworks, all erroneous alarms now cleared.
44. Installed portable Flexim flow meter on the Hunters WTP effluent line for a water loss study.
45. Troubleshoot and repaired MOV at Copper Cove reclaim plant after failure, found pinched ribbon and loose wire.
46. Replaced failed high-level float at Wallace WWTP
47. Troubleshoot and repaired elevated tank pump control system at Wallace WTP, replaced failed DC power supply.
48. Removed AMI system from the temporary tank on Flume Court so the contractor can remove the tank.
49. Worked on wiring the interior of the new Mechanics shop in San Andreas
50. Replaced failed 500va UPS at Copper Cove lift station 45.
51. Troubleshoot and repaired the flow totalizer at Lower Cross Country lift station, totalizer was left on reverse flow, set back to forward.
52. Troubleshoot and repaired standby generator running at Larkspur pump station, pump #2 breaker and main breaker were tripped.
53. Troubleshoot and repaired Arnold lift station #3 grinder pump, breaker was off.
54. Unwired pump #3 at Meadowmont pump station for the Mechanical crew to replace the pump with the new style unit.
55. Performed an insulation test of pump #2 motor at Larkspur pump station, determined pump has failed, unwired unit.
56. Worked with Mechanical crew at Copper Cove B-Tank to unwire failed pump and wire in new.
57. Walked operator through a PLC reboot sequence at Forest Meadows WWTP over the phone.
58. Designed, order parts and put together new elevated tank pump control system for Wallace WTP, also loaded new program into a new PLC for the system.
59. Troubleshoot and repaired pond 6 pump at Copper Cove WWTP, greased motor, amp reading good.
60. Troubleshoot 602 tank level transducer, air in line, possibly frozen, added heater to the room.
61. Troubleshoot and repaired effluent flow meter at Wallace WWTP, reset parameters.
62. Re-established telemetry communications at Pinebrook tank after PG&E power outage
63. Removed portable water loss flow meter from the Hunters WTP effluent line.
64. Met with Toshiba technician at the Copper Cove WTP Ozone system UPS, tech recommends replacement of unit, multiple components failed.
65. Installed portable Flexim flow meter on the backwash return line at West Point WTP after old unit failed, tied meter output into the SCADA system.
66. Reattached sludge lagoon aerator control panel to the backboard after it fell off at La Contenta WWTP, will replace.
67. Troubleshoot and repaired grinder pump VFD at Arnold lift station #3 after it failed to start.
68. Troubleshoot filter #3 influent valve at Jenny Lind WTP, replaced actuator, valve itself sticks when closed, operator to reach out to filter rehab company (warranty)

## **Collections:**

1. SSO monthly online reporting completed.
2. Weekly lift station checks performed.
3. Monthly dry can inspections completed.
4. Monthly vehicle inspections completed.
5. Continued marking USAs as needed.
6. Pumped Six-Mile LS due to storm related issues multiple times on different days.
7. Worked on storm related issues around District.
8. Pumped lift station 2 in Arnold due to high level caused by storm issues multiple times on different days.
9. Pumped huckleberry LS during storm events.
10. Foothill septic pumped Lower Cross-Country Lift Station during storm event 12-31-22 through 1-1-23.
11. Finished installation of a sewer lateral at 197 Sanguinetti
12. Pumped and cleaned septic tanks at Indian rock west field.
13. Worked on storm related issues including pumping Vallecito and Six-mile LS's.
14. Called out to 2976 Bowling Green septic tank pump and on/off float went bad. Replaced
15. Called out to LS 19 - high level. Had to get generator from Hunters WTP to get it going again due to power outage.



16. Called to Hwy 26 and wood gate lift stations due to power outages and had to pump them until power was restored.
17. Pumped septic tanks in West Point and Indian rock with portable generators due to power outages.
18. Gathered fire extinguishers for annual inspections.
19. Marked USA for PG&E on silver in La Contenta for underground replacement.
20. Helped the Jenny Lind Distribution Crew with water leak on Vista Del Lago.
21. Called to address off Juniper in Six-Mile for backup in a toilet. No issue was found on CCWD side.
22. Repaired the Six-Mile force main at Roller bypass in Angels Camp
23. Called out to Huckleberry LS-high level and pump failures due to storm issues.
24. Called to 7153 Elizabeth Ct septic alarm due to flooding.
25. Called out to 3210 Main Street Vallecito septic tank was backed up due to grease In sanitary T.
26. Pumped Vallecito Six-Mile LS's due to storm flooding.
27. Pumped Lower Cross-Country LS due flooding needed trucks from foothill sanitary to assist.
28. Checked grease traps in La Contenta
29. Checked grease traps in Copper.
30. Called to manhole issue on Cosmic Ct. in Copper. Customer had broken plumbing on their side.
31. Worked on SSMP questionnaire (yearly requirements)
32. Took pumper truck 145 to mechanics for coolant system work.
33. USA for lift stations project in Copper
34. Took pumper truck 135 to mechanics shop for electrical issue.
35. Started marking USA on La Contenta Drive and St. Andrews for PG&E replacement.
36. Installed new Kanaflex on front of Vac con 746.
37. -pumped and cleaned lift stations 1,2,3,5 and 7 in poker flat. 1-24-23
38. Called out to LS 7 in Copper - high level. Transducer had gone out – Replaced.
39. Continued marking USAs in La Contenta for PG&E replacement.
40. Helped West Point Distribution with water leak on Hwy 26.
41. Septic tank checks in Southworth

## **Mechanical:**

1. Repaired fuel leak on Avery Tank Generator. Fuel return block had a bad seal that hardened up and started leaking from age, R&I new seal.
2. Generator for CC Warehouse would not start. Upon initial inspection found trickle charger had failed and generator was out of fuel and cranked until batteries were dead. Topped off fuel, charged up battery, and bleed air from fuel system. Got generator running and tested the operation from the transfer switch.
3. Copper L/S 20 generator was alarming out, find battery voltage low. Jump started the generator and discovered the alternator is not charging the battery. Called Pape Machinery and ordered a replacement. Installed and tested the operation.
4. Installed a new backwash return gate valve at West Point WTP, Old valve was no longer adjustable causing backwash return rate to not be set correctly.
5. Install Samsara GPS for trial run on V747, V754 and Boom truck.
6. Called in for Larkspur pump #2 called to run but would not start. Arrived on site and found breaker for motor was tripped, reset breaker and try running pump in hand. Motor blew up, tripping the main breaker causing generator to start. Have electricians unwire motor and pull motor with chain hoist because the building does not have a hatch that allows access to pump and motor with crane.
7. Install spare motor for Copper B tank pump #2, Craig arrived at site with me to unwire old and rewire replacement motor. Adjust bowl height and test rotation. Check flow and put pump 2 back online.
8. Drive B tank motor and Larkspur motor to Industrial Electric for repairs.
9. Meadowmont PS took pump #3 offline and put pump #2 in the lag position. Checked cla-val speed control settings. Electricians unwired pump #3 motor and we began the disassembly of the plumbing and drive shafts to pull the motor off the pump and then pull the pump out of the building. Kevin's Crane Company showed up and we assisted digging the snow away from where the outrigger pads needed to be. With one man on the roof holding the hatch open we were able to call Kevin on the phone do guide the crane into the building. We lifted the motor off the pump and were able to set it to the side in the building to keep it out of the weather. We then lifted the pump out of the building and set it in an area where we could come back and lift it onto a trailer to keep Kevin's time at a minimum. The following day We pulled our flat deck trailer up there and loaded the pump onto the trailer and strapped it down. On 1-30-23 Cameron drove the pump down to Trillium pumps to begin the rebuild.

10. Jenny Lind WTP sludge rake had sheered the roll pin that allows the winch system to pull the rake across the bottom of the pond. Ops had spare shear pin stock at the plant, and we installed it so sludge rake was functional again.
11. V722 pressure washer would not ramp up RPM's when the trigger was pulled resulting in low flow and pressure. Upon troubleshooting it was confirmed that the motor was functioning properly but the throttle actuator on the pump side of the motor was not working. Replacement parts were ordered, installed and tested.
12. Arnold WWTP Effluent pump swing check replacement (co-op with Construction Crew) After new swing checks and HYMAX's were installed, I fabricated a restraint system to eliminate future movement of the pipe when the ground is saturated with water.
13. Work on adding assets on MMS and adding the assets to the map. Start adding components to the assets (such as mechanical seal part numbers to WPWTP effluent pumps)
14. Extensive work related to addressing storm related issues as they cropped up. Multiple hours associated with generator checks and refueling and equipment/system troubleshooting.
15. Cleared sand and rock debris from the La Contenta headworks.
16. Corrected lift station 20 generator battery charging issue.

## **Underground:**

1. Replaced the following services at-
  - 11527 Baldwin
  - 8494
  - 8287
  - 8249
  - 8235
  - 8217
  - 8197
  - 8181
  - 8156
  - 8174 Baldwin
2. Assisted LaContenta Crew with leak repair.
3. On-going stockpiling of rock for service line replacements
4. Provided Standby support during multiple Atmospheric River Storms

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