MINUTES

CALAVERAS COUNTY WATER DISTRICT
REGULAR BOARD MEETING

JULY 22, 2026

Directors Present:

Jack Garamendi	President, District 2
Scott Ratterman	Vice President, District 1
Jeff Robertson	Director, District 3
Russ Thomas	Director, District 4

Directors Absent:

Jeff Davidson	Director, District 5

Staff Present:

Michael Minkler	General Manager
Rebecca Smith	Special Counsel, Downey Brand
Rebecca Hitchcock	Clerk to the Board
Kelly Gerkensmeyer	External Affairs Manager
Kelly Zahniser	Director of Administrative Services
Damon Wyckoff	Director of Operations
Stacey Lollar	Human Resources Manager
Andrew Renshaw	Water Resources Manager*
Jesse Hampton	Plant Operations Manager
Kevin Williams	District Engineer
Monica Remus	Business Services Manager
Kate Jesus	Human Resources Technician*
Dylan Smith	Information Systems Administrator*
Tiffany Burke	Operations Administrative Technician*
Haley Airola	Engineering Coordinator*
Chase King	Civil Engineer*
Amy Behrbaum	Accountant*
Nick Schroven	Water Resources Technician*
Doug Turner	Distribution*
Jared Gravette	Construction Inspector*
David Byous	Treatment Plant Operator*

Others Present:

Bertha Murray	Member of the public
Doug Murray	Member of the public

*Attended virtually

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Garamendi called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Director Davidson was absent.

2. PUBLIC COMMENT: No public comment was provided.

3. CONSENT AGENDA

MOTION: Directors Ratterman/Thomas-Moved to Approve Consent Agenda Items: 3a, 3b, 3c, 3d and 3e as presented

3a Approval of the Minutes for the Board Meetings of June 24 and July 8, 2026
(Rebecca Hitchcock, Clerk to the Board)

3b Report on the Monthly Investment Transactions for June 2026
(Kelly Zahniser, Director of Administrative Services)

3c Ratify Claim Summary #652 Secretarial Fund in the Amount of $4,915,329.00 for June 2026
(Kelly Zahniser, Director of Administrative Services) **RES 2026-57**

3d Approval of the Agreement with the Service Employees International Union Local 1021
(Stacey Lollar, Human Resources Manager) **RES 2026-58**

3e Approval of the La Contenta Wastewater Treatment Plant UV Sole Source Purchase
(Jesse Hampton, Plant Operations Manager)

AYES: Directors Ratterman, Thomas, Robertson, and Garamendi
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

4. NEW BUSINESS

4a Discussion/Action regarding Annual Resolution to Place Delinquent Charges on County Tax Rolls
(Kelly Zahniser, Director of Administrative Services) **RES 2026-59**

MOTION: Directors Ratterman/Robertson-Moved to Adopt Resolution No. 2026-59, Placing the Delinquent Charges on the County Tax Rolls

DISCUSSION: Kelly Zahniser reported that for fiscal year 2025-26, there are 606 delinquent accounts eligible for placement on the tax roll, representing about $966,000 in unpaid charges, an increase of 50 accounts and nearly $175,000 compared to the previous year. The Board discussed the effectiveness and drawbacks of lock-offs and late fees.

PUBLIC COMMENT: No public comment was provided.

AYES: Directors Ratterman, Robertson, Thomas, and Garamendi
NOES: None
ABSTAIN: None
ABSENT: Director Davidson

5. REPORTS

5a Monthly External Affairs Report
(Kelly Gerkensmeyer, External Affairs Manager)

DISCUSSION: Kelly Gerkensmeyer provided an update on external affairs, highlighting social media engagement, outreach events, educational initiatives, and community presentations. He responded to questions from the Board.

PUBLIC COMMENT: No public comment was provided.

5b Monthly Operations Report
(Damon Wyckoff, Director of Operations)

DISCUSSION: Damon Wyckoff presented the June 2026 operations report, detailing service line repairs, main break responses, construction projects, telemetry and communications maintenance, and the Copper Cove raw water pump replacement, with technical explanations and lessons learned. He responded to questions from the Board.

PUBLIC COMMENT: No public comment was provided.

5c General Manager's Report
(Michael Minkler)

Mr. Minkler provided updates on several items, including:

1. Yesterday's Finance Committee meeting discussed monthly billing and the reserve policy
2. The Summer Intern Program
3. The Calaveras Public Power Authority (CPPA) meeting
4. The FERC relicensing status and CCWD should be filing for an extension in September
5. Northern California Power Agency (NCPA) has a new General Manager, Tony Zimmer
6. The upcoming Upper Mokelumne River Watershed Authority (UMRWA) meeting
7. The upcoming meeting with Calaveras County

6 BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Thomas reported that one of the engineers at the District, Juan Maya, has taken a position elsewhere.

Director Ratterman reported on the upcoming Urban Water Institute Annual Conference in San Diego.

Director Robertson recognized former Director Bertha Murray.

Director Garamendi had nothing to report.

PUBLIC COMMENT: Bertha Murray provided public comment.

7. CLOSED SESSION

Closed Session was canceled.

7a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar Regarding Negotiations with Employee Organization Service Employees International Union Local 1021

8. NEXT BOARD MEETINGS

- Wednesday, August 12, 2026, 1:00 p.m., Regular Board Meeting
- Wednesday, August 26, 2026, 1:00 p.m., Regular Board Meeting

9. ADJOURNMENT

With no further business, the meeting adjourned at 2:23 p.m.

By:

Michael Minkler
General Manager

ATTEST:

Rebecca Hitchcock
Clerk to the Board