



RESOLUTION NO. 2024-18
RESOLUTION NO. PFA-01
ORDINANCE NO. 2024-01

AGENDA

OUR MISSION

Protect, enhance, and develop Calaveras County's water resources and watersheds to provide safe, reliable, and cost-effective services to our communities.

2021-2026 Strategic Plan, Adopted April 28, 2021, and can be viewed at this [link](#)

Regular Board Meeting
Wednesday, April 24, 2024
1:00 p.m.

[Calaveras County Water District](#)
120 Toma Court
San Andreas, California 95249

Board Chambers are open to the public and the following alternative is available to members of the public who wish to participate in the meeting virtually:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 224 605 927 844

Passcode: qDtDHA

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 323-647-8603,409112649#](#)

Phone Conference ID: 409 112 649#

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at 209-754-3028. Notification in advance of the meeting will enable CCWD to make reasonable arrangements to ensure accessibility to this meeting. Any documents that are made available to the Board before or at the meeting, not privileged or otherwise protected from disclosure, and related to agenda items, will be made available at CCWD for review by the public.

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

BOARD OF DIRECTORS

Russ Thomas, President
Cindy Secada, Director

Bertha Underhill, Vice President
Scott Ratterman, Director

Jeff Davidson, Director

2. PUBLIC COMMENT

At this time, members of the public may address the Board on any non-agendized item. The public is encouraged to work through staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three minutes per person.

3. CONSENT AGENDA

- 3a Approval of Minutes for the Board Meetings of March 13 and March 27, 2024
(Rebecca Hitchcock, Clerk to the Board)
- 3b Report on the Monthly Investment Transactions for March 2024
(Jeffrey Meyer, Director of Administrative Services)
- 3c Ratify Claim Summary #625 Secretarial Fund in the Amount of \$3,094,881.46 for March 2024
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-_____**
- 3d Review Board of Directors Monthly Time Sheets for March 2024
(Rebecca Hitchcock, Clerk to the Board)
- 3e Approve Consolidation of the District Election with the General Election held on
November 5, 2024
(Rebecca Hitchcock, Clerk to the Board) **RES 2024-_____**
- 3f Authorized Signatures on Banking and Investment Accounts
(Jeffrey Meyer, Director of Administrative Services)
- Umpqua Bank **RES 2024-_____**
 - Local Agency Investment Fund **RES 2024-_____**
 - Chandler Asset Management **RES 2024-_____**
 - Global Payments **RES 2024-_____**

4. NEW BUSINESS

- 4a Discussion/Action regarding Highway 4 Regional Water Supply Partnership
(Michael Minkler, General Manager) **RES 2024-_____**
- 4b Discussion/Action regarding Applications and Financial Requests with the State Water
Resources Control Board for the Arnold Wastewater Treatment Facility Improvements
Project.
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-_____**
- 4c Discussion/Action regarding Approving Custody Agreement with U.S. Bank Trust Company
for Investment of the District’s 2022 Capital Improvement Program Loan Proceeds
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-_____**
- 4d Review of the FY 2024-25 District’s Five-Year Capital Improvement Program
(Kevin Williams, Senior Engineer)

5. REPORTS

- 5a Report on the March 2024 Operations Department
(Damon Wyckoff, Director of Operations)

5b* General Manager's Report
(Michael Minkler)

6. **BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS**

7. **NEXT BOARD MEETINGS**

- Wednesday, May 8, 2024, 1:00 p.m., Regular Board Meeting (re-schedule)
- Wednesday, May 22, 2024, 1:00 p.m., Regular Board Meeting

8. **CLOSED SESSION**

- 8a Conference with Legal Counsel-Existing Litigation
Government Code 54956.9(d)(1)
California Sportfishing Protection Alliance v. All persons interested in the matter of the validity of the Eastern San Joaquin Groundwater Subbasin groundwater sustainability plan et al. (Stanislaus County Superior Court Case # CV20-1720)
- 8b Existing Litigation-Government Code Section 54956.9(d)(1)
Pacific Gas and Electric Company v. DKM, LLC et al. Calaveras County Superior Court Case Number 24CV47310
- 8c Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - one potential case

9. **REPORTABLE ACTION FROM CLOSED SESSION**

10. **ADJOURNMENT**



CALAVERAS COUNTY WATER DISTRICT

Board of Directors

District 1 Scott Ratterman
District 2 Cindy Secada
District 3 Bertha Underhill
District 4 Russ Thomas
District 5 Jeff Davidson

Financial Services

Umpqua Bank
US Bank
Wells Fargo Bank

CCWD Committees

*Engineering Committee
*Finance Committee
*Legal Affairs Committee
*External Relations Committee
Real Estate Review Committee (ad hoc)

Joint Power Authorities

ACWA / JPIA
CCWD Public Financing Authority
Calaveras-Amador Mokelumne River Authority (CAMRA)
Calaveras Public Power Agency (CPPA)
Eastern San Joaquin Groundwater Authority
Tuolumne-Stanislaus Integrated Regional Water
Management Joint Powers Authority (T-Stan JPA)
Upper Mokelumne River Watershed Authority (UMRWA)

Other Regional Organizations of Note

Calaveras County Parks and Recreation
Committee
Mountain Counties Water Resources
Association (MCWRA)
Mokelumne River Association (MRA)
Tuolumne-Stanislaus Integrated Regional Water
Mgt. Watershed Advisory Committee to the JPA (WAC)
Eastern San Joaquin Groundwater Authority-Technical
Advisory Committee

Legal Counsel

Matthew Weber, Esq.
Downey Brand, LLP

Auditor

Richardson & Company, LLP

Membership**

Thomas / Davidson (alt. Secada)
Secada / Underhill (alt. Thomas)
Ratterman / Davidson (alt. Thomas)
Thomas / Secada (alt. Underhill)
Thomas / Ratterman

Ratterman (alt. Michael Minkler)
All Board Members
Ratterman / Secada (alt. Michael Minkler)
Michael Minkler (alt. Damon Wyckoff)
Thomas
Underhill (alt. Thomas)

Davidson (alt. Ratterman)

Thomas (alt. Ratterman)

All Board Members

All Board Members
Kelly Gerkenmeyer (alt. Juan Maya)

Mark Rincon-Ibarra (alt. Sam Singh)

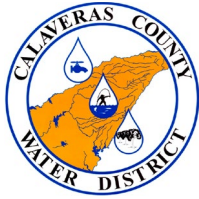
* Standing committees, meetings of which require agendas & public notice 72 hours in advance of meeting.

** The 1st name listed is the committee chairperson.

3 a

A G E N D A
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MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

MARCH 13, 2024

Directors Present: Scott Ratterman, President
Russ Thomas President
Bertha Underhill, Vice-President
Jeff Davidson, Director

Directors Absent: Cindy Secada, Director

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Rebecca Hitchcock, Clerk to the Board
Damon Wyckoff, Director of Operations
Pat Burkhardt, Construction and Maintenance Manager
Kevin Williams, Senior Civil Engineer
Jared Gravette, Senior Supervisor Construction Inspector
Kelly Richards, Customer Service Supervisor
John Coleman, Water Resources Manager
Stacey Lollar, Human Resources Manager*
Kate Jesus, Human Resources Technician*
Dylan Smith, Information Systems Administrator*
Mark Rincon Ibarra, District Engineer
Haley Airola, Engineering Coordinator*
Tiffany Burke, Administrative Technician*
Robin Patolo, Customer Service*
Corinne Skrbina, Customer Service*
Kate Darby, Customer Service*
Kelly Soulier-Doyle, Accounting Technician*
Sam Singh, Engineering Technician*

Others Present: Brian Nash, Richardson & Company, LLC.*
Michael Eaker, D.A. Wood Inc
Jonathan Young, D.A. Wood Inc.
Joel Metzger
Francisco de la Cruz
Kamiko Tsuchida, Eide Bailly*
James Ramsey, Eide Bailly*
Scott Nelsen, Eide Bailly*
Michael Rogers*
Cindy Secada*

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. **ROLL CALL**

President Thomas called the Regular Board Meeting to order at 1:00 p.m. and led the Pledge of Allegiance. Director Secada was absent.

2. **PUBLIC COMMENT:** Public comment was given by Francisco de la Cruz.

3. **CONSENT AGENDA**

- 3a Approval of Minutes for the Board Meeting of January 24 and February 7, 2024
(Rebecca Hitchcock, Clerk to the Board)
- 3b Review Board of Directors Monthly Time Sheets for February 2024
(Rebecca Hitchcock, Clerk to the Board)
- 3c Ratify Claim Summary #624 Secretarial Fund in the Amount of \$4,895,544.11 for
February 2024
(Jeffrey Meyer, Director of Administrative Services) **RES 2024-12**
- 3d Action regarding Calaveras County Water District's letter of support for Utica Water
and Power Authority's draft applications for small conduit exemptions and surrender
of FERC licenses P-2019 and P-2699.
(Michael Minkler, General Manager) **RES 2024-13**
- 3e Report on the February 2024 Operations Department
(Damon Wyckoff, Director of Operations)

MOTION: Director Davidson moved to approve the Consent Agenda as presented. Director Underhill seconded the motion, and it was approved (4-0).

PUBLIC COMMENT Public comment was given by Francisco de la Cruz.

AYES: Directors Davidson, Underhill, Ratterman, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Secada

4. **NEW BUSINESS**

- 4a [Discussion/Action regarding Adoption of Mitigated Negative Declaration for the Jenny Lind Water System Tank A-B Water Transmission Pipeline Project, CCWD CIP# 11088](#)
(Kevin Williams, Senior Civil Engineer) **RES 2024-14**

DISCUSSION: Kevin Williams, Senior Civil Engineer, presented the Mitigated Negative Declaration for the Jenny Lind Water System, Tank A-B Water Transmission Pipeline Project and responded to questions.

PUBLIC COMMENT: No public comment was heard.

MOTION: Director Davidson moved to adopt Resolution No. 2024-14 Adopting a Mitigated Negative Declaration for the Jenny Lind Water System, Tank A-B Water Transmission Pipeline,

Director Ratterman seconded the motion, and it was approved (4-0).

AYES: Directors Davidson, Ratterman, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Secada

4b [Discussion/Action regarding Contract Award for Jenny Ling A-B](#)
(Kevin Williams, Senior Civil Engineer)

RES 2024-15

DISCUSSION: Kevin Williams, Senior Civil Engineer, presented the bids received for the Jenny Lind Water System, Tank A-B Water Transmission Pipeline Project and responded to questions.

PUBLIC COMMENT: Public comments were given by Michael Eaker and Jonathan Young from D.A. Wood Inc.

MOTION: Director Ratterman moved to adopt Resolution No. 2024-15 Awarding Construction Contract for the Jenny Lind Water System, Tank A-B Water Transmission Pipeline Project, Director Davidson seconded the motion, and it was approved (4-0).

AYES: Directors Ratterman, Davidson, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Secada

4c [Discussion/Action Regarding the Audited Financial Statements for the Fiscal Year Ending June 30, 2023, by Richardson & Company, LLP](#)
(Michael Minkler, General Manager)

DISCUSSION: Brain Nash, Richardson & Company presented Audited Financial Statements for the Fiscal Year Ending June 30, 2023, and responded to questions.

PUBLIC COMMENT: Public comments were given by Francisco de la Cruz and Al Segalla.

MOTION: Director Davidson moved to accept the Audited Financial Statements for the Fiscal Year Ending June 30, 2023, Director Underhill seconded the motion, and it was approved (4-0).

AYES: Directors Davidson, Underhill, Ratterman and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Secada

4b [Discussion/Direction Regarding the Management Letter for the Audited Financials for Fiscal Year Ending June 30, 2023, by Richardson & Company, LLP](#)
(Michael Minkler, General Manager)

DISCUSSION: Brain Nash, Richardson & Company presented the Management Letter for the Audited Financials for Fiscal Year Ending June 30, 2023, and responded to questions.

PUBLIC COMMENT: No public comment was heard.

- 4c [Discussion/Action Regarding the Mid-Year FY 2023-24 Operating and Capital Improvement Program Budgets](#)
(Michael Minkler, General Manager) **RES 2024-16**

DISCUSSION: Michael Minkler, General Manager, reviewed the Mid-Year FY 2023-24 Operating and Capital Improvement Program Budgets and responded to questions.

PUBLIC COMMENT: Public comment was given by Francisco de la Cruz.

MOTION: Director Ratterman moved to adopt Resolution 2024-16, Amending the FY 2023-24 Operating and Capital Improvement Program Budgets, Director Davidson seconded the motion, and it was approved (4-0).

AYES: Directors Ratterman, Davidson, Underhill, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Secada

- 4f [Discussion Regarding Financial Services Consulting Agreement](#)
(Michael Minkler, General Manager)

DISCUSSION: Michael Minkler, General Manager, presented the proposal for an outside financial consulting service and responded to questions.

PUBLIC COMMENT: Public comments were given by James Ramsey, Scott Nelson, and Kamiko Tsuchida from Eide Bailly.

MOTION: Director Ratterman moved by Minute Entry to approve the proposal from Eide Bailey for financial consulting services, Director Underhill seconded the motion, and it was approved (4-0).

AYES: Directors Ratterman, Underhill, Davidson, and Thomas
NOES: None
ABSTAIN: None
ABSENT: Director Secada

5. **REPORTS**

- 5a [General Manager's Report](#)
(Michael Minkler)

DISCUSSION: Michael Minkler reported on the following items: 1) the new Water Resources Manager, John Coleman begins work on Monday; 2) the successful hiring of a Water Resources Specialist; 3) budget development; 4) CCWD, UPUD, UTICA, and Angels Camp meetings; 5) the Engineering Committee meeting; 6) the Finance Committee meeting; 7) the Ad hoc Real Estate Review Committee meeting; 8) the trout release by Michelson Elementary School; 9) meetings with the Poker Flat HOA; and 10) the Army Corp of Engineers approved the \$11.2 million in appropriations for Copper Cove

BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Ratterman attended the ACWA Nashville Conference and ACWA DC Conference. He reported on the upcoming MCWRFA reception in Columbia and that he was appointed to the ACWA Outreach Taskforce.

Director Ratterman left the meeting at 2:50 p.m.

Director Thomas asked about the Eastside San Joaquin Groundwater Authority meetings. He also reported on the Calaveras County Parks & Recreation Commission funding for professional analysis of the county needs. He read the dates for the town halls in each district for Parks & Rec.

Director Underhill reported the White Pines Park Committee meeting is March 18th.

Director Davidson requested timelines and town halls for the A-B project in Jenny Lind.

7. NEXT BOARD MEETINGS

- Wednesday, March 27, 2024, 1:00 p.m., Regular Board Meeting
- Wednesday, April 10, 2024, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 3:02 p.m. Those present were Board Members: Bertha Underhill, Russ Thomas, and Jeff Davidson; staff members Michael Minkler, General Manager; and Matt Weber, General Counsel.

8a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

8b Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - two potential cases

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 3:24 p.m. There was no reportable action.

10. ADJOURNMENT

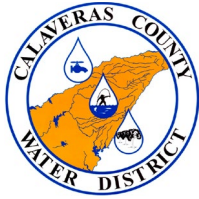
With no further business, the meeting adjourned at approximately 3:24 p.m.

By:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board



MINUTES

CALAVERAS COUNTY WATER DISTRICT REGULAR BOARD MEETING

MARCH 27, 2024

Directors Present: Russ Thomas President
Bertha Underhill, Vice-President
Scott Ratterman, Director
Cindy Secada, Director
Jeff Davidson, Director

Staff Present: Michael Minkler, General Manager
Matt Weber Esq, General Counsel
Rebecca Hitchcock, Clerk to the Board
Damon Wyckoff, Director of Operations
Pat Burkhardt, Construction and Maintenance Manager
Kelly Richards, Customer Service Supervisor
Kelly Gerkenmeyer, External Affairs Manager
John Coleman, Water Resources Manager
Stacey Lollar, Human Resources Manager*
Kate Jesus, Human Resources Technician*
Mark Rincon Ibarra, District Engineer*
Juan Maya, Civil Engineer*
Sam Singh, Engineering Technician*
Haley Airola, Engineering Coordinator*
Dylan Smith, IT Technician*
Corinne Skrbina, Customer Service*
Tiffany Burke, Administrative Technician*
Michael Bear, Accountant*
Kylie Muetterties, Accountant*
Kelly Soulier-Doyle, Accounting Technician*

Others Present: Jacob Erickson, Streamline*
Doelon Arriola, Streamline*
Francisco de la Cruz
Michael Castro
Al Segalla

ORDER OF BUSINESS

CALL TO ORDER / PLEDGE OF ALLEGIANCE

1. ROLL CALL

President Thomas called the Regular Board Meeting to order at 1:01 p.m. and led the Pledge of Allegiance. All Directors were present.

2. PUBLIC COMMENT: Public comments were given by Kelly Richards and Michael Minkler.

3. CONSENT AGENDA

3a Approval of Minutes for the Board Meeting of February 14 and February 28, 2024
(Rebecca Hitchcock, Clerk to the Board)

3b Report on the Monthly Investment Transactions for February 2024
(Michael Minkler, General Manager)

Item 3c was pulled from the Consent Agenda at the request of Calaveras County
3c Support for the Calaveras Affordable Workforce Housing Facility Funding Request
(Kelly Gerkenmeyer, External Affairs Manager)

MOTION: Director Davidson moved to approve the Consent Agenda Items 3a and 3b, Director Ratterman seconded the motion, and it was approved (5-0).

PUBLIC COMMENT Public comment was given by Francisco de la Cruz.

AYES: Directors Davidson, Ratterman, Secada, Underhill, and Thomas

NOES: None

ABSTAIN: None

ABSENT: None

4. NEW BUSINESS

4a [Discussion/Action regarding transitioning to Streamline Website Services](#)
(Kelly Gerkenmeyer, External Affairs Manager)

DISCUSSION: Kelly Gerkenmeyer, External Affairs Manager presented Streamline Website Services and responded to questions. Jacob Erickson and Doelon Arriola, from Streamline gave a presentation of the capabilities of the website and responded to questions.

PUBLIC COMMENT: Public comments were given by Francisco de la Cruz, Mike Castro, and Al Segalla.

RECESS was called at 2:20 p.m. **SESSION RESUMED** at 2:28 p.m.

4b [Online Smart Meter Customer Portal Demonstration](#)
(Kelly Richards, Business Services Manager)

DISCUSSION: Kelly Richards, Business Services Manager, gave a live demonstration of the newly launched customer portal and responded to questions.

PUBLIC COMMENT: Public comment was given by Francisco de la Cruz.

5. REPORTS

5a [General Manager's Report](#)
(Michael Minkler)

Mr. Minkler reported on the following activities: 1) the Engineering Committee meeting; 2) the Legal Affairs Committee meeting; 3) budget preparation; 4) onboarding Eide Bailly Consulting; 5) onboarding Landstedt Consulting for grants; 6) the Ad hoc Real Estate Review Committee meeting; 7) the Finance module of Tyler; 8) the upcoming ACWA Legislative symposium and

cancelling the April 10th meeting; 9) thanks to the City of Angels Camp and Senator Alvarado-Gil for the letters of support for budget appropriations from the Army Corps of Engineers; and 10) the letter of support being pulled from the agenda.

6. BOARD REPORTS / INFORMATION / FUTURE AGENDA ITEMS

Director Underhill had nothing to report.

Director Ratterman reported on the ACWA Legislative Symposium, Mountain Counties Legislative Days, the Legal Affairs Committee meeting, and a future agenda item of an ADU Policy review.

Director Davidson had nothing to report.

Director Seada asked if she could attend the Special Engineering committee meeting in person if she did not participate.

Director Thomas had nothing to report.

7. NEXT BOARD MEETINGS

- Wednesday, April 10, 2024, 1:00 p.m., Regular Board Meeting-Cancelled
- Wednesday, April 24, 2024, 1:00 p.m., Regular Board Meeting

8. CLOSED SESSION

The meeting adjourned into Closed Session at approximately 4:37 p.m. Those present were Board Members: Scott Ratterman, Cindy Secada, Russ Thomas, Bertha Underhill, and Jeff Davidson; staff members Michael Minkler, General Manager, John Coleman, Manager of Water Resources (for item 8b), and Kelly Gerkenmeyer, External Affairs Manager (for item 8b); and General Counsel Matt Weber.

8a Government Code § 54957.6 Agency Negotiators: General Manager Michael Minkler, HR Manager Stacey Lollar regarding Negotiations with Employee Organization SEIU Local 1021 and Management and Confidential Unit

8b Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9. - two potential cases

9. REPORTABLE ACTION FROM CLOSED SESSION

The Board reconvened into Open Session at approximately 4:40 p.m. There was no reportable action.

10. ADJOURNMENT

With no further business, the meeting adjourned at approximately 4:41 p.m.

By:

ATTEST:

Michael Minkler
General Manager

Rebecca Hitchcock
Clerk to the Board

3b

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3b

Agenda Item

DATE: April 24, 2024

TO: Michael Minkler, General Manager

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Report on the Monthly Investment Transactions for March 2024

RECOMMENDED ACTION:

For information only.

SUMMARY:

Per the District's Investment Policy, staff will report the monthly investment activity for the preceding month. During March 2024, the following investment transactions occurred:

MONTHLY ACTIVITY			
Chandler Asset Management Activity:	General	Water CIP Loan	Sewer CIP Loan
Book Value at 2/29/2024	20,339,732.03	19,917,870.05	7,501,506.49
Security Purchases	889,751.28	77,505.64	29,190.32
Money Market Fund Purchases			
Money Market Contributions			
Security Sales	(706,231.45)		
Change in Cash, Payables, Receivables	(117,304.92)	5,641.20	2,124.61
Maturities			
Principal Paydown	(32,881.38)		
Money Market Fund Withdrawals			
Amortization/Accretion	1,260.32		
Gain/Loss on Dispositions	(9,996.52)		
Book Value at 3/31/2024	20,364,329.36	20,001,016.89	7,532,821.42
Local Agency Investment Fund Activity:			
Balance at 2/29/2024	7,716,841.49		
Withdrawals, Operating Cash	-		
Interest			
Balance at 3/31/2024	7,716,841.49		

LAIF (Local Agency Investment Fund) daily interest rates are 4.12% as of March 31, 2024.

Attachment: Investment Activity Report for March 2024

CALAVERAS COUNTY WATER DISTRICT
INVESTMENT ACTIVITY
FOR THE MONTH ENDING March 31, 2024

INVESTMENT TRUSTEE	TYPE OF FUNDS/Availability	MARKET VALUE	INVESTMENT COST			DATE INVST	CM INTEREST AND DIVIDEND RECVD
			COST	PAR (PRINC)	CPN RATE		
Local Agency Investment Fund	Restricted for Reserves/Special Projects	7,716,841.49	7,716,841.49	7,716,841.49	4.120%	ongoing	-
Chandler Asset Management	Restricted/Reserves/Expansion/AD/R&R	19,693,585.02	20,364,329.36	20,468,818.07	2.560%	ongoing	24,597.33
Chandler Asset Management - Water Loan	Committed to Specific CIP Projects	20,001,016.89	20,001,016.89	20,001,016.89	4.920%	ongoing	77,505.64
Chandler Asset Management - Sewer Loan	Committed to Specific CIP Projects	7,532,821.42	7,532,821.42	7,532,821.42	4.920%	ongoing	29,190.32
Totals		54,944,264.82	55,615,009.16	55,719,497.87			131,293.29

MONTHLY ACTIVITY

Chandler Asset Management Activity:	General	Water CIP Loan	Sewer CIP Loan
Book Value at 2/29/2024	20,339,732.03	19,917,870.05	7,501,506.49
Security Purchases	889,751.28	77,505.64	29,190.32
Money Market Fund Purchases			
Money Market Contributions			
Security Sales	(706,231.45)		
Change in Cash, Payables, Receivables	(117,304.92)	5,641.20	2,124.61
Maturities			
Principal Paydown	(32,881.38)		
Money Market Fund Withdrawals			
Amortization/Accretion	1,260.32		
Gain/Loss on Dispositions	(9,996.52)		
Book Value at 3/31/2024	20,364,329.36	20,001,016.89	7,532,821.42
Local Agency Investment Fund Activity:			
Balance at 2/29/2024	7,716,841.49		
Withdrawals, Operating Cash	-		
Interest			
Balance at 3/31/2024	7,716,841.49		

**CALAVERAS COUNTY WATER DISTRICT
CHANDLER ASSET MANAGEMENT (General)**

FOR THE MONTH ENDED March 31, 2024

INVESTMENT TRUSTEE/TYPE	MARKET VALUE	INVESTMENT COST			Dividends Earned	Interest Earned
		BOOK	PAR Value/Units	CPN RATE		
Asset Backed Security	561,440.86	568,712.96	568,747.83	2.84%		1,193.52
Agency Securities	3,330,116.41	3,401,850.45	3,400,000.00	2.99%		13,753.47
Agency CMBS	1,295,492.64	1,314,660.80	1,340,000.00	3.76%		3,942.96
Corporate Securities	4,907,869.57	5,003,609.46	5,015,000.00	3.41%		11,655.56
Money Market Fund (Cash)	5,070.24	5,070.24	5,070.24	4.94%	218.70	
Municipal Bonds	208,218.00	202,956.85	200,000.00	5.12%		
Supranational Securities	1,067,563.92	1,119,647.83	1,120,000.00	0.64%		787.50
US Treasury	8,317,813.38	8,747,820.77	8,820,000.00	1.78%		925.25
Totals	19,693,585.02	20,364,329.36	20,468,818.07	2.56%	218.70	32,258.26

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**Calaveras County Water District
Claim Summary #625
February 2024 vs March 2024**

	Feb 2024	Mar 2024
CCWD Operating Expenditures	2,821,196.89	1,028,580.76
Expenditures to be reimbursed/Fiduciary Payments	5,211.02	6,859.97
Capital Improvement Program Projects	1,360,206.39	1,385,347.64
Capital Outlay	-	6,886.87
Sub-Total Vendor Payments	4,186,614.30	2,427,675.24
Payroll Disbursed	701,307.14	663,432.15
Other EFT Payments	7,622.67	3,774.07
Total Disbursements	4,895,544.11	3,094,881.46

CCWD - AP DISBURSEMENTS

March 1-31, 2024

Vendor	Description	Date	Check Number	Amount
A T & T	Lease Acct#23584106903335 03/24	03/13/2024	144247	63.15
A T & T	Acct#287318536357 IT Phone 03/24	03/13/2024	144248	130.96
A T & T	Internet Service LC Acct#129469186 02/24	03/13/2024	144249	85.60
A T & T	Acct#9391064579 Warehouse	03/27/2024	144325	57.15
A T & T	Ref#2097850520 Long Distance Copper Reclaim 03/24	03/27/2024	144326	140.19
A T & T CALNET 3	Acct#9391067346 Camp Connel 02/24	03/13/2024	144250	182.32
A T & T CALNET3	Acct#9391029200 Dorrington 03/24	03/20/2024	144287	29.35
A T & T CALNET3	Acct#9391029201 District Wide 03/24	03/20/2024	144288	1,549.25
A T & T CALNET3	Acct#9391032215 T Line 03/24	03/20/2024	144289	155.55
A T & T CALNET3	Acct#9391032214 JLTC 03/24	03/27/2024	144327	146.50
A T & T CALNET3	Acct#9391029194 OP HQ Long Distance	03/27/2024	144328	407.92
A T & T CALNET3	Acct#9391029198 Hunters 03/24	03/27/2024	144329	29.35
A T & T CALNET3	Acct#9391032216 Azalea L/S 03/24	03/27/2024	144330	27.79
A T & T CALNET3	Acct#9391029199 JLTC 03/24	03/27/2024	144331	29.35
A T & T MOBILITY	Internet Service 02/24 SR	03/06/2024	144195	262.34
A TEEM ELECTRICAL ENG INC	Electrical Engineering Construction Services CC Lift Station CIP 15080	03/13/2024	144251	590.00
A TEEM ELECTRICAL ENG INC	Mobile MMS Integration - Water Loss Audit	03/20/2024	144290	1,440.00
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Bar Oil, Mix - CC Dist	03/20/2024	144291	39.29
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Bar Oil, Mix - Construction Crew	03/20/2024	144291	14.53
A-1 SHARPENING & SMALL ENGINE REPAIR, LLC	Parts - Southworth Coyote	03/20/2024	144291	237.89
ACWA/JPIA	Dental 04/24	03/06/2024	144196	7,595.16
ACWA/JPIA	EAP 04/24	03/06/2024	144196	210.80
ACWA/JPIA	Retiree Dental 04/24	03/06/2024	144196	3,391.28
ACWA/JPIA	Retiree Vision 04/24	03/06/2024	144196	946.56
ACWA/JPIA	Vision 04/24	03/06/2024	144196	1,559.04
ADP INC	W-2's 2023	03/06/2024	144197	611.82
AFLAC	Act#JJ325 02/24	03/06/2024	144198	1,535.22
APPLEGATE, JOHN	Winter Weather Gear Reimbursement FY 23/24	03/06/2024	144199	199.40
APPLEGATE, JOHN	Operator 3 (T3) Certificate Reimbursement	03/13/2024	144252	90.00
ARNOLD TIRE AND AUTO CARE	Balance Due on Invoice 5474 Short Paid	03/13/2024	144253	113.20
ARNOLD TIRE AND AUTO CARE	Mount & Balance Tires	03/13/2024	144253	87.96
BIG VALLEY FORD LINCOLN MERCURY	Tube Assembly - V710	03/06/2024	144200	121.81
BIG VALLEY FORD LINCOLN MERCURY	Gasket - V710	03/13/2024	144254	13.39
BIG VALLEY FORD LINCOLN MERCURY	Complete AC Replacement, Full Service - V716	03/20/2024	144292	3,662.27
BIG VALLEY FORD LINCOLN MERCURY	Gasket - V621	03/20/2024	144292	54.15
C/O M&T Bank NEW YORK LIFE	Life Insurance 03/24	03/27/2024	144350	1,800.24
CALAVERAS AUTO SUPPLY	Air Bag Switch - V124	03/13/2024	144255	114.40

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CALAVERAS AUTO SUPPLY	Batteries - V747	03/13/2024	144255	497.76
CALAVERAS AUTO SUPPLY	Battery Warranty - V717	03/13/2024	144255	5.81
CALAVERAS AUTO SUPPLY	Bearing Assembly - V124	03/13/2024	144255	172.99
CALAVERAS AUTO SUPPLY	Brakes V 741	03/13/2024	144255	418.50
CALAVERAS AUTO SUPPLY	Coolant - Mech Shop	03/13/2024	144255	90.03
CALAVERAS AUTO SUPPLY	Cooling Hose, Coolant - SA Shop	03/13/2024	144255	118.46
CALAVERAS AUTO SUPPLY	Filters - V131	03/13/2024	144255	17.21
CALAVERAS AUTO SUPPLY	Filters - V551	03/13/2024	144255	89.21
CALAVERAS AUTO SUPPLY	Fluids, Parts - V731	03/13/2024	144255	337.16
CALAVERAS AUTO SUPPLY	Oil Filter - V139	03/13/2024	144255	42.58
CALAVERAS AUTO SUPPLY	Oil V 717	03/13/2024	144255	128.57
CALAVERAS AUTO SUPPLY	Parts - SA Shop	03/13/2024	144255	58.00
CALAVERAS AUTO SUPPLY	Parts - V131	03/13/2024	144255	277.19
CALAVERAS AUTO SUPPLY	Pinion Seal - V717	03/13/2024	144255	83.60
CALAVERAS AUTO SUPPLY	Repair Parts - V 717	03/13/2024	144255	915.41
CALAVERAS AUTO SUPPLY	RTU Ext Life - V723	03/13/2024	144255	45.01
CALAVERAS AUTO SUPPLY	Socket Set - V747	03/13/2024	144255	206.98
CALAVERAS AUTO SUPPLY	Supplies - SA Shop	03/13/2024	144255	26.83
CALAVERAS AUTO SUPPLY	Transmission Fluid - Mech Shop	03/13/2024	144255	50.15
CALAVERAS AUTO SUPPLY	Transmission Fluid - V131	03/13/2024	144255	68.79
CALAVERAS AUTO SUPPLY	Transmission Line - V131	03/13/2024	144255	40.35
CALAVERAS AUTO SUPPLY	Turbo Belt - V710	03/13/2024	144255	51.47
CALAVERAS AUTO SUPPLY	Valve - V145	03/13/2024	144255	217.87
CALAVERAS CNTY INTEGRATED WASTE MANAGEME	Gate Fees February 2024 - Rock Creek	03/06/2024	144201	16.00
CALAVERAS COUNTY	Study / Mitigated Negative Declaration (SMND) CIP 11088 Recordin	03/18/2024	144286	2,916.75
CALAVERAS COUNTY PUBLIC WORKS	Blanket Permit Service 02/24	03/27/2024	144333	320.70
CALAVERAS COUNTY PUBLIC WORKS	Calaveras County Fee's for CIP 11101 Aug -Nov 2022	03/27/2024	144333	1,627.35
CALAVERAS ENTERPRISE	Recruitment Ad - Acct	03/06/2024	144202	106.24
CALAVERAS LUMBER CO INC	Weed Eating Materials - Construction Crew	03/13/2024	144256	172.35
CALAVERAS LUMBER CO INC	Wrench, Start Rope - V750	03/13/2024	144256	16.83
CALAVERAS MINI-STORAGE	Tenant 197673 Storage Rental 04/24	03/27/2024	144334	200.00
CALPERS - RETIREMENT	CalPERS PEPRA Balance Due 2.15	03/27/2024	EFT	682.70
CALPERS - RETIREMENT	CalPERS Retirement 02/29/2024 Payroll	03/27/2024	EFT	53,887.50
CALPERS (Def Comp)	Def Comp Disbursement 2/29/2024 Payroll	03/08/2024	EFT	11,513.85
CALPERS (Def Comp)	Def Comp Disbursement 3/15/2024 Payroll	03/28/2024	EFT	9,605.87
CALPERS (Health Ins)	Health Insurance 03/24, Admin Fees	03/08/2024	EFT	795.21
CALPERS (Health Ins)	Health Insurance 03/24, employees	03/08/2024	EFT	179,225.08

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CALPERS (Health Ins)	Health Insurance 03/24, Retirees	03/08/2024	EFT	9,263.00
CANEPA, CRAIG	Safety Boot Reimbursement FY 23/24	03/06/2024	144203	200.00
CANEPA, CRAIG	Winter Weather Gear FY 23/24	03/06/2024	144203	200.00
CARBON COPY INC	Copies 02/24	03/06/2024	144204	121.92
CDK SUPPLY	10' 3/4 EMT Conduit - SouthworthWWTP	03/20/2024	144293	55.76
CED CREDIT	Motor Starter Rebuild Kits - DF VCTO	03/20/2024	144294	2,287.28
CITY OF ANGELS	Six Mile Village 02/24	03/06/2024	144205	3,689.76
CLARK PEST CONTROL INC	Pest Control Acct#2120969 Wallace	03/06/2024	144206	145.00
CLARK PEST CONTROL INC	Pest Control Acct#688236 Southworth WWTP	03/06/2024	144206	101.00
CLARK PEST CONTROL INC	Pest Control Acct#807360 La Contenta	03/06/2024	144206	100.00
CLARK PEST CONTROL INC	Pest Control Acct#807549 JLWTP	03/06/2024	144206	76.00
CLARK PEST CONTROL INC	Pest Control Acct#1297711 West Point WTP	03/13/2024	144257	127.00
CLARK PEST CONTROL INC	Pest Control Acct#1297711 West Point WWTP	03/13/2024	144257	154.00
CLARK PEST CONTROL INC	Pest Control Acct#190086855 FMWWTP	03/13/2024	144257	104.00
CLARK PEST CONTROL INC	Pest Control Acct#1365831 Arnold WWTP	03/20/2024	144295	104.00
CLARK PEST CONTROL INC	Pest Control Acct#1505308 Hunters	03/20/2024	144295	114.00
CLARK PEST CONTROL INC	Pest Control Acct#730179 Little John 48023	03/27/2024	144335	110.00
COLEMAN ENGINEERING, INC.	Engineering and Design Contract for the JL A-B 10/23 CIP 11088	03/20/2024	144296	9,769.98
COLEMAN ENGINEERING, INC.	Engineering and Design Contract for the JL A-B 01/24 CIP 11088	03/27/2024	144336	8,449.20
COLEMAN ENGINEERING, INC.	Engineering and Design Contract for the JL A-B 02/24 CIP 11088	03/27/2024	144336	9,126.38
COLUMBIA COMMUNICATIONS	Vehicle Cloud Service 02/24	03/06/2024	144207	780.00
CONFIDENTIAL	35 Hours CTO Pay Out	03/06/2024	144208	1,406.97
CONFIDENTIAL	10 Hrs CTO Pay Out	03/06/2024	144212	373.18
CONFIDENTIAL	DOT Physical Reimbursement	03/06/2024	144215	100.00
CONFIDENTIAL	40 Hours CTO Pay Out	03/20/2024	144302	1,215.57
CONFIDENTIAL	Retiree Medical Reimbursement 04/24	03/27/2024	144332	1,527.86
CONFIDENTIAL	Retiree Medical Reimbursement 04/24	03/27/2024	144337	739.30
CONFIDENTIAL	Retiree Medical Reimbursement 04/24	03/27/2024	144342	291.15
CONFIDENTIAL	Final PTO Payout	03/28/2024	EFT	985.67
CPPA	Power District Wide 02/24	03/13/2024	144258	141,988.41
CPPA	Power OP HQ 02/24	03/13/2024	144258	1,222.00
CWEA	CSM4 Renewal - Roeder	03/13/2024	144259	113.00
CWEA	Membership Renewal - Heinle	03/20/2024	144297	221.00
DAVIDSON, JEFF	Travel 02/24	03/06/2024	144209	75.04
DE LAGE LANDEN FINANCIAL SRVC INC	Copier Lease	03/31/2024	EFT	294.71
DEVINE, JOHN	Consulting Services for FERC Relicensing	03/06/2024	144210	21,211.84
DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00003 01/24	03/27/2024	144338	16,656.00

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DOWNEY BRAND ATTORNEYS LLP	Legal Services 31348.00003 02/24	03/27/2024	144338	10,949.00
EBBETTS PASS GAS SERVICE	Fuel EP 02/24	03/13/2024	144260	1,805.17
EBBETTS PASS LUMBER	Fasteners -AWWTP	03/06/2024	144211	13.19
EBBETTS PASS LUMBER	Fasteners, Blade - AWWTP	03/06/2024	144211	39.12
EBBETTS PASS LUMBER	Fittings - Distribution	03/06/2024	144211	78.68
ENTERPRISE FM TRUST	Vehicle Lease 03/24	03/13/2024	144261	30,374.38
ENVIRONMENTAL OPERATING SOLUTIONS	MicroC - DF VCTO	03/27/2024	144339	5,862.20
FASTENAL	Fire Extinguishers - District	03/06/2024	144213	190.54
FASTENAL	Supplies - District	03/20/2024	144298	113.34
FASTENAL	Bits, Batteries, Tape - Vending	03/27/2024	144340	243.49
FASTENAL	Glasses, Hydration Packs - Vending	03/27/2024	144340	123.43
FASTENAL	Marking Paint - EB Pass	03/27/2024	144340	255.73
FASTENAL	Supplies - Vending	03/27/2024	144340	544.54
FERGUSON ENTERPRISES, INC 1423	Fittings - Distribution	03/06/2024	144214	5,677.18
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 01/30-02/27/24 SR	03/06/2024	144216	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 01/30-02/27/24 Wallace	03/06/2024	144216	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 02/27/24-03/26/24 SR	03/27/2024	144341	154.50
FOOTHILL PORTABLE TOILETS	Rental Portable Toilet 02/27/24-03/26/24 Wallace	03/27/2024	144341	154.50
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control B Tank (Harding Rd) #32845	03/13/2024	144262	136.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control Holiday Mine Rd - DF VCTO #43132	03/13/2024	144262	800.00
FOOTHILL SIERRA PEST CONTROL	Pest/Weed Control West Point WWTP #31154	03/13/2024	144262	2,122.00
GAMBI DISPOSAL INC.	Bio-Solids Removal - February 2024	03/06/2024	144217	6,093.75
GENERAL PLUMBING SUPPLY CO INC	Fittings - District	03/27/2024	144343	421.86
GENERAL PLUMBING SUPPLY CO INC	Floats - Collections	03/27/2024	144343	637.94
GENERAL SUPPLY COMPANY	Supplies - WPWWTP	03/06/2024	144218	378.30
GEORGE REED INC	3/8 Rake - LC	03/20/2024	144300	265.07
GEORGE REED INC	Class II AB - UtilityCrew	03/27/2024	144344	1,202.07
GERKENSMAYER, KELLY	Mileage 02/24	03/13/2024	144263	54.37
GLOBAL PAY	Global Payments 24728 Feb 2024	03/31/2024	EFT	15,703.26
GLOBAL PAY	Global Payments 7167 Feb 2024	03/31/2024	EFT	4,089.49
GOVINVEST INC	OPEB Module Annual Subscription Fee 04/29/24-06/29/24	03/13/2024	144264	1,888.30
GOVINVEST INC	OPEB Module Annual Subscription Fee 07/01/24 - 04/29/25	03/13/2024	144264	9,441.45
GRAINGER	Hose Bands - Collections	03/27/2024	144345	192.19
HANSON BRIDGETT LLP	Legal Services 11/23 040171.000001 Eastside SJ GSA/GSP	03/06/2024	144219	8,467.50
HANSON BRIDGETT LLP	Legal Services 12/23 040081.0000001 Special Council Water Rights	03/06/2024	144219	8,341.23
HANSON BRIDGETT LLP	Legal Services 12/23 040081.000003 North Fork Licensing	03/06/2024	144219	340.00
HANSON BRIDGETT LLP	Legal Services 12/23 040171.000001 Eastside SJ GSA/GSP	03/06/2024	144219	526.25

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HANSON BRIDGETT LLP	Legal Services 01/24 040081.0000001 Special Council Water Rights	03/06/2024	144219	6,375.00
HANSON BRIDGETT LLP	Legal Services 01/24 040081.000005 New Hogan Dam OM&R	03/06/2024	144219	8,252.00
HANSON BRIDGETT LLP	Legal Services 01/24 040081.000005 North Fork Licensing	03/06/2024	144219	255.00
HANSON BRIDGETT LLP	Legal Services 01/24 040171.000001 Eastside SJ GSA/GSP	03/06/2024	144219	5,107.55
HANSON BRIDGETT LLP	Legal Services 02/24 040081.000001 Special Council Water Rights	03/20/2024	144301	552.50
HERD'S MACHINE & WELD SHOP	Valve Key Metal - District Water	03/13/2024	144265	142.49
HITCHCOCK, REBECCA	Notary Renewal Class Reimbursement	03/27/2024	144346	40.00
HOBGOODS CLEANING	Janitorial Services JLTC 03/24	03/20/2024	144303	50.00
HOBGOODS CLEANING	Janitorial Services OP HQ 03/24	03/20/2024	144303	1,935.00
HOBGOODS CLEANING	Janitorial Services Shop 03/24	03/20/2024	144303	37.00
HOLT OF CALIFORNIA	Parts - B06	03/13/2024	144266	135.01
HOLT OF CALIFORNIA	Excavator Rental - White Pines	03/20/2024	144304	14,326.92
HOLT OF CALIFORNIA	Parts - BH06	03/20/2024	144304	861.29
HOLT OF CALIFORNIA	Parts - BH06 LC Whse	03/27/2024	144347	170.99
HUBER TECHNOLOGY INC.	Solenoid Valve, Valve - DF VCTO	03/27/2024	144348	1,626.58
HUNT & SONS, INC	Diesel - Copperopolis	03/13/2024	144267	3,281.41
HUNT & SONS, INC	Diesel - La Contenta	03/13/2024	144267	2,115.10
HUNT & SONS, INC	DEF - SA Shop	03/27/2024	144349	304.20
HUTSON, DAMON	Safety Boot Reimbursement FY 23/24	03/20/2024	144305	200.00
HYDROSCIENCE ENGINEERS INC	Contract Amendment #3 for Arnold WW Treatment 03/24 CIP15095	03/20/2024	144306	14,249.55
HYDROSCIENCE ENGINEERS INC	Design and Engineering Services for the CC WW 03/24 CIP 15094	03/20/2024	144306	42,044.33
IRON MOUNTAIN	Document Destruction 02/24	03/06/2024	144220	178.15
JOHNSON, DARREN	Mechanic 2 Application Fee Reimbursement	03/06/2024	144221	207.00
KW EMERSON, INC	Construction Contract for the WP Wilseyville 02/24 CIP 15091	03/20/2024	144307	147,834.77
LONGHORN DEVELOPMENT LLC	UB Refund 4868 Hwy 4	03/06/2024	144222	6,478.52
MAIN STREET TECHNOLOGIES	HP Plotter & 5 Year Agreement	03/06/2024	144223	7,210.27
MAIN STREET TECHNOLOGIES	HP Plotter purchase and 5 year agreement	03/06/2024	144223	119.61
MARTIN MARIETTA MATERIALS	12.04 Tons 3/4" Class II Base Rock	03/20/2024	144308	288.36
MATHESON TRI-GAS, INC	Liquid Oxygen - CCWTP	03/13/2024	144268	7,076.40
MATHESON TRI-GAS, INC	Liquid Oxygen - JLWTP	03/13/2024	144268	6,659.17
MATHESON TRI-GAS, INC	Driver Availibility Charge 04/21 - 02/22 JLWTP	03/20/2024	144309	193.58
MID VALLEY AGRICULTURAL INC	Weed Spray - District	03/20/2024	144310	546.99
MISCOWATER	Parts - Gamma X - JLWTP	03/13/2024	144269	3,091.36
Mission Square	Retiree Health 02/29/2024 Payroll	03/08/2024	EFT	2,000.00
Mission Square	Retiree Health 3/15/2024 Payroll	03/28/2024	EFT	2,205.00
MODESTO AIRCO GAS & GEAR	Cylinder Rental 02/24	03/13/2024	144270	104.00
MOTHER LODGE ANSWERING SERVICE	Answering Service 02/24	03/06/2024	144224	887.00

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MOUNTAIN OASIS PURIFIED WATER	Water Cooler & Supplies 02/24	03/06/2024	144225	194.05
MOZINGO CONSTRUCTION, INC.	Construction Contract for CC Lift Stations 15 & 18 01/24 CIP 15080	03/06/2024	144226	107,112.50
MOZINGO CONSTRUCTION, INC.	Construction Contract for CC Lift Stations 15 & 18 02/24 CIP 15080	03/06/2024	144226	72,200.00
MOZINGO CONSTRUCTION, INC.	Construction Contract for CC Lift Stations 12 & 13 12/23 CIP 15076	03/20/2024	144311	92,591.75
MOZINGO CONSTRUCTION, INC.	Potholing Construction Contract for JL A-B Project 03/24 CIP 11088	03/20/2024	144311	5,553.84
MUNICIPAL MAINTENANCE EQUIP	Non - Conductive Tube - V135	03/13/2024	144271	569.00
MUNICIPAL MAINTENANCE EQUIP	Quick Clamps - V746	03/20/2024	144312	206.76
MUNICIPAL MAINTENANCE EQUIP	Water Nozzles - V135	03/20/2024	144312	1,066.48
MUTUAL OF OMAHA	Life, AD&D Acct#G000AWXB 03/24	03/06/2024	144227	7,500.55
NORTHSTAR CHEMICAL	Sodium Hydroxide - AWWTP	03/20/2024	144313	3,873.87
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 12	03/20/2024	144313	737.88
NORTHSTAR CHEMICAL	Sodium Hydroxide - CC LS 40	03/20/2024	144313	6,934.06
NORTHSTAR CHEMICAL	Sodium Hydroxide - DF VCTO	03/20/2024	144313	2,859.29
NORTHSTAR CHEMICAL	Sodium Hydroxide - LCWWTP	03/20/2024	144313	1,475.76
NORTHSTAR CHEMICAL	Sodium Hypochlorite - WPWTP	03/20/2024	144313	1,177.24
NORTHSTAR CHEMICAL	Sodium Hypochlorite - WPWWTP	03/20/2024	144313	455.82
NTU TECHNOLOGIES INC	ProPac 926 - JLWTP	03/13/2024	144272	13,038.20
OCCU-MED, LTD	Pre Employment Screening	03/20/2024	144314	295.65
O'CONNELL & DEMPSEY, LLC	Legislative Lobbying Activities 02/24	03/27/2024	144351	6,000.00
O'REILLY AUTOMOTIVE, INC	Wipers - V621	03/13/2024	144273	51.47
P G & E	Power - CC Water Tank	03/31/2024	EFT	61.31
P G & E	Power - District Wide	03/31/2024	EFT	3,253.70
P G & E	Power - Highway 26	03/31/2024	EFT	10.76
P G & E	Power - OP HQ	03/31/2024	EFT	338.12
P G & E	Power - Silver Rapids/JLTC	03/31/2024	EFT	174.75
P G & E	Power - Silver Rapids/VS House	03/31/2024	EFT	15.05
P G & E	Power - Wallace Spray Fields	03/31/2024	EFT	24.64
P G & E	Power - Warmwood L/S	03/31/2024	EFT	27.54
P G & E	Power - Woodgate L/S	03/31/2024	EFT	36.37
PAC MACHINE CO INC.	Backwash Pump - JLWTP	03/27/2024	144352	7,539.31
PACE SUPPLY CORP	Fittings - Distribution	03/06/2024	144228	464.61
PACE SUPPLY CORP	Tracer Wire - Distribution	03/06/2024	144228	482.63
PACE SUPPLY CORP	Fittings - District Wide	03/20/2024	144315	3,142.85
PACE SUPPLY CORP	BackFlow Valve - OPS HQ	03/27/2024	144353	597.24
PETERSON BRUSTAD INC	Engineering Services - CC Clearwell Tank CIP 11083C	03/06/2024	144229	29,645.83
PETERSON BRUSTAD INC	Engineering Services - Zone B-C 01/24 Transpipe CIP11122	03/06/2024	144229	10,882.00
PETERSON BRUSTAD INC	Engineering Services - Prepare Ops Plan Update CIP 11106	03/27/2024	144354	1,094.63

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PETERSON BRUSTAD INC	Engineering Services - CC Zone B-C Pump 02/24 CIP 11122	03/27/2024	144354	3,184.00
PETERSON BRUSTAD INC	Engineering Services - CC Tank B/Clearwell 02/24 CIP 11083C	03/27/2024	144354	33,565.23
POTRERO HILLS LANDFILL	Bio-Solids Disposal - AWWTP	03/06/2024	144230	710.87
POTRERO HILLS LANDFILL	Bio-Solids Disposal - FMWWTP	03/06/2024	144230	486.05
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	03/06/2024	144230	846.20
POTRERO HILLS LANDFILL	Bio-Solids Disposal - DF VCTO	03/27/2024	144355	367.17
POTRERO HILLS LANDFILL	Bio-Solids Disposal - LCWWTP	03/27/2024	144355	858.24
PROGRESSIVE PRINT SOLUTIONS	Annual Shirt Order Employee's	03/06/2024	144231	12,228.73
QUADIENT FINANCE INC	Postage 02/24	03/31/2024	EFT	1,000.00
QUADIENT FINANCE INC	Postage Supplies 02/24	03/31/2024	EFT	20.79
QUADIENT LEASING INC	Mail Equip Lease Dec-Mar	03/31/2024	EFT	2,252.93
RATTERMAN, SCOTT	Travel 02/24	03/06/2024	144232	69.01
REXEL	Parts - Hunters WTP	03/20/2024	144316	600.09
REXEL	Supplies - Hunters WTP	03/20/2024	144316	177.75
SAGE, THOMAS	Safety Boot Reimbursement FY 23/24	03/13/2024	144274	200.00
SECADA, CINDY	Travel 02/24	03/06/2024	144233	129.65
SEIU LOCAL 1021	COPE 02/24	03/06/2024	144234	40.00
SEIU LOCAL 1021	SEIU 02/24	03/06/2024	144234	2,875.00
SENDERS MARKET INC	Electrical Parts - WPWWTP	03/06/2024	144235	110.73
SENDERS MARKET INC	Fittings - Collections Crew	03/06/2024	144235	60.65
SENDERS MARKET INC	Heat Lamps - LC Whse	03/06/2024	144235	24.69
SENDERS MARKET INC	Huckleberry LS Fittings - Construction Crew	03/06/2024	144235	57.37
SENDERS MARKET INC	Propane - Training Center Heater	03/06/2024	144235	19.30
SENDERS MARKET INC	Rebar - Construction	03/06/2024	144235	77.21
SHEP ENTERPRISES LLC	Brake Caliper Tool - SA Shop	03/20/2024	144317	110.47
SIGNAL SERVICE	Alarm Service Monitoring - District Wide 04/01/24-06/30/24	03/20/2024	144318	5,229.00
STOPPER, BEN	Safety Boot Reimbursement FY 23/24	03/06/2024	144236	197.99
SWRCB	Water Treatment (T3) Grade 3 Exam - Grutzmacher	03/06/2024	144237	100.00
SWRCB	Water Distribution Grade 3 Application (D3) - Heinle	03/13/2024	144275	90.00
SWRCB	Water Distribution Grade 3 Application (D3) - Reece	03/13/2024	144275	90.00
T&S CONSTRUCTION CO., INC.	Construction Contract CC Phase 1 & 2 Tanks 02/24 CIP 11083C	03/13/2024	144276	750,215.00
THOMAS, RUSS	Travel 02/24	03/06/2024	144238	162.81
TIFCO INDUSTRIES	Bits - SA Shop	03/13/2024	144277	257.97
TINDELL, ROGER	Winter Weather Gear Reimbursement FY 23/24	03/06/2024	144239	200.00
TROUTMAN PEPPER HAMILTON SANDERS LLP	North Fork Staislaus 01/24	03/20/2024	144319	4,230.00
U.S. BANK	5 Liter Pitchers & Air Compressor Oil	03/14/2024	EFT	113.95
U.S. BANK	ACWA DC Credit - Ratterman	03/14/2024	EFT	(165.00)

CCWD - AP DISBURSEMENTS

March 1-31, 2024

Vendor	Description	Date	Check Number	Amount
U.S. BANK	ACWA Spring - Minkler	03/14/2024	EFT	840.00
U.S. BANK	ACWA Spring - Wyckoff	03/14/2024	EFT	840.00
U.S. BANK	Alhambra 02/24	03/14/2024	EFT	257.32
U.S. BANK	Apple Storage	03/14/2024	EFT	0.99
U.S. BANK	Aramark 02/24	03/14/2024	EFT	3,257.49
U.S. BANK	BOD Supplies	03/14/2024	EFT	21.97
U.S. BANK	CAD Masters Class (J. Maya)	03/14/2024	EFT	700.00
U.S. BANK	Cal Tel 02/24	03/14/2024	EFT	1,348.30
U.S. BANK	Cal Waste 02/24	03/14/2024	EFT	1,878.21
U.S. BANK	Cal.Net 02/24	03/14/2024	EFT	62.04
U.S. BANK	CIWQS Report Training	03/14/2024	EFT	99.00
U.S. BANK	ComCast 02/24	03/14/2024	EFT	477.64
U.S. BANK	Computer Items	03/14/2024	EFT	1,838.27
U.S. BANK	CPUD 02/24	03/14/2024	EFT	495.25
U.S. BANK	CRWA Conference Registration & Meal	03/14/2024	EFT	728.81
U.S. BANK	CRWA Registration - Gravette	03/14/2024	EFT	675.00
U.S. BANK	CRWA Registration - Knick	03/14/2024	EFT	675.00
U.S. BANK	Drum Heater - DF VCTO	03/14/2024	EFT	406.88
U.S. BANK	Essential Leadership Skills Training - Wyckoff & Hampton	03/14/2024	EFT	2,650.00
U.S. BANK	Fire extinguishers - District	03/14/2024	EFT	1,049.51
U.S. BANK	Floor Mats - V 735	03/14/2024	EFT	100.75
U.S. BANK	Floor Mats - V760, 759, 758	03/14/2024	EFT	885.09
U.S. BANK	Hot Starts - SA Shop	03/14/2024	EFT	616.70
U.S. BANK	HR Pamphlets - CA Chamber of Commerce	03/14/2024	EFT	101.49
U.S. BANK	Hydro Trailer Parts - Collections	03/14/2024	EFT	622.73
U.S. BANK	Lockbox for Fire Department - WPWWTP	03/14/2024	EFT	1,097.17
U.S. BANK	Manual Check Distribution Supplies	03/14/2024	EFT	114.65
U.S. BANK	Materials - WP Warehouse	03/14/2024	EFT	51.19
U.S. BANK	MPAC 1500 Controllers (2) - Electricians	03/14/2024	EFT	5,692.51
U.S. BANK	Office Supplies	03/14/2024	EFT	4,191.02
U.S. BANK	OPD Meeting Supplies	03/14/2024	EFT	58.85
U.S. BANK	pH Probe - WPWTP	03/14/2024	EFT	706.91
U.S. BANK	Pipe Coupler & Insulation - West Point Lumber	03/14/2024	EFT	19.05
U.S. BANK	Postage	03/14/2024	EFT	26.97
U.S. BANK	Printer - WPWTP	03/14/2024	EFT	617.47
U.S. BANK	Regents, Distilled Water	03/14/2024	EFT	462.33
U.S. BANK	Repair Pole Saws	03/14/2024	EFT	385.62

CCWD - AP DISBURSEMENTS

March 1-31, 2024

Vendor	Description	Date	Check Number	Amount
U.S. BANK	Replace Tire	03/14/2024	EFT	42.13
U.S. BANK	Replacement AED Batteries & Pads	03/14/2024	EFT	615.00
U.S. BANK	Replacemnt Parts V 742	03/14/2024	EFT	170.20
U.S. BANK	Scanner Software - SA Shop	03/14/2024	EFT	1,295.00
U.S. BANK	Screws, Ratchet Straps	03/14/2024	EFT	29.65
U.S. BANK	SSMP New Reports Submission Class	03/14/2024	EFT	99.00
U.S. BANK	Starlink - Hunters Internet	03/14/2024	EFT	220.99
U.S. BANK	Starlink Internet Equipment - AWWTP	03/14/2024	EFT	784.72
U.S. BANK	Starlink Internet Equipment - District Radios	03/14/2024	EFT	784.71
U.S. BANK	Starlink Internet Equipment - FMWWTP	03/14/2024	EFT	784.72
U.S. BANK	StInternet Switch, Cuting Table Software	03/14/2024	EFT	204.96
U.S. BANK	Turbo - V710	03/14/2024	EFT	839.76
U.S. BANK	Turbo Actuator - V723	03/14/2024	EFT	9,622.45
U.S. BANK	UPUD 02/24	03/14/2024	EFT	243.50
U.S. BANK	Verizon 02/24	03/14/2024	EFT	3,091.61
U.S. BANK	Volcano Telephone 02/24	03/14/2024	EFT	601.08
U.S. BANK	Water Treatment & Distrution Study Materials	03/14/2024	EFT	1,624.76
U.S. BANK	Website, Acrobat,Mobile MDM, M365 & Security Software	03/14/2024	EFT	5,047.71
U.S. BANK	Weekly Safety Subscription	03/14/2024	EFT	249.00
U.S. BANK	Wireless Keyboard & Mount - FM Lab	03/14/2024	EFT	84.36
U.S. BANK	WQ1 Waste Water II Review Class	03/14/2024	EFT	800.00
U.S. BANK	Zert End and plug Strips - Fire	03/14/2024	EFT	255.21
ULINE	Warning Signs - WPWWTP	03/06/2024	144240	203.68
ULINE	Signs - District	03/13/2024	144278	97.89
ULINE	ClipBoards - Mechanics	03/20/2024	144320	94.51
UNDERHILL, BERTHA	Travel 02/24	03/06/2024	144241	259.96
UNITED PARCEL SERVICE	Shipping Week End 02/27	03/13/2024	144279	50.88
UNITED PARCEL SERVICE	Shipping Week End 03/02	03/13/2024	144279	9.90
UNITED PARCEL SERVICE	Shipping Week End 03/09	03/20/2024	144321	9.90
UNITED PARCEL SERVICE	Shipping Week End 03/16	03/27/2024	144357	9.90
US JETTING INC	Sensor	03/13/2024	144280	121.34
USA BLUE BOOK	Laser - AWWTP	03/06/2024	144242	114.68
USA BLUE BOOK	Lab Supplies - JLWTP	03/13/2024	144281	742.17
USA BLUE BOOK	Reagent Set - JLWTP	03/20/2024	144322	189.25
USA BLUE BOOK	Drum Pump - WPWTP	03/27/2024	144358	589.82
USA BLUE BOOK	Drum Pumps - WPWTP (Emerson)	03/27/2024	144358	1,435.79
USA BLUE BOOK	TU5300 - WPWTP (Emerson)	03/27/2024	144358	6,375.70

CCWD - AP DISBURSEMENTS

March 1-31, 2024

Vendor	Description	Date	Check Number	Amount
USDA RURAL DEVELOPMENT	USDA Loan AMI Principal/Interest 03/2024	03/31/2024	EFT	121,985.08
USDA RURAL DEVELOPMENT	USDA Loan Reach 3A Interest 03/2024	03/31/2024	EFT	25,897.50
UTICA WATER & POWER AUTHORITY	UWPA Slurry Line Water Purchase	03/06/2024	144243	991.75
VALIC	Deferred Comp Disbursement 02/29/2024 Payroll	03/08/2024	EFT	2,800.00
VALIC	Deferred Comp Disbursement 03/15/2024 Payroll	03/28/2024	EFT	1,300.00
VALLEY SPRINGS TIRE & AUTO REPAIR INC	Tires (2), Oil Change - V621	03/13/2024	144282	688.36
VANZANDT, LOGAN	Safety Boot Reimbursement FY 23/24	03/13/2024	144283	200.00
VANZANDT, LOGAN	Winter Weather Gear FY 23/24	03/13/2024	144283	200.00
VEOLIA WATER TECHNOLOGIES, INC.	(2) Ozone Generators, (1) Diffuser Package - CCWTP CIP 11133	03/20/2024	144323	28,367.63
VOYA FINANCIAL	Deferred Comp Disbursement 02/29/2024 Payroll	03/08/2024	EFT	1,468.00
VOYA FINANCIAL	Deferred Comp Disbursement 03/15/2024 Payroll	03/28/2024	EFT	1,468.00
WEST POINT LUMBER INC	Electrical Parts - WPWWTP	03/06/2024	144244	9.21
WEST POINT LUMBER INC	Lamp, Cord, Cable - V749	03/06/2024	144244	108.27
WESTERN HYDROLOGICS	Water Rights Streamgaging Services 01/24	03/06/2024	144245	13,526.11
WEX BANK	Fuel 02/24	03/31/2024	EFT	19,523.90
WILLDAN	AD 9S4 (Arnold) FY 23/24	03/27/2024	144359	1,169.46
WILLDAN	AD DaLee/Cassidy RAD 2021 FY 23/24	03/27/2024	144359	520.71
WILLDAN	AD Fly In Acres RAD 2021 FY 23/24	03/27/2024	144359	719.58
WQI	Water Treatment Grade 3 Review Course - Grutzmacher	03/06/2024	144246	800.00
YOUNG'S COPPER ACE HARDWARE	Batteries - Utility Crew	03/20/2024	144324	63.24
YOUNG'S COPPER ACE HARDWARE	Bits - CC Warehouse	03/20/2024	144324	19.28
YOUNG'S COPPER ACE HARDWARE	Bits & Chain - CC Warehouse	03/20/2024	144324	15.98
YOUNG'S COPPER ACE HARDWARE	Cleaning Products - CC Dist	03/20/2024	144324	13.93
YOUNG'S COPPER ACE HARDWARE	Fittings - CC Dist	03/20/2024	144324	7.07
YOUNG'S COPPER ACE HARDWARE	Fuel Mix - CC Dist	03/20/2024	144324	30.02
YOUNG'S COPPER ACE HARDWARE	Mouse Traps - CC Warehouse	03/20/2024	144324	9.20
YOUNG'S COPPER ACE HARDWARE	Poly Film - CC Dist	03/20/2024	144324	42.89
				2,427,675.24

RESOLUTION NO. 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RATIFYING CLAIM SUMMARY NO. 625

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT has reviewed and considered Claim Summary Number 625 at the Regular Meeting held on April 24, 2024; and

WHEREAS, Board Members have resolved questions, issues, or concerns by consultation with District staff during said meeting.

NOW, THEREFORE, BE IT RESOLVED that the CALAVERAS COUNTY WATER DISTRICT Board of Directors hereby ratifies Claim Summary Number 625 in the amount of \$3,094,881.46 for the month of March 2024.

PASSED AND ADOPTED this 24th day of April 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

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A G E N D A
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Agenda Item

DATE: April 24, 2024

TO: Michael Minkler, General Manager

FROM: Rebecca Hitchcock, Clerk to the Board

SUBJECT: Review Board of Directors Time Sheets for March 2024

RECOMMENDED ACTION:

For information only.

SUMMARY:

Pursuant to direction from the Board of Directors, copies of the Board's monthly time sheets, which the Board is compensated from, are included in the monthly agenda package for information. Attached are copies of the Board's time sheets for the month of March 2024.

Board Members can be reimbursed for mileage cost to travel to meetings/conferences and are paid at the current IRS rate.

FINANCIAL CONSIDERATIONS:


Monthly compensation and mileage reimbursement costs are included in the FY 23-24 budget.

Attachments: Board of Directors Time Sheets for March 2024

**CALAVERAS COUNTY WATER DISTRICT
2024 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll <input checked="" type="checkbox"/>
	Expense

Month/Yr March 2024
Name S. Rafterman

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
3-2	SPIA AGR:P Conf. - Nashville - Travel										
3-3	SPIA AGR:P Conf. - Nashville							120.-			
3-4	SPIA AGR:P Conf. - Nashville							120.-			
3-5	SPIA AGR:P Conf. - Nashville										
3-6	SPIA AGR:P Conf. - Nashville - Travel							120.-		7	
3-13	CCWD Reg. Mtgs.										
3-20	ACWA SPIA mtgs - Roseville							120.-			
3-21	SPIA ExCo Mtgs. Roseville										
3-22	Mt. Counties Leg. Comm Mtgs.							120.-		7	
3-22	CCWD Property Ad Hoc Mtgs.									7	
3-26	CCWD SPIA Property Schedule Review							120.-		7	
3-27	CCWD Reg. Meeting										
Total		For Totals line, multiply miles by the IRS rate: 1/1/2024 \$0.670								28	
Pursuant to Board Policy 4030, receipts required; report /materials required.								Totals (use IRS mileage rate)		\$ 720.-	\$18.76
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.								Signature of Claimant: 			
Administrative Review: <u>M. [Signature]</u>						Date: <u>3/28/24</u>		Orig to Finance Dept.			

**CALAVERAS COUNTY WATER DISTRICT
2023 DIRECTOR REIMBURSEMENT FORM**

For Admin Use Payroll Expense

Month/Yr Feb-24
Name Cindy Secada

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total	
		Yes	No	Yes	No	Yes	No	Meeting	Expense		
6-Mar	Engineering Committee										
13-Mar	CCWD Regular Meeting - Call in							120			
19-Mar	Finance Committee	X						120		38.7	
26-Mar	External Relations Committee	X						120		38.7	
27-Mar	CCWD Regular Board Meeting							120		38.7	
Total	For Totals line, multiply miles by the IRS rate:		1/1/2023	\$0.670					0	116.1	
	<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>		Totals (use IRS mileage rate)					\$480.00	\$0.00	\$77.79	
The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.						Signature of Claimant:					
Administrative Review: <u>Mmmmm</u>						Date: <u>3/20/24</u>		Orig to Finance Dept.			

**CALAVERAS COUNTY WATER DISTRICT
2024 DIRECTOR REIMBURSEMENT FORM**

For Admin Use	Payroll Expense
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Month/Yr Mar-24
Name Russ Thomas

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
27-Feb	External Relations Committee							120		44
28-Feb	CCWD Regular Meeting							120		44
6-Mar	Engineering Committee Meeting							120		44
13-Mar	CCWD Regular Meeting							120		44
16-Mar	Poker Flat HOA Meeting							0		28
19-Mar	Mtg w/ Calaveras County Realtor's Assoc.							0		35
21-Mar	Calaveras County Parks & Rec Commission							120		46
22-Mar	Ad hoc Property Committee							120		44

Total	<i>For Totals line, multiply miles by the IRS rate: 1/1/2024 \$0.670</i>								0	329	
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>							Totals (use IRS mileage rate)		\$720.00	\$0.00	\$220.43

The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.

Signature of Claimant:

Russ Thomas

Administrative Review: 

Date: 3/24/24

Orig to Finance Dept.

**CALAVERAS COUNTY WATER DISTRICT
2024 DIRECTOR REIMBURSEMENT FORM**

For	Payroll	<input checked="" type="radio"/>
Admin	Expense	<input type="radio"/>
Use		

Month/Yr Mar-24
Name Jeff Davidson

Activity Date	Meeting or Other Expense Description	Designated Rep.		Association List		Prior Approval		Cost		Total Miles
		Yes	No	Yes	No	Yes	No	Meeting	Expense	
6-Mar	CCWD Engineering Committee Meeting	X						120		28
13-Mar	CCWD Regular Board Meeting							120		28
27-Mar	CCWD Regular Board Meeting							120		28
Total	<i>For Totals line, multiply miles by the IRS rate:</i>	1/1/2024	\$0.670						0	84
<i>Pursuant to Board Policy 4030, receipts required; report /materials required.</i>				Totals (use IRS mileage rate)				\$360.00	\$0.00	\$56.28
<p>The undersigned, under penalty of perjury states: This claim and the items set forth herein are true and correct; that expenses incurred, meetings attended and business conducted are necessary to District affairs; that this claim is proper and within the scope of California Water Code Section 20200 et seq, and District Ordinance 2015-02; that the service was actually rendered; and that the amount(s) herein are justly true.</p>						<p>Signature of Claimant:</p> <p style="text-align: center;"><i>Jeff Davidson</i></p>				
Administrative Review: <u><i>M. M. M. M. M.</i></u>						Date: <u><i>3/24/24</i></u>		Orig to Finance Dept.		

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Agenda Item

DATE: April 24, 2024
TO: Michael Minkler, General Manager
FROM: Rebecca Hitchcock, Clerk to the Board
SUBJECT: November 5, 2024, Election Consolidation

RECOMMENDED ACTION:

Motion: _____/_____ adopt Resolution No. 2024-____ approving to consolidate the District election with the General Election to be held on November 5, 2024.

SUMMARY:

The Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and the County Clerk, a resolution requesting consolidation with the General Election to be held on November 5, 2024. Due to the consolidation of elections, there are two (2) CCWD Board of Director seats open for election:

District 1 (seat currently held by Scott Ratterman)
District 5 (seat currently held by Jeff Davidson)

The candidate filing period for the November 5, 2024, election is July 15 through August 9, 2024, if the incumbent does not file for re-election the filing date will extend to August 14, 2024, for everyone other than incumbents.

FINANCIAL IMPACT:

Estimated election costs will be included in the FY 2024/25 budget.

Attachment: Resolution No. 2024-__ Calling General District Election

RESOLUTION NO. 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

RESOLUTION CALLING GENERAL DISTRICT ELECTION

WHEREAS, an election will be held within the Calaveras County Water District within Calaveras County on November 5, 2024, for the purpose of electing Governing Board Members; and

WHEREAS, Election Code §10403 requires jurisdictions to file with the Board of Supervisors, and the County Clerk, a resolution requesting consolidation with said election.

THEREFORE, BE IT RESOLVED that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT requests the Board of Supervisors of Calaveras County to consolidate the District Election with the election to be held on November 5, 2024.

BE IT FURTHER RESOLVED that the Calaveras County Water District agrees to reimburse the County Elections Department for actual costs accrued as a result of this consolidation. The Calaveras County Water District acknowledges that the consolidated election will be held and conducted in the manner prescribed in Election Code §10418.

PASSED AND ADOPTED this 24th day of April 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

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A G E N D A
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Agenda Item

DATE: April 24, 2024
TO: Board of Directors
FROM: Jeffrey Meyer, Director of Administrative Services
SUBJECT: Authorized Signers on Banking and Investment Accounts

RECOMMENDED ACTION:

Motion: _____ / _____ adopting the following Resolutions for authorizing signers on Banking and Investment accounts:

- Umpqua Bank Resolution No. 2024-_____
- Local Agency Investment Fund Resolution No. 2024-_____
- Chandler Asset Management Resolution No. 2024-_____
- Global Payments Resolution No. 2024-_____

SUMMARY:

It has become necessary for the District to update its authorized signers list for Umpqua Bank, Local Agency Investment Fund (LAIF), Chandler Investment, and Global Payments. Resolutions to update the bank forms are attached for your review.

Established CCWD financial transaction protocol requires the General Manager and Director of Administrative Services authorization prior to initiating an investment transaction. All financial transactions will be handled per Board policy.

FINANCIAL CONSIDERATIONS:

None

*Attachments: Resolution No. 2024-___ Authorizing Signatures for Umpqua Bank
Resolution No. 2024-___ Authorizing Signatures for Local Agency Investment Fund
Resolution No. 2024-___ Authorizing Signatures for Chandler Asset Management
Resolution No. 2024-___ Authorizing Signatures for Global Payments*

RESOLUTION 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

**AUTHORIZING SIGNATURES
FOR UMPQUA BANK CHECKING AND MONEY MARKET ACCOUNTS**

WHEREAS, the Board of Directors of CALAVERAS COUNTY WATER DISTRICT adopted Resolution 2022-78 on July 27, 2022 authorizing the signatories for investment and check signing; and

WHEREAS, the District needs to update the authorization list due to staffing changes; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT does hereby rescind in its entirety Resolution 2024-03 and any and all prior signature authorizations for investment and check signing thereto.

BE IT FURTHER RESOLVED, that the following District employees shall be authorized to sign checks and other instruments:

Executive Group	Finance
Michael Minkler	Jeffrey Meyer
Stacey Lollar	Michael Bear
	Kylie Muetterties

BE IT FURTHER RESOLVED, that this District authorizes and directs you, Umpqua Bank, and your correspondent banks, to honor and pay all checks and other instruments, including those payable to persons whose names appear on them as signers, which are drawn on its Checking Account number 60203627, described as Calaveras County Water District Secretarial Fund, when it bears or purports to bear the facsimile signatures of two (2) of the employees listed above. One signature must be from the Executive Group.

BE IT FURTHER RESOLVED, that you and your correspondent banks may honor and charge this District for all checks and other instruments for the payment of money as long as the facsimile signatures resemble the specimens which an officer of the District files with you now or in the future. This applies regardless of whom the checks or other instruments are payable to or of the manner in which the actual or purported facsimile signatures were made on the documents.

BE IT FURTHER RESOLVED, that this District authorizes and directs you, Umpqua Bank, and your correspondent banks, to honor all funds transfers between the Calaveras County Water District Secretarial Fund account (account number 60203627);

and the Calaveras County Water District Business Money Market savings account (account number 990755837). Funds transfers and transactions require two parties; one to initiate the transfer and another to verify it.

PASSED AND ADOPTED this 24th day of April 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

**AUTHORIZING SIGNATURES
IN THE LOCAL AGENCY INVESTMENT FUND**

WHEREAS, Pursuant to Chapter 730 of the Statutes of 1976, Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors of the CALAVERAS COUNTY WATER DISTRICT adopted Financial Management Policy 5.01 authorizing the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein is in the best interests of the Calaveras County Water District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of CALAVERAS COUNTY WATER DISTRICT does hereby rescind in its entirety Resolution 2024-02, and any and all prior signature authorizations for investment of monies in the Local Agency Investment Fund thereto.

BE IT FURTHER RESOLVED, that the following CALAVERAS COUNTY WATER DISTRICT Officers shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Executive Group	Finance
Michael Minkler General Manager	Jeffrey Meyer Director of Administrative Services
Stacey Lollar Human Resources Manager	Michael Bear Accountant II
	Kylie Muetterties Accountant

PASSED AND ADOPTED this 24th day of April, 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

**AUTHORIZING SIGNATURES
FOR CHANDLER ASSET MANAGEMENT**

WHEREAS, On February 12, 2020, the Board of Director approved direction to engage with Chandler Asset Management for Investment Management Services; and

WHEREAS, the District needs to update the authorization list due to staff changes.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of CALAVERAS COUNTY WATER DISTRICT does hereby rescind in its entirety Resolution No. 2024-05 and any and all prior signature authorizations for Chandler Asset Management Authorized Representatives.

BE IT FURTHER RESOLVED, that the following Calaveras County Water District Officers shall be authorized to give instruction to and receive information from Chandler Asset Management concerning the Chandler Asset Management Account:

Executive Group	Finance
Michael Minkler General Manager	Jeffrey Meyer Director of Administrative Services
Stacey Lollar Human Resources Manager	Michael Bear Accountant II
	Kylie Muetterties Accountant

PASSED AND ADOPTED this 24th day of April 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

RESOLUTION 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

**AUTHORIZING SIGNATURES
FOR GLOBAL PAYMENTS**

WHEREAS, the District needs to update the authorization list due to staff changes.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of CALAVERAS COUNTY WATER DISTRICT does hereby rescind in its entirety Resolution No. 2024-06 and any and all prior signature authorizations for Global Payments Authorized Representatives.

BE IT FURTHER RESOLVED, that the following CALAVERAS COUNTY WATER DISTRICT Officers shall be authorized to give instruction to and receive information from Global Payments:

Executive Group	Finance
Michael Minkler General Manager	Jeffrey Meyer Director of Administrative Services
Stacey Lollar Human Resources Manager	Michael Bear Accountant II
	Kylie Muetterties Accountant

PASSED AND ADOPTED this 24th day of April 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

4a



AGENDA
ITEM

4a

Agenda Item

DATE: April 24, 2024
TO: Board of Directors
From: Michael Minkler, General Manager
SUBJECT: Discussion/Action regarding Highway 4 Regional Water Supply Partnership

RECOMMENDED ACTION:

Motion: _____ / _____ adopting Resolution No. 2024 - ___ Supporting the Highway 4 Regional Water Supply Partnership between the City of Angels, Union Public Utility District, and Utica Water, Power Authority, and the Calaveras County Water District.

SUMMARY:

The communities along Highway 4 in Calaveras County from Copperopolis to Camp Connell all depend on the North Fork of the Stanislaus River for water supply. Access to clean water and a beautiful river near the source of its headwaters is one of the intrinsic benefits of living in the area. Water from the Stanislaus is the lifeblood of the communities along Highway 4, but the river flows through a deep canyon with steep walls and rugged terrain that make water conveyance difficult. It was only through ingenuity and perseverance that water was initially brought out of the canyon during the gold rush through Avery and then down to Murphys, Vallecito, and Angels Camp. The water that serves these communities today still follows that same path.

The public agencies that provide residential, commercial, and agricultural water service along the Highway 4 corridor include Calaveras County Water District (CCWD), the Union Public Utilities District (UPUD), and the City of Angels Camp (COA). These agencies came together in the mid-nineties to form a joint powers authority, the Utica Water and Power Authority (UWPA), with the goal of maintaining local control over the critical North Fork Stanislaus water supply. UWPA owns and operates the water conveyance system that provides water to UPUD and Angels Camp. It also has its own irrigation customers, as well as the Murphys and Angels hydropower plants. While CCWD is no longer a formal member of UWPA, each agency depends on the same source of water and some of the same infrastructure to serve our communities.

The four agencies serving the Highway 4 corridor face many of the same challenges, including rising costs for the operation, maintenance, and replacement of aging infrastructure, ever-increasing and costly regulatory burdens, and threats from natural disasters such as drought, storm damage, and wildfire. The Highway 4 agencies also have common interests in providing safe, reliable, and cost-effective services to our communities. The agencies have significantly improved collaboration over the last several years and now frequently collaborate and assist each other. The agencies have mutual assistance agreements in place, are coordinating on

water rights challenges, and were successful in negotiating a wheeling agreement that brought the Slurry Line into service.

In an effort to increase collaboration, agency staff have met over the last several months to discuss ways to address our shared challenges in the most cost-effective manner possible. We now seek Board support to prioritize a solutions-oriented planning effort to identify backup water supply opportunities, evaluate future water supply demands, increase inter-connectivity to improve reliability, and explore ways to provide water service more efficiently. As the planning effort progresses, an outside consultant would be utilized to provide recommendations on how to best serve our community.

The partnership goal of working together will:

- Improve backup water supplies for the Highway 4 customers
- Assess the potential impacts on water supply reliability for the Highway 4 community
- Explore potential new water sources for each service area
- Help to identify ways to provide water service more efficiently

STRATEGIC PLAN GOALS and OBJECTIVES:

The 2021-2026+ CCWD Strategic Plan, adopted April 28, 2021, per Board of Directors' Resolution No. 2021-24 outlines several Goals and Objectives meant to identify organizational opportunities and measure CCWD's results over time. Consistent with the Strategic Plan, this Agenda Item supports the following goals and objectives:

PROGRAMS, PROJECTS, AND INITIATIVES: Goal: Implement programs, projects, and initiatives to ensure water reliability for the prosperity and wellbeing of our residents, businesses, and watershed.

PI-05, Protect, develop, and extend the District's water rights including, but not limited to, the specific objectives below to ensure countywide water reliability and resilience.

c. Work with partners in the agricultural community to ensure their water needs are met.

f. Work collaboratively with other water rights holders to protect our collective interests.

PEOPLE & PARTNERSHIPS: Goal: Engage our stakeholders and partners to best protect our water resources and infrastructure and further our shared interests.

- **PP-04,** Continue to develop relationships with local, regional, state, and federal partners to manage our District's risk and leverage our assets.

- **PP-06,** Continue to partner with other organizations and water agencies on grant opportunities and policy advocacy.

ENDURING ORGANIZATION: Goal: Ensure reliable and consistent services through building an evolving organization that reflects the District's values.

EO-01, Develop a District that our customers value and our Board and staff are proud to serve through a recognizable and respected brand.

EO-08, Enliven our core values and foster a trusting environment through the Strategic Plan as our guide for decision making and every aspect of our operations.

FINANCIAL CONSIDERATIONS:

Agency staff will compile information and organize the planning effort, but outside expertise will be necessary to get the most value out of the process. Consulting services are not expected to exceed \$100,000. The agencies have discussed the possibility of a cost share but have not made any commitments. The cost would be included in the budget for the upcoming fiscal year.

Attachments: Resolution No. 2024-__ Supporting the Hwy 4 Regional Water Supply Partnership

RESOLUTION NO. 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT
SUPPORTS HIGHWAY 4 REGIONAL WATER SUPPLY
PARTNERSHIP**

WHEREAS, the Board of Directors of the Calaveras County Water District supports the Highway 4 Regional Water Supply partnership between the Calaveras County Water District, the City of Angels, Utica Water and Power Authority and Union Public Utilities District; and

WHEREAS, the partnership aims to:

- Improve backup water supplies for the Highway 4 community,
- Assess potential impacts on water supply reliability,
- Explore potential water sources for each service area, and
- Identify ways to provide water services more efficiently; and

WHEREAS, the Calaveras County Water District Board of Directors commits to the partnership and support for conducting a Regional Water Supply Study that will evaluate existing water sources and infrastructure to identify:

- Options to connect to redundant backup water supplies.
- Opportunities to optimize operations, find cost savings, and provide services more efficiently.
- Identify gaps that might exist in current emergency response plans to prepare for drought, climate change, and failure of major water supply infrastructure.

WHEREAS, the Calaveras County Water District Board of Directors commits to the overarching goal of collaboration across agencies in this partnership, prioritizing the safety, protection, and cost-effectiveness of water services through this partnership.

NOW THEREFORE BE IT RESOLVED, the CALAVERAS COUNTY WATER DISTRICT supports the Highway 4 Regional Water Supply partnership.

PASSED, AND ADOPTED this 24th day of April 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

4b

A G E N D A
I T E M

4b

Agenda Item

DATE: April 24, 2024

TO: Michael Minkler, General Manager

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Discussion / Action regarding Applications and Financial Requests with the State Water Resources Control Board for the Arnold Wastewater Treatment Facility Improvements Project.

RECOMMENDED ACTION:

Motion: _____ / _____ to adopt Resolution 2024-_____ Designating the General Manager and Director of Administrative Services as Authorized Representatives to Execute all Applications and Financial Requests with the State Water Resources Control Board for the Arnold Wastewater Treatment Facility Improvements Project.

SUMMARY:

The District is working with the California State Water Resources Control Board to acquire Clean Water State Revolving Funds (CWSRF) for Improvements at the Arnold Wastewater Facility.

The CWSRF program is a powerful partnership between the US EPA and State Water Resource Control Board that replaced EPA's Construction Grants program. One of the major programs funded through CWSRF is the construction of municipal wastewater facilities. The CWSRF is currently funding 100% of the cost for CCWD's West Point/Wilseyville Wastewater Treatment Plant Consolidation.

CWSRF Program uses a combination of State Water and US EPA Funds. The percentage of local match contributions can vary depending on availability of funding and degree at which the community is disadvantaged. The community that is served by the Arnold Wastewater Treatment Facility meets the requirements of a Disadvantaged Communities as defined by the CWSRF Program.

The CWSRF program has had substantial funding reductions over the last year. The State Water Board currently has a backlog of Projects, and they cannot fund all eligible Projects. Our Project is essentially shovel ready at 100% design which could provide a selection advantage over Projects that are not.

HydroScience Engineers have been completing the CWSRF Engineering Report and Dewberry Environmental has been working on the CWSRF Environmental Report. We

anticipate the completed grant application will be ready for submission within the next couple of months.

FINANCIAL CONSIDERATIONS:

The total amount of assistance requested from the Clean Water State Revolving Fund for Arnold Wastewater Treatment Plant improvements is \$8,591,430.

Attachments: *Resolution No. 2024-____ Designating the Designating the General Manager and Director of Administrative Services as Authorized Representatives to Execute all Applications and Financial Requests with the State Water Resources Control Board for the Arnold Wastewater Treatment Facility Improvements Project.*

RESOLUTION NO. 2024 –

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALAVERAS COUNTY WATER DISTRICT**

**DESIGNATING THE GENERAL MANAGER AND DIRECTOR OF ADMINISTRATIVE
SERVICES AS AUTHORIZED REPRESENTATIVES TO EXECUTE ALL
APPLICATIONS AND FINANCIAL REQUESTS WITH THE STATE WATER
RESOURCES CONTROL BOARD FOR THE ARNOLD WASTEWATER TREATMENT
FACILITY IMPROVMENTS PROJECT**

WHEREAS, the Calaveras County Water District (the “Agency”) through the Arnold Wastewater Treatment System provides wastewater treatment to the Arnold area in Calaveras County, California; and

WHEREAS, the Agency is applying for assistance through the California State Water Resources Control Board for work to upgrade treatment and filtration at the Arnold Wastewater Treatment System Facility; and

WHEREAS, the Calaveras County Water District (the “Agency”) desires to finance the costs of constructing and/or reconstructing certain public facilities and improvements relating to its water system, including certain treatment facilities, pipelines and other infrastructure (the "Project"); and

WHEREAS, the Agency intends to finance the construction and/or reconstruction of the Project or portions of the Project with moneys ("Project Funds") provided by the State of California, acting by and through the State Water Resources Control Board (State Water Board); and

WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"), and

WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds the Agency desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available moneys of the Agency; and

WHEREAS, the Agency has determined that those moneys to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Agency for the Expenditures from the proceeds of the Obligations.

NOW, THEREFORE THE AGENCY DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The Agency hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.

SECTION 2. The reasonably expected maximum principal amount of the Project Funds is \$8,591,430.

SECTION 3. This resolution is being adopted no later than 60 days after the date on which the Agency will expend moneys for the construction portion of the Project costs to be reimbursed with Project Funds.

SECTION 4. Each Agency expenditure will be of a type properly chargeable to a capital account under general federal income tax principles.

SECTION 5. To the best of our knowledge, this Agency is not aware of the previous adoption of official intents by the Agency that have been made as a matter of course for the purpose of reimbursing expenditures and for which tax-exempt obligations have not been issued.

SECTION 6. This resolution is adopted as official intent of the Agency in order to comply with Treasury Regulation §1.150-2 and any other regulations of the Internal Revenue Service relating to the qualification for reimbursement of Project costs.

SECTION 7. All the recitals in this Resolution are true and correct and this Agency so finds, determines, and represents.

PASSED AND ADOPTED this 24th day of April 2024 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk of the Board

4c

A G E N D A
I T E M

4c

Agenda Item

DATE: April 19, 2024

TO: Michael Minkler, General Manager

FROM: Jeffrey Meyer, Director of Administrative Services

SUBJECT: Approving Custody Agreement with U.S. Bank Trust Company for Investment of the District's 2022 Capital Improvement Program Loan Proceeds.

RECOMMENDED ACTION:

Motion _____ / _____ adopting Resolution No. 2024 - _____ Approving Custody Agreement with the U.S. Bank Trust Company for Investment of the District's 2022 Capital Improvement Program Loan Proceeds.

SUMMARY:

The District secured two private placement non-taxable loans for its Water and Wastewater Capital Improvement Programs (CIP) in 2022. The loans closed just before interest rates increased and the District is paying 2.94% on the twenty-year \$19,843,000 Water Loan and 3.099% on the twenty-year \$11,100,000 Wastewater Loan. As of March 31, 2024, there are unspent proceeds of \$17,298,475 in the Water Loan and \$5,926,701 in the Wastewater Loan.

Under IRS regulations if the District does not spend forty-five percent of the loan proceeds within one year of closing, the District can be subject to an arbitrage rebate if the earnings on the funds are greater than the interest rate of each loan. These earnings will need to be rebated to the government within sixty days of the end of the fifth-year anniversary date of the loan (2027) as calculated by BLX, our arbitrage consultant. Per the BLX arbitrage rebate report for the period ending June 30, 2023, the Water Loan shows a liability of \$124,479 and the Wastewater Loan shows a liability of \$43,753.

The CIP loan proceeds have been invested with Chandler Asset Management in money market funds that earned an average 4.92% in March, which is above the arbitrage yields and will be subject to an arbitrage rebate. However, there are investment opportunities under IRC Section 103 that are exempt from the rebate calculation – Demand Deposit State and Local Government Series, or commonly known as SLG's. Demand Deposit SLG's are currently earning 4.18%. If the District switches to investing in Demand Deposit SLGs, we will be able to retain the future earnings of that investment. However, the District is still subject to a rebate liability on past earnings.

On December 19, 2023, staff made a presentation to the Finance Committee regarding investment strategies for the District's 2022 CIP Loan proceeds. Different investment and arbitrage tax strategies were discussed, including the use of Demand Deposit SLG's. Staff also reported on its research of firms that offer on the Demand Deposit

SLG's and their fee structures. The Finance Committee asked staff to investigate further and report back to the full board.

The number of financial institutions that offer Demand Deposit SLG's are few and their costs vary from a fixed fee based on assets under management and/or annual Custodial Agent fees. Staff also researched the option of bringing the purchase and sale of Demand Deposit SLG's in-house. Under this option staff would be responsible for the purchases and sales with the U.S. Treasury and monitoring the markets to minimize rate risk. Furthermore, the District would still have to utilize a trustee bank to retain the SLG's, which will incur trust bank fees.

Staff recommends the District enter into a Custody Agreement (attached) with U.S. Bank Trust Company, National Association. The District has an existing relationship with U.S. Bank, including its PARS Retiree Trust Fund and some Assessment District funds.

FINANCIAL CONSIDERATIONS:

The cost for transferring the 2022 CIP loan proceeds are estimated at \$4,000 in year one and \$3,500 in each year thereafter until the loan proceeds are expended. Chandler Asset Management does not charge monthly or transactional fees on the District's CIP loan proceeds that are invested in money market funds.

Although the current investment returns on money market funds (4.92%) are higher than the current 4.18% returns on Demand Deposit SLG's, if the District continues to invest the CIP loan proceeds in investments that are not Demand Deposit SLG's, the District will increase its tax liability to the IRS. As of June 30, 2023, the combined liability for the water and wastewater loans is \$168,232.

Attachments: Resolution No. 2024 - ____ Approving Custody Agreement with the U.S. Bank Trust Company for Investment of the District's 2022 Capital Improvement Program Loan Proceeds.
- Draft U.S. Bank Trust Company, National Association, Custody Agreement
- PFMAM SLGF Engagement Letter

RESOLUTION NO. 2024-

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CALAVERAS COUNTY WATER DISTRICT**

**APPROVING CUSTODY AGREEMENT WITH THE
U.S. BANK TRUST COMPANY FOR INVESTMENT OF DISTRICT'S
2022 CAPITAL IMPROVEMENT PROGRAM LOAN PROCEEDS**

WHEREAS, the Calaveras County Water District (the "District") secured two private placement non-taxable twenty-year loans for its Water and Wastewater Capital Improvement Programs (CIP) in 2022. The Water Loan is \$19,843,000, and the Wastewater Loan is \$11,100,000; and

WHEREAS, the loans were secured just before increase in loan interest rates and the District is paying 2.94% on the Water Loan and 3.099% on the Wastewater Loan; and

WHEREAS, under IRS regulations if the District does not spend forty-five percent of the loan proceeds within one year of closing, the District can be subject to an arbitrage rebate if the earnings on the funds are greater than the interest rate of each loan; and

WHEREAS, the Water and Wastewater loan proceeds are invested with Chandler Asset Management in money market funds that earned an average 4.92% in March, which is above the arbitrage yield for the Water Loan (2.94%) and for the Wastewater Loan (3.099%), and therefore subject to an arbitrage rebate; and

WHEREAS, as of June 30, 2023, the combined liability for the water and wastewater loans is \$168,232; and

WHEREAS, under IRC Section 103 Demand Deposit State and Local Government Series, commonly known as SLG's, are exempt from the rebate calculation. The U.S. Bank Trust Company offers tax-exempt Demand Deposit SLGs, and investing in tax-exempt Demand Deposit SLGs will enable the District to retain all future earnings from these investments.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Calaveras County Water District hereby approve the Custody Agreement with the U.S. Bank Trust Company, attached and made a part hereof, for investment of the District's 2022 Capital Improvement Program loan proceeds.

BE IT FURTHER RESOLVED, that Board of Directors of Calaveras County Water District directs the Director of Administrative Services to invest the remaining 2022 Water and Wastewater CIP loan proceeds with U.S. Bank Trust Company in Demand Deposit State and Local Government Series.

PASSED AND ADOPTED this 24th day of April 2024 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

CALAVERAS COUNTY WATER DISTRICT

Russ Thomas, President
Board of Directors

ATTEST:

Rebecca Hitchcock
Clerk to the Board

Jeffrey Meyer
Director of Administrative Services
Calaveras County Water District
120 Toma Court
San Andreas, CA 95249



Dear Mr. Meyer:

213 Market Street
Harrisburg, PA 17101
717-232-2723

pfmam.com

The purpose of this letter is to confirm our agreement that PFM Asset Management LLC (“PFMAM”) will serve as Investment Advisor to the Calaveras County Water District (the “District”) in connection with structuring the investments for the Project Fund (the “Investments”) related to the District’s Series 2022 Water Revenue Bonds and Series 2022 Sewer Revenue Bonds issued by the Calaveras County Water District Public Financing Authority (together, the “Bonds”)

As Investment Advisor related to the Investments, we will coordinate initial and final subscriptions for United States Treasury Securities, State and Local Government Series (“SLGS”) with the Bureau of the Fiscal Service, Special Investments Branch.

By executing this engagement letter, you hereby authorize PFMAM personnel to subscribe for SLGS on behalf of the District until the completion date of this engagement.

This engagement shall commence on the date hereof and is expected to be completed on or around January 26, 2024. This engagement shall be deemed to be completed on the date the Investments are purchased. Upon the completion of this engagement, the District agrees to pay PFMAM a fee of \$2,500 per SLGS subscription. At the completion of this engagement, PFMAM will have no further responsibility related to the investment of the proceeds of the Bonds.

PFMAM is an investment adviser, registered under the Investment Advisers Act of 1940. PFMAM agrees that it will not deal with itself or with any other affiliated company or individual in making purchases or sales of securities pursuant to this engagement, nor will we take a long or short position in securities subject to purchase or sale in connection with the Bonds. We confirm that we have no interest in the Bonds or the purchase or sale of the Investments except as described in this letter agreement.

PFMAM warrants that it has delivered to the District, prior to the execution of this letter agreement, PFMAM’s current Securities and Exchange Commission Form ADV, Part 2A



Calaveras County Water District
Calaveras County Water District Public Financing Authority
Series 2022 Water Revenue Bonds and Series 2022 Sewer Revenue Bonds
Project Fund Structuring Engagement Letter
January 10, 2024

(brochure) and Part 2B (brochure supplement). The District acknowledges receipt of such documents prior to the execution of this letter agreement.

You may terminate this agreement in the event of any material breach immediately upon written notice to PFMAM.

Our obligations and responsibilities as described in this letter agreement are not assignable without the consent of the District.

Please have an authorized official of the District sign a copy of this letter and return it to us to acknowledge the terms of this engagement.

Sincerely,
PFM Asset Management LLC

Christopher Harris, CFA, CAIA
Director

Accepted by:
Calaveras County Water District

Authorized Signature

Name

Title

District's Tax ID Number

Date

4d



AGENDA
ITEM

4d

Agenda Item

DATE: April 24, 2024

TO: Michael Minkler, General Manager

FROM: Kevin Williams, Senior Engineer

RE: Review of the FY 2024-25 District's Five-Year Capital Improvement Program

SUMMARY

The Capital Improvement Program (CIP) is reviewed and amended each fiscal year before preparing the annual budget. The proposed CIP includes both water and wastewater system infrastructure and targets critical project priorities including:

- System Renovation and Replacement (R&R)
- Increase system reliability and redundancy
- Hazard and risk mitigation (wildfire, flood, etc.)
- Building climate-resilient infrastructure
- Water resources and water supply improvements
- Permit and regulatory compliance
- Addressing worker safety

The District is committed to systematically reinvesting in its water and wastewater facilities to maintain service reliability, preserve functionality, and comply with increasingly more stringent regulatory requirements. However, the cost of the District's infrastructure needs significantly exceed annual funding sources. Consequently, securing grants and/or loans is critical to moving some major projects forward. Staff, with the assistance of a grant consultant, will continue to work to identify grants, loans, and other funding opportunities as may become available to help fund projects. Grants are competitive. As such, staff makes every effort to seek grants, but sensibly does not use unsecured proposed grant funds as part of the District's CIP financial plan.

It is important to point out that the Engineering Department removed many critical projects from the CIP to accommodate the financial capability of the recently completed Rate Study (2023). Several projects that were kept were listed with reduced funding with the expectation that funding would become available (grants/loans) or that the project would be split with construction postponed until funds became available. Projects that were removed from the CIP or are underfunded include:

Water	Wastewater
Lake Tulloch Submerged Water Line Crossing	La Contenta Clarifier, Biolac, and UV Improvements
The Jenny Lind Water Treatment Plant Intake Structure	Vallecito WWTP System Improvements
Jenny Lind Tanks A, B, E, & F Rehabilitation	La Contenta Sprayfields
Middle Fork Pump Station and Transmission Line Replacement	Copper Cove Lift Station Rehabilitation
Ebbetts Pass Larkspur Pump Station Electrical Rehabilitation	Arnold Lift Station 2 & 3 Rehabilitation
Sheep Ranch Distribution System Replacement	Copper Cove Pretreatment & Tertiary Filter Replacement
	Copper Cove Lower & Upper X-Country Gravity Sewer & Force Main
	Huckleberry Lift Station Improvements

The District funds its CIP program from multiple sources, including some which have funding limitations:

- Expansion Funds – Can only be used for projects located in the service area in which the connection fees were collected. Only up to sixty-three percent of collected connection fees can be used for upgrading existing facilities.
- Assessment Districts - Can only be used for projects identified in the Assessment Engineer’s Report and located in the service area in which the assessments were collected.
- Grants – Project specific.
- USDA Loans – Project specific.
- Capital R&R – Can be used in the renovation and replacement of existing facilities and to pay for debt issued to fund capital projects.

The difficulty of culling projects from the CIP was also discussed during the Rate Study. The District has more critical project priorities than it has funds. This fact means the District cannot remediate the risk of infrastructure failure and customer exposure to supply/reliability issues at the rate necessary to lower the risk. The Engineering Department does not intend to let the critical project priorities excluded from the CIP in the Rate Study remain inactive. Staff will aggressively pursue grants and other sources of funding to push as many projects into construction as possible.

Attached are the updated Five-Year Water and Wastewater CIP schedules, the CIP schedule for years six through ten, and draft FY 24-25 Water and Wastewater CIP budgets. There are some projects listed with no identified funding sources. This is especially true in wastewater, even with the second CIP loan. Here are some key points:

Water

- All projects in the Water Five-Year CIP are funded. However, this required the use of the proposed CIP Loan II debt issuance in FY 25-26. All but \$3.2 million of the \$18.5 million new CIP loan will be used. The remaining \$3.2 million will be used in FY 28-29 to complete the Lake Tulloch Water Line Project. There is no budget for the proposed Bummerville Raw Water Storage Reservoir Enlargement Project.
- FY 28-29, the sixth year of the ten-year schedule, has a \$6.0 million budget and is funded. However, projects scheduled in years seven through ten have substantial shortfalls and total \$55.2 million:
 - FY 29-30 – Budget \$8.05 million, funding \$1.55 million, shortfall of \$6.50 million
 - FY 30-31 – Budget \$6.5 million, funding \$1.25 million, shortfall of \$5.25 million
 - FY 31-32 – Budget \$6.5 million, funding \$1.25 million, shortfall of \$5.25 million
 - FY 32-33 – Budget \$39.45 million, funding \$1.25 million, shortfall of \$38.20 million

Wastewater

- The Five-Year CIP assumes 100% state funding for the Arnold Secondary Clarifier & WWTP Improvements projects. All projects in the first two years of the five-year model are funded. However, there are shortfalls in the last three years that total \$10.5 million. The \$10.5 million shortfall is the result of two projects:
 - LC Biolac Clarifier & UV Improvements – Budget \$10.2 million, funding \$1.0 million, shortfall \$9.2 million
 - Huckleberry Lift Station Improvements – Budget \$2,223,038, funding \$1,123,038, shortfall \$1.1 million
- FY 30-31, year eight of the ten-year schedule, has a projected budget of \$750,000 and is funded. However, the other years have significant shortfalls:
 - FY 28-29 – Budget \$9.4 million, funding \$1.4 million, shortfall of \$8.0 million
 - FY 29-30 – Budget \$3.25 million, funding \$750,000, shortfall of \$2.50 million
 - FY 31-32 – Budget \$1.4 million, funding \$150,000, shortfall of \$1.25 million
 - FY 32-33 – Budget \$1.4 million, funding \$150,000, shortfall of \$1.25 million

Attached are worksheets for both water and wastewater segments created by staff that will be used in preparing the FY 2024-25 CIP Budget.

FINANCIAL CONSIDERATIONS

The Capital Improvement Projects slated for FY 2024-25 will be incorporated into the Fiscal Year 2024-25 annual budget. Multi-year projects may fully obligate funds for 2-3 years until project completion.

*Attachments: Water and Wastewater Five-Year CIP Financial Plan and Project Prioritization
Water and Wastewater Ten-Year CIP Financial Plan and Project Prioritization
Draft FY 2024-25 Water and Wastewater CIP Budgets*

Capital Improvement Program
Schedule of Cash Flow - Water Projects
FY 2023-24 thru FY 2028-29

Project No	Water Projects Project Description	Project Budget	Expenses to Date	Projected Balance	Cash Flow						Funding FY 23-24			
					FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Expansion Funds	Capital R & R	CIP Loan	Grants
					Copper Cove									
11083C	Copper Cove Tank B/Clearwell	8,600,000	1,022,991	7,577,009	4,000,000	4,000,000	-			-	1,386,443	-	2,613,557	-
11104	Lake Tulloch Submerged Water Line Crossing	7,500,000	28,362	7,471,638	-	750,000	-		3,500,000	3,500,000	-	-	-	-
11122	C-B Transmission Pipeline	10,000,000	288,886	9,711,114	1,000,000	100,000	4,500,000	4,500,000		-	1,000,000	-	-	-
11132	Copper Cove O'Byrnes Water Line Extension	60,000	23,958	36,042	-	-	-	-		-	-	-	-	-
11133	Copper Cove Ozone Unit Replacement	300,000	-	300,000	300,000	-	-	-		-	-	300,000	-	-
Ebbetts Pass														
11083L	Larkspur Tank Replacement	687,567	586,984	100,583	111,045	-	-			-	-	111,045	-	-
11083S	Ebbetts Pass Sawmill Tank	3,160,000	10,751	3,149,249	-	350,000	2,800,000			-	-	-	-	-
11095	Ebbetts Pass Redwood Tanks HMGP	4,300,000	4,011,008	288,992	300,000	-	-			-	-	75,000	-	225,000
11099	Ebbetts Pass Meadowmont PS / Rehab.	100,000	-	100,000	-	-	-	100,000		-	-	-	-	-
11103	Hunters Raw Water Pumps (Hazard Mitigation)	2,400,000	181,030	2,218,970	2,000,000	2,300,000	-			-	-	500,000	-	1,500,000
11108	Big Trees Pump Stations 4 & 5 Replacement	2,100,000	5,916	2,094,084	-	-	450,000	1,650,000		-	-	-	-	-
11109	White Pines Tule Removal/Spillway	96,715	25,726	70,989	96,715	-	-			-	-	96,715	-	-
11115	Ebbetts Pass Larkspur PS Rehab / Electrical	1,500,000	-	1,500,000	-	-	250,000	1,250,000		-	-	-	-	-
Jenny Lind / Wallace														
11083J	Jenny Lind Clearwell #2	850,000	21,358	828,642	350,000	500,000	-			-	-	350,000	-	-
11088	Jenny Lind A-B Transmission Main	13,500,000	787,241	12,712,759	2,000,000	6,000,000	5,136,110			-	-	-	2,000,000	-
11119	Jenny Lind Tanks A, B, E & F Rehabilitation	1,500,000	-	1,500,000	-	-	-	500,000		-	-	-	-	-
11131	Jenny Lind WTP - Rehab Filters 1 & 2	960,000	906,878	53,122	510,000	-	-			-	150,000	360,000	-	-
	Jenny Lind Intake Structure Replacement	10,500,000	-	10,500,000	-	-	-			-	-	-	-	-
11083W	Wallace Tanks	1,500,000	7,020	1,500,000	-	-	-			1,500,000	-	-	-	-
West Point / Wilseyville														
11106	West Point Backup Filter	2,380,000	2,804,860	(424,860)	561,097	-	-			-	-	537,774	-	23,323
TBD	West Point Regulator Repair/Tule Removal	200,000	-	200,000	200,000	-	-			-	-	200,000	-	-
11107	West Point SCADA Improvements	-	-	-	-	-	-			-	-	-	-	-
Other														
11083W	Tank Rehabilitation Program	6,000,000	-	1,500,000	-	1,000,000	1,250,000	1,250,000	2,250,000	1,000,000	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Water Projects	\$ 78,194,282	\$ 10,712,969	\$ 62,988,333	\$ 11,428,857	\$ 15,000,000	\$ 14,386,110	\$ 9,250,000	\$ 5,750,000	\$ 6,000,000	\$ 2,536,443	\$ 2,530,534	\$ 4,613,557	\$ 1,748,323

Capital Improvement Program
Schedule of Cash Flow - Wastewater Projects
FY 2023-24 thru FY 2028-29

Project No.	Wastewater Projects Project Description	Project Budget	Expenses to Date	Current Balance	Cash Flow						Funding FY 23-24			
					FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	Expansion Funds	Capital R & R	CIP Loan	Grants
					Arnold / Forest Meadows									
15095	Arnold Secondary Clarifier/WWTP Improvements	9,200,000	600,369	8,600,000	500,000	-	4,170,000	4,170,000	-	-	350,000	150,000	-	-
15106	FM UV Disinfection System Replacement	500,000	441,483	58,517	300,000	-	-	-	-	-	110,000	190,000	-	-
	Arnold Lift Station 2 & 3 Rehabilitation	3,500,000	-	3,500,000	-	-	-	750,000	-	3,000,000	-	-	-	-
Copper Cove														
15076	CC Lift Station 6, 8 & Force Main Bypass	5,500,000	3,135,874	2,364,126	3,000,000	2,000,000	-	-	-	-	-	-	3,000,000	-
15080	CC Lift Station 15 & 18 Rehab/Replacement	3,600,000	2,370,599	1,229,401	3,100,000	1,000,000	-	-	-	-	-	-	3,100,000	-
15094	CC Tertiary, DAF, and UV Improvements	1,996,190	417,041	1,579,149	500,000	1,500,000	-	-	-	-	500,000	-	-	-
15112	CC Pond 6 Dam Raise	4,543,810	112,397	4,431,413	250,000	667,619	1,838,096	1,838,096	-	-	-	250,000	-	-
	CC Lower/Upper X-Country Gravity/Force Main	3,250,000	-	3,250,000	-	-	500,000	-	1,500,000	1,250,000	-	-	-	-
	Copper Cove Lift Station Rehabilitation	2,500,000	-	2,500,000	-	-	-	-	-	-	-	-	1,250,000	-
La Contenta / Wallace														
15087	Wallace Treatment Plant Renovation	50,000	193,502	(143,502)	-	-	-	-	-	-	-	-	-	-
15097	LC Biolac, Clarifier & UV Improvements	15,000,000	7,018	14,992,982	250,000	750,000	-	4,200,000	5,000,000	5,000,000	100,000	150,000	-	-
15092	Huckleberry Lift Station Improvements	2,300,000	-	2,300,000	-	1,123,038	1,100,000	-	-	-	-	-	-	-
15101	La Contenta Spray Fields	1,200,000	-	1,200,000	-	-	-	-	-	-	-	-	-	-
West Point / Wilseyville / Vallecito														
15091	West Point/Wilseyville Consolidation Project	10,000,000	4,996,519	5,003,481	5,000,000	2,500,000	-	-	-	-	-	-	-	5,000,000
15111	Vallecito WWTP - System Improvements	150,000	118,907	31,093	50,000	-	-	-	-	-	-	-	-	-
Other														
15109	Collections System Rehab and I&I Mitigation	900,000	211,343	688,657	150,000	150,000	150,000	150,000	150,000	150,000	-	150,000	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Wastewater Projects		\$ 64,190,000	\$ 12,605,052	\$ 51,585,317	\$ 13,100,000	\$ 9,690,657	\$ 7,758,096	\$ 11,108,096	\$ 6,650,000	\$ 9,400,000	\$ 1,060,000	\$ 890,000	\$ 7,350,000	\$ 5,000,000
TOTAL WATER & WASTEWATER PROJECTS		\$ 142,384,282	\$ 23,318,021	\$ 114,573,650	\$ 24,528,857	\$ 24,690,657	\$ 22,144,206	\$ 20,358,096	\$ 12,400,000	\$ 15,400,000	\$ 3,596,443	\$ 3,420,534	\$ 11,963,557	\$ 6,748,323

Capital Improvement Program
Schedule of Cash Flow - Water Projects
FY 2028-29 thru FY 2032-33

Project No	Water Projects Project Description	Project Budget	Expenses to Date	Projected Balance	Cash Flow						Funding FY 28-29			
					FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34	Expansion Funds	Capital R & R	CIP Loan	Grants
					Copper Cove									
11083C	Copper Cove Tank B/Clearwell	8,600,000	1,022,991	7,577,009	-	-	-	-	-	-	-	-	-	-
11104	Lake Tulloch Submerged Water Line Crossing	7,500,000	28,362	7,471,638	3,500,000	-	-	-	-	-	-	-	3,500,000	-
11122	C-B Transmission Pipeline	10,000,000	288,886	9,711,114	-	-	-	-	-	-	-	-	-	-
11132	Copper Cove O'Byrnes Water Line Extension	60,000	23,958	36,042	-	-	-	-	-	-	-	-	-	-
11133	Copper Cove Ozone Unit Replacement	300,000	-	300,000	-	-	-	-	-	-	-	-	-	-
Ebbetts Pass														
11083L	Larkspur Tank Replacement	687,567	586,984	100,583	-	-	-	-	-	-	-	-	-	-
11083S	Ebbetts Pass Sawmill Tank	3,160,000	10,751	3,149,249	-	-	-	-	-	-	-	-	-	-
11095	Ebbetts Pass Redwood Tanks HMGP	4,300,000	4,011,008	288,992	-	-	-	-	-	-	-	-	-	-
11099	Ebbetts Pass Meadowmont PS / Rehab.	100,000	-	100,000	-	-	-	-	-	-	-	-	-	-
11103	Hunters Raw Water Pumps (Hazard Mitigation)	2,400,000	181,030	2,218,970	-	-	-	-	-	-	-	-	-	-
11108	Big Trees Pump Stations 4 & 5 Replacement	2,100,000	5,916	2,094,084	-	-	-	-	-	-	-	-	-	-
11109	White Pines Tule Removal/Spillway	96,715	25,726	70,989	-	-	-	-	-	-	-	-	-	-
11115	Ebbetts Pass Larkspur PS Rehab / Electrical	1,500,000	-	1,500,000	-	-	-	-	-	-	-	-	-	-
Jenny Lind / Wallace														
11083J	Jenny Lind Clearwell #2	850,000	21,358	828,642	-	-	-	-	-	-	-	-	-	-
11088	Jenny Lind A-B Transmission Main	13,500,000	787,241	12,712,759	-	-	-	-	-	-	-	-	-	-
11119	Jenny Lind Tanks A, B, E & F Rehabilitation	1,500,000	-	1,500,000	-	-	-	-	-	-	-	-	-	-
11131	Jenny Lind WTP - Rehab Filters 1 & 2	960,000	906,878	53,122	-	-	-	-	-	-	-	-	-	-
	Jenny Lind Intake Structure Replacement	10,500,000	-	10,500,000	-	6,500,000	4,000,000	-	-	-	-	-	-	-
11083W	Wallace Tanks	1,500,000	7,020	1,500,000	1,500,000	-	-	-	-	-	-	-	1,500,000	-
West Point / Wilseyville														
11106	West Point Backup Filter	2,380,000	2,804,860	(424,860)	-	-	-	-	-	-	-	-	-	-
TBD	West Point Regulator Repair/Tule Removal	200,000	-	200,000	-	-	-	-	-	-	-	-	-	-
11107	West Point SCADA Improvements	-	-	-	-	-	-	-	-	-	-	-	-	-
Other														
11083W	Tank Rehabilitation Program	6,000,000	-	6,000,000	1,000,000	1,250,000	1,250,000	1,250,000	1,250,000	-	-	-	1,000,000	-
11124	Middle Fork PS & Intake Replacement	5,000,000	-	5,000,000	-	-	-	2,000,000	3,000,000	-	-	-	-	-
11123	Middle Fork PS Transmission Line Replacement	5,000,000	-	5,000,000	-	-	-	2,000,000	3,000,000	-	-	-	-	-
	Sheep Ranch Water Distribution System Replc	2,200,000	-	2,200,000	-	-	-	-	2,200,000	-	-	-	-	-
	Sheep Ranch Water Treatment Plant Replc	2,800,000	-	2,800,000	-	300,000	1,250,000	1,250,000	-	-	-	-	-	-
	Sheep Ranch Water Supply	30,000,000	-	30,000,000	-	-	-	-	30,000,000	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Water Projects		\$ 123,194,282	\$ 10,712,969	\$ 112,488,333	\$ 6,000,000	\$ 8,050,000	\$ 6,500,000	\$ 6,500,000	\$ 39,450,000	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -

Capital Improvement Program
Schedule of Cash Flow - Wastewater Projects
FY 2028-29 thru FY 2032-33

Project No.	Wastewater Projects Project Description	Project Budget	Expenses to Date	Current Balance	Cash Flow						Funding FY 28-29			
					FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34	Expansion Funds	Capital R & R	CIP Loan	Grants
					Arnold / Forest Meadows									
15095	Arnold Secondary Clarifier/WWTP Improvements	9,200,000	600,369	8,600,000	-	-	-	-	-	-	-	-	-	-
15106	FM UV Disinfection System Replacement	500,000	441,483	58,517	-	-	-	-	-	-	-	-	-	-
	Arnold Lift Station 2 & 3 Rehabilitation	3,500,000	-	3,500,000	3,000,000	2,500,000	-	-	-	-	-	-	-	-
Copper Cove														
15076	CC Lift Station 6, 8 & Force Main Bypass	5,500,000	3,135,874	2,364,126	-	-	-	-	-	-	-	-	-	-
15080	CC Lift Station 15 & 18 Rehab/Replacement	3,600,000	2,370,599	1,229,401	-	-	-	-	-	-	-	-	-	-
15094	CC Tertiary, DAF, and UV Improvements	1,996,190	417,041	1,579,149	-	-	-	-	-	-	-	-	-	-
15112	CC Pond 6 Dam Raise	4,543,810	112,397	4,431,413	-	-	-	-	-	-	-	-	-	-
	CC Lower/Upper X-Country Gravity/Force Main	3,250,000	-	3,250,000	1,250,000	-	-	-	-	-	-	-	1,250,000	-
	Copper Cove Lift Station Rehabilitation	2,500,000	-	2,500,000	-	-	-	1,250,000	1,250,000	-	-	-	-	-
La Contenta / Wallace														
15087	Wallace Treatment Plant Renovation	50,000	193,502	(143,502)	-	-	-	-	-	-	-	-	-	-
15097	LC Biolac, Clarifier & UV Improvements	15,000,000	7,018	14,992,982	5,000,000	-	-	-	-	-	-	-	-	-
15092	Huckleberry Lift Station Improvements	2,300,000	-	2,300,000	-	-	-	-	-	-	-	-	-	-
15101	La Contenta Spray Fields	1,200,000	-	1,200,000	-	600,000	600,000	-	-	-	-	-	-	-
West Point / Wilseyville / Vallecito														
15091	West Point/Wilseyville Consolidation Project	10,000,000	4,996,519	5,003,481	-	-	-	-	-	-	-	-	-	-
15111	Vallecito WWTP - System Improvements	150,000	118,907	31,093	-	-	-	-	-	-	-	-	-	-
Other														
15109	Collections System Rehab and I&I Mitigation	900,000	211,343	688,657	150,000	150,000	150,000	150,000	150,000	-	-	150,000	-	-
		-	-	-	-	-	-	-	-	-	-	-	-	-
Total Wastewater Projects		\$ 64,190,000	\$ 12,605,052	\$ 51,585,317	\$ 9,400,000	\$ 3,250,000	\$ 750,000	\$ 1,400,000	\$ 1,400,000	\$ -	\$ -	\$ 150,000	\$ 1,250,000	\$ -
TOTAL WATER & WASTEWATER PROJECTS		\$ 187,384,282	\$ 23,318,021	\$ 164,073,650	\$ 15,400,000	\$ 11,300,000	\$ 7,250,000	\$ 7,900,000	\$ 40,850,000	\$ -	\$ -	\$ 6,150,000	\$ 1,250,000	\$ -

Capital Improvement Program
Schedule of Cash Flow - Water Projects
FY 2024-25 thru FY 2026-2027

Project No	Water Projects Project Description	Project Budget	Expenses to Date	Projected Balance	Cash Flow			Funding FY 24-25				AD / Other Outside
					FY 24-25	FY 25-26	FY 26-27	Expansion Funds	Capital R & R	CIP Loan	Grants	
					Copper Cove							
11083C	Copper Cove Tank B/Clearwell	8,600,000	1,022,991	7,577,009	4,000,000	-	-	186,110	-	3,813,890	-	-
11104	Lake Tulloch Submerged Water Line Crossing	7,500,000	28,362	7,471,638	750,000	4,500,000	4,500,000	150,000	600,000	-	-	-
11122	CC Zone B-C Trans Pipeline & Pump Station	10,000,000	288,886	9,711,114	100,000	-	-	-	100,000	-	-	-
11132	Copper Cove O'Byrnes Water Line Extension	60,000	23,958	36,042	-	-	-	-	-	-	-	-
11133	Copper Cove Ozone Unit Replacement	300,000	-	300,000	-	-	-	-	-	-	-	-
Ebbetts Pass												
11083L	Larkspur Tank Replacement	687,567	586,984	100,583	-	-	-	-	-	-	-	-
11083S	Ebbetts Pass Sawmill Tank	3,160,000	10,751	3,149,249	350,000	2,800,000	-	-	350,000	-	-	-
11095	Ebbetts Pass Redwood Tanks HMGP	4,300,000	4,011,008	288,992	-	-	-	-	-	-	-	-
11099	Ebbetts Pass Meadowmont PS / Rehab.	100,000	-	100,000	-	-	100,000	-	-	-	-	-
11103	Hunters Raw Water Pumps (Hazard Mitigation)	2,400,000	181,030	2,218,970	2,300,000	-	-	-	575,000	-	1,725,000	-
11108	Big Trees Pump Stations 4 & 5 Replacement	2,100,000	5,916	2,094,084	-	450,000	1,650,000	-	-	-	-	-
11109	White Pines Tule Removal/Spillway	96,715	25,726	70,989	-	-	-	-	-	-	-	-
11115	Ebbetts Pass Larkspur PS Rehab / Electrical	1,500,000	-	1,500,000	-	250,000	1,250,000	-	-	-	-	-
Jenny Lind / Wallace												
11083J	Jenny Lind Clearwell #2	850,000	21,358	828,642	500,000	-	-	-	500,000	-	-	-
11088	Jenny Lind A-B Transmission Main	13,500,000	787,241	12,712,759	6,000,000	5,136,110	-	-	-	6,000,000	-	-
11119	Jenny Lind Tanks A, B, E & F Rehabilitation	1,500,000	-	1,500,000	-	-	-	-	-	-	-	-
11131	Jenny Lind WTP - Rehab Filters 1 & 2	960,000	906,878	53,122	-	-	-	-	-	-	-	-
11083W	Wallace Tanks	1,500,000	7,020	1,500,000	-	-	-	-	-	-	-	-
West Point / Wilseyville / Vallecito												
11106	West Point Backup Filter	2,380,000	2,804,860	(424,860)	-	-	-	-	-	-	-	-
TBD	West Point Regulator Repair/Tule Removal	200,000	-	200,000	-	-	-	-	-	-	-	-
11107	West Point SCADA Improvements	-	-	-	-	-	-	-	-	-	-	-
Other												
11083W	Tank Rehabilitation Program	6,000,000	-	1,500,000	1,000,000	1,250,000	1,750,000	-	1,000,000	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
	Total Water Projects	\$ 67,694,282	\$ 10,712,969	\$ 52,488,333	\$ 15,000,000	\$ 14,386,110	\$ 9,250,000	\$ 336,110	\$ 3,125,000	\$ 9,813,890	\$ 1,725,000	\$ -

Capital Improvement Program
Schedule of Cash Flow - Wastewater Projects
FY 2024-25 thru FY 2026-27

Project No.	Wastewater Projects Project Description	Project Budget	Expenses to Date	Current Balance	Cash Flow			Funding FY 24-25				AD / Other Outside
					FY 24-25	FY 25-26	FY 26-27	Expansion Funds	Capital R & R	CIP Loan	Grants	
					Arnold / Forest Meadows							
15095	Arnold Secondary Clarifier/WWTP Improvements	9,200,000	600,369	8,599,631	-	4,170,000	4,170,000	-	-	-	-	-
15106	FM UV Disinfection System Replacement	500,000	441,483	58,517	-	-	-	-	-	-	-	-
	Arnold Lift Station 2 & 3 Rehabilitation	3,500,000	-	3,500,000	-	-	750,000	-	-	-	-	-
Copper Cove												
15076	CC Lift Station 6, 8 & Force Main Bypass	5,500,000	3,135,874	2,364,126	2,000,000	-	-	-	-	2,000,000	-	-
15080	CC Lift Station 15 & 18 Rehab/Replacement	3,600,000	2,370,599	1,229,401	1,000,000	-	-	-	-	1,000,000	-	-
15094	CC Tertiary, DAF, and UV Improvements	1,996,190	417,041	1,579,149	1,500,000	-	-	-	-	1,500,000	-	-
15112	CC Pond 6 Dam Raise	4,543,810	112,397	4,431,413	667,619	1,838,096	1,838,096	467,619	200,000	-	-	-
	CC Lower/Upper X-Country Gravity/Force Main	3,250,000	-	3,250,000	-	500,000	-	-	-	-	-	-
La Contenta / Wallace												
15087	Wallace Treatment Plant Renovation	50,000	193,502	(143,502)	-	-	-	-	-	-	-	-
15097	LC Biolac, Clarifier, & UV Improvements	15,000,000	7,018	14,992,982	750,000	-	4,200,000	-	750,000	-	-	-
TBD	Huckleberry Lift Station Improvements	2,300,000	-	2,300,000	1,123,038	1,100,000	-	270,000	853,038	-	-	-
West Point / Wilseyville / Vallecito												
15091	West Point/Wilseyville Consolidation Project	10,000,000	4,996,519	5,003,481	2,500,000	-	-	-	-	-	2,500,000	-
15111	Vallecito WWTP - System Improvements	150,000	118,907	31,093	-	-	-	-	-	-	-	-
Other												
15109	Collections System Rehab and I&I Mitigation	900,000	211,343	688,657	150,000	150,000	150,000	-	150,000	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Total Wastewater Projects		\$ 60,490,000	\$ 12,605,052	\$ 47,884,948	\$ 9,690,657	\$ 7,758,096	\$ 11,108,096	\$ 737,619	\$ 1,953,038	\$ 4,500,000	\$ 2,500,000	\$ -
TOTAL WATER & WASTEWATER PROJECTS		\$ 128,184,282	\$ 23,318,021	\$ 100,373,281	\$ 24,690,657	\$ 22,144,206	\$ 20,358,096	\$ 737,619	\$ 11,766,928	\$ 6,225,000	\$ 2,500,000	\$ -

5 a

A G E N D A
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Agenda Item

DATE: April 24, 2024
TO: Michael Minkler, General Manager
FROM: Damon Wyckoff, Director of Operations
RE: Report on the March 2024 Operations Department

RECOMMENDED ACTION:

Report on the Operations Departments Report for Districts 1 through 5.

SUMMARY:

Attached is the monthly Operations Department Report for March 2024. The report will review the operational status and work completed by departmental administration and each of the five Districts. The report will cover the following:

- Administration
- Water treatment plants
- Wastewater treatment plants
- Distribution
- Collections
- Construction
- Electrical
- Mechanical

Staff will be present to report to the Board of Directors and will be available for questions.

FINANCIAL CONSIDERATIONS:

None.

Attachment: March 2024 Operations Department Reports for Districts 1 through 5

Operations Departments Report

March 1st thru March 31st, 2024

Director of Operations:

1. On-going coordination and management of multiple District Operations projects and work efforts.
2. Conducted the Quarterly Utilities Coordination meeting at the District Office. Productive meeting with active participation from CCWD, CPUD, UPUD, Murphys Sanitary District, Calaveras County, PG&E, and Blue Lake Springs MWC.
3. Participated in an interview for the Water Resources Specialist Position.
4. Site visits to multiple in-construction District projects.
5. Continued to work with District Staff and the consultant to ensure the effective implementation of the AMI Project.
6. Worked with the Senior Supervisor of the Collections Crew and the C&M Manager to completed the Annual Collections Systems Reports and submit them to the State via the California Integrated Water Quality System Project (CIWQS).
7. Participated in multiple onsite project progress meetings.
8. On-going FEMA coordination related to DR-4683 and DR-4699. Received \$14K for the restoration of a fence on a property in Valley Springs. The Construction of the fence continued in March. CCWD also received \$184K for staff overtime, material expense, and equipment use as reimbursement for the District's efforts during the 2023 atmospheric river emergency (DR-4683). Received \$143K to restore the road to the Indian Rock WWTF and to improve the road address future accessibility issues.
9. On-going work with KW Emerson related to the Shop building fire at the West Point WTP.
10. On-going CARB related work with MCWRA and ACWA.
11. Participated in the External Affairs Committee Meeting and presented the District's Mobile MMS Dashboard.
12. On-going work with Staff and the District's Consultant to glean any additional operational options to improve Disinfection Byproduct reduction in the Ebbetts Pass Service Area.
13. On-going work with the Mobile MMS Team to optimize work orders, service requests, the District Dashboard, and Regulatory Compliance requirements.
14. Participated in multiple 5-year CIP review meetings to discuss project options for the next few years.
15. Participated in the District's Ad Hoc Real Estate Committee meeting.
16. Met with Terraverde Energy to learn more about Community-based solar.
17. Attended the Tour of the Copper Cove WTP and WWTP Primary Ponds.

Administrative Technician:

1. Maintained Field Calendar
2. Received/Tracked All USA North Line 811 Locates – Handled Associated Calls –432 Received District Wide (as of 2:30 on 03/29)
3. Facilitated with Employee Reimbursements
4. Facilitated with Employee Certification – Applications, Exams, Renewals, Trainings, Resources
5. Field Training Course Ordering/Registrations/Travel Arrangements
6. Process Operations Purchase Order Batches
7. On Call Reminders, Transfers, Logs
8. Electronic Lab Report Filing
9. Organizing and Archiving Operations Department Documents
10. Safety Tailgate Meetings: Create, Track, & Archive

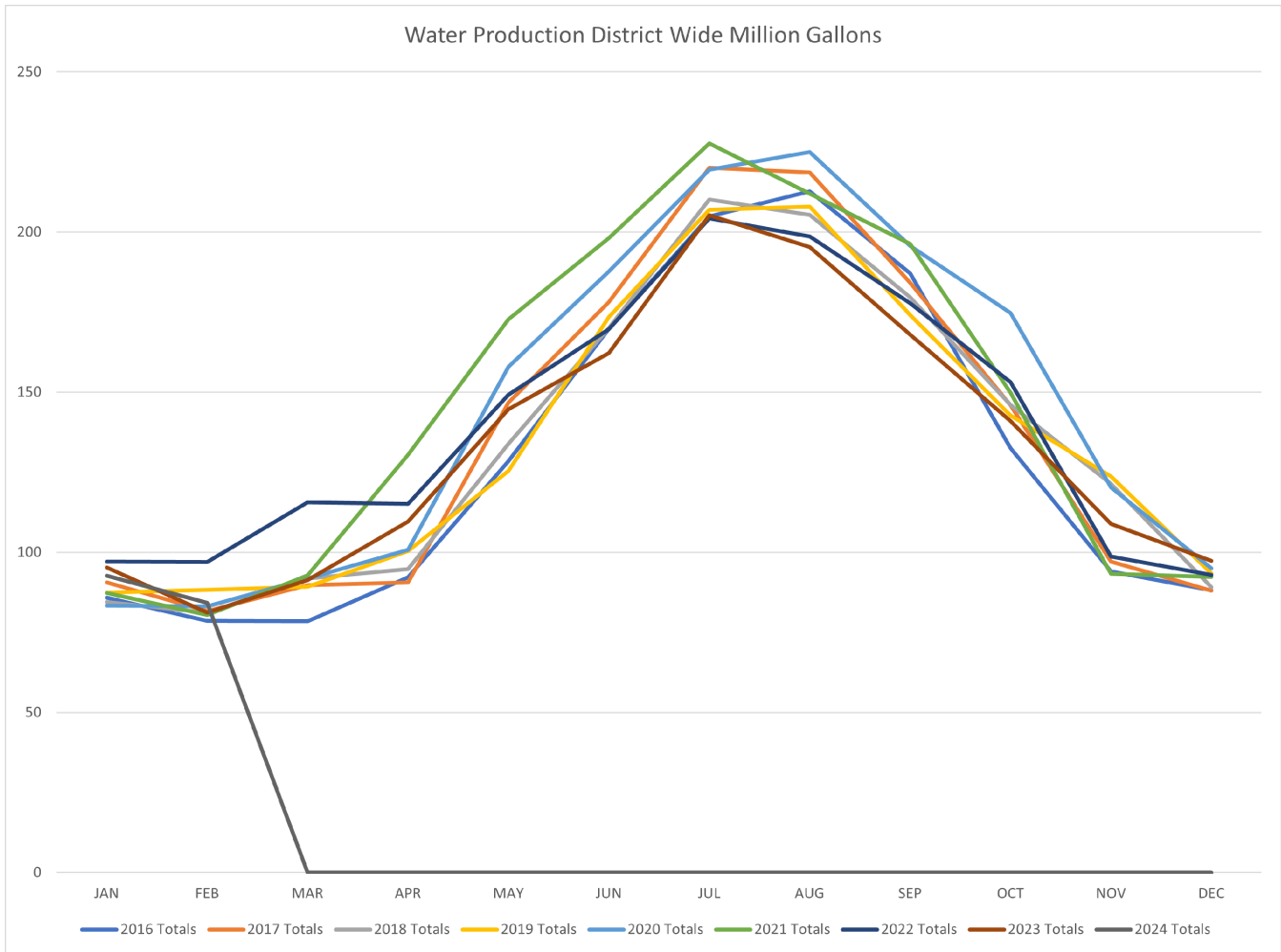
11. Attended Various Meetings & Trainings
12. Permit Renewals
13. 2024 CERS Program Work Efforts
14. 2024 Backflow Program Work Efforts
15. Cross Connection Survey Work Efforts
16. Lead Service Line Inventory Work Efforts
17. Miscellaneous Administrative Functions

Plant Operations Manager:

1. Completed the review and acceptance of the monthly State Water Reports for all the Districts Water Systems and submitted them to the State.
2. Completed the monthly Wastewater Reports for all the Districts Wastewater Systems and submitted them to the State.
3. Continuing to work very closely with the new operator in West Point to ensure that all system needs are met.
4. On-going work associated with PO's and ordering supplies for different District facilities and projects.
5. Continued work efforts on annual backflow testing
6. Ongoing work efforts associated with the Ebbetts Pass HAA5 violation for purposes of public notification and data collection.
7. Completed the State inspection of the District's West Point water system. The new filter is now approved for operation.
8. Completed the SAFER Clearinghouse monthly and annual reporting.
9. Work efforts associated with a fire that occurred at the West Point Water Treatment Plant.
10. Construction meetings dealing with Copper Cove B Tank and Clearwell project with Peterson Brustad INC.
11. Ongoing work efforts related to the District's Cross Connection Control Surveys with Ms. Burke.
12. Working on the Operations plan for revision for West Point Water Treatment Plant.
13. On-going work efforts with the Districts CERS (California Environmental Reporting System) annual reporting.
14. Met with Mobile MMS and reviewed options for lead service line tracking and backflow device tracking, testing, and reporting, among other things.

15. January 2024 Water Production

- a. Copper Cove – 21.123 MG,
- b. Ebbetts Pass – 29.824 MG,
- c. Jenny Lind – 29.386 MG,
- d. Sheep Ranch – 0.243 MG,
- e. Wallace – 0.845 MG,
- f. West Point – 2.753 MG



Construction and Maintenance Manager:

1. Staff meetings.
2. Board meetings.
3. Weekly Copper Cove tanks project meeting.
4. Copper Lift Station and force main relocation project weekly meetings.
5. West Point/Wilseyville Consolidation on-site project meeting.
6. Attended Employee Wellness Committee meetings.
7. Attended monthly CWEA Northern/Central Committee meeting.
8. Met with the Director of Operations and the Senior Supervisor of the Collections Crew to collectively submit the annual reports for all of the District-owned wastewater collections systems.
9. Participated in the Quarterly Utilities Coordination meeting.
10. Attended the monthly CWEA Northern/Central Committee meeting.
11. Coordinated the paving of potholes on Hartvickson at Silver Rapids Road.
12. Participated in the On-site preconstruction meeting for the rehab of the Jenny Lind WTPs Clearwell #2.
13. Participated in a meeting with CCWD Staff and Calaveras County Public Works to discuss paving options for the A to B Transmission Pipeline Project.
14. Worked with Staff to identify the locations from where AMI repeaters have been stolen in Rancho Calaveras.
15. Participated in County OES Winter Storm Check-in meeting.
16. Ongoing research and review of District SSMP/SSO and Collections system binders.
Site visit to West Point WWTP for delivery of new building for consolidation project.
17. Ongoing work in Sentryx to clean up and review meter, repeater, and collector items.

Purchasing Agent:

1. Worked on inventory of new warehouse.
2. Completed invoicing for purchased material.
3. Met with various reps and received quotes for various items for purchase.
4. Ordered parts, tools, materials, and equipment for all departments.
5. Coordinated servicing of District Vehicles for Field Staff
6. Reconciled Credit Cards for Field Staff
7. Worked with new facilities maintenance worker on work order completion.
8. Worked on TRUCRS report for advanced clean fleets vehicles.
9. Worked on DOORS state report for heavy equipment.
10. Worked on purchase request and inventory transfers in MMS.
11. Delivered supplies, materials, and parts.
12. Worked on the surplus equipment list.
13. Worked on recall orders for lease vehicles.
14. Worked on enterprise truck list.
15. Worked capital outlay items for next year fiscal.
16. 16. Worked on capital outlay purchases for this year's fiscal.
17. Worked on hydrant repair costs and repair kits.
18. Ordered parts for vehicle 746.
19. Set up new accounts with new vendors.
20. CARB meetings and EV fleet meetings

Water Treatment Plants:

Copper Cove Water Treatment Plant:

1. Operations as usual
2. B Tank/Clearwell rehabilitation and replacement project continues.
3. Preparation for the delivery of the new ozone units and associated UPS continues.
4. Retirement of Bill Cardinal after 23 years of service.

Hunter's (Ebbett's Pass) Water Treatment Plant:

1. Operations as normal
2. Cleaned up around the Meadowmont tank and pump station.
3. Monthly White Pines Dam inspection completed as normal.
4. Photos taken of the Clearwell Roof and submitted to the District's State Sanitary Engineer

Jenny Lind Water Treatment Plant:

1. Operations as usual
2. Participated in the Pre-Construction Meeting to replace the roof on Clearwell #2.

Sheep Ranch Water Treatment Plant:

1. Operations normal for the Month.
2. Photos taken of the Clearwell Roof and submitted to the District's State Sanitary Engineer

Wallace Lake Estates Well System:

1. Operations as usual

West Point Water Treatment Plant:

1. Operations as Usual
2. On-going construction for the installation of the second filter.
3. Fire in the Shop as the Contractor worked to remove an obsolete tube-settler filter. Responded and assisted the West Point Fire Department, Cal-Fire, and the Amador Fire Protection District in putting the fire out. Then assessed the damages with the CCWD Operations Managers and the Contractor. Then worked with the Electricians, West Point Distribution System Supervisor, and others to secure backup

analyzers and place them online to restore the functionality of the plant. The plant was back up and running by 10pm.

Wastewater Treatment Plants:

Arnold Wastewater Treatment Plant:

1. Operations as usual
2. Improved the effluent intake screen by attaching new rubber seals to prevent debris from entering the pumps.
3. Changed the oil in blower #1.

Copper Cove Wastewater Treatment Plant:

1. Pond 6 is rising quickly with the recent rain events.
2. Solids in Ponds 1, 2 and 4. Are causing operational issues, and this needs to be addressed as soon as possible. (I am aware that Pat B and Jesse have been in contact and working on a test for the solids removal with CCWD staff and equipment. This would be a huge cost savings. Anticipate SAF pre-treatment for the tertiary unit could remove the solids as well.
3. Retirement of Bill Cardinal after 23 years of service.

Copper Cove Wastewater Reclamation Plant:

1. The RCP is off for the Winter weather season.
2. The UV system has been serviced (Operators) and is ready for the season.

Country House Wastewater Facility:

1. Operations as usual

Forest Meadows Wastewater Treatment Plant:

1. Operations as usual – but some issues to work through post the installation of the new UV System -
 - a. UV system installed but needs connection to SCADA.
 - b. UV modules require cranes for removal eventually.
 - c. INF rotary screen runs on timer not ultrasonic- it runs when no water is in channels and doesn't run when high flows present causing rags to pass over screen and into system and excessive wear on brushes.
 - d. Leach fields over pressurize when running for extended periods needed during high flow storm events. Pressure alarm disconnected during upgrade-needs to be reconnected.
 - e. Reclaimed pump station level sensor reads false low levels when well is full or spilling.
 - f. Reclaimed pump #1 installed but needs mechanical seal and spare pump needs rebuild.
 - g. DAFs HMIs do not work - local faults that stop carriage and scoops do not shut down plant and do not communicate or alarm in SCADA. DAFs are then filled with sludge and plug filters.
 - h. Low Lift pump's fault with power issues and shut off but DAFs keep going and run dry.

Indian Rock Vineyards Wastewater Facility:

1. Operations as usual
2. Need to determine how to provide water service to the facilities to improve system and basket cleaning.

La Contenta Wastewater Treatment Plant:

1. Operations as usual
2. Failed Sand filter Air Compressor replaced.

Mountain Retreat / Sequoia Woods Wastewater Facility:

1. Operations as usual

Six Mile Wastewater Collection System:

1. Monthly reads taken and report submitted to the City of Angels Camp

Southworth Wastewater Treatment Plant:

1. Operations as usual

Vallecito / Douglas Flat Wastewater Treatment Plant:

1. Operations as usual

West Point Wastewater Treatment Plant:

1. Operations as usual

Wilseyville Wastewater Facility:

1. Operations as usual

Distribution:

Copperopolis Distribution System:

SERVICE LINE WORK

1. 529 Sunrise
2. 420 Sunrise (replaced service line)
3. 411 Sunrise
4. 790 Foothill

MAIN LINE WORK

None during this period

Additional Work

1. 11 Valves Turned
2. Service Requests
3. Flushed 73,500 gallons.
4. USA's
5. We replaced the service line at 420 Sunrise due to the number of repairs and because water was showing up under the customer's house.
6. Filled potholes and did some grading on the road to the reclaim plant and around the ponds.

Ebbett's Pass Distribution System:

SERVICE LINE WORK

1. None during this time

MAIN LINE WORK

1. None during this time

Additional Work

1. SERVICE REQUESTS 16 RECEIVED 16 RESOLVED
2. WORK ORDERS 5 RECEIVED 5 RESOLVED
3. USA TICKETS 169 RECEIVED 169 RESOLVED
 - a. 34 RENEW
 - b. 36 NORMAL
 - c. 92 RUSH
 - d. 7 EMERGENCIES
4. 2.5 DAYS RE-MARKING AREAS OF PG&E UNDERGROUND PROJECT THAT HAD PREVIOUSLY BEEN MARKED LAST YEAR***
5. PRV STATION INSPECTIONS & REPAIRS
6. 25 PRV STATIONS INSPECTED
7. 3 PRV REPAIRS
8. PRV #4 8" MAIN LINE REACH 1- ROCKS LODGED IN PRV DURING LINE FLUSHING PROCESS
9. PRV # 36 FOREST MEADOWS SUBDIVISION- 2" BYPASS HAD LEAKING BRASS THREADS AT UNION / 6" MAIN HAD CRACKED COMPRESSION NUT AT COPPER TUBING FLARE
10. 3 SURGE RELIEF VALVES EXCERSIZED
 - a. 1 REPAIR

- b. 4" SURGE RELIEF PRV #1- ROCKS LODGED IN VALVE DURING FLUSHING PROCESS
*WE HAVE ORDERED PARTS TO UPDATE CRL CONTROLLER TO WORK WITH NEW
NORMAL SYSTEM PRESSURES AFTER REACH 1 PROJECT PRESSURE
ADJUSTMENTS
- 11. VALVES EXCERSIZED *15
- 12. · COMPLETED FLUSHING OF REACH 1 SYSTEM. 4 DAYS OF FLUSHING FOR MARCH- 7 DAYS
TOTAL FOR AVERY TANK/ REACH 1 ZONES. MARCH TOTALS: 289,343 GAL., 158,591 FT. PIPE,
22 DEAD ENDS
- 13. FIRE HYDRANT REPAIRS & MAINTENANCE
- 14. REPAIRED HYDRANT EBBETTS PASS FIRE DEPT. BLAGEN RD. ARNOLD
- 15. METER REPAIRS & REPLACEMENTS
 - a. 3 METERS COMMISSIONED
 - b. 1 METER REPLACED- SNOW PLOW BROKE BOX AND METER REGISTER
 - c. ROUTINE AMI TROUBLESHOOTING- RUNNING SYNTREX REPORT 2X MONTHLY-
LATEST REPORT SHOWS 19 METERS THAT HAVE NOT READ FOR MORE THAN 10
DAYS- COMPILING A LIST OF METERS THAT NEED TO BE SENT TO MUELLERS
KNOCK TEAM FOR DIAGNOSIS.
- 16. 2 DAYS SNOW REMOVAL
- 17. ONGOING DOCUMENTING AND PHOTO LOGGING OF PRV STATIONS
- 18. LOGGING PRESSURE READINGS INTO MMS MAPPING
- 19. ADJUSTED AND TESTED LARKSPUR TANK ALTITUDE VALVE- AFTER HOURS TANK HIGH
LEVEL ALARM
- 20. ONGOING SYSTEM OPTIMIZATION AND PRESSURE INVESTIGATIONS IN REACH 1 AND
ARNOLD AREAS
- 21. WATERLINE RD. INSPECTION AND VALVE LOCATING/ MARKING
- 22. NEED TO GPS LOCATE ENTIRE DISTANCE FROM SAWMILL TANK TO DORRINGTON- WE
HAVE NO RECORDS SHOWING MULTIPLE HYDRANTS, VALVES, ARV'S, AND OTHER
INFRASTRUCTURE FROM THIS PROJECT THAT WAS ONLY COMPLETED IN THE LATE 1990'S
I BELIEVE????
- 23. ATTENDED MMS/ BALD ELF GPS TRAINING
- 24. ATTENDED DRIVERS' SAFETY TRAINING

Jenny Lind Distribution System:

SERVICE LINE WORK

- 1. 3782 Hartvickson
- 2. 2267 Hartvickson
- 3. 51 Wellness Way
- 4. Rice Ct – Replaced 70' of service line
- 5. 8457 Pardini
- 6. 3389 Silver Rapids
- 7. 6739 Pollock Ct
- 8. 7226 – Full lane replacement
- 9. 8555 Ormes Ct
- 10. 7833 Baldwin
- 11. 7049 Westhill – 2 leaks on this service line
- 12. 6550 Bergsma
- 13. 5854 Clements Ct – 2 leaks on this service line
- 14. 536 Blue Heron
- 15. 8605 Rice Ct
- 16. 8475 Pardini
- 17. 2531 Hartvickson – Full lane replacement
- 18. 4241 Dunn
- 19. 5743 Thornicroft
- 20. 3351 Barde
- 21. 4810 Bane – Leak on flare on main
- 22. 8268 Crotty – Leak on flare on main

MAIN LINE WORK

- 1. 2" on Driver Ct.

ADDITIONAL WORK

1. Vehicle Inspections
2. Month end reads for hydrant meters, raw water, fill stations and Lancha Plana
3. Lower end flushing for water quality
4. Tank and pump station checks
5. USA line locates.
6. Work orders for water quality issues, pressure problems, meter installations, leak checks etc.
7. Manual reads through Sentryx for billing.
8. Working with Pat B regarding theft issues of the Sentryx receiving antennas in the Jenny Lind distribution area
9. Worked with Utility Crew to pave intersection of Hartvickson and Silver Rapids
10. Met with Purchasing Agent and put together a list for possible CIP project of rebuilding and replacing non-working fire hydrants in the area.
11. Conducted fire flow test at Valley Springs Health and Wellness facility for a possible addition to their business.
12. Raised G5 valve box to grade at Hwy 26 and Jean St that was long buried that we found during our flushing efforts.
13. Raised meters and boxes at 900 St Andrews and on Pine Valley Ct for PG&E doing the underground work in the La Contenta area.
14. Defensive Driving class at the San Andreas office
15. Continued our unidirectional flushing and valve exercising efforts this month:
Totals for March
 - a. Gallons flushed – 600,297.
 - b. Feet of pipe cleaned – 71,779.
 - c. Valves scrubbed and exercised – 103.
16. We have completed our unidirectional flushing and valve exercising work efforts for this season. We successfully completed B zone, E&F zone, and Wallace this year. We do not have time to complete A zone or 602 zone this year as we need to switch our attention to other duties such as PRV inspections and maintenance and leaks are already picking up along with multiple construction projects on the horizon.
17. The grand total of this seasons flushing efforts are as follows:
 - a. Gallons flushed – 1,427,090.
 - b. Feet of pipe cleaned – 228,333.
 - c. Valves scrubbed and exercised – 193.
18. 14 Leaks pending on the leak board.

West Point Distribution System:

SERVICE LINE WORK

1. 5643 June Ave

MAIN LINE WORK

None during this period

ADDITIONAL WORK

1. Started system flushing.
2. Weekly flow meter reads
3. Weekly Tank checks
4. Line Locates (USAs)
5. Service Request
6. Manual read (a hole whopping 4 haha)
7. Bad Elf Training
8. Flushing and Valve exercising in Wallace Lake Estates
9. Meeting with Wes Point Fire Dept. regarding Flushing, Hydrant maintenance, Knox boxes and sewer force main
10. Cleaned warehouse, office, and truck on a slow day.
11. Defensive driving training
12. Looking for missing radio read intents.

Construction

1. Assisted in leak repair with the Ebbetts Pass, Copper Cove, and Jenny Lind Distribution Crews
2. Slurry Line Meter Read.
3. Began installing a new fence at the District's Valley Springs Property. Set the fence alignment, picked up the first load of fence material, drilled post holes, set steel posts, set T Posts, welded post caps and gate braces, hung the gate, welded posts for the creek crossings, and completed all of the associated paperwork. This is a FEMA funded project.
4. Delivered V751 ('22 F350) and V724 ('18 Dodge 3500) to the mechanics for servicing.

Electrical:

1. Performed electrical system locates at Copper Cove lift stations #6 & #8 for the construction revamp project.
2. Rebuilt the motor starters at Copper Cove lift station #6, due to noise problem.
3. Adjusted the occupancy sensor in the new Utility crew office to stay on longer per crew request.
4. Replaced occupancy sensor with regular switch in an Engineering office per the occupant's request.
5. Wired in new lights and plugs in the storage shop at Southworth WWTP.
6. Troubleshoot and repaired Upper Cross Country lift station high pump temp, suspect grease mat fragment was stuck momentarily.
7. Had maintenance service performed on truck #740.
8. Troubleshoot and repaired high temp alarms at Lower Cross Country lift station, alarm condition is erroneous during power outages.
9. Replaced failed hour meter at the Forest Meadows WWTP DAF unit.
10. Troubleshoot and repaired generator running at the main office, pushed the end test button, proper function of the system was then restored.
11. Troubleshoot and repaired the freshwater booster pump at La Contenta WWTP, found the pressure switch had failed, replaced with new unit.
12. Troubleshoot a SCADA system callout problem at Arnold WWTP, problem was not SCADA related, it was a bad phone line, I.T. department then initiated repair request through AT&T.
13. Troubleshoot and repaired a septic control system at 170 Bald Mountain road in West Point, replaced failed float and control fuse.
14. Worked with A-TEEM starting up the new filter at West Point WTP to send water effluent, tested associated alarms.
15. Troubleshoot and repaired level indication problem at West Point lift station, replaced failed 0-10psi level transducer.
16. Cleaned/lubed/tested size #3 motor starters at Saddle Creek lift station #2, due to noisy condition.
17. Installed new 4' ballast bypass LED lamps inside of Conners Main lift station.
18. Replaced all indoor emergency light fixtures inside of Conners Main lift station with new LED units.
19. Found some below grade pull boxes from the DAF building to the control room at Forest Meadows WWTP, cleaned them out and pulled in network cable for the new ISP and future controls.
20. Troubleshoot and repaired the AMI collector at E-Tank in Valley Springs, ultimately replaced the entire collector unit.
21. Troubleshoot and repaired new SC200 UVT probe transmitter at the Copper Cove reclaim plant, found loose connection, and repaired.
22. Went online with the MPAC1000 automatic transfer switch controller at Copper Cove lift station #6, set clock and performed meter calibration.
23. Used remote SCADA access to research an alarm that called out on Saturday at Hunters WTP, let Dave Byous know it was a high level for the Larkspur tank that reached the on-call person (Dave Byous).
24. Troubleshoot and repaired slow HMI graphic refresh rate problems at Copper Cove lift station #7, HMI tested good, transducer tested good, ethernet cables tested good, found bad ethernet switch and replaced with new unit which remedied the problem.
25. Tested power to the antenna at E-Tank in Valley Springs per Keith at Mueller, tested good.
26. Made phenolic labels for all of the instruments at WPWTP per the operator.
27. Troubleshoot the AMI collector at B-Tank in Valley Springs, it was plugged into a tripped GFI receptacle, wired the unit directly to a spare circuit breaker per Keith with Mueller.
28. Replaced failed 500vA UPS battery at B-Tank in Valley Springs.
29. Worked with A-TEEM at Hunter WTP on the water loss data project.
30. Worked with A-TEEM on installing a new replacement HMI and adding an alarm debounce delay at the UV system at Vallecito WWTP.

31. Inspected the control panels at Sheep Ranch pump station for security locking mechanisms.
32. Checked a welder for proper function and amp draw for the construction crew.
33. Installed a new phenolic label for the old filter building at WPWTP on the switchgear to properly identify disconnecting means.
34. Wired in the carport lights at FMWWTP per the operator's request, closed associated work order.
35. Repaired the new grit tank water valves at Vallecito WWTP.
36. Replaced a failed GFI receptacle located on the top of the MBR system at Vallecito WWTP.
37. Troubleshoot 6-mile lift station, standard backup system not installed, relay logic backup system exists, raised stop setpoint a little in SCADA to prevent nuisance alarm condition.
38. Troubleshoot and repaired the control system at Copper Cove lift station #12, high level alarms, found bad 0-10psi level transducer, replaced with new.
39. Troubleshoot a telemetry communication failure alarm for Dennis Court pump station, problem was a PG&E power outage.
40. Attended a defensive driving class at the main office in San Andreas.
41. Replaced failed GFI receptacle on the carport at Forest Meadows WWTP.
42. Installed ballast bypass 4' LED lamps in 4 fixtures on the carport structure at Forest Meadows WWTP.
43. Installed ballast bypass 4' LED lamps in the fixtures at the HWTP compressor room.
44. Trimmed trees with the bucket truck at Wallace WTP lower tank.
45. Used the bucket truck to replace a stolen AMI collector on Baldwin street in Valley Springs.
46. Finished wiring new control panel for Copper Cove lift station #17, then bench tested panel.

Collections:

1. SSO online reporting completed.
2. Weekly lift station inspections completed.
3. Monthly dry can inspections completed.
4. USA's District wide.
5. Monthly vehicle inspections completed.
6. Worked on storm related issues due to heavy snow.
7. Worked with the Director of Ops and the C&M Manager to complete CIWQS annual report.
8. Marked USA for PGE pedestal locations in La Contenta.
9. Continued pumping septic tanks in Vallecito.
10. Met with customer at 39 Sanguinetti regarding service location and if it can be lowered.
11. Pumped and cleaned lift stations 8,9,10&11 and Lower Cross-Country.
12. Helped the Copper Distribution Crew with water leaks.
13. Called to 22788 Hwy 26 due to sanitary Tee on the grease trap being plugged up. Had to snake it to clear the blockage.
14. Pumped and cleaned the back wash ponds at the Jenny Lind WTP.
15. Called to 170 bald mountain Rd. in West Point. Septic alarm was sounding. Replaced on off float.
16. Called to 3922 Juniper Lane. The septic tank effluent line was plugged had to pressure it to clear blockage.
17. Called to 4649 Moccasin in Copper to inspect the main line that run through creek to make sure it's not exposed. Will need to cover one section once weather dries up.
18. Called to 116 Bouvard in West Point septic was backing up into shower. Customer has an issue with their side. 3-12-24
19. Lowered the service lateral connection at 39 Sanguinetti in Copper to allow for driveway slope.
20. Weed eated lift stations in Copper.
21. Pulled pump 1at Lift Station 7 and pulled out rags due to tripping issue.
22. Hydro'd the main line above HWY 4 Lift Station in Forest Meadows. (Bi-annual maintenance)
23. Helped the Jenny Lind Distribution Crew with water leaks.
24. Called out to 4838 Bay view in copper. Customers sewage pump would not pump to CCWD side. Customer has a blockage on their side.
25. -Called out to Six-Mile Lift Station due to low level alarm.
26. Called out to LS 12 due to high level alarm. The transducer was going out.
27. Flushed the main line in West Point.
28. Called to 294 Bull whacker in Millwoods for a septic tank alarm. Replaced the on and off floats.
29. Hydro'd Blagen Rd. To Lift Station 3 in Arnold and pumped and cleaned Lift Station 3.
30. Hydro'd and unplugged line from clarifier to digesters at the Arnold WWTP.

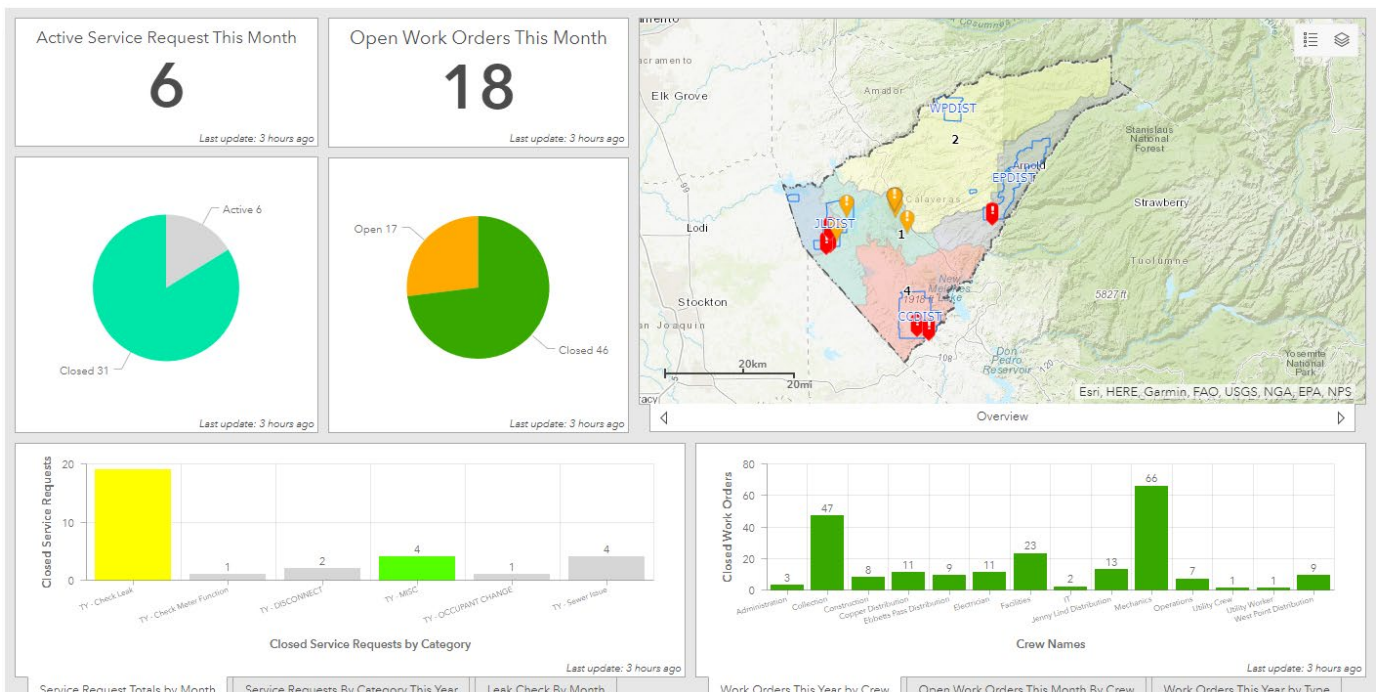
31. Pulled and cleaned pump 1 at Lift Station 3 in Copper due to debris plugging it.
32. Defensive driving class at main office.
33. Took original pump 1 from Upper Cross-Country to Shape to be rebuilt.

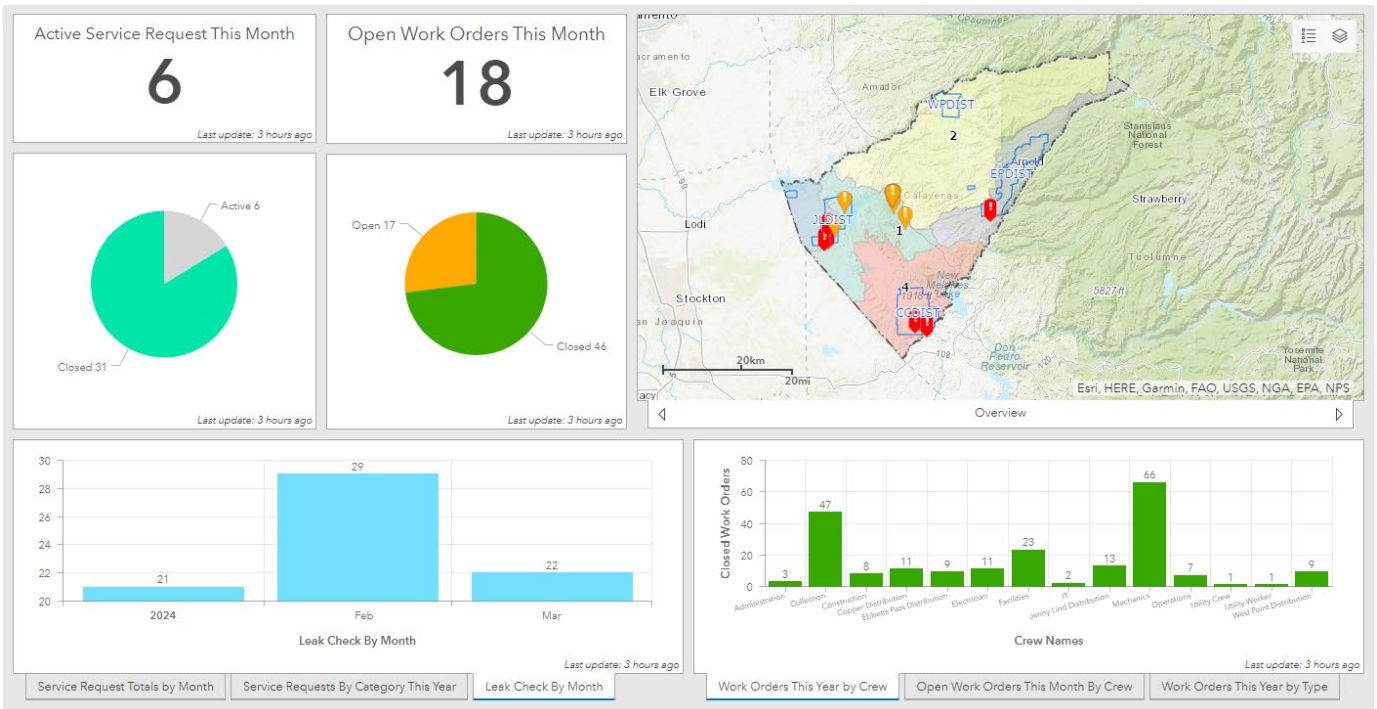
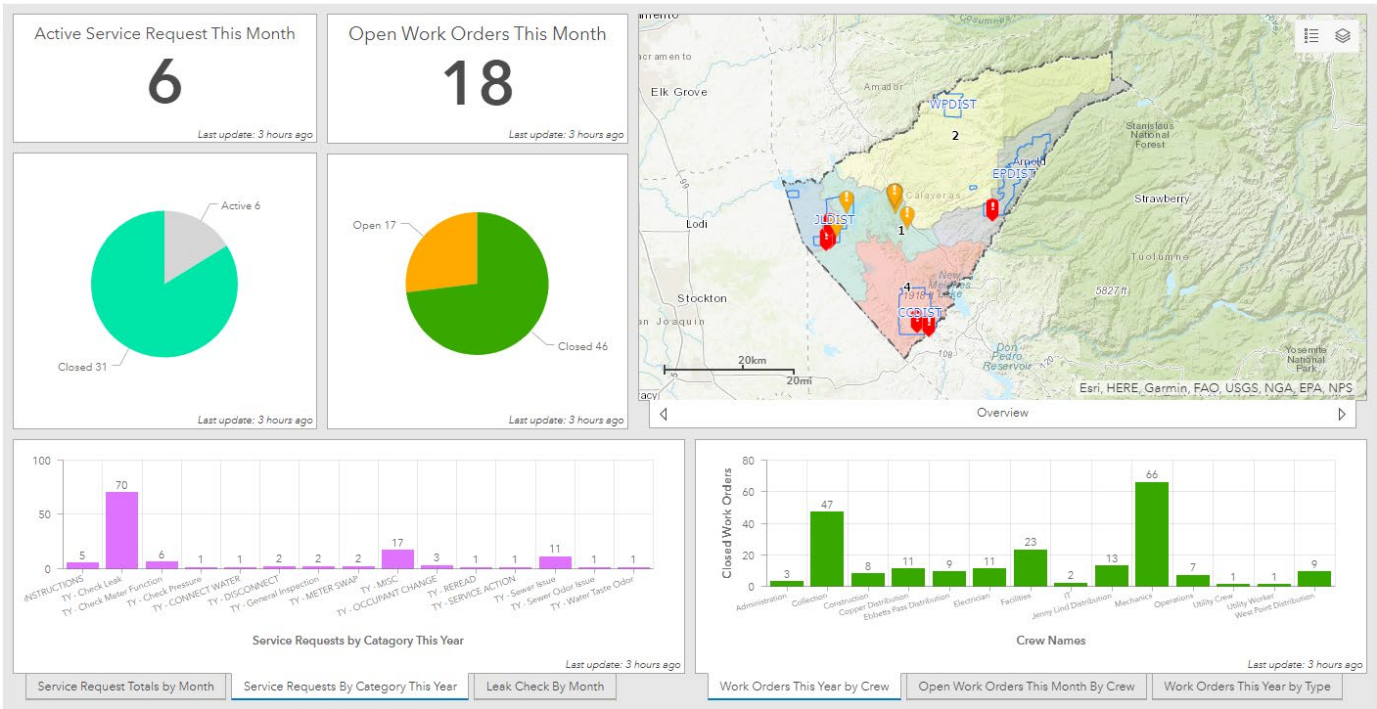
Mechanical:

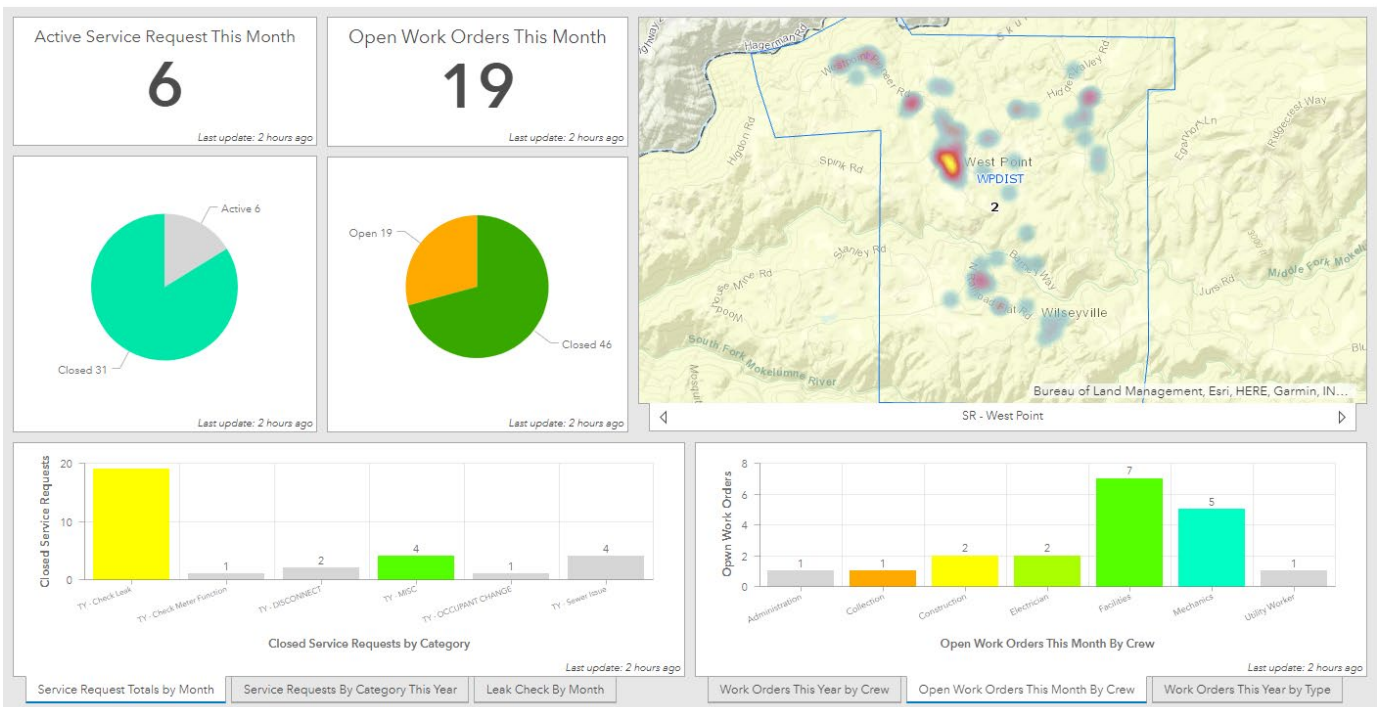
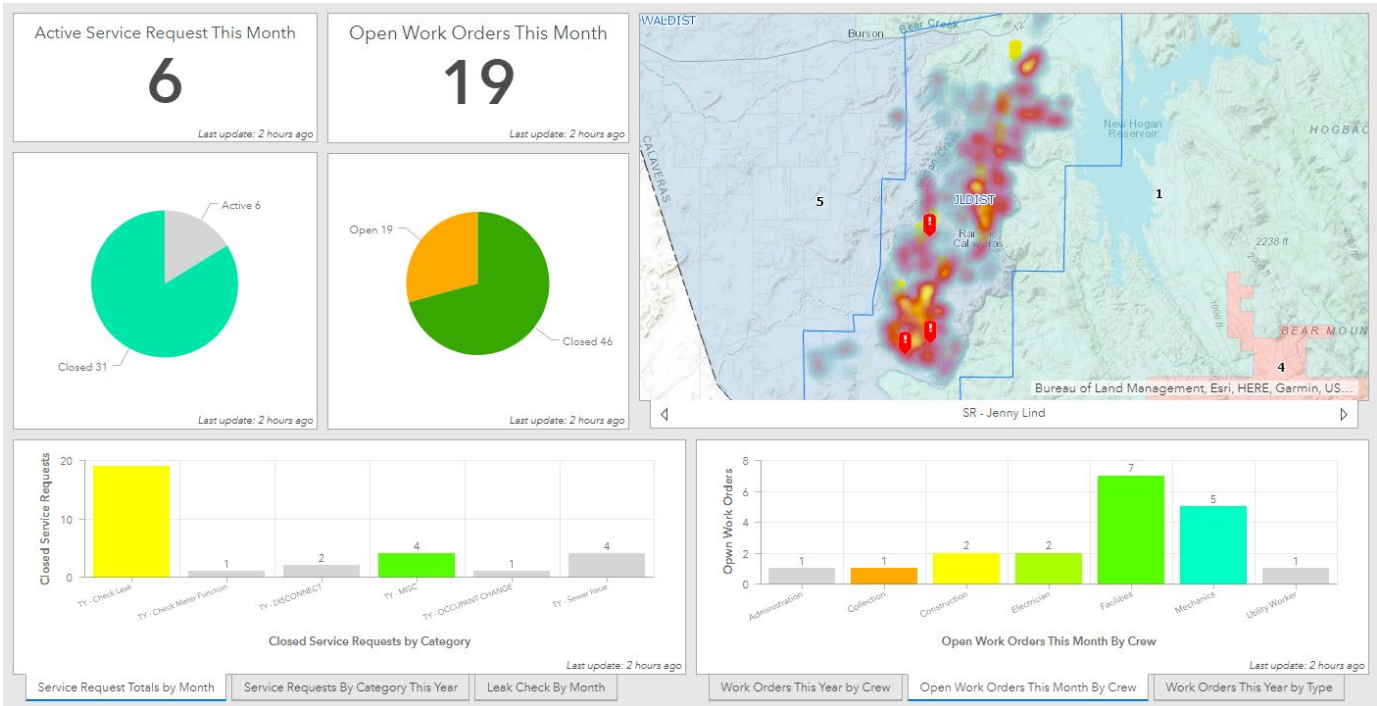
1. District-wide generator checks.
2. Replaced the engine turbo on V710 ('08 F350)
3. Brought the District's 6-inch diesel-powered water pump to the shop and serviced.
4. Repaired the 4 in 1 bucket's rams, repaired the horn, and serviced the backhoe B06 (Cat 416).
5. Repaired V131 ('06 Chevy Silverado) Alternator failure.
6. Mobile MMS Training.
7. Replaced the glass and rear sheet metal hood panel on the 2018 Cat excavator.
8. Replaced front wheel bearings on V538 ('12 F350).
9. Replaced front brakes on V730 (2019 F350).
10. Serviced Southworth Kioti tractor, SXS mower, and deck.
11. Finished Repairs of V135 ('13 VacCon) and cleared trouble codes.
12. Corrected Backhoe 415 Fail to start – electrical issues.
13. Prepped the Sheriff's Tower on Fowler Peak to accommodate CCWD two-way radio infrastructure.
14. Troubleshoot and repaired the Construction Crew's welder.
15. Repaired V746 ('21 VacCon). Replaced Upper Kanaflex hose and replaced front brakes.

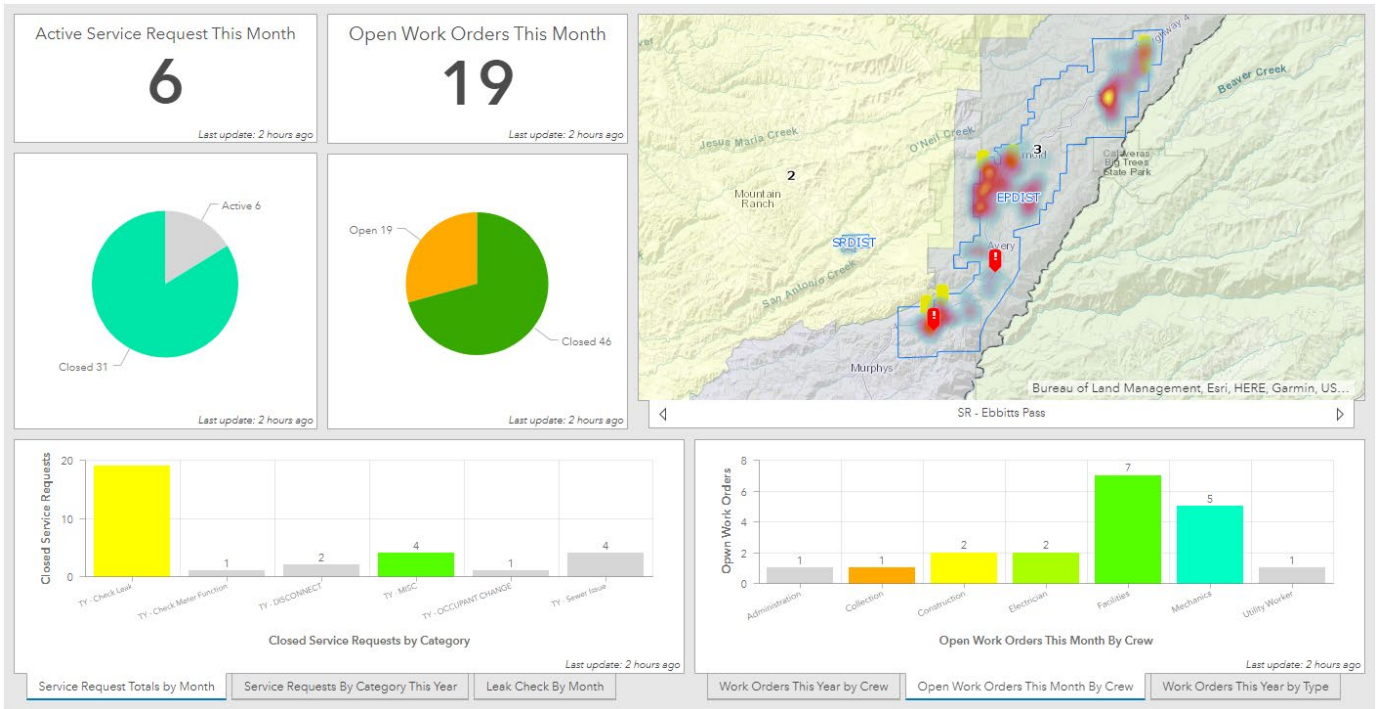
Utility:

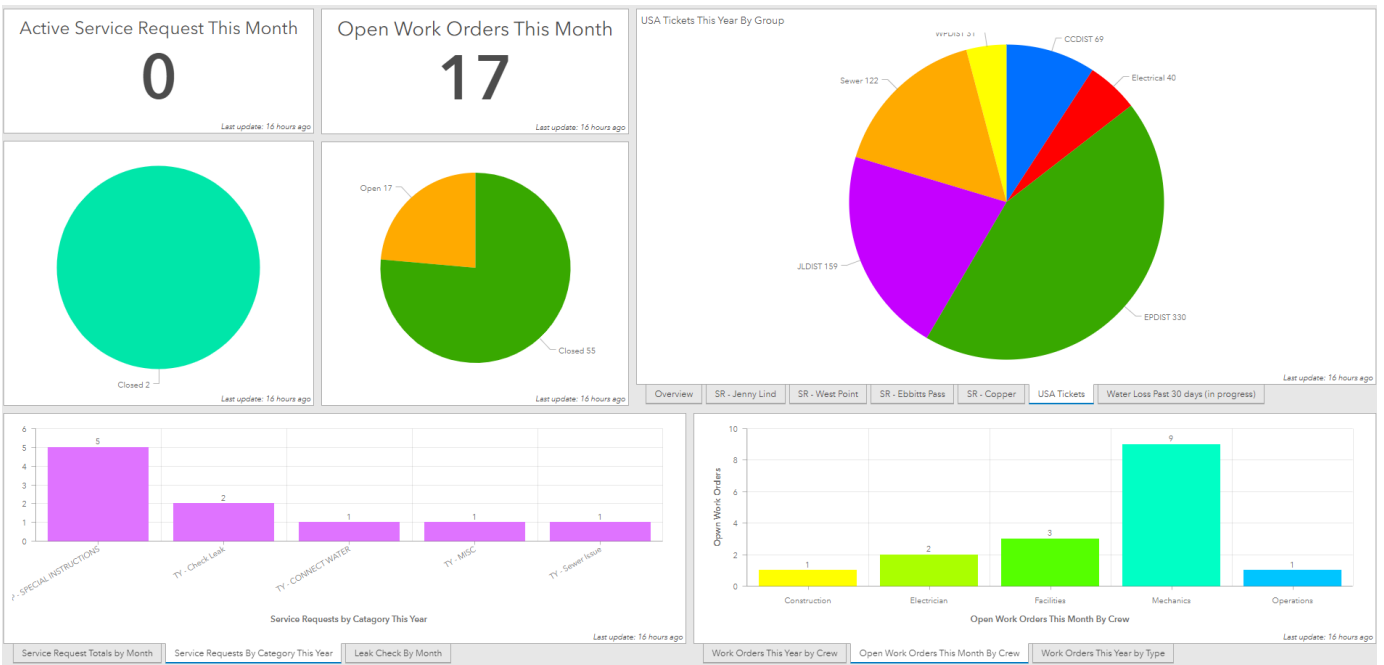
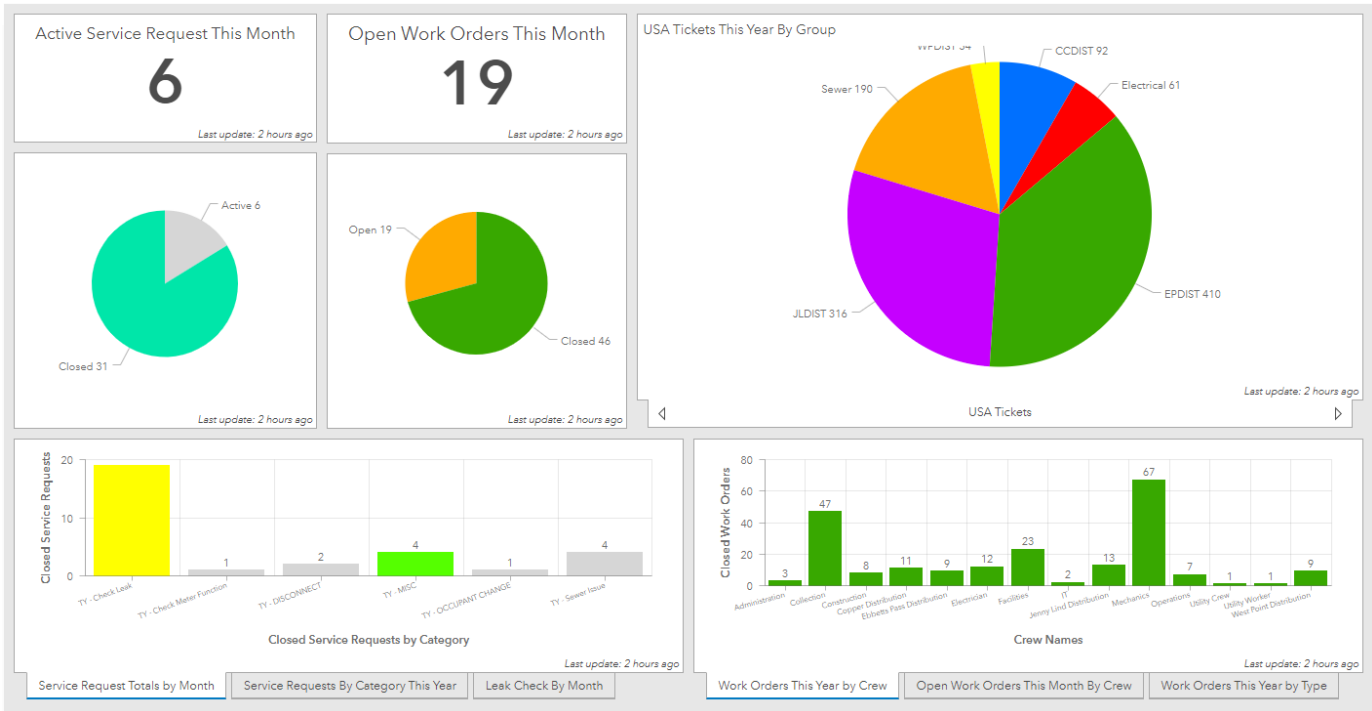
1. Continued to replace services on Foothill Road and Dot Circle in Poker Flat.
2. Assisted Crews with leak repair.

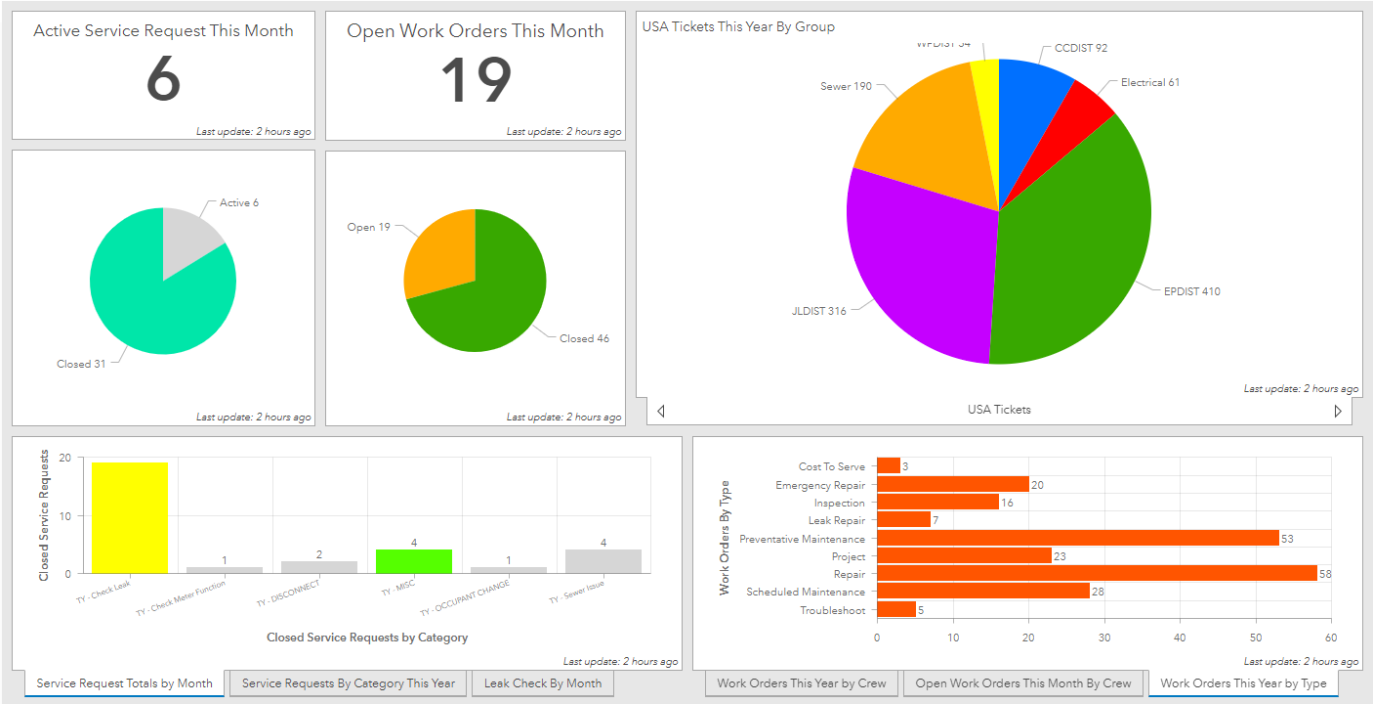












Prepared By: **Damon Wyckoff, Director of Operations**