



MINUTES
CALAVERAS COUNTY WATER DISTRICT
REGULAR BOARD MEETING

MAY 27, 2026

Directors Present:

Jack Garamendi	President, District 2
Scott Ratterman	Vice President, District 1
Jeff Robertson	Director, District 3
Russ Thomas	Director, District 4 (arrived at 1:01 p.m.)
Jeff Davidson	Director, District 5

Staff Present:

Michael Minkler	General Manager
Matt Weber, Esq.	General Counsel, Downey Brand
Rebecca Hitchcock	Clerk to the Board
Kelly Gerkenmeyer	External Affairs Manager
Kelly Zahniser	Director of Administrative Services
Damon Wyckoff	Director of Operations
Jesse Hampton	Plant Operations Manager
Pat Burkhardt	Construction & Maintenance Manager
Kevin Williams	District Engineer
Andrew Renshaw	Water Resources Manager*
Stacey Lollar	Human Resources Manager*
Kate Jesus	Human Resources Technician*
Tiffany Burke	Operations Administrative Technician*
Chase King	Civil Engineer*
Kylie Muetterties	Accountant*
Amy Behrbaum	Accountant*
Josh Fernandez	Information Systems Technician*
Nick Schroven	Water Resources Technician*

Others Present:

Katie Cole	Woodard & Curran
Steve Huntley	Chandler Asset Management*
Kamiko Tsuchida	Eide Bailly*
Habib Isaac	IB Consulting*
Andrea Boehling	IB Consulting*
Francisco de la Cruz	Member of the public
Barry Streets	Member of the public
Michael Rodgers	Member of the public

*Attended virtually

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Garamendi called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Director Thomas was absent at the start of the meeting and arrived at 1:01 p.m.

2. PUBLIC COMMENT

Francisco de la Cruz provided public comment.

3. CONSENT AGENDA

MOTION: Directors Davidson/Thomas-Moved to Approve Consent Agenda Items: 3a, 3b, and 3c as presented

3a Approval of the Minutes for the Board Meeting of May 13, 2026
(Rebecca Hitchcock, Clerk to the Board)

3b Report on the Monthly Investment Transactions for April 2026
(Kelly Zahniser, Director of Administrative Services)

3c Approve the 2026 Update to the District's Sanitary Sewer Management Plan
(Damon Wyckoff, Director of Operations) **RES 2026-41**

4. PUBLIC HEARING

President Garamendi opened the Public Hearing at 1:02 p.m.

4a [2025 Urban Water Management Plan Update Public Hearing](#)
(Andrew Renshaw, Water Resources Manager)

DISCUSSION: Andrew Renshaw and Katie Cole of Woodard & Curran presented the 2025 Urban Water Management Plan update to the Board, covering population projections, water supply and demand, regulatory requirements, and public outreach. They explained that the plan is required for state loans and grants, includes a water shortage contingency plan, and is updated every five years. Prepared in accordance with Department of Water Resources guidance, the plan consists of ten chapters addressing system description, water use, supply reliability, demand management, and adoption procedures. The Board discussed the item.

PUBLIC COMMENT: Francisco de la Cruz and Michael Rodgers provided public comments.

This item was for information only; no action was taken.

President Garamendi closed the Public Hearing at 1:51 p.m.

5. NEW BUSINESS

5a [Presentation of District Investments and Strategies by Chandler Asset Management](#)
(Kelly Zahniser, Director of Administrative Services)

DISCUSSION: Kelly Zahniser introduced Steve Huntley from Chandler Asset Management, who presented an overview of CCWD’s investment portfolio, discussing market conditions, Federal Reserve actions, portfolio performance, and answered questions from Board members regarding investment returns and their impact on rates.

PUBLIC COMMENT: Francisco de la Cruz provided public comment.

This item was for information only; no action was taken.

- 5b [Discussion/Direction Regarding the Fiscal Year 2026-27 Preliminary Operating and Capital Improvement Program Budgets](#)
(Kelly Zahniser, Director of Administrative Services)

DISCUSSION: Kelly Zahniser, Kevin Williams, and Damon Wyckoff presented the preliminary 2026-27 operating and capital improvement budgets, detailing infrastructure priorities, funding assumptions, grant applications, and financial projections, with extensive board discussion on project selection, rate increases, and reserve policies.

PUBLIC COMMENT: Francisco de la Cruz, Mike Rodgers, and Roxanne Freitas-Souza provided public comments.

6. **REPORTS**

- 6a [External Affairs Monthly Update](#)
(Kelly Gerkenmeyer, External Affairs Manager)

DISCUSSION: Kelly Gerkenmeyer provided updates on external affairs, including the summer work program, GIS story maps, legislative advocacy, Firewise events, and community engagement efforts. He responded to questions from the Board.

PUBLIC COMMENT: No public comment was provided.

- 6b [General Manager’s Report](#)
(Michael Minkler)

Mr. Minkler provided updates on several items, including:

1. Staff reported a system issue with Tyler Technologies that resulted in some customers receiving duplicate bills
2. the Legal Affairs Committee is next week on Thursday
3. the External Relations Committee is June 15th
4. following budget adoption, focus will return to strategic plan, reserve policy, and monthly billing items
5. the Summer Work Program

7. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

Director Robertson reported on the cyber-attack session at the ACWA Conference. He requested IT information on software patching and penetration testing. He also suggested reviewing historical rate data with inflation multipliers.

Director Ratterman reported on MCWRA Legislative Days, the Legal Affairs Committee, the External Relations Committee, and the City of Roseville tour on the ASR Well. He also asked for an update on the status of monthly billing.

Director Davidson stated he liked the idea of reviewing historical rate information with inflation data.

Director Thomas had nothing to report.

Director Garamendi had nothing to report.

8. **NEXT BOARD MEETINGS**

- Wednesday, June 10, 2026, 1:00 p.m., Regular Board Meeting
- Wednesday, June 24, 2026, 1:00 p.m., Regular Board Meeting

9. **CLOSED SESSION**

PUBLIC COMMENT: No public comment was given.

The meeting adjourned into the Closed Session at 4:18 p.m.

- 9a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar Regarding Negotiations with Employee Organization Service Employees International Union Local 1021 and Management and Confidential Unit
- 9b Conference with Legal Counsel-Existing Litigation
Government Code § 54956.9(d)(1)
California Sportfishing Protection Alliance v. All persons interested in the matter of the validity of the Eastern San Joaquin Groundwater Subbasin groundwater sustainability plan et al. (Stanislaus County Superior Court Case # CV20-1720)
- 9c Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code § 54956.9 – two potential cases

Closed Session Participants:

Board Members: Scott Ratterman, Russ Thomas, Jeff Robertson, Jeff Davidson, and Jack Garamendi
Staff: Michael Minkler, Stacey Lollar (item 9a), and Andrew Renshaw (item 9b)
General Counsel: Matt Weber
Consultant: Jeff Bailey, IEDA


10. **REPORTABLE ACTION FROM CLOSED SESSION**

The Board reconvened the Open Session at 4:30 p.m. There was no reportable action.

11. **ADJOURNMENT**

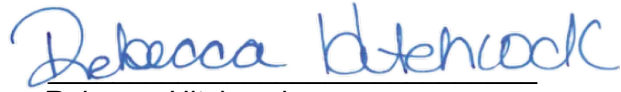
With no further business, the meeting adjourned at 4:30 p.m.

By:



Michael Minkler
General Manager

ATTEST:



Rebecca Hitchcock
Clerk to the Board