

RESOLUTION NO. 2018-64
RESOLUTION NO. PFA-03
ORDINANCE NO. 2018-02

MINUTES

**CALAVERAS COUNTY WATER DISTRICT
SPECIAL BOARD MEETING**

DECEMBER 5, 2018

Directors Present: Scott Ratterman, President
Russ Thomas, Vice President
Terry Strange, Director
Bertha Underhill, Director
Jeff Davidson, Director

Staff Present: Jeffrey Meyer, Interim General Manager
Rebecca Hitchcock, Clerk of the Board
Matt Weber, General Counsel
Peter Martin, Manager of Water Resources
Damon Wyckoff, Director of Operations
Robert Creamer, Engineering Analyst
Joel Metzger, Manager of External Affairs, Conservation, and Grants

Others Present: Dennis Mills
Vickey Mills
Elaine St. John

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Ratterman called the Regular Board Meeting to order at 11:00 a.m. and led the pledge of allegiance. Director Strange was absent.

2. PUBLIC COMMENT

Supervisor Dennis Mills addressed the Board about a series of meetings he has been attending, and hopes the meetings can benefit the County as well as CCWD.

3. CONSENT AGENDA

3a Review Board of Directors Monthly Time Sheets for November, 2018

MOTION: Directors Davidson / Underhill – Approved Consent Agenda Item 3a as presented

AYES: Directors Davidson, Underhill, Thomas, and Ratterman

NOES: None

ABSTAIN: None

ABSENT: Director Strange

The order of presentation did not adhere to the agenda.

Director Strange arrived at 11:28 a.m.

4. NEW BUSINESS

4a Discussion / Action Regarding Adoption of the Customer Assistance Program (Joel Metzger, Manager of External Affairs, Conservation, and Grants)

RES 2018-64

MOTION: Directors Strange / Davidson approved Adoption of the Customer Assistance Program with three modifications; 1) The program would start on Jan 2nd instead of Jan 1st; 2) Two lock-offs instead of one for non-payment would eliminate the customer from the program; 3) Two payments in arrears for sewer customers would eliminate the customer from the program.

DISCUSSION: Mr. Metzger presented the highlights of the proposed Customer Assistance Policy. He highlighted that the Board had requested the launch date change from July 1, 2019 to Jan 1, 2019. The program would offer credits to 200 water and 200 wastewater customers on a first-come first-served basis. The PG&E Care Program would be the main qualifier or customers could have their income verified by The Resource Connection. There was significant discussion between the Board and Mr. Metzger on the specifics of the proposed policy.

AYES: Directors Strange, Davidson, Underhill, Thomas, and Ratterman

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT: Vickey Mills stated that the policy should say The Resource Connection instead of the Resource Connection. She also asked how sewer customers would become ineligible for non-payment since they do not have a lock-off. In addition, she does not like the first-come first-served policy.

4b Discussion / Action Regarding Amending the FY 2018-19 Budget for the Customer Assistance Program (Jeffrey Meyer, Interim General Manager)

RES 2018-65

MOTION: Directors Strange / Underhill – Amended the FY 2018-19 Budget for the Customer Assistance Program

DISCUSSION: Mr. Meyer presented the Amendment to the FY 2018-19 Budget for the amount of \$30,000 from the Special Project Fund to the Customer Assistance Program. Director Davidson

advised he would vote no on the Budget adjustment because he felt the program should start with the new budget as originally planned.

AYES: Directors Strange, Underhill, Thomas, and Ratterman

NOES: Director Davidson

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT: There was no public comment.

4c* Discussion / Action Regarding Resolution of Appreciation to Director Strange for his Service as CCWD Board Director
(Scott Ratterman, Board President) **RES 2018-66**

MOTION: Directors Davidson / Thomas – Adopted the Resolution of Appreciation to Director Strange for his service as CCWD Director

DISCUSSION: Each of the Directors took a moment to thank Director Strange for his time at the District.

AYES: Directors Davidson, Thomas, Underhill, Strange, and Ratterman

NOES: None

ABSTAIN: None

ABSENT: None

PUBLIC COMMENT: Members of the public gave appreciation to Director Strange for his service to the District

4. **INTERIM GENERAL MANAGER REPORT**

Mr. Meyer had nothing to report.

5. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Strange mentioned that he spoke about the new Customer Assistance Program to the Tuolumne-Stanislaus Integrated Regional Water Management JPA and they might look into putting something in place as well. He also said that Cindy Secada would be an outstanding replacement for Division 2.

Director Davidson had nothing to report.

Director Underhill mentioned that there was over a foot of snow in Ebbetts Pass yesterday.

Director Thomas attended the ACWA Conference in San Diego. He stated that the conferences are a very good education. He also attended a de-salinization plant tour while in Southern California. He added that the Engineering Committee met yesterday and spoke more on fire sprinklers.

Director Ratterman reported that the Finance Committee is upcoming on December 18, and CAMRA will be on December 19.

6. **NEXT BOARD MEETINGS**

- Wednesday, December 12, 2018, 1:00 p.m., Regular Board Meeting
- Monday, December 17, 2018, 1:00 p.m., Special Board Meeting

The Open Session ended at 11:13 a.m.

The meeting adjourned into Closed Session at approximately 11:13 a.m. Those present were Board Members: Russ Thomas, Bertha Underhill, Scott Ratterman, and Jeff Davidson; staff members Jeffrey Meyer, Interim General Manager; Stacey Lollar, Director of Human Resources and Customer Service; and Matt Weber, General Counsel. Director Strange arrived to Closed Session about 11:28 a.m.

7. **CLOSED SESSION**

7a Potential litigation Government Code Section 54956.9(d)(2)(4)- 1 case.

8. **REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened into Open Session at approximately 12:00 p.m. There was no reportable action.

9. **ADJOURNMENT**


With no further business, the meeting adjourned at approximately 1:00 p.m.

By:



Jeffrey Meyer
Interim General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board